

**PLANNING COMMISSION REGULAR MEETING  
JUNE 13, 2023 AT 6:30 PM  
CORDOVA CENTER COMMUNITY ROOMS A & B  
MINUTES**

**1. CALL TO ORDER**

Chair **Tania Harrison** called the Planning Commission Regular Meeting to order at 6:30 PM on June 13, 2023 in Cordova Center Community Rooms A & B.

**2. ROLL CALL**

Present for roll call were Chair **Tania Harrison** and Commissioners **Tom McGann, Mark Hall, Chris Bolin**

**Sarah Trumblee, Trae Lohse, and Kris Ranney** was absent.

Staff present - City Planner **Kevin Johnson**.

**3. APPROVAL OF AGENDA**

M/Bolin S/McGann to approve the agenda  
With no objection the motion was passed.

**4. APPROVAL OF CONSENT CALENDAR**

**a. Record unexcused absence of Trae Lohse from the May 23, 2023 Special Meeting**

M/McGann S/Hall to approve the consent calendar.  
Upon voice vote, motion passed 4-0.  
Yea: Harrison, McGann, Hall, Bolin,  
Absent: Trumblee, Lohse, Ranney

**5. DISCLOSURES OF CONFLICTS OF INTEREST AND EX PARTE COMMUNICATIONS**

None

**6. CORRESPONDENCE**

**Johnson** told the commission that nothing had been received.

**7. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- a. Guest Speakers - None**
- b. Audience comments regarding agenda items - None**

**8. PLANNER'S REPORT**

**Johnson** let the Commission know that the Parks Department will be putting out a RFP for a Parks Master Plan. No set date for this, but once the master plan process begins the Planning Commission will be asked to have one of its members sit on an advisory panel for the master plan process. More to come once a firm is chosen.

The Cordova Trail and Covered Spaces Project would like to put in a covered space with benches and other amenities at the Break Water Trail / Veterans Memorial. Staff is working with the Parks Department to determine how to move forward with this process and looking at doing a larger overall update to this area simultaneously. More information to come.

The cities Hazard Mitigation Plan will be updated in the coming year as we have secured funding for this update through State and Federal grants. NO specific start date for this update has been identified as we are dependent on the State's schedule for this, hopefully will begin late 2023 / early 2024.

Commissioner **Hall** asked if there was any update on Native Village of Eyak's (NVE) plans for their health clinic and its effect on the adjacent park space. **Johnson** explained that there has been no official request for any city land and that they are currently just doing subsurface investigation to determine if the site is suitable for the construction of a building. If they do move forward with a request for city land for this project it could potentially include a small portion of the east side of the park. Staff has been very upfront with NVE that if they do plan on requesting any of the park space, that they will need to include a plan for how they will enhance the remaining park space to offset the loss.

## 9. UNFINISHED BUSINESS

None

## 10. NEW BUSINESS

### a. Conditional Use Permit & Variance – Telecommunication Tower – Alaska Tideland Survey 459

M/Hall S/Bolin move that the Planning Commission grant the Conditional Use Permit and Variance request by Copper Valley Telecom and to adopt and incorporate the findings and conditions of approval within the staff report

**Hall** believes the report thoroughly covers all the issues and agrees with the findings and suggested conditions.

**Bolin** also agrees with the findings and conditions and as both landowners have no issues he is happy to approve.

**McGann** and **Harrison** agreed.

M/McGann S/Hall to approve the consent calendar.

Upon voice vote, motion passed 4-0.

Yea: **Harrison, McGann, Hall, Bolin,**

Absent: **Trumblee, Lohse, Ranney**

## 11. AUDIENCE PARTICIPATION

No Comments

## 12. COMMISSION COMMENTS

**Hall** thanked staff for their work on the public notice signs for the Land Disposal Map updates.

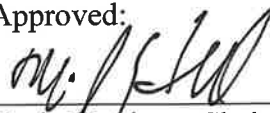
**Bolin** thanks staff for their work and also agreed that the new notice signs is a nice touch.

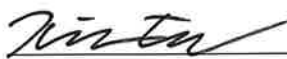
## 13. ADJOURNMENT

M/McGann S/Hall to adjourn the Regular Meeting.

With no objection, the meeting was adjourned.

Approved:

  
for Tania Harrison, Chair

  
Kevin Johnson, City Planner