

**Regular City Council Meeting**  
**June 4, 2025 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order** – **Mayor Kristin Smith** called the Regular City Council Meeting to order at 7:00 pm on June 4, 2025, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** – **Mayor Smith** led the audience in the Pledge of Allegiance.

**C. Roll call** – Present for roll call were **Mayor Kristin Smith** and Council members **Debra Adams**, **Wendy Ranney**, and **Dave Zastrow**. Council member **Kasey Kinsman** was present via zoom videoconference. Council members **Aaron Hansen**, **Mike Mickelson**, and **Cathy Sherman** were absent. Also present were Acting City Manager **Kevin Johnson**, and City Clerk **Susan Bourgeois**. City Manager **Samantha Greenwood** was on a well-deserved vacation.

**D. Approval of Regular Agenda**

Hearing no objection to approval of the agenda, **Mayor Smith** declared it approved.

**E. Disclosures of Conflicts of Interest and ex parte communications** – none

**F. Communications by and Petitions from Visitors**

1. Guest speakers – none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions - none

**G. Approval of Consent Calendar**

4. Minutes: **a.** Apr 16, 2025, Regular City Council Meeting Minutes; **b.** Apr 30, 2025, Special City Council Meeting Minutes

5. Council concurrence of Mayor Smith's appt to fill a vacancy on the Parks & Recreation Commission

6. Resolution 06-25-15 A resolution of the Council of the City of Cordova, Alaska approving the license for a mobile restaurant for Stanley Duncan, dba Stanwiches, LLC

7. Council approval of business license for *Explore Cordova*, including a for-hire vehicle service

Vote on the Consent Calendar: 4 yeas, 0 nays, 3 absent. Adams-yes; Kinsman-yes; Ranney-yes; Sherman-absent; Hansen-absent; Mickelson-absent; and Zastrow-yes. Consent Calendar was approved.

**H. Approval of Minutes** – in consent calendar

**I. Consideration of Bids/Proposals/Contracts** - none

**J. Reports of Officers**

8. Mayor's Report – **Smith** reported: 1) her written report touched on – Breakwater Fill Lot mug-up, June 18 from 5-7pm in Community Rooms, Senator Murkowski visit – she has asked for a meeting (Sunday June 8 10:30am Mt. Eccles Commons), answered some emails from Cordova Times about mill rate, Fisheries Committee – she and Kelsey Hayden are scheduled to meet, Housing – hands on workshops for developers – hoping to set something up in August.

9. City Manager's Report - **Greenwood** was on vacation **Kevin Johnson** reported: 1) DMV will be here starting on June 23; 2) RFP is out for the old PWSSC building – lease or purchase of the building; 3) mid-June an RFP will be out for the Second Street lots – behind old Library/Museum; 4) construction on the new impound lot at the baler has begun – should be completed by September; 5) CRWP has begun invasive weed control program – not using herbicides this summer, manual removal of plants and/or tarping of areas; 6) the "tug nuts" are coming – a group of tug boat owners, 15-20 tug boats June 12-15 for their annual meet-up; 7) an additional food truck is operating on the fill lot this summer – short term

land-use permit for **Vic-Ali**; 8) Skater's Cabin mug-up last week – fairly well-attended, **Samantha** is starting up a crowd-funding and people will be able to contribute soon. June 14 there will be a second public meeting about Skater's.

**10. City Clerk's Report - *Bourgeois*** reported that on June 11 at 6pm Council and Board/Commission Training, here in Council chambers – there will be food. **a. Public Notice for Board and Commission Vacancies**

## **K. Correspondence**

**11. Public notice regarding upcoming CCMC Blood Drive**

## **L. Ordinances and Resolutions**

**12. Resolution 06-25-16** A resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with Emulsion Products Alaska to purchase chip seal oil **M/Zastrow S/Adams** to approve Resolution 06-25-16 A resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with Emulsion Products Alaska to purchase chip seal oil

**Zastrow** said it has been approved in the 2025 budget – definitely chip-sealing is overdue. As far as the sole source seems this fits the criteria, he will support. **Adams** asked if this was for potholes or full streets would be chip sealed. **Johnson** explained this is a small amount this year, more of a maintenance job.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Sherman, Hansen, Mickelson). Motion was approved.

## **M. Unfinished Business - none**

## **N. New & Miscellaneous Business**

**13. Council action to protest or waive protest for Tiny Wings liquor license renewals**

**M/Ranney S/Zastrow** to waive protest for the renewal of liquor license 61, Beverage Dispensary, and license 62, Package Store, for Tiny Wings, dba Anchor Bar & Grill and Anchor Liquor Store with one condition: Tiny Wings, dba Anchor Bar & Grill, shall provide the City with proof of a completed and satisfactorily passed inspection from the State Fire Marshal before opening for business.

**Ranney** said the letter provided sounds like there is a sale happening and the liquor license is integral to the sale – so she doesn't want to protest this time. She is ready to see action taken and then to sell the business. She might not do this another time if they ask. **Zastrow** agreed with **Ranney**. **Adams** asked questions about Council's role. It is only to protest the renewal with ABC Board, but it is not a guarantee. This liquor license has received waivers for not being open the required amount of days/year with the AMCO office.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Sherman, Hansen, Mickelson). Motion was approved.

**14. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists**

Council added "revisit marijuana code" to the Pending Agenda. Clerk said she'd add Tiny Wings to PA – so we could track the status of a sale. Council opted to cancel the June 18 Regular Meeting. **Kinsman** asked for a financial update. **Johnson** said he would pass that along to the City Manager. Clerk would get City attorney started on item 2 on PA – which is an ordinance changing code to include Council in the CBA approval process.

## **O. Audience Participation**

**Dotty Widmann** of 245 Eyak Dr. and owner of the Net Loft updated Council on how her project was going. It has been difficult – there needs to be some remediation of contaminated soil. She is trying to access some funds for that, but these funds are only available to public or native entities, she is hoping to align with someone to allow that to proceed.

**Samantha Hagerthy-Schneider**, Parks & Rec Director, thanked the community and the Council for the support – she wanted community members to know they can always come talk to her, her door is open, to hear the story.

## P. Council Comments

**Zastrow** said that after last meeting's difficult decision he has heard lots of comments he encouraged people to come give public testimony.

**Kinsman** thanked **Dotty Widmann** for coming in to talk to them – he would love to help and support the project. He thanked **Samantha** for her hard work at Parks & Rec, for being creative. He encouraged community members to come to Council meetings, to give input. He encouraged people to get on boards/commissions and/or run for Council.

**Adams** said she appreciates tonight's less stressful meeting. She welcomed the new HR Director and her family who have moved to Cordova. Thanked the **City Clerk** who always gives her the time she needs when she comes into the office. She thanked the **Mayor** for being proactive with **Murkowski's** visit. She encouraged **Widmann** to keep coming, we all want to see the building go up and see your business thrive.

**Ranney** thanked staff, reiterated what others said to **Dotty**. She thanked the City staff that comes to the meetings – we appreciate your input.

## Q. Executive Session - none

## R. Adjournment

Hearing no objection **Mayor Smith** adjourned the meeting at 8:16 pm.

Approved: July 16, 2025

Attest:



Susan Bourgeois, CMC, City Clerk

