POSITION VACANCY
The Human Resources Department is accepting applications for a
TEMPORARY CUSTODIAN – PARKS AND RECREATION

SUPERVISOR: Parks and Recreation Director or Designee
CLASSIFICATION: TEMPORARY - NON-BENEFITTED. MAX 1,040 HOURS.
PAY RATE: $21.71 PER HOUR, DOE
HOURS: SAT--FRI, 9:00pm – 12:00am flexible. 20 - 25 hours/week. Evening and weekends.
POSITION SUMMARY: Performs a variety of janitorial tasks at the Bidarki Recreation Center and Bob Korn Memorial Swimming Pool
QUALIFICATIONS: Janitorial experience preferred

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees of this classification. Shown are duties intended to provide a representative summary.

DUTIES:
- Gathers and disposes of rubbish, trash and waste materials.
- Sweeps and scrubs floors with power scrubbers.
- Vacuums and cleans carpet and stairs.
- Cleans bathrooms including toilets, urinals, sinks, partitions and doors, shower stalls, saunas and mirrors; sweeps and mops floors, replenishes supplies in the bathroom.
- Dust and wipe down all surfaces; sweep all entrance mats; clean all entrance glass, removing visible fingerprints; clean water fountains; clean lobby areas.
- Dust all door frames, vents and blinds, cleans walls as required.
- Ensures the building is locked and secured after closing.
- Performs other cleaning related duties as necessary.
- Observe and maintain established safety policies and procedures and take appropriate precautions to preserve their own safety and others during the course of performing daily tasks.

WORKING CONDITIONS: Work is performed primarily indoors. Work is physically demanding with periods of exertion. Ability to work evenings and flexible hours necessary. Demonstrates regular and punctual attendance. Ability to thoroughly carry out oral and written instructions. Some exposure to hazardous chemicals.

PHYSICAL DEMANDS: Capable of standing, walking, bending, twisting and squatting. Capable of lifting and carrying up to 50 pounds and working off a step ladder. Clarity of speech and sufficient hearing, with or without reasonable accommodation, permits effective communication during interactions with other employees.

LEGAL REQUIREMENTS:
As a condition of employment, this position may be subject to a pre-employment background and drug test. Applications are available at City Hall, 907 424-6200, or online at cityofcordova.net. Interested individuals should submit a City of Cordova application to humanresources@cityofcordova.net. Applications accepted until position filled.

THE CITY OF CORDOVA IS AN EQUAL OPPORTUNITY EMPLOYER