

**Regular City Council Meeting
December 6, 2023 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order – Acting Vice Mayor Cathy Sherman called the Regular City Council Meeting to order at 7:00 pm on December 6, 2023, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – Acting Vice Mayor Sherman led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were Council members **Cathy Sherman, Kasey Kinsman,** and **Kristin Carpenter.** **Mayor David Allison** and Council members **Tom Bailer** (arrived late due to technical difficulties) and **Wendy Ranney** were present via zoom videoconference. Council members **Anne Schaefer** and **Ken Jones** were absent. Also present were Interim City Manager **Samantha Greenwood** and City Clerk **Susan Bourgeois.**

D. Approval of Regular Agenda

Hearing no objection, **Acting Vice Mayor Sherman** declared the agenda approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors

1. Guest speakers - none

2. Audience comments regarding agenda items

3. Chairpersons and Representatives of Boards and Commissions

David Janka discussed his recent trip to Anchorage for RCAC events including a Science Night, was very interesting and then they ranked projects that the different committees been working on. Also, a year-end event/party to honor staff and board and past board members. He also provided Council with the 2022-2023 year in review booklet.

4. Student Council Report – none

G. Approval of Consent Calendar

5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member **Kristin Carpenter** from the November 15, 2023 Regular Meeting.

Vote on the Consent Calendar: 4 yeas, 0 nays, 3 absent. Kinsman-yes; Bailer-absent; Jones-absent; Sherman-yes; Ranney-yes; Carpenter-yes; and Schaefer-absent. Consent Calendar was approved.

H. Approval of Minutes - none

I. Consideration of Bids/Proposals/Contracts - none

J. Reports of Officers

6. Mayor's Report – **Mayor Allison** said that he and Council member **Ranney** are in Anchorage at the AML conference and they are learning some things and will bring back some ideas.

7. Interim City Manager's Report – **Greenwood** said mostly she has been finalizing budgets – prepared everything for tonight's budget work session, with help of many others. She also reported that the new investment firm will present in a work session on December 20.

Collin Bronson gave an update on the South Harbor Project.

8. City Clerk's Report – **Bourgeois** said she has been very involved in budget and helping with the work session packets and preparation for Budget and Fee Schedule approval at the next meeting. However, also she has been preparing for the March 5, 2024 Regular City Election – has included a public notice about how to register in tonight's packet. Other ads will be forthcoming over the next couple of months.

K. Correspondence

9. 11-09-23 Email from P. Payne regarding covered picnic area at Harbor

10. 11-27-23 Email and letter from Chamber of Commerce re: Budget and Board of Fish

- 11. 11-27-23 Email from H. Howarth regarding 24 CPD Budget
- 12. 11-27-23 Email from S. King regarding City Budget
- 13. 11-28-23 Email from S. Jensen regarding old Harbor floats
- 14. 11-28-23 Email from R. Jensen regarding old Harbor floats

L. Ordinances and Resolutions - none

M. Unfinished Business – none

N. New & Miscellaneous Business

15. Council concurrence of Mayor's appointments to fill vacancies on City Boards and Commissions
Mayor Allison put forward the following appointment: **Krysta Williams** for Library Board.

Hearing no objection, Council concurred with that appointment.

Mayor Allison put forward the following appointments: **Sarah Trumblee, Gail Foode and Sean den Adel** for Planning Commission.

Hearing no objection, Council concurred with those appointments.

Mayor Allison put forward the following appointments: **Dave Zastrow and Kara Rodrigues** for Parks and Recreation Commission.

Hearing no objection, Council concurred with those appointments.

Mayor Allison put forward the following appointments: **Hein Kruithof, Garrett Collins, and Robert Beedle** for Harbor Commission.

M/Carpenter S/Kinsman to appoint **Ryan Schuetze, Hein Kruithof, and Garrett Collins** to the Harbor Commission.

Vote on the motion: 3 yeas, 2 nays, 2 absent. Sherman-yes; Schaefer-absent; Kinsman-yes; Carpenter-yes; Bailer-no; Ranney-no; and Jones-absent. Motion was approved.

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Bourgeois said there would be public hearing and regular meeting on December 20 – approval of budget and fee schedule will be on those agendas. Also, there will be a work session at 6pm on December 20 with APCM – City's new Investment firm. **Kinsman** asked if the City Manager needed direction about the pay scales that were mentioned during the Budget Work Session. **Greenwood** said this is what she took as direction: Police Chief and Finance Director positions are to be extended out another column, so we have a better chance of filling those positions. **Kinsman** agreed and said all of the exempt scales should be evaluated especially since the union employees are receiving significant bumps this year.

O. Audience Participation - none

P. Council Comments

Ranney thanks to staff for the number magic in budgets and she is learning a ton at the AML conference.

Bailer echoed the thanks to staff. CFRC is moving out of their current building and into a residential house and that is counterintuitive to what Council and the City are trying to do – provide more housing. He hopes planning commission will take that into account.

Kinsman thanked staff for answering all his questions. Thanks to all the people putting names forward for boards and commissions.

Carpenter echo the thanks and mentioned a Cordova Community Foundation event tomorrow night here at 5:30 – celebrate donors, there will be food, all are welcome.


Sherman thanked **Kinsman** for all his questions because she has learned a lot from the answers to his questions; he makes it fun and challenging. Town looks fabulous, warmth, glowing holiday lights, etc.

Q. Executive Session – not needed

R. Adjournment

Hearing no objection **Acting Vice Mayor Sherman** adjourned the meeting at 7:40 pm.

Approved: March 6, 2024

Attest: 
Susan Bourgeois, CMC, City Clerk

