

**Regular City Council Meeting**  
**January 3, 2024 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order - Vice Mayor Anne Schaefer** called the Regular City Council Meeting to order at 7:00 pm on January 3, 2024, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance – Vice Mayor Schaefer** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were Council members **Cathy Sherman, Wendy Ranney, Anne Schaefer** and **Kristin Carpenter. Mayor David Allison** and Council members **Tom Bailer** and **Ken Jones** were present via zoom videoconference. Council member **Kasey Kinsman** was absent. Also present were Interim City Manager **Sam Greenwood** and Deputy City Clerk **Tina Hammer**.

**D. Approval of Regular Agenda**

Hearing no objection to approval of the regular agenda, **Vice Mayor Schaefer** declared it approved as submitted.

**E. Disclosures of Conflicts of Interest and ex parte communications** - none

**F. Communications by and Petitions from Visitors**

1. Guest speakers - none
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions - none
4. Student Council Report – none

**G. Approval of Consent Calendar**

5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member Kasey Kinsman from the December 20, 2023 Regular Meeting.

Vote on the Consent Calendar: 6 yeas, 0 nays, 1 absent. Schaefer-yes; Bailer-yes; Carpenter-yes; Sherman-yes; Kinsman-absent; Jones-yes; and Ranney-yes. Consent Calendar was approved.

**H. Approval of Minutes** - none

**I. Consideration of Bids/Proposals/Contracts** – none

**J. Reports of Officers**

6. Mayor's Report – **Mayor Allison** said he spoke with **Helen** between Christmas and New Years and she is still on the mend and is hopeful for a return in January.

7. Interim City Manager's Report – **Greenwood** reported: 1) **Emily, Megan, Cathy Renfeldt** and she have been working on the Chamber-Cordova Center MOU, will report back soon on that; 2) received feedback from City Attorney and per our Code, Sheridan Alpine is not required to collect sales tax; 3) thanked **Lindsay Hammer** of PWSEDD for receiving a grant for multiple City Employees to go get trained and receive CDL certifications – huge savings for the City, she assisted other Cordova businesses receive the same funding opportunity; 4) been working with Key Bank and APCM to get our Investment accounts moved over and also discussing a possible line of credit with them to help us get through the Harbor Project while MARAD reimbursements are pending.

a. South Harbor Project Update, Special Projects **Collin Bronson** – no significant update since last report; demo resumes tomorrow.

8. City Clerk's Report – notice of voter registration, offices to be filled how to declare candidacy for the March 5, 2024 Regular City Election – Deputy Clerk **Hammer** said declaration of candidacy still open – 2 declarations thus far: **Wendy Ranney** for Council Seat D and **Pete Hoepfner** for School Board.

#### K. Correspondence

9. 12-21-23 Email from K Backlund re vessel in North Harbor

**Ranney** asked **Harbormaster Schinella** if he could respond as to whether there was space in the other side of the harbor for this boat. **Schinella** said the vessel drafts a minimum of 10 feet, it is too big, 50-60 feet long. We will be hauling that vessel out next week, as that is what they decided they wanted to do.

#### L. Ordinances and Resolutions

10. Ordinance 1213 An ordinance of the Council of the City of Cordova, Alaska authorizing the transfer of \$132,233 from the General Reserve Fund (Permanent Fund) to the Refuse Enterprise Fund for the purchase of a Refuse Roll On / Roll Off Hook Truck – 2<sup>nd</sup> reading

**M/Ranney S/Sherman** to adopt ordinance 1213 an ordinance of the Council of the City of Cordova, Alaska authorizing the transfer of \$132,233 from the General Reserve Fund (Permanent Fund) to the Refuse Enterprise Fund for the purchase of a Refuse Roll On / Roll Off Hook Truck

**Ranney** said she hasn't heard anyone opposed so she will support. **Sherman** said we have been well-educated by staff on the need, haven't heard any public comment against, she will support. **Carpenter, Bailer, Jones** said they would support as well. **Schaefer** said she would support and stated that we need 7 yes votes to move money from permanent fund, since only 6 council members are present she asked **Mayor Allison** if he wanted to comment and would participate in the vote. **Mayor Allison** said he liked the idea of loaning ourselves the money for this, he is in favor.

Vote on the motion: 7 yeas (including Mayor), 0 nays, 1 absent (Kinsman). Sherman-yes; Bailer-yes; Schaefer-yes; Kinsman-absent; Ranney-yes; Jones-yes; Carpenter-yes; and Mayor Allison-yes. Motion was approved.

11. Ordinance 1214 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 6.05.040 by removing the cost of business licenses from the City Code and clarifying that those will now be found in the City fee schedule – 2<sup>nd</sup> reading

**M/Sherman S/Ranney** to adopt ordinance 1214 an ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 6.05.040 by removing the cost of business licenses from the City Code and clarifying that those will now be found in the City fee schedule

**Sherman** said it is a housekeeping item, it's a good move, **Ranney** agreed, no other Council comments.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Kinsman). Ranney-yes; Carpenter-yes; Bailer-yes; Jones-yes; Kinsman-absent; Sherman-yes; and Schaefer-yes. Motion was approved.

12. Resolution 01-24-01 A resolution of the Council of the City of Cordova, Alaska designating Capital Improvement Projects

**M/Sherman S/Carpenter** to approve resolution 01-24-01 a resolution of the Council of the City of Cordova, Alaska designating Capital Improvement Projects

After discussion it was determine that Council was not working off the most recently approved Capital Priorities resolution which made the discussion and decisions cumbersome.

**M/Sherman S/Ranney** to refer the resolution to staff to be brought back in the format of the most recently approved Capital Priorities resolution and for Council members to make input to the Clerk to be brought back at next meeting.

**Sherman** said she thought this was a good process and she hoped everyone would take the time to look this over in detail; she'd like to see costs associated with the projects if possible as well.

Vote on the motion to refer: 6 yeas, 0 nays, 1 absent (Kinsman). Motion was approved.

#### M. Unfinished Business – none

#### N. New & Miscellaneous Business

13. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

**Bailer** said he'd like an update at next meeting on the investment funds and whether they've been moved over to new firm.

**O. Audience Participation** - none

**P. Council Comments**

**Bailer** thanked everyone for being present tonight.

**Sherman** thanked the **Mayor** for reaching out to **Helen** – good to get that update.

**Ranney** echoed **Sherman's** comments.

**Carpenter** thanked **Sherman** for her work on the CIP list.

**Schaefer** thanks to **Pete** and **Wendy** for throwing their names in already. She encouraged citizens to speak with civic-minded individuals and encourage them to consider running for any of the seats that are up.

**Q. Executive Session** - none

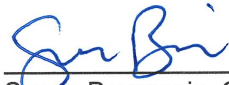
**R. Adjournment**

**M/Sherman S/Carpenter** to adjourn the meeting.

Hearing no objection **Vice Mayor Schaefer** adjourned the meeting at 7:31 pm.

Approved: March 6, 2024

Attest:



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Susan Bourgeois, CMC, City Clerk

