

Chair

Henk Kruithof

Vice Chair

Erin Cole

Commissioners

Gabby Brown

Kara Rodriguez

Kelsey Hayden

Jim Fritsch

Danny Carpenter

Parks & Recreation**Director**

Samantha Hagerthy-Schneider

**CITY OF CORDOVA
PARKS & RECREATION COMMISSION
MEETING AGENDA
TUESDAY, Oct. 28TH 2025. 6PM
COMMUNITY ROOM A & B
CORDOVA CENTER**

REGULAR AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - a. Minutes from September 30th, 2025, Regular Meeting.
- 4. COMMUNICATIONS FROM VISITORS**
 - a. Audience Comments regarding agenda items
- 5. REPORTS**
 - a. Director's Report – Verbal and written report including update on department projects and activities this will include the Q3 report.
- 6. UNFINISHED BUSINESS**
 - a. Discussion Item – FY26 Fees Review
- 7. NEW BUSINESS**
 - a. Discussion Item: Upcoming Commission Vacancies in November 2025 – Kruithof & Brown
- 8. COMMISSION BUSINESS FROM THE FLOOR**
- 9. PENDING AGENDA**
- 10. ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 364, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.

City of Cordova
Parks & Recreation Commission
September 30, 2025
Cordova Center
Minutes

1. Call TO Order

The meeting was called to order at 6:05 pm by Chair Kruithof

2. Roll Call

Present 6- Commission Chair Henk Kruithof
Commission member Erin Cole
Commission member Kara Rodriguez
Commission member Jim Fritsch
Commission member Gabby Brown
Commission member Kelsey Hayden

Excused Absence 1 – Commission member Danny Carpenter

Also present: P&R Director Samantha Hagerthy- Schneider
Recreation Clerk Taylor Shoemake

3. Approval Of Minutes

E/Cole H/Kruithof to approve minutes of August 26th, 2025, regular meeting

Upon voice vote, the motion carried 5-0

4. Public Business From The Floor

No public business.

5. Reports

a. Directors Report

Director Hagerthy-Schneider spoke to the Director's report. Topics to include:

- General updates
- Pool update
 - Including what the issue is and what is being done to repair it. And a rough timeline for when repairs are going to happen.
- Skaters' Cabin updates about where we are with fundraising and what is needed to meet specific goals.
 - Along with updates about grants that Parks is going to be applying to.
- The new fish cleaning station from the high school is being repaired after it was damaged in the January 6th storm.
- Updates about programs.
- Updates about maintenance being done.

6. New Business

a. Agenda Item #5a

- **Item Title: Fee Schedule**
- **Submitted by: Samantha Hagerthy-Schnieder**
- **Information**
 1. Updating the fee schedule:
 - a. Making independent access to Bidarki 8 years old.
 - b. Eliminating separate swim or gym memberships and creating one parks and rec pass that allows access to both facilities.
 - c. Extending free access to children ages 8 and under at both facilities.

b. Agenda Item #5b

- **Item Title: Skaters' Cabin**
- **Submitted by: Samantha Hagerthy-Schnieder**
- **Information**
 1. Future development options.
 - a. Looking at Integrity Timber Frame Homes and Cabin Kits

- b. The estimated cost for one of the kits is \$100,000.
 - i. The estimate does not include the cost of shipping, foundation, or civil engineering.
- c. What is needed and included in the kits.
- d. The initial cost to start the process of getting the cabin is \$20,000 to start the design and engineering.
- e. Looking at how funding is going and what can be done to expand the funding.

7. New Business from the Floor

- **K/Hayden** speaking about the request from Pastor Steve about putting up an ice rink on the baseball field during the winter, and asking if that is possible.
 - **Samantha H-S** responded that there is a drainage issue in that area and that they have done the math on the amount of water that it would require, and it would be a large amount. Also spoke to the liability issue that it would pose for insurance issues, and the question of who would be regularly maintaining it and the possibility that it would have to be fully taken over by parks. Stated there is the chance however, for discussion about the ice rink and possibly moving it to a different location.

8. Pending Agenda Items

9. Adjournment

K/Hayden E/Cole to adjourn the meeting

Chair Kruithof adjourned the meeting at 6:56 pm.



DIRECTOR'S REPORT

October 28th 2025

Fall Activity Guide

Our Fall Activity Guide has been released and has been very well received by the community. Thank you to all the staff who helped organize and promote our programs this season.

Basketball League

We are now in full swing with our basketball league. I encourage everyone to come out and support our youth by attending a game or two at Mt. Eccles on Fridays or Saturdays. The energy and community spirit at these games are always great to see!

Skater's Cabin Project

We are still rounding up at the register to raise funds for the Skater's Cabin. We have submitted one grant application and have a few more to complete in the coming weeks. The community has really come together to help make this project a reality, and we are very grateful for the continued support and enthusiasm.

Pool Update

A special thank-you goes out to Petersons Welding for completing the first phase of the pool leak repair. Their work has been essential in moving this project forward. The pool lining company is now scheduled to begin work in mid-December to complete the next phase of repairs.

Workplace Safety and AKOSH Inspection

Last week, AKOSH conducted an inspection of our facilities. I'm very proud to report that we are making tremendous progress in workplace safety, thanks to our dedicated team who takes this responsibility seriously. Once we receive the official report, we will work closely with AKOSH to address any deficiencies identified and continue to improve our safety practices.

Closing Remarks

As we go through the agenda tonight, I want to emphasize the importance of understanding the current state of the city and the role our department plays in maintaining a strong, safe, and active community.

The decisions the city must make right now are beyond difficult. I hope to have the final budget before you at the next meeting. As it stands, the proposed cuts to our department will impact our interim range of programs and operating hours.

We need to look toward the future and begin making plans for a sustainable Parks and Recreation Department that can continue to serve our community for years to come.

Thank you to everyone for your continued hard work, dedication, and support during this challenging time.

CITY OF CORDOVA PARKS & RECREATION

3RD QUARTER UPDATE



Parks and Recreation Performance Summary: Quarter 3, 2025

Key performance indicators.

Measure Type	Service Area	Performance measure	FY24 Benchmark	Q1 FY25	Q2 FY25	Q3 FY25	Q4 FY25	Total YTD	Indicator
Output	Recreation	Number of visits to Bidarki Recreation Center.	16,491	4,656	6,478	4,710		15,844	😊
Output	Pool	Number of visits to Bob Korn Memorial Swimming Pool.	11,145	4,443	949	N/A		949	😊
Outcome	Department wide	Annual Survey: Quality of Parks & Recreation facilities. % Excellent or Good.	NEW MEASURE	N/A	N/A	N/A		N/A	😐
Output	Recreation	Total number of registrations on recreation programs.	305	303	623	143		1,069	😊
Output	Pool	Total number of registrations on pool programs.	173	146	436	N/A		582	😊
Output	Pool	Total number of times lifeguard intervention was required by users of the Pool.	NEW MEASURE	0	0	0		0	😊

Measure Type	Service Area	Performance measure	FY24 Benchmark	Q1 FY25	Q2 FY25	Q3 FY25	Q4 FY25	Total YTD	Indicator
Output	Recreation	Total number of hours rented at Bidarki Recreation Center.	73	9	38	53		100	😊
Output	Pool	Total number of hours rented at Bob Korn Pool.	872.5	441	96	N/A		537	😐
Output	Odiak Camper Park	Total number of nights used.	417	0	316	607		923	😊
Output	Eyak Lake Skater's Cabin	Total number of nights used.	145	6	38	21		65	😐

Quarter 3 Highlights

Department Administration



2025 Alaska Recreation & Parks Association Conference!

Samantha, Micah, and Jake represented Cordova Parks & Recreation at this year's ARPA conference in Valdez. They took full advantage of the sessions and networking opportunities, connecting with fellow parks and rec professionals from across Alaska. Grateful for the insights and inspiration gained!

Grant Funding

We continue to actively pursue grant opportunities to support all aspects of Parks and Recreation, especially in light of anticipated budget cuts next year. Our focus includes securing funding to maintain services, staff training, and administrative goals, as well as program and park improvements.

However, times have changed, and grants are not as easily accessible as they have been in the past. Increased competition and shifting funding priorities have made the process more challenging. Despite this, our team remains committed to seeking out and applying for all viable local, state, and federal funding opportunities.

Staffing

We had a fantastic team of both new and returning temporary staff this summer, and their energy and dedication played a key role in making the season a success. Thanks to their efforts, we were able to offer an impressive variety of programs, including many exciting drop-in options for the community.

The young individuals who joined us as temporary employees not only gained valuable, experience-based lessons, but also helped create a cohesive, supportive, and fun work environment. Saying goodbye to each of them as they move on is one of the hardest parts of the summer—they leave behind big shoes to fill and lasting impressions on our team and community. Their commitment and teamwork continues to strengthen our department and the services we provide.

Summer Programming

Our summer programming season was a tremendous success! With beautiful weather on our side and strong community participation, this summer was filled with fun, energy, and connection across all ages. From drop-in activities to scheduled events, the variety and turnout truly made it one to remember.

We are so pleased to see that all the hard work our team has put into building the Parks and Recreation services our community deserves is paying off. The positive feedback, high engagement, and joyful atmosphere are proof that our efforts are making a meaningful impact. We can't wait to build on this momentum in the seasons to come!

Bidarki Recreation Center

2nd Annual Skihill Gutbuster

This year's 2nd Annual Gutbuster was a fantastic success! We were lucky to have great weather, which made for an even more enjoyable experience for participants and spectators alike. Once again, we proudly partnered with the Mt. Eyak Ski Hill crew, whose collaboration helped make the event smooth, safe, and fun for all involved. We're thrilled to see this event growing and becoming a highlight of the summer season!





Quarter 3 Facility Updates

Pool maintenance update

Petersons Welding is scheduled to begin plumbing repairs this month. After scoping the system, we successfully identified the source of the leak, and with clear guidance from Rynosys, we're prepared to safely access the pool liner.

Petersons will complete the plumbing work, and Rynosys will fly in a technician—expected no earlier than November—to weld the PVC liner. We're pleased to report that our existing warranty will remain valid throughout the repair process.

Once repairs are finished, we will need to conduct a new lifeguard certification course, as several staff certifications have lapsed during the downtime.

Skaters Cabin Project Update (as of October 8th, 2025)



Funds Raised: \$9,962 from 55 individual donors.

The original Skaters' Cabin on Eyak Lake has officially come down. For years, it was a cozy refuge where skates were laced, cocoa was sipped, and stories were shared. While its absence is deeply felt, it also marks the start of something new—something we're building together.

We're moving forward, actively researching designs, exploring engineering options, and working through the logistics of rebuilding. We're also applying for and searching out grants to help fund the project. But to take the next big steps—like securing professional services, architectural plans, and materials—we still need funds now. Right now, you can support us by participating in the Round-Up fundraiser at AC's, where donations will be matched up to \$2,500!



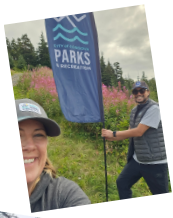
Quarter 3 Park Updates

Breakwater Trail Covered Space

We have been working with the Covered Spaces Project along with the Streets Department and the Harbor to landscape and ready the area for a community event that will be happening this spring.

Nettie Hanson

This park has been going through a planned maintenance. The Nettie Hansen Park project is progressing well and looks great. This represents a significant step forward in meeting playground compliance standards, although there is still work to be done to achieve full compliance.



Alaganik Slough Float

The Alaganik Slough Float was a splash of fun and a great time for all who joined! With a relaxed float down the slough, laughter echoing across the water, and a cozy fire waiting at the end, it was the perfect way to enjoy Cordova's incredible outdoors.

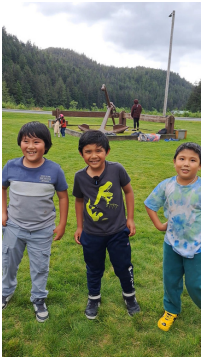


Our Parks & Rec staff served up tasty food cooked over the fire, and no float would be complete without s'mores—plenty of them! It was a laid-back, feel-good event that reminded us how lucky we are to play in such a beautiful place.

We're excited and hopeful to continue hosting this wonderful community event for years to come!

Paddle Power Hour

Fridays in August became a time to take your paddle skills to the lake! This group program was engaging, fun and brought the Cordova paddle enthusiast together to share an hour of engaging, beautiful and relaxing time paddling Eyak Lake.



Parks Maintenance

Facility Boilers

This year, we partnered with Cool Air Mechanical to address our boiler system needs. Both the Bidarki Recreation Center and the pool required upgrades and general maintenance. We are working closely with Cool Air Mechanical to develop long-term plans to improve the efficiency and performance of both systems.

Fish Cleaning Station

We are also currently working on repairing the fish cleaning station that was damaged during the January storm. The damage was significant, but our goal is to have the station restored and returned to its original location soon.

Parks & Open Spaces

Our maintenance staff has also been working hard to keep parks clean, fertilize green spaces, and complete necessary repairs across various facilities. Their efforts play a key role in ensuring our public spaces remain safe, functional, and inviting for everyone.



Odiak Camper Park

Odiak Camper Park has officially closed for the season after a successful year full of exciting changes! We introduced easy payment options with the installation of QR code signs, and online reservations became available for the entire park. Guests enjoyed s'mores kits and firewood, adding to the classic camping experience. A new boiler was installed, and although we just missed our ambitious revenue goal, our earnings far surpassed last year's—proof that the improvements are already making an impact!

I'm incredibly proud of what's been accomplished. On a tight budget, we've made real progress revitalizing and rebranding this area.

This is only the beginning!





Parks & Recreation Commission Agenda Item #6a

On Agenda: 10/28/2025

ITEM TITLE: Fee Schedule

SUBMITTED BY: Samantha Hagerthy-Schneider

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

That the Commission discuss the Proposed Fiscal Year 2026 Parks and Recreation Department Fees and Charges Schedule.

SUMMARY STATEMENT:

Our fees and charges support a broad range of memberships, programs, classes, and facility rentals. Each year, staff conduct a comprehensive review and recommend adjustments to ensure that these fees more accurately reflect the true costs of maintaining and operating our programs, services, and facilities. These adjustments are essential to sustaining service quality and reducing the burden on the City's General Fund, particularly in light of ongoing budget shortfalls and increasing operational costs.

City of Cordova - Parks & Recreation Department 2026 Fees & Rates

City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable

DRAFT

Bidarki Recreation Center/Bob Korn Memorial Swimming Pool Recreation Pass options

	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
Adult (Age 18-64)	Annual	\$439.25	\$470.00
	Month	\$93.46	\$100.00
	20 Visit Pass	\$126.17	\$135.00
	10 Visit Pass	\$63.08	\$67.50
	Daily	\$7.01	\$7.50
Child/ Youth (Age 9 -17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual	\$144.86	\$155.00
	Month	\$36.92	\$39.50
	20 Visit Pass	\$67.99	\$72.75
	10 Visit Pass	\$34.11	\$36.50
Student (18+ with ID), Senior (65+), Concession (Active Military with ID), People with physical disabilities, CVFD (volunteers only)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual	\$331.78	\$355.00
	Month	\$70.56	\$75.50
	20 Visit Pass	\$85.05	\$91.00
	10 Visit Pass	\$42.52	\$45.50
Family (Up to two domestic partnership adults and three children 6 – 17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual	\$611.92	\$702.00

Workplace Employee Wellness 10+ members

20% discount on Adult, Child, or Family Annual Plans only

(excludes Student, Senior and Concession Plans)

City of Cordova - Parks & Recreation Department 2026 Fees & Rates

City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable

DRAFT

Standard Facility Rental Fee Rate

Bob Korn Memorial Swimming Pool		<u>Fee</u>	<u>Fee (including tax)</u>
	Whole Facility Rental (1-50 swimmers, with 2 lifeguard)	102.80hr	\$110.00 per hr.
Special interest/training fees are at the discretion of the Director			

Bidarki Recreation Center		<u>Fee</u>	<u>Fee (including tax)</u>
	Gymnasium Court		
	Sport Use (basketball, volleyball, pickleball)	\$46.73 per hr.	\$50.00 per hr.
	Birthday Parties	\$56.07 per hr.	\$60.00 per hr.
	Play Equipment Rental	\$23.36 per hr.	\$25.00 per hr.
Special interest/training fees are at the discretion of the Director			

Odiak Camper Park	<u>Type</u>	<u>Fee</u>	<u>Fee (including tax)</u>
RV Site (maximum 14-day stay)	includes electric, trash & dump station	\$39.82/nt.	\$45/nt.
Tent Site (maximum 14-day stay)	no electric	\$26.55/nt.	\$30/nt.
Other fees/charges are at the discretion of the Director			

Field Rental for Leagues or Events

	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
Field Rentals	Daily	\$56.07	\$60.00
	Weekly	\$196.26	\$210.00
	Monthly	\$1,495.33	\$1,600.00
Add On - Snack Shack Usage	Daily	\$46.73	\$50.00
	Weekly	\$280.37	\$300.00
	Monthly	\$747.66	\$800.00

Verified non-profit organizations may rent facilities and fields at a discounted rate of 25% of the standard, tax-free rental rate.

City of Cordova - Parks & Recreation Department 2025 Fees & Rates

City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable

Bidarki Recreation Center/Bob Korn Memorial Swimming Pool

	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
Adult (Age 18-64)	Annual (Swim & Gym)	\$488.79	\$523.00
	Annual (Swim OR Gym)	\$293.46	\$314.00
	Month (Swim & Gym)	\$93.46	\$100.00
	20 Visit Pass (Swim & Gym)	\$126.17	\$135.00
	10 Visit Pass (Swim & Gym)	\$63.08	\$67.50
	Daily (Swim & Gym)	\$7.01	\$7.50
Child/ Youth (Age 6-17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$192.50	\$206.00
	Annual (Swim OR Gym)	\$108.41	\$116.00
	Month (Swim & Gym)	\$36.92	\$39.50
	20 Visit Pass (Swim & Gym)	\$67.99	\$72.75
	10 Visit Pass (Swim & Gym)	\$34.11	\$36.50
Student (18+ with ID), Senior (65+), Concession (Active Military with ID), People with physical disabilities , CVFD (volunteers only)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$368.69	\$394.50
	Annual (Swim OR Gym)	\$221.76	\$236.75
	Month (Swim & Gym)	\$70.56	\$75.50
	20 Visit Pass (Swim & Gym)	\$85.05	\$91.00
	10 Visit Pass (Swim & Gym)	\$42.52	\$45.50
Family (Up to two domestic partnership adults and three children 6 – 17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$733.18	\$784.50
	Annual (Swim OR Gym)	\$459.10	\$492.00

Workplace Employee Wellness 10+ members

Programs and Miscellaneous Charges

Fees/Charges are authorized at the discretion of the Director

City of Cordova - Parks & Recreation Department 2026 Fees & Rates

City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable

Facility Rental Fees

Bob Korn Memorial Swimming Pool		<u>Fee</u>	<u>Fee (including tax)</u>
	Whole Facility Rental (1-25 swimmers, with 1 lifeguard)	\$84.11 per hr.	\$90 per hr.
	(26-50 swimmers, with 2 lifeguards)	\$112.15 per hr.	\$120 per hr.
	Lane Rental - casual	\$12.62/lane/hr.	\$13.50/lane/hr.

Special interest/training fees are at the discretion of the Director

Bidarki Recreation Center		<u>Fee</u>	<u>Fee (including tax)</u>
	Gymnasium Court		
	Sport Use (basketball, volleyball, pickleball)	\$46.73 per hr.	\$50 per hr.
	Birthday Parties	\$56.07 per hr.	\$60 per hr.
	Play Equipment Rental	\$23.36 per hr.	\$25 per hr.

Special interest/training fees are at the discretion of the Director

Eyak Lake Skater's Cabin		<u>Fee</u>	<u>Fee (including tax)</u>
	Per 24-hour period	\$44.25	\$50.00
	Security Deposit (refundable)		\$50.00

Other fees/charges are at the discretion of the Director

Odiak Camper Park	<u>Type</u>	<u>Fee</u>	<u>Fee (including tax)</u>
RV Site - Seasonal	includes electric, trash & dump station	\$911.21/month	\$975/month
Deposit to hold seasonal site (refundable)			\$250.00
RV Site Short-Term (maximum 14-day stay)	includes electric, trash & dump station	\$30.97/nt.	\$35/nt.
Tent Site (maximum 14-day stay)	no electric	\$17.70/nt.	\$20/nt.

Other fees/charges are at the discretion of the Director