

# CITY OF CORDOVA



## **SPECIAL EVENT LICENSE APPLICATION**

FEE: \$35.00

Valid for 7 days around individual Festival or all Saturday Markets in the same year

IF YOU HAVE A CURRENT CITY BUSINESS LICENSE YOU ARE NOT REQUIRED TO PURCHASE A SPECIAL EVENT LICENSE.

Special Event Name & Dates \_\_\_\_\_

Have you had a City of Cordova Special Event License Before? Yes \_\_\_\_\_ No \_\_\_\_\_

Business Name \_\_\_\_\_

Description of Business \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**I understand that I am responsible for collecting sales tax on the behalf of the City of Cordova and will remit my sales tax to the City on a monthly filing schedule, due at the end of the month following the special event.**

SIGNATURE \_\_\_\_\_

NAME PRINTED \_\_\_\_\_

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**Office Use:** License # \_\_\_\_\_ (assigned by the City of Cordova)

Review Sales Tax Requirements with Business Owner	Update Special Event List	Setup Business	Setup Monthly Tax Frequency
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