

Minutes
CCMC Authority – Board of Directors
ZOOM Meeting
July 27, 2023 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Linnea Ronnegard called the Board Meeting to order at 6:03pm.

Board members present: **Linnea Ronnegard, Liz Senear, and Ann Linville.**

Kelsey Hayden and Chris Iannazzone were absent

Quorum was established. 3 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Denna Stavig, Director of Finance; Kadee Goss, Chief Nursing Officer; Noelle Camarena, Director of Operations; and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

- 1. Audience Comments** ~ None
- 2. Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Senear S/Linville "I move to approve the Agenda."

Ronnegard – yea, Senear- yea, Linville – yea, Hayden – absent, and Iannazzone - absent.

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

E. APPROVAL OF MINUTES

M/Linville S/Senear "I move to approve the June 29, 2023 Meeting Minutes."

Linville – yea, Ronnegard – yea, Senear- yea, Iannazzone – absent, and Hayden – absent

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

F. REPORTS OF OFFICERS and ADVISORS

1. Board Chair report – Nothing to report.

2. CEO Report – Dr. Sanders reported that her written report is in the packet. Additional items to mention are that I am really happy with all of the staff, as we go through these transitions people are stepping up and learning each other's roles to cross-cover as we fill in some of the gaps. We have a good plant to move forward particularly with our Director of Nursing for the hospital and Long-Term Care replacements. Other things I highlighted in the report was that the Dietary program has been doing meal distribution for seniors with produce and shelf stable milk. The produce that we were given by Nichols Front Door Store to give to the seniors was absolutely beautiful. We're hoping to be able to do this a

couple more times this summer and hopefully again moving into the fall as grant funds allow.

- 3. Director of Finance Report – Denna Stavig** reported that her report is in the packet. We did pretty good in June, better than we were expecting. We did have a negative month, but largely due to our Bad Debt allowance, we wrote off about \$300k. Without that adjustment it would have been positive despite having low Swing Bed volumes. Other than that, we did our payback for the 2022 Cost Report in June, so that cleared our payable. Our days of Cash on Hand is doing fine. Benefits are up, that is because we're still paying on our PBS (our self-insurance) there are lagging claims. Several just received last month are for services in December. So not only did we have to pay our Premiera monthly invoice, but we also had to pay PBS which was about \$90k. However, we are expecting a stop loss payment in the next couple of months that should be in the same amount as what we had paid out to PBS.
- 4. Medical Director Quarterly Report – Dr. Bejes' Quarterly Report** is in the packet, if you have any questions on anything from his report, I would be happy to answer them.
- 5. Nursing Department Quarterly Report – Kadee Goss' Quarterly Report** is in the packet, additional items to mention are that
- 6. Ancillary Services Quarterly Report – Tamara Russin's Quarterly Report** is in the packet, additional items to mention are that we have a permanent nurse starting on Monday in our ER. And I just wanted to say Thank you, I've enjoyed working with you guys. We leave Cordova next month, I want you to know that I have really enjoyed my time here. We have an awesome team.
- 7. Sound Alternatives Quarterly Report** – nothing to report

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. Approval of Update to CCMC Policy ADM 300

M/Senear S/Linville "I move that the CCMC Authority Board of Directors approve CCMC policy ADM 300: Policies, Procedures, and Guideline Development and Review as presented."

Senear- yea, Hayden – absent, Ronnegard – yea, Iannazzone – absent, and Linville – yea.

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

2. Approval of the Request to Increase the CCMC Bank of America Credit Limit

M/Linville S/Senear "I move that the CCMC Authority Board of Directors approve the CCMC Bank of America credit limit increase from \$20,000 to \$50,000 as requested."

Iannazzone – absent, Hayden – absent, Linville – yea, Ronnegard – yea, and Senear- yea.

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

3. Approval of Delineation of Telemedicine Privileges for Jonathan Kleinman, MD

M/Linville S/Senear "I move that the CCMC Authority Board of Directors approve the Delineation of Telemedicine Privileges for Jonathan Kleiman, MD as presented."

Hayden – absent, Linville – yea, Senear – yea, Iannazzone – absent, and Ronnegard – yea.

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

4. Approval of Delineation of Telemedicine Privileges for Joseph Holman, MD

M/Senear S/Linville "I move that the CCMC Authority Board of Directors approve the Delineation of Telemedicine Specialty Consult Privileges for Joseph Holman, MD as presented."

Iannazzone – absent, Linville – yea, Ronnegard – yea, Hayden – absent, and Senear – yea.

3 yeas, 0 nay, 2 absent; Motion passed 3-0.

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Iannazzone ~ absent

Hayden ~ absent

Ronnegard ~ I was really glad to see that we had seven CNA students pass and that they're choosing to stay in Cordova. I'm glad that we're offering more education in Cordova, I think that's wonderful. And the people that are leaving are going to be greatly missed.

Senear ~ We have a lot of good staff on board, and we're getting applicants so that's good. Getting more services going is great. And I noticed looking through the June information that it was a slower month but it looked good.

Linville ~ I'm happy to hear that you're filling the roles that needed filling. I am sad to see Kadee go, I'm sad to see Alana go. I'm glad that those are being filled so that's not going to be as stressful of a situation.

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

M/Senear S/Linville "I move to adjourn"

Linnea Ronnegard declared the meeting adjourned at 6:32pm.

Prepared by: Faith Wheeler-Jeppson