

Chair

Henk Kruithof

Vice Chair

Erin Cole

Commissioners

Gabby Brown

Kara Rodriguez

Kelsey Hayden

Jim Fritch

Danny Carpenter

Parks & Recreation**Director**

Samantha Hagerthy-Schneider

**CITY OF CORDOVA
PARKS & RECREATION COMMISSION
MEETING AGENDA
TUESDAY, AUG 26TH 2025. 6PM
COMMUNITY ROOM A & B
CORDOVA CENTER**

REGULAR AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - a. Minutes from July 29th, 2025, Regular Meeting.
- 4. COMMUNICATIONS FROM VISITORS**
 - a. Audience Comments regarding agenda items
- 5. REPORTS**
 - a. Director's Report – Written report including update on department projects and activities. This includes Skaters Cabin and the Bob Korn Pool.
- 6. COMMISSION BUSINESS FROM THE FLOOR**
- 7. PENDING AGENDA**
- 8. ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 364, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.

City of Cordova
Parks & Recreation Commission
July 29th, 2025
Cordova Center
Minutes

1. Call TO Order

The meeting was called to order at 6:00 pm by Chair Kruithof

2. Roll Call

Present 4- Commission Chair Henk Kruithof-
Commission member Erin Cole
Commission member Jim Fritsch
Commission member Gabby Brown

Excused Absence 3-Commission member Kelsey Hayden, Commission member Kara Rodriguez, & Commission member Danny Carpenter

Also present: P&R Director Samantha Hagerthy- Schneider
Accounts Specialist Finance Dept. Pam Whitesell

3. Approval OF Minutes

E/Cole G/Brown to approve minutes of May 27th, 2025, regular meeting
Upon voice vote, the motion carried 4-0

4. Public Business From The Floor

No public business.

5. Reports

a. Directors Report

Director Hagerthy-Schneider spoke to the Directors report. Topics to include:

- Bay to Bay
- Summer Activity Guide

- Pending Agenda Items
- Mower for parks
- Update on Swimming pool.
- General Department Updates
- Rasmussen Grant

- b. Cordova Comprehensive Trails Plan
 - i. A brief overview if the report

6. New Business

P&R Commission Agenda Item #6A

Item Title: Resolution 2025-02

Submitted BY: Samantha Hagerthy-Schneider

☐ Information

☐ Motion

☒ Resolution- Motion passed 4-0

7. Commission Business From The Floor-

- H/Kruithof spoke on Skater's Cabin
- G/Brown asked about field trip to all parks & Rec facilities.
- H/Kruithof spoke on pending meeting schedule

8. Adjournment

E/Cole G/Brown to adjourn the meeting

Chair Kruithof adjourned the meeting at 6:55pm.



Parks & Recreation Commission Agenda Item #5a

On Agenda: 8/26/2025

ITEM TITLE: Director's Report

SUBMITTED BY: Samantha Hagerthy-Schneider

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

That Director Hagerthy-Schneider's reported by noted.

SUMMARY STATEMENT:

Director Samantha Hagerthy-Schneider will give a written and verbal report to the Commission on departmental updates which will include:

- Skaters' Cabin
- Pool leak information
- General Department Update



DIRECTOR'S REPORT

As we enter budget season, our focus is on identifying and prioritizing key projects and needs for the upcoming year. Two major priorities have been the pool and the Skaters' Cabin, and I have been working tirelessly to develop realistic and sustainable plans to bring both facilities back up and running. I'm humbled by the amount of community input and support we've received—it's clear how important these spaces are to so many. Their value to the health, connection, and recreation of our residents cannot be overstated.

The Skaters' Cabin, in particular, has been deteriorating rapidly. We have taken steps to remove all stored items and cut off power to ensure safety. Plans are underway to fully decommission the structure, with a portion of insurance funds from the skate park claim being allocated to help cover these costs.

A priority in next year's budget will be completing the department's Master Plan. This is a vital planning document that will not only help guide future programming and infrastructure improvements but also serve as a valuable tool in securing grant funding. Having a clear, updated vision will strengthen our ability to advocate for resources and respond to community needs in a strategic, informed way.

In terms of professional development, I am currently in the process of renewing several key certifications, including Water Safety Instructor, CPR Instructor, and HAZWOPER 40. These are critical for maintaining high standards of safety and instruction within our programming.

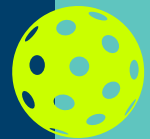
This summer, our team has worked extremely hard to deliver strong programming and build community connections. I'd like to give a special thank-you to our outstanding temporary staff—Noah Pearson, Levi Person, John Itliong, Chiko Felipe, and Austin Shandel. Whether they have already moved on or are preparing for their next adventures, their contributions have been nothing short of incredible. They brought enthusiasm, teamwork, and a strong work ethic that made a lasting impact on our department.

Looking ahead, Jake, Micah, and I will be attending the Alaska Parks & Recreation Convention in Valdez in the coming weeks. This event is a valuable opportunity for professional development, networking, and bringing back fresh ideas to improve our local programs and services.

If any commission member would like to add an item to next month's meeting agenda, please don't hesitate to reach out and let me know.

DEPARTMENT UPDATES

WHAT A BEAUTIFUL SUMMER FOR PROGRAMS!



Recent Program Highlights & Status

(07/01 - 07/31)

Non-Member: Mini Movers- 35. Adult Supervision- 21

(07/02 - 07/30 Wednesdays) Ultimate Frisbee Club:
44 participants

(07/03 - 07/31 Thursdays) Pop-Up Play: 75
participants

(07/07 - 07/28 Mondays) Wellness Group Check-in: 11
participants

(07/08 - 07/29 Tuesdays) Kicking It Club: 57
participants

(07/10 - 08/07 Thursdays) Outdoor Soccer 1st-3rd
grade: 7 registered, about 5 participated every
week, 4th-6th grade: 7 registered, about 5
participated every week

(07/13) Jumbled July Pickleball Tournament: 12
registered, 12 participants

(07/22 - 08/12 Tuesdays) Disc Golf Adventures: 15
participants

(07/27) Summer Scavenger Hunt: 2 registered, 3
teams participated

Cancelled Programs: 7th grade+ Outdoor Soccer,
Running Club, Funday for Seniors (postponed)

VISITS AT A GLANCE

BIDARKI-7/1-7/31

MEMBERS 1064 VISITS

ADMISSIONS 285 VISITS



FACILITIES

POOL PROJECT UPDATE

We received and installed the new gaskets, which significantly slowed the leak. However, this also revealed a new leak, which we now suspect is located behind the pool shell in a coupling.

The Water Department, along with the Parks & Recreation crew, were able to scope the area and locate the suspected coupling. We will now begin refilling the pool to just above the current leak level, allowing us to rescope the area and determine whether the water line is indeed landing at the coupling.

Unfortunately, there are no as-builts for the plumbing in this section, but we do know that all plumbing in the area was replaced in 2010.

We are currently weighing two repair options: Slip-lining the pipe – This solution and would require ferry service for equipment and personnel. This would mean not cutting into the liner, but could potential be costly.

Cutting into the liner and replacing the affected piece – Renosys, the original liner installer, would work closely with us on this approach. They would guide us through the cutting process and send a technician to Cordova to assist with repairs.

We hope to decide soon so repairs can move forward.

In addition, Cool Air Mechanical our new boiler tech company visited to assess the location's boilers. They are now developing a plan to repair anything if needed, and identifying potential adjustments that could help reduce heating budget costs moving forward.

Skaters Cabin Project Update (as of August 22nd, 2025)

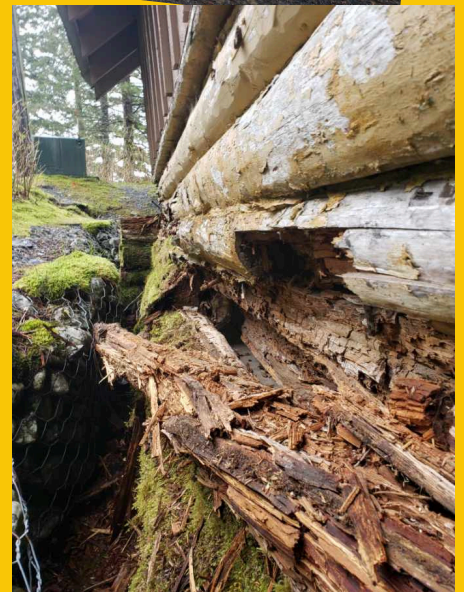
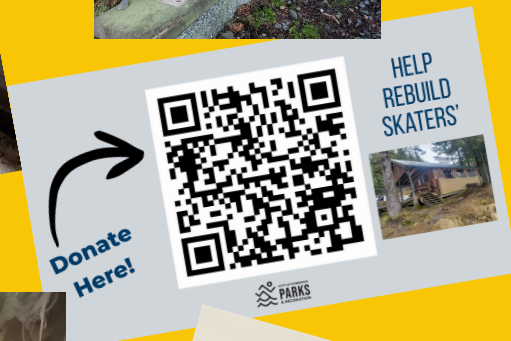
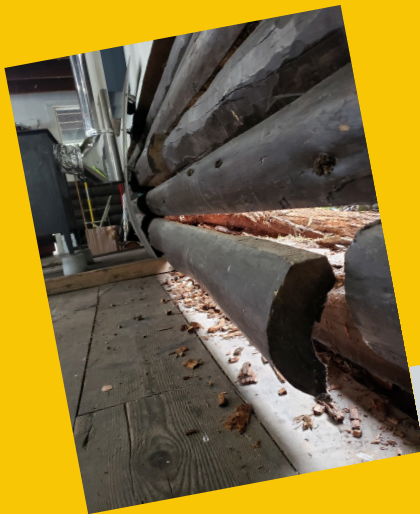
Funds Raised: \$3,412 from 46 individual donors.

Decommissioning Quotes: We are touching base with companies that have given estimates.

Next Steps: Engineering Study: After the decommissioning, the next priority will be raising funds to commission engineering studies.

Fundraising Outreach: We have the "Heart Wall" reserved for February at the Reluctant Fisherman. This is an art sale with 50% of funds raised going to the Covered Spaces Project and 50% going to Skaters' Cabin. We will be asking Artwork donations and already have at least 5 paintings already.

Grant Opportunities: Along with the Rasmussen Foundation Grant, I have reached out to CEC for a funding opportunity. We will be applying for a small grant they offer in the fall.



PARKS

Odiak Camper Park

- We are still booking up at Odiak for a total of \$\$25,231.45 in revenue this year. We have had a lot of great feedback this summer about how much everyone loves staying there and how simple the process is.

Field of Dreams (Little League Field)

- Looking forward to creating a maintenance plan for this park which will include the snack shack

Nettie Hanson Park

- The crew has been working hard to get this project buttoned up. The weather has cooperated, and it should be finished soon.

Restroom Facilities

- Maintenance rounds: Regular checks are underway and running smoothly.

Tot Lot (Playground)

- New swings have been installed! The playground has been pressured washed and parts painted.

Multi-Purpose Soccer Field

- Mount Eccles will be utilizing this field for Gym Class

Breakwater Trail

- We have meetings planned with the Covered Spaces Project to start to move forward with the park that is planned in this area.

Hollis Hendricks Field (Grassy Field)

- Mount Eccles will be utilizing this field for Gym class, and we will continue to keep soccer goals up through the fall.

