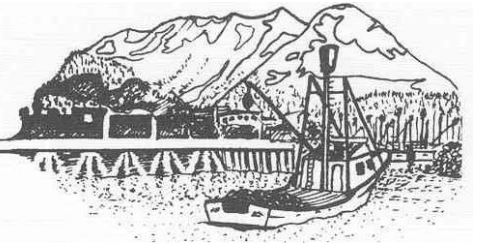


# CITY OF CORDOVA



**Chairman:**

**Andy Craig**

**Commissioners:**

**Ryan Schuetze**

**Ken Jones**

**Hein Kruithof**

**Christa Hoover**

**Tommy Sheridan**

**Garrett Collins**

**Harbormaster:**

**Tony Schinella**

**Admin Assistant:**

**Brandy Griffith**

## **HARBOR COMMISSION SPECIAL MEETING**

**MAR 21, 2024 @ 6PM**

**COUNCIL ROOM A&B**

### **AGENDA**

#### **CALL TO ORDER**

#### **ROLL CALL**

Andy Craig, Ryan Schuetze, Ken Jones, Hein Kruithof, Christa Hoover, Garrett Collins, Tommy Sheridan

#### **1. APPROVAL OF SPECIAL MEETING AGENDA..... (Voice vote) Page 1**

#### **2. APPROVAL OF MINUTES**

A. 20 February 2024 Special meeting..... (Voice vote) Page 2

#### **3. COMMUNICATIONS BY VISITORS**

A. Audience comments regarding agenda items (3 minutes per speaker)

#### **4. HARBORMASTER REPORT..... Page 4**

Collin Bronson: South Harbor Rebuild report

#### **5. NEW BUSINESS**

A. PIDP Grant design & submission discussion.....Page 5

B. PIDP submission resolution.....(Voice vote) Page 6

#### **6. MISCELLANEOUS BUSINESS**

#### **7. AUDIENCE PARTICIPATION**

#### **8. COMMISSION COMMENTS & NEXT MEETING AGENDA ITEMS**

#### **9. ADJOURNMENT.....(Voice vote)**

**MINUTES**  
**HARBOR COMMISSION SPECIAL MEETING**  
**FEBRUARY 20, 2024 @ 6PM**  
**COUNCIL ROOM A&B**

**Call to order:** This meeting was called to order @ 6:00 pm.

**Roll Call:**

**In Attendance:** Andy Craig, Ken Jones, Christa Hoover, Garrett Collins,

**Absent:** Ryan Schuetze, Hein Kruithof, Tommy Sheridan

**Approval of Agenda:** Jones/ Motion to approve agenda. Hoover/ 2<sup>nd</sup>. Unanimous to approve agenda.

**Approval of Minutes:** 10 January 2024 Regular Meeting. Hoover/ Motion to approve minutes. Jones/ 2<sup>nd</sup>. Unanimous to approve minutes.

**Communications by Visitors:** Rob Maxwell: Just want to get caught up on the insurance. Want to see how that is going to get enforced, when, and who is going to enforce it.

**Harbormasters Report:** We did add the \$50.00 fee a day for no insurance. The plan is to start going through the forms we do have, compiling all the policies, and getting more people to send it in. Still an awful lot of forms to get turned in. Still have to figure out how to maintain that record. Will be included in the annual stall bills. Back to Harbormaster's Report which is included in the packet. Additional: We measured all vessels not just bowpickers. We will measure new boats as they come in. Trying to be fair to everyone.

**South Harbor Rebuild Report:** Collin Bronson: We are well under way with the project. J & K in and piles. Starting on K float access trussell this week. Roadside work has worked all the way up to the fisherman's memorial. They are getting the panels laid and set flush. Some small tweaks, storm drains and other little things. No major issues. Pilings are going in easy. As they work east and south, they may encounter more resistance. Water guys are making connections and putting things in. Electrical has not started. Just demoed G float. We are going to build out G float and access trussell first, then other floats. Drive down should be put in last. Project is still on schedule. Budget is 18.9 million spent to date. 21.6 million left. Marad is painfully slow. There are some cash flow problems from waiting on Marad. I am chasing a grant for a seaplane float. It's a modular dock that can be moved. Just for 2 planes. \$450,000 for it. Will put out an info release in March. Just looking for some more electrical info.

**New Business:**

**A:** PIDP Grant design & submission discussion. Kevin Johnson presenting. This is not the design we are going with. It's an old design and we can't afford it. (Kevin went and got an updated drawing) We don't have estimates on current pricing. No money was budgeted for grant applications in 2024 budget. If we need money it would have to come out of the harbor budget. Likely 10-15 grand for new drawings. We would need a couple hundred thousand dollars if we got this grant even if we were not required match. We will be able to recycle most of this application, just minor changes. Shoreside currently still interested, but we will need to ask again when we get new estimates. One area we need to improve the grant is the cost breakdown of environmental hazards. What would help is if we could get core samples for the area to show level of contaminants. There was a general discussion on whether the harbor can afford to apply for the grant at this time. Consensus to engage consultants to give us updated costs and to move forward with the grant process. Will bring it back to harbor commission with cost and changes before submitting.

**B:** Trifold Design: Seward Harbor brochure included as an example. General discussion: Would like to capture the whole waterfront. Harbor as a close up. Online maps and QR codes added.

**Miscellaneous Business:** Need to move next meeting time. Discussion. Decided on March 21, 2024.

**Audience Participation:** None

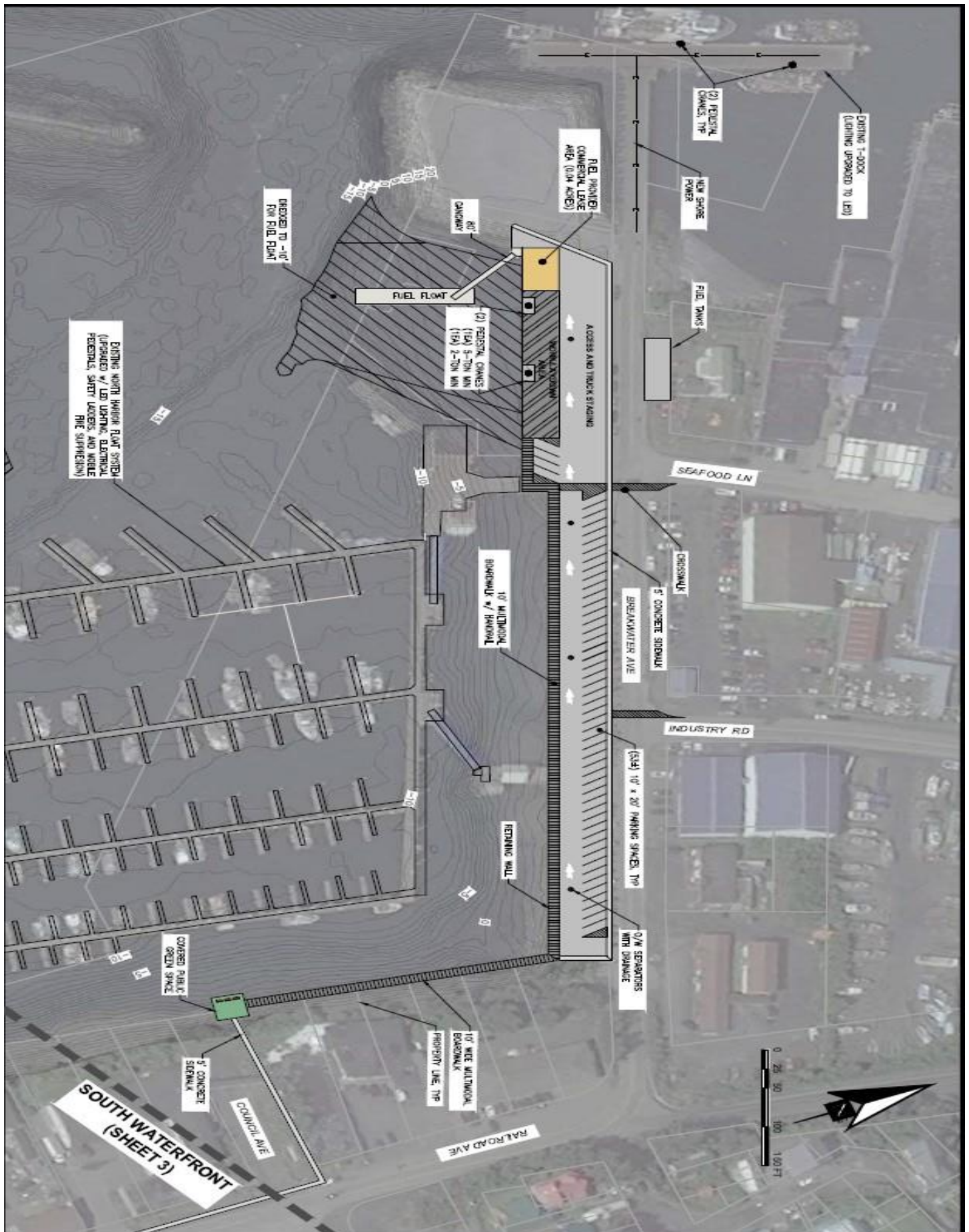
**Agenda Items:** None

**Commission Comments:** Collins: I think it was a productive meeting and we are moving in the right direction with the PIDP grant. South harbor sounds like it is going about as well as a project of this scope could be. Jones: Thanks everybody for coming out. Welcome to the new people here. Thanks for being here. I appreciate the new handrails on the North harbor. Hoover: I've already said everything. Craig: Thanks to Kevin, Collin, Tony, for keeping everything going. Will be nice to get our harbor squared away.

**Adjournment:** Collins/ M to adjourn. Jones/ 2<sup>nd</sup>. Unanimous to adjourn.

## Harbormaster's Report

- Installed serviced Travelift remote and transmitter
- Daily rounds throughout the facility
- Attended utilities meeting with CEC, CTC, and Turnagain Marine
- South Harbor Project meeting on Wednesdays
- Snow removal throughout the facility
- Sanded around the office, approaches, and restrooms
- In Anchorage 11-18 March
- Clean oil absorbent collection area
- Conducted Samson barge security 2 times
- Assisted South Harbor Project electricians
- Assisted Turnagain Marine disposing of blocking materials
- Made repairs to Shipyard snowblower
- Purchased a new snowblower from Cordova Outboard
- Picked trash around the harbor and Shipyard
- Laser engraver arrived and should be up and running soon
- Attended Council meetings
- Delivered 400 gals of used oil to High School
- Delivered 2150 gals of used oil to City Shop
- Collected 3255 gals of used oil YTD
- New double wall tanks arrived for North and South Harbor
- Hydraulic hose replacement scheduled for some time in May. Waiting to hear back from Travelift on dates
- 6 vessel lifts for 2024
- Cleaned and organized shop area
- Cleaned and restocked restrooms



**CORDOVA BARBOR COMMISSION  
CORDOVA, ALASKA  
RESOLUTION 03-24-01**

**A RESOLUTION OF THE HARBOR COMMISSION OF THE CITY OF CORDOVA, ALASKA SHOWING  
SUPPORT FOR THE PIDP 2024 GRANT CONCEPT AND RECOMMENDING CITY COUNCIL APPROVE  
THE CONCEPT FOR GRANT APPLICATION.**

**WHEREAS**, the project would repair the sloughing of Breakwater Ave, the main artery connecting to the north harbor, through construction of a sheet piled bulkhead; and

**WHEREAS**, the bulkhead will, increase north harbor parking capacity, reduce construction costs when the north harbor float system is eventually rebuilt, and create leasable waterfront commercial space; and

**WHEREAS**, construction of a floating fuel dock will improve efficiency within the fishing fleet by increasing the number of available fuel pumps, reducing travel time to fuel up, improving safety for smaller vessels by offering a protected area for fueling, and reducing potential negative environmental impacts via a modernized fuel float with built-in fuel catchment in the event of a spill; and

**WHEREAS**, the project would create an off-street pedestrian connection between north and south harbor which increases freight efficiency on city streets, and improves pedestrian safety and quality of life; and

**WHEREAS**, Additional cranes will improve harbor efficiency for loading and unloading boats and freight vehicles, and relieving congestion at the limited number of existing cranes; and

**WHEREAS**, an additional launch ramp will greatly relieve uplands traffic congestion and increase user efficiency; and

**WHEREAS**, the three-stage dock is a vital piece of harbor infrastructure and is in need of repair to remain safe and usable; and

**WHEREAS**, the project will decrease the harbor's environmental impact through LED lighting upgrades, and installation of a permanent oil and antifreeze collection station; and

**WHEREAS**, the project will increase north harbor user safety and decrease City liability by installing up-and-out safety ladders and portable fire protection; and

**WHEREAS**, the project will increase large-vessel convenience and efficiency by installing high-voltage shore power at the City Dock; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Harbor Commission of the City of Cordova, Alaska, supports the 2024 PIDP North Harbor Modernization Project grant application concept and recommends the Council of the City of Cordova approves of the concept for grant application.

**PASSED AND APPROVED ON THE 21st DAY OF MARCH 2024.**

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Chairman, Andy Craig

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Cordova Harbormaster, Anthony Schinella