

Mayor

Kristin Smith

Council Members

Debra Adams

Aaron Hansen

Kasey Kinsman

Michael Mickelson

Wendy Ranney

Cathy Sherman

David Zastrow

City Manager

Samantha

Greenwood

City Clerk

Susan Bourgeois

Deputy City Clerk

Colette Gilmour

**Regular City Council Meeting
June 4, 2025 @ 7:00pm
Cordova Center Community Rooms**

A. Call to order

B. Invocation, pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Kristin Smith, Council members Debra Adams, Aaron Hansen, Kasey Kinsman, Michael Mickelson, Wendy Ranney, Cathy Sherman, and David Zastrow



D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communication

- conflicts as defined in CMC 3.10.010 should be declared, then Mayor rules whether member should be recused, Council may appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers - none
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Hospital Board, School Board, etal)

G. Approval of Consent Calendar..... (roll call vote)

4. Minutes:
 - a. Apr 16, 2025, Regular City Council Meeting Minutes..... (page 1)
 - b. Apr 30, 2025, Special City Council Meeting Minutes..... (page 5)
5. Council concurrence of Mayor Smith's appointment to fill a vacancy..... (page 7)
on the Parks & Recreation Commission
6. Resolution 06-25-15..... (page 9)
A resolution of the Council of the City of Cordova, Alaska approving the license for a mobile restaurant for Stanley Duncan, dba Stanwiches, LLC
7. Council approval of business license for *Explore Cordova*, including a for-hire vehicle service..... (page 16)

H. Approval of Minutes – in Consent Calendar

I. Consideration of Bids/Proposals/Contracts - none

J. Reports of Officers

8. Mayor's Report..... (page 17)
9. City Manager's Report
10. City Clerk's Report
 - a. Public Notice for Board and Commission Vacancies..... (page 18)

K. Correspondence..... (see primer for description page 19)

11. Public notice regarding upcoming CCMC Blood Drive..... (page 20)

L. Ordinances and Resolutions

12. Resolution 06-25-16..... (voice vote)(page 21)

A resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with Emulsion Products Alaska to purchase chip seal oil

M. Unfinished Business - none

N. New & Miscellaneous Business

13. Council action to protest or waive protest for Tiny Wings liquor license renewals..... (voice vote)(page 24)

14. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 57)

O. Audience Participation

P. Council Comments

Q. Executive Session - none

The City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

Regular Meetings of the Cordova City Council are live streamed on the City's YouTube <https://www.youtube.com/@CityofCordovaAlaska/streams> or are available there for viewing or audio-only by the next business day

if you have a disability that makes it difficult to attend city-sponsored functions, contact 907-424-6200 for assistance.
full City Council agendas and packets available online at www.cityofcordova.net

Regular City Council Meeting
April 16, 2025 @ 7:00pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order - Mayor Kristen Smith called the Regular City Council Meeting to order at 7:00 pm on April 16, 2025, in the Cordova Center Community Rooms.

B. Invocation, pledge of allegiance – Mayor Smith led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were **Mayor Kristin Smith**, Council members **Debra Adams, Aaron Hansen, Wendy Ranney, Michael Mickelson**, and **David Zastrow**. Council members **Kasey Kinsman** and **Cathy Sherman** were present via zoom video conference. Also present were City Manager **Sam Greenwood** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda - M/Ranney S/Zastrow to approve the regular agenda.
Hearing no objections, Mayor Smith declared it approved.

E. Disclosures of Conflicts of Interest and Ex Parte Communication - none

F. Communications by and Petitions from Visitors

1. Guest Speakers - none

2. Audience comments regarding agenda items:

Shannon Jones, 514 Sunnyside Drive, spoke on behalf of her family's business, Serenity Adventure Charter's proposal for Lot 2, Block 7A, Tidewater Development Park, aka the Old Science Center Building.

Brooke Mallory, 1027 Whitshed Road, spoke on behalf of the Native Village of Eyak on item 19, disposal for lots 19 through 25, block 6, Original Townsite. She gave support for Council to approve request for sealed proposals to lease or purchase the property. Personally, she added her support for the Breakwater lot in part being saved as a park but also the need for revenue.

David Allison, 203 Whiskey Ridge, spoke to the methods of using Ordinances verses Resolutions to move the \$3 million dollars. He suggested looking at the passed Ordinance from Dec 2024 and that the Harbor enterprise fund should payback the \$3 million.

3. Chairpersons and Representatives of Boards and Commissions - none

4. Student Council Report - none

G. Approval of Consent Calendar

5. Minutes: a. Mar 5, 2025, City Council Public Hearing Minutes

6. Council action to waive protest of the liquor license renewal for license # 954 Reluctant Fisherman Bar and Restaurant

7. Fire Department Confirmation of Election of Officers

Vote on the Consent Calendar: 7 yeas, 0 nays. Kinsman- yes; Zastrow-yes; Adams-yes; Ranney-yes; Hansen-yes; Mickelson-yes; and Sherman-yes. Consent Calendar was approved.

H. Approval of Minutes – in Consent Calendar

I. Consideration of Bids/Proposals/Contracts

8. Council action on award of RFP PW 25-02 Cordova Impound Lot and Transfer Station Upgrades **M/Zastrow S/Mickelson** to direct the City Manager to negotiate a contract with Cordova Powersports LLC, to provide the construction services outlined in RFP PW-25-02, for a sum not the exceed One Hundred Thirty-Five Thousand Dollars.

Zastrow stated funding is there and staff has evaluated potential bidders to do the work thus they have the right to move forward. **Sherman** is in favor of it. **Adams** asked the need for barbed wire being used along the fence. **Kevin Johnson**, Public Works Director, answered the lot will be used for active police investigations involving these vehicles, in which using barbed wire is one of the standard requirements.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

J. Reports of Officers

9. Mayor's Report - **Mayor Smith** reported the need for Council and the community to keep paying attention to things at the federal level and how they might affect Cordova in direct and indirect ways, like losing opportunities for Head Start grant, NOAA cuts, Medicare cuts, essential air service cuts; continue to speak up and contact Senators **Murkowski** and **Sullivan**. **Zastrow** added the disaster relief fund to the list of things to watch. Also mentioned our forest service has lost 50% of their staff. The Rasmuson Foundation is coming on May 15, and the Salmon Harvest Task Force meeting is being held on May 6. The Alaska Marine Highway Operations Board has a meeting on May 25 and will be taking comment on the long-range plan for Alaska Marine Highway System.

10. City Manager's Report - **Greenwood** reported: 1) received the Denali Grant to put towards the Second St. match of \$300,000; 2) city is continuing to put information out online about bear safety; 3) the state's mobile DMV unit will be coming to Cordova for real IDs and driver's license tests and **Amy Hodgkins** at LIO will be running the registrations needed for the state. There have already been 70 people who have registered. 4) **Ed Brooks** was introduced as the new fire marshal. 5) **Greenwood** and City Planner, **Amanda Coward**, spoke on areas in the Prince William Sound Old Science Center building lease where extra protection for the city can be added regarding the state of the building and renting as-is whereas all faults.

11. City Clerk's Report - **Bourgeois** reported on the attendance report of council members, BOE is Monday and will be sending information to them in an email. There are 35 assessment appeals with half already resolved. The ad will go out on Friday of when the Board of Equalization will be meeting. The local Government specialist from DCRA will be coming for the council training on June 11.

12. Staff Reports – 1Q, 2025 Quarterlies: a. Cordova Historical Museum & Cordova Public Library, Director **Ashley Bivin**; b. Parks & Recreation Department, Director **Samantha Hagerthy-Schneider**; c. City Investments, Alaska Permanent Capital Management, **Blake Phillips**; d. Alaska Municipal League Investment Pool (AMLIP) 1Q 2025 Quarterly Letter; e. Cordova Harbor & Port, Harbormaster **Tony Schinella**; f. Public Works Department, Director **Kevin Johnson**

K. Correspondence

13. 04-09-25 Mayor Smith letter to Rep Stutes supporting HB69 regarding BSA

Adams commented that there's no defined benefit program in the state for new Teachers. Schools have continued to make cuts because State hasn't raised the BSA in 7 years.

14. 04-09-25 Mayor Smith letter to Rep Stutes supporting SB135 regarding fisheries taxes

L. Ordinances and Resolutions

15. Ordinance 1230 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code section 7.40.030 adding clarification to the land disposal map noticing process – 1st reading

M/Zastrow S/Kinsman to approve Ordinance 1230 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code section 7.40.030 adding clarification to the land disposal map noticing process.

Zastrow comments that it is straightforward clean up. **Kinsman** is in favor of the new version being more transparent regarding the available, non-available land disposal process.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

16. Resolution 04-25-08 A resolution of the Council of the City of Cordova, Alaska adopting the 2025 land disposal maps.

M/Kinsman S/Sherman to approve Resolution 04-25-08 a resolution of the Council of the City of Cordova, Alaska adopting the 2025 land disposal maps.

Kinsman is in support and thanks the Planner for all the hard work updating it and presenting it each year. **Sherman** hopes this will help people see what is available on the maps with all the detail put into it.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

17. Resolution 04-25-09 A resolution of the Council of the City of Cordova, Alaska authorizing the

conveyance of Tract 9B, ASLS 73-35, Cordova Small Tracts to Chris Bolin, Angela Jeppson, Bob Ladd, and Jackie Ladd.

M/Ranney S/Zastrow to adopt Resolution 04-25-09 a resolution of the Council of the City of Cordova, Alaska authorizing the conveyance of Tract 9B, ASLS 73-35, Cordova Small Tracts to Chris Bolin, Angela Jeppson, Bob Ladd, and Jackie Ladd.

Ranney thinks it's a great thing to utilize such a restrictive property. **Zastrow** sees no reason not to do it with the restrictions of use and the city receives revenue. **Kinsman** mentioned thinking about discussing where incoming leased money should be put.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

M. Unfinished Business - none

N. New & Miscellaneous Business

18. Council action on disposal of Lot 4A, Block 3, USS3345.

M/Zastrow S/Mickelson to approve the proposal from Diana Riedel and direct the City Manager to negotiate an agreement to lease or purchase Lot 4A, Block 3, USS 3345.

Zastrow said the lot would be hard for most people to build on, but the proposal has a way for a small residence, which is what the city wants to see for land disposals. **Mickelson** agrees these are the kinds of proposals the city wants to support but would like to rediscuss the price. **Ranney** mentions it is a tricky lot for access and the high-water mark line. **Adams** asked for clarification on the two letters and the intent of the buyer. **Sherman** thinks the price is still too low but supports more people building homes. **Kinsman** is grateful for the proposer's creativity to build on this lot. **Hansen** is in support; it is great for the community.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

19. Council action on disposal and method of disposal for Lots 19-25, Block 6, Original Townsite.

M/Ranney S/Zastrow to dispose of the requested lots 19-25, Block 6, Original Townsite, approximately 17,500 sq. ft. in size, as outlined in Cordova Municipal Code 7.40.060 (B) by requesting sealed proposals to lease or purchase the property.

Ranney would like to see proposals come in. **Zastrow** concurred with **Ranney**. **Kinsman** is in support. **Sherman** asked if that is enough snow dump space left. Public Works Director, **Kevin Johnson** replied by saying it may not be some years and it will cause more time for city workers to move snow, but it is a part of the city growing. **Mickelson** is concerned about the snow dump area getting smaller but is in support of the proposal. **Hansen** confirmed the satellite dishes will be moved which will make more room for the snow dump area but cautions, the higher up the hill that snow is stored, the more flooding in the lots below. Despite **Hansen's** concerns he supports selling and developing the lot. **Adams** supports selling the lot, as keeping it all for a snow dump is a waste of real estate. **Ranney** also mentions she would like the snow dump area to be removed all together from in front of the Elementary school for safety reasons.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

20. Council action on disposal and method of disposal for a portion of Lot 2, Block 7A Tidewater Development Park (aka the old PWSSC building).

M/Ranney S/Sherman to dispose of Lot 2, Block 7A, Tidewater Development Park that is approximately 3,909 square feet in size as outlined in Cordova Municipal Code 7.40.060 B by requesting sealed proposals to lease or purchase the property.

Ranney supports sealed proposals and would like to see a covered space there. **Sherman** agrees with Council member **Ranney** and thinks they have enough information on this property to receive proposals now. **Zastrow** is excited to see the other proposals.

Vote on Motion: 7 yeas, 0 nays. Motion was approved.

21. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Bourgeois will research the repayment issue. **Bourgeois** reminded council about not speaking with others related to land sales since it is related to one person, it falls under ex parte communication. **Mayor Smith** asked for #8 to be removed from the pending agenda, future agenda items. **Mayor Smith** would like to

schedule a mug-up public idea session. **Kinsman** wants to hold a work session with the school board May 7th at 5:45pm and to schedule a work session April 30th at 6pm for strategic planning.

O. Audience Participation

David Allison, 203 Whiskey Ridge, spoke to land sales going to the permanent fund and leases always going to the general fund as part of the regular budget. He supports council codifying where the lease to purchase funds go.

P. Council Comments

Zastrow thought the work session was fantastic and realized most of his time on council has been doing land disposals.

Adams thanks all the work done in the presentation in the work session and looking forward to seeing the proposals for land disposal.

Ranney welcomed Ed and thanked to Amanda and the work she's doing in the planning meetings.

Hansen thanks everyone for their time and effort.

Mickelson echoes all the comments and is happy to see council moving forward and making process.

Kinsman appreciates the history and suggestions from **David Allison** and reminds public that the updated land disposal maps are up and available.

Sherman thanks **Sam** and **Sheryl** for the work session and that **Blake** is a nice asset to the city. Congrats to **Stephen** and **Micah**. Appreciates all the work **Amanda** did to supply information on the science center.

Q. Executive Session

22. Council contract negotiation with City Clerk Susan Bourgeois, a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the city.

M/Sherman S/Ranney to enter executive session for council contract negotiation with city clerk Susan Bourgeois, a matter the immediate knowledge of which would clearly have an adverse effect on the finances of the city.

Mayor Smith recessed the meeting to clear the room and went into executive session at 9:19pm.

Council went back on record at 9:53pm. **Mayor Smith** said she and **Vice Mayor Kinsman** will meet with the Clerk and discuss terms council proposed in the executive session.

R. Adjournment

Hearing no objection **Mayor Smith** adjourned the meeting at 9:54 pm.

Approved: June 4, 2025

Attest:

Colette Gilmour, Deputy City Clerk

Special City Council Meeting
April 30, 2025, immediately following the 6pm Work Session
Cordova Center Community Rooms
Minutes

A. Call to order - Mayor Kristin Smith called the Special Council Meeting to order at 6:14 pm on April 30, 2025, in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were **Mayor Smith** and Council members **Debra Adams, Aaron Hansen, Mike Mickelson, Wendy Ranney,** and **Cathy Sherman**. Council member **Dave Zastrow** was present via zoom videoconference. Council member **Kasey Kinsman** was absent. Also present were City Manager **Sam Greenwood** and City Clerk **Susan Bourgeois**.

C. Approval of agenda

Hearing no objection, Mayor Smith reversed the order of the 2 executive sessions and declared the agenda approved with that slight adjustment.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items – none

F. New Business

2. Resolution 04-25-10 A resolution of the Council of the City of Cordova, Alaska agreeing to enter into a cooperative participation agreement (hereinafter the "agreement") with other Alaska municipalities, school districts, and regional education attendance areas and to assume the duties and responsibilities as described in the agreement. A copy of the agreement, which may be amended from time to time, is attached hereto and incorporated by reference.

M/Ranney S/Sherman to approve Resolution 04-25-10 a resolution of the Council of the City of Cordova, Alaska agreeing to enter into a cooperative participation agreement (hereinafter the "agreement") with other Alaska municipalities, school districts, and regional education attendance areas and to assume the duties and responsibilities as described in the agreement. A copy of the agreement, which may be amended from time to time, is attached hereto and incorporated by reference.

Ranney said she is in favor; this is a good idea, and it may help with insurance costs. **Mayor Smith** asked which insurance this is? **Greenwood** said liability, workman's comp, and vehicles, all insurance less medical. Vote on the motion: 6 yeas, 0 nays, 1 absent (Kinsman). Motion was approved.

3. Resolution 04-25-11 A resolution of the Council of the City of Cordova, Alaska authorizing specific officers of the City of Cordova as signers of city checks, vouchers, notes, and other documents.

M/Sherman S/Ranney to approve Resolution 04-25-11 a resolution of the Council of the City of Cordova, Alaska authorizing specific officers of the City of Cordova as signers of city checks, vouchers, notes, and other documents.

Sherman said this is a housekeeping measure, required after a new Mayor or Vice Mayor takes office. **Ranney** said the same – housekeeping.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Kinsman). Motion was approved.

4. Council approval of restated employment agreement with City Clerk Susan Bourgeois (may be discussed in executive session)

G. Audience participation - none

H. Executive Session

Item 6 was handled first.

6. Council discussion with City Manager regarding land sale negotiation with Diana Riedel a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City

M/Mickelson S/Ranney to go into an executive session for Council discussion with City Manager regarding land sale negotiation with Diana Riedel a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City

Vote on the motion: 6 yeas, 0 nays, 1 absent (Kinsman). Motion was approved.

Mayor Smith recessed the meeting at 7:16pm to clear the room. Council entered the executive session at 7:19pm and was back in open session at 7:51pm.

5. Council discussion of City Clerk's contract a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City

M/Sherman S/Ranney to go into an executive session for Council discussion of City Clerk's contract a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the City.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Kinsman). Motion was approved.

The meeting was recessed at 7:51 pm. Council entered the executive session at 7:53 pm. Council was back in open session at 8:34 pm.

Mayor Smith said she and **Vice Mayor Kinsman** would set up a meeting with the Clerk to discuss negotiations and would have the contract on for approval at the May 7 Regular Meeting.

J. Adjournment

Hearing no objection, **Mayor Smith** adjourned the meeting at 8:37 pm.

Approved: June 4, 2025

Attest: _____
Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 5
City Council Meeting Date: 6/4/25
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 5/27/25
ITEM: Concurrence of Mayor's appointment to Parks & Recreation Commission
NEXT STEP: Approval of Motion to concur

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: The Parks & Recreation Commission has lost 2 members recently. One moved out of town and the other was elected to City Council and resigned.

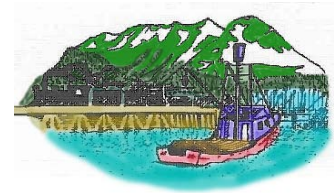
II. RECOMMENDED ACTION: City Council should concur with the appointment recommendation made by *Mayor Smith* and approve by voice vote. Approval of the consent calendar will accomplish Council concurrence of *Mayor Smith*'s appointment of *Jim Fritsch* to fill a vacant seat on the Parks & Recreation Commission.

III. BACKGROUND INFORMATION: The City Clerk learned of the vacancies and began advertising for interest on May 16, 2025. *Jim Fritsch* has been on the commission in the past, is interested in being re-appointed, and submitted an application on May 21, 2025.

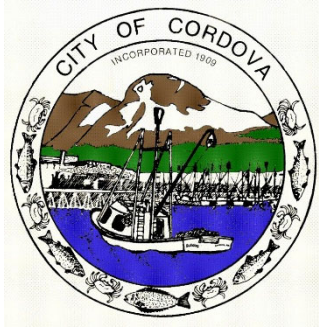
IV. SUMMARY AND ALTERNATIVES: City Council members may concur with the Mayor's appointment or take alternative action. Approval of consent calendar accomplishes the concurrence. If council wants to choose another option the item must be pulled from the consent calendar.



City Board or Commission Membership Application



Personal Information			
Name:		Date:	
Resident of Cordova? Yes No		How Long?	
Name of Partner (optional):			
Employer:		Job Title:	
Contact Information			
Residence Address:			
Mailing Address:			
Cell Phone:		Email Address:	
May we include your contact information on our webpage/in published meeting packets: Yes No Yes, but not all			
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:			
Affiliations			
Current membership in organizations:			
Past memberships in organizations:			
City Board(s) or Commission(s) in which you are interested:			
Why do you want to be involved with this Board or Commission?			
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission?			
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net			Board/Commission Application Revised: 10/2019



AGENDA ITEM 6
City Council Meeting Date: 6/4/25
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 05/27/25
ITEM: Resolution 06-25-15 approving license for a mobile restaurant
NEXT STEP: Majority voice vote or roll call vote of consent calendar

<input type="checkbox"/>	ORDINANCE	<input checked="" type="checkbox"/>	RESOLUTION
<input type="checkbox"/>	MOTION	<input type="checkbox"/>	INFORMATION

I. REQUEST OR ISSUE: Resolution approving license for a mobile restaurant

II. RECOMMENDED ACTION / NEXT STEP: Council motion to approve Resolution 06-25-15.

III. FISCAL IMPACTS: This would allow the continuation of a successful business in Cordova that contributes to sales tax revenue as well as enhances the food choices for citizens of and visitors to Cordova. The business has been using an existing food truck and is now purchasing that food truck.

IV. BACKGROUND INFORMATION: Prospective business owner and requester of the mobile restaurant license, Stanley Duncan, has provided a business plan. His intent is to lease space from CTC in the old CoHo lot across the street from the Cordova Center.

V. LEGAL ISSUES: Cordova Municipal Code chapter 6.16 attached.

VI. SUMMARY AND ALTERNATIVES: Council can approve the resolution or ask questions to further understand the business owner's plan and possibly ask for modifications.

**CITY OF CORDOVA, ALASKA
RESOLUTION 06-25-15**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
APPROVING THE LICENSE FOR A MOBILE RESTAURANT FOR STANLEY DUNCAN,
DBA STANWICHES, LLC**

WHEREAS, CMC 6.16.010 defines a mobile restaurant as any restaurant or other stand, vehicle or cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public rights-of-way, or upon private property not in a structure affixed to the land; and

WHEREAS, applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety; and

WHEREAS, operators of a mobile restaurant in Cordova must abide by Cordova Municipal Code Chapter 6.16.050 which reads as follows:

- A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
- B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
- C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
- D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
- E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

WHEREAS, Stanley Duncan has made application to the Clerk to operate a mobile restaurant.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Cordova, Alaska, does hereby approve the application of Stanley Duncan, dba Stanwiches, LLC, for a license to operate a mobile restaurant in Cordova.

PASSED AND APPROVED THIS 4th DAY OF JUNE 2025

Kristin Smith, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

STANWICHES LLC

- > STANLEY DUNCAN
- > OWNER/OPERATOR
- > 907-253-8133
- > NATASHA WRIGHT
- > BOOKKEEPER
- > Stanwiches907@gmail.com

June 4, 2025

CORDOVA CITY COUNCIL

BUSINESS OVERVIEW:

STANWICHES LLC is purchasing the Hideaway Cordova Food truck. This established food truck is operating in the CTC Lot, Main Street Cordova, Alaska. I have been running Hideaway Cordova as manager and featured cook for the last several weeks. This was to enable Hideaway to pay its previous years' operating costs as well as to transfer the licensing and operating accounts. We are now ready to make the official switch to STANWICHES LLC.

Our menu and hours of operation will be geared toward lunch and dinner vs. the previous breakfast and lunch menu. Our meat will be locally purchased and ground on demand to ensure the freshest quality burgers. We will be working with our local grocer for the majority of our raw product needs supporting our community business partner. Our menu will offer a standard set of sandwiches and side salads, with specials periodically. This menu will inevitably expand and be fluid as my love of food is extensive. I'm excited to bring an additional choice of dining to our local community and summer visitors. This is more than a business opportunity; this allows me to present my art of Food Truck Cuisine to our amazing community.

Sincerely,
Stanley Duncan
STANWICHES LLC



Alaska Food Code 2025 Establishment Permit

Division of Environmental Health
Food Safety & Sanitation Program

Permit Number: 17669
Issued to: **STANWICHES LLC**
For: **STANWICHES LLC**
For Operation Of: **FN-3 Mobile Food Service - self contained**
Located at: **111 Mt. Eccles ST Cordova, AK 99574**

This permit, issued under the provisions of 18 AAC 31, is valid until the noted expiration date or unless suspended or revoked by the department.

This permit is not transferable for change of ownership, facility location, or type of operation. It must be posted in plain view in the establishment and is the property of the State of Alaska.

Expiration Date:
December 31, 2025

Program Manager:

A handwritten signature in black ink, appearing to read "Kimberly S. B.", is written over the printed name of the Program Manager.

**If you have questions or concerns regarding safe food handling practices call or text
907-764-9825 or visit our website to file a complaint
(dec.alaska.gov/eh/fss/report-illness-issue/)**



Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that the owner

STANWICHES LLC

is licensed by the department to do business as

STANWICHES LLC

PO Box 1422, Cordova, AK 99574

for the period

May 13, 2025 to December 31, 2025
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

Chapter 6.16 - FOOD HANDLING ESTABLISHMENTS

Sections:

6.16.010 - Definitions.

For the purposes of this chapter, the following terms shall be defined as follows:

- A. "Food" means any matter, including milk, intoxicating liquors, and other liquids, commonly consumed by persons.
- B. "Food handler" means and includes any person employed or working in any food handling establishment.
- C. "Food handling establishment" means any restaurant, itinerant restaurant, mobile restaurant, bar, market, store, confectionery, bottling works, bakery or dairy as defined in this section.
- D. "Itinerant restaurant" includes any restaurant operating for a temporary period in connection with a fair, carnival, circus, public exhibition or other similar gathering.
- E. "Mobile restaurant" includes any restaurant or other stand, vehicle, cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public ways or rights-of-way, or upon private property not in a structure affixed to the land.

(Prior code § 6.301, as amended during 1979 codification).

6.16.020 - License—Mobile restaurants to show necessity.

Applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety. The council may restrict the license to areas within the city in which the applicant presents sufficient evidence of convenience and necessity. Upon request for appearance, the council shall schedule a prompt hearing and permit the applicant reasonable time to present evidence.

(Prior code § 6.304, as amended during 1979 codification).

6.16.030 - License—Showing of other required licenses.

A food handling establishment shall have and show to the satisfaction of the city clerk that such establishment has the applicable state, borough and city licenses required for the use and occupancy of the premises or to operate the business involved before the city clerk may issue the annual license.

(Prior code § 6.306, as amended during 1979 codification).

6.16.040 - License—Revocation.

A food handling license once issued is subject to suspension or revocation if the licensee fails to maintain all state, borough and city licenses and to meet all state, borough and city health requirements, and comply with all city and state laws, ordinances and regulations.

(Prior code § 6.308, as amended during 1979 codification).

6.16.050 - Operation of mobile restaurant.

A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.

B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.

C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.

D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.

E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

(Prior code § 6.305, as amended during 1979 codification).



AGENDA ITEM 7
City Council Meeting Date: 6/4/25
CITY COUNCIL COMMUNICATION FORM

FROM: Samantha Greenwood, City Manager
DATE: 5/29/25
ITEM: *Explore Cordova Business License Application*
NEXT STEP: Council approval of motion

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE:

Explore Cordova has applied for a business license that includes a for-hire vehicle service. Per City Code Chapter 6.24 – Taxicabs, Buses, and For-Hire Vehicles, this application must come before Council for approval, amendment, modification, or disapproval.

Explore Cordova has met each of the following requirements for this license.

- State of Alaska Business License
- City of Cordova Business License
- Chauffeur Licenses – Dana Smyke, Mike Mahoney, Lara Mahoney, and Lee Collins
- Vehicle Licenses – Dana Smyke, Mike Mahoney, Lara Mahoney, and Lee Collins
- Vehicles Inspected, Fees paid, and Proof of Insurance for all vehicles documented

II. RECOMMENDED ACTION / NEXT STEP:

“I move to approve *Explore Cordova*’s business license application. “

I am recommending that City Council approves this license application. All required steps have been completed in accordance with City Code for this business to operate.

MAYOR'S REPORT

Date: May 30, 2025
To: Cordova City Council
From: Mayor Kristin Smith

Breakwater Fill Mug Up, June 18, 5 – 7 p.m., at the Cordova Center, Community Room B: worked with City staff to develop an outline of the public involvement session. Display materials will include aerial images of the breakwater fill lot, the harbor, and a conceptual rendering of recreation space on the south fill waterfront. (The main focus of this session is intended to be the breakwater fill lot, but some of the uses proposed for that area have also been discussed for the south fill area and we should be looking at them in combination rather than in isolation from each other.) We also developed a survey that can be circulated for folks who can't attend the meeting in person or would prefer to submit comments in writing. The survey will be circulated on social media channels and through the City's public notice e-mail distribution list.

Senator Murkowski's visit: I contacted Senator Murkowski's office to request a town hall meeting while she is in town for the Copper River Nouveau event. I realize that this isn't something we discussed as a Council but decided to take the liberty of requesting a meeting because I couldn't ask Council until the 6/4/25 meeting (and hadn't thought about it at the 5/21/25 meeting), which seemed too late to ask about adding such an event to her schedule for her 6/7 – 6/8 visit.

Cordova Times reporting: I responded to an e-mail from The Cordova Times editor about the recent mil rate increase that Council adopted. I felt that it was important to emphasize that the mil rate increase was adopted in response to a drastic reduction in 2025 City revenues from the Secure Rural Schools program, representing a loss of almost three-fourths of a million dollars, and an increase in the amount of the City's contribution to the school budget.

Cordova Fisheries Committee: have talked with Kelsey Hayden about setting up meetings with processors to discuss ideas for incentives to get more seafood landed here next winter.

Housing: through my work at the PWS Economic Development District, I've learned about an organization called the Incremental Development Alliance (IDA) that offers hands-on workshops to cultivate and support local housing developers. I'm working on setting up an introductory presentation in early August that will be open to folks from Cordova and Valdez. IDA services begin with a presentation on their approach and culminates in an all-day boot camp session for developers.



**Mayor Smith and Cordova City Council are soliciting applicants
for City Board & Commission vacancies**

Parks & Recreation Commission has 2 vacant seats

(1 term through November 2027, 1 term through November 2028)

Historic Preservation Commission has 1 vacant seat

(the Historical Society seat - term through November 2027)

applications available on the City website and are accepted
continuously email cityclerk@cityofcordova.net or call 907-424-6248

appointments will be made at City Council meetings
as applicants become available

posted 5/14/25

Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

Blood Drive!

The Hospital Auxiliary, in coordination with Cordova Community Medical Center and Ilanka Community Health Center, is sponsoring a blood drive in September

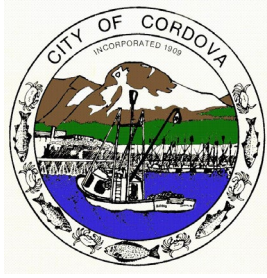


The Blood Bank of Alaska requires a number of participants to determine appropriate needs before scheduling; please sign up with the QR code below by July 22nd!



Cordova Community
MEDICAL CENTER





AGENDA ITEM 12
City Council Meeting Date: 6/4/25
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, Public Works Director
DATE: 5/29/25
ITEM: Resolution 06-25-16 - Award of Sole Source Contract
NEXT STEP: Council approval of a resolution authorizing the City Manager to negotiate the contract

☐ ORDINANCE
☐ MOTION

☒ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: To approve a sole source contract with Emulsion Products Alaska to purchase chip seal oil.

7.10.150 - Sole source procurements.

A. The city may procure supplies, services, or construction without competition where the city manager determines in writing that one of the following circumstances applies:

1. Supplies, services, or construction that reasonably meet the city's requirements are available from only one vendor;
2. The supplies, services, or construction have a uniform price wherever purchased;
3. The supplies, services, or construction may be purchased from or through another governmental unit at a price lower than that obtainable from private vendors;
4. The price of the supplies, services, or construction is fixed by a regulatory authority; or
5. The contract is for professional services that the council by resolution determines to procure without formal competition.

B. The award of any contract under this section shall be subject to prior council approval in accordance with Section 7.10.040.

This sole source request meets the requirements of 7.10.150(A)(1) above. Streets staff have researched the possible options for oil suppliers. Only one was found that is readily available, has knowledge of Cordova, and a history of shipping this product to remote locations.

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion “to approve Resolution 06-25-16, a resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to

enter into a sole-source contract with Emulsion Products Alaska to purchase chip seal oil”

III. FISCAL IMPACTS: The cost of the supplies and shipping comes to plus or minus \$80,000.00 (final cost may slightly vary based on shipping method and when shipping occurs). This will come out of the Street Division’s existing 2025 budget. No additional money is requested.

IV. BACKGROUND INFORMATION: Chip seal work has not been performed on City streets since 2019/2020. Since that time the Streets Division has done their best to patch potholes and control drainage to reduce roadway damage. Staff requested \$80,000 for the FY 2025 budget to obtain the oil needed to preform chip seal work on areas that have been deteriorating since the last chip seal work occurred.

Staff has researched potential suppliers by calling and discussing the issues and needs that we have. Through this informal “bid” process, four companies contacted with one (Emulsion Products Alaska) standing out as the best supplier. Emulsion Products provided a price quote, two companies failed to respond to the request for price quotes, one has said they have not shipped to remote locations but will work to provide a price quote but have not as of the publication of this memo.

Emulsion Products Alaska has a history of working in Cordova as they supply the DOT with the oil that they use. This means that they have experience shipping the oil to remote locations. They have also been working with us to find the cheapest shipping solution as possible which has included them trying to acquire the proper trailers to transport the oil on the ferry vs barging it on AML or Lynden.

In addition to working to find us the cheapest shipping option, they have already made a site visit where they spent a day with the Streets Division reviewing repair locations, providing guidance on proper site preparation and chip seal application techniques, as well as reviewing our equipment and existing chip stock.

Staff believes that the best option of the city is to purchase the supplies from Emulsion Products Alaska. They have been communicative from the beginning, provided stellar customer service, proactively looked for ways to save the City money, preformed a site visit on their dime, and has said they will continue to provide support throughout the project.

V. SUMMARY AND ALTERNATIVES: Council could choose not to approve the purchase of supplies over \$25K.

**CITY OF CORDOVA, ALASKA
RESOLUTION 06-25-16**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING
THE CITY MANAGER TO ENTER INTO A SOLE SOURCE CONTRACT WITH EMULSION
PRODUCTS ALASKA TO PURCHASE CHIP SEAL OIL**

WHEREAS, the Streets Division maintains the city streets which includes streets that are chip sealed; and

WHEREAS, no chip seal money has been budgeted since the last chip seal work was done in 2019/2020; and

WHEREAS, the existing chip sealed roads have deteriorated since the last work was done; and

WHEREAS, City Council approved a budget that included \$80,000 for chip seal supplies; and

WHEREAS, City Council does hereby approve the following as required in Cordova Municipal Code Section 7.10.040 Council approval of contracts:

- A. Contractor: *Emulsion Products Alaska*
- B. Contract price: *Not to Exceed \$80,000.00*
- C. Nature and quantity of the performance that the City shall receive:
No less than 10,000 gallons of chip seal oil
- D. Time for performance: *Summer (June, July, or August) 2025*; and

WHEREAS pursuant to Cordova Municipal Code Section 7.10.150 (A), the City Manager has determined in writing in the memo accompanying this resolution that, due to lack of responses from other suppliers, and the customer services provided, City Council agrees in approving this resolution that the city requirements are being met with a sole contract with Emulsion Products Alaska.

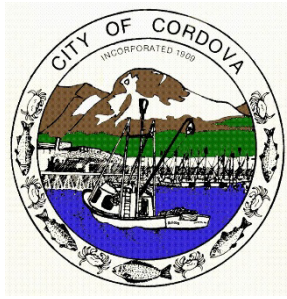
NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into a sole source contract with Emulsion Products Alaska to purchase chip seal oil for the 2025 summer road maintenance season.

PASSED AND APPROVED THIS 4th DAY OF JUNE 2025

ATTEST:

Kristin Smith, Mayor

Susan Bourgeois, CMC, City Clerk



AGENDA ITEM 13

City Council Meeting Date: 6/4/25

CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 5/29/25
ITEM: Council option to protest or waive protest for Liquor License renewals
NEXT STEP: Motion to recommend renewal with conditions

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: A Cordova bar & liquor store owner has applied for Liquor License Renewals with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to protest the renewals or waive right to protest the renewals for liquor license 61, Beverage Dispensary, and license 62, Package Store, for Tiny Wings, Inc. dba Anchor Bar & Grill and Anchor Liquor Store.

City staff has determined this business to have Public Safety concerns regarding the lack of a recent State Fire Marshal Inspection. At the renewal in 2023 the business was told to ensure a current State Fire Marshal inspection prior to re-opening for business. They have not done so because they have not opened again for business. In 2023 they were also delinquent in payments to the City which they did remedy within the 3-month timeframe that Council gave them then.

They were delinquent again in property tax and utilities when this renewal notice was first sent to the City but as stated in the letter the property owners did pay the taxes and utilities in full this week.

The business owners have written a letter to explain their circumstances. That letter is attached here. Staff suggests waiving protest for the renewals based on the pending sale. The letter relays that the prospective buyers have plans to demolish the building and build new which would remedy the concerns with the poor condition of the building.

III. FISCAL IMPACTS: It would be in the City's best interest for the current owners to sell to a business that will open and run a productive enterprise.

IV. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480.

V. SUMMARY AND ALTERNATIVES: Suggested motion is written under recommended action above. Deadline to protest is 60 days (July 8, 2025) from receipt of letter from DCCED, AMCO – which was received on May 9, 2025.

May 27th, 2025

Cordova City Council,

Included in the June 4th regular meeting packet, you will find the renewal notice, renewal application, and 2023 & 2024 waiver of operations forms from the AMCO (Alcohol & Marijuana Control Office) for the Anchor Bar.

I respectfully request that the City approve this renewal so we can move forward with the sale of the property and liquor licenses as soon as possible. The sale of the property is contingent upon the sale and transfer of the liquor licenses, and any delay in that process would likely hold up the transaction we are currently finalizing.

Tiny Wings, Inc. has a few small outstanding balances with the City, which should be paid in full today. If any additional balances are found or accrued in the next month, we are committed to ensuring the City of Cordova is fully paid. In over a decade of owning the bar, while there have occasionally been outstanding balances, we have always resolved them.

As anyone in business knows, selling a business can take a long time, even under the best circumstances. We have been seeking a buyer for the past couple of years. While there has been some interest, a combination of disappointing fishing seasons and the limited number of individuals seeking to own two liquor licenses has tempered expectations for a quick sale.

The good news is that we are currently working on sale documents for a deal that has been in progress for the past month. The same law firm we used to purchase the bar—Sendor, Wendlandt, Evans & Filippi—is preparing the documents. The buyer is very eager to begin demolition and construction of a new building this spring/summer, and with any luck, we'll have signed agreements by the end of the week.

Although I don't yet have many details on the proposed new building, what I have heard is exciting and suggests a promising new investment in Cordova.

My primary goal is a smooth transfer so that the city can welcome a new business that will provide services to residents and generate revenue. If there are any issues I am currently unaware of that could impact the sale, I hope we can resolve them quickly to avoid delays.

I'm happy to answer any questions Council members may have at any time. Please don't hesitate to contact me for updates or additional information.

Sincerely,

Eli Johnson

Tiny Wings, Inc. (dba Anchor Bar)

971-241-4886



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 9, 2025

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: Tiny Wings, Inc.

DBA: Anchor Bar & Grill

VIA email: eli@graphicice.com; admin@graphicice.com

CC: None

Local Government 1: City of Cordova

Local Government 2: Unorganized Borough

Via Email: cityclerk@cityofcordova.net; cgilmour@cityofcordova.net

Community Council: n/a

Via Email: n/a

Re: Beverage Dispensary License #61 Combined Renewal Notice for 2025-2026 Renewal Cycle

License Number:	#61
License Type:	Beverage Dispensary
Licensee:	Tiny Wings, Inc.
Doing Business As:	Anchor Bar & Grill
Physical Address:	207 Breakwater Ave. Cordova, AK 99574
Designated Licensee:	Tiny Wings, Inc.
Phone Number:	907-429-8089
Email Address:	eli@graphicice.com ; admin@graphicice.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **June 24th, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a completed renewal application for the above-listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above-referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding the review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Alysha Pacarro, Licensing Examiner II
For
Kevin Richard, Director



Document reference ID : 5238

Renewal Application Summary

Application ID:	5238
License No:	61
License Type applied for Renewal:	Beverage Dispensary License(BDL)
Licensee Name:	Tiny Wings, Inc.
Application Status:	In Review
Application Submitted On:	02/27/2025 11:25 AM

Entity Information

Business Structure:	Corporation
FEIN/SSN Number:	
Alaska Entity number (CBPL):	10002156
Alaska Entity Formed Date:	
Home State:	

Entity Contact Information

Entity Address:	PO Box 1429, Cordova, AK, 99574
------------------------	---------------------------------

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the first calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the second calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?:

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Eli Johnson on 02/27/2025 11:14 AM

Payment Info

Payment Type : Check

Check Number: 100

Payment Date: 2/27/2025 11:26:41 AM

Documents

#	File Name	Type	Added On
1	Tiny Wings, Inc license renewal letter (61 & 62).pdf	Renewal Additional Document	02/27/2025 11:13 AM



Document reference ID : 5238

Licensing Application Summary

Application ID: 5238

Applicant Name: Tiny Wings, Inc.

License Type applied for: Beverage Dispensary License(BDL) (AS 04.09.200)

Application Status: In Review

Application Submitted On: 02/27/2025 11:25 AM

Entity Information

Business Structure: Corporation

Alaska Entity Number (CBPL): 10002156

Entity Contact Information

Entity Address: PO Box 1429, Cordova, AK, 99574, USA

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Tiny Wings, Inc.	Eli J Johnson	President	25
Tiny Wings, Inc.	Brooke C Johnson	Stockholder/Shareholder	25
Tiny Wings, Inc.	Benjamin D Johnson	Vice President,Secretary	25
Tiny Wings, Inc.	Harry R Harlow	Stockholder/Shareholder	25

Premises Address

Address: 207 Breakwater Avenue, Cordova, AK, USA

Does the proposed site include a valid street address? Yes

Basic Business information

Business/Trade Name: Anchor Bar & Grill

Local Government and Community Council Details

City/Municipality Cordova

Borough Unorganized Borough

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

I certify that all proposed licensees have been listed with Division of Corporation, Business, and Professional Licensing.

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

Signature

This application was digitally signed by : Eli Johnson on 2/27/2025 11:14:23 AM

Payment Info

Payment Type : Check

Check Number: 100

Payment Date: 2/27/2025 11:26:41 AM



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Why is this form needed?

This form is the means by which a licensee may request that the Alcoholic Beverage Control (ABC) Board waive the operating requirement of AS 04.11.330(a)(3) or (d). If a recreational site license has not been operated at least once in a calendar year, or if a license of any other type has not been operated for at least 240 hours in each calendar year, then a complete copy of this form and the corresponding fees must be submitted for that calendar year, per 3 AAC 304.170.

This application must be accompanied by a non-refundable waiver application fee of:

- for a 1st request, an amount equal to $\frac{1}{2}$ the applicable biennial license fee; or
- for a 2nd or subsequent request, double the amount of the fee paid for the previous waiver application.

The ABC Board will determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises count not be operated for the required time during the calendar year. The ABC Board may impose conditions along with the approval of an application for waiver, and it may deny a third or subsequent application for waiver. If an application for waiver is denied, an application for license renewal for the succeeding license period will be denied by the Board. In addition to the waiver application fee, the applicant must pay a late fee of \$1,000 for an application that is received too late for Board consideration at its meeting before November 30 of the year for which the waiver is requested. Please check AMCO's website for meeting agenda deadlines.

Please note that a licensee must submit a separate completed copy of this form and pay a separate corresponding fee for each license and for each calendar year during which a license was not operated in compliance with AS 04.11.330.

Section 1 – Establishment Information

Enter information for the license that has not been operated for the time required under AS 04.11.330.

Licensee:	Tiny Wings, Inc.	License Number:	61		
License Type:	Beverage Dispensary License				
DBA:	Anchor Bar & Grill				
Premises Address:	207 Breakwater Ave				
City:	Cordova	State:	Alaska	ZIP:	99574
Local Governing Body:					

Section 2 – Request Number and Calendar Year

☒ 1st Request ☐ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2023

SO approve



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Section 3 – Reason for Non-operation

Provide an explanation as to why the licensed premises were not operated:

In the process of looking for a buyer for the restaurant, bar and liquor store.

Section 4 – Certifications

The following must be completed for establishments located within the boundaries of a local governing body:

Read the line below, and then sign your initials in the box to the right of the statement:

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I certify that I will provide a true copy of this application to the local governing body listed on Page 1 of this form prior to ABC Board consideration of this application.

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EJ

Eli Johnson

Printed name of licensee

Signature of licensee

Office Use Only

Waiver Application Fee:		Late Fee:		Transaction #:	
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April 30th 2025

Tiny Wings, Inc.
dba Anchor Bar
PO Box 1429
Cordova, AK 99574

RE: Waiver of Operations 2023 & 2024

Dear ABC Board,

I want to take this opportunity to provide context regarding the waiver of operations for licenses 61 and 62, which the Anchor Bar requested for 2023 and 2024.

In the years following COVID, we found it increasingly difficult to operate a bar and liquor store in a small rural community. It took time for the local workforce to recover, and we struggled to find individuals willing and able to work in a food establishment. From 2019 through 2022, we worked hard to keep our doors open but ultimately had to seek alternative sources of income to support our families.

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Cordova, like many rural Alaskan communities not connected to the road system, relies heavily on ferry service—which has been inconsistent during the winter months—and local patronage. As a predominantly commercial fishing town, Cordova has faced significant economic hardship in recent years, including multiple federal disaster declarations for its fisheries. These conditions have made selling the bar and liquor store especially challenging, and we have received only limited inquiries. Most potential buyers have expressed interest but are waiting to see improvements in the fishing industry.

Selling a business in any community takes time, and that's particularly true in Cordova, where property is scarce and market conditions are tightly tied to the fishing economy. However, 2025 has brought a notable increase in interest, and with a positive fishing outlook, we are optimistic a sale will be finalized in the coming months.

I respectfully ask the ABC Board to consider the unique challenges we face and to understand that transferring ownership under these circumstances requires time. We are doing all we can to facilitate a sale and ensure a new owner takes over the licenses and property.

Thank you for your time and consideration.

Sincerely,

Eli Johnson

Owner, Tiny Wings



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Alaska Alcoholic Beverage Control Board

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Local Governing Body:					

Section 2 – Request Number and Calendar Year

☐ 1st Request ☒ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2024

SD approve

AMCO RECEIVED: 04/03/2025
RECEIPT #101058985



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

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EJ

Eli Johnson

Printed name of licensee


Signature of licensee

Office Use Only				
Waiver Application Fee:		Late Fee:		Transaction #:

April 30th 2025

Tiny Wings, Inc.
dba Anchor Bar
PO Box 1429
Cordova, AK 99574

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Thank you for your time and consideration.

Sincerely,

Eli Johnson

Owner, Tiny Wings



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 9, 2025

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: Tiny Wings, Inc.

DBA: Anchor Liquor Store

VIA email: eli@graphicice.com; admin@graphicice.com

CC: None

Local Government 1: City of Cordova

Local Government 2: Unorganized Borough

Via Email: cityclerk@cityofcordova.net; cgilmour@cityofcordova.net

Community Council: n/a

Via Email: n/a

Re: Package Store License #62 Combined Renewal Notice for 2025-2026 Renewal Cycle

License Number:	#62
License Type:	Package Store
Licensee:	Tiny Wings, Inc.
Doing Business As:	Anchor Liquor Store
Physical Address:	207 Breakwater Ave. Cordova, AK 99574
Designated Licensee:	Tiny Wings, Inc.
Phone Number:	907-429-8089
Email Address:	eli@graphicice.com ; admin@graphicice.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **June 24th, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a completed renewal application for the above-listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above-referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding the review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Alysha Pacarro, Licensing Examiner II
For
Kevin Richard, Director



Document reference ID : 5239

Renewal Application Summary

Application ID:	5239
License No:	62
License Type applied for Renewal:	Package Store License(PSL)
Licensee Name:	Tiny Wings, Inc.
Application Status:	In Review
Application Submitted On:	02/27/2025 11:23 AM

Entity Information

Business Structure:	Corporation
FEIN/SSN Number:	
Alaska Entity number (CBPL):	10002156
Alaska Entity Formed Date:	
Home State:	

Entity Contact Information

Entity Address:	PO Box 1429, Cordova, AK, 99574
------------------------	---------------------------------

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in the next two years?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the first calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the second calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?:

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Eli Johnson on 02/27/2025 11:23 AM

Payment Info

Payment Type : CC

Payment Id: b2a0c76b-cb77-4632-91a8-c2d6656ed0bc

Receipt Number: 101043114

Payment Date: 2/27/2025 11:28:44 AM

Documents

#	File Name	Type	Added On
1	Tiny Wings, Inc license renewal letter (61 & 62).pdf	Renewal Additional Document	02/27/2025 11:23 AM



Document reference ID : 5239

Licensing Application Summary

Application ID: 5239

Applicant Name: Tiny Wings, Inc.

License Type applied for: Package Store License(PSL) (AS 04.09.230)

Application Status: In Review

Application Submitted On: 02/27/2025 11:23 AM

Entity Information

Business Structure: Corporation

Alaska Entity Number (CBPL): 10002156

Entity Contact Information

Entity Address: PO Box 1429, Cordova, AK, 99574, USA

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Tiny Wings, Inc.	Eli J Johnson	President	25
Tiny Wings, Inc.	Brooke C Johnson	Stockholder/Shareholder	25
Tiny Wings, Inc.	Benjamin D Johnson	Vice President,Secretary	25
Tiny Wings, Inc.	Harry R Harlow	Stockholder/Shareholder	25

Premises Address

Address: 207 Breakwater Avenue, Cordova, AK, USA

Does the proposed site include a valid street address? Yes

Basic Business information

Business/Trade Name: Anchor Liquor Store

Local Government and Community Council Details

City/Municipality Cordova

Borough Unorganized Borough

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

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I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

Signature

This application was digitally signed by : Eli Johnson on 2/27/2025 11:23:42 AM

Payment Info

Payment Type : CC

Payment Id: b2a0c76b-cb77-4632-91a8-c2d6656ed0bc

Receipt Number: 101043114

Payment Date: 2/27/2025 11:28:44 AM



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

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Licensee:	Tiny Wings, Inc.	License Number:	62		
License Type:	Package Store License				
DBA:	Anchor Liquor Store				
Premises Address:	207 Breakwater Ave.				
City:	Cordova	State:	Alaska	ZIP:	99574
Local Governing Body:	Cordova				

Section 2 – Request Number and Calendar Year

☒ 1st Request ☐ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2023

SoD approve

AMCO RECEIVED: 04/03/2025
RECEIPT #101058985



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Anchorage, AK 99501
alcohol.licensing@alaska.gov
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Eli Johnson

Printed name of licensee


Signature of licensee

Office Use Only				
Waiver Application Fee:		Late Fee:		Transaction #:

April 30th 2025

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Sincerely,

Eli Johnson

Owner, Tiny Wings



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550 W 7th Avenue, Suite 1600

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Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

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- for a 1st request, an amount equal to $\frac{1}{2}$ the applicable biennial license fee; or
- for a 2nd or subsequent request, double the amount of the fee paid for the previous waiver application.

The ABC Board will determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises count not be operated for the required time during the calendar year. The ABC Board may impose conditions along with the approval of an application for waiver, and it may deny a third or subsequent application for waiver. If an application for waiver is denied, an application for license renewal for the succeeding license period will be denied by the Board. In addition to the waiver application fee, the applicant must pay a late fee of \$1,000 for an application that is received too late for Board consideration at its meeting before November 30 of the year for which the waiver is requested. Please check AMCO's website for meeting agenda deadlines.

Please note that a licensee must submit a separate completed copy of this form and pay a separate corresponding fee for each license and for each calendar year during which a license was not operated in compliance with AS 04.11.330.

Section 1 – Establishment Information

Enter information for the license that has not been operated for the time required under AS 04.11.330.

Licensee:	Tiny Wings, Inc.	License Number:	62		
License Type:	Package Store License				
DBA:	Anchor Liquor Store				
Premises Address:	207 Breakwater Ave.				
City:	Cordova	State:	Alaska	ZIP:	99574
Local Governing Body:	Cordova				

Section 2 – Request Number and Calendar Year

☐ 1st Request ☒ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2024

SD approve



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Section 3 – Reason for Non-operation

Provide an explanation as to why the licensed premises were not operated:

In the process of looking for a buyer for the restaurant, bar and liquor store.

Section 4 – Certifications

The following must be completed for establishments located within the boundaries of a local governing body:

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that I will provide a true copy of this application to the local governing body listed on Page 1 of this form prior to ABC Board consideration of this application.

EJ

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

EJ

Eli Johnson

Printed name of licensee


Signature of licensee

Office Use Only					
Waiver Application Fee:		Late Fee:		Transaction #:	

April 30th 2025

Tiny Wings, Inc.
dba Anchor Bar
PO Box 1429
Cordova, AK 99574

RE: Waiver of Operations 2023 & 2024

Dear ABC Board,

I want to take this opportunity to provide context regarding the waiver of operations for licenses 61 and 62, which the Anchor Bar requested for 2023 and 2024.

In the years following COVID, we found it increasingly difficult to operate a bar and liquor store in a small rural community. It took time for the local workforce to recover, and we struggled to find individuals willing and able to work in a food establishment. From 2019 through 2022, we worked hard to keep our doors open but ultimately had to seek alternative sources of income to support our families.

In early 2023, we made the difficult decision to close the Anchor Bar and list it for sale, as we were still unable to secure sufficient staffing.

Cordova, like many rural Alaskan communities not connected to the road system, relies heavily on ferry service—which has been inconsistent during the winter months—and local patronage. As a predominantly commercial fishing town, Cordova has faced significant economic hardship in recent years, including multiple federal disaster declarations for its fisheries. These conditions have made selling the bar and liquor store especially challenging, and we have received only limited inquiries. Most potential buyers have expressed interest but are waiting to see improvements in the fishing industry.

Selling a business in any community takes time, and that's particularly true in Cordova, where property is scarce and market conditions are tightly tied to the fishing economy. However, 2025 has brought a notable increase in interest, and with a positive fishing outlook, we are optimistic a sale will be finalized in the coming months.

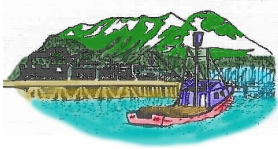
I respectfully ask the ABC Board to consider the unique challenges we face and to understand that transferring ownership under these circumstances requires time. We are doing all we can to facilitate a sale and ensure a new owner takes over the licenses and property.

Thank you for your time and consideration.

Sincerely,

Eli Johnson

Owner, Tiny Wings



City Council of the City of Cordova, Alaska

Pending Agenda

June 4, 2025 Regular Council Meeting

A.	Future agenda items - topics put on PA with no specific date for inclusion on an agenda	initially put on or
		revisited
1)	Public Safety Resources - discussion	1/20/2021
2)	Ordinance change (Title 4) to ensure Council has a role in CBA approval process	9/6/2023
3)	Facility condition assessments part 2 work session (did P&R on 4-19-23) - Oct '23	9/6/2023
4)	City Code re: procurement, Manager spending limit trigger in a code provision	4/19/2023
5)	Discuss/create a policy for established timeframes for review of City ongoing contracts	9/6/2023
6)	Strategic planning work sessions (goal setting), 2/19/25, 3/19/25, next tbd	3/5/2025
7)	Bonding for City streets - explore for when asphalt plants will be in town during other projects	4/3/2024
8)	Ordinance from CM to address cashflow issue for the \$3.9 or \$2.9M that has been used from the GF	11/6/2024
9)	Enterprise funds accounting procedures	11/6/2024
10)	Revisit Economic Development Property Tax Exemptions, Ordinances 1217 & 1223	12/4/2024
11)	Strategic review of City investments with Blake Phillips, ACPM (Blue Umbrella)	2/4/2025
12)	Fill projects - for shipyard, for businesses, potential locations	3/19/2025
13)	Per ordinance 1231 - Council to revisit \$3M in AMLIP to determine pay back scenarios to PF before 12/31/25	5/21/2025

B.	Resolutions, Ordinances, other items that have been referred to staff	date referred
1)	Res 12-18-36 re E-911, will be back when a plan has been made	12/19/2023
2)	Council to issue RFP for Breakwater Fill Lot - referred on 3/5/25 until new Council comes on	3/5/2025

C.	Upcoming Meetings, agenda items and/or events: with specific dates	
1)	Capital Priorities List, <u>Resolution 12-24-39</u> , is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action	
2)	Staff quarterly reports will be in the following packets:	
	7/16/2025	10/15/2025
	1/21/2026	4/15/2026
3)	Joint City Council and School Board Meetings - twice per year, May & October before Council mtg in May	6pm @ CHS before Sch Bd mtg Oct. or Nov.
4)	Clerk's evaluation - each year in Sept (prior to budget) - next Sept 2026	
5)	Manager's evaluation - each year in Sept (prior to budget) - next Sept 2026	
6)	In May each year City will provide public outreach regarding beginning of bear season	photo by Wendy Ranney
7)	Each year in May or June Council will approve by Resolution, the School's budget and City's contribution	
8)	Quarterly work sessions on City finances (compare budget to actuals)	
9)	Mayor hosted mug-up for Breakwater Fill Lot input from public June 18, 5-7pm - Community Room A	5/21/2025



D.	Council adds items to Pending Agenda in this way:	
	item for action	tasking which staff: Manager/Clerk?
1)	...	proposed date
2)	...	
3)	...	

Mayor Smith or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda
June 4, 2025 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

1) Cordova Fisheries Committee:

auth res 10-24-32 approved Oct 2, 2024

committee appointed 3/5/25

previous meetings:

next meeting date:

1- Kory Blake

2- Rod Jensen

3- Kelsey Hayden

3/13/25, 5/8/25

9/11/2025

4- Trae Lohse

5- Tyler Dillon

6- Jerry McCune

7- John Williams

2) Cordova Trails Committee:

re-auth res 11-18-29 app 11/7/18

auth res 11-09-65 app 12/2/09

1-Elizabeth Senear

3-Dave Zastrow

5-Stormy Haught

2-Toni Godes

4-Ryan Schuetze

6-Michelle Hahn

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council

David Janka

appointed March 2024

2 year term until May 2026

2) Prince William Sound Aquaculture Corporation Board of Directors

Tommy Sheridan

appointed June 2024

3 year term until Oct 2027

3) Alaska Mariculture Alliance

Sean Den Adel

appointed March 2024

no specific term

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-24-39**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor

North Harbor Efficiency and Safety

Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial commercial, walking corridor and parking

Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.

Provide additional cranes, laydown areas, and in-harbor fuel services

Waste Oil Equipment /Maintenance Building

Shipyard Expansion

Three-Stage Dock

Public Works

Water Infrastructure

Booster station at Murchison tank to improve water delivery during peak flow

Permanent siphon at Crater Lake to improve water delivery during peak flow

Upgrade pump stations and equipment

Feasibility study for water service and fire protection (hydrants) to outlying areas

Replacement and relocation of Morpac tank

Water Equipment

Vac truck

Backhoe

Sewer Infrastructure

Replacement/upgrade of wastewater plant and SCADA

Replacement/upgrade of all lift stations

Replacement of force main in Odiak Slough

Upgrade pipe infrastructure

Sewer Equipment

Dump truck

Backhoe

Streets Infrastructure

Storm drain systems upgrades - Council Ave. and Third St. aka "jailhouse door system"

Lake Ave. hillside

Evaluation of existing storm drain systems

Sixth St. and Seventh St. drainage, sidewalks, and street surface upgrades

Chase Ave. upgrades including sidewalks, drainage, and new surfacing

- Replace/upgrade pedestrian walkways (Fourth St. and Adams Ave.) (Council St.), and (Second St. to First St.)
- Streets equipment storage building
- Streets Equipment
 - Wheeled loader
 - Road grader
 - Backhoe
- Refuse Infrastructure
 - Landfill bear fence
 - Electricity to landfill
 - Equipment storage building
- Refuse Equipment
 - Dumpster truck
 - Residential truck
 - Skid steer

Public Safety

- E-911 Implementation
 - Acquire and integrate new hardware and software for E-911
 - Update dispatch console
- Replace Radio Structure on Ski Hill
- Mile 5 Substation Code and ADA Compliance
- Engineering and Preliminary Design of Public Safety Building Prep Site

Parks and Recreation

- Pool Infrastructure Code and ADA Compliance
 - Door and siding replacements and CMU joint repairs
 - Replace pool cover
 - Replace pool roof
 - Replace/upgrade HVAC and ventilation system
 - Replace electrical distribution system
 - ADA compliance and parking area re-grade
- Bidarki Recreation Center
 - Renovate and add ADA access
 - Structural repair
 - Code and ADA compliance
 - Facility improvements
- Eyak Lake Skater's Cabin
 - Demolish and replace
- Parks
 - Playground renovations
 - Replacement of playground equipment at Noel Pallas Children's Memorial Playground
- Upgrade Restrooms/Buildings/Structures
 - Ballfield/Cordova Municipal Park Restroom/Concession Stand – code and ADA compliance
 - Fleming Spit restroom replacement
 - Odiak Pond boardwalk and gazebo – code and ADA compliance
 - Odiak Camper Park restrooms/facility improvements – code and ADA compliance.

Parks maintenance shop facility improvements – code compliance
Ski Hill Improvements

Land Development

Housing
Improve existing unimproved ROW's
Cold storage
Harbor basin expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 18th DAY OF DECEMBER 2024




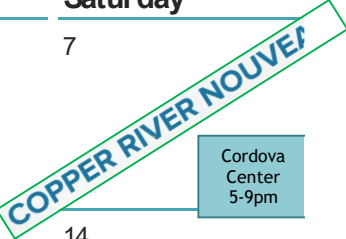







David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

June 2025

CALENDAR MONTH **JUNE**
 CALENDAR YEAR **2025**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 	2	3	4 7:00 Council reg mtg CCAB	5	6	7 
8  Roald Amundsen in Cdv 6/8 2-10pm	9	10 6:30 P&Z CCAB	11 6:00 Harbor Cms CCAB 7:00 Sch Bd HSL	12	13	14 Cordova Center 5-9pm
15 	16	17	18  5-7pm Mayor mug-up Breakwater Fill Lot CCAB 7:00 Council reg mtg CCAB	19  City Hall Closed Juneteenth Holiday 6/19	20	21 
22	23  in Cdv 6/23 8am-3pm	24 5:30 CTC Board Meeting CCER 6:00 P&R CCM	25 6:00 CEC Board Mtg CCER	26 12:00 Hosp Svc Bd HCR	27	28
29	30 	1	2	3	4	5
6	7	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A

CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room


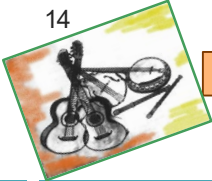

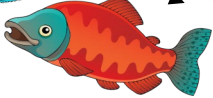



LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues

P&R - last Tues
 CEC - 4th Wed
 Hosp Svcs Bd - last Thurs

July 2025

CALENDAR MONTH **JULY**
 CALENDAR YEAR **2025**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
			7:00 Council reg mtg CCAB		 City Hall Closed July 4th Holiday	
6	7	8	9	10	11	12
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
13	14	Cordova 4H Music Camp July 14-19				
		5:30 CTC Board Meeting CCER	7:00 Council reg mtg CCAB		 	 See you on the road!
20	21	22	23	24	25	26
	in Cdv 7/21 8am-3pm 			12:00 Hosp Svc Bd HCR		
			6:00 CEC Board Mtg CCER			
27	28	29	30	31	1	2
			CHS XCountry Practice starts 			
		6:00 P&R CCM				
3	4	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A

CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues

P&R - last Tues
 CEC - 4th Wed
 Hosp Svcs Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Kristin Smith Mayor@cityofcordova.net	March 4, 2025	March-28
Council members:			
3 years	Debra Adams CouncilSeatA@cityofcordova.net	March 4, 2025	March-28
3 years	Cathy Sherman CouncilSeatB@cityofcordova.net	March 7, 2023 March 3, 2020	March-26
3 years	Kasey Kinsman, Vice Mayor CouncilSeatC@cityofcordova.net	March 7, 2023	March-26
3 years	Wendy Ranney CouncilSeatD@cityofcordova.net	March 5, 2024 July 5, 2023	March-27
		elected by cncl	
3 years	David Zastrow CouncilSeatE@cityofcordova.net	March 5, 2024	March-27
3 years	Aaron Hansen CouncilSeatF@cityofcordova.net	March 4, 2025	March-28
3 years	Mike Mickelson CouncilSeatG@cityofcordova.net	March 4, 2025	March-28

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	David Glasen, president dglasen@cordovasd.org	March 7, 2023	March-26
3 years	Kate Trudeau katrudeau@cordovasd.org	March 4, 2025	March-28
3 years	Henk Kruithof hkruithof@cordovasd.org	March 5, 2024 March 2, 2021	March-27
3 years	Emma Merritt emerritt@cordovasd.org	March 4, 2025	March-28
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 5, 2024, Mar 2, 2021, Mar 6, 2018, Mar 3, 2015, Mar 6, 2012, Mar 3, 2009, Mar 7, 2006	March-27

seat up for re-election in Mar '26

vacant

board/commission chair/vice

seat up for re-appt in Nov '25

(updated 5-22-25)

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Hospital Services - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 7, 2023 March 3, 2020	March-26
3 years	Diane Ujioka CCMCBoardSeatC@cdvcmc.com	March 5, 2024 December 19, 2023	March-27
3 years	Ann Linville, Chair CCMCBoardSeatA@cdvcmc.com	March 4, 2025 March 1, 2022	March-28
3 years	Shelly Kocan CCMCBoardSeatB@cdvcmc.com	March 5, 2024 July 25, 2024	March-28
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 5, 2024 March 2, 2021	March-27

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	Debra Adams	Dec '21, Dec '24	November-27
3 years	Sherman Powell	June '18, Feb '20, Jan '23	November-25
3 years	Kate Williams	May '25	November-26
3 years	Krysta Williams	Feb '18, Dec '20, Dec '23	November-26

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kris Ranney	Dec '22	November-25
3 years	Mark Hall, Vice Chair	Nov '19, Dec '22	November-25
3 years	Sarah Trumblee	Dec '20, Dec '23	November-26
3 years	Tania Harrison, Chair	Mar '22, Dec '24	November-27
3 years	Gail Foode	Dec '23	November-26
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21, Dec '24	November-27
3 years	Sean Den Adel	Dec '23	November-26

seat up for re-election in Mar '26

vacant

board/commission chair

seat up for re-appt in Nov '25

(updated 5-22-25)

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Ryan Schuetze	Dec '23	November-26
3 years	Andy Craig, Chair	Nov '16, '19 & Dec '22	November-25
3 years	Garrett Collins	Dec '23	November-26
3 years	Ken Jones	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	Hein Kruithof	Dec '23	November-26

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kelsey Hayden	Dec '24	November-27
3 years	Henk Kruithof	Nov '19, Dec '22	November-25
3 years	<i>vacant</i>		November-27
3 years	Kara Rodrigues	Dec '23	November-26
3 years	Gabrielle Brown	Jan '25	November-25
3 years	<i>vacant</i>		November-28
3 years	Erin Cole	May '24	November-26

Historic Preservation Commission - Appointed

length of term		Date Appointed		Term Expires
3 years	Kris Ranney, PC member	Mar '23	appt'd by PC	November-25
3 years	Heather Hall, professional member	Aug '16, Feb '20, Mar '23		November-25
3 years	Sylvia Lange, NVE member	Nov '22, Nov '19	appt'd by NVE	November-25
3 years	Christy Mog, professional member	Dec '23		November-26
3 years	<i>vacant</i>, historical society member			November-27
3 years	Jamie Foode, professional member	Jan '25		November-27
3 years	Jim Casement, public member	Dec '23		November-26

seat up for re-election in Mar '26	<i>vacant</i>
board/commission chair	
seat up for re-appt in Nov '25	

(updated 5-22-25)