Regular City Council Meeting
December 20, 2023 @ 7:00pm
Cordova Center Community Rooms

A. Call to order

B. Invocation, pledge of allegiance
I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call
Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, Anne Schaefer, Kristin Carpenter, and Ken Jones

D. Approval of Regular Agenda.................................................................(voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications
- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor’s ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors
1. Guest Speaker
2. Audience comments regarding agenda items..............................................(3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Hospital Board, School Board, etal)
4. Student Council Report - none

G. Approval of Consent Calendar
5. Council concurrence of Mayor’s appointments to fill vacancies on.............................(page 1)
   City Boards and Commissions – HPC, Library Board
6. Resolution 12-23-37.................................................................................(page 6)
   A resolution of the Council of the City of Cordova, Alaska, acknowledging the November 2023 surplus of a City vehicle and the sale result

8. Minutes:
   a. 10-25-23 Regular City Council Meeting Minutes............................................(page 9)
   b. 11-08-23 Special City Council Meeting Minutes.............................................(page 13)
   c. 11-29-23 Council Public Hearing Minutes.....................................................(page 15)
   d. 11-29-23 Special City Council Meeting Minutes.............................................(page 16)

H. Approval of Minutes – in consent calendar
I. Consideration of Bids/Proposals/Contracts – none

J. Reports of Officers
9. Mayor’s Report...............................................................................................(page 18)
10. City Manager’s Report
11. City Clerk’s Report – notice of voter registration, offices to be filled......................(page 19)
   how to declare candidacy for March 5, 2024 Regular City Election
Executive Sessions per Cordova Municipal Code 3.14.030

- subjects which may be considered are: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.

- subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question
- action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations

If you have a disability that makes it difficult to attend city-sponsored functions, you may contact 907-424-6200 for assistance.

Full City Council agendas and packets available online at www.cityofcordova.net

Regular Meetings of the Cordova City Council are live streamed on the City’s YouTube or are available there for viewing or audio-only by the next business day.
AGENDA ITEM 5
City Council Meeting Date: 12/20/23
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 12/12/23
ITEM: Concurrence of Mayor’s appointments to Historic Preservation Commission and Library Board

NEXT STEP: Approval of Consent Calendar is approval of Motion to concur

I. REQUEST OR ISSUE: The Historic Preservation Commission and the Library Board each have vacancies.

II. RECOMMENDED ACTION: City Council should concur with the appointment suggestion made by Mayor Allison and approve the consent calendar by roll call vote which accomplishes the approval of a motion to concur. Suggested motion is to move to concur with Mayor Allison’s appointment of Christy Mog, Ashley Bivin and Jim Casement to the Historic Preservation Commission and Mark Donachy to the Library Board for terms through November 2026.

III. BACKGROUND INFORMATION: The City Clerk advertised all board and commission vacancies for approximately 6 weeks at the end of 2023. Historic Preservation Commission and Library Board still had vacancies after some appointments were made at the December 6 City Council Meeting. These applications have since been received and it will be helpful if all seats on all City Boards and Commissions were filled heading into the new year.

IV. SUMMARY AND ALTERNATIVES: City Council members may concur with the Mayor’s appointment or take alternative action. Any alternative action would require pulling this item from the consent calendar.
# City Board or Commission Membership Application

## Personal Information

<table>
<thead>
<tr>
<th>Name: Christy Mog</th>
<th>Date: 12/7/2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident of Cordova?</td>
<td>Yes</td>
</tr>
<tr>
<td>How Long?</td>
<td>Two Years</td>
</tr>
<tr>
<td>Name of Partner (optional):</td>
<td></td>
</tr>
<tr>
<td>Employer: US Forest Service</td>
<td>Job Title: District Archaeologist</td>
</tr>
</tbody>
</table>

## Contact Information

| Residence Address: 913 LeFevre, Cordova, AK 99574 |
| Mailing Address: PO Box 2289, Cordova, AK 99574 |
| Cell Phone: 620-433-2051 | Email Address: christymmog@gmail.com |

May we include your contact information on our webpage/in published meeting packets: Yes No Yes, but not all

If you answered “yes, but not all” above, please specify what we CAN include on webpage/in meeting packets:

## Affiliations

Current membership in organizations:


Past memberships in organizations:

Society for American Archaeology

City Board(s) or Commission(s) in which you are interested:

Cordova Historic Preservation Commission

Why do you want to be involved with this Board or Commission?

With my profession expertise in archaeology, I believe I can provide a good service to Cordova, the people, and the area's history. I am also interested in engaging and collaborating with other community members and helping display and preserve Cordova's unique historical character.

What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission?

I have over 10 years of professional work experience as a archaeologist, I have a BS in Anthropology from Kansas State University and a MA in Applied Archaeology from Northern Arizona University, and I have written several professional articles covering a variety of archaeological subjects. I am an expert in various archaeology subject matter.

Applications can be dropped off at City Hall or emailed to:

cityclerk@cityofcordova.net
Hello, Susan,

This email is to confirm that Ashley Biven will be the Cordova Historical Society's representative on the Historic Preservation Commission as decided at our most recent Board.

Sincerely,

Barclay Kopchak
President, Cordova Historical Society
# City Board or Commission
## Membership Application

### Personal Information

Name: James Casement  
Date: 12/13/23  
Resident of Cordova? Yes ☒ No  
How Long? 45 years

Name of Partner (optional):  
Employer: Retired  
Job Title:  

### Contact Information

Residence Address: Lot 4A Saddle Pt Road  
Mailing Address: PO Box 2352 Cordova, AK 99574  
Cell Phone:  
Email Address: Jamescasement@acm.com

May we include your contact information on our webpage/in published meeting packets: Yes ☒ No ☐ Yes, but not all

If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:

### Affiliations

Current membership in organizations: Pioneers of Alaska Cordova Historical Society  
National Strength and Conditioning Association

Past memberships in organizations:

### City Board(s) or Commission(s) in which you are interested:

Historic Preservation Commission

### Why do you want to be involved with this Board or Commission?

Interest in local History  Have served on this board for years and currently serving on this board

### What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission?

Previous experience serving on this board

Applications can be dropped off at City Hall or emailed to:  
cityclerk@cityofcordova.net  

Board/Commission:  
Application Revised: 10/2019
**City Board or Commission Members Application**

### Personal Information

<table>
<thead>
<tr>
<th>Name:</th>
<th>Mark (Jack) Donachy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td>Dec, 11, 2023</td>
</tr>
<tr>
<td>Resident of Cordova?</td>
<td>Yes ☑ No ☐</td>
</tr>
<tr>
<td>Name of Partner (optional):</td>
<td>Barbara Donachy</td>
</tr>
<tr>
<td>Employer:</td>
<td>Self</td>
</tr>
<tr>
<td>Job Title:</td>
<td>Writer &amp; Photographer</td>
</tr>
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</table>

### Contact Information

<table>
<thead>
<tr>
<th>Residence Address:</th>
<th>1652 Lake Ave.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
<td>PO Box 1652</td>
</tr>
<tr>
<td>Cell Phone:</td>
<td>907 429 3499</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:SOUTHJETTY@HOTMAIL.COM">SOUTHJETTY@HOTMAIL.COM</a></td>
</tr>
</tbody>
</table>

May we include your contact information on our webpage/in published meeting packets: ☑ Yes ☐ No ☐ Yes, but not all

If you answered “yes, but not all” above, please specify what we CAN include on webpage/in meeting packets:

### Affiliations

- **Current membership in organizations:**
  - Cordova Historical Society
  - Alaska Society of Outdoor and Nature Photographers
  - Trout Unlimited
  - Audubon

- **Past memberships in organizations:**

### City Board(s) or Commission(s) in which you are interested:

### Why do you want to be involved with this Board or Commission?

- Community involvement
- Civic contribution
- Expand network

### What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission?

- Excellent communication skills
- Thoreauian belief in the value of libraries
- President of Astoria School Dist. Education Association + lots of Ed.-related committee experience

Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net

Board/Commission Application Revised: 10/2019
AGENDA ITEM 6
City Council Meeting Date: 12/20/23
CITY COUNCIL COMMUNICATION FORM

FROM: Duncan Chisholm, Director Parks & Recreation
DATE: 12/11/2023
ITEM: Disposal of Surplus City Vehicle
NEXT STEP: Roll call vote approval of the consent calendar

I. REQUEST OR ISSUE: Approval of Resolution 12-23-37 acknowledging the Disposal of a surplus City owned vehicle.

II. RECOMMENDED ACTION / NEXT STEP: Approval of Resolution Suggested motion: I move to approve Resolution 12-23-37 a resolution of the Council of the City of Cordova, Alaska acknowledging the November 2023 surplus of a City vehicle and the sale result.

III. FISCAL IMPACTS: Revenue generated November 2023: $2,800; Proceeds from the sale of surplus property shall be returned to the appropriate fund.

IV. BACKGROUND INFORMATION: Staff has recently completed a process as prescribed in 5.14.020 for a number of items which have been deemed by City staff as being no longer needed or usable. All the listed property in the surplus sale was obsolete, broken, unreliable, or excessively costly to continue to operate.
CITY OF CORDOVA, ALASKA
RESOLUTION 12-23-37

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
ACKNOWLEDGING THE NOVEMBER 2023 SURPLUS OF A CITY VEHICLE AND
THE SALE RESULT

WHEREAS, one surplus Vehicle Sale was conducted in accordance with the City of Cordova
City Code Chapter 5.14; and

WHEREAS, the November 2023 Surplus Vehicle Sale was posted on the City of Cordova
website and in a number of locations around the City; and

WHEREAS, there was 1 item included on the November 2023 list and sealed bids were due
by 5:00 p.m. on Wednesday November 15, 2023 at the Parks and Recreation Department Office; and

WHEREAS, there were 3 bidders who submitted a total of 3 bids on the item available for
sale; and

WHEREAS, the Interim City Manager shall reevaluate the value of those items not bid upon
and if found to meet the criteria of Cordova City Code 5.14.070, the Interim City Manager may
authorize the disposal of items through non-competitive methods.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Cordova, Alaska,
hereby acknowledges the surplus vehicle bid results attached as Attachment A for the November 2023
Surplus Vehicle Sale.

PASSED AND APPROVED THIS 20th DAY OF DECEMBER 2023

____________________________________
David Allison, Mayor

ATTEST:

____________________________________
Tina Hammer, Deputy City Clerk
<table>
<thead>
<tr>
<th>Item #</th>
<th>Brief Description and Minimum Bid Amount</th>
<th>Bidder Name</th>
<th>Amount $</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1993 Chevrolet Astro Van 4WD. 4.3L V6.</td>
<td>Jeremy Stoltzfus</td>
<td>$1,475.90</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bailey Higgins</td>
<td>$2,800.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Thomas Marsh</td>
<td>$1,280.00</td>
</tr>
</tbody>
</table>
A. Call to order – **Acting Vice Mayor Tom Bailer** called the Regular City Council Meeting to order at 7:00 pm on October 25, 2023, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Acting Vice Mayor Bailer** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were Council members **Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney**, and **Ken Jones. Mayor David Allison** and Council members **Anne Schaefer** and **Kristin Carpenter** were absent. Also present were Public Works Director **Samantha Greenwood** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda
Council member **Sherman** explained to citizens that **Samantha Greenwood** was sitting in the City Manager’s chair tonight due to an illness and later in the meeting Council would be appointing **Greenwood** as Acting City Manager.
Hearing no objection to approval of the regular agenda, **Acting Vice Mayor Bailer** declared it approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors
1. Guest speakers - none
2. Audience comments regarding agenda items
**Osa Schultz** of 109 W Council spoke in support of the Chamber of Commerce – referencing the quarterly report in the packet under item 13. The chamber is requesting increased City funding in the FY24 budget.
3. Chairpersons and Representatives of Boards and Commissions
**CCMC CEO, Dr. Hannah Sanders** reported: 1) the hospital continues to operate on thin but positive margins; 2) they have begun collecting copays and coinsurance up front; 3) the hospital has Covid vaccines, flu shots available as well as RSV vaccines; 4) CT scanner has been out of service more than it has been working this year, they may be coming to Council with a request to help fund a replacement.
**School Board President Barb Jewell** appreciated Council’s deep dive into taxes and the revenue stream. She reported: 1) the school board met and had an annual self-evaluation and goal-setting session – some goals: 100% reading by 3rd grade by 2026, focus on engaging families and the community, they are focused on student and staff mental health, roadmap for addressing the need for a new high school building; 2) she is glad to see a student council report in the packet – one of the seven that attended the state student council event was named top delegate, super proud, also we had an outstanding showing at the State Cross Country Meet.
**a.** Highlights from the September 2023 PWSRCAC Board of Directors Meeting submitted by City of Cordova representative, **David Janka**
**b.** Planning and Zoning Commission Resolution 23-03 recommending a CIP List to the City Council – approved 10-10-23
4. Student Council Report – a written report was in the packet.

G. Approval of Consent Calendar
5. Minutes:
   a. 10-04-23 City Council Regular Meeting Minutes
6. Resolution 10-23-31 A resolution of the Council of the City of Cordova, Alaska supporting full funding ($7,644,677) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2024 State Capital Budget


8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Tom Bailer and unexcused absence of Council member Anne Schaefer from the October 4, 2023 Regular Meeting

Vote on the Consent Calendar: 5 yeas, 0 nays, 2 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-absent; Carpenter-absent; and Jones-yes. Consent Calendar was approved.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids/Proposals/Contracts

9. Council direction to Manager to Negotiate a Contract with Corvus Design Inc for Phase 1 of Parks and Recreation Master Planning Services

M/Sherman S/Ranney to direct the City Manager to negotiate a contract with Corvus Design, Inc. for Phase 1 of the Parks & Recreation Master Plan.

Sherman said she is in favor of this, we had discussed during Capital Projects discussion earlier in the year, she has heard of this company, they have lots of recreation experience. Ranney said she is in favor, thinks that a master plan is desperately needed for the Parks and Recreation Department. Kinsman said he will support this, it is a nice thing, there are other important services the City supplies that maybe are more important for us to spend money on and have master plans about. Bailer said there are needs and wants – these studies always come back with that the community wants parks, wants recreation – he wants an outcome that comes back with, how are we going to afford it. Jones said he will support this. Sherman said things like Master Plans are what you need to go to the granting agencies with – to ask for the money to make things happen.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

J. Reports of Officers

10. Mayor’s Report – Mayor Allison was not in attendance and left no report.

11. Acting City Manager’s Report – Greenwood said she has been learning a lot about budget. She will try to schedule work sessions in similar fashion that has been done in the past. She said we will start with a revenue talk at a work session, we will schedule these at pending agenda. Most important we are in a waiting game to see what happens with the CBA, the union has to vote on it, then our expenses will be more solid. Collin Bronson gave an update on the South Harbor Project.


13. Staff Quarterly Reports:
   a. CVFD, 3Q 2023, Robert Mattson CVFD Fire Chief
   b. Cordova Historical Museum 3Q, Museum Director, Ashley Bivin
   c. Cordova Chamber of Commerce 3Q, Executive Director, Cathy Renfeldt
   d. Parks & Rec Department 3Q, Parks & Rec Director, Duncan Chisholm
   e. Cordova Center 3Q, Cordova Center Coordinator Megan Anderson
   f. Information Technology 3Q, IT Manager, Jason Ellingson

K. Correspondence

14. 09-28-23 Letter from State Assessor-2023 Cordova Full Value Determination

15. 10-05--10-09-23 Council correspondence from Camtu’s AK Wild Seafoods including follow-up emails

16. 10-09-23 Public and Agency Notice for Aquatic Farmsite Lease amendment for Sean Den Adel dba Noble Ocean Farms, LLC, ADL 233612

17. 10-10-23 Agency Notice for Aquatic Farmsite Lease amendment for Amber Morris dba Wild Blue Mariculture, ADL 233817
L. Ordinances and Resolutions - none
M. Unfinished Business – none

N. New & Miscellaneous Business
20. Council action on disposal for a Portion of Lot 1, Block 7A Tidewater Development Park
M/Sherman S/Kinsman to approve the disposal of a portion of Lot 1 Block 7A Tidewater Development Park as outlined in Cordova Municipal Code 5.22.060 B by requesting sealed proposals to lease the property.

Sherman said she is not criticizing this business by any means she just thinks there might be other interest in this lost, she thinks it is better to put this out to the public. Kinsman agrees with that – these food trucks are temporary there will be a building there someday. Ranney said she was concerned with the winter months and frozen water. Bailer just thinks that tying up that lot is not wise.

M/Jones S/Ranney to amend the motion to option 1 instead. Negotiate an agreement with the Jump to lease the property.

Jones said he thinks we should support the original proposer who came with the letter of interest. Ranney said she agrees, this is for a portion of that lot, there could still be others using other portions. Bailer said the reason we go out to the public is because in the past we sold directly to people who were in the know and had relationships with people and it wasn’t fair.

Vote on the amendment: 2 yeas (Jones, Ranney), 3 nays (Sherman, Kinsman, Bailer), 2 absent (Schaefer, Carpenter). Motion to amend failed.

Acting Vice Mayor Bailer said we now have the original motion back before us. There was further Council discussion. Planner Johnson asked how Council would like to see the RFP – do they intend to seek out someone who wants to develop the entire lot, or do we want to limit it to seasonal uses like what has been occurring on that lot. The will of the body was the full lot.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

21. Council appointment of Samantha Greenwood as Acting City Manager
M/Sherman S/Ranney to appoint Samantha Greenwood as Acting City Manager until Helen Howarth can return to work.

Sherman said Sam does everything else, she can do this. Kinsman said he will support if Greenwood wants to do the job. Greenwood said she does want to do the job. Bailer asked if she would need help to accomplish the budget, because you certainly already have your hands full. He just wants Council to go into this with eyes wide open, it may cost more money in consultants.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

22. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists
Budget Work Session was scheduled for Nov. 1 at 5pm to discuss revenues, tax cap, sales tax – Council asked for more information from the Chamber of Commerce (would like them as a guest speaker Nov. 1).

O. Audience Participation - none

P. Council Comments
Ranney appreciated Kevin Johnson’s input. She is excited to see a list of acronyms from Collin Bronson on all the permitting entities and agencies with the South Harbor Project. She asked if we could try to save the gazebo whenever we put the PWSSC building out for RFP (for demo), she looked at it recently and thought it was in pretty good shape.

Kinsman good conversations tonight – always informative for him. He thanked Stephanie of the Jump. He looks forward to working on the budget.

Bailer thanked staff for being available tonight – he said it is very important to have your input.
Q. Executive Session – not needed
23. Recommendations from City Manager regarding Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government – this executive session was not needed.

R. Adjournment
Hearing no objection Acting Vice Mayor Bailer adjourned the meeting at 8:52 pm.

Approved: December 20, 2023

Attest: ________________________________
Susan Bourgeois, City Clerk
A. Call to order - Mayor Allison called the Special Council Meeting to order at 6:00 pm on November 8, 2023 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were Mayor Allison and Council members Tom Bailer, Cathy Sherman, Wendy Ranney and Anne Schaefer. Council members Kasey Kinsman, Kristin Carpenter and Ken Jones were absent. Also present were Acting City Manager Samantha Greenwood, Human Resources Director Sheryl Glasen and Deputy Clerk Tina Hammer. Present via teleconference was City Attorney William Earnhart.

C. Approval of agenda - M/Bailer S/Schaefer to approve the agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Kinsman, Carpenter and Jones). Motion was approved.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items: Chris Bolin of 607 Birch Street, IBEW steward and negotiation team member spoke to agenda item’s memo regarding the Collective Bargaining Agreement by and between the City of Cordova and IBEW local union #1547. He wanted to make a clarification on the Anchorage CPIU listed in the memo that it should be 8.1 which is on the Alaska Department of Labor’s website. He also stated he was in support of the agreement.

F. Report of Officers

2. Acting City Manager’s Report - Acting City Manager Sam Greenwood reported that City Manager Helen Howarth will be out until at least November 20th; we should receive an update at that time.

G. New Business

3. Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

M/Bailer S/Sherman to approve Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

Council opted to go into the executive session before approval of the Resolution.

J. Executive Session

4. Recommendations from Acting City Manager regarding Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.

M/Bailer S/Schaefer to enter executive session to discuss Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Kinsman, Carpenter and Jones). Motion was approved.

Mayor Allison stated that Acting City Manager Samantha Greenwood, Human Resources Director Sheryl Glasen, Deputy Clerk Tina Hammer and City Attorney William Earnhart were invited to enter executive session.

Council entered the executive session at 6:06 pm and was back in open session at 6:25 pm.

Mayor Allison said council discussed the proposed collective bargaining agreement with the City Attorney. No decisions were made in the executive session. Agenda item 3 was now back before the Council.
3. Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

_M/Bailer S/Sherman_ to approve Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

Vote on the motion: 4 yeas, 0 nays, 3 absent. Sherman-yes; Schaefer-yes; Kinsman- absent; Carpenter- absent; Bailer-yes; Ranney-yes; and Jones-absent. Motion was approved.

H. Audience participation

_Chris Bolin_ of 607 Birch Street, IBEW steward and negotiation team member. He thanked everybody for their time. He stated that as a shop steward this was he’s fifth negotiation and they are never easy. He appreciates the negotiation team’s work, especially _Sheryl, Will_ and _Helen._

I. Council comments

_Bailer_ thanked the negotiating team for doing a great job.

_Schaefer_ and _Ranney_ echoed those thanks.

_Sherman_ stated it is a hard job; having sat at those tables a few times. She is glad we got to this point and hopes we can move forward as one big happy family working group. She thanked _Sam, Sheryl_ and _Tina_ for stepping up to the table this week as there were a lot of absences. We have competent people, and she hopes that relieves _Helen_ so she can spend some time getting well.

_Mayor Allison_ added that he appreciates the staff negotiating team and _Will’s_ work. To the Union employees, he appreciates their efforts too. Now the hard work for council begins to find the money to cover the agreement.

K. Adjournment

_M/Bailer S/Schaefer_ to adjourn.

Hearing no objection, _Mayor Allison_ adjourned the meeting at 6:30 pm.

Approved: December 20, 2023

Attest: __________________________________________

Susan Bourgeois, CMC, City Clerk
A. Call to order

_Mayor David Allison_ called the Council public hearing to order at 7:00 pm on November 29, 2023, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were _Mayor David Allison_ and Council members _Kasey Kinsman, Wendy Ranney_, and _Anne Schaefer_. Council members _Tom Bailer, Cathy Sherman_, and _Ken Jones_ were present via zoom videoconference. Council member _Kristin Carpenter_ was absent. Also present were Acting City Manager _Sam Greenwood_ and City Clerk _Susan Bourgeois_.

C. Public hearing

1. Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova’s sales tax

2. Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from $3,000 to $5,000

_Mayor Allison_ opened the hearing for public testimony on the ordinances.

_Ezekiel Brown_ of Saddle Point Drive had two points to make: 1) he opined that City sales tax has a disproportionate effect on renters, essentially double taxing them because they must cover property tax and additionally sales tax on top of that; long term rentals should be exempt from sales tax. He also said it makes no sense to him that a 4-bedroom home pays the same City utility rates as a 1-bedroom apartment. 2) he does not think all City departments can be fully funded and does not think we can afford another police officer, he said maybe in the winter months we can adjust the schedule; he is in favor of funding the EMT’s.

_Barb Jewell_ mile 2.2 Whitshed Rd, agreed with the previous speaker about double taxation when sales tax is collected on rents – we already have a severe housing shortage. She is sad to see the sales tax rate go up to 7% in a community where people are already struggling. She would have preferred to see the cap go to $10,000 rather than $5,000. She also strongly supports hiring another officer and the need 24-hour coverage by the police department in our community.

_Simone Nolan_ of 303 First Street wondered how increased taxes and increased City budgets are even sustainable. She worried for the children; the next generation.

D. Adjournment

Hearing no objection _Mayor Allison_ adjourned the public hearing at 7:14 pm.

Approved: December 20, 2023

Attest: _______________________________________

Susan Bourgeois, CMC, City Clerk
A. Call to order - Mayor Allison called the Special Council Meeting to order at 7:15 pm on November 29, 2023 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were Mayor David Allison and Council members Kasey Kinsman, Wendy Ranney, and Anne Schaefer. Council members Tom Bailer, Cathy Sherman, and Ken Jones were present via zoom videoconference. Council member Kristin Carpenter was absent. Also present were Acting City Manager Sam Greenwood and City Clerk Susan Bourgeois.

C. Approval of agenda
Hearing no objection, Mayor Allison declared the agenda approved as submitted.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors
1. Audience Comments regarding agenda items:
   Barb Jewell mile 2.2 Whitshed Rd, encouraged Council to put the cap in Ordinance 1212 at $10,000 and in reference to Ordinance 1210 she thought a seasonal sales tax increase would be better than 7% all year. She appreciates the work Ms. Greenwood has done already and she appreciates that City Council is ensuring the City has an Interim Manager.
   Ezekiel Brown of Saddle Point Drive echoed the previous speaker’s opinion that a seasonal sales tax would be better, but he would not agree about the cap being raised to $10,000. He also spoke in support of the extra funding for the EMTs; a very valuable service for the community.

F. New Business
3. Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova’s sales tax
   M/Schaefer S/Sherman to adopt Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova’s sales tax
   Schaefer said she hears the comments about a seasonal sales tax and it did not just come down to the businesses saying it would be difficult to implement at their cash registers, more that if there was a service and it was scheduled in June for work in October, which rate do you charge, etc. She said even outside of business owners, most people she talked to were more in support of the flat rate. Schaefer also said she would be interested in exploring an exemption for long-term rentals when we finish the clean-up of Title 5. Sherman said she is looking forward to finishing reviewing all of Title 5. She is in favor of this ordinance. She is travelling outside right now and paid over 20% in sales tax in a community. Bailer said he is in favor and as far as long term rentals, what an owner of a rental is really saying is it will cut into his profits; it will be their choice as to whether or not they raise rents or keep them the same and just make a little less. Kinsman wondered if we could explore different sales tax rates for goods and services and maybe less for food. He also would like to explore a sales tax break for local year-round residents, if that is possible. He said as it is he will support this. Jones had no comment. Ranney said she supports the 7% sales tax.
   Vote on the motion: 6 yeas, 0 nays, 1 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-yes; Carpenter-absent; and Jones-yes. Motion was approved.

4. Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from $3,000 to $5,000
   M/Ranney S/Kinsman to adopt Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from $3,000 to $5,000
Ranney said she supports the increase to $5,000 – she would not support $10,000, that would price out some businesses. Kinsman agrees and looks forward to the continued exemption discussion to clarify what does and does not qualify and to look into the enforcement of this exemption as well. Jones said he does not support this; he thinks it should stay at $3,000. Bailer and Sherman expressed support.

Vote on the motion: 5 yeas, 1 nay, 1 absent. Sherman-yes; Ranney-yes; Bailer-yes; Jones-no; Schaefer-yes; Kinsman-yes; and Carpenter-absent. Motion was approved.

5. Resolution 11-23-33 A resolution of the Council of the City of Cordova, Alaska authorizing KeyBank National Association as custodian of investment accounts for the City of Cordova

M/Schaefer S/Kinsman to approve Resolution 11-23-33 A resolution of the Council of the City of Cordova, Alaska authorizing KeyBank National Association as custodian of investment accounts for the City of Cordova

Schaefer said we approved APCM as our new firm to manage City investments and this is the next step, giving them permission. Kinsman is in support and hoped they would come address us soon. Greenwood said she is in touch and hopes they will present to Council before the end of the year – we will solidify a date in the next couple of weeks. Bailer said he is delighted to see this moving forward – and he said whatever works for timing for staff and for them, a short meeting with them, we can hear their philosophy, that would be helpful. Sherman said she supports this, long time coming, and she is glad we are making headway.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Motion was approved.

6. Council Approval of Contract with Samantha Greenwood as Interim City Manager

M/Schaefer S/Ranney to approve the contract with an annualized salary of $145,000 with Samantha Greenwood for services as Interim City Manager for the community of Cordova, Alaska.

Schaefer said she is in support; she appreciates Sam stepping up and filling this important role for us. Ranney also supports and thanks Sam for doing this hard work on top of her already hard work. Kinsman said he is grateful she is doing this at a really difficult time of year, we are right in the thick of it, extra thank you for that.

Bailer said he appreciates the work Sam is doing, he thanked her for stepping in. Sherman said she is happy to see us compensating Sam appropriately and it is not an easy job – she thanked Sam for taking it on.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-yes; Carpenter-absent; and Jones-yes. Motion was approved.

G. Audience participation - none

H. Council comments

Ranney thanked staff for the work on the budget, for taking Council’s suggestions and she appreciates audience participation.

Bailer thanked staff – he has heard the comment, wish there was another way – he said we looked at lots of options, no one likes to raise taxes. He said until the public comes in and starts naming things to cut, there is no way we are going to reduce this budget much more.

Sherman thanked everyone for good conversation tonight – budget work sessions have been informative. We really did look hard at expenses and revenue and tried to be as fair as we could. Kudos to Sam and Susan and all staff involved in putting this all together.

Kinsman said this was quite an accomplishment for us to come up with a balanced budget – he appreciates all of our work; he has learned a lot. He thanked staff for coming back with the information when we’ve asked questions.

Schaefer appreciates the hard work of Sam and staff and was glad to hear public comment tonight.

I. Executive Session – none needed

J. Adjournment

Hearing no objection, Mayor Allison adjourned the meeting at 7:40 pm.

Approved: December 20, 2023

Attest: ________________________________

Susan Bourgeois, CMC, City Clerk
MAYORS REPORT 12-20-23

The first week of December, Wendy and I attended the AML conference in Anchorage, including the Newly Elected and the Conference of Mayors. I think we both learned some new ideas, maybe some new tricks, and lots of positive networking.

One thing I came away with is the need to study State statute in detail. As a “Home Rule” city, we pretty much make all of our own rules that aren’t specifically prohibited in state statute. I believe that we may be missing opportunity of capturing additional revenues due to not specifically allowing for some things in our own code. At any rate, much to study and progress looks closer than ever.

I have placed an item on our agenda for tonight to set or confirm a Policy for disposal of the old floats, Council is responsible for setting Policy and I would certainly put this in the policy category. I believe that Council has been allowing staff to waiver into some of the Policy setting areas and with great staff that is fine at times, but that may not always be the case, and it is a primary responsibility of Council.

I trust that the budget and preliminary fee schedule will be approved tonight. Thank you to Staff for their efforts on the budget and throughout the year. Thank you to Council for your volunteer efforts at guiding our community forward. Thank you families for your sacrifices of our time and energies.

May you all have a very Blessed Christmas and May the new year bring us all joy and prosperity.
You may register online at elections.alaska.gov or voter registration applications may be obtained at City Hall.

Voter Registration
To be qualified to vote in a Regular or Special City Election, a voter must be:
A. Qualified to vote in State Elections and registered to vote in State Elections at a residence address within the City limits of Cordova at least thirty days immediately preceding the City Election (by Sunday February 4, 2024);
B. A resident of the City for thirty days immediately preceding the City Election (by Sunday February 4, 2024); and
C. Not disqualified under Article V of the Alaska Constitution.

To Elect:
**Seat D** * One (1) City Council Member * for One (1) Regular, Three (3) Year Term
**Seat E** * One (1) City Council Member * for One (1) Regular, Three (3) Year Term

To Elect:
Two (2) **School Board Members** * for Two (2) Regular, Three (3) Year Terms

To Elect:
Two (2) **Hospital Services Board Members** * for Two (2) Regular, Three (3) Year Terms

To Declare Candidacy: Any qualified voter who meets the residency and age requirements of the elective office must file, not earlier than the date of first posting of this notice (Tuesday December 19, 2023) and at least by 30 days before the election (by Monday February 5, 2024), with the city clerk, a sworn declaration of candidacy using the declaration of candidacy form that applies to the office for which he or she is a candidate in order for the voter’s name to appear on the ballot as a candidate for that elective office.

Residency requirements: Mayor, City Council, and School Board: One year immediately preceding the election. Hospital Services Board: One year immediately preceding the election and able to meet the requirements in Cordova Municipal Code 15.20.010.
Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk’s office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk’s office.

What gets published in Council packets as Correspondence?

• Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
• Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
• Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
• Only correspondence received by the Clerk’s Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

• Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
• Letters, emails, cards, or other written or electronic mail that have been sent anonymously
• Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual’s or an entity’s constitutional rights.

More information about items not subject to publication:

• Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
• The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
• A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

• Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk’s office. Correspondence should be clearly addressed to “Cordova City Council.” Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.
A memo from Susan Bourgeois, CMC, City Clerk

DATE: December 13, 2023

TO: Mayor and City Council, public

SUBJECT: Agency and Public review period for preliminary decision regarding Aquatic Farmsite leases near Cordova

Steps in this process:
1. A business or citizen requests a lease from State of Alaska Department of Natural Resources, specifically, Division of Mining Land and Water.
2. Agencies are made aware of the full project scope and a 20-day agency review period begins
3. The Division makes a preliminary ruling on the request and then a 30-day agency and public review period ensues.

The City Clerk receives notice first when the agency review period opens – the full project application is put into a council packet for Council review and Council can direct staff to comment. (we did not receive the agency review email about this lease)

After the Division of Mining, Land and Water makes a preliminary decision on the lease request, the Clerk receives notice again and puts the one-page public notice into a Council packet under correspondence. The one-page notice has a link to the website where the text of the preliminary decision can be read as well as the full project packet can be reviewed. This one-page public notice also gives the public direction and timelines for making comments.

This aquatic farmsite lease is in correspondence for tonight’s meeting because the 30-day agency and public comment period is open – deadline for comments January 12, 2024.

DNR has a website explaining this process:
https://dnr.alaska.gov/mlw/aquatic/application/
State of Alaska  
Department of Natural Resources  
Division of Mining, Land & Water  
Southcentral Regional Land Office  
550 W. 7th Ave., Suite 900C  
Anchorage, AK 99501-3577  

ADL 234198  
Aquatic Farmsite Lease  
Chugach Regional Resources Commission  
Latouche Passage (USGS Quad Map Seward A-3)  

Public and Agency Notice  
Pursuant to AS 38.05.945  

Subject to AS 38.05.083, the Southcentral Regional Land Office (SCRO) has made a Preliminary Decision to offer a 10-year lease to Chugach Regional Resources Commission for 20.66 acres, more or less, of state-owned tide and submerged lands for the operation of an aquatic farmsite for installation of a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of six species of kelp: sugar kelp (Saccharina latissima), bull kelp (Nereocystis luetkeana), ribbon kelp (Alaria marginata), giant kelp (Macrocystis pyrifera), dulse (Palmaria mollis), and three-ribbed kelp (Cymathere triplicate), located in Latouche Passage, near Seward, Alaska. The location of the project area is further described as being within the SE1/4 of Section 13, Township 2 South, Range 8 East, Seward Meridian, within Latouche Passage, approximately 66 nautical miles from Seward, Alaska.

The public and agencies are invited to review and comment on this proposed project. A copy of the decision can be found at https://aws.state.ak.us/OnlinePublicNotices/default.aspx or is available in hardcopy upon request. Questions concerning how to comment should be directed to Brent Reynolds at (907) 269-8567 or by e-mail at brent.reynolds@alaska.gov or by fax to (907) 269-8913. All comments must be received in writing at the above listed mailing address or e-mail on or before January 12, 2024. To be eligible to appeal DNR’s Final Decision, under AS 38.05.035(i)-(m), a person must have submitted written comments during this comment period.

The State of Alaska, Department of Natural Resources, complies with Title II of the American with Disabilities Act of 1990. Individuals with audio impairments that have questions concerning this PD may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

DNR reserves the right to waive technical defects in this publication.
Full text for Agenda Items 13, 15 & 16, Ordinance 1213, and Resolutions 12-23-34 and 12-23-35
Can be found in the 12-20-23 Public Hearing Packet

If you are looking at a hard copy of this packet, the public hearing packet is included right in front of this regular meeting packet.

If you are reading this packet on the City website, the 12-20-23 Public Hearing Packet is one line below this Regular Meeting Packet on the list of 2023 Agendas & Packets
### Agenda Item 14
**City Council Meeting Date: 12/20/23**
**City Council Communication Form**

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<th>Susan Bourgeois, CMC, City Clerk</th>
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<td>12/13/23</td>
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<td>ITEM:</td>
<td>Ordinance 1214</td>
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<td>ACTION:</td>
<td>Amending CMC 6.05.040 Business Licenses</td>
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I. **REQUEST OR ISSUE:** Ordinance 1214 removing the costs of business license from City Code and placing them in the fee schedule.

II. **RECOMMENDED ACTION:** adoption of Ordinance 1214

III. **FISCAL IMPACTS:** Finance department has suggested increases in business license fees which haven’t changed in 15+ years. Increases have been put in the fee schedule, but it was then realized they are also in code, this changes that so in the future they will be in the fee schedule instead.

IV. **BACKGROUND INFORMATION:** For uniformity we are trying to remove fees from the City Code and have them all more accessible in the fee schedule instead. Business licenses are billed for renewals in November so this ordinance will be effective timely for the 2025 renewals to be sent out. Any new businesses over the course of 2024 will pay the new fees after the effective date of this ordinance and the old fees before the effective date.

V. **SUMMARY AND ALTERNATIVES:** Council could vote to adopt the ordinance, amend the ordinance or defeat the ordinance.
CITY OF CORDOVA, ALASKA
ORDINANCE 1214

AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING CORDOVA MUNICIPAL CODE SECTION 6.05.040 BY REMOVING THE COST OF BUSINESS LICENSES FROM THE CITY CODE AND CLARIFYING THAT THOSE WILL NOW BE FOUND IN THE CITY FEE SCHEDULE

WHEREAS, the Council of the City of Cordova annually approves a resolution that sets all City fees, rates, and charges for the next fiscal year, often at the same time the Council is approving that same fiscal year’s operating budget; and

WHEREAS, it is important to be consistent in setting such fees, rates, and charges, and to make it clear to the public and City staff where those fees, rates, and charges, are located; and

WHEREAS, fees for City Business Licenses currently are in City Code and it would be prudent to remove them from the City Code and instead set them annually in the fee, rate, and charges setting resolution; and

WHEREAS, the definitions, requirements, application procedures and all other aspects of City Business Licensing will remain in the Cordova Municipal Code, but the actual dollar amount set for the purchase of business licenses will be removed and placed in the fee schedule;

NOW, THEREFORE, it is ordained as follows:

Section 1. Cordova Municipal Code Section 6.05.040 Application for business license; fees, is hereby amended to read as follows:

6.05.040 Application for business license; fees.
A. An application for a business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee required under subsection C of this section determined by Council resolution. The application shall include the following information, and any additional information that the finance director may reasonably require:
   1. The name of the applicant.
   2. The name under which the applicant will engage in business in the city.
   3. The applicant's mailing address, telephone number and email address.
   4. The street address and legal description of each location in the city where the applicant will engage in business.
   5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.
   6. A description of each line of business in which the applicant will engage in the city.
   7. Proof that the applicant has a current business license issued by the State of Alaska for each line of business in which the applicant will engage in the city.
B. An application for a special annual public event business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee required under subsection C of this section determined by Council resolution. The application shall include the...
following information, and any additional information that the finance director may reasonably require:

1. The name of the applicant.
2. The name under which the applicant will engage in business in the city.
3. The applicant's mailing address, telephone number and email address.
4. The name of the special annual public event at which the applicant will engage in business.
5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.

C. The fee for a business license is thirty-five dollars determined by Council resolution; provided, that the fee for a business license for each line of business in which an applicant engages in excess of one shall be twenty-five dollars determined by Council resolution. Fees are not prorated if the business license is issued after the calendar year commences. The fee for a special annual public event business license is twenty-five dollars determined by Council resolution.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1st reading: December 20, 2023
2nd reading and public hearing: 

PASSED AND APPROVED THIS ___ DAY OF ___________ 202_.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk
I. REQUEST OR ISSUE: To approve a sole source contract with RWC International, LTD. to purchase a 2025 International HV613 Roll On/Roll Off Hook Lift Truck.

5.12.150 - Sole source procurements.
A. The city may procure supplies, services, or construction without competition where the city manager determines in writing that one of the following circumstances applies:
   1. Supplies, services, or construction that reasonably meet the city's requirements are available from only one vendor;
   2. The supplies, services, or construction have a uniform price wherever purchased;
   3. The supplies, services, or construction may be purchased from or through another governmental unit at a price lower than that obtainable from private vendors;
   4. The price of the supplies, services, or construction is fixed by a regulatory authority; or
   5. The contract is for professional services that the council by resolution determines to procure without formal competition.

B. The award of any contract under this section shall be subject to prior council approval in accordance with Section 5.12.040.

This contract meets the requirements of 5.12.150(A)(1) above. Refuse staff have researched the possible replacement options for the Hook Truck and it was determined that no used trucks were available in Alaska, and those outside of the State were financially and logistically impractical to purchase. Only two quotes were received meeting the needed specifications when searching for a new
truck, both of which came from RWC International.

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion “to approve Resolution 12-23-36, a resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole-source contract with RWC International to purchase A 2025 International HV613 Roll On/Roll Off Hook Lift Truck for the Refuse Division.”

III. FISCAL IMPACTS: The city will collect $20,970.27 in interest instead of paying that interest in addition to the vehicle cost.

IV. BACKGROUND INFORMATION: The Refuse Division desperately needs to replace its 24-year-old Roll On / Roll Off Hook Truck. The gauges read 5,759 hours and 151,141 miles but both have not worked in the past 5 years so actual hours and mileage are much higher.

This is currently the only truck in Refuse’s fleet capable of hauling the 20 cubic yard roll-off boxes used to collect construction and demolition material, scrap metal, and glass at the Whitshed Transfer Station to the 17 Mile Landfill; as well as cardboard from the collection point on Harbor Loop Road and multiple canneries to the burn pile. The truck is also used to place rented 20 cubic yard containers around town at construction sites and large cleanup projects. In addition to its use hauling refuse material the truck is also used as a dump truck at the landfill to haul gravel to be used as daily cover material from the gravel pit to the two active landfill cells.

In 2022 the truck made 256 trips to the landfill and year to date in 2023, 231 trips have been made. This truck is vital to Refuse operations.

After researching what truck would be a suitable replacement for the job and what is available on the market, Refuse has determined that the best option both in price and vehicle would be to purchase a new HV613 Roll On/Roll Off Hook Lift Truck from RWC International at a cost of $250,233.

When searching for a truck through the typical Sourcewell / State contract process there were no trucks immediately available. The timeline for acquiring a truck through this process would be fall of 2025 at the earliest (truck arrives at dealer summer 25’, hook installed and delivered to Cordova fall of 25’). This process would also cost the city at least $4,000 dollars more than staff’s preferred option of the sole source contract with RWC International.

Used trucks were researched and none were found that matched our specifications. Multiple dealers in Alaska confirmed the lack of availability of used trucks that would meet our needs.

When searching for new trucks two quotes were received, both from RWC International and the truck listed above meets our technical specifications and is the lowest priced. RWC can have the truck delivered to Cordova between May and August of 2024, saving the city 12 to 16 months and at least $4,000.

V. SUMMARY AND ALTERNATIVES: Council could choose not to approve the contract.
CITY OF CORDOVA, ALASKA
RESOLUTION 12-23-36

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A SOLE SOURCE CONTRACT WITH RWC INTERNATIONAL TO PURCHASE AN HV613 ROLL ON / ROLL OFF HOOK TRUCK

WHEREAS, the Refuse Division Hook Truck is a crucial piece of equipment for daily operations; and

WHEREAS, the current truck has been in service for 24 years and has reached the end of its life expectancy and is no longer reliable; and

WHEREAS, the Refuse Division has researched both new and used options for replacing the truck; and

WHEREAS, acquiring a truck through the Sourcewell / State contract process would cost the city more money and would add an additional 12 to 18 months onto the lead time to obtain this piece of vital equipment; and

WHEREAS, there are no used options located within the State that meet the needs of the Refuse Division and those outside of the State are neither financially or logistically feasible to purchase; and

WHEREAS, the only quote received for new hook truck came from RWC International; and

WHEREAS, City Council does hereby approve the following as required in Cordova Municipal Code Section 5.12.040 Council approval of contracts:

A. Contractor: RWC International
B. Contract price: $250,233
C. Nature and quantity of the performance that the City shall receive: 2025 International HV613 Roll On/Roll Off Hook Lift Truck
D. Time for performance: May – August 2025; and

WHEREAS pursuant to Cordova Municipal Code Section 5.12.150A, the City Manager has determined in writing that, due to lack of available vehicles, lower cost, and reduced lead time, City Council agrees in approving this resolution that the city requirements are being met with a sole contract with RWC International.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into a sole source contract with RWC International to purchase a 2025 International HV613 Roll On/Roll Off Hook Lift Truck.

PASSED AND APPROVED THIS 20th DAY OF DECEMBER 2023

_______________________________________
David Allison, Mayor

ATTEST:

_______________________________________
Tina Hammer, Deputy City Clerk
MEMORANDUM

FROM: MAYOR ALLISON

TO: COUNCIL for 12/20/23 meeting

Re: Policy of disposal of all old harbor floats

Council has brought up this issue at least 3 times over the last couple of months with various council members starting the conversation. Each time it was brought up, staff informed Council that it was a done deal, with no other option than to haul all floats to the landfill for disposal. This was written in to the contract and was not noticed by council, nor was it pointed out at the time of approving the contract.

Council sets Policy, and has the ability and powers to change, modify, and set that policy. Staff can determine best methods for accomplishing tasks in accordance with the policies set.

Since we have had so much community interest in this topic and it continues to come before Council, it is time for Council to make the Policy decision on the old floats.

I will point out that staff certainly believes the easiest way to deal with them is to put them in our landfill. They have plenty on their plates already and more work is pushing their limits during the tight deadlines of this project. I, however, believe there may be options with the contractor, though I have not personally talked to anyone at Turnagain. I think we could give them the option of keeping, selling, or otherwise disposing of the old floats, with the option of hauling to the landfill. There may be other ideas out there as well. Though the floats may be worthless to the city, there may be other uses at Boswell, Canoe Pass, or various other needs around our community that these floats would make a safer and more efficient use than destroying and taking valuable landfill space.

Regardless of the decision, it is Councils decision to make, and I am requesting Council to act on this policy issue as an action item on this agenda.
So. Harbor Float Demolition Disposal & Recycle:

Recently the Mayor has asked the City staff to investigate the possibility of giving away to the public portions of the old floats in the South Harbor. The City has reviewed the options and below is a list of reasons for and against.

Pros

- It is possible to investigate a recycling program however, this will take time and money. Additionally, depending on supply vs. demand it may require another lottery drawing to see who may receive these items along with an indemnity/release of liability which will have to be drafted by City attorneys.
- The project construction firm has indicated they are willing to help with float recycling provided it does not interfere with construction lest a change order be initiated, again time and money.

Cons

- The contract, which has been in place since December of 2022 specifically states that the demolition material will be disposed of in the City landfill. Unfortunately, at this late a date removal from the landfill of what is currently there is cost & time prohibitive to the project. The City does not have the budget to resurrect these items nor does the City have the personnel and time budget to accomplish this task organically.
- Demolition is well underway and shifting focus to a float recycling program will take time and attention away from construction.
- The materials in question are being removed specifically because they are past their design life span. This means they are, by and large, structurally unsound and cannot be given away without a healthy liability on the part of the City.
- The materials contain toxic preservatives and materials that are coming apart and as such are a source of pollution. Giving these items away would simply spread out the pollution to new areas. Additionally, a portion of the project funding in the form of a State Clean Water Fund loan was awarded to mitigate the pollution caused by these aging structures.
- Unless a decision is made in the next 14 days the entirety of the South Harbor will end up on the landfill.
- Anecdotally it has been heard that floats were given away during the North Harbor reconstruction. It was noted that many of these floats are currently aground and decaying, spreading trash material throughout the Sound.

###
A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Proposed date</th>
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</thead>
<tbody>
<tr>
<td>1) City addressing - ongoing project 2023</td>
<td>11/4/2020</td>
</tr>
<tr>
<td>2) Public Safety Resources - discussion</td>
<td>1/20/2021</td>
</tr>
<tr>
<td>3) Ordinance change (Title 4) to ensure Council has a role in CBA approval process</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>4) Council discussion about incentives for investment in Cordova</td>
<td>11/3/2021</td>
</tr>
<tr>
<td>5) Revenues (head tax, mv fees, airline landing tax, etal) - explore alternate revenues in 2024</td>
<td>12/6/2023</td>
</tr>
<tr>
<td>6) Res to legislature supporting adoption of stricter punishment for drug sales that cause overdose deaths</td>
<td>6/15/2022</td>
</tr>
<tr>
<td>7) Alaska Mariculture Alliance - city rep appointment after bylaw changes - update from Mayor</td>
<td>9/21/2022</td>
</tr>
<tr>
<td>8) Facility condition assessments part 2 work session (did P&amp;R on 4-19-23) - Oct '23</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>9) City Code re: procurement, Manager spending limit trigger in a code provision</td>
<td>4/19/2023</td>
</tr>
<tr>
<td>10) In person attendance requirements for Council members - follow up fall '23</td>
<td>5/3/2023</td>
</tr>
<tr>
<td>11) Discuss/create a policy for established timeframes for review of City ongoing contracts</td>
<td>9/6/2023</td>
</tr>
<tr>
<td>12) Explore methods to capture tourism dollars by requiring arriving RVs to use paid facilities</td>
<td>9/6/2023</td>
</tr>
</tbody>
</table>

B. Resolutions, Ordinances, other items that have been referred to staff

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Date Referred</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known</td>
<td>1/19/2022</td>
</tr>
<tr>
<td>2) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s.</td>
<td>9/16/2020</td>
</tr>
<tr>
<td>3) Res 12-18-36 re E-911, will be back when a plan has been made</td>
<td>12/19/2018</td>
</tr>
</tbody>
</table>

C. Upcoming Meetings, agenda items and/or events: with specific dates

1) Capital Priorities List, Resolution 02-23-03, is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action

2) Staff quarterly reports will be in the following packets:

<table>
<thead>
<tr>
<th>1/17/2024</th>
<th>4/17/2024</th>
<th>7/17/2024</th>
<th>10/16/2024</th>
</tr>
</thead>
</table>

3) Joint City Council and School Board Meetings - twice per year, May & October

   6pm before Council mtg 5/1/2024
   6pm @ CHS before Sch Bd mtg Oct. or Nov. 2024

4) Clerk’s evaluation - each year in Feb (before Council changeover after Mar election) - next Feb '24

5) Manager’s evaluation - each year in Jan - next one Jan '24

6) In May each year City will provide public outreach regarding beginning of bear season

7) Code rewrite Titles 5 & 7 - Work Sessions with City attorneys ongoing 1Q '24

8) Each year in June Council will approve by Resolution, the School's budget and City's contribution

D. Council adds items to Pending Agenda in this way:

<table>
<thead>
<tr>
<th>Item for action</th>
<th>Tasking Which Staff: Manager/Clerk?</th>
<th>Proposed Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1)</td>
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</tbody>
</table>

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.
### E. Membership of existing advisory committees of Council formed by resolution:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member Name</th>
<th>Role/Committee Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1) Fisheries Advisory Committee:</strong></td>
<td>1-John Williams</td>
<td>fisheries educ/Mar Adv Prgm</td>
</tr>
<tr>
<td></td>
<td>2-Jeremy Botz</td>
<td>ADF&amp;G</td>
</tr>
<tr>
<td></td>
<td>3-vacant (processor rep)</td>
<td></td>
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<tr>
<td></td>
<td>4-Jim Holley</td>
<td>marine transportation/AML</td>
</tr>
<tr>
<td></td>
<td>5-Chelsea Haisman</td>
<td>fish union/CDFU</td>
</tr>
<tr>
<td></td>
<td>6-Tommy Sheridan</td>
<td>aquaculture</td>
</tr>
<tr>
<td></td>
<td>Auth res 12-16-43</td>
<td></td>
</tr>
<tr>
<td><strong>2) Cordova Trails Committee:</strong></td>
<td>1-Elizabeth Senear</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2-Toni Godes</td>
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<td>3-Dave Zastrow</td>
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<td></td>
<td>4-Ryan Schuetze</td>
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<tr>
<td></td>
<td>5-Stormy Haught</td>
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<td></td>
<td>6-Michelle Hahn</td>
<td></td>
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<tr>
<td></td>
<td>Auth res 11-19-51</td>
<td></td>
</tr>
<tr>
<td><strong>3) Fisheries Development Committee:</strong></td>
<td>1-Warren Chappell</td>
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<td></td>
<td>2-Andy Craig</td>
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<td>3-Bobby Linville</td>
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<td></td>
<td>4-Gus Linville</td>
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<tr>
<td></td>
<td>5-vacant</td>
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<td></td>
<td>6-Bob Smith</td>
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<tr>
<td></td>
<td>Auth res 11-18-29</td>
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</table>

### F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member Name</th>
<th>Term Details</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1) Prince William Sound Regional Citizens Advisory Council</strong></td>
<td>David Janka</td>
<td>appointed January 2023 2 year term until May 2024</td>
</tr>
<tr>
<td><strong>2) Prince William Sound Aquaculture Corporation Board of Directors</strong></td>
<td>Tom Bailer</td>
<td>re-appointed October 2021 3 year term until Sept 2024</td>
</tr>
<tr>
<td></td>
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<td>re-appointed October 2018 appointed February 2017-filled a vacancy</td>
</tr>
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</table>
CITY OF CORDOVA, ALASKA
RESOLUTION 02-23-03

A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor
South Harbor Replacement
North Harbor Efficiency and Safety
  Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
  Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
  Provide additional cranes, laydown areas, and in-harbor fuel services.
Rebuild 3-Stage Dock
Waste Oil/Maintenance Building
Shipyards Expansion
Harbor Basin Expansion

Water Upgrades
Improve water delivery during peak water usage.
Booster station at Murchison tank to improve water delivery during peak flow.
Permanent siphon at Crater Lake to improve water delivery during peak flow.
Upgrade Pipe Infrastructure.
Upgrade pump stations and equipment.

Sewer Upgrades
Replacement/upgrade of Wastewater plant and Scada.
Replacement/Upgrades of Lift Stations.
Replacement of Force main in Odiak Slough.
Upgrade Pipe Infrastructure.

Streets Infrastructure and Equipment
6th and 7th Streets Upgrades
Chase Avenue Upgrades
Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
Wheeled Loader
Road Grader

Water Services and Fire Protection (hydrants) to Outlying Areas – Feasibility Study

Public Safety
Mile 4 Substation Foundation Repair
E-911 Implementation
Acquire and integrate new hardware to fully utilize the new E-911 addressing.
Replace Failing RMS
Replace Dispatch Console
Replace Radio Structure on Ski Hill
Engineering and Preliminary Design of Public Safety Building
Recreational Safety and Development

Pool Infrastructure
- Replacement of 60mm PVC Pool liner
- Door and Siding Replacements and CMU Joint Repairs
- Pool Cover Replacement
- Pool Roof Replacement
- Ventilations Remodel/Replacement
- Electrical Distribution System Replacement
- ADA Compliance and Parking Area re-grade.

Bidarki Recreation Center
- Structural Repair
- Code and Ada Compliance
- Facility Improvements

Eyak Lake Skater’s Cabin
- Demolish and replace.

Playground Renovations
- Replacement of swing set at Noel Pallas Children’s Memorial Playground

Parks Restrooms/Buildings/Structures
- Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
- Fleming Spit Restroom Replacement
- Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
- Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance.
- Parks Maintenance Shop Facility Improvements – Code Compliance

Ski Hill Improvements

Land Development

- Housing
- Cold Storage
- Harbor Basin Expansion

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY 2023

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk
December 2023

Sunday 26
Monday 27
Tuesday 28
Wednesday 29
Thursday 30
Friday 1
Saturday 2

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Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A
CCM-Mayor's Conf Rm
CCER-Education Room
LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room
Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

Cordova Holiday Bazaar Dec 1-2 @ Mt. Eccles
Happy Hanukkah Dec 7-15

CSD Winter Vacation Dec 22 - Jan 8
Holiday City Offices closed

Happy Kwanzaa Dec 26-Jan 1
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</table>

Legend:
- CCAB - Community Rms A&B
- HSL - High School Library
- CCA - Community Rm A
- CCB - Community Rm B
- CCM - Mayor’s Conf Rm
- CCER - Education Room
- LN - Library Fireplace Nook
- CRG - Copper River Gallery
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- Cnd - 1st & 3rd Wed
- P&R - 2nd Tues
- SchBd, Hrb Cms - 2nd Wed
- CTC - 3rd Tues
- P&R - last Tues
- CEC - 4th Wed
- CCMCA Bd - last Thurs

Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24

Holiday City Offices closed

6:30 P&Z CCAB

6:00 P&R CCM

6:00 Harbor Cms CCAB

7:00 Sch Bd HSL

5:30 CTC Board Meeting

7:00 Council reg mtg CCAB

7:00 Council reg mtg CCAB

6:00 CEC Board Meeting

6:00 CCMCAB HCR

Home CHS BBall 1/26-27/24

CSD Winter Vacation Dec 22 - Jan 8

Holiday City Offices closed

6:00 CCM CAB

12/20/23 Reg Mtg Packet page 37

Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24

Holiday City Offices closed

6:30 P&Z CCAB

6:00 P&R CCM

6:00 Harbor Cms CCAB

7:00 Sch Bd HSL

5:30 CTC Board Meeting

7:00 Council reg mtg CCAB

7:00 Council reg mtg CCAB

6:00 CEC Board Meeting

6:00 CCMCAB HCR

Home CHS BBall 1/26-27/24

CSD Winter Vacation Dec 22 - Jan 8

Holiday City Offices closed

6:00 CCM CAB

12/20/23 Reg Mtg Packet page 37
# Mayor and City Council - Elected

<table>
<thead>
<tr>
<th>seat/length of term</th>
<th>email</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor:</td>
<td>David Allison</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a></td>
<td></td>
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</tr>
<tr>
<td>Council members:</td>
<td></td>
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</tr>
<tr>
<td>Seat A:</td>
<td>Tom Bailer</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a></td>
<td>March 5, 2019</td>
<td></td>
</tr>
<tr>
<td>Seat B:</td>
<td>Cathy Sherman</td>
<td>March 7, 2023</td>
<td>March-26</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a></td>
<td>March 3, 2020</td>
<td></td>
</tr>
<tr>
<td>Seat C:</td>
<td>Kasey Kinsman</td>
<td>March 7, 2023</td>
<td>March-26</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seat D:</td>
<td>Wendy Ranney</td>
<td>July 5, 2023</td>
<td>March-24</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a></td>
<td>elected by cncl</td>
<td>March-24</td>
</tr>
<tr>
<td>Seat E:</td>
<td>Anne Schaefer, Vice Mayor</td>
<td>March 2, 2021</td>
<td>March-24</td>
</tr>
<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a></td>
<td>March 6, 2018</td>
<td></td>
</tr>
<tr>
<td>seat up for re-election in Mar '24</td>
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<td>December 6, 2017</td>
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<tr>
<td>Seat F:</td>
<td>Kristin Carpenter</td>
<td>March 1, 2022</td>
<td>March-25</td>
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<tr>
<td>3 years</td>
<td><a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a></td>
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<tr>
<td>Seat G:</td>
<td>Ken Jones</td>
<td>March 1, 2022</td>
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# Cordova School District School Board of Education - Elected

<table>
<thead>
<tr>
<th>length of term</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
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<tbody>
<tr>
<td>3 years</td>
<td>Barb Jewell, president</td>
<td>Mar 1, 2022, Mar 5, 2019, Mar 1, 2016, Mar 5, 2013</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a></td>
<td></td>
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<tr>
<td>3 years</td>
<td>Henk Kruithof</td>
<td>March 2, 2021</td>
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<td><a href="mailto:hkruihtof@cordovasd.org">hkruihtof@cordovasd.org</a></td>
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<tr>
<td>3 years</td>
<td>Terri Stavig</td>
<td>March 1, 2022</td>
</tr>
<tr>
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<td><a href="mailto:tstavig@cordovasd.org">tstavig@cordovasd.org</a></td>
<td></td>
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<tr>
<td></td>
<td><a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>David Glasen</td>
<td>March 7, 2023</td>
</tr>
<tr>
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</table>

(updated 12-20-23)
## CCMC Authority - Board of Directors - Elected

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Elected</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Mar 2, 2021</td>
<td>March-24</td>
</tr>
<tr>
<td>Linnea Ronnegard</td>
<td>Mar 6, 2018</td>
<td></td>
</tr>
<tr>
<td><a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a></td>
<td></td>
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</tr>
<tr>
<td>3 years</td>
<td>March 1, 2022</td>
<td>March-25</td>
</tr>
<tr>
<td>Ann Linville</td>
<td></td>
<td></td>
</tr>
<tr>
<td><a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a></td>
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</tr>
<tr>
<td>3 years</td>
<td>March 7, 2023</td>
<td>March-25</td>
</tr>
<tr>
<td>Chris Iannazzone</td>
<td>March 24, 2022</td>
<td>elected by board</td>
</tr>
<tr>
<td><a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a></td>
<td></td>
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</tr>
<tr>
<td>3 years</td>
<td>March 2, 2021</td>
<td>March-24</td>
</tr>
<tr>
<td>Liz Senear</td>
<td></td>
<td></td>
</tr>
<tr>
<td><a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a></td>
<td></td>
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</tr>
<tr>
<td>3 years</td>
<td>March 7, 2023</td>
<td>March-26</td>
</tr>
<tr>
<td>Kelsey Appleton Hayden, Chair</td>
<td>March 3, 2020</td>
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</tr>
<tr>
<td><a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a></td>
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</tbody>
</table>

## Library Board - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Nov '06, '10, '13, '16, '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Mary Anne Bishop, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>Debra Adams</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>June '18, Feb '20, Jan '23</td>
<td>November-25</td>
</tr>
<tr>
<td>Sherman Powell</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Feb '18, Dec '20, Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>vacant</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td></td>
<td>November-26</td>
</tr>
<tr>
<td>Krysta Williams</td>
<td></td>
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</tr>
</tbody>
</table>

## Planning Commission - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Kris Ranney</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Nov '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Mark Hall, Vice Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '20, Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Sarah Trumblee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Mar '22</td>
<td>November-24</td>
</tr>
<tr>
<td>Tania Harrison, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Gail Foode</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Sep '17, Nov '18, Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>Chris Bolin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Sean Den Adel</td>
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</tbody>
</table>

*Seat up for re-election in Mar '24*
*Seat up for re-appt in Nov '24*
*Board/commission chair*

(updated 12-20-23)
## Harbor Commission - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Ryan Schuetze</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Nov '16, '19 &amp; Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Andy Craig, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Garrett Collins</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Feb '13, Nov '16, Nov '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Ken Jones</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>Christa Hoover</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Hein Kruithof</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Sept '22</td>
<td>November-24</td>
</tr>
<tr>
<td>Tommy Sheridan</td>
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</table>

## Parks and Recreation Commission - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Sept '23</td>
<td>November-24</td>
</tr>
<tr>
<td>Sami Magallanes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Nov '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Henk Kruithof</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>Aaron Hansen, Chair</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Kara Rodrigues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Feb '14, Nov '16, Nov '19, Dec '22</td>
<td>November-25</td>
</tr>
<tr>
<td>Marvin VanDenBroek</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Mar '23</td>
<td>November-25</td>
</tr>
<tr>
<td>Jason Ellingson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Sept '14, Feb '15, Nov '17, Dec '20, Dec '23</td>
<td>November-26</td>
</tr>
<tr>
<td>Dave Zastrow</td>
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</table>

## Historic Preservation Commission - Appointed

<table>
<thead>
<tr>
<th>Length of Term</th>
<th>Date Appointed</th>
<th>Term Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 years</td>
<td>Mar '23</td>
<td>November-25</td>
</tr>
<tr>
<td>Kris Ranney, PC member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Aug '16, Feb '20, Mar '23</td>
<td>November-25</td>
</tr>
<tr>
<td>Heather Hall, professional member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Nov '22, Nov '19</td>
<td>November-25</td>
</tr>
<tr>
<td>Sylvia Lange, NVE member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Nov '17, Nov '18</td>
<td>November-24</td>
</tr>
<tr>
<td>vacant, professional member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td>Dec '21</td>
<td>November-24</td>
</tr>
<tr>
<td>vacant, historical society member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td></td>
<td>November-26</td>
</tr>
<tr>
<td>Nancy Bird, professional member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 years</td>
<td></td>
<td>November-26</td>
</tr>
<tr>
<td>vacant, public member</td>
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</tbody>
</table>

*board/commission chair*  
*seat up for re-appt in Nov ’24*  
*seat up for re-election in Mar ’24*  
*(updated 12-20-23)*