

Chair

Aaron Hansen

Vice Chair

Dave Zastrow

Commissioners

Jason Ellingson

Kara Rodriguez

Henk Kruithof

Marvin Van Den Broek

Sami Magallanes

Parks & Recreation**Director**

Duncan Chisholm

CITY OF CORDOVA PARKS & RECREATION COMMISSION REGULAR MEETING

**TUESDAY, JANUARY 23, 2024. 6pm
CORDOVA CENTER**

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF CONSENT CALENDAR**
 - a. Minutes from November 28, 2023, Regular Meeting.
5. **CORRESPONDENCE**
6. **COMMUNICATIONS BY AND PETITIONS FROM VISITORS**
 - a. Guest Speakers - none
 - b. Audience comments regarding Agenda items (3 minutes per speaker)
7. **REPORTS**
 - a. Director's Report
8. **NEW BUSINESS**
 - a. Chair Election and Vice-Chair Election
 - b. Capital Improvements Plan 2024
9. **COMMISSION COMMENTS**
10. **ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 1210, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.

**City of Cordova
Parks & Recreation Commission
November 28, 2023
Cordova Center Community Rooms A & B**

MINUTES

1. CALL TO ORDER

The City of Cordova Parks and Recreation Commission meeting was called to order by Director **Chisholm** at 6:03pm at the Cordova Center Community Rooms A & B.

2. ROLL CALL

Present for the roll call were Commissioners **Ellingson, Ven Den Broek, Jurica, Magallanes**.

Commissioners **Zastrow, Hansen and Kruitoff** submitted apologies and were absent,

3. APPROVAL OF AGENDA

M/Jurica S/Ven Den Broek to approve the agenda.

Upon voice vote, motion passed 4-0

Yea: **Ellingson, Ven Den Broek, Jurica, Magallanes**

Absent: **Zastrow, Kruitoff, Hansen Ellingson**

4. APPROVAL OF CONSENT CALENDAR

M/Ven Den Broek S/Jurica to approve consent calendar including the minutes of 8/30/23.

Upon voice vote motion passed 4-0.

Yea: **Ellingson, Ven Den Broek, Jurica, Magallanes**

Absent: **Zastrow, Kruitoff, Hansen Ellingson**

5. CORRESPONDENCE

None

6. COMMUNICATIONS FROM VISITORS

None.

7. REPORTS

A) Directors Report

Director **Chisholm** gave a verbal report which included updates on:

- Parks and Recreation Master Plan.
- Odiak Camper Park Design – Phase 1.
- Breakwater Park Concept Plan
- Parks Maintenance Shop Sanitary Sewer installation
- Bob Korn Memorial Swimming Pool Liner Replacement
- Bob Korn Memorial Swimming Pool HVAC Retro Commissioning Study

8. NEW BUSINESS

- A. Resolution 2023-01: A Resolution of the Parks and Recreation Commission of the City of Cordova, Alaska, recommending City Council adoption of the proposed Parks and Recreation Department operating budget and fee schedule for fiscal year 2024.

Director Chisholm spoke to the proposed department budget and fee schedule.

M/Jurica S/Ellingson to approve Resolution 2023-01.

Upon voice vote motion passed **4-0**.

Yea: ***Ellingson, Ven Den Broek, Jurica, Magallanes***

Absent: ***Zastrow, Kruitoff, Hansen Ellingson***

9. COMMISSION COMMENTS

Van den Broek commented on pool issues.

No other comments were received.

10. ADJOURNMENT

Director Chisholm adjourned the meeting at 7:45pm.

The next meeting is scheduled to January 2024, date to be advised,

Approved:

Aaron Hansen, Chair

Duncan Chisholm, Director Parks & Recreation



Parks & Recreation Commission Agenda Item #7a

On Agenda: 1/23/2024

ITEM TITLE: Director's Report

SUBMITTED BY: Duncan Chisholm

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Note update, discuss, and file.

SUMMARY STATEMENT:

Director Chisholm will provide a verbal update on the following:

- Q4 2023 Report
- Parks and Recreation Master Plan – Public Workshop.
- Odiak Camper Park Design – Concept Options.
- Breakwater Park Concept Plan – Survey Results

Performance Summary: Quarter 4, 2023 - Key performance indicators.

😊 = on target 😊 = in progress 😞 = not on target

Activity Area	Performance measure	First Quarter	Second Quarter	Third Quarter	Fourth Quarter	Year End Total	Target 2023	Indicator	Comment
Bidarki Recreation Center and Bob Korn Memorial Swimming Pool	We provide our community with access to leisure and recreational opportunities								
	Number of visits to Bidarki Recreation Center.	4,236	5,074	5,598	4,574 ¹	19,482	15,000	😊	Achieved
	Number of visits to Bob Korn Memorial Swimming Pool.	3,238	1,540	2,675	3,026 ²	10,479	5,000	😊	Achieved.
	Water testing results are always within the safe parameters according to the ANSI/APSP/ICC-11 2019 American National Standard for Water Quality in Public Pools and Spas	100%	100%	100%	100%	100%	100%	😊	Achieved.
	Percentage of users who are satisfied with recreation facilities.	N/A					>80%	😞	Due to delay in Parks & Rec Master Plan survey was not done.

Parks and Open Spaces	New Recreation Programming. Increase the number of recreation opportunities offered.	2	2	2	6	NEW	😊	2 new programs delivered in Q4
	We provide leisure and recreational opportunities in our community							
	Percentage of residents who are satisfied with parks and open spaces	N/A				>80%	😞	Due to delay in Parks & Rec Master Plan survey was not done.
	Provision of an adequate network of playgrounds which provide safe and stimulating play. Resident satisfaction with playgrounds.	NEW				>80%	😞	Due to delay in Parks & Rec Master Plan survey was not done.

Notes

¹ 4197 member visits & 3777 Daily admissions.

² 1158 members visits & 1868 Daily admissions

³ Respondents are satisfied or very satisfied.

Quarter 4 Highlights

Recreation Programming Update

- The After School Program ran on Mondays, Wednesdays, and Fridays in October. In November, due to staff shortages, it ran on Mondays only. During December it ran on Mondays and Fridays.

October participants: 100
November participants: 39
December participants: 67

- During November, a Grade 3 – 6 drop-in basketball program (Hoop Club) was held on Wednesdays and Fridays. In December the program ran on Wednesdays only due to the reintroduction of the After School program on Fridays. On average there were 15 participants per session with a total of 135 participants.

Bidarki Recreation Center

Bob Korn Memorial Swimming Pool

- For year end, attendance at the pool exceeded expectations. A total of 10,479 visits were recorded for the year.
- A lifeguarding course was held in November and with 9 lifeguards trained. In addition, 5 existing lifeguards were reviewed and three people also completed the Safety Training for Swim Coaches.
- The Iceworm Swim Team started back training 6 days a week which has resulted in increased attendance at the pool. In addition, swim meets are planned for early 2024.
- Staff are now providing lifeguard services during Cordova School District use of the pool during the school term.

Parks Operations

- A draft concept plan for the development of the Breakwater Park area was developed and public consultation on the plan was conducted in November/December.

Capital Projects Update.

- The contract for the replacement of the pool liner at Bob Korn Memorial Swimming Pool was awarded to RenoSys Corporation Inc for a total not to exceed \$208,708. Installation work is expected to begin in July 2024.

PUBLIC WORKSHOP: PARKS & RECREATION MASTER PLAN

Do you **LOVE** Cordova? Share your ideas and help us shape the future of our facilities and programs!

The City of Cordova Parks and Recreation Department is currently in the process of updating its Parks and Recreation Master Plan. The Master Plan will look at the existing parks, recreational facilities, programs, and services and determine the current and future level of services for the community based on public input. **The plan will prioritize the needs and desires for upgrading and improving parks, recreational facilities, amenities, programs, and services.**

Join us at the Master Plan Public Workshop event and don't miss this opportunity to share your ideas, needs and priorities for improvements!

Date: Thursday, February 22, 2024

Time: 6 – 7:30 p.m.

Location: Cordova Center, Community Room A&B, 601 First Street, Cordova

If you have any questions regarding the Master Plan update, or you are unable to attend and would like to share your feedback, please contact us via email at parksandrec@cityofcordova.net or call us at 907 424-6274.

Odiak Camper Park Concept Options.

The purpose of these is to look at the spatial arrangement of the campground and verify there are no critical oversights.

Each concept has something different to understand project parameters and rough layout. The key difference in each concept is our project boundaries. The surveyor found two property lines along Whitshed Road, and some concepts are within the inner property line (orange dashed line) and others are within the outside line (thinner black line). One concept also moves the RV park to the west and into the adjacent parkland.

Common elements in all plans:

- RV sites are large 60' deep spaces with full services. Each site has a picnic table, fire pit and open space (landscape). Each site can also accommodate a passenger vehicle (truck) to be parked next to the RV to allow disconnecting RV and vehicle.
- Short term RV parking is for smaller sized truck camper use and only includes electrical hook up. These sites can also be used for parking by users of the tent platforms. These spaces have shared picnic table and fire rings.
- The restroom and park amenities are located outside the RV park and have a variety of configurations. The park amenities include a covered day-use public shelter, picnic tables and grills, playground, and restrooms/shower facilities. The intent is to meet RV use but also have enough park amenities to be attractive for use by the community. Includes dedicated public parking. The playground could be <https://www.playlsi.com/en/commercial-playground-equipment/playground-components/eclipse-net-plus-w3-5-attach-points2/>
- Three tent platforms. Some concepts have a covered shelter and picnic facilities that could be used by all in the RV park.
- Loop trail to outside of RV park and to adjacent park. The hope is by bringing the public to this area, dumping by RV users will be reduced and become a walking path for the community/park users.
- Existing restroom is demo'ed and a new shower/restroom/storage building located as a shared facility with adjacent parkland.

Here's a quick run-down of each concept.

Concept A:

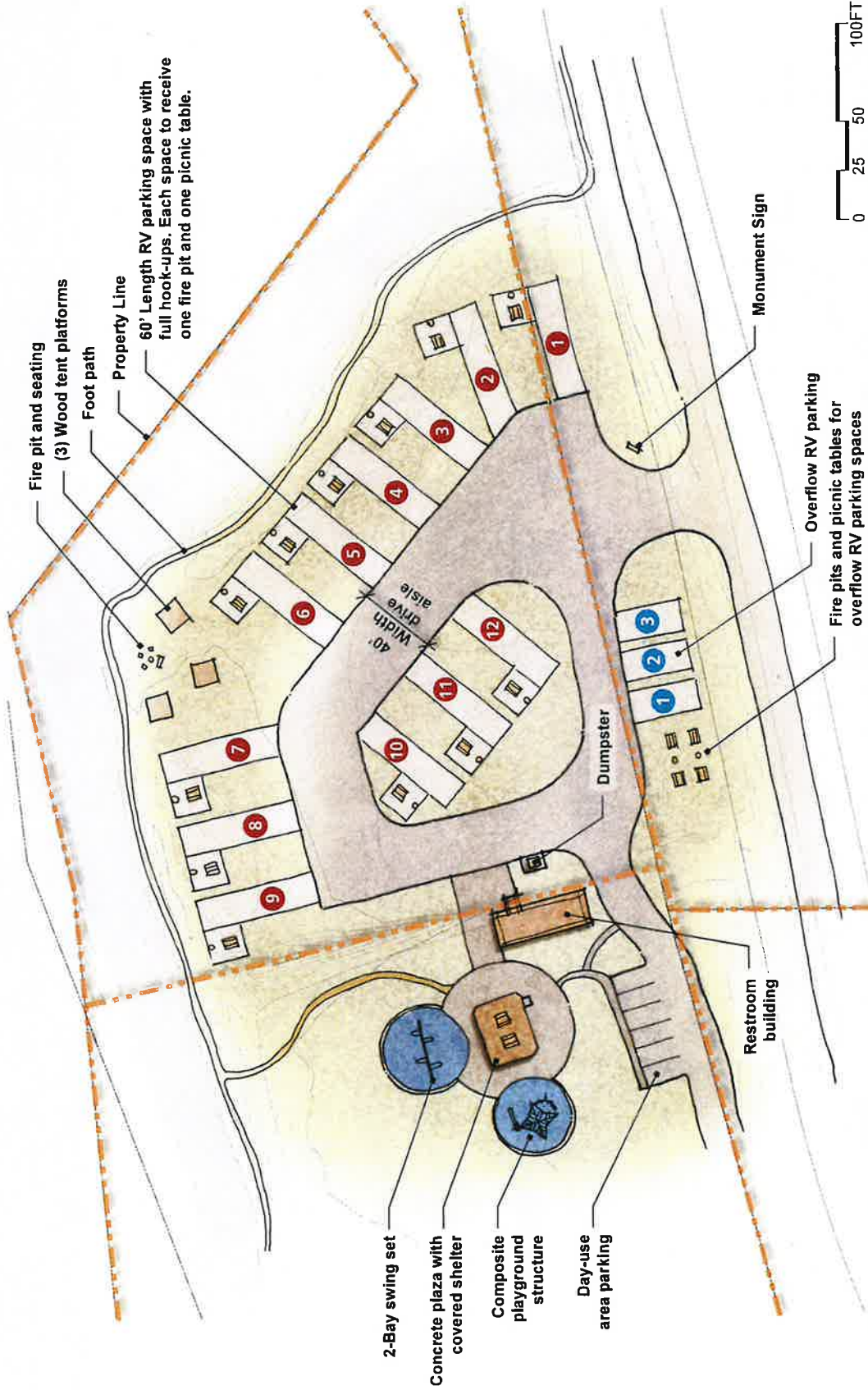
- 12 large RV sites (with one outside the inner property line)
- 3 overflow (short-term) RV sites (outside the inner property line).
- Very wide 40' loop road

Concept B:

- 10 large RV sites (with all within the inner property line)
- 4 overflow (short-term) RV sites (outside the inner property line).
- A larger day-use facility along waterfront for tent platforms and RV park users
- A larger centralized gravel lot for maneuvering RV vehicles

Concept C:

- 12 large RV sites (with sites moving to the west and within the parkland property line and requiring ditch fill and piping). All sites are within the inner property line.
- 4 overflow (short-term) RV sites within a central island
- Very wide 40' loop road
- A larger day-use facility along waterfront for tent platforms and RV park users

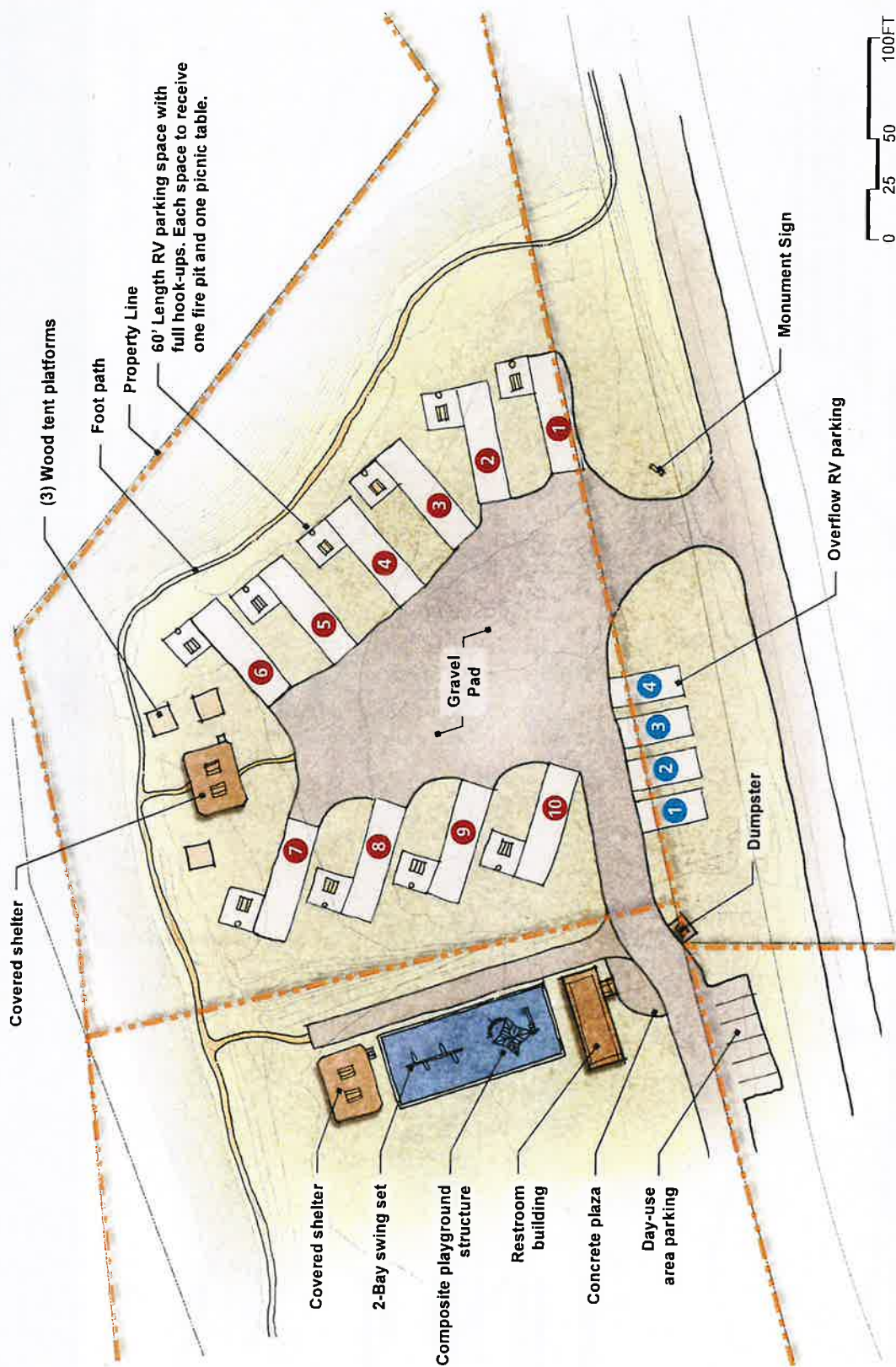


REV. 2024-01-05



ODIAK CAMPER PARK

Concept A

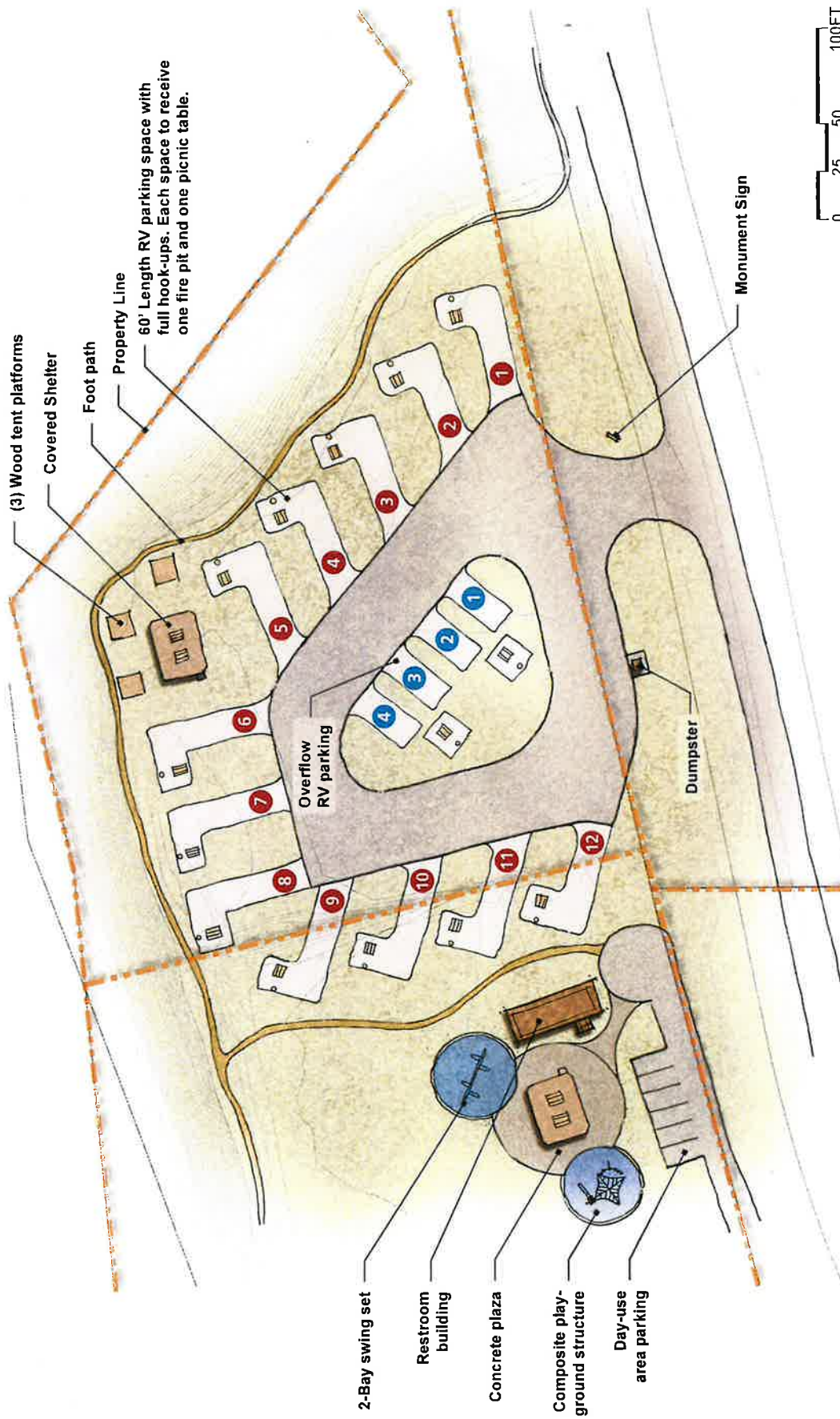


ODIAK CAMPER PARK

Concept B

REV: 2024-01-05





ODIAK CAMPER PARK

Concept C

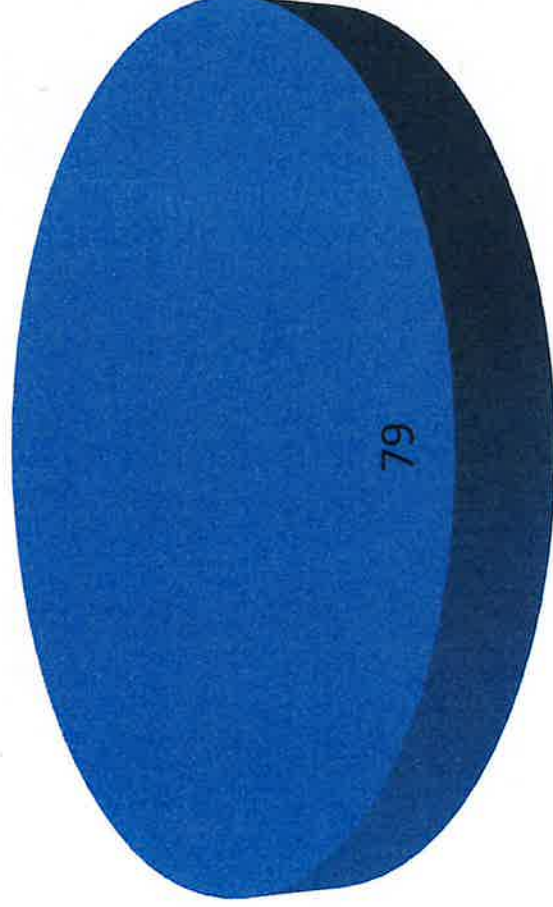
Breakwater Park Concept Plan

dchisholm@cityofcordova.net

Overall Survey Statistics

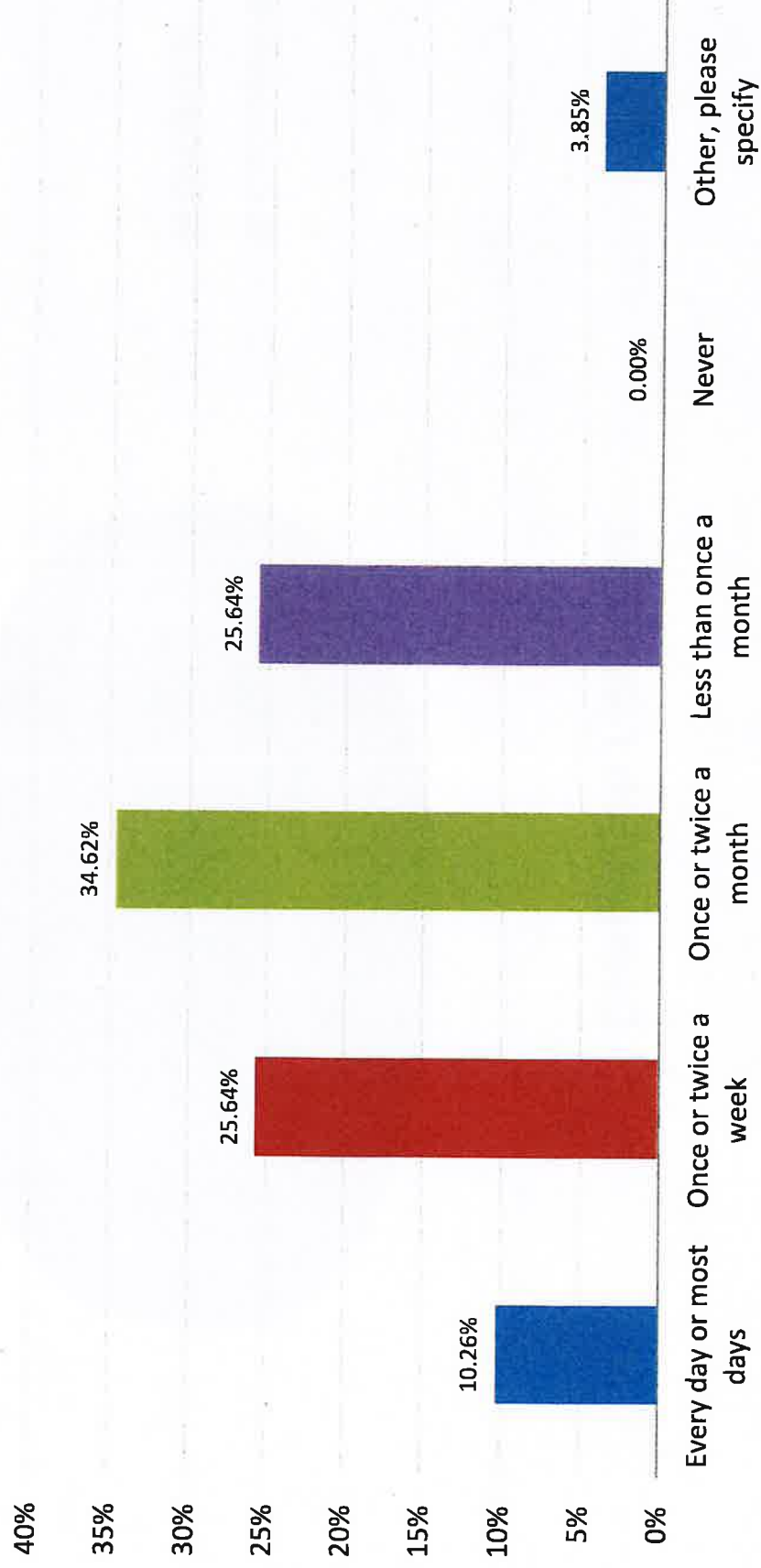
Completion / Dropout

0



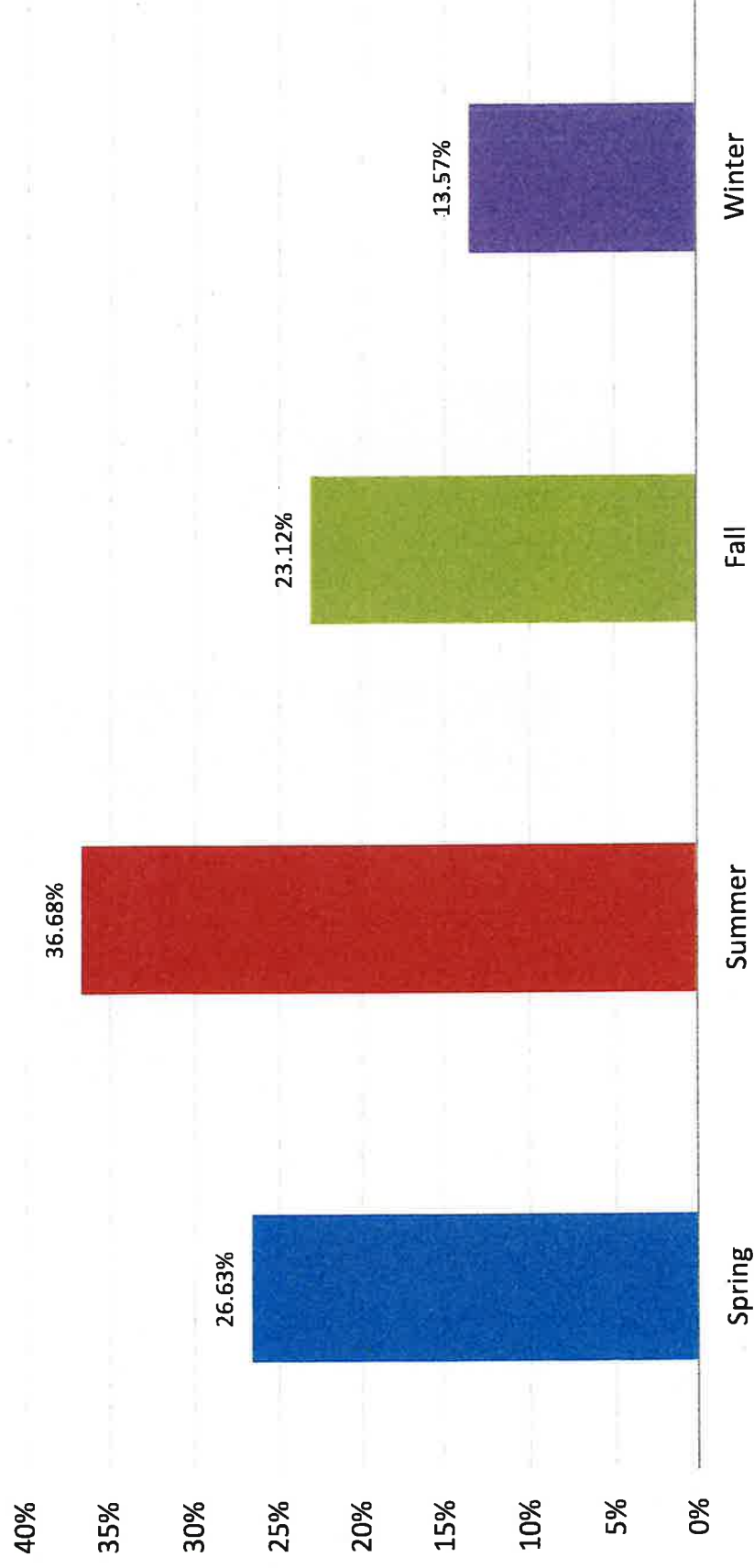
■ Completed
■ Drop Out

How often do you visit the Breakwater Park area?



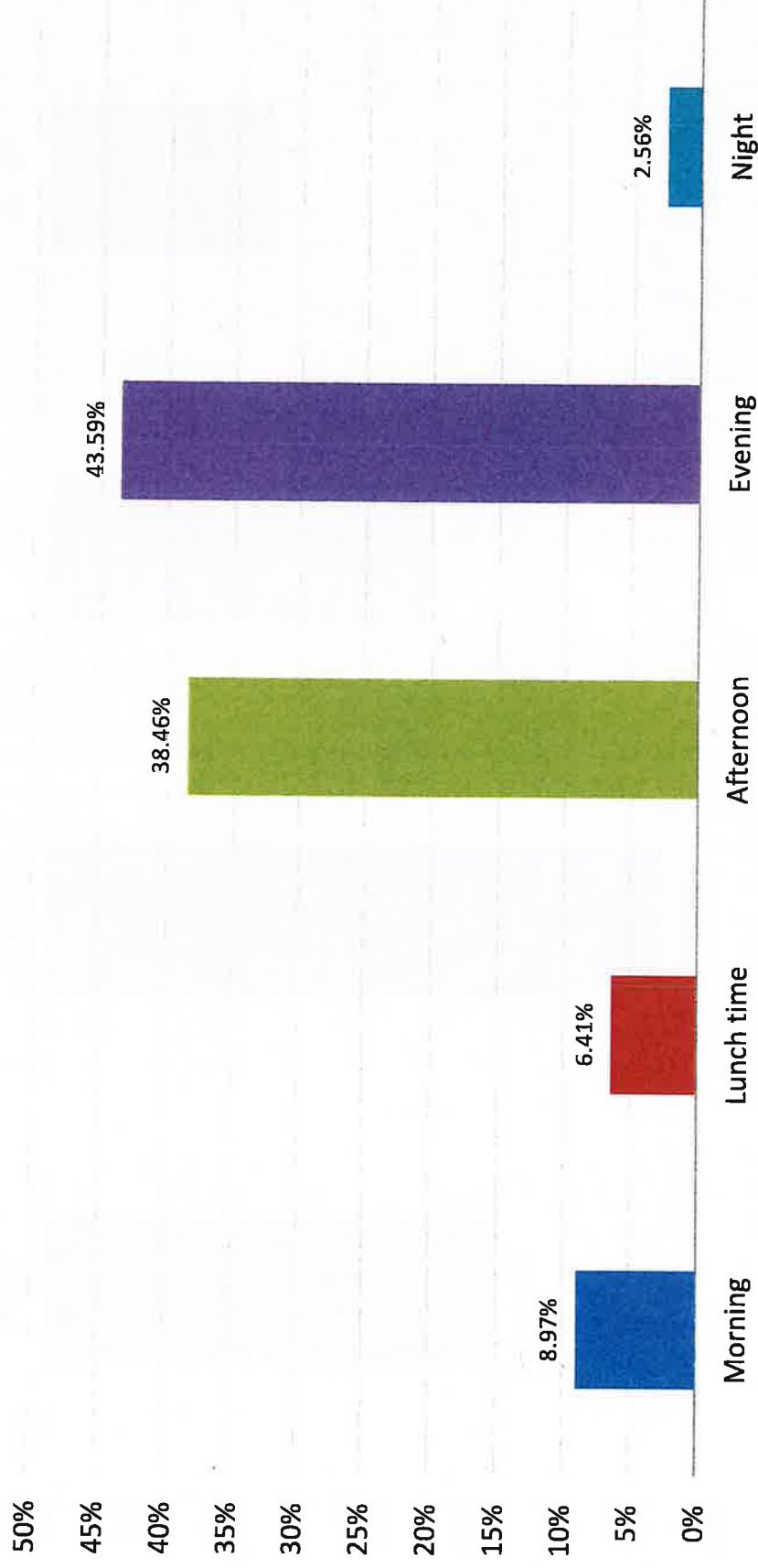
Mean : 2.910 | Confidence Interval @ 95% : [2.659 - 3.161] | Standard Deviation : 1.130 | Standard Error : 0.128

During which seasons you mostly visit the area?



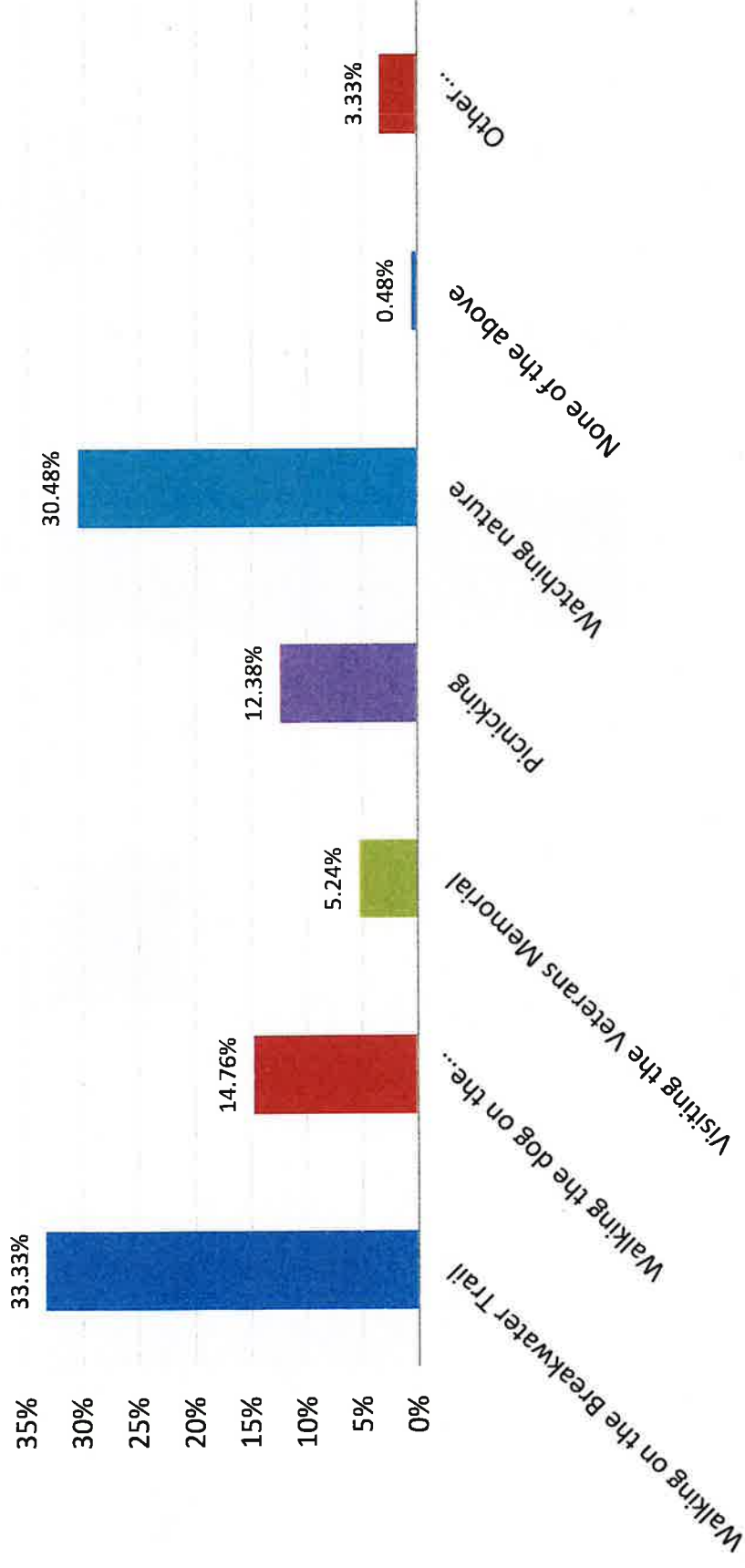
Mean : 2.236 | Confidence Interval @ 95% : [2.098 - 2.374] | Standard Deviation : 0.995 | Standard Error : 0.071

What time of the day do you use the area the most?



Mean : 3.244 | Confidence Interval @ 95% : [3.031 - 3.456] | Standard Deviation : 0.956 | Standard Error : 0.108

I visit the area to engage in the following activities (check all that apply)



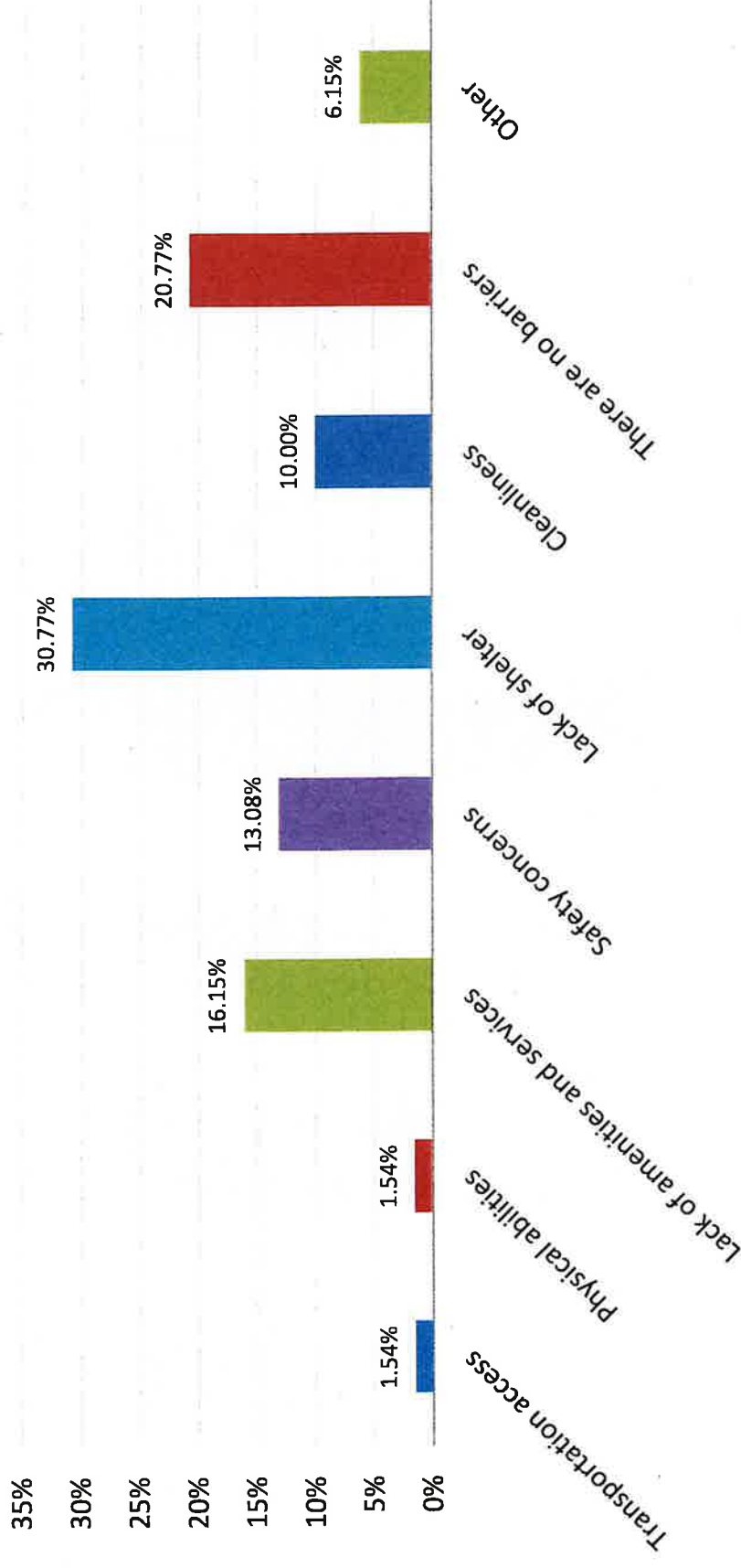
Mean : 3.067 | Confidence Interval @ 95% : [2.817 - 3.316] | Standard Deviation : 1.847 | Standard Error : 0.127

How do typically access the area?



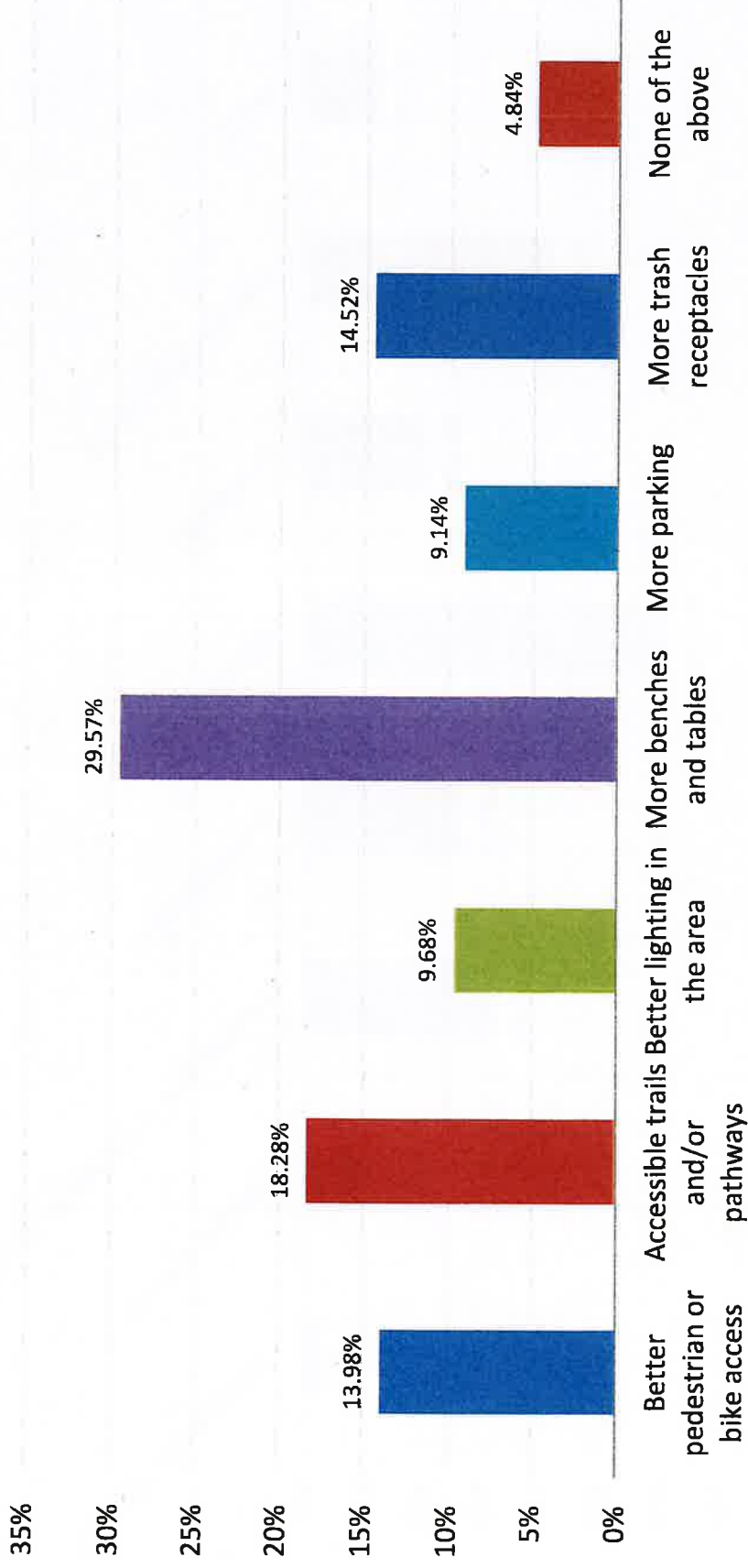
Mean : 2.244 | Confidence Interval @ 95% : [2.031 - 2.456] | Standard Deviation : 0.956 | Standard Error : 0.108

What barriers keep you or others in your household from visiting the area? (Check all the apply)



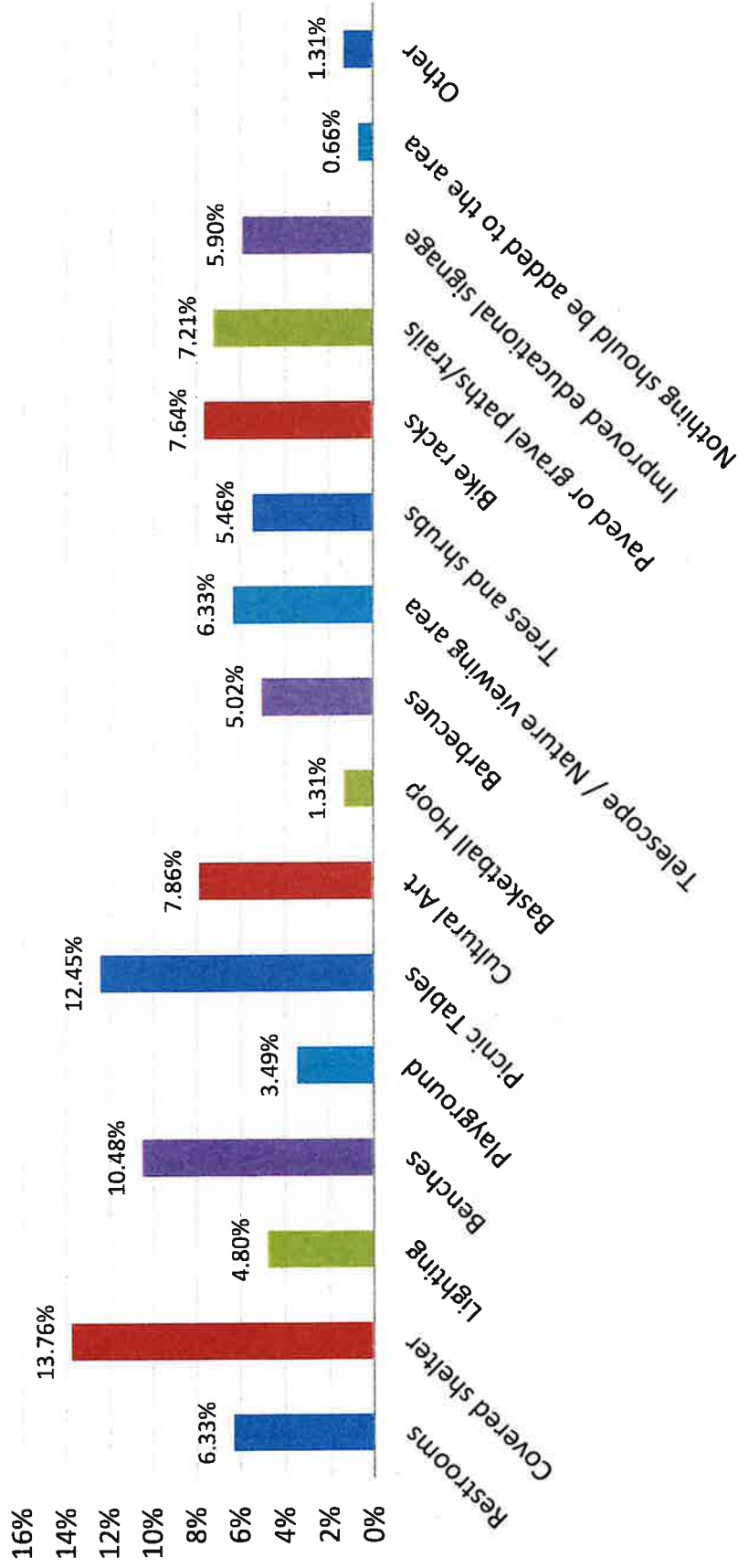
Mean : 5.138 | Confidence Interval @ 95% : [4.859 - 5.418] | Standard Deviation : 1.627 | Standard Error : 0.143

What improvements to the area would help remove any barriers? (Check all that apply)



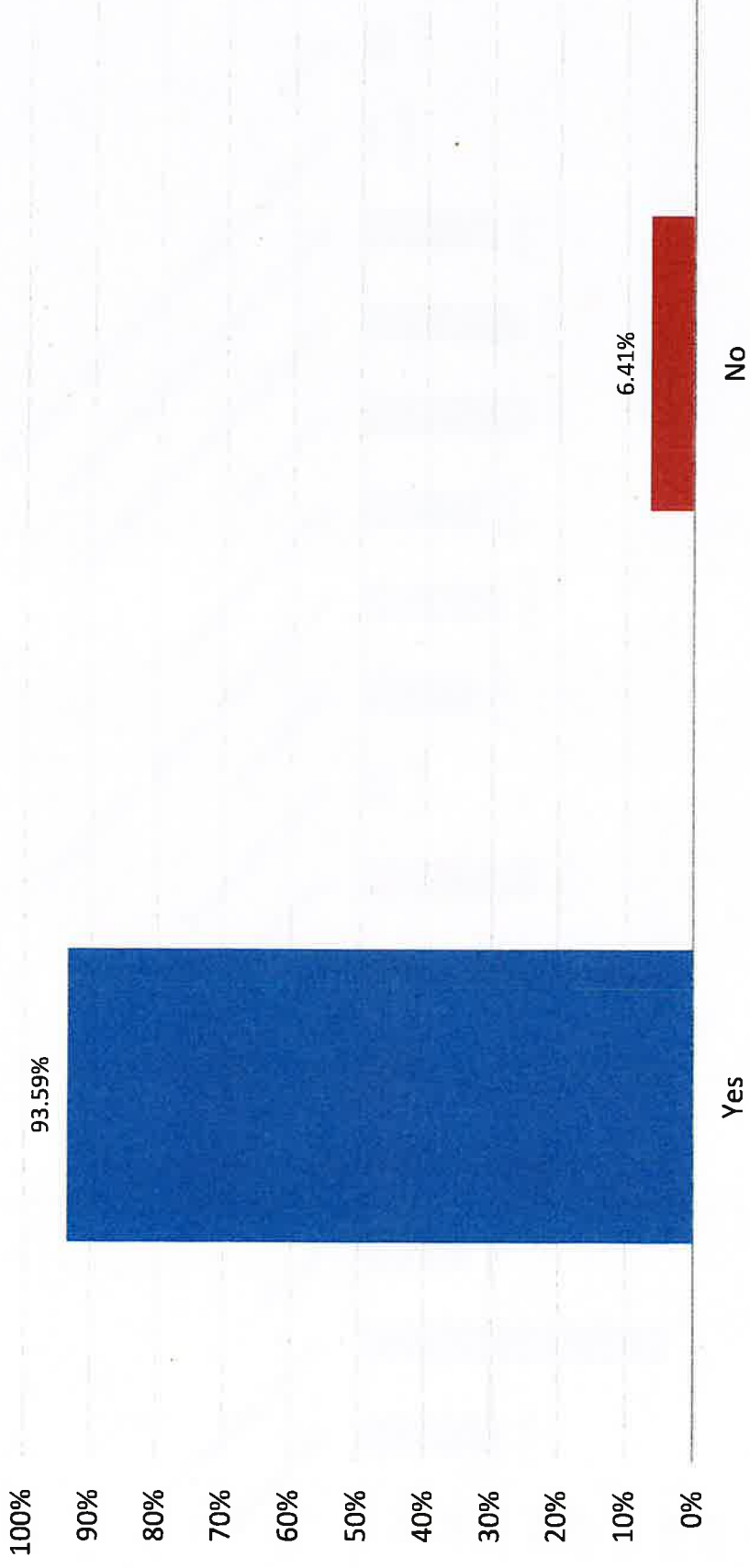
Mean : 3.645 | Confidence Interval @ 95% : [3.393 - 3.898] | Standard Deviation : 1.756 | Standard Error : 0.129

Which amenities would you like to see added to the area?
(check all that apply)



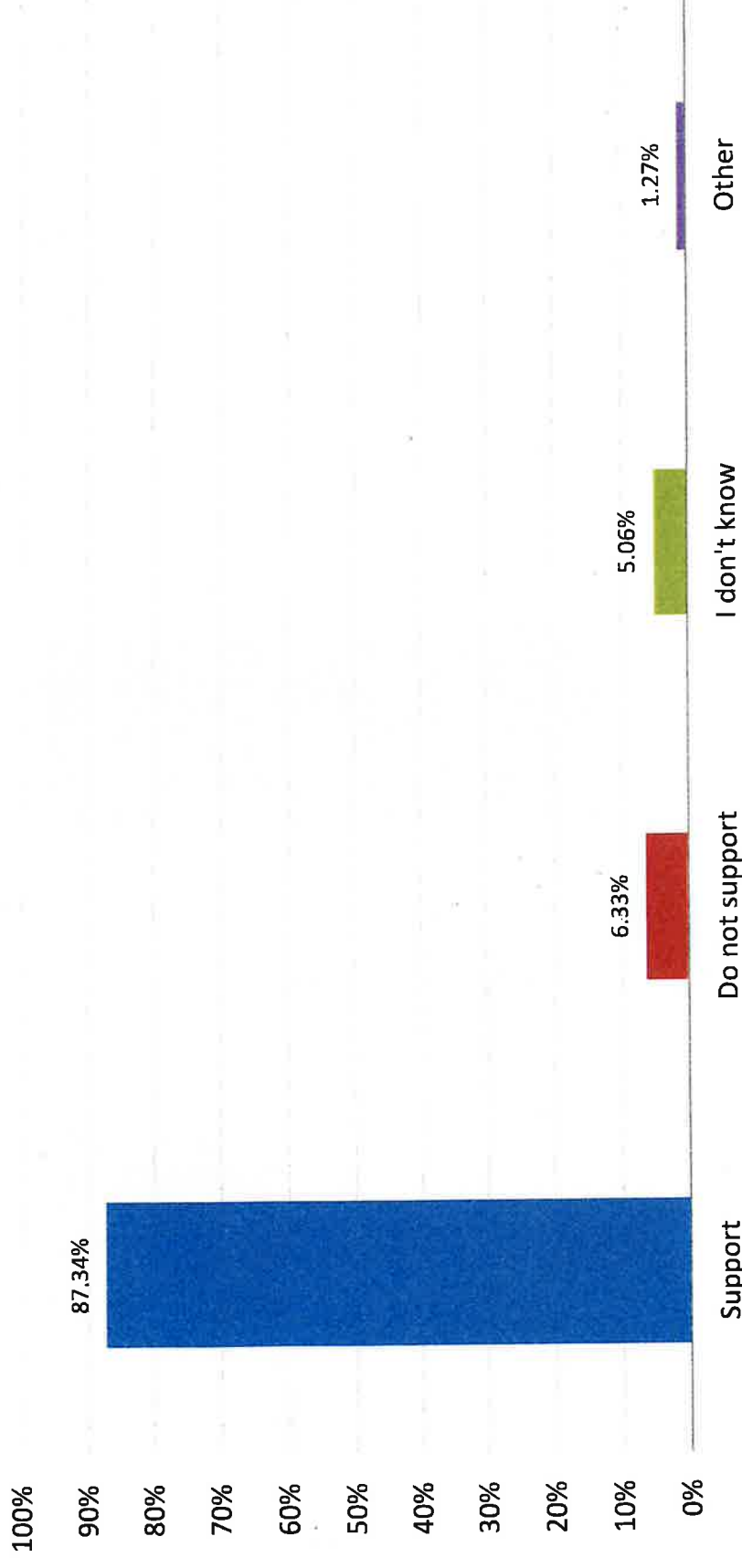
Mean : 7.151 | Confidence Interval @ 95% : [6.759 - 7.542] | Standard Deviation : 4.271 | Standard Error : 0.200

Do you think you would spend more time in the area if it was improved?



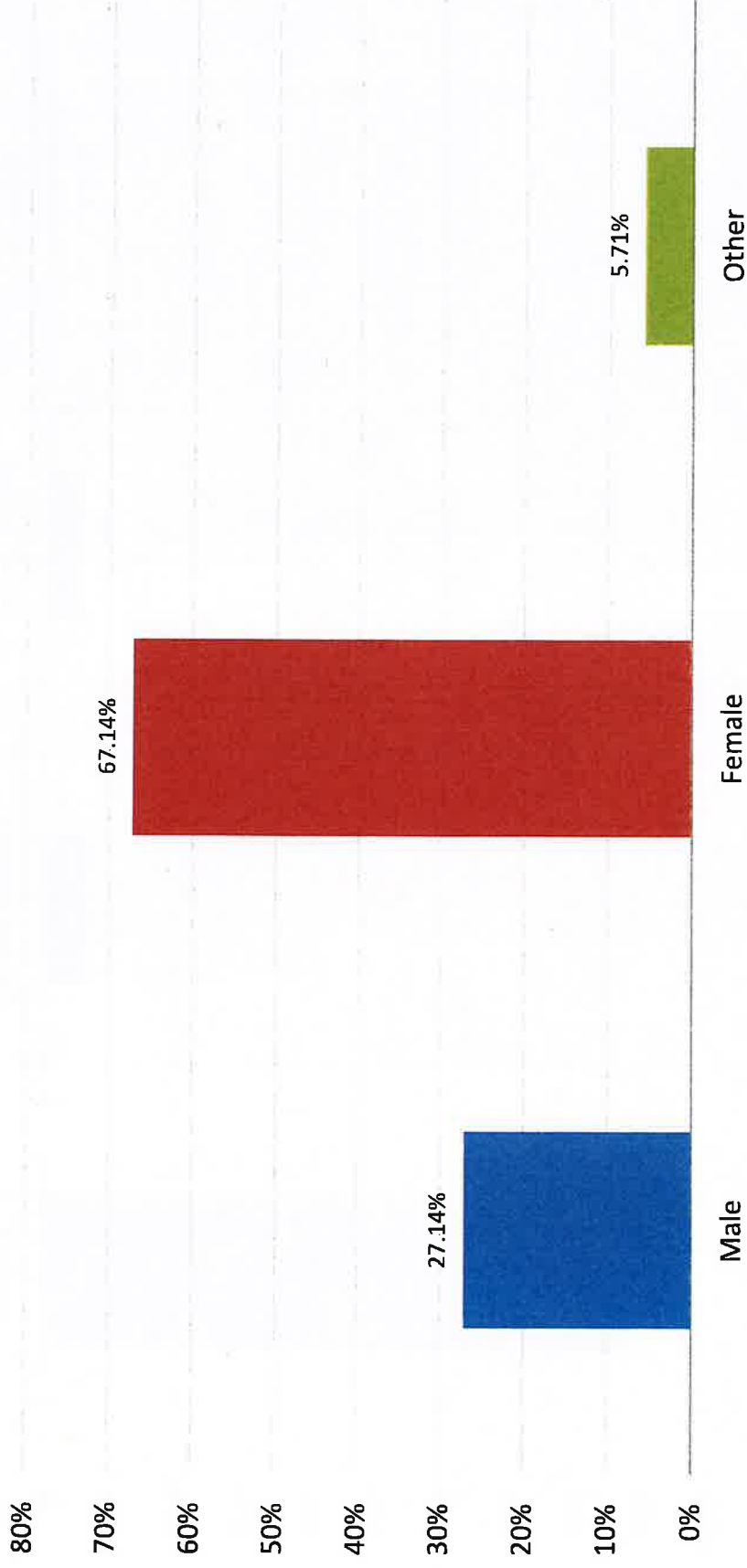
Mean : 1.064 | Confidence Interval @ 95% : [1.009 - 1.119] | Standard Deviation : 0.247 | Standard Error : 0.028

Overall, what is your opinion of the Breakwater Park Concept?



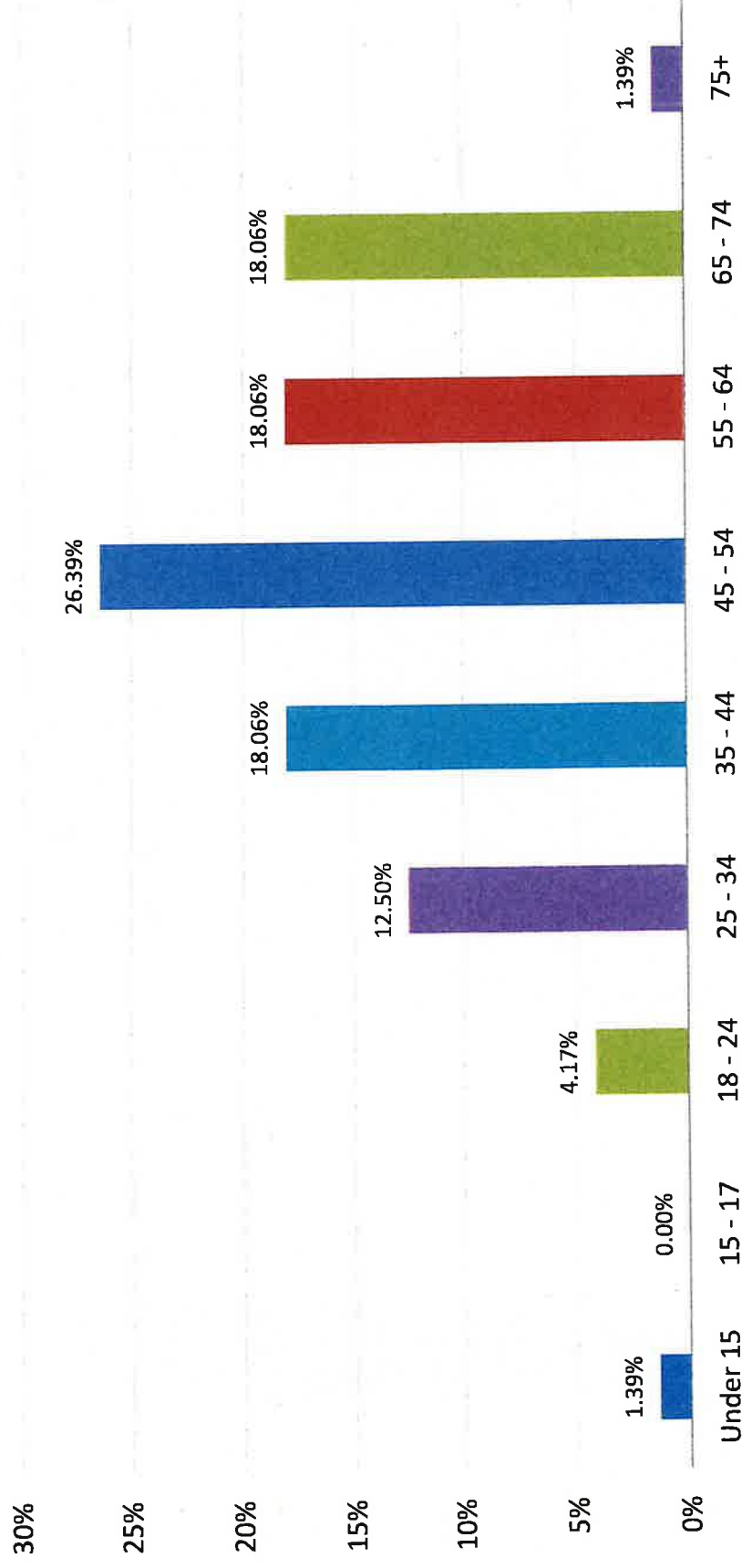
Mean : 1.203 | Confidence Interval @ 95% : [1.073 - 1.332] | Standard Deviation : 0.586 | Standard Error : 0.066

What gender are you?



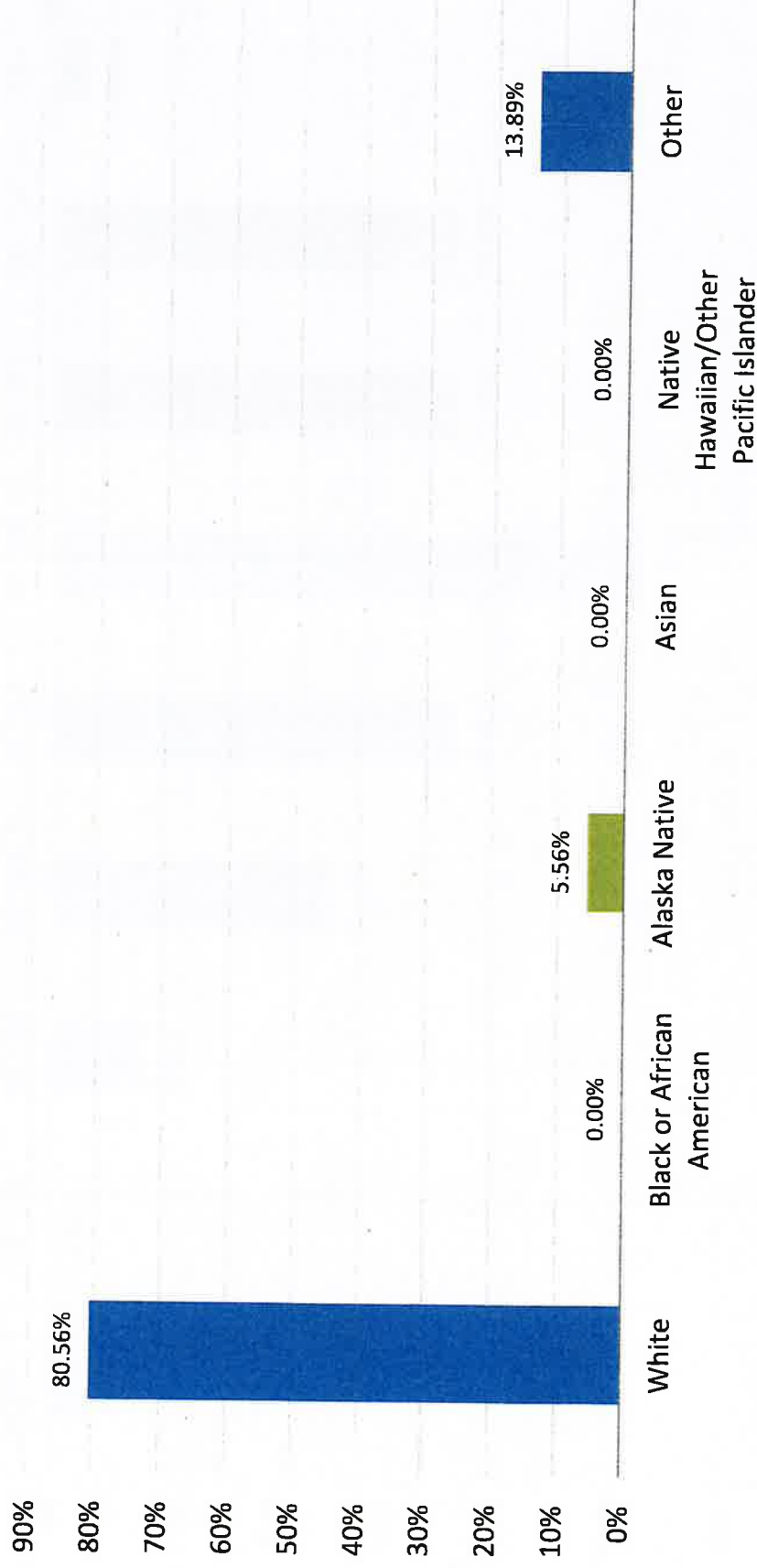
Mean : 1.786 | Confidence Interval @ 95% : [1.660 - 1.911] | Standard Deviation : 0.535 | Standard Error : 0.064

What age group do you belong to?



Mean : 5.958 | Confidence Interval @ 95% : [5.596 - 6.321] | Standard Deviation : 1.569 | Standard Error : 0.185

Which ethnic group(s) do you feel you belong to? (Please select as many as apply)



Mean : 1.806 | Confidence Interval @ 95% : [1.400 - 2.211] | Standard Deviation : 1.757 | Standard Error : 0.207

How often do you visit the Breakwater Park area?

Response ID	Response
119640498	Yearly
118413455	We setup Ice worm the fireworks display in this area
118412563	More frequently in summer, less during winter

Overall, what is your opinion of the Breakwater Park
Concept?

Response ID	Response
118413455	Just wanted to let you know about the current use

Tell us why

Response ID	Response
120241684	Its modest yet provides a nice covered space!!! there's so much to enjoy looking at and listening to from this site.
120241470	The break water is a beautiful place, and has great views; our family usually takes guests out their. and if it was made with tourism in mind, that would be great.
120241264	Everything
120241176	We need a covered shelter at the far (SW) corner- especially for birding
120240670	It's accessible and beautiful
120240556	People naturally gather here, so its good tp work with that. When there is a beautiful sunset there's a constant stream of cars, and walkers here.
120168491	It's a beautiful spot of town that could be more comfortable with a covered area. Right now, you make your spot where you're going to just take in nature. With a more groomed area, it would be more appealing to pause & take your time rather than just walk the breakwater or glimpse the sunset.
120160047	I'd like to visit there more often and picnic there
120129912	Scenic vistas should be protected. They are an asset to any community -- think about how many communities have river-front trails or trails in community parks that are developed City facilities and assets. Open space areas draw people for relaxing, gathering in small groups, and especially at the Breakwater Trailhead, bird watching and looking for sea otters. I see people using the Breakwater Trail EVERY DAY. In the summer time, it's used every day by cannery workers taking their breaks. The mudflats just outside the harbor are rich feeding habitat for a couple dozen species

Response ID	Response
120084650	I've also heard that this group wants the last remaining waterfront lot for a park. The fill lot in the harbor absolutely has a higher and better use than a park. The Harbor Masters office should be located there if nothing else. It is highly valuable real estate.
120084471	I really miss the covered gazebo at the grassy field. In a town with this much rain, covered outdoor space is invaluable! Thanks for considering it!
120082928	having a place to go when the weather doesn't necessarily permit being outside, having a covered space could able people to still gather outside even if the weather conditions are not the most ideal
120082586	The Community need accessible covered areas for gathering.Picnics, meetings, and parties.If you build it.. they will come!
120080939	There is not enough parking in that area and it is very busy with traffic for the seasons in which it would get the most use (spring, summer, fall). I am very supportive of more covered spaces in Cordova, but do not think adding more traffic to this particular area is smart until vehicular traffic and parking from the commercial fishing users is addressed.
120080411	In town east access outdoor recreation opportunities are limited. This location is pretty me of few such opportunities. The area also provides year round outdoor recreation, for a variety of activities and physical capabilities.
120080219	The breakwater is a unique location in Cordova because of the views, proximity to the inlet and harbor, and its accessible location for most residents. Covered shelters at the breakwater and also at the harbor entrance location would allow for more comfortable use for more people for more of the year. Thank you.



Response ID	Response
120061429	It will be good for the community
120060119	This would be a great place to make a family friendly space to picnic and watch the boats of Cordova come and go as well as enjoy our beautiful scenery on the waterfront. I fully support this concept (especially with picnic tables and playground of some sort)!
120060028	A covered space for art and picnic and a small playground for kids and families would be wonderful
120029809	The breakwater area provides incredible views and allows you to observe the hustle and bustle of the harbor.
119977103	Having safe covered spaces would allow me to enjoy being outside when the weather is bad. Which sometimes can be for weeks at a time. Being outside makes me happy.
119901519	This is a commercial area that would be dangerous to have more foot traffic in. There is no room for increased vehicle use and it is a very bad place for kids to be running around at. Increased park activity means more trash blowing in the water as well. I'm all for covered spaces but this is not the right space.
119898823	Because it's a harbor for the fisherman. Fisherman already have a hard time finding parking spots. Why would we create havoc. There are multiple parks already that need fixing up. Why add another? It's a windy area it's not going to be as enjoyable as you think. This plan is amazing it should be done at the grassy fields. Somewhere people having parties aren't in the way.
110010127	It's a very public area and it would be great if we had a covered area to sit and

Response ID	Response
119743762	Cordova needs both waterfront green spaces and Covered picnic shelters.
119648228	I would be proud having something like the Breakwater Park in my city. Something that attracts visitors is a bonus.
119640794	I think it would be a great opportunity for the community to be outside.
119640498	Very cool to have an area visitors would love to see.
119639527	I am a therapist at the hospital that works closely with handicap patients or disabled patients that would like to improve their quality of life and overall health. Therefore, improving shelter and making the area more accessible it would increase the frequency of Cordovans utilization and enjoy the beautiful views of Cordova that it has to offer while sharing beautiful moments with family and friends.
119572003	Improved/increased seating areas would allow more people to use the area at the same time
119508531	More outdoor spaces are better!
119428714	Cordova really needs more waterfront park like areas where we can enjoy the environment and can access on less than nice weather days (ie somewhere covered). This location is easy to access, good for wildlife viewing. and a great spot to head to for lunch.
119394728	I have always been sad that when that area was developed, there was little done for the general public, just large commercial warehouses and parking lots. This is a beautiful part of town and way back when I had hoped there would have been sidewalks and green spaces to make it more amenable to the public. I was in Sitka

Response ID	Response
119378275	A great covered space to enjoy the beauty of nature, even on a rainy day.
119375255	This area is frequented by myself and the community. It would be a nice gathering space if there was a shelter to stay out of the weather and enjoy visiting with others or just sitting and watching the water, nature and goings on of the harbor.
119373163	I think having more covered spaces in Cordova would be a huge asset for the community. For such a rainy place, it makes sense to have outdoor spaces to gather no matter the weather. I do think it would be nice to get the covered space back at the park next to CCMC- this areas is centrally located and next to the grassy field. It was a great place to gather for potlucks, bbqs, etc and I think it would be an easy place to start for the Covered Spaces Project. The community already had this as a covered space and I think would love to see it rebuilt!
119361544	It is a beautiful spot and not much space to sit down and enjoy especially in the rain
119150386	Cordova needs Covered spaces for people to be able to gather outdoors for events, family, to bbq/picnic, and to take visitors. While a much bigger covered space, such as a pavilion that is adequate for performances, weddings, outdoor gatherings, etc. is really needed in our community, (and perhaps the breakwater is not the ideal spot for that concept based on size restrictions- grassy field or Orca Inlet park by the campground both seem better choices for that) as well as recreational picnic shelters that can be reserved, this could be a good starting point to at least have some covered space to take visitors and family to.
119069111	Cordova is in desperate need of covered spaces, so we can enjoy our town in any kind of weather

Response ID	Response
118487046	There are a lot of folks that use the area. I'd like to see it stay cleaned up better. I do have concerns about reducing parking even more than it is or attracting more vehicles to a parking area that is already short of parking spaces. It will require more maintenance and cleaning up with more usage. It is currently often pretty trashy. Perhaps with more trash cans that would help. I'd also like to see more security. There has been a fair amount of theft and vandalism to fishermen's vehicles and I think this might increase that situation
118482038	Cordova needs more parks
118440911	Our climate dictates a need for more accessible outdoor recreation opportunities in town
118436881	The breakwater is an extremely important resource in Cordova, a community that essentially revolves around the harbor. Plus, it the first thing many people see when they arrive in Cordova by boat. It is an exceptionally convenient walking and nature viewing location that is flat, close to town, and not on a road. These qualities do not exist in many (or maybe any other?) places near town. For these reasons, it is important to not only maintain but also to improve it's functionality and service to Cordova's community, workforce, and visitors.
118423997	Its good to invest in areas that add to the quality of life and make Cordova more appealing.
118422387	Will it decrease fishermen's long term parking? More access concerns me because our bowpicker is on k float. As it is in the summers now, that area is a hotspot for out of town workers that often drink, get rowdy, and blast their loud music at all hours. It

Response ID	Response
118416534	Beautiful spot in Cordova and improvements would increase use
118413455	Looks like a great idea for the harbor. Hopefully current use can be factored in. Thanks
118412563	Cordova needs more public spaces and covered spaces in general and this is the only proposal from the City I've seen to address those issues. If there was another project other than the Breakwater revitalization project, I might have answered the survey a little differently but since this is all that we have to go with, I say may it happen! It would also be nice to compliment the Cordova makeover with an improved Breakwater trail and public space. Great work planning commission!
118409072	Just happy to see things change and improve.
118407746	Beautiful concept design! Cordova needs more waterfront parks and spaces to meet. We need to care more about our appearance and recognize it's ok to spend money on things that are good for our mental and emotional health! It's ok to want nice things that highlight the beauty of our area.
118405407	A covered space will attract more trash from cannery workers. There is to much traffic in the area for kids to be running. I like the idea but, This is not the place for a covered area.
118403938	Cordova cannot afford this right now. Budget deficits are a larger concern.
118401175	For being a community on the waterfront there are very few places to actually go sit, read, play, observe, sketch, paint the water and wildlife. Certainly few places that are covered. The Gazebo at the old Science Center is i believe the only one. Especially during charahind concert. It would be a beautiful place for families to watch the fleet

Do you have any other feedback on the Breakwater Park Concept?

Response ID	Response
120241684	Do it!
120241470	A telescope would be amazing !!!
120241176	Start of with shelter & trail- go slower on expansion.
120240556	Thanks for providing dog poop bags.
120160047	Science center would use a covered space there to do lessons with kids
120144148	It would great to have a covered picnic table there for rainy dats
120129912	Other than that I love it, no other feedback. I don't know that a bathroom is an essential part of the concept initially since the Harbor Master bathroom is close by, but certainly a sign to the Harbor Master's office for bathroom use would be useful.
120088332	Shelters in exposed locations should include transpatent windward weather walls to keep them useful on inclement days.
120084650	The group has gotten a bit pushy, bordering on entitled.
120082928	Great Idea! Would Love to See it!

Response ID	Response
120082586	I think the organizers are doing a great job at getting the community feedback and involvement.
120080939	This is one area of Cordova that is already too crowded with people and vehicles. Pick any other place, any other, and please do build covered spaces in those places.
120080411	I fully support the concept and look forward to seeing details in the future for implementation.
120080219	A doggie waste bag dispenser at the trail entrance would be great :)
120077355	We need spots to get out of the rain
120074970	We need a shelter on the fill at the harbor entrance.
120067571	Extending the current trail along the jetty to the navigational marker would be great. Also, enhancing the trail by renewing the surface gravel layer and/or addressing surface drainage would be an improvement because the puddles are extensive following our frequent rainfall.
120060028	Nope
120029809	Maybe guard rails/fencing to prevent folks from taking a tumble down into the rip rap.
119977103	It's a wonderful idea!!!

Response ID	Response
119898823	Don't do it
119743762	It doesn't need bathrooms because the harbormaster building has bathrooms very close.
119648228	I like the idea and where it's headed. It would be great to have a city destination that one could visit, have picnics at.
119639527	I support fully all that this concept plan is attempting to achieve
119572003	Trail improvement including salt/sanding would make winter use safer and more inviting
119394728	I love it and I hope to see more public green space areas get developed. An aluminum can receptacle or more could be helpful. The other part of trash and can receptacles is they have to be regularly emptied. That doesn't seem to be an issue in Cordova but I have seen it in other places - the receptacle gets so full that people end up littering because there is no where to put their garbage and they don't pack it out.
119373163	I like the idea of a covered picnic area at the Breakwater Park. I would hope that the picnic tables would be a little more practical than the picnic table currently placed there (it is made for giants). I think it's a little weird that the covered area is located right where there is already a park (the veteran's memorial & buoy) and not adjacent to it.
118863940	Same as last
118573373	The design is very nice, we need more places like this in Cordova
118496719	Thank you for working to improve the quality of life for Cordovans.

Response ID	Response
118487046	There is a fair amount of traffic in that area. Folks with dogs and kids are going to have to be aware of that. It is a working harbor and a lot of the users are moving around a constricted area in a hurry.
118436881	Generally, a good concept and design. The addition of structures should be done thoughtfully and tastefully to maintain unimpeded views of orca inlet. For instance, putting a trash can on the harbor or parking lot side instead of between the path and the ocean. Furthermore, the addition of any educational signage should be contingent on the upkeep of signage and improvement of existing educational signage at the end of the breakwater trail, which is generally unreadable and caked in avian feces. They can very quickly and easily become more of an eye sore than an asset.
118433563	bid out extending the breakwater path to the end of the breakwater
118423997	Thanks to all who put time and effort into finding ways to improve life in Cordova. All ideas have to start somewhere.
118422387	I would really enjoy a new park in town with walking trails or paths but not right next to the harbor, at least not as close because it is first and foremost, a boat harbor.
118421594	The Breakwater Park Concept Site Plan includes photos of non-native plant species that appear to be proposed vegetation. Please do not plant non-native species. I doubt they would survive but those that do could become an invasive species problem. Cordova has enough of those issues.
118418252	No, build this thing!
118416524	I avoid breakwater in the summer because of the large number of off duty cannery



Response ID	Response
118407746	Thanks for doing things. Every city department should have a master plan.
118405407	It will also reduce needed parking within this area
118401175	Well it would be awesome if the breakwater was twice the size. Similar to Europe. Then it would be wheelchair accessible and safer for families with small children.
118400676	Don't go over board. Less is more. Cover the basics.
118400365	Covered Area

What gender are you?

Response ID	Response
120082928	non-binary
120061429	Kraken
119508531	Other
118397992	Is not relivant

Which ethnic group(s) do you feel you belong to? (Please select as many as apply)

Response ID	Response
120077355	Other
120074970	Other
120061429	Sea creatures
119639527	Latina
119508531	Other
119375255	Other
118863940	Native American
118487046	Other
118413455	Other
118403938	Other



Parks & Recreation Commission Agenda Item 8a

On Agenda: 1/23/2024

ITEM TITLE:

Chair and Vice-Chair Election

SUBMITTED BY: Duncan Chisholm

☐ **INFORMATION**

☒ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Staff recommend the Director open nominations from the floor by stating: "Nominations are now in order for the office of chair of the Parks and Recreation Commission."

Staff recommend the Chair open nominations from the floor by stating: "Nominations are now in order for the office of vice-chair of the Parks and Recreation Commission."

SUMMARY STATEMENT:

The Parks and Recreation Commission consists of seven members. Pursuant to Section 3.52.030, a chair and a vice-chair shall be selected annually from the members of the commission. The current chair is Aaron Hansen, The current vice-chair is Dave Zastrow.

Responsibilities of the Chair include presiding at all official meetings of the Commission, consulting with the staff liaison in drafting the meeting Agenda and attending City Council meetings as needed to represent the Parks & Recreation Commission. All Commissioners are eligible, regardless of longevity and experience.

The role of the vice-chair is to act as the chair when the elected chair is unable to attend.

As soon as the floor is open for nominations, any member can bring forth a nomination. The member should know beforehand if the person he or she wishes to nominate is willing to serve.

When the nomination is from the floor:

- A member does not have to get recognition from the current chair to make a nomination.
- A person can nominate himself or herself.
- A nomination does not need a second.
- A member can't nominate more than one person for an office until everyone has had the opportunity to make nominations.
- The current chair can continue presiding, even if he or she is one of the nominees for the office.
- After each nomination, the current chair repeats the name to the commission.

A motion to close nominations is not necessary. Usually, the current chair closes nominations when no further nominations come forward.

If at any time during the nominating process a member realizes that he or she will be unable to serve if elected, the member should stand and request that his or her name be removed from nomination. Removing your name during the nomination process is better than waiting until after you are elected.

After the nominating process is finished, the members must vote on the proposed candidates.

Members can take the vote for election by voice vote or roll call vote. In the event there is a tie, the commission may choose a method to break the tie and vote until the tie is broken.

The procedure for vice chair election should be the same as for the chair.



Parks & Recreation Commission Agenda Item #8B

On Agenda: 1/23/2024

ITEM TITLE: Capital Improvements Plan FY2024

SUBMITTED BY: Duncan Chisholm

☒ **INFORMATION**

☐ **MOTION**

☐ **RESOLUTION**

FISCAL NOTES:

Expenditure Required: To be determined based on City approved funding. \$245,000 requested.

Unencumbered Balance:

Funding Source: Capital Improvements Plan Budget

RECOMMENDATION:

That the Commission discuss the proposed Parks and Recreation Department Capital Improvements Plan list for 2024 and provide recommendations to the Director.

SUMMARY STATEMENT:

The Director has been working on the department's Capital Improvement Plan (CIP) list to be considered as part of the City's overall CIP list.

The City Council is due to discuss the CIP list for all city departments at its meeting on January 31, 2024.

The department's projects are primarily based on items identified in the Facility Condition Assessment reports or have been identified via other reports and information.

The Director has prioritized the projects but would like input from the Commission before a final list is submitted.

Proposed Parks and Recreation CIP List 2024

Project Name	Estimated Cost	Staff Priority
Parks & Recreation Master Plan - Phase 2	\$35,000	1
Additional Park Planning & Design (identified in Master Plan)	\$30,000	8
Fuel Tank Relocations/Replacements (4 sites)	\$40,000	4
Bob Korn Pool - HVAC (AHU 1) Controls	\$25,000	3
Bob Korn Pool - Fire Alarm Panel Relocation	\$15,000	2
Parks Maintenance - Swing Replacement @ Noel Pallas	\$15,000	7
Parks Maintenance - Ballfield Building Siding Replacement	\$25,000	5
Odiak Camper Park - full mechanical replacement	\$60,000	6
TOTAL	245,000	