

**CITY OF CORDOVA, ALASKA  
ORDINANCE 1214**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING  
CORDOVA MUNICIPAL CODE SECTION 6.05.040 BY REMOVING THE COST OF BUSINESS  
LICENSES FROM THE CITY CODE AND CLARIFYING THAT THOSE WILL NOW BE  
FOUND IN THE CITY FEE SCHEDULE**

**WHEREAS**, the Council of the City of Cordova annually approves a resolution that sets all City fees, rates, and charges for the next fiscal year, often at the same time the Council is approving that same fiscal year's operating budget; and

**WHEREAS**, it is important to be consistent in setting such fees, rates, and charges, and to make it clear to the public and City staff where those fees, rates, and charges, are located; and

**WHEREAS**, fees for City Business Licenses currently are in City Code and it would be prudent to remove them from the City Code and instead set them annually in the fee, rate, and charges setting resolution; and

**WHEREAS**, the definitions, requirements, application procedures and all other aspects of City Business Licensing will remain in the Cordova Municipal Code, but the actual dollar amount set for the purchase of business licenses will be removed and placed in the fee schedule;

**NOW, THEREFORE**, it is ordained as follows:

**Section 1.** Cordova Municipal Code Section 6.05.040 Application for business license; fees, is hereby amended to read as follows:

**6.05.040 Application for business license; fees.**

- A. An application for a business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee ~~required under subsection C of this section~~ **determined by Council resolution**. The application shall include the following information, and any additional information that the finance director may reasonably require:
1. The name of the applicant.
  2. The name under which the applicant will engage in business in the city.
  3. The applicant's mailing address, telephone number and email address.
  4. The street address and legal description of each location in the city where the applicant will engage in business.
  5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.
  6. A description of each line of business in which the applicant will engage in the city.
  7. Proof that the applicant has a current business license issued by the State of Alaska for each line of business in which the applicant will engage in the city.
- B. An application for a special annual public event business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee ~~required under subsection C of this section~~ **determined by Council resolution**. The application shall include the

~~Deleted language is stricken through~~ and **added language is bold and underlined**

following information, and any additional information that the finance director may reasonably require:

1. The name of the applicant.
  2. The name under which the applicant will engage in business in the city.
  3. The applicant's mailing address, telephone number and email address.
  4. The name of the special annual public event at which the applicant will engage in business.
  5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.
- C. The fee for a business license is ~~thirty five dollars~~ **determined by Council resolution**; provided, that the fee for a business license for each line of business in which an applicant engages in excess of one ~~shall be twenty five dollars~~ **is determined by Council resolution**. Fees are not prorated if the business license is issued after the calendar year commences. The fee for a special annual public event business license is ~~twenty five dollars~~ **determined by Council resolution**.

**Section 2.** This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1st reading: December 20, 2023

2nd reading and public hearing: January 3, 2024

**PASSED AND APPROVED THIS 3<sup>rd</sup> DAY OF JANUARY 2024.**



  
\_\_\_\_\_  
David Allison, Mayor

Attest:   
\_\_\_\_\_  
Tina Hammer, Deputy Clerk

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