

## City of Cordova - Cordova Center 2026 Fees & Rates

ROOM RENTAL	HOURLY RATE	CAPACITY	DESCRIPTION
Entire Facility	\$500	964	Rental includes all spaces listed below. Public access to museum and library during regular hours will remain open.
Theater Complex	\$150/Flat Fee	200	Rental includes auditorium, AV room, dressing rooms, Projects Room, lower atrium, stage lighting.
Auditorium	\$30	200	Rental includes auditorium, AV room, and lower atrium. Specifically for films and lectures.
Theater/Dance Class	\$25	200	Rental includes auditorium and backstage. Limited CC staff time and limited lighting.
Community Room A	\$30	60	Rental includes Room A with walls closed.
Community Room B	\$20	25	Rental includes Room B with walls closed. If City Council tables need to be removed +\$50
Community Room A & B	\$50	100	Rental includes Room A & B with wall(s) open. If City Council tables need to be removed +\$50
Education Room	\$25	40	Rental includes Education Room.
Projects Room	\$20	15	Rental includes Projects Room.
Mayor's Conference Room	\$20	15	Rental includes Mayor's Conference Room.
Atrium (2nd and 3rd floors)	\$50	75/40	Rental includes use of lower (2nd) and upper (3rd) atriums.
Tabling Fee for Atrium	\$10/Flat Fee		Promotional table in atrium. The \$10 fee will be waived for rental clients promoting their event or association, as well as for organizations providing public information.
Copper River Gallery	\$40	40	Rental includes temporary use of gallery in museum.
Library Fireplace Nook	\$20	12	Rental includes use of uncarpeted area in front of fireplace.
Kitchen	\$35		Rental includes use of kitchen and appliances. Additional fees may apply. See below.
EQUIPMENT RENTAL	DAILY RATE	DETAILS	DESCRIPTION
Meeting Equipment Rental			
Conference Wired Table Mic	\$5		Available in Community Room A & B
Wireless Mic	\$0		Available in Community Room A & B, North Star Theatre
Yeti Microphone	\$5		Available in Community Room A & B, Mayor's Conference Room, Education Room
Meeting Owl	\$10		Available in Community Room A & B, Mayor's Conference Room, Education Room
Paper Copies	\$0.50		Provided by Cordova Center staff
Coffee/Tea Service	\$30	Per 10-50 people for 4 hours	
Water Station	\$10	Per 10-50 people for 4 hours	
Easels	\$0	25	Located in the Copper River Gallery

Banquet Equipment Rental			
Plates/Bowls/Mugs	\$25	Per 50 people per meal	
Silverware	\$15	Per 50 people per meal	
Glassware	\$25	Per 50 people per meal	
Tablecloths	\$30	Per 6 tableclothes	
Linen Napkins	\$20	Per 25 per day	
Temporary Stage	\$40	Setup and use fee	
Kitchen Cleaning Fee	\$200	See CC Policy for details.	Charge will be lessened, waived, or increased depending on state of kitchen after use.
Dishwashing Fee	\$20	CC staff required to run sanitizer	Per CC staff member per hour assisting with washing dishes.
Offsite Catering Needs	\$10	Per chafing dish	Rental includes one chafing dish, fuel, and serving utensils.
Overnight Kitchen Storage	\$10	Fridge/counter space	Storage of food before an event. Items must be dropped off during regular operating hours.
To-Go Containers	\$15	Per 30	
Production Equipment Rental			
Theater/Dance Production Fee	\$25		For a play, musical, dance performance that requires more than four hours CC team.
Dress Rehearsal Fee	\$25		Additional fee for full dress rehearsal (lighting and sound).
AV Technician	\$30	Per hour	Charge if AV assistance from CC team is needed.
Grand Piano	\$25		Relocation and use fee
ALL EVENTS			
Set Up Fee	\$30	Per person/per hour	Charge will be lessened or waived if client volunteers assist or complete set-up.
Clean Up Fee	\$30	Per person/per hour	Charge will be lessened or waived if client volunteers assist or complete clean-up.
Advanced Set-up Fee	\$75		Extraordinary use of furniture or set-up.
Advanced Decorating/Storage Fee	\$75		Decorating the day before the event and/or storing supplies overnight.
Next Day Clean-Up	\$75		Clean up that takes place the day after the event.
Damage Fee	Minimum \$100		Nails, tacks, pushpins, plus replacement costs for broken fixtures and labor.
After Hours	\$35	Per hour outside of CC Events operating hours.	
<u>Cordova Center Events Operating Hours</u>			
Monday-Thursday: 7:00 AM - 9:00 PM			
Friday-Saturday: 7:00 AM - 10:00 PM			
Sunday: 8:00 AM - 7:00 PM. Only events 4+ hours can book on a Sunday.			
<u>Overtime Fee</u>			
A fee of \$100 per hour will be charged for any time outside of Cordova Center Events operating hours <b>beyond rental agreement period</b> .			
This fee will be prorated beginning 10 minutes after the scheduled rental end time.			