Regular City Council Meeting
January 17, 2024 @ 7:00pm
Cordova Center Community Rooms

A. Call to order

B. Invocation, pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, Anne Schaefer, Kristin Carpenter, and Ken Jones

D. Approval of Regular Agenda................................................................. (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications
- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor’s ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors
1. Guest Speaker - none
2. Audience comments regarding agenda items...................................................... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Hospital Board, School Board, etal)
4. Student Council Report - none

G. Approval of Consent Calendar
6. Resolution 01-24-02....................................................................................... (page 1)
   A resolution of the Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY24 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

H. Approval of Minutes – None

I. Consideration of Bids/Proposals/Contracts – none

J. Reports of Officers
7. Mayor’s Report
8. City Manager’s Report
   a. South Harbor Project Update, Special Projects Collin Bronson
   b. Staff report: E-911 and City addressing policy............................................... (page 5)
9. City Clerk’s Report – notice of voter registration, offices to be filled................................. (page 6)
   how to declare candidacy for March 5, 2024 Regular City Election
10. Staff Quarterly Reports, 4Q 2023
   a. Cordova Historical Museum, Ashley Bivin, Museum Director.............................. (page 8)
   b. Cordova Center, Megan Anderson, Cordova Center Coordinator....................... (page 13)
Executive Sessions per Cordova Municipal Code 3.14.030

- subjects which may be considered are: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.

- subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question

- action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations

K. Correspondence

11. 01-05-24 Letter from Brent and Joan Songer re address changes
12. 01-08-24 Letter from Elke and Wolfgang Hagmuller re address changes
13. 01-08-24 Letter from Roy and Kristi Wilson re address changes
14. 01-09-24 Letter from John and Diane Wiese re address changes
15. 01-10-24 Agency & Public review open period notice for amendment to ADL233817

Amber Morris dba Wild Blue Mariculture

L. Ordinances and Resolutions

16. Resolution 01-24-01
A resolution of the Council of the City of Cordova, Alaska designating Capital Improvement Projects
17. Resolution 01-24-03
A resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with Alaska Harbor Consulting LLC to provide engineering, consultation & documentation for the South Harbor Rebuild Project

M. Unfinished Business - none

N. New & Miscellaneous Business

18. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment
AGENDA ITEM # 6
CITY COUNCIL MEETING DATE: 01/17/24
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 01/09/24
ITEM: Resolution 01-24-02
ACTION: Adopting alternative allocation method for shared fish business tax

<table>
<thead>
<tr>
<th>Ordinance</th>
<th>Resolution</th>
<th>Motion</th>
<th>Information</th>
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I. REQUEST OR ISSUE: Council annually approves this resolution which allows for a 3-way split of the shared portion of fish business tax in FMA 15 PWS between Whittier/Cordova/Valdez.

II. RECOMMENDED ACTION: Approval of the consent calendar including motion to approve Resolution 01-24-02.

III. FISCAL IMPACTS: Business tax of $45,861.94 is the amount to be divided equally among the 3 communities in FMA #15. Approval of the resolution means Cordova will receive $15,287.31.

IV. BACKGROUND INFORMATION: Cordova, Valdez and Whittier have continued to decide that the 3-way split is the best alternative allocation method.

V. LEGAL ISSUES: the program is described in Statute: http://www.legis.state.ak.us/basis/statutes.asp#29.60.450 and in the Alaska Administrative Code: http://www.legis.state.ak.us/basis/aac.asp#3.134

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: none as the communities have been amicably agreeing to the 3-way split for many years.

VII. SUMMARY AND ALTERNATIVES: Council could direct staff to proceed with the long form and/or proceed with negotiations with the other 2 communities for a different split.
CITY OF CORDOVA, ALASKA
RESOLUTION 01-24-02

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY24 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 15: PRINCE WILLIAM SOUND

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY24 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development (DCCED) that the municipality suffered significant effects during calendar year 2022 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by DCCED; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of DCCED, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, the Cordova City Council proposes to use an alternative allocation method for allocation of FY24 funding available within the Prince William Sound Management Area in agreement with all other municipalities in this area participating in the FY24 Shared Fisheries Business Tax Program.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Cordova, Alaska, by this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2022 of fisheries business activity in the Prince William Sound Management Area.

ALTERNATIVE ALLOCATION METHOD: All eligible communities in the Prince William Sound Fisheries Management Area (Whittier, Valdez, and Cordova), FMA 15, will receive an equal share of the available funds.

PASSED AND APPROVED THIS 17th DAY OF JANUARY 2024

_______________________________________
David Allison, Mayor

ATTEST:

_______________________________________
Susan Bourgeois, CMC, City Clerk
October 26, 2023

Susan Bourgeois
City of Cordova
PO Box 1210
Cordova, AK 99574

Dear Susan:

The Department of Commerce, Community, and Economic Development is pleased to announce availability of the FY 2024 Shared Fisheries Business Tax Program. The purpose of the program is to allocate a share of state fish tax collected outside municipal boundaries with municipalities affected by fishing industry activities. Municipalities around the state will share approximately $1.3 million based on 2022 fisheries activity as reported by fish processors on their fish tax returns. Details of how the program works are included in the application under Program Description.

Historically, your municipality along with the other communities in your fisheries management area, FMA 15: Prince William Sound has filed using the Alternative Method found on the last four pages of this application. A breakdown is included that details the communities in your FMA, in addition to the anticipated payment based on the agreed upon allocation method for your FMA. If this agreement is still in place with your FMA, you will only need to have your Council/Assembly pass the enclosed alternative method sample resolution in order to participate in the program.

If your FMA intends to change the alternative method of allocation, the new proposal must be submitted to our office no later than January 15, 2024. If an agreement cannot be made with all communities in your FMA, you will need to file using the standard method and claim your significant effects. Instructions on both of these methods are detailed in the application packet.

DEADLINE FOR SUBMISSION OF COMPLETED APPLICATION IS FEBRUARY 15, 2024

Applications can be scanned and emailed to caa@alaska.gov with the subject line “City of Cordova, FY24, SFBT”. If you have any questions about the program or require assistance in completing the application, please contact me at zoeolson@alaska.gov or call (907) 263-2156.

Sincerely,

Zoe Olson
Grants Administrator 2

Enclosure
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<tr>
<th>Community</th>
<th>Population</th>
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<th>Calculated Allocation</th>
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<th>Total Distribution</th>
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<td><strong>Totals</strong></td>
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<td><strong>$45,861.94</strong></td>
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*Three municipalities share available funding equally.
To: City Council
From: Kevin Johnson, City Planner
Paul Trumblee, Fire Marshal / Deputy Fire Chief
Cameron Hayden, Acting Police Chief
Date: 1/11/2024
Re: E911 and City Addressing Policy

The City of Cordova has been attempting to implement a standardized addressing system city wide since 2012. The purpose of this system is to provide accurate, consistent, and predictable addresses for emergency responders.

The process began with an E911 Addressing Committee who worked on a draft addressing policy. This policy was then reviewed by the Planning Commission at their 5/8/2012 meeting. The Planning Commission agreed with the policy and passed it onto the City Council.

The City Council reviewed the policy at their 5/14/12 meeting. At this meeting, the Council asked staff to return with an ordinance to codify the policy. Staff began work on an ordinance to codify the full policy. After consultation with the city attorneys it was determined that the full policy should not be put into code but instead just the parts necessary to establish addressing authority and procedures for when addressing and road naming should occur. The policy would then be used by staff to administer the addressing system. Council approved this at their 9/19/12 meeting after a public hearing and two readings of the ordinance.

On page five of the policy that was adopted for addressing standards it states that “Addresses shall be assigned such that even numbered addresses will be on the South or East side of the street, as appropriate for the roadway. The North or West sides of streets shall be assigned odd numbered addresses.”

In 2022, using this policy, and at the direction from City Council to the City Manager, funding was made available to contract with GEOComm to implement a consistent, and predictable address system; The City Planner, Fire Marshal, and Police Chief made the determination that the addresses on Eyak Drive had been miss assigned and did not conform to the set standard. This required that addresses be reassigned to ensure uniformity and predictability for our emergency responders.

Of the roughly 1,000 properties eligible for an address 84% retained existing addresses, 12% did not have an address and were assigned an address, and 4% had their address modified.
City of Cordova
REGULAR CITY ELECTION
Tuesday March 5, 2024

• Voter Registration Information
• Offices to be Filled
• How to Declare Candidacy

You may register online at elections.alaska.gov or voter registration applications may be obtained at City Hall.

Voter Registration
To be qualified to vote in a Regular or Special City Election, a voter must be:
A. Qualified to vote in State Elections and registered to vote in State Elections at a residence address within the City limits of Cordova at least thirty days immediately preceding the City Election (by Sunday February 4, 2024);
B. A resident of the City for thirty days immediately preceding the City Election (by Sunday February 4, 2024); and
C. Not disqualified under Article V of the Alaska Constitution.

To Elect:
Seat D * One (1) City Council Member * for One (1) Regular, Three (3) Year Term
Seat E * One (1) City Council Member * for One (1) Regular, Three (3) Year Term
To Elect:
Two (2) School Board Members * for Two (2) Regular, Three (3) Year Terms
To Elect:
Two (2) Hospital Services Board Members * for Two (2) Regular, Three (3) Year Terms

To Declare Candidacy: Any qualified voter who meets the residency and age requirements of the elective office must file, not earlier than the date of first posting of this notice (Tuesday December 19, 2023) and at least by 30 days before the election (by Monday February 5, 2024), with the city clerk, a sworn declaration of candidacy using the declaration of candidacy form that applies to the office for which he or she is a candidate in order for the voter’s name to appear on the ballot as a candidate for that elective office.

Residency requirements: Mayor, City Council, and School Board: One year immediately preceding the election. Hospital Services Board: One year immediately preceding the election and able to meet the requirements in Cordova Municipal Code 15.20.010.
Election Information for March 5, 2024 City Election

Offices to be filled:

City Council Seat D – Wendy Ranney – is not termed out

City Council Seat E – Anne Schaefer is termed out and cannot run

School Board Seats coming open

Pete Hoepfner and Henk Kruithof, no term limits, both can run again

Hospital Services Board Seats coming open

Diane Ujioka and Liz Senear, no term limits, both can run again
Visitation: 1382

- Visitors were from:
  - Alaska: Cordova, Anchorage, Sitka, Yakutat, Wasilla, Kasilof
  - United States: California, Minnesota, Arizona, Utah, Colorado, Texas, Missouri, Washington, Arkansas, South Dakota
  - International: N/A

Copper River Gallery Events:

Oct: "From the Vault" Interactive exhibitions

Come see some old-timey objects from our collection and have fun guessing what they are.

What is this object that "Ernestine the Operator" is using? YOU use one EVERY DAY!

Interactive TOUCk Exhibit
@ your Cordova Museum in October!
On view October 6 – 28, 2023
School classes welcome!
Nov: Graffiti Quilts by Cherrywood Fabrics.
Gallery opening: 45 visitors, Nov 2nd.

Dec: Holiday Art Show
Gallery Opening: 43 visitor, Nov 30th
Stocking Stuffer & Holiday ART show

Opening Reception:
Thursday, November 30th
5-7 pm
Copper River Gallery
Refreshments provided

Many pieces priced $50.00 & under!
Select higher priced items available as well.

Come enjoy holiday refreshments & support your local artists!
Museum Accomplishments:

- 218 Cordova Historical Society members, 92 of whom are life members.
- School Groups:
  - Sept 19th
    - 12 Students
    - 14 students
  - Sept 25th
    - 17 Students
    - 13 students
  - Sept 26th
    - 18 Students
  - Nov 21:
    - 11 Students
    - 11 Students
- Events:
  - Annual Dinner and Membership drive Oct 14th
    - 56 guest
  - Hosted the Pioneer Igloo talk the Great Alaskan Shootout at the Northstar.
    - 94 guest
  - Cookie exchange host Dec 14th.
    - 30 guest
- Closed out the 2022 Art Acquisition Fund. With the AAF grant the Historical Society bought the Mt Eccles, oil painting done by Sharlene Cline.
Curator’s Notes:

EXHIBITS

Planned and researched signs and labels for First Peoples exhibit and Alaska & Empires exhibit. To be printed and installed in first quarter of 2024.

From the Cordova Historical Societies permanent collection doubled the number of works of art on display in the Zeigler Gallery.

Initiated preservation of four historic Webber engravings by removing from old, non- archival materials to new archival mats. To be reframed in original frames and glass. Ongoing.

COLLECTIONS AND ARCHIVES

Few new objects were offered from the public.

Accepted into the permanent collection were the following:

1 Sweetbrier Zippo brand cigarette lighter
1 Original, signed by the author, copy of “CopperTints”
2 packets of 1910 - 1920’s postcard collections.
1000 photos from Bidarki Recreation Center were accepted into the education collection.

Review of the FV Starthrower and its future as part of the CHS permanent collection, or not, is underway with conversations with museum staff and board members. One conversation took place at the boat.

-Accessioning process is ongoing with new and several backlogged items.

First Quarter 2024 Gallery Exhibits:

Jan: Continuation of Holiday art show.
Feb: Ice worm Photo Show
March: From DNA to Beer

Respectfully submitted by Ashley Bivin, Director
The Cordova Center Events Management Team consists of Megan Anderson, Malvin Fajardo, Paula Payne, Caleb Horney, Dana James, and Toni Bocci. With assistance from Ashely Bivin and Jason Ellingson.

- **Bookings: *January through December 2023***

  **Booking Revenues**

  ![Booking Revenues Chart]

  **In-Kind Non-Rev: $4,505**
  - City of Cordova Department Meetings
  - Monthly Boards & Commissions
  - Council Teleconferences
  - Library Outreach Programs
    - Movies: Cocaine Bear, Mission Impossible, and The Nightmare Before Christmas

  **Revenue: $10,372.38**
  - Banquet Events
    - Northwind Quilting Guild – Scholarship Fundraiser 10.27.23
    - Chamber of Commerce – Gala 11.18.23
    - CCF – Donor Appreciation & Grant Celebration 12.7.23
    - NVE – Staff Appreciation Dinner 12.11.23
  - Birthday Parties
  - Conference Board Meetings
    - CDFU – Salmon Harvest Task Force 10.3.23
    - PSWAC – Fall Board Meeting 10.12-13.23
Cordova Center
4th Quarter 2023

- **Community Events:**
  - Lifeline Outreach – Feeding Alaska 10.19-21.23
  - TSA – Applications and Interviews 11.15.23
  - Audubon Xmas Bird Count Breakfast 12.17.23

- **Monthly Board Meetings**
  - CEC – Cordova Electric Cooperative
  - CTC – Cordova Telecom Cooperative
  - CR-PWS Marketing
  - CCF – Cordova Community Foundation
  - Sheridan Alpine Association – Ski Swap 12.2.23

- **Movies**
  - NVE – Brother Bear 11.10.23
  - Sheridan Alpine Association - Alltime 12.2.23

- **North Star Theater Events:**
  - Current Rhythms – Dance and Theater Practice 4th Qtr 2023
  - Current Rhythms – Dance Winter Performance

- **Event attendees #568**

- **Landscaping:** Will resume Spring 2024

**Update**

- **Website:**
  - **Goals Achieved** – All forms are up-to-date and made available in a clear accessible manor
  - **Goal Achieved** – Developed a webform to collect data from event reservations
  - **Coming Soon** – New interactive Cordova Center webpage
  - **Pending** – Research the feasibility of an Event Calendar

**Looking Forward**

- **Next Steps:**
  - **Goal** – NS Theater – Troubleshoot any issues we are having with the stage wall plates
  - **Goal** – Update Facility Guide Brochure with accurate and up-to-date pictures and information
  - **Goal** – Finalize the MOU agreement with the Chamber of Commerce and begin collaborating on marketing the Cordova Center
Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk’s office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body.
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk’s Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities.
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously.
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net).
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk’s office. Correspondence should be clearly addressed to “Cordova City Council.” Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.
Brent & Joan Songer  
PO Box 1019  
140 Eyak Drive  
Cordova, Alaska 99574

City of Cordova
Mayor Allison & Cordova City Council Members
Kevin Johnson & Planning and Zoning Commission Members
PO Box 1210  
Cordova, Alaska 99574

January 5, 2024

Dear Mayor Allison, Cordova City Council members, Kevin Johnson and Planning and Zoning Commission Members:

This letter is in regard to address changes made to numerous property owners in the city of Cordova.

This "address change" has affected a number of people in Cordova, but I will only speak to changes made to the 6 ½ mile area on Eyak and Gandil Drive. A number of years ago the city assigned address numbers to the residents. Residents use their physical address for a variety of documents and accounts i.e.:

- Fishing licenses
- Passports
- Alaska Airlines Known Shipper
- Alaska Permanent Fund Dividend
- Living Trust
- Wills
- Bank accounts
- Loan applications
- Credit card
- Utilities
- US Post Office
- Etc. etc. etc.
Now, the city expects Cordova residents to go through the tedious process of changing all accounts, etc. and in some cases spend money ($1,000 to make that change in a Living Trust), because the city has decided it is more convenient for them?? WHAT difference does it make if the odd numbers are on the wrong side?? That is what Kevin told me when I called the city. The city gave us the addresses in the first place!

We have had two fires in our warehouse and the emergency crews found us both times......and that was BEFORE we were assigned a physical address.

It is great that we have physical house numbers. The city and the emergency crews currently have maps with addresses for each property. Why make everyone go this expensive and tedious process to change all of our accounts???

The city may use the addresses it assigned us the first time and it can be shared with the Postal Service and Google Maps and we can all find one other. The emergency services crews can find us and the citizens won’t have to go through this expensive and tedious process. Our current addresses are valid and accurate now.

Thank you for your time and hopefully you will reconsider and leave our physical addresses as is!!

Brent Songer
Joan Songer
140 Eyak Drive
Cordova, Alaska 99574

Cell: Brent 907 342-7314
     Joan 907 342-7311
Dear Mayor and Council members,
As two of the residents who are affected by your decision to change certain addresses, we would like you to reconsider. The effect of what you are doing has little effect for the City but has a huge one for those affected. The amount of paperwork you are forcing on people is quite considerable and attached to it are costs. Right now, we already have 2 addresses, our Lot number 23B and the CEC number 135 which the state has already adopted with the Realid. Why not just use the CEC number and be done with it?

How do we explain to agencies that we are still living at the same place, we have not moved, only the address changed? Or when you apply for a loan or something, where did we live before? We already had problems just booking International flights, as the INS and TSA get confused.

Please reconsider, and leave the address the way it is. Thank you.

Sincerely Elke and Wolfgang Hagmuller

City Clerk
Please place in the package for the Council Meeting on the 17th January 2024. Thank you
January 8th, 2024

City of Cordova, Planning and Zoning Department  
Kevin Johnson, City Planner  
Susan Bourgeois, City Clerk  
PO Box 1210  
Cordova Alaska 99574

To the City of Cordova Planning and Zoning Department, Kevin Johnson, Susan Bourgeois, and City Council,

We are writing to protest the City's plan to assign new addresses to existing, functioning, Google Map accurate addresses on Eyak Drive, specifically.

The Planning Department's plan to arbitrarily trade addresses amongst neighboring properties makes absolutely no sense. The problems it creates are many, time sensitive and costly to change, the following are just a few:

- Mortgage loans  
- Property deeds  
- Homeowners insurance policies *** (in our case, we would have to cancel our current policy, and apply for a new one with the newly assigned address. It was a very difficult process to secure homeowners insurance on our timber frame house to begin with. There was one underwriter willing to write our policy because of the distance from a manned fire department. 5 mile station did not count as it's not a manned station. We are unwilling to navigate that scenario again)

- Voters registrations  
- Property taxes  
- PFD applications (already submitted with our address)  
- Personal checks  
- Business LLC identifications and State of Alaska Biennial reports  
- Fishing permit cards  
- FCC licensing  
- Wills and Living Trust documents

We understand some places in Cordova don't have road names or actual house numbers (specifically out Whitshed), those places need house numbers.

We have lived at 6.5 mile for over 25 years. EMS, FedEx and UPS all know who we are, and where 220 Eyak Drive is. Google maps knows where our house is.
We insist you revisit this idea and find a solution that makes sense.

Respectfully,

Roy and Kristi Wilson
220 Eyak Drive
Cordova Alaska 99574

907 424 4570
Dear Mayor Allison and City Council Members:

In a recent letter to home owners in Cordova from the City of Cordova’s Planning and Zoning Commission, letter states that minor changes were made to a small number of addresses. Just on Eyak Drive, there are 30+ homeowners affected, that is every homeowner on Eyak Drive. This letter is in regard to address changes specifically made to the 30+ addresses on Eyak Drive. We have owned property since the late 1970’s. Our home was built on Tax Lot # 03-070-660 in 1982 and we were given the address 155 Eyak Drive by the City of Cordova. If you Google Map 155 Eyak Drive you can drive right to our driveway and see our home and warehouse as well as all the rest of the 30+ homes on Eyak Drive. You can also find this information in City of Cordova Records online. The City implemented the numbered system the first time years ago and there is no valid reason it can’t remain the same in the case of Eyak Drive.

While I’m happy the City has a new E911 System in place, switching & trading current addresses #’s so odd #’s are on the right side of the road and even #’s on the left, big city like, is absurd and will have absolutely no impact on the E911 System, it will function just fine without disrupting the 30 + households physical addresses on Eyak Drive.

My current address, #155 Eyak Drive has been assigned or traded to Tax Lot #03-071-620, belonging to my neighbor across & down the street. We, #155 Eyak Drive, have been assigned the new address #140 Eyak Drive, which is currently Tax Lot #03-070-610 the house & property across from ours. Everyone in our subdivision is being forced to change their home address to someone else’s address across the street. Do you see how confusing and how many repercussions will come from this trading & switching all the current house numbers the other side of the street? If you were going to change the house #’s it would been smarter and easier to start with an entire new series of #’s instead of all the switching & trading from one side of the street to another especially when it is clearly unnecessary. The new E911 system isn’t affected by odd and even street numbers being on one side of the street or the other.

Another valid concern is the cost to all the homeowners being forced to change their addresses. In our personal Living Will and Trust, our property 155 Eyak Drive is bequeathed in a trust, which will now be the house across and down the street and not even our property. Imagine all the professional billable hours, cost & time it will take
for all of us it will to change every legal document we have with our current address attached to the new address that the city is forcing on us. I’m going to list a few of the inconveniences that we personally and many others will have to deal with immediately:

Replacing our business checks with our new address and the cost to replace them from Intuit $500.00. Bank checking & savings accounts, Loan applications, Retirement Plans, Fishing Licenses, Drivers License, Passports, Alaska PFD, Alaska Air Known Shipper, Passports, Credit cards, Debit cards, Utilities & Refuse billing, Fuel & Propane Deliveries, Living Wills & Trusts billable hours, Homeowners Insurance Policy, Website updates, City & State Business Licenses-home based or not, business letterhead, business cards, refinancing a home that had a previous address. All have to be updated and some at considerable and totally unnecessary time & expense to the homeowners.

I have emailed our concerns to our Homeowner Insurance. To update our policy we may have to start an entire new policy to change the address numbers even though our home is on the same Tax Lot #. It is up to the discretion of the underwriters if our policy can be even be renewed as is or if they will renew it. Many companies will not warehouses on property, only the homes, partly because the warehouses are unattended and sustain greater damage in a fire than a single home property. According to our Insurance Company, our home & warehouse are currently grandfathered in at our 155 Eyak Drive address and we prefer to stay that way.

There is no reason the City can’t use our current addresses as the EMS E911 system is designed to accept data input by road access, house # & road name. Our current addresses are valid & accurate already & E911 emergency response crews can find us just fine. We are asking you to PLEASE reconsider the many repercussions the change addresses will have on the residents of Eyak Drive and leave our physical addresses as they currently are.

Kind regards,
John & Diane Wiese
You can find us on:
Google Maps at 155 EYAK DRIVE
City Of Cordova Tax Lot 03-171-660 John Wiese 155 Eyak Drive
DATE: January 10, 2024

TO: Mayor and City Council, public

SUBJECT: Agency and Public review period for preliminary decision regarding Aquatic Farmsite leases near Cordova

Steps in this process:

1. A business or citizen requests a lease from State of Alaska Department of Natural Resources, specifically, Division of Mining Land and Water.
2. Agencies are made aware of the full project scope and a 20-day agency review period begins.
3. The Division makes a preliminary ruling on the request and then a 30-day agency and public review period ensues.

The City Clerk receives notice first when the agency review period opens – the full project application is put into a council packet for Council review and Council can direct staff to comment.

After the Division of Mining, Land and Water makes a preliminary decision on the lease request, the Clerk receives notice again and puts the one-page public notice into a Council packet under correspondence. The one-page notice has a link to the website where the text of the preliminary decision can be read as well as the full project packet can be reviewed. This one-page public notice also gives the public direction and timelines for making comments.

This is a request for an amendment to an existing aquatic farmsite lease – the public and agency review period is now open and the deadline for comments is February 8, 2024.

DNR has a website explaining this process:
https://dnr.alaska.gov/mlw/aquatic/application/
Leasing Process Summary Outline

- Application received and reviewed for completeness
- Application determined to be complete and awaits adjudication
- 20-day agency notice and review period
- Preliminary Decision is written
- 30-day public notice and review period
- Final Finding and Decision written and issued
- 20-day appeal period
- Final administrative order and decision goes into effect 31 days after the FFD is issued
- Annual fee, bonding and insurance requirements met
- Lease issued
Subject to AS 38.05.083, the Southcentral Regional Land Office (SCRO) has made a Preliminary Decision to amend a 10-year lease to Wild Blue Mariculture allowing gear to remain in the water year-round. The current lease parcel for ADL 233817 measures 22.03 acres, more or less, of state-owned tide and submerged lands for the operation of an aquatic farmsite for the purpose of cultivating ribbon kelp and sugar kelp. The location of the project area is further described as being within the S1/2 of Section 14, Township 14 South, Range 4 West, Copper River Meridian, within Simpson Bay, approximately 7 nautical miles northwest of the city of Cordova, Alaska.

The public is invited to review and comment on this Decision. A copy of the Decision can be found at https://aws.state.ak.us/OnlinePublicNotices/default.aspx or is available in hardcopy upon request. Questions concerning how to comment should be directed to Brent Reynolds at (907) 269-8567, by e-mail at brent.reynolds@alaska.gov or by fax to (907) 269-8913. All comments must be received in writing at the above listed mailing address or e-mail on February 8, 2024. To be eligible to appeal DNR’s Final Decision, under AS 38.05.035(i)-(m), a person must have submitted written comments during this comment period.

The State of Alaska, Department of Natural Resources, complies with Title II of the American with Disabilities Act of 1990. Individuals with audio impairments that have questions concerning this PD may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

DNR reserves the right to waive technical defects in this publication.
FROM: Staff
DATE: 1/10/24
ITEM: Resolution 01-24-01
ACTION: Updating Council’s CIP List Resolution

I. REQUEST OR ISSUE: The Council occasionally revisits this federal/state CIP prioritized list – the last CIP list resolution approved was Resolution 02-23-03 on February 1, 2023.

II. RECOMMENDED ACTION: move to approve resolution 01-24-01, then move to amend resolution 01-24-01 by adding items to the list and/or removing items from the list and/or re-ordering the list.

III. FISCAL IMPACTS: The impact could be in future budgets if any of the items on the list come to fruition and may require City matches to federal or state funding sources.

IV. BACKGROUND INFORMATION: Staff has provided a list of projects/capital improvements.

V. LEGAL/LEGISLATIVE ISSUES: The state and federal government may have funding available this year, which could help with many City projects – having projects listed and prioritized is a step toward requesting funding for that project.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: environmental issues could exist with any number of the items on the CIP list.

VII. SUMMARY AND ALTERNATIVES: The Council could opt to amend by adding or removing items and/or re-ordering the list as mentioned above.
Attached to this memo:

Resolution 01-24-01 – exactly the same as Resolution 02-23-03 which was the last approved CIP list resolution, except with a new/refreshed number for 2024

2 pages of Staff Recommendations

2 pages of notes written by Council member Sherman
CITY OF CORDOVA, ALASKA
RESOLUTION 01-24-01

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor
- South Harbor Replacement
- North Harbor Efficiency and Safety
  Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
  Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
  Provide additional cranes, laydown areas, and in-harbor fuel services.
- Rebuild 3-Stage Dock
- Waste Oil/Maintenance Building
- Shipyard Expansion
- Harbor Basin Expansion

Water Upgrades
- Improve water delivery during peak water usage.
- Booster station at Murchison tank to improve water delivery during peak flow.
- Permanent siphon at Crater Lake to improve water delivery during peak flow.
- Upgrade Pipe Infrastructure.
- Upgrade pump stations and equipment.

Sewer Upgrades
- Replacement/upgrade of Wastewater plant and Scada.
- Replacement/Upgrades of Lift Stations.
- Replacement of Force main in Odiak Slough.
- Upgrade Pipe Infrastructure.

Streets Infrastructure and Equipment
- 6th and 7th Streets Upgrades
- Chase Avenue Upgrades
- Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
- Wheeled Loader
- Road Grader

Water Services and Fire Protection (hydrants) to Outlying Areas – Feasibility Study

Public Safety
- Mile 4 Substation Foundation Repair
- E-911 Implementation
- Acquire and integrate new hardware to fully utilize the new E-911 addressing.
- Replace Failing RMS
- Replace Dispatch Console
- Replace Radio Structure on Ski Hill

Res. 01-24-01 CIP List
Page 1 of 2
Recreational Safety and Development

Pool Infrastructure
- Replacement of 60mm PVC Pool liner
- Door and Siding Replacements and CMU Joint Repairs
- Pool Cover Replacement
- Pool Roof Replacement
- Ventilations Remodel/Replacement
- Electrical Distribution System Replacement
- ADA Compliance and Parking Area re-grade.

Bidarki Recreation Center
- Structural Repair
- Code and Ada Compliance
- Facility Improvements

Eyak Lake Skater’s Cabin
- Demolish and replace.

Playground Renovations
- Replacement of swing set at Noel Pallas Children’s Memorial Playground

Parks Restrooms/Buildings/Structures
- Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
- Fleming Spit Restroom Replacement
- Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
- Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance
- Parks Maintenance Shop Facility Improvements – Code Compliance

Ski Hill Improvements

Land Development
- Housing
- Cold Storage
- Harbor Basin Expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 17th DAY OF JANUARY 2024

__________________________________________
David Allison, Mayor

Attest:

__________________________________________
Susan Bourgeois, CMC, City Clerk
Staff Recommendations - Not Prioritized

1. Port and Harbor Renovations

2. North Harbor Efficiency and Safety Improvements
   1. Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
   2. Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
   3. Provide additional cranes, laydown areas, and in harbor fuel services

3. Large Vessel Maintenance Facility
   1. Shipyard building
   2. Shipyard expansion and improvements

4. Waste Oil Building

5. Harbor Basin Expansion

6. Improve water delivery during peak water usage
   1. Booster station at Murchison tank to improve water delivery during peak flow
   2. Build a permanent siphon at Crater lake to improve water delivery during peak flow
   3. Upgrade piping infrastructure
   4. Upgrade pumps stations and equipment

7. Water
   1. Feasibility Study services and Fire Protection (hydrants) to Outlying Areas
   2. Water distribution upgrades

8. New Public Safety Building
   1. Preliminary Site engineering
   2. Prep Site

9. Replace Ski Hill Radio Shed

10. Repair Mile 4 Substation Foundation

11. E-911 Implementation
    1. Acquire and integrate new hardware to fully utilize the new E-911 addressing
    2. Replace Failing RMS
    3. Replace Dispatch Console

12. Pool Infrastructure
    1. Door and siding replacements and CMU joint repairs
    2. Pool cover replacement
    3. Pool Roof replacement
4. Ventilation remodel/replacement
5. Electrical distribution system replacement
6. ADA compliance and parking area re-grade

13. Eyak Lake Skater’s Cabin
   1. Demolish and replace.

14. Bidarki Recreation Center
   1. Structural Repair
   2. Code and ADA Compliance
   3. Facility improvements

15. Playground Renovations
   1. Replacement of swing set at Noel Pallas Children’s Memorial Playground

16. Parks Restroom/Building/Structures
   1. Ballfield / Cordova Municipal Park Restroom/Concession Stand Code & ADA Compliance
   2. Flemming Spit Restroom Replacement
   3. Odiak Pond Boardwalk and Gazebo Code & ADA Compliance

17. Streets Infrastructure and Equipment
   1. 6th & 7th Streets upgrades
   2. Chase Avenue upgrades
   3. Replace/Upgrade pedestrian walkways – 4th and Adams, Council, and 2nd street to Main
   4. Backhoe
   5. Wheeled loader
   6. Road Grader

18. Sewer upgrades
   1. Replacement/upgrade of Wastewater plant and Scada
   2. Replacement/Upgrades of Lift Stations
   3. Replacement of Force main in Odiak Slough
   4. Upgrade Pipe infrastructure
Notes for 1.3.24 Council Meeting

1. Port and Harbor
   a. South Harbor Replacement
   b. North Harbor Efficiency and Safety Improvements
      i. Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
      ii. Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
      iii. Provide additional cranes, laydown areas, and in-harbor fuel services.
   c. Rebuild 3 Stage Dock
   d. Waste Oil Building
   e. Large Vessel Maintenance Facility
      i. Shipyard Building
      ii. Shipyard expansion and improvements
   f. Harbor Basin Expansion

2. Public Works (Water/Sewer/Streets)
   a. Improve water delivery during peak water usage.
      i. Booster station at Murchison tank to improve water delivery during peak flow.
      ii. Build a permanent siphon at Crater Lake to improve water delivery during peak flow.
      iii. Upgrade piping infrastructure.
      iv. Upgrade pumps stations and equipment
   b. Improve water service and fire protection.
      i. Feasibility Study services and Fire protection (hydrants) to outlying areas. #1
      ii. Water Distribution upgrades. #2
   c. Sewer Upgrades
      i. Replacement/upgrade of Wastewater plant and Scada.
      ii. Replacement/Upgrades of Lift Stations.
      iii. Replacement of Force main in Odiak Slough.
      iv. Upgrade Piping Infrastructure.
   d. Streets Infrastructure and Equipment
      i. 6th and 7th Streets Upgrades
      ii. Chase Avenue Upgrades
      iii. Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
      iv. Backhoe
      v. Wheeled Loader
      vi. Road Grader

3. Public Safety
   a. Mile 4 Substation Foundation Repair COST?
   b. E-911 Implementation
      i. Acquire and integrate new hardware to fully utilize the new E-911 addressing.
      ii. Replace Failing RMS
iii. Replace Dispatch Console

c. Replace Radio Structure on Ski Hill  COST?
d. New Public Safety Building
   i. Preliminary Site Engineering  COST?
   ii. Prep Site

4. Recreational Safety and Development
   a. Pool Infrastructure
      i. Replacement of 60mm PVC Pool Liner
      ii. Door and Siding Replacements and CMU Joint Repairs
      iii. Pool Cover Replacement
      iv. Pool Roof Replacement
      v. Ventilations Remodel/Replacement
      vi. Electrical Distribution System Replacement
      vii. ADA Compliance and Parking Area re-grade.
  
b. Bidarki Recreation Center
      i. Structural Repair
      ii. Code and ADA Compliance
      iii. Facility Improvements
  
c. Eyak Lake Skater’s Cabin
      i. Demolish and replace.
  
d. Playground Renovations
      i. Replacement of swing set at Noel Pallas Children’s Memorial Playground  COST?

  e. Parks Restrooms/Buildings/Structures
      i. Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
      ii. Fleming Spit Restroom Replacement
      iii. Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
      iv. Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance.
      v. Parks Maintenance Shop Facility Improvements – Code Compliance

5. Land Development
   a. Housing
   b. Cold Storage
   c. Harbor Basin Expansion
AGENDA ITEM 17  
City Council Meeting Date: 01/17/2024  
CITY COUNCIL COMMUNICATION FORM

FROM: Collin Bronson, Special Projects Director  
DATE: 01/17/2024  
ITEM: Award of Sole Source Contract to Alaska Harbors LLC.  
NEXT STEP: Council approval of resolution authorizing City Manager to negotiate the contract

I. REQUEST OR ISSUE: Our engineering consultant has parted ways with the firm that provided engineering consultation support to the South Harbor rebuild project. As such the services provided can now be accomplished through the new company with the same engineer via Alaska Harbors LLC. The project staff recommends entering into a sole-source contract with Alaska Harbors LLC, as they have been on the project since its inception and can provide the necessary continuity for continued design, review, documentation and final approval of contract requirements regarding design & engineering. The rates charge by Alaska Harbors LLC are significantly lower than the previous contractor.

5.12.150 - Sole source procurements.
A. The city may procure supplies, services, or construction without competition where the city manager determines in writing that one of the following circumstances applies:
   1. Supplies, services or construction that reasonably meet the city's requirements are available from only one vendor;
   2. The supplies, services or construction have a uniform price wherever purchased;
   3. The supplies, services or construction may be purchased from or through another governmental unit at a price lower than that obtainable from private vendors;
   4. The price of the supplies, services or construction is fixed by a regulatory authority; or
   5. The contract is for professional services that the council by resolution determines to procure without formal competition.
B. The award of any contract under this section shall be subject to prior council approval in accordance with Section 5.12.040.
This contract meets the requirements of 5.12.150 A5 above by providing professional services from a firm that will meet the City’s needs of continuity, and knowledge of the South Harbor Project, will increase efficiency, and reduce costs.

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion “to approve Resolution 01-24-03, a resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole source contract with Alaska Harbors LLC to provide consultation, documentation, and design and engineering consultation for the South Harbor Rebuild Project in the amount of Forty-Two Thousand and Three Hundred Twenty-Four dollars ($42,324.00)”

III. FISCAL IMPACTS: This contract will be paid for with funds from 702-400-52180 Harbor Reserve. This new contract is half the cost of the previous contract.

IV. BACKGROUND INFORMATION: The South Harbor Rebuild Project is currently in the final phase of design and issuance for construction documents are a critical step in the process. The design & engineering expertise provided by Alaska Harbors LLC is a critical component. Additionally, the continued oversight and consultation as construction begins will benefit the city to have independent expert oversight to ensure contract elements are being met as well as the final review once construction is complete.

V. SUMMARY AND ALTERNATIVES: Council could choose not to approve the contract.
CITY OF CORDOVA, ALASKA
RESOLUTION 01-24-03

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A SOLE SOURCE CONTRACT WITH ALASKA HARBOR CONSULTING LLC TO PROVIDE ENGINEERING, CONSULTATION & DOCUMENTATION, FOR THE SOUTH HARBOR REBUILD PROJECT

WHEREAS, the South Harbor Rebuild Project has received federal funding from Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant and requires extensive engineering review and expertise; and

WHEREAS, Alaska Harbor Consulting LLC has experience with other similar sized projects within the State of Alaska; and

WHEREAS, Alaska Harbor Consulting LLC has been involved with this project since its inception and has in-depth knowledge of the project; and

WHEREAS, continuing with Alaska Harbor Consulting LLC will provide continuity in South Harbor Rebuild Project that will ensure the critical review of design and engineering elements and provide the City the best opportunity to complete the contract requirements in a timely and cost-effective manner; and

WHEREAS, a sole source contract with Alaska Harbor Consulting LLC to provide all of the engineering, design and construction oversight, offers the City the best opportunity to timely deliver the overall project; and

WHEREAS, City Council does hereby approve the following as required in Cordova Municipal Code Section 5.12.040 Council approval of contracts:
A. Contractor: Alaska Harbor Consulting LLC
B. Contract price: $42,324.00
C. Project Manager/Owner’s Representative consultation on design, construction RFI’s, design changes/change orders, technical reviews, site visits, project closeout and documentation review.

WHEREAS, pursuant to Cordova Municipal Code Section 5.12.150A, the City Manager has determined in writing that the services of Alaska Harbor Consulting LLC will meet the City’s needs of continuity and knowledge of the project, will increase efficiency, and reduced costs. The City Council affirms by approving this resolution the City Council agrees in approving this resolution that the professional services contract with Alaska Harbor Consulting LLC should be procured without formal competition.

NOW, THEREFORE BE IT RESOLVED THAT, the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter a sole source contract with Alaska Harbor Consulting LLC to provide consultation, documentation, and design review for the South Harbor Rebuild Project.

PASSED AND APPROVED THIS 17th DAY OF JANUARY 2024

______________________________  
David Allison, Mayor

ATTEST:

______________________________  
Susan Bourgeois, CMC, City Clerk
## Time Estimate:

<table>
<thead>
<tr>
<th>Task #</th>
<th>Task Description</th>
<th>Labor Hours</th>
<th>Labor Cost</th>
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<tbody>
<tr>
<td>1</td>
<td>PM/Coordination</td>
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<tr>
<td></td>
<td>Weekly Meetings (Jan-June)</td>
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<td>2</td>
<td>Technical Reviews during construction:</td>
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<td>Construction Submittals, Design Changes, RFIs, etc. (2 hrs/wk Jan-Jun)</td>
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<td>$8,400</td>
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<tr>
<td>3</td>
<td>Engineer Site Visits During Construction</td>
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<td></td>
<td>Milestone Site Visits (3 site visits, 2 days each incl. travel)</td>
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<td></td>
<td>Substantial Completion</td>
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<td>Final Completion</td>
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<td></td>
<td>Site Visit Reports, punchlists (5 ea)</td>
<td>30</td>
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<td>4</td>
<td>Project Closeout: Record Drawing Review</td>
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**Total labor Hours:** 206

**Total Labor Cost Estimate:** $36,050

## Expenses Estimate:

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<tr>
<th>Description</th>
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<th>Total Cost</th>
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<td>RT Airfare (ANC to CDV)</td>
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<td>Meals &amp; Lodging, per diem</td>
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<td>Car rental, per day</td>
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<td>Mileage, per mile RT airport</td>
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<td>Airport parking, per day</td>
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**Total Expenses Cost Estimate:** $6,274

**TOTAL PROJECT FEE ESTIMATE (Time + Expenses):** $42,324

### Assumptions:

Assumptions regarding the amount of time required per task are as noted in the spreadsheet above. The nature of fieldwork and construction support services vary widely depending on construction changes, issues that occur during construction, weather, and the level of detail and paperwork submitted by the contractor that requires review. Site visits each assume no flight delays and work can be accomplished within an average 2-day trip, while some trips may take more or less days. Actual time and expenses will be billed.

Billing labor rate includes a multiplier to account for overhead expenses such as utilities, insurance, equipment, materials and other indirect expenses as well as labor associated with preparation of fee proposals, recordkeeping, invoicing, and other project-related indirect labor.
# Pending Agenda

**January 17, 2024 Regular Council Meeting**

## A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Date Revisited</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Public Safety Resources - discussion</td>
<td>1/20/2021</td>
</tr>
<tr>
<td>2) Ordinance change (Title 4) to ensure Council has a role in CBA approval process</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>3) Council discussion about incentives for investment in Cordova</td>
<td>11/3/2021</td>
</tr>
<tr>
<td>4) Revenues (head tax, mv fees, airline landing tax, etal) - explore alternate revenues in 2024</td>
<td>12/6/2023</td>
</tr>
<tr>
<td>5) Res to legislature supporting adoption of stricter punishment for drug sales that cause overdose deaths</td>
<td>6/15/2022</td>
</tr>
<tr>
<td>6) Alaska Mariculture Alliance - city rep appointment after bylaw changes - update from Mayor</td>
<td>9/21/2022</td>
</tr>
<tr>
<td>7) Facility condition assessments part 2 work session (did P&amp;R on 4-19-23) - Oct ’23</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>8) City Code re: procurement, Manager spending limit trigger in a code provision</td>
<td>4/19/2023</td>
</tr>
<tr>
<td>9) In person attendance requirements for Council members - follow up fall ’23</td>
<td>5/3/2023</td>
</tr>
<tr>
<td>10) Discuss/create a policy for established timeframes for review of City ongoing contracts</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>11) Explore methods to capture tourism dollars by requiring arriving RVs to use paid facilities</td>
<td>9/6/2023</td>
</tr>
</tbody>
</table>

## B. Resolutions, Ordinances, other items that have been referred to staff

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Date Referred</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known</td>
<td>1/19/2022</td>
</tr>
<tr>
<td>2) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s.</td>
<td>9/16/2020</td>
</tr>
<tr>
<td>3) Res 12-18-36 re E-911, will be back when a plan has been made</td>
<td>12/19/2018</td>
</tr>
</tbody>
</table>

## C. Upcoming Meetings, agenda items and/or events: with specific dates

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Capital Priorities List, Resolution 02-23-03, is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action</td>
<td>1/17/2024</td>
</tr>
<tr>
<td>2) Staff quarterly reports will be in the following packets:</td>
<td>4/17/2024</td>
</tr>
<tr>
<td>3) Joint City Council and School Board Meetings - twice per year, May &amp; October</td>
<td>7/17/2024</td>
</tr>
<tr>
<td></td>
<td>10/16/2024</td>
</tr>
<tr>
<td>4) Clerk’s evaluation - each year in Feb (before Council changeover after Mar election) - next Feb ’24</td>
<td>5/1/2024</td>
</tr>
<tr>
<td>5) Manager’s evaluation - each year in Jan - next one Jan ’24</td>
<td>6pm before Council mtg Oct. or Nov. 2024</td>
</tr>
<tr>
<td>6) In May each year City will provide public outreach regarding beginning of bear season</td>
<td>8/3/2022</td>
</tr>
<tr>
<td>7) Code rewrite Titles 5 &amp; 7 - Work Sessions with City attorneys ongoing 1Q ’24</td>
<td>photo by Wendy Ranney</td>
</tr>
<tr>
<td>8) Each year in June Council will approve by Resolution, the School’s budget and City’s contribution</td>
<td>10/16/2024</td>
</tr>
</tbody>
</table>

## D. Council adds items to Pending Agenda in this way:

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Tasking which staff: Manager/Clerk?</th>
<th>Proposed Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) ...</td>
<td></td>
<td></td>
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<tr>
<td>2) ...</td>
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<td></td>
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<tr>
<td>3) ...</td>
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<td></td>
</tr>
</tbody>
</table>

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.
E. Membership of existing advisory committees of Council formed by resolution:

1) Fisheries Advisory Committee:
   - 1-John Williams (fisheries educ/Mar Adv Prgm)
   - 3-vacant (processor rep)
   - 5-Chelsea Haisman (fish union/CDFU)
   - 2-Jeremy Botz (ADF&G)
   - 4-Jim Holley (marine transportation/AML)
   - 6-Tommy Sheridan (aquaculture)
   - re-auth res 01-20-04 approved Jan 15, 2020
   - auth res 04-03-45 approved Apr 16, 2003
2) Cordova Trails Committee:
   - 1-Elizabeth Senear
   - 3-Dave Zastrow
   - 5-Stormy Haught
   - 2-Toni Godes
   - 4-Ryan Schuetze
   - 6-Michelle Hahn
   - re-auth res 11-18-29 app 11/7/18
   - auth res 11-09-65 app 12/2/09
3) Fisheries Development Committee:
   - 1-Warren Chappell
   - 4-Gus Linville
   - 7- Ron Blake
   - 2-Andy Craig
   - 5-vacant
   - 8- John Whissel
   - 3-Bobby Linville
   - authorizing resolution 12-16-43
   - reauthotization via Res 11-19-51
   - approved 11/20/2019

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

1) Prince William Sound Regional Citizens Advisory Council
   - David Janka
   - appointed January 2023
   - 2 year term until May 2024
2) Prince William Sound Aquaculture Corporation Board of Directors
   - Tom Bailer
   - re-appointed October 2021
   - 3 year term until Sept 2024
   - re-appointed October 2018
   - appointed February 2017-filled a vacancy
A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, 
DESIGNATING CAPITAL IMPROVEMENT PROJECTS

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor
   South Harbor Replacement
   North Harbor Efficiency and Safety
      Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
      Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
      Provide additional cranes, laydown areas, and in-harbor fuel services.
   Rebuild 3-Stage Dock
   Waste Oil/Maintenance Building
   Shipyard Expansion
   Harbor Basin Expansion

Water Upgrades
   Improve water delivery during peak water usage.
   Booster station at Murchison tank to improve water delivery during peak flow.
   Permanent siphon at Crater Lake to improve water delivery during peak flow.
   Upgrade Pipe Infrastructure.
   Upgrade pump stations and equipment.

Sewer Upgrades
   Replacement/upgrade of Wastewater plant and Scada.
   Replacement/Ugrades of Lift Stations.
   Replacement of Force main in Odiak Slough.
   Upgrade Pipe Infrastructure.

Streets Infrastructure and Equipment
   6th and 7th Streets Upgrades
   Chase Avenue Upgrades
   Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
   Wheeled Loader
   Road Grader

Water Services and Fire Protection (hydrants) to Outlying Areas – Feasibility Study

Public Safety
   Mile 4 Substation Foundation Repair
   E-911 Implementation
   Acquire and integrate new hardware to fully utilize the new E-911 addressing.
   Replace Failing RMS
   Replace Dispatch Console
   Replace Radio Structure on Ski Hill
   Engineering and Preliminary Design of Public Safety Building
Recreational Safety and Development

Pool Infrastructure
- Replacement of 60mm PVC Pool liner
- Door and Siding Replacements and CMU Joint Repairs
- Pool Cover Replacement
- Pool Roof Replacement
- Ventilations Remodel/Replacement
- Electrical Distribution System Replacement
- ADA Compliance and Parking Area re-grade.

Bidarki Recreation Center
- Structural Repair
- Code and Ada Compliance
- Facility Improvements

Eyak Lake Skater’s Cabin
- Demolish and replace.

Playground Renovations
- Replacement of swing set at Noel Pallas Children’s Memorial Playground

Parks Restrooms/Buildings/Structures
- Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
- Fleming Spit Restroom Replacement
- Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
- Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance.
- Parks Maintenance Shop Facility Improvements – Code Compliance

Ski Hill Improvements

Land Development

Housing
- Cold Storage
- Harbor Basin Expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY 2023
January 2024

**Notes**

Legend:
- CCAB - Community Rms A&B
- HSL - High School Library
- CCA - Community Rm A
- CCA B - Community Rm B
- CCM - Mayor’s Conf Rm
- CCER - Education Room
- CRG - Copper River Gallery
- CCMC - CCMC Conference Room
- HCR - CCMC Conference Room
- CEC - 4th Wed
- CCMCA Bd - last Thurs
- Cncl - 1st & 3rd Wed
- P&Z - 2nd Tues
- SchBd, Hrb Cms - 2nd Wed
- CTC - 3rd Tues
- P&R - last Tues

Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24
# February 2024

**Legend:**
- CCAB - Community Rms A&B
- HSL - High School Library
- CCA - Community Rm A
- CCB - Community Rm B
- CCM - Mayor's Conf Rm
- CCER - Education Room
- LN - Library Fireplace Nook
- CRG - Copper River Gallery
- HCR - CCMC Conference Room
- Cncl - 1st & 3rd Wed
- P&Z - 2nd Tues
- SchBd, Hrb Cms - 2nd Wed
- CTC - 3rd Tues
- P&R - last Tues
- CEC - 4th Wed
- CCMCA Bd - last Thurs

**Notes:**
- Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24
- Mar 5, 2024 Election: last day to register in order to vote 2/4/24
- Iceworm Festival “Pre-Ice-Storic” Jan 27 - Feb 3, 2024
- Early Voting: City Election at Cdv Ctr/City Hall: 2/13 - 2/16 8a-5p
- Early Voting: City Election at Cdv Ctr/City Hall: 2/20 - 2/23 8a-5p
- Early Voting: City Election at Cdv Ctr/City Hall: 2/26 - 3/1 8a-5p

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
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<tr>
<td><strong>Black History Month</strong></td>
<td><strong>February</strong></td>
<td><strong>Your City</strong></td>
<td><strong>Your Vote</strong></td>
<td><strong>CCAB</strong></td>
<td><strong>HSL</strong></td>
<td><strong>CCM</strong></td>
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**Calendar Details:**
- **February 2024**
- **Calendar Year:** 2024
- **1st Day of Week:** Sunday

**Events:**
- **February 6:** 6:30 P&Z CCAB
- **February 8:** 6:00 Harbor Cms CCAB, 7:00 Sch Bd HSL
- **February 13:** 6:30 P&Z CCAB, 7:00 Council reg mtg CCAB
- **February 17:** Early Voting: City Election at Cdv Ctr/City Hall: 2/13 - 2/16 8a-5p
- **February 18:** Early Voting: City Election at Cdv Ctr/City Hall: 2/20 - 2/23 8a-5p
- **February 19:** 5:30 CTC Board Meeting CCER
- **February 27:** Early Voting: City Election at Cdv Ctr/City Hall: 2/26 - 3/1 8a-5p
- **February 28:** 6:00 P&R CCM, 6:00 CCMCAB HCR

**City Offices:**
- Presidents Day Holiday - City Offices closed
- City Offices closed on President’s Day Holiday

**Additional Notes:**
- Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24
- Mar 5, 2024 Election: last day to register in order to vote 2/4/24

**Iceworm Festival “Pre-Ice-Storic” Jan 27 - Feb 3, 2024**

**Early Voting:**
- February 13 - 16
- February 20 - 23
- February 26 - March 1
## Mayor and City Council - Elected

<table>
<thead>
<tr>
<th>seat/length of term</th>
<th>email</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor:</td>
<td>David Allison</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council members:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seat A:</td>
<td>Tom Bailer</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a></td>
<td>March 5, 2019</td>
<td></td>
</tr>
<tr>
<td>Seat B:</td>
<td>Cathy Sherman</td>
<td>March 7, 2023</td>
<td>March-26</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a></td>
<td>March 3, 2020</td>
<td></td>
</tr>
<tr>
<td>Seat C:</td>
<td>Kasey Kinsman</td>
<td>March 7, 2023</td>
<td>March-26</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seat D:</td>
<td>Wendy Ranney</td>
<td>July 5, 2023</td>
<td>elected by cncl March-24</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seat E:</td>
<td>Anne Schaefer, Vice Mayor</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a></td>
<td>March 2, 2021</td>
<td>Mar-24</td>
</tr>
<tr>
<td></td>
<td></td>
<td>March 6, 2018</td>
<td>Dec 6, 2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>elected by cncl</td>
<td></td>
</tr>
<tr>
<td>Seat F:</td>
<td>Kristin Carpenter</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seat G:</td>
<td>Ken Jones</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a></td>
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</tbody>
</table>

## Cordova School District School Board of Education - Elected

<table>
<thead>
<tr>
<th>length of term</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Barb Jewell, president</td>
<td>Mar 1, 2022, Mar 5, 2019, Mar 1, 2016, Mar 5, 2013</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Henk Kruithof</td>
<td>March 2, 2021</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:hkruihof@cordovasd.org">hkruihof@cordovasd.org</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Terri Stavig</td>
<td>March 1, 2022</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:tstavig@cordovasd.org">tstavig@cordovasd.org</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td><a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>David Glasen</td>
<td>March 7, 2023</td>
</tr>
</tbody>
</table>

- seat up for re-election in Mar '24
- vacant
- board/commission chair
- seat up for re-appt in Nov '24

(updated 01-17-24)
# Hospital Services - Board of Directors - Elected

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Name</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Diane Ujioka</td>
<td>December 19, 2023</td>
<td>March-24</td>
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<tr>
<td></td>
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<td><a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Ann Linville</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td></td>
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<td><a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Chris Iannazzone</td>
<td>March 7, 2023</td>
<td>March-25</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a></td>
<td>elected by board</td>
</tr>
<tr>
<td>3 years</td>
<td>Liz Senear</td>
<td>March 2, 2021</td>
<td>March-24</td>
</tr>
<tr>
<td></td>
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<td><a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Kelsey Appleton Hayden, Chair</td>
<td>March 7, 2023</td>
<td>March-26</td>
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<tr>
<td></td>
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<td><a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a></td>
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# Library Board - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Name</th>
<th>Date Appointed</th>
<th>Term Expires</th>
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</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Mary Anne Bishop, Chair</td>
<td>Nov '06, '10, '13, '16, '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>3 years</td>
<td>Debra Adams</td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>3 years</td>
<td>Sherman Powell</td>
<td>June '18, Feb '20, Jan '23</td>
<td>November-25</td>
</tr>
<tr>
<td>3 years</td>
<td>Mark Donachy</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>3 years</td>
<td>Krysta Williams</td>
<td>Feb '18, Dec '20, Dec '23</td>
<td>November-26</td>
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</table>

# Planning Commission - Appointed

<table>
<thead>
<tr>
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<th>Name</th>
<th>Date Appointed</th>
<th>Term Expires</th>
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<tbody>
<tr>
<td>3 years</td>
<td>Kris Ranney</td>
<td>Dec '22</td>
<td>November-25</td>
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<tr>
<td>3 years</td>
<td>Mark Hall, Vice Chair</td>
<td>Nov '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>3 years</td>
<td>Sarah Trumblee</td>
<td>Dec '20, Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>3 years</td>
<td>Tania Harrison, Chair</td>
<td>Mar '22</td>
<td>November-24</td>
</tr>
<tr>
<td>3 years</td>
<td>Gail Foode</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>3 years</td>
<td>Chris Bolin</td>
<td>Sep '17, Nov '18</td>
<td>November-24</td>
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<td></td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>3 years</td>
<td>Sean Den Adel</td>
<td>Dec '23</td>
<td>November-26</td>
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*seat up for re-election in Mar '24*
*board/commission chair*
*vacant*
*seat up for re-appt in Nov '24*

(updated 1-17-24)
<table>
<thead>
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<th>Harbor Commission - Appointed</th>
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<th>Parks and Recreation Commission - Appointed</th>
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<th>Historic Preservation Commission - Appointed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>length of term</strong></td>
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<tr>
<td>3 years</td>
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<td>3 years</td>
</tr>
</tbody>
</table>

*seat up for re-election in Mar ’24*
*seat up for re-appt in Nov ’24*

*board/commission chair*

*vacant*