



CCMC HOSPITAL SERVICES BOARD OF DIRECTORS
April 24, 2025, QUARTERLY MEETING
12:00PM HYBRID IN-PERSON

CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

Board of Directors

Kelsey Hayden exp. 3/26
Liz Senear exp. 3/27
Ann Linville exp. 3/28
Diane Ujioka exp. 3/27
Shelly Kocan exp. 3/28

CEO

Hannah Sanders, M.D.

OPENING: Call to Order

Roll Call - Kelsey Hayden, Liz Senear, Ann Linville, Diane Ujioka and Shelly Kocan.

Establishment of a Quorum

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

(Speaker must give name and agenda item)

1. Audience Comments
2. Guest Speaker

B. BOARD DEVELOPMENT ~ none

C. CONFLICT OF INTEREST

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. March 27, 2025, Meeting Minutes

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F. REPORTS OF OFFICERS OR ADVISORS

1. Board Chair Report
2. CEO Report
3. Director of Finance Report
4. Medical Director Quarterly Report
5. Quality Quarterly Report
6. Nursing Department Quarterly Report
7. Ancillary Services Quarterly Report
8. Sound Alternatives Quarterly Report

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G. DISCUSSION ITEMS

1. Domestic Animal Euthanasia Program

H. ACTION ITEMS

1. Delineation of Privileges for Jonathan Metzger, PA
2. Delineation of Privileges for Eric Page, PA
3. Delineation of Privileges for Owen Tyler Owens, MD
4. Resolution to Approve Insurance
5. Approval of Vehicle Purchase

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I. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker) Members of the public are given the opportunity to comment on matters which are within the subject matter authority of the Board and are appropriate for discussion in an open session.

J. BOARD MEMBERS' COMMENTS

K. EXECUTIVE SESSION

1. CEO Evaluation

L. ADJOURNMENT

This Board of Directors meeting will be held via ZOOM:

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUT09>

Meeting ID: 467 570 1050; Passcode: 379187

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For a full packet, go to www.cityofcordova.net/government/boards-commissions/health-services-board

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

Minutes

CCMC Hospital Services Board Meeting

March 27, 2025, at 12:00pm

CALL TO ORDER AND ROLL CALL –

Kelsey Hayden called the Board Meeting to order at 12:06pm.

Board members present: Kelsey Hayden, Ann Linville, Diane Ujioka, and Shelly Kocan.

Board members absent: Liz Senear

Quorum was established. 4 members are present.

CCMC staff present: Dr. Hannah Sanders, CEO; Denna Stavig, Director of Finance; Tamara Russin, Director of Ancillary Services; Noelle Camarena, Director of Operations; and Abby Bourgeois.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None

2. Guest Speaker ~ None

B. BOARD DEVELOPMENT

- 1. Government and the Three Modes** – Dr. Sanders states she included this thought-provoking article in the packet in efforts of maintaining quality conversations regarding board development. Upcoming focus areas on this topic include patient safety and finance. Kelsey Hayden states she appreciates the printout and adds how wonderful it is that our board is comprised of a wide range of different skillsets. Shelly Kocan states she found the article informative and helpful in expanding her scope of thinking when structuring questions. Sanders states something we need to continue to vocalize to the community is that every healthcare dollar that leaves our community is a loss for our hospital and we all need to work together to support this facility so that we can continue to have it in the future.

Kocan asks if CCMC sees any revenue from the mobile mammography van that comes to town periodically, to which Sanders answers no.

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/ Ujioka S/ Kocan “I move to approve the agenda.”

Ujioka – yes, Hayden – yes, Linville – yes, Kocan – Yes, and Senear – absent.

4 yeas, 0 nay, 1 absent; Motion passed.

E. APPROVAL OF MINUTES

1. February 27, 2025, Meeting Minutes

M/Linville S/Kocan “I move to approve the minutes.”

Ujioka – yes, Hayden – yes, Linville –yes, Kocan– yes, and Senear-absent. 4 yeas, 0 nay, 1 absent; Motion passed.

F. REPORTS OF OFFICERS AND ADVISORS

- 1. Board Chair Report** – Kelsey Hayden reports that she has a lot of conversations with community members and talks about how great our hospital is. Hayden states she tells them that if you don’t use it, we are going to pay for it through our property taxes and that seems to resonate well with them. Hayden agrees with Sanders, stating that board member involvement in community outreach is a huge need. Hayden states it’s always nice to talk about the hospital because everybody does such a great job, and we have amazing leadership right now.

- 2. CEO Report** – Dr. Sanders states that we have had a busy start to the year and are super excited to welcome some new permanent staff to Cordova. Hayden notices we have some doctor’s credentialing happening later in the packet and asks if these doctors are permanent ones, to which Sanders answers no. Kocan adds that despite that, four new permanent nurses have been hired. Kocan asks how it’s going in our attempt to hire a new director of nursing, to which Sanders explains Olivia Moreno has moved into the Director of Nursing role permanently and is also continuing to oversee the Long-Term Care until that position can be filled. Kocan notes that Dr. Sanders has been appointed to the Alaska Hospitals Association Board and asks if her involvement with that has proven helpful in our venture to

network with other small Alaskan hospitals in hopes of sharing resources and cutting down on costs. Sanders answers that her involvement on that board is more aimed toward improving our ability to guide and participate. Kocan asks if the emergency preparedness policy for the possibility of an eruption of Mt. Spurr was something we had to create suddenly or if it was a premeditated plan. Dr. Sanders states that we have prewritten policies in place for a list of likely emergent events or disasters, and when events such as these begin to pose a threat, we review our action plans and add new elements we need to consider if needed. Sanders states we already had an action plan in place for a volcanic eruption and that it is currently under review to ensure we are fully prepared. Sanders states that our biggest impact is not being able to have flights come in and out and that the state has asked us to be prepared for up to four days of no air service.

- 3. Director of Finance Report** – Denna Stavig states that we were negative for the month, but not as negative as projected, which is good news. Stavig hopes we can turn it around and stay positive moving forward. Kocan notices that behavioral health appears to be down over 50% in the report and asks if that is due to bills not having been paid or visits being down. Sanders states that that statistic is reflective of visits being down.

G. DISCUSSION ITEMS

- 1. Critical Access Hospital 2024 Periodic Evaluation and Report** – Dr. Sanders states that one of our regulatory requirements every year is to perform a comprehensive evaluation of services, quality and utilization. Sanders states that included in the report are process improvement projects we have been working on, but otherwise there hasn't been significant change from years past in terms of the contracts, vendors, services, etc. that we continue to utilize. Kocan asks for clarification regarding the report's hourly statistics for patient care. Dr. Sanders explains the CAH 96 hours rule. Hayden asks how the nurse licensure compact bill is going through legislature. Dr. Sanders states there are some bills that are coming through the legislature regarding insurance and payer information, but none of them are super positive for us right now. Sanders states that if the nurse licensure compact bill moves forward and there is an opportunity for testimony, she will absolutely let everybody know, to which Hayden answers she would be more than happy to help with that.

H. ACTION ITEMS

1. Delineation of Privileges for Dr. Andrew Sellers

M/Kocan S/Ujioka “I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Andrew Sellers, MD as presented”.

Voice Vote on Motion

Ujioka – yes, Hayden – yes, Linville – yes, Kocan – yes, and Senear – absent.

4 yeas, 0 nay, 1 absent; Motion passed.

2. Delineation of Privileges for Dr. Berthina Coleman

M/Kocan S/Linville “I move that the CCMC Authority Board of Directors approve the Delineation of radiology telemedicine Privileges Berthina Coleman, MD as presented.”

Voice Vote on Motion

Ujioka – yes, Hayden – yes, Linville – yes, Kocan – yes, and Senear – absent. 4yeas, 0 nay, 1 absent; Motion passed.

3. Recredentialing of Privileges for Dr. Wesley Gifford

M/Kocan S/Linville “I move that the CCMC Authority Board of Directors approve the Delineation of radiology telemedicine Privileges for Wesley Gifford, MD as presented.”

Voice Vote on Motion

Senear – yes, Hayden – yes, Linville – yes, Kocan – yes, and Ujioka – absent.

4 yeas, 0 nay, 1 absent; Motion passed.

4. Recredentialing of Privileges for Dr. Hannah Sanders

M/Kocan S/Linville “I move that the CCMC Authority Board of Directors approve the Delineation of radiology telemedicine Privileges Hannah Sanders, MD as presented.”

Voice Vote on Motion

Senear – yes, Hayden – yes, Linville – yes, Kocan – yes, and Ujioka – absent.

4 yeas, 0 nay, 1 absent; Motion passed.

5. Recredentialing of Privileges for Dr. Myron Fribush

M/Kocan S/Linville “I move that the CCMC Authority Board of Directors

approve the Delineation of radiology telemedicine Privileges for Myron Fribush, MD as presented.”

Voice Vote on Motion

Senear – yes, Hayden – yes, Linville – yes, Kocan – yes, and Ujioka – absent.

4 yeas, 0 nay, 1 absent; Motion passed.

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS’ COMMENTS

Ujioka ~ Sorry I’m in Anchorage at other meetings and I squeezed this one in but I’m at Starbucks. Sorry I missed the last meeting. I appreciate the report that Dr. Sanders put in and am super excited about the new permanent nursing staff. I appreciate your patience with me trying to mute and unmute so thank you guys.

Hayden ~ Thanks for being here and thanks for re-upping Shelly and Diane. It’s great to continue to have you guys.

Linville ~ I was excited to hear about the new employees and reports and all the hard work that was put in. Good job you guys.

Kocan ~ Now that I know I am staying on the board Denna I was hoping to email you and set up a time to discuss financials and make sure I understand it all.

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

M/Ujioka S/Kocan to adjourn the meeting.

Hearing no objection, Kelsey Hayden declared the meeting adjourned 12:38pm.

April 2025 CEO Report

CCMC

We received approval to reallocate the grant originally awarded for the development of our childcare program toward other employee recruitment and retention efforts. Based on staff feedback and leadership's assessment, the updated plan includes funding a social media recruitment campaign, purchasing a vehicle to support traveling staff and visiting professionals, and replacing outdated furniture in staff areas. While childcare remains a long-term objective, this reallocation addresses immediate priorities and strengthens our ability to attract and retain high-quality personnel.

Community

CCMC will be participating in the health fair this Saturday. The event is a great opportunity to get information on healthy lifestyles, prevention, and available state and local services. As in previous years, we will offer annual lab testing. We're also launching our Community Health Needs Assessment survey this weekend.

We received quotes for liability coverage for Animal Euthanasia Services. The cost is reasonable and can likely be covered through the cost of the program. The next step will be to develop a committee to help develop policy and procedures for handling of the medications, the procedure and then a strict policy on the consummation of the remains.

State

The Alaska Legislature introduced Senate Joint Resolution 15 (SJR 15), urging Congress to protect Medicaid funding. While largely symbolic, it reflects bipartisan recognition of Medicaid's importance to Alaskans.

Governor Dunleavy's proposed FY2026 budget maintains existing service levels but includes no new capital investments for rural hospitals. It represents a holding pattern—stable, but with no forward movement on infrastructure.

Federal

The U.S. House recently passed a budget resolution that includes significant federal spending cuts, with potential reductions to Medicaid. The impact on rural communities like ours remains uncertain.

As of now, there have been no finalized changes from HHS or CMS affecting rural hospital funding. We are monitoring developments closely, but there is no immediate change at this time.

CORDOVA COMMUNITY MEDICAL CENTER
OPERATING/INCOME STATEMENT
FOR THE 3 MONTHS ENDING 03/31/25

04/16/25 02:09 PM

	----- S I N G L E -----				----- Y E A R T O -----			
	ACTUAL	BUDGET	\$ VARIANCE	% VAR	ACTUAL	BUDGET	\$ VARIANCE	% VAR
REVENUE								
ACUTE	204,641	133,632	71,008	53	519,052	404,090	114,961	28
SWING BED	402,554	317,597	84,957	26	944,389	820,323	124,065	15
LONG TERM CARE	471,839	485,475	(13,635)	(2)	1,363,830	1,496,773	(132,943)	(8)
CLINIC	76,146	101,835	(25,689)	(25)	268,818	314,632	(45,814)	(14)
ANCILLARY DEPTS	276,392	226,169	50,223	22	888,023	746,747	141,275	18
EMERGENCY DEPART	287,784	257,192	30,591	11	935,109	885,787	49,321	5
BEHAVIORAL HEALT	25,927	22,835	3,091	13	67,069	89,472	(22,403)	(25)
RETAIL PHARMACY	214,717	164,518	50,199	30	607,923	478,046	129,876	27
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PATIENT SERVIC	1,960,003	1,709,257	250,745	14	5,594,214	5,235,875	358,339	6
DEDUCTIONS								
CHARITY	4,031	3,251	(780)	(23)	29,039	17,981	(11,057)	(61)
CONTRACTUAL ADJU	870,442	572,242	(298,200)	(52)	1,961,377	1,556,119	(405,258)	(26)
ADMINISTRATIVE A	17,783	4,646	(13,136)	(282)	33,237	27,047	(6,189)	(22)
BAD DEBT	21,198	20,000	(1,198)	(5)	75,166	60,502	(14,663)	(24)
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DEDUCTIONS TOT	913,456	600,140	(313,315)	(52)	2,098,821	1,661,652	(437,168)	(26)
COST RECOVERIES								
GRANTS	753	58,111	(57,357)	(98)	121,049	176,094	(55,045)	(31)
IN-KIND CONTRIBU	16,682	0	16,682	0	50,267	49,987	280	0
OTHER REVENUE	3,979	8,469	(4,490)	(53)	26,081	37,009	(10,927)	(29)
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COST RECOVERIE	21,416	66,580	(45,164)	(67)	197,399	263,091	(65,692)	(24)
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TOTAL REVENUES	1,067,963	1,175,697	(107,734)	(9)	3,692,792	3,837,315	(144,522)	(3)
EXPENSES								
WAGES	562,182	583,710	21,527	3	1,618,334	1,717,813	99,479	5
TAXES & BENEFITS	256,893	284,385	27,491	9	748,966	935,048	186,081	19
PROFESSIONAL SER	269,746	291,450	21,704	7	792,763	744,728	(48,035)	(6)
SUPPLIES	227,888	153,752	(74,135)	(48)	639,649	472,350	(167,299)	(35)
MINOR EQUIPMENT	4,071	1,330	(2,741)	(206)	24,835	10,121	(14,713)	(145)
REPAIRS & MAINT	2,654	14,029	11,375	81	11,517	38,421	26,903	70
RENTS & LEASES	12,425	11,365	(1,059)	(9)	38,479	36,362	(2,117)	(5)
UTILITIES	47,282	48,044	762	1	148,062	168,322	20,260	12
TRAVEL & TRAININ	7,572	8,247	675	8	20,217	22,872	2,655	11
INSURANCES	19,935	20,574	639	3	64,239	61,724	(2,515)	(4)
RECRUIT & RELOCA	708	196	(511)	(260)	2,458	474	(1,984)	(417)
DEPRECIATION	49,933	49,932	(0)	(0)	150,131	150,129	(1)	(0)
OTHER EXPENSES	10,904	29,828	18,923	63	40,181	65,044	24,862	38
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TOTAL EXPENSES	1,472,198	1,496,848	24,650	1	4,299,838	4,423,414	123,575	2
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OPERATING INCO	(404,235)	(321,151)	(83,084)	(25)	(607,045)	(586,098)	(20,947)	(3)
NET INCOME	(404,235)	(321,151)	(83,084)	(25)	(607,045)	(586,098)	(20,947)	(3)
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CORDOVA COMMUNITY MEDICAL CENTER
BALANCE SHEET
FOR THE MONTH ENDING: 03/31/25

	Current Year	Prior Year	Net Change
ASSETS			
CURRENT ASSETS			
CASH	1,648,976	2,077,968	(428,992)
NET ACCOUNT RECEIVABLE	2,151,339	2,463,235	(311,895)
THIRD PARTY RECEIVABLE	(101,399)	(736,427)	635,028
CLEARING ACCOUNTS	95,677	8,606	87,071
PREPAID EXPENSES	139,154	130,158	8,996
INVENTORY	496,492	458,997	37,494
	-----	-----	-----
TOTAL CURRENT ASSETS	4,430,240	4,402,538	27,702
PROPERTY PLANT & EQUIPMENT			
LAND	122,010	122,010	
BUILDINGS	8,666,889	8,666,889	
EQUIPMENT	10,142,184	9,678,306	463,877
CONSTRUCTION IN PROGRESS	5,101	650	4,451
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SUBTOTAL PP&E	18,936,184	18,467,855	468,328
LESS ACCUMULATED DEPRECIATION	(15,389,272)	(14,803,536)	(585,736)
	-----	-----	-----
TOTAL PROPERTY & EQUIPMENT	3,546,912	3,664,319	(117,407)
OTHER ASSETS			
GOODWILL - PHARMACY	150,000	150,000	
GOODWILL - PHARMACY	(108,750)	(93,750)	(15,000)
PERS DEFERRED OUTFLOW	949,242	949,242	
TOTAL OTHER ASSETS	990,492	1,005,492	(15,000)
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TOTAL ASSETS	8,967,646	9,072,351	(104,705)
	=====	=====	=====

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CORDOVA COMMUNITY MEDICAL CENTER
BALANCE SHEET
FOR THE MONTH ENDING: 03/31/25

	Current Year	Prior Year	Net Change
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
ACCOUNTS PAYABLE	578,835	445,029	133,805
PAYROLL & RELATED LIABILITIES	815,685	747,802	67,882
INTEREST & OTHER PAYABLES	1,283	7,711	(6,428)
LONG TERM DEBT - CITY	5,466,458	5,466,458	
OTHER CURRENT LONG TERM DEBT	348,089	(1,437)	349,527
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TOTAL CURRENT LIABILITIES	7,210,351	6,665,564	544,787
LONG TERM LIABILITIES			
NET PENSION LIABILITY	8,625,106	8,625,106	
TOTAL LONG TERM LIABILITIES	8,625,106	8,625,106	
DEFERRED INFLOWS OF RESOURCES			
PENSION DEFERRED INFLOW	(3,759,735)	(3,759,735)	
TOTAL DEFERRED INFLOWS	(3,759,735)	(3,759,735)	
TOTAL LIABILITIES	12,075,722	11,530,935	544,787
NET POSITION (EQUITY)			
UNRESTRICTED FUND BALANCE	(2,519,544)	(1,909,527)	(610,017)
TEMPORARY RESTRICTED FUND BALANCE	18,513	18,513	
CURRENT YEAR NET INCOME	(607,045)	(567,570)	(39,475)
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TOTAL NET POSITION	(3,108,076)	(2,458,584)	(649,492)
TOTAL LIABILITIES & NET POSITION	8,967,646	9,072,351	(104,705)
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Cordova Community Medical Center Statistics

Days per Month	31	28	31	30	31	30	31	31	30	31	30	31	Cumulative	Monthly
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Hosp Acute+SWB Avg. Census		29												
FY 2022	1.6	3.3	2.8	2.1	1.5	1.9	3.5	3.5	3.9	0.5	1.0	2.1		2.3
FY 2023	2.5	1.3	2.3	3.6	2.0	0.5	1.1	0.5	2.3	2.7	2.9	2.9		2.1
FY 2024	1.4	1.4	1.4	0.6	1.9	1.3	1.7	2.4	2.7	1.6	0.9	0.7		1.5
FY 2025	0.7	2.2	2.5											1.8
Acute Admits														
FY 2022	6	1	2	3	5	7	8	4	3	4	3	5	51	4.3
FY 2023	1	3	6	2	5	4	5	4	2	2	3	4	41	3.4
FY 2024	4	4	2	1	5	8	3	4	12	7	4	4	58	4.8
FY 2025	2	4	3										9	3.0
Acute Patient Days														
FY 2022	15	11	7	10	8	10	21	9	12	7	5	14	129	10.8
FY 2023	3	9	16	15	15	11	18	4	12	4	9	10	126	10.5
FY 2024	12	14	10	1	18	29	15	15	31	13	10	21	189	15.8
FY 2025	7	13	23										43	14.3
SWB Admits														
FY 2022	1	3	0	1	2	2	3	2	4	2	2	1	23	1.9
FY 2023	2	1	3	2	1	1	1	0	3	2	3	1	20	1.7
FY 2024	2	2	1	0	4	1	2	1	3	1	2	0	19	1.6
FY 2025	1	2	2										5	1.7
SWB Patient Days														
FY 2022	34	81	79	54	37	48	89	101	104	7	24	52	710	59.2
FY 2023	73	28	55	94	48	5	15	13	57	80	79	81	628	52.3
FY 2024	30	25	34	16	42	11	39	58	50	38	18	2	363	30.3
FY 2025	15	48	53										116	38.7
CCMC LTC Admits														
FY 2022	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
FY 2023	0	0	0	1	1	0	1	2	0	1	0	0	6	0.5
FY 2024	1	0	0	0	0	0	0	0	0	1	0	0	2	0.2
FY 2025	0	1	0										1	0.3
CCMC LTC Resident Days														
FY 2021	300	300	298	300	310	299	298	310	300	310	298	309	3,632	302.7
FY 2022	310	280	310	300	310	299	310	310	300	310	290	310	3,639	303.3
FY 2023	310	280	310	309	296	270	257	268	252	271	270	279	3,372	281.0
FY 2024	309	290	290	270	262	240	248	248	240	254	270	279	3,200	266.7
FY 2025	273	250	279										802	267.3
CCMC LTC Avg. Census														
FY 2022	10	10	10	10	10	10	10	10	10	10	10	10		10.0
FY 2023	10	10	10	10	10	9	8	9	8	9	9	9		9.2
FY 2024	10	10	9	9	9	8	8	8	8	8	9	9		8.7
FY 2025	9	9	9											9.0
ER Visits														
FY 2022	38	38	42	50	75	85	76	97	64	63	38	46	712	59.3
FY 2023	62	39	67	39	56	84	109	100	69	40	48	45	758	63.2
FY 2024	58	44	37	39	51	97	80	78	79	55	42	55	715	59.6
FY 2025	44	50	59										153	51.0
PT Procedures														
FY 2022	275	459	551	394	307	352	396	384	360	201	274	442	4,395	366.3
FY 2023	364	322	458	405	345	209	304	325	479	550	436	343	4,540	378.3
FY 2024	302	213	291	289	341	252	256	321	402	270	266	277	3,480	290.0
FY 2025	341	388	306										1,035	345.0
OT Procedures														
FY 2022	122	190	251	134	120	229	243	200	197	53	87	164	1,990	165.8
FY 2023	94	51	152	115	75	94	70	106	167	163	144	104	1,335	111.3
FY 2024	121	56	79	86	133	85	122	82	131	92	107	115	1,209	100.8
FY 2025	87	89	96										272	90.7
Lab Tests														
FY 2022	825	576	671	902	958	699	610	822	594	585	499	553	8,294	691.2
FY 2023	545	546	575	578	801	655	766	649	512	501	478	539	7,145	595.4
FY 2024	513	526	503	778	814	628	703	637	667	593	576	502	7,440	620.0
FY 2025	542	447	627										1,616	538.7
X-Ray Procedures														
FY 2022	82	63	64	94	60	82	69	93	51	72	58	61	849	70.8
FY 2023	72	45	63	49	50	88	97	107	83	71	61	67	853	71.1
FY 2024	76	54	88	54	75	54	82	64	60	62	58	44	771	64.3
FY 2025	79	61	62										202	67.3
CT Procedures														
FY 2022	21	21	36	25	29	42	31	26	16	30	15	28	320	26.7
FY 2023	30	18	22	18	16	36	39	34	26	4	23	24	290	24.2
FY 2024	38	27	2	16	19	29	31	32	29	17	17	27	284	23.7
FY 2025	23	20	32										75	25.0
CCMC Clinic Visits														
FY 2022	288	196	199	237	260	241	221	212	304	359	219	182	2,918	243.2
FY 2023	221	158	151	176	214	188	230	289	242	371	216	193	2,649	220.8
FY 2024	205	188	196	188	241	202	250	209	235	298	205	163	2,580	215.0
FY 2025	201	175	196										572	190.7
Behavioral Hlth Visits														
FY 2022	84	74	83	79	82	67	74	99	126	125	108	94	1,095	91.3
FY 2023	150	68	86	98	122	86	94	97	94	106	136	118	1,255	104.6
FY 2024	167	128	117	118	79	51	53	75	68	96	99	108	1,159	96.6
FY 2025	108	86	82										276	92.0

Cordova Community Medical Center Medical Director 1st Quarter 2025 Report

April 15, 2025

Quarterly chart reviews are performed for all deaths and transfers. Random chart reviews are also performed for all physicians. This includes care in the emergency department, inpatient, observation, swing bed and long-term care. There were no significant issues in care, no trends and no unusual occurrences that needed to be addressed. Our physicians continue to provide excellent care across a very broad spectrum of illnesses and injuries.

Our long-term care census is currently at nine residents. We are still searching for someone to fill our tenth spot. Our swing bed program has had 0-2 patients during this quarter. We always hope they can make it back home if that is their goal. When they are not able to return home we always evaluate them to see if they would be appropriate to stay in our LTC. Due to our remote location, relatively speaking, they often choose someplace closer to home.

We have a fairly stable group of physicians providing care in our emergency department. As we head in to our busier season, this will be beneficial.

Although we are still seeing people with respiratory illnesses in the clinic and emergency department, the numbers of flu and covid cases have dropped dramatically. We hope that these illnesses are mostly over until the fall/winter.

As we head into spring and summer, we hope that everyone stays healthy. As the weather turns nicer, try to get outside and enjoy some of the great outdoor activities that Prince William Sound, and Cordova in particular have to offer.

Respectfully,

Curtis M. Bejes, M.D.

Cordova Community MEDICAL CENTER

Board of Directors

Quarterly Quality Report

April 2025

CCMC continues to prioritize continuous quality improvement through staff education, process improvement projects, regular facility surveillance and chart reviews. The quality improvement committee meets quarterly. The last quarterly meeting was held in January 2024.

Recent quality related events:

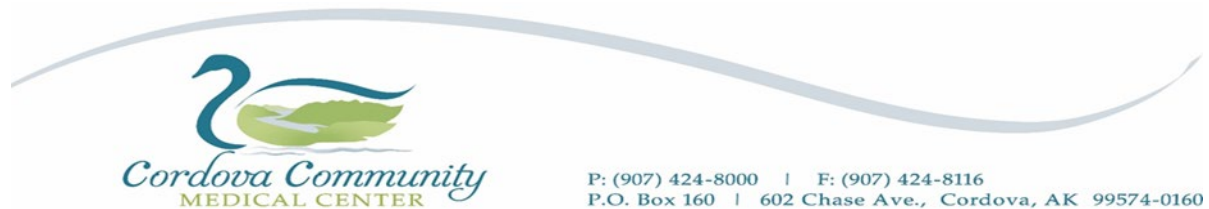
- Noelle Camarena (Director of Operations) and Olivia Moreno (Director of Nursing) recently attended Alaska Hospital and Healthcare Association's Quality Summit in Anchorage. We had 2 days of education around the latest topics in quality as well as time to meet and network with leadership from other Alaska hospitals. Some highlights include how to leverage easy to access tech tools to create tracking dashboards for high risk patient conditions and interventions (keep track of pressure ulcers, indwelling catheters, infections) and how to amplify facility wide communication and response during a survey via google docs platform.
- The QAPI (quality assurance process improvement) team will meet later this month to discuss our ongoing quality work. Current process improvement projects include: new format for Environment of Care (EOC) rounds, offering fluoride varnish application for kids during well child visits, thorough review and update of our emergency preparedness policies and procedures.
- In December, CCMC invited state of Alaska infection preventionists Rebecca Hamel and Lisa Cone for a specific evaluation of our sterilization process. During this in-depth on-site visit, we learned a lot about our current sterilization process strengths, where we have opportunities to improve and relevant training options. We have taken the report of observations made by these infection prevention specialists and used this

information to make improvements to our sterilization processes, update and upgrade our sterilization aids/equipment/supplies, digitalize our approach and documentation of hand hygiene monitoring, streamline and simplify workflows for our housekeeping staff to facilitate ease and quality of hospital cleaning. We will continue our efforts to address all opportunities for improvement identified in their findings.

- In partnership with Prince William Sound Community College, CCMC is hosting a CNA training course in 2025. Course began last month. Grant funds to help cover course costs are going to support 3 CCMC employees that are currently participating in the course.
- All emergency room and inpatient admission charts are reviewed and evaluated for appropriateness of care and complete documentation. Any findings are discussed with the appropriate staff and plan of action is created.
- Our interdisciplinary team meets weekly to discuss all swing bed and awaiting LTC care patients. This team includes DON, RN, physician on-call, PT, OT, pharmacist, case manager and Director of Operations. We focus on current and future care needs, as well discharge planning.

Noelle Camarena

Director of Operations



DON Report 1st Quarter

4/16/2025

Leadership

CCMC is focused on quality of patient care and improving staff satisfaction and retention within each department. The long-term care had a Federal and State survey at the end of January. The survey went well overall, with only a few tags, and none above the rating of “no actual harm with potential for more than minimal harm that is not Immediate Jeopardy.” Our staff did an excellent job of demonstrating patient-centered care. We had a few paperwork and policy findings that we have addressed, but no concerns related to patient safety or care. Breanna Lohse has been acting as an as needed nursing supervisor for LTC and Daniella Rossi, the previous LTC DON, continues to assist the leadership team from afar with MDS coordination.

Staffing

We currently have 6 full-time permanent nurses (3 LTC, 2 ED, 1 Swing), 2 PRN (as needed) ED nurses, 2 PRN LTC nurses, and 3 travel nurses (2 ED, 1 LTC). Our new swing RN will only be with us until the summer, but we are still recruiting to fill swing shifts. We are continuing to seek permanent full-time ER, Swing, and LTC nurses. Our Certified Nursing Assistants (CNA) are all permanent staff. The majority of our Unit Clerks also hold CNA certifications, which is an added benefit to our inpatients. Our hospital case manager, Olivia Carroll, recently took on the additional role of Compliance Officer. Cherylynn Osmun was previously Compliance Officer, but has been training with patient billing to take over some duties there.

Education Plan

Breanna Lohse, RN through the Prince William Sound Community College, started a CNA course in March, that will end in late May. There are 7 students enrolled in the class, including two high school seniors. Students that complete this certification will hopefully increase our current pool of PRN CNA staff and decrease the amount of overtime used during holidays, PTO, and increases in our acute/swing census.

Due to the increased prevalence of workplace violence in hospitals across the country, and in response to increasing staff safety concerns in our town, we have developed a Security Officer add-on job. This position is available for up to 4 current employees and will give them training in de-escalation and security. We currently have 3 employees interested and will be purchasing the program so they can begin.

Census

We currently have 9 Long Term Care residents and one swing bed patient. There were a total of 6 swing bed patients during the 4th quarter, and 112 swing bed days. Olivia Carroll, our case manager, continues to make weekly calls to facilities around the state to see if there are any hospitalized people that could use our services.

Let me know if you have any questions.

Olivia Moreno

CAH DON & Interim LTC DON

CCMC Authority Board of Director's Quarterly Report
April 11, 2025
Clinic & Ancillary Services
Tamara Russin

Clinic

The Clinic is preparing for the fishing season. One area of focus this spring has been encouraging patients to be up-to-date on vaccines. Laura Henneker will be at the Health Fair April 26 explaining adult vaccines and changes in CDC age recommendations.

Dr. Horner, dermatologist, was in Clinic in March and had a packed day with a wait list.

Dr. Barry, pediatrician, will next be here May 20. Call 907-424-8200 to schedule.

Dr. Gray, Orthopedics, came again at the end of March. He is very interested in continuing to support Cordovans and will be sending Dr. Metzger in late June to host a clinic day. We appreciate the good relationship all of our providers have with Alaska Orthopedic Specialists and the high-quality care that provides for our patients. Call 907-771-3500 to schedule appointments.

Lab/Radiology/Rehab Services

Radiology: Services continue as usual. We are approaching the one year mark for the new CT and it has been a wonderful addition to CCMC.

Lab: There will be Lab services at the Health Fair on April 26. Provider orders are needed for some labs but there is a self-order option for Lipid Panels and Vitamin D. More patients are getting their labs done at regular appointments than in the past. However, for a few patients with deductibles yet to be met, the Health Fair prices are a good deal.

PT/OT: Andrew Simmonds has settled in as the permanent PT. He is enjoying Cordova and excited to get his kayak in the water. Gloria Smith will be arriving in early May to replace Erin as OT. She is a traveler with a three month contract for now.

Speech: CCMC utilized speech services for a Swing Bed patient for the first time first quarter. Telehealth services authorization has been extended by CMS until September 30, 2025, for now. Telehealth works well for speech and continues to be successful for the patient after transitioning home.

April 2025 Board Report

Sound Alternatives

Barb Jewell-Director of Community Services

Behavioral Health

Client numbers and services delivered decreased slightly in the past quarter, driven both by Clinicians taking vacations as well as many clients being on vacation as well.

Our Temporary Clinician has agreed to stay an additional 3 months for which we are grateful as it provides improved consistency and stability for our clients.

We provided 276 services to 46 clients in this past quarter: a slightly lower number of visits and a slightly higher number of individuals. Referrals were down significantly in a trend that is different from past years but appear to quickly be picking up again.

Dietary & Senior Services

Dietary staff provided a total of 5111 meals this quarter; 1419 meals for Long Term Care, 1105 meals through the Congregate meal program and 1824 Home delivered meals, 295 meals for staff, 194 meals for Acute Care Patients and 274 for swing bed patients.

In addition to meals, we provided 731 rides for 22 seniors this past quarter. We provided 22 units of Nutrition Education. We also provided 25 Homemaker services to 7 seniors. These services include picking up groceries or medications.

Community Health Needs Assessment

Our Community Health Needs Assessment is due by the end of the year. We are developing a survey to be distributed both electronically and on paper starting with the Health Fair on April 26 and running through May 30. We may also do a focus group and/or interviews with key community members as a way of gathering local data. A report will be generated by the end of summer that will include local, state, and national health data. We plan to hold a Prioritization meeting to review data and identify priorities in September or October and have a report to the Board in November.

JONATHAN METZER, PA
WITH ALASKA ORTHOPEDICS



P: (907) 424-8000 | F: (907) 424-8116
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

PRACTITIONER CREDENTIALING

April 24, 2025

Kelsey Hayden, Chair
CCMC Authority Board
ccmcboardseate@cdvcmc.com
Cordova Community Medical Center
Cordova, AK 99574

RE: Jonathan Metzger, PA

Dear Chairperson and Hospital Authority Board,

In accordance with our Medical Staff Bylaws, the credentialing committee has reviewed the Request for Privileges including practitioner licenses, and professional references. We recommend Jonathan Metzger, PA for credentialing privileges at Cordova Community Medical Center.

Sincerely,

Signed by:

3F32FD33EDE34BD...
Chief of Staff

09 April 2025 | 8:35 AM AKDT
Date

DocuSigned by:

A9259C1E5177486...
Chief Executive Officer

09 April 2025 | 8:49 AM AKDT
Date

ERIC PAGE, PA
WITH ALASKA ORTHOPEDICS



P: (907) 424-8000 | F: (907) 424-8116
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

PRACTITIONER CREDENTIALING

April 24, 2025

Kelsey Hayden, Chair
CCMC Authority Board
ccmcboardseate@cdvcmc.com
Cordova Community Medical Center
Cordova, AK 99574

RE: Eric Lucas Page, PA

Dear Chairperson and Hospital Authority Board,

In accordance with our Medical Staff Bylaws, the credentialing committee has reviewed the Request for Privileges including practitioner licenses, and professional references. We recommend Eric Lucas Page, PA for credentialing privileges at Cordova Community Medical Center.

Sincerely,

Signed by:

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Chief of Staff

09 April 2025 | 8:36 AM AKDT

Date

DocuSigned by:

A9259C1E5177486...
Chief Executive Officer

09 April 2025 | 9:11 AM AKDT

Date

OWEN TYLER OWENS, MD
WITH CAREPOINT
TELENEURO



P: (907) 424-8000 | F: (907) 424-8116
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

PRACTITIONER CREDENTIALING

~~3/27/2025~~

April 24, 2025

Kelsey Hayden, Chair
CCMC Authority Board
ccmcboardseate@cdvcmc.com
Cordova Community Medical Center
Cordova, AK 99574

RE: Owen Tyler Owens, MD

Dear Chairperson and Hospital Authority Board,

Cordova Community Medical Center has reviewed then delegated credentialing application for privileges to our hospital. In accordance with our medical staff bylaws, the credentialing committee has reviewed the application including practitioner licenses, and Alaska Regional Hospital Approval. We recommend Owen Tyler Owens, MD for privileges at Cordova Community Medical Center.


Sincerely,

Signed by:

3E32FD33EDE24BD...
Chief of Staff

09 April 2025 | 8:35 AM AKDT

Date

DocuSigned by:

A9259C1E5177486...
Chief Executive Officer

09 April 2025 | 9:10 AM AKDT

Date

**Resolution Authorizing the Participation of Cordova Community Medical Center
in the Alaska Public Risk Alliance**

WHEREAS the Cordova Community Medical Center (CCMC) has been a member of Alaska Public Entity Insurance (APEI) for the purpose of pooling self-insured losses and administrative services, and jointly purchasing excess insurance, reinsurance, or other loss funding mechanisms through a Joint Insurance Arrangement; and

WHEREAS the members of the Alaska Municipal League Joint Insurance Association (AMLJIA) and Alaska Public Entity Insurance (APEI) have voted to merge these organizations, effective on or about July 1, 2025, to form the Alaska Public Risk Alliance (APRA), a nonprofit corporation in the State of Alaska, and establish a Joint Insurance Arrangement for eligible municipalities and their public corporations, city and borough school districts, and regional education attendance areas in the State of Alaska; and

WHEREAS CCMC wishes to participate in the Joint Insurance Arrangement established by APRA;

THEREFORE, be it resolved that CCMC agrees to enter into a Cooperative Participation Agreement (hereinafter the "Agreement") with other Alaska municipalities, school districts and regional education attendance areas and to assume the duties and responsibilities as described in the Agreement. A copy of the Agreement, which may be amended from time to time, is attached hereto and incorporated by reference.

The hospitals participation in the Alliance will commence on July 1, 2025, and will continue in effect unless coverage is canceled, non-renewed, or otherwise terminated in accordance with this Agreement and the Alliance Bylaws.

This resolution shall be effective upon enactment.

ENACTED this _____ day of _____, 2025.

Signature of Governing Body Official

Printed Name

Attest:_____



Memorandum

To: CCMC Authority Board of Directors
From: Dr. Hannah Sanders, Chief Executive Officer
Subject: Vehicle Purchase approval
Date: 04/18/2025

CCMC received a \$34,000 grant awarded for employee recruitment and retention for the purchase of a vehicle to support traveler transportation needs. Having an additional vehicle available will offer reliable, all-weather transportation, reducing reliance on personal vehicles, enhancing flexibility for rotating staff and allowing visiting professionals to explore Cordova. This purchase aligns with our goals to strengthen workforce support and operational efficiency.

Suggested Motion: “I move that the CCMC Authority Board of Directors approve the purchase of one all-wheel drive vehicles for total of up to \$34,000.”

May 2025

This is a blank and printable May Calendar. Downloaded from WinCalendar.com

May 2025						
◀ Apr 2025						Jun 2025 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

More Calendars: [Jun 2025](#), [Jul 2025](#), [2021](#)