

**Chair**

Henk Kruithof

**Vice Chair**

Erin Cole

**Commissioners**

Gabby Brown

Kara Rodriguez

Kelsey Hayden

Jim Fritch

Danny Carpenter

**Parks & Recreation****Director**

Samantha Hagerthy-Schneider

**CITY OF CORDOVA  
PARKS & RECREATION COMMISSION  
MEETING AGENDA  
TUESDAY, SEP 30<sup>TH</sup> 2025. 6PM  
COMMUNITY ROOM A & B  
CORDOVA CENTER**

**REGULAR AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
  - a. Minutes from August 26th, 2025, Regular Meeting.
- 4. COMMUNICATIONS FROM VISITORS**
  - a. Audience Comments regarding agenda items
- 5. REPORTS**
  - a. Director's Report – Verbal and written report including update on department projects and activities.
- 6. NEW BUSINESS**
  - a. Agenda Item #5a – Fee Schedule
  - b. Agenda Item #5b – Skaters' Cabin
- 7. COMMISSION BUSINESS FROM THE FLOOR**
- 8. PENDING AGENDA**
- 9. ADJOURNMENT**

You may submit written public comments via email to [parksandrec@cityofcordova.net](mailto:parksandrec@cityofcordova.net), mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 364, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.

**City of Cordova**  
**Parks & Recreation Commission**  
**August 26, 2025**  
**Cordova Center**  
**Minutes**

**1. Call TO Order**

The meeting was called to order at 6:00 pm by Chair Kruithof

**2. Roll Call**

Present 6- Commission Chair Henk Kruithof  
Commission member Erin Cole  
Commission member Kara Rodriguez  
Commission member Jim Fritch  
Commission member Danny Carpenter  
Commission member Kelsey Hayden

Excused Absence 1 – Commission member Gabby Brown

Also present: P&R Director Samantha Hagerthy- Schneider  
Recreation Clerk Taylor Shoemake

**3. Approval Of Minutes**

**E/Cole K/Rodriguze** to approve minutes of July 29<sup>th</sup>, 2025, regular meeting  
Upon voice vote, the motion carried 5-0

**4. Public Business From The Floor**

No public business.

**5. Reports**

a. Directors Report

Director Hagerthy-Schneider spoke to the Directors report. Topics to include:

- General updates

- Pool update
  - Including what options can be taken to fix the issues.
  - Will find out more on Thursday, August 28, 2025, about the issue and have a better idea of what can be done to fix the issue.
- Working with the school about the pool and their programs.
- Skaters' Cabin will be decommissioned officially in the coming weeks.
  - Swimmers' and Skaters' beach will be closed during the decommissioning of the cabin.
- Looking at Skaters' Cabin funding options and update about the fundraising that is being done for the cabin.
- The new fish cleaning station from the high school is being repaired after it was damaged in the January 6<sup>th</sup> storm.
- Working on next year's budget, will have more updates regarding it for next month's meeting.

#### **6. Commission Business From The Floor**

- J/Fritch asked if there could be discounts for Bidarki members when there are events like the Gutbuster and Bay to Bay.
- E/Cole wished the team luck at the ARPA convention in September.
- D/Carpenter and K/Hayden asked about talking to the Cordova Community Foundation (CCF) about the possibility of grant funding and donations.
- K/Rodriguez commented on the want to come up with plans for the people who only have pool passes.
- H/Kruithof asked if it was customary to ask that Parks pay to replace buildings.

#### **7. Pending Agenda**

- Budget
- Timeline request for Skaters' Cabin

#### **8. Adjournment**

**K/Hayden K/Rodriguez** to adjourn the meeting

**Chair Kruithof** adjourned the meeting at 6:41 pm.

DRAFT



# DIRECTOR'S REPORT – SEPTEMBER PARKS & RECREATION COMMISSION MEETING

9/30/2025

August was a great month! As salmon season began to wind down and students returned to school, we experienced some beautiful weather that encouraged everyone to get outside and enjoy it—just as they should.

As we transition into fall and prepare for budget season, I want to provide updates on several key projects and initiatives, including the Breakwater Trail Covered Space, Pool Repairs, Skater's Cabin, grants and funding, programming, and revenue.

## **Budget Update**

I have submitted the first round of budget numbers for 2026. Once I receive clarification on a few outstanding items, I hope to provide a verbal update to the Commission at the next meeting.

This budget includes increased funding for temporary staff to support lifeguarding coverage for school and swim team activities—an important step to ensure safety and adequate staffing during peak times. Additionally, funding has been included to continue progress on the remainder of our Master Plan. I have been in regular contact with Corvus Design as we move forward with those plans.

### Breakwater Trail Covered Spaces Project

The Covered Spaces Project—a collaborative initiative between Parks and Recreation, Public Works, and the Harbor Department—is now entering its community engagement phase. We will be hosting a public event to share the current plans and gather input for the Breakwater Trail Covered Space.

This project has been in development for several years, and it's incredibly exciting to see it finally coming to life. Event details will be announced soon, and we're looking forward to hearing from the community.

## **Pool Update**

We've received clear guidance from Rynosys on how to safely access the pool liner to complete needed plumbing repairs. After scoping the system, we identified the location of the leak. Peterson's Welding will perform the plumbing work, and Rynosys will fly in a technician to weld the PVC liner. We are pleased to report that our current warranty will remain in effect throughout the repair process.

Rynosys is expected to be available no earlier than November.

Once repairs are complete, we will need to conduct a new lifeguard certification course, as several staff certifications have lapsed. Both Logan and I have maintained our

certifications. I've completed renewals this year for Lifeguard, Water Safety Instructor, HAZWOPER, and Layman's First Aid/CPR/AED Instructor. My Certified Pool Operator and Lifeguard Instructor certifications are up for renewal next year.

## **Grants, Fall Programming & Staffing**

We've been actively working on new funding opportunities. I've partnered with the Cordova Community Foundation on a matching grant opportunity, and we are currently applying to the Land and Water Conservation Fund to support future development projects.

In addition, I've been completing inspection reports required from previous LWCF grants to ensure we remain in good standing and eligible for further funding.

We're also finalizing our Fall Activity Guide, which will be released soon and feature a full lineup of community programs and seasonal events.

As we head into fall, we've said goodbye to several staff members who have gone off to college and other exciting opportunities. A big thank-you to all of them—we're grateful for their contributions and wish them the very best in their next adventures.

## **Programs and Facility – August 2025**

Facility Use & Admissions:

- Membership Admissions: 1,132
- Daily Admissions: 296
- Total Admissions for August: 1,428

Events & Tournaments:

- The Float: 33 participants
- August Pickleball Tournament: 13 participants
- Gut Buster: 52 participants

Youth Sports – Basketball:

- Boys Basketball (Grades 1–3): 11
- Boys Basketball (Grades 4–6): 14
- Girls Basketball (Grades 1–3): 6
- Girls Basketball (Grades 4–6): 9

Mini Movers: Lots of them! Such a great turn out for this program.

## **Maintenance**

This year, we partnered with Cool Air Mechanical to address our boiler system needs. Both the Bidarki Recreation Center and the pool required upgrades and general maintenance. We are working closely with Cool Air Mechanical to develop long-term plans to improve the efficiency and performance of both systems.

We are also currently working on repairing the fish cleaning station that was damaged during the January storm. The damage was significant, but our goal is to have the station restored and returned to its original location soon.

The Nettie Hansen Park project is progressing well and looks great. This represents a significant step forward in meeting playground compliance standards, although there is still work to be done to achieve full compliance.

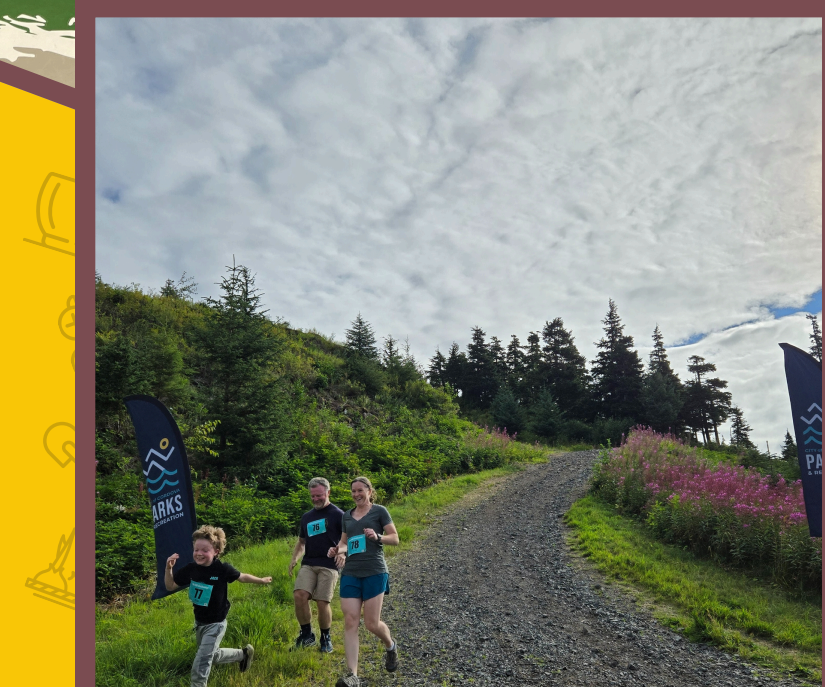
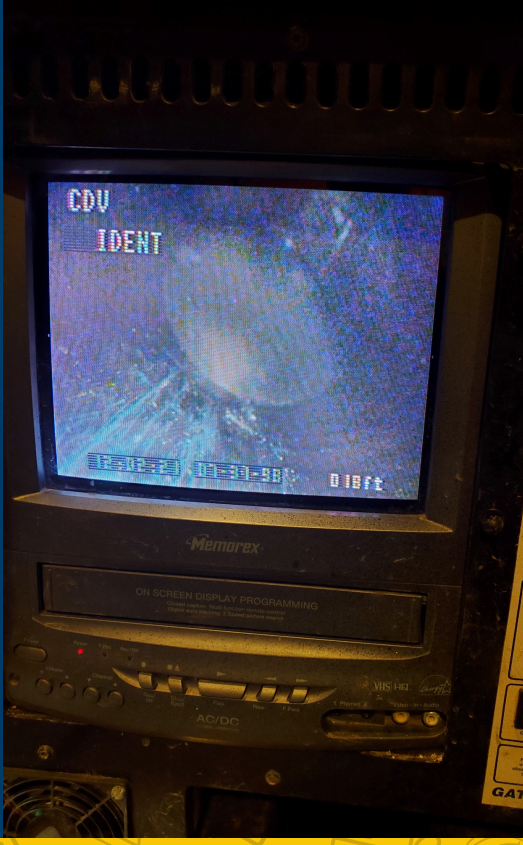
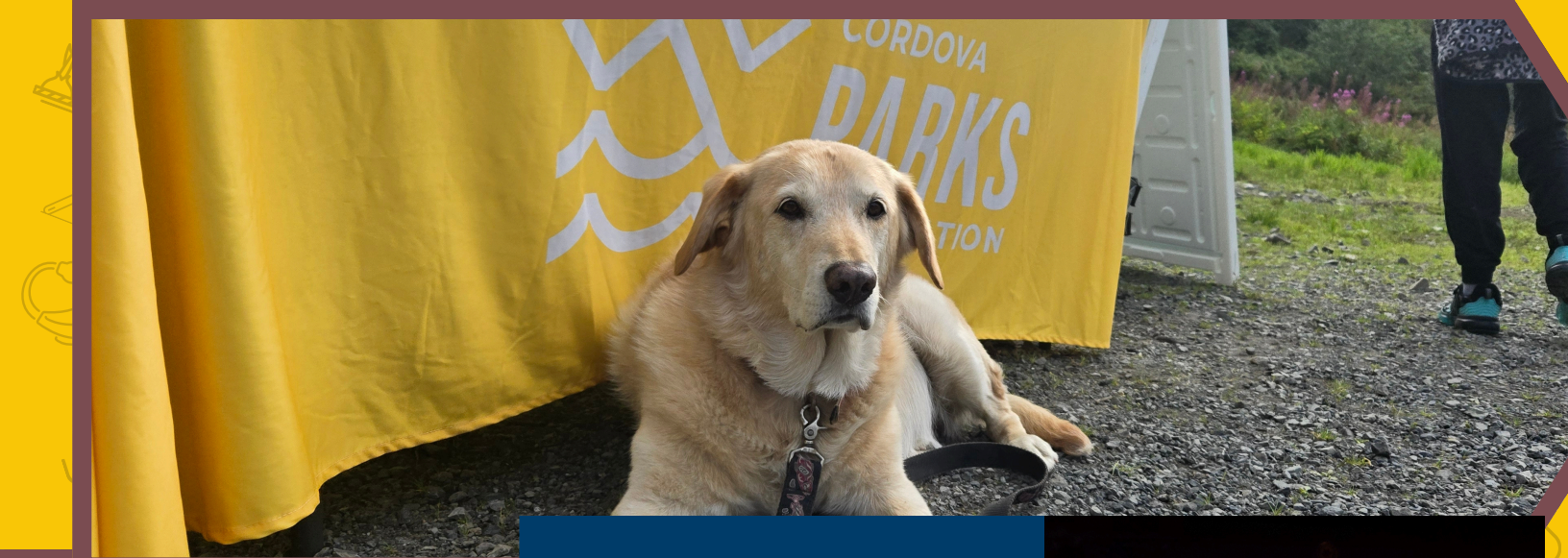
I want to take a moment to thank our maintenance staff for their ongoing efforts to keep our facilities and public spaces looking great. Their hard work and dedication do not go unnoticed. Like many public areas, we continue to face challenges with vandalism. I sincerely appreciate the maintenance team for their quick response and cleanup efforts, and I would also like to thank the Police Department for their continued support and availability whenever we need them.

## **Skaters' Cabin Fundraising Update**

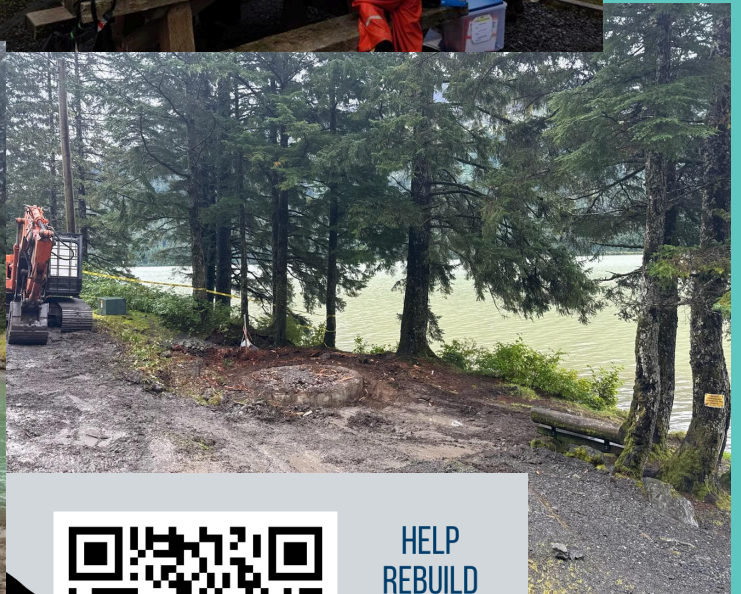
- Current Funds Raised: \$9,362
- We are working to partner with AC for a "Round-Up" fundraiser during the month of October. At checkout, customers will be given the option to round up their purchase to the nearest dollar, with the difference going directly toward the Skater's Cabin project. We have submitted our application and are waiting to hear back from our local AC team.
- Actively sourcing grant funding.

Thank you all for your continued support and commitment to these important projects. We have a full season ahead, and I look forward to the continued progress we'll make together.









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HELP  
REBUILD  
SKATERS'







# Parks & Recreation Commission Agenda Item #5a

On Agenda: 9/30/2025

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**ITEM TITLE:** Fee Schedule

**SUBMITTED BY:** Samantha Hagerthy-Schneider

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

That Director Hagerthy-Schneider's reported by noted.

**SUMMARY STATEMENT:**

Samantha Hagerthy-Schneider will discuss the possibility of changing the fee schedule and updating prices to make it smoother for facility usage.

# 2026 MEMBERSHIP FEE DRAFT UPDATES

## Moving Toward a Unified Parks & Recreation System & 2026 Fee Proposal Update

As we advance transformational projects like Skater's Cabin, expand programming, and deepen partnerships across the community, we are fully embracing a unified Parks & Recreation system—where our facilities, staff, and services operate not as isolated entities but as one cohesive, community-centered network.

We've already made significant strides toward this vision:

- Shared staffing between the pool and gym
- A unified membership structure (as proposed)
- Collaborative events and programming

This vision of one Parks & Recreation department, one standard, and one community mission is foundational to how we grow, serve, and sustain recreation in Cordova.

### Lowering the Independent Access Age to 8

In alignment with our unified approach, I propose lowering the age requirement for independent access to facilities to 8 years old. This update supports families and better aligns with our programming and community needs.

Community Impact:

- Encourages Youth Independence & Healthy Habits: Lowering the access age helps children build positive, early connections to physical activity and shared spaces.
- Supports Working Families: Provides greater flexibility and safe options for children after school, easing demands on caregivers.
- Reflects Program Realities: Our youth programs already serve children this age; extending access supports consistency and trust.
- Follows Regional and National Trends: Other recreation providers have adopted similar policies, balancing access with responsibility.

### Fee Structure Update: Eliminating Separate Swim or Gym Memberships

To unify our facilities and simplify membership, we propose eliminating the separate Swim OR Gym membership option, combining both into a single, all-access membership. This change:

- Strengthens the concept of one Parks & Recreation system
- Encourages fuller utilization of both facilities
- Simplifies marketing, administration, and member understanding

Additionally, we propose making annual memberships more affordable and extending free access to children under age 8 (currently free access is limited to age 5 and under). These changes lower barriers to participation and support family engagement.

## Safeguards & Accountability

We will maintain:

- Strict access monitoring with door systems and staff supervision
- Requirement for membership or daily admission for all users age 8 and older
- A clear policy that entering without paying is considered theft and will be treated accordingly

We will communicate openly that facility access is a shared investment, and unauthorized entry undermines community services.

## Ongoing Commitment

We remain committed to:

- Reviewing program costs and fees for fairness and sustainability
- Offering affordable programs and discounted community days to ensure broad access
- Aligning policies and standards with regional and national best practices

## Final Thoughts-

Our goal is to make every facility feel like one Parks & Recreation family, with shared spaces, shared standards, and shared responsibility. These proposals are critical steps toward that goal, supporting a sustainable, accessible, and vibrant recreation system for all in Cordova.

I look forward to discussing these fee proposals further and receiving your feedback

# PROPOSED MEMBERSHIP FEES 2026



City of Cordova - Parks & Recreation Department 2026 Fees & Rates			
City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable			
Bidarki Recreation Center/Bob Korn Memorial Swimming Pool			
Membership & Daily Admission Fees			
	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
Adult (Age 18-64)	Annual (Swim & Gym)	\$409.35	\$438.00
	<del>Annual (Swim OR Gym)</del>	<del>\$293.46</del>	<del>\$314.00</del>
	Month (Swim & Gym)	\$93.46	\$100.00
	20 Visit Pass (Swim & Gym)	\$126.17	\$135.00
	10 Visit Pass (Swim & Gym)	\$63.08	\$67.50
	Daily (Swim & Gym)	\$7.01	\$7.50
Child/ Youth (Age 8-17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$154.21	\$165.00
	<del>Annual (Swim OR Gym)</del>	<del>\$108.41</del>	<del>\$116.00</del>
	Month (Swim & Gym)	\$36.92	\$39.50
	20 Visit Pass (Swim & Gym)	\$67.99	\$72.75
	10 Visit Pass (Swim & Gym)	\$34.11	\$36.50
Student (18+ with ID), Senior (65+), Concession (Active Military with ID), People with physical disabilities, CVFD (volunteers only)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$327.10	\$350.00
	<del>Annual (Swim OR Gym)</del>	<del>\$221.76</del>	<del>\$236.75</del>
	Month (Swim & Gym)	\$70.56	\$75.50
	20 Visit Pass (Swim & Gym)	\$85.05	\$91.00
	10 Visit Pass (Swim & Gym)	\$42.52	\$45.50
Family (Up to two domestic partnership adults and three children 6 – 17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$656.07	\$702.00
	<del>Annual (Swim OR Gym)</del>	<del>\$459.10</del>	<del>\$492.00</del>
Workplace Employee Wellness 10+ members			
25% discount on Adult, Child, or Family Annual Plans only			
(excludes Student, Senior and Concession Plans)			
Programs and Miscellaneous Charges			
Fees/Charges are authorized at the discretion of the Director			

## MEMBERSHIP FEES 2025

## City of Cordova - Parks & Recreation Department 2025 Fees & Rates

City Sales Tax (7%) and Public Accommodations Tax (6%), where applicable

### Bidarki Recreation Center/Bob Korn Memorial Swimming Pool Membership & Daily Admission Fees

	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
<b>Adult</b> (Age 18-64)	Annual (Swim & Gym)	\$488.79	\$523.00
	Annual (Swim <b>OR</b> Gym)	\$293.46	\$314.00
	Month (Swim & Gym)	\$93.46	\$100.00
	20 Visit Pass (Swim & Gym)	\$126.17	\$135.00
	10 Visit Pass (Swim & Gym)	\$63.08	\$67.50
	Daily (Swim & Gym)	\$7.01	\$7.50
<b>Child/ Youth</b> (Age 6-17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$192.50	\$206.00
	Annual (Swim <b>OR</b> Gym)	\$108.41	\$116.00
	Month (Swim & Gym)	\$36.92	\$39.50
	20 Visit Pass (Swim & Gym)	\$67.99	\$72.75
	10 Visit Pass (Swim & Gym)	\$34.11	\$36.50
<b>Student</b> (18+ with ID), <b>Senior</b> (65+), <b>Concession</b> (Active Military with ID), <b>People</b> <b>with physical disabilities,</b> <b>CVFD</b> (volunteers only)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$368.69	\$394.50
	Annual (Swim <b>OR</b> Gym)	\$221.76	\$236.75
	Month (Swim & Gym)	\$70.56	\$75.50
	20 Visit Pass (Swim & Gym)	\$85.05	\$91.00
	10 Visit Pass (Swim & Gym)	\$42.52	\$45.50
<b>Family</b> (Up to two domestic partnership adults and three children 6 – 17)	<u>Term</u>	<u>Fee</u>	<u>Fee (including tax)</u>
	Annual (Swim & Gym)	\$733.18	\$784.50
	Annual (Swim <b>OR</b> Gym)	\$459.10	\$492.00

#### Workplace Employee Wellness 10+ members

25% discount on Adult, Child, or Family Annual Plans only  
(excludes Student, Senior and Concession Plans)

### Programs and Miscellaneous Charges

Fees/Charges are authorized at the discretion of the Director



# Parks & Recreation Commission Agenda Item #5b

On Agenda: 9/30/2025

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**ITEM TITLE:** Skaters' Cabin

**SUBMITTED BY:** Samantha Hagerthy-Schneider

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

That Director Hagerthy-Schneider's reported by noted.

**SUMMARY STATEMENT:**

Samantha Hagerthy-Schneider will speak about ideas for Skaters' Cabin and what our options are for the future development of the area.

# EXAMPLE REPORT: SKATERS' CABIN – MODEL FOR NEW BUILDING PROJECT

## Important Note:

*The following information uses **Integrity Timber Frame Homes and Cabin Kits** as an example to help visualize what a new Skaters' Cabin could look like in terms of size, materials, and process. This is not a final plan, and no decisions have been made regarding design, contractors, or suppliers. The purpose of this report is to provide a reference point as we begin exploring options.*

## Overview:

With the recent removal of Skaters' Cabin, we are now ready to take the next step in planning and developing a new structure to replace it. As an example of what we're considering, below is a summary of a similar building package — approximately 438 square feet with a covered entry area — that could serve as a strong reference point for both scale and design.

Estimated Materials Package Cost: \$100,000

Note: This estimate does not include shipping, foundation, or civil engineering.

## Materials Package Includes:

- Engineered building plans
- Floor system
- Interior and exterior framing
- Timber-framed truss system with covered front area
- Pella windows and doors
- Primed Woodtone siding and trim
- Weatherization package (excludes final metal roof product)

## Kit Features & Support:

- Interactive Online Design Modifications with ITF's Architectural Design Department
- Builder Support & Assembly Documents
- Prefabricated Framing Components (interior & exterior)
- Primed Exterior Siding & Trim – Woodtone Siding
- Pella Doors & Windows Package

## Additional Resources:

Below are some additional resources to help you better understand the products, process, and services we provided

- **Kit Breakdown** - What's included in our standard kit
- **How it Works** - The process of designing and building an ITF Kit Home

- **Custom Designs** - We can start the design process and manage expected materials costs as we go. Design fee applies to materials package if/when you're ready to build.
- **Design Catalog**
- **SIPs Info & Installation Video Series**
- **Why Build With SIPs** (Structural Insulated Panels)
- **Current Projects**

### **Foundation Options:**

Their plans typically include an engineer-stamped foundation plan specific to your lot. If you plan to reuse any portion of the current foundation, we will coordinate directly with your local engineer to confirm feasibility and make necessary adjustments.

### **Next Steps:**

Now that Skaters' Cabin has been removed, there are a few options for moving forward but based on the community impute and for an example this would be the path forward for a like for like code compliant building with a larger covered deck facing the lake

#### **Move Ahead Based on a Similar Design**

- Begin with the original structure as a model and budget approximately \$100,000 for the materials package.
- Pay an initial \$20,000 to start the design and engineering process.
- Remaining balance will be split into two equal payments before shipping.
- Final price may vary based on your materials selections and structural requirements from engineering.

### **Community Support & Funding: Our Patronicity Campaign**

As you know, we have started our fundraising campaign on Patronicity, a community-based crowdfunding platform to support the new Skaters' Cabin project. While this campaign is a vital step in gathering the resources we need, we still need help spreading the word to reach a wider audience. Patronicity offers a transparent way for community members to contribute directly and encourages matching grants and local partnerships that maximize the impact of every donation. Beyond raising funds, it helps keep the community informed about the project's progress and importance.

Our approach to promoting the campaign focuses on what we call the "3 touches" method to engage as many people as possible. First, we encourage everyone to like and share posts about the campaign on social media, which greatly increases its visibility beyond our immediate circle. We also provide regular updates to keep the public informed about our goals and milestones, fostering trust and ongoing interest. Finally, we invite individuals to get involved by donating, volunteering, or simply helping spread the message. This helps reinforce that the project is truly a community effort, and every bit of support counts.

Looking ahead, it is essential that we expand our outreach not only to local businesses but also to community members. While the expense of this project can feel

overwhelming, investing now means we are creating something that will serve the community for many years to come. Businesses and community members alike can play a critical role—not just through financial contributions but by sharing our vision and helping amplify the campaign’s message within their networks. We encourage everyone to engage with local businesses, neighbors, friends, and family to raise awareness and support for this important project.

By continuing to work with Patronicity and broadening our outreach efforts across the entire community, we believe we can build the strong backing needed to bring this project to life and create a space that truly reflects the values and needs of those who will use it for years ahead.

Please take your time to carefully review this example option as we consider the next steps for replacing Skaters’ Cabin. Your feedback is important, so don’t hesitate to share your thoughts or ask any questions you may have. I’m here to provide any additional information or clarification you need as we move forward together.