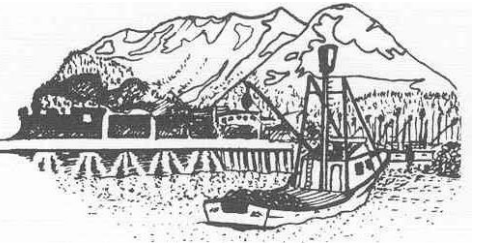


CITY OF CORDOVA



Chairman:
Andy Craig
Commissioners:
Ryan Schuetze
Ken Jones
Hein Kruithof
Christa Hoover
Tommy Sheridan
Garrett Collins
Harbormaster:
Tony Schinella
Admin Assistant:
Brandy Griffith

HARBOR COMMISSION SPECIAL MEETING FEB 20, 2024 @ 6PM COUNCIL ROOM A&B

AGENDA

CALL TO ORDER

ROLL CALL

Andy Craig, Ryan Schuetze, Ken Jones, Hein Kruithof, Christa Hoover, Garrett Collins, Tommy Sheridan

1. APPROVAL OF SPECIAL MEETING AGENDA..... (Voice vote) Page 1

2. APPROVAL OF MINUTES

A. 10 January 2024 Regular meeting..... (Voice vote) Page 2

3. COMMUNICATIONS BY VISITORS

A. Audience comments regarding agenda items (3 minutes per speaker)

4. HARBORMASTER REPORT..... Page 3

Collin Bronson: South Harbor Rebuild report

5. NEW BUSINESS

A. PIDP Grant design & submission discussion.....Page 4

B. Tri-fold design.....Discussion

Seward Harbors brochure as an example..... Page 5-6

6. MISCELLANEOUS BUSINESS

7. AUDIENCE PARTICIPATION

8. COMMISSION COMMENTS & NEXT MEETING AGENDA ITEMS

9. ADJOURNMENT.....(Voice vote)

MINUTES
HARBOR COMMISSION REGULAR MEETING
JANUARY 10, 202 @ 6PM, COUNCIL ROOM A&B

Call to order: This meeting was called to order @ 6:03 pm.

Roll Call:

In Attendance: Andy Craig, Christa Hoover, Tommy Sheridan, Garrett Collins, Hein Kruithof

Absent: Ryan Schuetze, Ken Jones

Approval of Agenda: Sheridan/ Motion to amend agenda to include a brief discussion on cruise ship head tax in Miscellaneous business. Hoover/ 2nd. Hoover/Motion to approve agenda as amended. Kruithof/ 2nd. Unanimous to approve agenda as amended.

Approval of Minutes: 27 October 2023 Special Meeting. Sheridan/ M, Hoover/ 2nd. Unanimous to approve minutes.

Communications by Visitors: None

Harbormasters Report: Included in the packet. Additional: Last of the wood pilings are out today, new docks are in the water along G float, 2 approaches are already removed.

South Harbor Rebuild Report: Collin Bronson: Was not available.

New Business:

A: PIDP Grant Submission: Kevin Johnson presented last year's concept drawing for visual. Had debrief with MARAD for the past grant submissions. Grant scores have been improving. Would be easy to improve scores for port security. We are trying to decide if we are moving forward with PIDP grant again this year. We need to reach out to Shoreside to see if they are still interested in the private match part of this project. All our match money was from them in last submission. This project was at the higher end of cost, so we need to not add additional cost. Please take a look and come back at a later date with ideas/opinions.

B: Dock photos from visit to Transpac Marine: Included in packet for reference

Miscellaneous Business: Cruise ship head tax discussion: General discussion. Our fees are up to \$3.00 a head for lightering fee. Cathy with chamber is doing research on this topic. Possible source of revenue in the future. Discussion to be brought up again in the future once Cathy is ready to present to Council.

Audience Participation: None

Agenda Items: Power Situation in the shipyard

Commission Comments: Collins: Thank you for having me on commission. Kruithof: Happy to be here. Hoover: Welcome to the new commission folks. Want to see more communication with the community, ei: pictures, updates on the harbor project. More community outreach would be beneficial. Sheridan: Welcome and thanks. Billions of dollars coming down the pipeline, true for so many different sectors in Alaska. Will forward an email that involves grant workshop coming up. Craig: Welcome guys and Ryan when he joins us. Would like to have a map in a trifold that names docks for reference.

Adjournment: Sheridan/ M to adjourn. Kruithof/ 2nd. Unanimous to adjourn @ 7:04 PM.

Harbormaster's Report

- AAHPA Board of Directors zoom meeting
- Daily rounds throughout the facility
- Measure all vessels in the harbor and in Storage areas
- South Harbor Project meeting on Wednesdays
- Snow removal throughout the facility
- Sanded around the office, approaches, and restrooms
- Installed new wheels and wheel bearings on harbor carts
- Clean oil absorbent collection area
- Conducted Samson barge security 2 times
- Replaced drive and auger belt on snowblower
- Rebuilt snowblower auger assembly
- Someone shut the water off on the Loading Dock, so now we are waiting for Water Dept to make repairs to meter and back flow preventer
- Picked trash around the harbor and Shipyard
- Built and installed new sump screen for north sump
- Attended Council meetings
- Delivered 0 gals of used oil to High School
- Delivered 1500 gals of used oil to City Shop
- Collected 1855 gals of used oil YTD
- Complete set of hydraulic hose for the Travelift arrived
- 5 vessel lifts for 2024
- Cleaned and organized shop area
- Cleaned and restocked restrooms

SEWARD SMALL BOAT HARBOR

Kids life vests and dog waste bags located at top of each ramp.



ENTRANCE CHANNEL

MAIN NAVIGATION / ACCESS CHANNEL

Z

X

Q

E

F

R

H

J

K

L

50

T DOCK

I DOCK

PORT AVENUE

LEGEND

18'-21'	USED OIL
23'	ANTIFREEZE
32'	BATTERY
40'-42'	TRASH
50'	RECYCLING
75'-100'	HARBOR OFFICE
TRANSIENT	FISH CLEANING
LOADING	

SEWAGE PUMP/OUT	RESTROOMS	SPILL RESPONSE	YEAR-ROUND WATER	FUEL	BOAT LAUNCH	HAUL-OUT



WELCOME TO THE SEWARD PORT & HARBOR!

CONTACT INFORMATION

Harbormaster: Mack Funk
Deputy Harbormaster: Norm Regis
Office Manager: Melody Moline

HARBORMASTER OFFICE

1300 4th Ave Seward, AK 99664
 Phone: (907) 224-3138 ext. 2
 Fax: (907) 224-7187

Email: harbormaster@cityofseward.net

Office Hours: April 1st thru September 30th
 8:00am – 5:00pm / 7 days a week
 October 1st thru March 31st
 Monday through Saturday
 8:00am – 5:00pm

Harbor Monitors VHF Channel 17

Seward Police, Fire and Ambulance
Emergency Dispatcher: (907) 224-3338

Harbor Worker on-call 24/7/365: (907) 362-3030
Providence Seward Community Hospital:
 (907) 224-5205

Kenai Peninsula Borough Emergency
Dispatcher in Soldotna: 911

City of Seward: (907) 224-4050
Seward Chamber of Commerce: (907) 224-8051

OIL SPILL REPORTING NUMBERS:
National Response Center 800 424 8902 and

Harbormaster Office 907 224 3138

US Coast Guard Search & Rescue District 17:
 1-800-478-5555 (emergency)

Alaska Clean Harbors:
www.alaskacleanharbors.org

Alaska Dept. of Fish & Game:
 (907) 747-6888 (Commercial) 747-5355 (Sport)
 Alaska State Troopers: (907) 747-3254

National Marine Fisheries Services Office:
 (907) 747-6940

AK Marine Highway: (800) 642-0066 toll free
Local Marine Weather/Forecast: (800)-472-0391
 extension 3 for South Central Alaska
National Weather Service:
<http://pafc.arh.noaa.gov/marfcst.php>



The brochure is funded (in part) with qualified outer continental shelf oil and gas revenue by the Coastal Impact Assistance Program, U.S. Fish and Wildlife Service, U.S. Department of the Interior.

Welcome to the SEWARD PORT & HARBOR



*An Alaska Clean Harbors®
where clean boating is good business*

ARRIVING AT THE HARBOR

No Wake Zones: A "No Wake" speed is required in the harbor. "No Wake" speed is generally below 2.5 kts. No speeding allowed in the channel.

Registration of Transient Vessel Moorage: All vessels must have a current registration form on file with the Harbormaster, filed immediately upon arrival. Vessels arriving after hours must register before 10:00 a.m. the next day. Transient moorage space is designated in yellow.

Loading Zones are easily identified by signs along the bulk rails. Loading zones have a one-hour time limit.

Used Oil and Petroleum Products must be properly disposed of by the vessel owner. Disposal tanks are provided for up to 5-gal of disposal. Absolutely no storage of used oil or petroleum products on city docks, wharves, piers or finger floats. Larger quantities may be accepted upon prior arrangement with applicable charges.

BASIC RULES AND PRACTICES

A Sheen Is a Spill.

Dispersants (soaps) are not only illegal, but deadly for marine life. Report all oil spills to the NRC (1-800-424-8902) and the Harbormaster's Office.

Hazardous Materials Paint, paint chips, and grinding dust are hazardous and must be contained. These kinds of materials entering the harbor and waterways constitutes pollution and is punishable by a fine.

No Discharge Zone The discharge of any sewage (treated or untreated) into the harbor is prohibited. Please use the upland restroom facilities as much as possible.

Sewage Pump Outs: The Harbor Department provides three Waste Pump Outs, located on Q and Z float and near Northeast launch ramp. Pump Outs on Z float and Northeast launch ramp require 2 tokens, available at the Harbor office.

Scoop the Poop There are bag stations located at the top of every ramp around the harbor.

No fish carcass disposal is allowed in the harbor. Please use the designated areas when cleaning fish.

Boat Washing When you are washing your boat in the harbor, use cleaning products that are safe for the environment. The Harbormaster's office has information available for tenants on boat washing practices.

Conserve Fresh Water We all must do our part to turn off hoses when not in use. Report excessively leaking connectors on the docks, and use only when necessary.

No Feeding Wild Animals

AMENITIES AND SERVICES

30, 50 and 100 amp electrical service as well as both single phase and three phase electricity. Only some guest moorage slips offer electricity.

50 ton and 250 ton Travelift to public and private yards by appointment.

Potable Water is provided on all floats May 1st - Oct 1st. Water is available during winter months at Z- float, F- float, and T-dock (by appointment).

Fish Cleaning is only allowed at designated fish cleaning stations (B, J and Q floats, and by the Northeast Launch ramp).

Showers are located at the Harbor office. \$2.00 for 7 minutes \$1.25 each additional.

Recycling of used oil, filters, oily rags, troll wire, anti-freeze, glass, aluminum, newspaper and cardboard.

Dumpsters are located throughout the harbor for boater use only. No dumping of household trash or construction materials.

Kids Don't Float Children's PFDs are seasonally available at the top of every ramp. State law requires all children under 13 to wear PFDs. Please return them at the end of your voyage.