

Chair

Henk Kruithof

Vice Chair

Erin Cole

Commissioners

Gabby Brown

Kara Rodriguez

Kelsey Hayden

Jim Fritsch

Danny Carpenter

Parks & Recreation**Director**

Samantha Hagerthy-Schneider

**CITY OF CORDOVA
PARKS & RECREATION COMMISSION
MEETING AGENDA
TUESDAY, Nov. 25TH 2025. 6 PM
COMMUNITY ROOM A & B
CORDOVA CENTER**

REGULAR AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - a. Minutes from October 28, 2025, Regular Meeting.
- 4. COMMUNICATIONS FROM VISITORS**
 - a. Audience Comments regarding agenda items
- 5. REPORTS**
 - a. Director's Report – Verbal and written report including update on department projects and activities.
- 6. UNFINISHED BUSINESS**
 - a. Discussion Item – FY26 Fees Review
- 7. NEW BUSINESS**
- 8. COMMISSION BUSINESS FROM THE FLOOR**
- 9. PENDING AGENDA**
- 10. ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 364, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.

City of Cordova
Parks & Recreation Commission
October 28, 2025
Cordova Center
Minutes

1. Call TO Order

The meeting was called to order at 6:00 PM by acting chair **E/Cole**.

2. Roll Call

Present 6- Commission member Erin Cole
Commission member Danny Carpenter
Commission member Jim Fritsch
Commission member Gabby Brown
Commission member Kelsey Hayden

Excused Absence 1 – Commission Chair Henk Kruithof
Commission member Kara Rodriguez

Also present: P&R Director Samantha Hagerthy- Schneider
Recreation Clerk Taylor Shoemake

3. Approval Of Minutes

K/Hayden D/Carpenter to approve minutes of September 28th, 2025,
regular meeting

Upon voice vote, the motion carried 5-0

4. Public Business From The Floor

No public business.

5. Reports

a. Directors Report

Director Hagerthy-Schneider spoke to the Director's report. Topics to include:

- General updates
- Pool update
 - Including what Petersons has already fixed, and that we are expecting the pool lining company to come out and begin work mid-December.
- AKOSH came to do a pre-OSHA inspection.
- Updates about programs like youth basketball.
- Skaters' Cabin update and the round-up at AC.
- Updates about maintenance being done.

6. Unfinished Business

a. Agenda Item #5a

- **Item Title: Fee Schedule**
- **Submitted by: Samantha Hagerthy-Schnieder**
- **Information**
 1. Updating the fee schedule:
 - a. What fees are we looking to change, and what those changes look like.
 - b. Starting to charge people across the board, including nonprofits.
 - c. Nonprofits will have a discounted rate for facility use.
 - d. There will be a rental fee for all Parks and Rec facilities and parks.

7. New business

- a. There are two vacancies coming up in November 2025: Henk Kruithof and Gabby Brown.
 - Signups are online, should anyone wish to fill those positions or would like to renew their positions.

8. Commission Business from the Floor

- a. Positive feedback about how Parks is being run and about the work that Samantha H. is doing.

- b.** Request for the city council meetings to be added to the packet and what those meetings will be about.

9. Pending Agenda

- a.** There will be a meeting the week of Thanksgiving.

10. Adjournment

K/Hayden G/Brown to adjourn the meeting

Chair Kruithof adjourned the meeting at 6:45 PM.



Director's Report

November 25th, 2025

As we move into December, we are bringing a tough budget season to a close. I appreciate the dedication and flexibility the Parks & Recreation staff have shown throughout this process. Looking ahead to 2026 we will have limited resources, programs and operations but we are all ready to tackle the challenge and look forward to making the best from what we do have.

This month, I had the opportunity to present the fee schedule during a budget work session. I was grateful for the chance to explain why we are making these changes and to provide context for the decisions ahead. These are difficult choices, but they are necessary, and I am actively planning ahead to understand what these adjustments will look like for our department.

Staff continues to make progress on the Winter Activity Guide, and we expect to finalize our winter offerings soon.

Programs & Activities

We recently wrapped up the Basketball League, which was very well received by the community. Participation was strong, and feedback from players and families has been very positive.

Current and upcoming programs include:

- Cheer Camp
- Floorball
- Flag Football
- Santa Run

Planning is also underway for the Ice Worm Festival, with a focus on designing an engaging event while working within a limited budget. Staff are exploring creative, community-centered options to ensure the festival remains a meaningful tradition.

Skater's Cabin Update

We are excited to announce that we have received a \$20,000 donation from the Cordova Community Foundation for the Skater's Cabin project! This is a tremendous opportunity for our community, and we encourage everyone to click, like, and share the announcement post to help spread the word. Their support will greatly assist in moving the next phase of this project forward.

Admissions Summary for October

- Daily Admissions: 312
- Membership Admissions: 1,441
- Activity Admissions: 53

- Total Admissions: 1,806

Bidarki Update

Bidarki operations remain steady with consistent facility use. Staff continues to support daily operations and prepare for upcoming winter programming.

Pool Update

We are still awaiting Rynosys for the scheduled pool work. At the same time, I am evaluating what pool operations will realistically look like under the deep budget cuts. We have one full-time lifeguard and very limited temporary staffing funds, which significantly restricts what we can offer.

Based on current resources, the pool reopening will be very limited. Options being discussed include:

- Reduced summer hours
- Opening on select weekends when sponsored
- Targeted programming rather than full open swim schedules

I am continuing to assess these options to determine what is sustainable and safe for both staff and the community.



CORDOVA PARKS & RECREATION





CORDOVA
PARKS
& RECREATION





Parks & Recreation Commission Agenda Item #6a

On Agenda: 11/25/2025

ITEM TITLE: Fee Schedule

SUBMITTED BY: Samantha Hagerthy-Schneider

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

A discussion about how the next year will look and what we can expect moving forward.

SUMMARY STATEMENT:

There was a concurrence with the City Council, and the fee schedule will be going to a vote on December 3rd. We will discuss how the fee schedule will be changing and how the budget for next year will look.

PARKS & RECREATION FY26 DRAFT FEE SCHEDULE, REVENUE, OPERATING BUDGET AND ODIK CAMPER PARK

City of Cordova - Parks & Recreation Department 2026 Fees & Rates		
City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable		

Recreation Pass Membership options (All passes include entry into the Bidarki Recreation Center <u>AND</u> Bob Korn Memorial Swimming Pool)		
	Term	Fee (including tax)
Adult (Age 18-64)	Annual	\$470.00
	Month	\$100.00
	20 Visit Pass	\$135.00
	10 Visit Pass	\$67.50
	Daily	\$7.50
Child/ Youth (Age 9 -17)	Annual	\$155.00
	Month	\$39.50
	20 Visit Pass	\$72.75
	10 Visit Pass	\$36.50
	Daily	\$5.00
Concessions Student (18+ with ID) Senior (65+) Active Duty Military (with ID) People with physical disabilities CVFD (volunteers only)	Annual	\$355.00
	Month	\$75.50
	20 Visit Pass	\$91.00
	10 Visit Pass	\$45.50
	Daily	\$5.00
Family (Up to two domestic partnership adults and three children 9 – 17)	Annual	\$702.00
Workplace Employee Wellness 10+ members 20% discount on Adult, Child, or Family Annual Plans only (excludes Student, Senior and Concession Plans)		

City of Cordova - Parks & Recreation Department 2026 Fees & Rates		
City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable		

Standard Facility Rental Fee Rate		
Verified non-profit organizations may rent facilities and fields at a discounted rate of 25% of the standard, tax-free rental rate. This includes the Bob Korn Memorial Swimming Pool.		
Bob Korn Memorial Swimming Pool	Whole Facility Rental (1-50 swimmers, with 2 lifeguard)	\$110.00 per hr.
	Special interest/training fees are at the discretion of the Director	

Bidarki Recreation Center	Gymnasium Court	Fee (including tax)
	Sport Use (basketball, volleyball, pickleball)	\$50.00 per hr.
	Birthday Parties	\$60.00 per hr.
	Play Equipment Rental	\$25.00 per hr.
Special interest/training fees are at the discretion of the Director		

Odiak Camper Park	Type	Fee (including tax)
RV Site (maximum 14-day stay)	Includes electric, trash & dump station	\$45/nt.
Tent Site (maximum 14-day stay)	No electric	\$30/nt.
Other fees/charges are at the discretion of the Director		

Field Rental for Leagues or Events		
	Term	Fee (including tax)
Field Rentals	Daily	\$60.00
	Weekly	\$210.00
	Monthly	\$1,600.00
Add On - Snack Shack Usage	Daily	\$50.00
	Weekly	\$300.00
	Monthly	\$800.00

Verified non-profit organizations may rent facilities and fields at a discounted rate of 25% of the standard, tax-free rental rate.

REVENUE

Recreation				
101-345-40505	Activity Fees	10,000	13,016	10,000
101-345-40520	Skaters Cabin Rental	4,000	2,588	0
101-345-40525	Bidarkl Entrance Fees	90,000	102,629	95,000
101-345-40535	Facility Rental	2,500	3,014	2,500
101-345-42100	Fisherman's Memorial Park	1,000	2,710	1,000
101-345-49740	Bidarkl Misc.	0	49,395	0
101-345-49745	Merchandise Sales - P&R	1,500	1,427	1,500
Total Recreation:		109,000	174,779	110,000
Bob Korn Pool				
101-346-40600	Pool Entrance Fees	37,500	39,949	37,500
101-346-40620	Program Fees	3,000	2,164	3,000
101-346-40630	Rental Fees	1,000	1,096	1,000
101-346-49740	Pool Misc.	0	140	0
Total Bob Korn Pool:		41,500	43,349	41,500

OPERATING BUDGET

Account Number	Title	2025 Budget	2025 YTD Actual	2026 Proposed Budget	FTE
Recreation - Swimming Pool					
101-702-50000	Salaries and Wages	80,861	24,504	52,698	1.0
101-702-50010	Overtime	4,000	1,399	4,000	
101-702-50020	Temp Employees	25,000	34,991	25,000	
101-702-50100	FICA	9,093	4,611	6,250	
101-702-50110	PERS	33,462	4,131	12,473	
101-702-50120	Health Ins.	51,433	4,124	17,233	
101-702-50130	Compensation Ins.	2,988	1,175	2,511	
101-702-50140	ESC	2,065	588	1,730	
101-702-50150	PERS Relief	4,468	0	3,589	
101-702-51010	Uniform/Safety Equipment	6,000	495	4,000	
101-702-51020	Operating Supplies	20,000	23,754	20,000	
101-702-51030	Custodial Supplies	3,000	1,158	3,000	
101-702-52000	Communications	0	0	0	
101-702-52010	Water, Sewer & Refuse	10,000	11,204	10,000	
101-702-52030	Electricity	39,000	22,806	37,000	
101-702-52040	Heating Oil	125,000	51,409	125,000	
101-702-52120	Travel	2,000	487	0	
101-702-52160	Professional Development	3,500	0	600	
101-702-52180	Professional Services	13,000	12,075	30,000	
101-702-54020	Repair & Maintenance	54,500	43,915	8,000	
101-702-54080	Boiler Maintenance	0	0	10,000	
101-702-55000	Other Equipment	0	0	0	
101-702-55010	Equipment & Furnishings	3,000	0	0	
Total Recreation - Swimming Pool:		492,370	242,826	373,084	

Account Number	Title	2025 Budget	2025 YTD Actual	2026 Proposed Budget	FTE
Parks Maintenance					
101-606-50000	Salaries and Wages	126,389	144,032	139,517	2
101-606-50010	Overtime	1,000	901	0	
101-606-50020	Temp. Employees	0	0	0	
101-606-50100	FICA	13,494	10,639	10,673	
101-606-50110	PERS	32,410	31,627	30,694	
101-606-50120	Health Ins.	62,317	65,830	69,149	
101-606-50130	Compensation Ins.	4,072	4,459	4,245	
101-606-50140	ESC	2,336	1,179	2,300	
101-606-50150	PERS Relief	8,396	0	8,831	
101-606-51010	Uniform/Safety Clothing	500	141	200	
101-606-51020	Operating Supplies	20,000	17,010	17,000	
101-606-51030	Custodial Supplies	3,000	2,125	2,500	
101-606-51050	Small Tools	1,500	1,622	1,500	
101-606-52010	Water, Sewer & Refuse	7,000	6,930	7,000	
101-606-52030	Electricity	3,500	2,862	3,500	
101-606-52040	Heating Fuel	4,000	2,966	4,000	
101-606-52070	Rental/Lease	16,334	16,634	16,334	
101-606-52120	Travel	2,500	372	0	
101-606-52160	Professional Development	3,500	0	2,000	
101-606-52162	Safety & Training	500	433	500	
101-606-52180	Professional Services	5,000	929	5,000	
101-606-52340	Other Costs/outhouse tender	0	1,400	0	
101-606-53015	Fisherman's Memorial	0	2,123	0	
101-606-54000	Fuel & Lube	6,000	5,253	6,000	
101-606-54010	Vehicle Parts & Repairs	2,500	1,721	2,000	
101-606-54020	Repair - Other Equipment	3,000	1,430	3,000	
101-606-54030	Other repairs	9,000	9,334	9,000	
101-606-55010	Equipment & Furnishings	10,000	8,124	8,000	
101-606-55020	Other Improvements	0	194	0	
Total Parks Maintenance:		348,248	340,270	352,943	

Account Number	Title	2025 Budget	2025 YTD Actual	2026 Proposed Budget	FTE
Parks & Rec Administration					
101-608-50000	Salaries and Wages	167,517	153,946	206,227	3
101-608-50010	Overtime	0	3,079	0	
101-608-50100	FICA	15,110	11,868	15,776	
101-608-50110	PERS	42,872	26,469	45,370	
101-608-50120	Health Ins.	51,433	12,543	17,233	
101-608-50130	Compensation Ins.	1,712	274	2,168	
101-608-50140	ESC	2,475	1,279	3,450	
101-608-50150	PERS Relief	9,402	0	13,054	
101-608-51020	Operating Supplies	500	817	500	
101-608-52000	Communication	0	0	0	
101-608-52120	Travel	2,500	383	0	
101-608-52160	Professional Development	1,000	519	1,000	
101-608-52170	Dues and Subscriptions	500	859	500	
101-608-52180	Professional Services	500	2,614	500	
101-608-52230	Software & Licenses	7,500	7,265	7,500	
Total Parks & Rec Administration:		303,021	221,915	313,278	
Recreation - Bidarki					
101-701-50000	Salaries and Wages	0	0	0	0
101-701-50010	Overtime	0	0	0	
101-701-50020	Temp. Employees	35,000	56,804	35,000	
101-701-50100	FICA	2,678	4,346	2,678	
101-701-50110	PERS	0	0	0	
101-701-50120	Health Ins.	0	0	0	
101-701-50130	Compensation Ins.	67	782	74	
101-701-50140	ESC	581	568	700	
101-701-50150	PERS Relief	0	0	0	
101-701-51010	Uniform/Safety Equipment	1,500	0	1,550	
101-701-51020	Operating Supplies	7,500	4,580	7,500	
101-701-51030	Custodial Supplies	5,500	5,242	5,500	
101-701-52010	Water, Sewer & Refuse	5,400	5,089	5,400	
101-701-52030	Electricity	10,000	9,853	10,000	
101-701-52040	Heating Oil	12,000	11,517	12,000	
101-701-52162	Safety & Training	500	230	500	
101-701-52180	Professional Services	3,750	11,762	2,300	
101-701-53010	Programs	7,500	10,124	8,000	
101-701-53060	Iceworm Festival Supplies	0	0	0	
101-701-54020	Equipment Maintenance & Repair	5,000	2,582	3,000	
101-701-54030	Structure Maintenance	10,000	3,950	5,000	
101-701-54080	Boiler Maintenance	3,000	2,813	5,000	
101-701-55010	Equipment & Furnishings	7,000	3,998	5,000	
101-701-55020	Other Improvements	0	0	0	
Total Recreation - Bidarki:		116,976	134,240	109,202	

ODIAK CAMPER PARK

Account Number	Title	2025 Budget	2025 YTD Actual	2026 Proposed Budget	FTE
Odiak Revenue					
506-301-40460	Odiak Camper Park Space Fees	30,500	27,585	29,000	
506-301-40465	Odiak CP-tenant utilities	500	394	500	
Total Revenue:		31,000	27,979	29,500	
Interfund Transfers In					
506-390-49998	Transfer from Permanent Fund	0	0	0	
506-390-49999	due to/from other funds	0	0	0	
Total Interfund Transfers In:		0	0	0	
Budgeted Reserve Fund Odiak					
506-397-41095	Reserve funds-Budgeted	0	0	0	
Total Budgeted Reserve Fund Odiak:		0	0	0	
Other Revenue Odiak					
506-398-40239	Pension State Relief	0	0	0	
506-398-40305	PERS NPO Write-Off Revenue	0	0	0	
506-398-40325	Investment Earnings	0	0	0	
Total Other Revenue Odiak:		0	0	0	
Total Odiak Revenues		31,000	27,979	29,500	
Odiak Park Expenditures					
506-400-50000	Salaries and Wages	0	0	0	0
506-400-50010	OT	0	0	0	
506-400-50020	Temporary Employees	0	0	0	
506-400-50100	FICA	0	0	0	
506-400-50110	PERS	0	0	0	
506-400-50120	Health Ins.	0	0	0	
506-400-50130	Compensation Ins.	0	0	0	
506-400-50140	ESC	0	0	0	
506-400-50150	PERS Relief	0	0	0	
506-400-51000	Administrative Costs Allocated	0	0	0	
506-400-51020	Operating Supplies	1,000	349	1,000	
506-400-51030	Custodial Supplies	500	0	500	
506-400-52010	Water, Sewer & Refuse	6,000	8,954	6,000	
506-400-52030	Electricity	6,000	4,207	5,000	
506-400-52040	Heating Oil	1,500	3,690	4,000	
506-400-52180	Professional Services	0	0	0	
506-400-52190	Attorney Fees	0	0	0	
506-400-52280	Billing Costs	0	0	0	
506-400-54020	Repair & Maintenance	5,000	2,595	6,000	
506-400-54030	R & M Buildings	0	0	0	
506-400-54080	Boiler Maintenance	11,000	14,868	2,000	
506-400-55010	Equipment & Furnishings	0	0	0	
506-400-55020	Other Improvements	0	0	4,580	
506-400-56000	Insurance	0	0	420	
Total Odiak Park Expenditures:		31,000	34,663	29,500	

Account Number	Title	2025 Budget	2025 YTD Actual	2026 Proposed Budget	FTE
Depreciation Expense - Odiak					
506-899-59090	Depreciation Expense	0	0	0	
Total Depreciation Expense - Odiak:		0	0	0	
Interfund Transfers Out					
506-901-59996	Permanent Fund Replacement	0	0	0	
506-901-59999	Transfer to General Fund-Admin	0	0	0	
Total Interfund Transfers Out:		0	0	0	
Total Expenses					
Total Expenses		31,000	34,663	29,500	
Total Revenues		31,000	27,979	29,500	
Odiak Balance				0	