

Minutes
CCMC Authority – Board of Directors
In-Person Meeting
December 19, 2023 at 12:00pm
Special Meeting

CALL TO ORDER AND ROLL CALL –

Kelsey Hayden called the Board Meeting to order at 12:11pm.

Board members present: **Kelsey Hayden, Liz Senear, Ann Linville, and Chris Iannazzone.**

Linnea Ronnegard was absent

Quorum was established. 4 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Alexis Allen, CAH Director of Nursing; LTC Director of Nursing (in training), Olivia Moreno; Denna Stavig, Director of Finance; Noelle Camarena, Director of Operations; Barb Jewell, Director of Community Services, and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- 1. Audience Comments** ~ None
- 2. Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Senear S/Linville "I move to approve the Agenda."

Iannazzone – yea, Senear- yea, Linville – yea, and Hayden – yea,
4 yeas, 0 nay, 0 absent; Motion passed 4-0.

E. APPROVAL OF MINUTES

1. October 26, 2023 Regular Meeting minutes
2. November 27, 2023 Special Meeting minutes

M/Senear S/Linville "I move to approve the minutes from October 26th and November 27th, 2023 as presented."

Hayden – yea, Senear- yea, Iannazzone - yea, and Linville – yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.

F. REPORTS OF OFFICERS and ADVISORS

1. Board Chair Report ~ Kelsey welcomed Diane Ujioka to the Board and stated that she is very excited about the CT Project.
2. CEO Report ~ Dr. Sanders reported that this week we just had our LTC Recertification survey and Licensing survey. The surveyors left on Friday, overall, over the last three

years we've done well with only a very small number of findings. There was nothing significant from this survey that they brought to our attention prior to their departure. We anticipate that there will be a small number of findings, we we'll get that report in a couple of weeks. The end of the year is approaching. 2023 is our rebasing year, for Long Term Care. This handout has been previous provided to the Board, it was done in 2015, I read through it last night and it had not been significantly updated so I think it would be worth while if you get a chance to look at it.

3. CFO Report ~ Denna reported that she does not have the Financials at this time due to the early date of the meeting, as she has been working on year end and the budget. And I will speak to the budget when we get to that part.

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. Approval of the 2023 DZA Audit Engagement letter

M/Linville S/Iannazzone "I move that that Hospital Services Board authorizes Hannah Sanders, CEO to enter into an agreement with Dingus, Zarecor, & Associates, PLLC for the purpose of conducting the 2023 Financial Audit".

Hayden – yea, Iannazzone – yea, Senear- yea, and Linville – yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.

2. Delineation of Privileges for Murray Buttner, MD

M/Linville S/Iannazzone "I move that that Hospital Services Board approves the Delineation of Privileges for Murray Butner, MD, as presented".

Linville – yea, Iannazzone – yea, Senear- yea, and Hayden – yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.

3. Delineation of Privileges for Mary Horner, MD

M/Linville S/Senear "I move that that Hospital Services Board approves the Delineation of Privileges for Murray Butner, MD, as presented".

Linville – yea, Iannazzone – yea, Senear- yea, and Hayden – yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.

4. CCMC 2024 Budget Approval

M/Senear S/Linville "I move that that Hospital Services Board approve the CCMC 2024 Budget as presented".

Denna Stavig reported that budget is in the packet. The data we have is through the end of September with the exception of the contractual adjustments, we had some larger adjustments come through for past year that I added in to make sure those were captured just so you could see a more realistic end of year projection for this year. We had a couple of larger paybacks for Noridian for this year and past Cost Report years that I wanted to make sure were included so that you had a good idea of where we actually thought we were going to be this year. For next year we increased our revenues only slightly with just 2% and kept Long-Term Care the same, our Census for Long-Term Care has been fluctuating, and we didn't want to count on a full roster, so we just kept it the same as what we had for this year. For Swing Bed we actually had a decrease because we projected off of the number of days that we were trending per month for the year, versus the dollar value, so we ended up getting a little bit more. But we wanted to shoot low to be more conservative, Swing Bed may go up quite a bit for the rest of this year because we've been full this last month and those

numbers aren't reflected in there. But, we wanted to be conservative with our projections and not overstated and then be short of cash.

**Hayden – yea, Iannazzone – yea, Linville – yea, and Senear- yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.**

5. CCMC Salary Philosophy Approval

M/Linville S/Senear "I move that that Hospital Services Board approve the CCMC Staff And Leadership Salary Philosophy as presented".

M/Iannazzone S/Linville "I move to go into Executive Session to discuss the CCMC Leadership Salary and Philosophy, a matter in which the immediate knowledge of which would clearly have an adverse effect upon the finances of the entity.

The Board came out of Executive Session at 1:01pm

Back into Regular Session at 1:02pm

Main motion failed

M/Iannazzone S/Senear "I move that that Hospital Services Board approve the CCMC Leadership and Staff Leadership Compensation Philosophy as amended".

**Hayden – yea, Iannazzone – yea, Linville – yea, and Senear- yea.
4 yeas, 0 nay, 0 absent; Motion passed 4-0.**

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Iannazzone ~ Great stuff to see and hear. The Staff Christmas Party was a lot of fun, thank you for extending the invitation.

Senear ~ I thought it was exciting that we had five members again. And I'm excited to see that Dr. Sanders is staying on.

Linville ~ I wanted to say that it was really inspiring to hear what Leadership had to say. And I hope we can keep our claws in you (Dr. Sanders) a little longer.

Hayden ~ Thanks to you all!

K. EXECUTIVE SESSION

1. CCMC Leadership and Staff Compensation Philosophy

L. ADJOURNMENT

M/Senear S/Linville "I move to adjourn"

Kelsey Hayden declared the meeting adjourned at 1:09pm.