

**Regular City Council Meeting  
May 7, 2025 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order** – **Mayor Kristin Smith** called the Regular City Council Meeting to order at 7:05 pm on May 7, 2025, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** – **Mayor Smith** led the audience in the Pledge of Allegiance.

**C. Roll call** – Present for roll call were **Mayor Kristin Smith** and Council members **Debra Adams, Aaron Hansen, Kasey Kinsman, Mike Mickelson, Wendy Ranney, Cathy Sherman,** and **Dave Zastrow**. Also present were City Manager **Sam Greenwood** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda** - Hearing no objection to approval of the agenda, **Mayor Smith** declared it approved.

**E. Disclosures of Conflicts of Interest and ex parte communications** – none

**F. Communications by and Petitions from Visitors**

1. Guest speakers – none

2. Audience comments regarding agenda items

**David Allison** of 203 Whiskey Ridge Rd spoke to agenda item 14. He opined there was a much cleaner way to do this. He said Council should put the money back into the permanent fund (even if just on paper) first, then say they will keep it in AMLIP and use it for cash flow.

3. Chairpersons and Representatives of Boards and Commissions

**Dave Janka** Cordova representative on the PWSRCAC Board reported: 1) he was elected to the executive committee; 2) there were various updates from committees – oil spill drill monitoring, secondary containment for crude oil tanks, deployment of buoy 61; 3) recent staff losses at Alyeska are a concern, hostile work environment being investigated, 6 who left were women and they were in significant leadership positions; 4) an agreement is in place for Alyeska to share excess electricity with Copper Valley Electric; 5) PWSRCAC to hold next meeting in Cordova, September 18-19.

4. Student Council Report - none

**G. Approval of Consent Calendar**

5. Minutes: **a.** Feb 19, 2025, Regular Meeting Minutes; **b.** Mar 5, 2025, Regular Meeting Minutes; **c.** Apr 2, 2025, Regular Meeting Minutes

Vote on the Consent Calendar: 7 yeas, 0 nays. Ranney-yes; Hansen-yes; Kinsman-yes; Adams-yes; Sherman-yes; Mickelson-yes; and Zastrow-yes. Consent Calendar was approved.

**H. Approval of Minutes** – in consent calendar

**I. Consideration of Bids/Proposals/Contracts**

6. Council approval of Restated Employment Agreement with City Clerk **Susan Bourgeois**

**M/Zastrow S/Sherman** to approve the restated employment agreement between the City of Cordova and Susan Bourgeois at an annual salary of \$122,180.63.

Vote on the motion: 7 yeas, 0 nays. Ranney-yes; Mickelson-yes; Hansen-yes; Kinsman-yes; Sherman-yes; Adams-yes; and Zastrow-yes. Motion was approved.

**J. Reports of Officers**

7. Mayor's Report – **Smith** reported: 1) Rasmuson Foundation representatives will be in town May 15; she encourages Council to attend and will email out some talking points; 2) will continue to advocate for federal funding for programs like secure rural schools which are drastically reduced this year.

8. City Manager's Report - **Greenwood** reported: 1) Cordova Center coordinator will be starting on Monday; 2) she has been working with brokers on insurance options; 3) she has continued productive meetings with Fire Department paid staff and with the volunteers; 4) DMV has all the applications and materials the City gathered and will give us a date when they can come down, more than 250 people need appointments; 5) Skater's cabin has some reservations this summer but we will stop taking reservations past July 31, decisions need to be made on fixing it or re-building it; pool is draining and we will see what the issues are once it is fully drained; 6) still working on EMS staffing and scheduling we should be able to make-do with what we have and no need for the expensive contracts we had considered; 7) police chief interview next week, an officer position has been offered, waiting to hear back on that.

9. City Clerk's Report - **Bourgeois** reported: 1) Council training June 11 – DCRA Local Government Specialist will come in for that; 2) she and Deputy Clerk worked on the tax roll certification item tonight.

#### **K. Correspondence**

10. 02-27-25 Email from K. Morse regarding Eyak Lake Weir federal funding

11. 02-28-25 Email from D. Widmann regarding waterfront fill property

12. 03-04-25 Alaska Sea Grant Site Review Public Notice

#### **L. Ordinances and Resolutions**

13. Ordinance 1230 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code section 7.40.030 adding clarification to the land disposal map noticing process – 2<sup>nd</sup> reading **M/Sherman S/Ranney** to approve Ordinance 1230 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code section 7.40.030 adding clarification to the land disposal map noticing process

**Sherman** said she appreciated staff making this change, it will end the concerns about public noticing for available City land. Ranney agreed.

Vote on the motion: 7 yeas, 0 nays. Adams-yes; Kinsman-yes; Ranney-yes; Sherman-yes; Hansen-yes; Mickelson-yes; and Zastrow-yes. Motion was approved.

14. Resolution 05-25-12 A resolution of the Council of the City of Cordova, Alaska repealing terms of repayment adopted by Resolution 02-24-09 and deferring repayment of \$3,000,000 borrowed from the Permanent Fund and any interest on that repayment

**M/Zastrow S/Sherman** to approve Resolution 05-25-12 a resolution of the Council of the City of Cordova, Alaska repealing terms of repayment adopted by Resolution 02-24-09 and deferring repayment of \$3,000,000 borrowed from the Permanent Fund and any interest on that repayment

After some discussion Council thought it would be cleaner to move that money back into PF first, they asked staff to bring it back in that manner.

**M/Kinsman S/Ranney** to refer to staff.

Vote on the motion to refer: 7 yeas, 0 nays. Motion was approved.

#### **M. Unfinished Business - none**

#### **N. New & Miscellaneous Business**

15. Council certification of the accuracy of the 2025 Property Assessment Roll

**M/Sherman S/Kinsman** to certify the accuracy of the 2025 property assessment roll of all the real property within the City of Cordova valued as of January 1, 2025.

**Sherman** said the memo covered all the pertinent information. Kinsman stated that values may have gone up but that does not necessarily mean tax bill will be higher, that comes with the mill rate.

Vote on the motion: 7 yeas, 0 nays. Motion was approved.

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Special Meeting May 14 with **Dr. Sanders** to have an executive session about NVE's interest in CCMC. Tentatively scheduled a mug-up session about the breakwater fill lot for June 12.

#### **O. Audience Participation**

**David Allison** of 203 Whiskey Ridge Rd, commended Council for making the adjustment on the Resolution concerning the Harbor project loan from the Permanent Fund. He also encouraged Council to scrutinize the School budget when it comes before them at their next meeting.

#### **P. Council Comments**

**Ranney** thanked David Allison for his insight on that resolution tonight. Chamber of Commerce RISE event on May 13, she encouraged people to attend to show support for the new businesses in town.

**Sherman** thanked David Allison for his comments tonight; thanked staff for the work that goes into the packet materials.

**Adams** said she thinks we need to fund the schools as much as we can because the state has fallen short with the BSA funding.

**Zastrow** thanked Alex Russin for his contributions during the joint work session, thanked Dave Janka for his thorough report; thanked staff for keeping Council organized, appreciate all the work Samantha does at Parks & Rec – some very heavily used facilities having issues with the pool and Skater's cabin.

**Mickelson** said he appreciates the insight of those who were previous participants in City government processes – David Allison. He also appreciates all the City staff in attendance to help us through issues.

#### **Q. Executive Session**

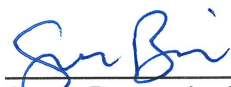
~~17. Council contract negotiation with City Clerk Susan Bourgeois, a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government~~

This e.s. was not required since item 6 was approved.

**R. Adjournment** - Hearing no objection **Mayor Smith** adjourned the meeting at 8:45 pm.

Approved: July 2, 2025

Attest:



Susan Bourgeois, CMC, City Clerk

