

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1230**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA AMENDING  
CORDOVA MUNICIPAL CODE SECTION 7.40.030 ADDING CLARIFICATION TO THE  
LAND DISPOSAL MAP NOTICING PROCESS**

**WHEREAS**, from time-to-time new properties are added to the land disposal maps, or lots that were marked as “Not Available” are made available for disposal; and

**WHEREAS**, the City Council determined that additional public notification should be made to better inform the public of these land status changes; and

**WHEREAS**, the City Council further determined that clarification should be added to the city code to ensure that no action on land disposal shall be made until a property’s noticing period has ended.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Cordova, that:

**Section 1.** Section 7.40.030 of The Cordova Code of Ordinances of Cordova, Alaska, is hereby amended, which said section reads as follows:

**7.40.030 Land Disposal Map**

- A. The City shall maintain and update annually a map of city owned real property. The following designations shall be applied to the land disposal map:

Available: These properties are available to purchase or lease.

Available – Subdivision Required: These properties are available to purchase or lease, but a subdivision of the land may be required.

Tidelands: Tidelands are considered as “Available” designation but shall require review and recommendation from the Harbor Commission. Disposal of tidelands shall follow the procedures set forth in CMC 5.16.

Not Available: These properties are currently in use for city uses and operations but can be the subject of a Letter of Interest per the procedures set forth in this chapter.

Leased: These properties are currently under lease and not considered available but can be the subject of a Letter of Interest during the final year of the lease term.

- B. Once per year, the City Planner shall review, with the Planning and Zoning Commission, the land disposal map to consider possible changes to the current designations or to add or remove properties to accurately reflect the status of City real property. The Planning and Zoning Commission shall then forward a recommendation to the City Council for adoption.
- C. The land disposal map may be modified throughout the year at the request of the public through the submission of a Letter of Interest, under the procedures set forth in this chapter.

- D. The City Planner shall provide public notice when real property is added to the land disposal map, or when the “Not Available” designation is proposed to be removed from an existing property. The notice shall:

Include the name of the proponent, the location of the property, the proposed use and project description, and information on how the public can comment on the proposal.

Be posted on the property in a location visible and legible from the Right-Of-Way, beginning thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.

Be posted at City Hall, Cordova Public Library, and the Post Office beginning thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.

Be mailed to all property owners within 300 feet of the perimeter of the subject property thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.

- E. No action shall be taken by City Council regarding the availability or disposal status of a property subject to the noticing procedures in 7.40.030 (D) until the end of the noticing period.**

**Section 2.** This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1<sup>st</sup> reading: April 16, 2025

2<sup>nd</sup> reading and public hearing: May 7, 2025

**PASSED AND APPROVED THIS 7<sup>th</sup> DAY OF MAY 2025**



Kristin Smith, Mayor

ATTEST:



Susan Bourgeois, CMC, City Clerk