

Mayor

David Allison

Council Members

Tom Bailer

Cathy Sherman

Kasey Kinsman

Wendy Ranney

Anne Schaefer

Kristin Carpenter

Ken Jones

Interim City Manager

Samantha Greenwood

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Regular City Council Meeting December 20, 2023 @ 7:00pm Cordova Center Community Rooms

A. Call to order

B. Invocation, pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, Anne Schaefer, Kristin Carpenter, and Ken Jones



D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speaker
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (Hospital Board, School Board, etal)
4. Student Council Report - none

G. Approval of Consent Calendar

5. Council concurrence of Mayor's appointments to fill vacancies on..... (page 1)
City Boards and Commissions – HPC, Library Board
6. Resolution 12-23-37..... (page 6)
A resolution of the Council of the City of Cordova, Alaska, acknowledging the November 2023 surplus of a City vehicle and the sale result
7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member Anne Schaefer and excused absence of Council member Ken Jones from the December 6, 2023 Regular Meeting.
8. Minutes:
 - a. 10-25-23 Regular City Council Meeting Minutes..... (page 9)
 - b. 11-08-23 Special City Council Meeting Minutes..... (page 13)
 - c. 11-29-23 Council Public Hearing Minutes..... (page 15)
 - d. 11-29-23 Special City Council Meeting Minutes..... (page 16)

H. Approval of Minutes – in consent calendar

I. Consideration of Bids/Proposals/Contracts – none

J. Reports of Officers

9. Mayor's Report..... (page 18)
10. City Manager's Report
11. City Clerk's Report – notice of voter registration, offices to be filled..... (page 19)
how to declare candidacy for March 5, 2024 Regular City Election

K. Correspondence..... (see *primer* for description page 20)

12. Open review and comment period for Aquatic Farmsite Lease ADL 234198 Chugach..... (page 21)
Regional Resources Commission 20.66 acres in Latouche Passage

L. Ordinances and Resolutions

13. Ordinance 1213..... (voice vote)(public hearing packet page 61)

An ordinance of the Council of the City of Cordova, Alaska authorizing the transfer of \$132,233 from the General Reserve Fund (Permanent Fund) to the Refuse Enterprise Fund for the purchase of a Refuse Roll On / Roll Off Hook Truck – 1st reading

14. Ordinance 1214..... (voice vote)(page 24)

An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 6.05.040 by removing the cost of business licenses from the City Code and clarifying that those will now be found in the City fee schedule – 1st reading

15. Resolution 12-23-34 Adopting FY24 Operating Budget..... (roll call vote)(public hrg pckt page 1)

A Resolution of the Council of the City of Cordova, Alaska, adopting an operating budget for fiscal year 2024

16. Resolution 12-23-35 City Fees, Rates, & Charges for FY24..... (roll call vote)(public hrg pckt page 43)

A resolution of the Council of the City of Cordova, Alaska adopting City service fees, rates, and charges for the 2024 calendar budget

17. Resolution 12-23-36..... (voice vote)(page 27)

A resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with RWC International to purchase an HV613 roll on/roll off hook truck

M. Unfinished Business - none

N. New & Miscellaneous Business

18. Council action on disposition of old Harbor Floats - South Harbor Project..... (voice vote)(page 30)

19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 32)

O. Audience Participation

P. Council Comments

Q. Executive Session

20. Recommendations from Interim City Manager regarding RFP's for City properties, a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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**Regular Meetings of the Cordova City Council are live streamed on the City's YouTube
or are available there for viewing or audio-only by the next business day**



AGENDA ITEM 5
City Council Meeting Date: 12/20/23
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk

DATE: 12/12/23

ITEM: Concurrence of Mayor's appointments to Historic Preservation Commission and Library Board

NEXT STEP: Approval of Consent Calendar is approval of Motion to concur

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: The Historic Preservation Commission and the Library Board each have vacancies.

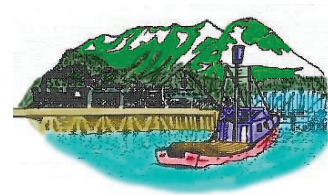
II. RECOMMENDED ACTION: City Council should concur with the appointment suggestion made by Mayor Allison and approve the consent calendar by roll call vote which accomplishes the approval of a motion to concur. Suggested motion is to move to concur with **Mayor Allison's** appointment of **Christy Mog, Ashley Bivin and Jim Casement** to the Historic Preservation Commission and **Mark Donachy** to the Library Board for terms through November 2026.

III. BACKGROUND INFORMATION: The City Clerk advertised all board and commission vacancies for approximately 6 weeks at the end of 2023. Historic Preservation Commission and Library Board still had vacancies after some appointments were made at the December 6 City Council Meeting. These applications have since been received and it will be helpful if all seats on all City Boards and Commissions were filled heading into the new year.

IV. SUMMARY AND ALTERNATIVES: City Council members may concur with the Mayor's appointment or take alternative action. Any alternative action would require pulling this item from the consent calendar.



City Board or Commission **Membership Application**



Personal Information	
Name: Christy Mog	Date: 12/7/2023
Resident of Cordova? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How Long? Two Years
Name of Partner (optional):	
Employer: US Forest Service	Job Title: District Archaeologist
Contact Information	
Residence Address: 913 LeFevre, Cordova, AK 99574	
Mailing Address: PO Box 2289, Cordova, AK 99574	
Cell Phone: 620-433-2051	Email Address: christymmog@gmail.com
May we include your contact information on our webpage/in published meeting packets: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	
Affiliations	
Current membership in organizations: <small>Alaska Anthropology Association Fraternal Order of the Eagles, American Legion Auxiliary, North American Consortium: Member with Honor, The National Scholars Honor Society, Sigma Alpha Lambda National Leadership and Honors Organization, Kansas State Alumni Association.</small>	
Past memberships in organizations: Society for American Archaeology	
City Board(s) or Commission(s) in which you are interested: Cordova Historic Preservation Commission	
Why do you want to be involved with this Board or Commission? With my profession expertise in archaeology, I believe I can provide a good service to Cordova, the people, and the area's history. I am also interested in engaging and collaborating with other community members and helping display and preserve Cordova's unique historical character.	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? I have over 10 years of professional work experience as a archaeologist, I have a BS in Anthropology from Kansas State University and a MA in Applied Archaeology from Northern Arizona University, and I have written several professional articles covering a variety of archaeological subjects. I am an expert in various archaeology subject matter.	
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net	
Board/Commission Application Revised: 10/2019	

Susan Bourgeois

From: Barclay Kopchak <barclay.kopchak@gmail.com>
Sent: Monday, December 11, 2023 1:14 PM
To: Susan Bourgeois
Subject: Cordova Historical Society Rep for Historic Preservation Commission

Hello, Susan,

This email is to confirm that Ashley Biven will be the Cordova Historical Society's representative on the Historic Preservation Commission as decided at our most recent Board .

Sincerely,

Barclay Kopchak
President, Cordova Historical Society



City Board or Commission Membership Application



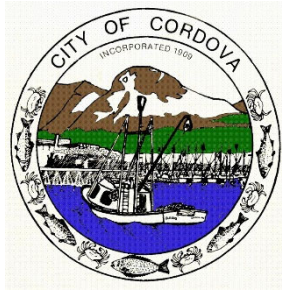
Personal Information	
Name: <u>James Casement</u>	Date: <u>12/13/23</u>
Resident of Cordova? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How Long? <u>45 years</u>
Name of Partner (optional):	
Employer: <u>retired</u>	Job Title:
Contact Information	
Residence Address: <u>Lot 4A Saddle Pt Road</u>	
Mailing Address: <u>PO Box 2352 Cordova, AK 99574</u>	
Cell Phone:	Email Address: <u>Jamescasement@aol.com</u>
May we include your contact information on our webpage/in published meeting packets: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	
Affiliations	
Current membership in organizations: <u>Pioneers of Alaska Cordova Historical Society</u> <u>National Strength and Conditioning Association</u>	
Past memberships in organizations:	
City Board(s) or Commission(s) in which you are interested: <u>Historic Preservation Commission</u>	
Why do you want to be involved with this Board or Commission? <u>Interest in Local History Have served on this board for years and currently serving on this board</u>	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? <u>Previous experience serving on this board</u>	
Applications can be dropped off at City Hall or emailed to: cityclerk@cityofcordova.net	
Board/Commission Application Revised: 10/2019	



City Board or Commission Membership Application



Personal Information	
Name: <i>Mark (Jack) Donachy</i>	Date: <i>Dec. 11, 2023</i>
Resident of Cordova? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How Long? <i>7 mos</i>
Name of Partner (optional): <i>Barbra Donachy</i>	
Employer: <i>Self</i>	Job Title: <i>Writer & Photographer</i>
Contact Information	
Residence Address: <i>1652 Lake Ave.</i>	
Mailing Address: <i>PO Box 1652</i>	
Cell Phone: <i>907 429 3499</i>	Email Address: <i>SOUTHJETTY@HOTMAIL.COM</i>
May we include your contact information on our webpage/in published meeting packets: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes, but not all	
If you answered "yes, but not all" above, please specify what we CAN include on webpage/in meeting packets:	
Affiliations	
Current membership in organizations: <i>Cordova Historical Society</i> <i>Alaska Society of Outdoor and nature photographers</i> <i>Trout Unlimited</i> <i>Audubon</i>	
Past memberships in organizations:	
City Board(s) or Commission(s) in which you are interested:	
Why do you want to be involved with this Board or Commission? <i>• community involvement</i> <i>• civic contribution</i> <i>• expand network</i>	
What experiences have you had, and/or what credentials do you possess, that would make your membership beneficial to the board or commission? <i>• Excellent communication skills</i> <i>• Thoreauvian belief in the value of libraries</i> <i>• President of Astoria School Dist. Education Association + lots of Ed.-related committee experience</i>	
Applications can be dropped off at City Hall or emailed to: <i>cityclerk@cityofcordova.net</i>	
Board/Commission Application Revised: 10/2019	



AGENDA ITEM 6
City Council Meeting Date: 12/20/23
CITY COUNCIL COMMUNICATION FORM

FROM: Duncan Chisholm, Director Parks & Recreation
DATE: 12/11/2023
ITEM: Disposal of Surplus City Vehicle
NEXT STEP: Roll call vote approval of the consent calendar

☐ ORDINANCE
☒ MOTION

☒ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: Approval of Resolution 12-23-37 acknowledging the Disposal of a surplus City owned vehicle.

II. RECOMMENDED ACTION / NEXT STEP: Approval of Resolution Suggested motion:
I move to approve Resolution 12-23-37 a resolution of the Council of the City of Cordova, Alaska acknowledging the November 2023 surplus of a City vehicle and the sale result.

III. FISCAL IMPACTS: Revenue generated November 2023: \$2,800; Proceeds from the sale of surplus property shall be returned to the appropriate fund.

IV. BACKGROUND INFORMATION: Staff has recently completed a process as prescribed in 5.14.020 for a number of items which have been deemed by City staff as beings no longer needed or usable. All the listed property in the surplus sale was obsolete, broken, unreliable, or excessively costly to continue to operate.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-23-37**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
ACKNOWLEDGING THE NOVEMBER 2023 SURPLUS OF A CITY VEHICLE AND
THE SALE RESULT**

WHEREAS, one surplus Vehicle Sale was conducted in accordance with the City of Cordova City Code Chapter 5.14; and

WHEREAS, the November 2023 Surplus Vehicle Sale was posted on the City of Cordova website and in a number of locations around the City; and

WHEREAS, there was 1 item included on the November 2023 list and sealed bids were due by 5:00 p.m. on Wednesday November 15, 2023 at the Parks and Recreation Department Office; and

WHEREAS, there were 3 bidders who submitted a total of 3 bids on the item available for sale; and

WHEREAS, the Interim City Manager shall reevaluate the value of those items not bid upon and if found to meet the criteria of Cordova City Code 5.14.070, the Interim City Manager may authorize the disposal of items through non-competitive methods.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Cordova, Alaska, hereby acknowledges the surplus vehicle bid results attached as Attachment A for the November 2023 Surplus Vehicle Sale.

PASSED AND APPROVED THIS 20th DAY OF DECEMBER 2023

David Allison, Mayor

ATTEST:

Tina Hammer, Deputy City Clerk

City of Cordova
Suplus Sale - November 2023
Bid Recording Sheet

Item #	Brief Description and Mininum Bid Amount	Bidder Name	Amount \$
1	1993 Chevrolet Astro Van 4WD. 4.3L V6.		
		Jeremy Stoltzfus	\$ 1,475.90
		Bailey Higgins	\$ 2,800.00
		Thomas Marsh	\$ 1,280.00

**Regular City Council Meeting
October 25, 2023 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order – **Acting Vice Mayor Tom Bailer** called the Regular City Council Meeting to order at 7:00 pm on October 25, 2023, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Acting Vice Mayor Bailer** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were Council members **Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney,** and **Ken Jones.** **Mayor David Allison** and Council members **Anne Schaefer** and **Kristin Carpenter** were absent. Also present were Public Works Director **Samantha Greenwood** and City Clerk **Susan Bourgeois.**

D. Approval of Regular Agenda

Council member **Sherman** explained to citizens that **Samantha Greenwood** was sitting in the City Manager's chair tonight due to an illness and later in the meeting Council would be appointing **Greenwood** as Acting City Manager.

Hearing no objection to approval of the regular agenda, **Acting Vice Mayor Bailer** declared it approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors

1. Guest speakers - none

2. Audience comments regarding agenda items

Osa Schultz of 109 W Council spoke in support of the Chamber of Commerce – referencing the quarterly report in the packet under item 13. The chamber is requesting increased City funding in the FY24 budget.

3. Chairpersons and Representatives of Boards and Commissions

CCMC CEO, **Dr. Hannah Sanders** reported: 1) the hospital continues to operate on thin but positive margins; 2) they have begun collecting copays and coinsurance up front; 3) the hospital has Covid vaccines, flu shots available as well as RSV vaccines; 4) CT scanner has been out of service more than it has been working this year, they may be coming to Council with a request to help fund a replacement.

School Board President **Barb Jewell** appreciated Council's deep dive into taxes and the revenue stream. She reported: 1) the school board met and had an annual self-evaluation and goal-setting session – some goals: 100% reading by 3rd grade by 2026, focus on engaging families and the community, they are focused on student and staff mental health, roadmap for addressing the need for a new high school building; 2) she is glad to see a student council report in the packet – one of the seven that attended the state student council event was named top delegate, super proud, also we had an outstanding showing at the State Cross Country Meet.

a. Highlights from the September 2023 PWSRCAC Board of Directors Meeting submitted by City of Cordova representative, **David Janka**

b. Planning and Zoning Commission Resolution 23-03 recommending a CIP List to the City Council – approved 10-10-23

4. Student Council Report – a written report was in the packet.

G. Approval of Consent Calendar

5. Minutes:

a. 10-04-23 City Council Regular Meeting Minutes

6. Resolution 10-23-31 A resolution of the Council of the City of Cordova, Alaska supporting full funding (\$7,644,677) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2024 State Capital Budget

7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Anne Schaefer from the September 20, 2023 Regular Meeting

8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Tom Bailer and unexcused absence of Council member Anne Schaefer from the October 4, 2023 Regular Meeting

Vote on the Consent Calendar: 5 yeas, 0 nays, 2 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-absent; Carpenter-absent; and Jones-yes. Consent Calendar was approved.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids/Proposals/Contracts

9. Council direction to Manager to Negotiate a Contract with Corvus Design Inc for Phase 1 of Parks and Recreation Master Planning Services

M/Sherman S/Ranney to direct the City Manager to negotiate a contract with Corvus Design, Inc. for Phase 1 of the Parks & Recreation Master Plan.

Sherman said she is in favor of this, we had discussed during Capital Projects discussion earlier in the year, she has heard of this company, they have lots of recreation experience. **Ranney** said she is in favor, thinks that a master plan is desperately needed for the Parks and Recreation Department. **Kinsman** said he will support this, it is a nice thing, there are other important services the City supplies that maybe are more important for us to spend money on and have master plans about. **Bailer** said there are needs and wants – these studies always come back with that the community wants parks, wants recreation – he wants an outcome that comes back with, how are we going to afford it. **Jones** said he will support this. **Sherman** said things like Master Plans are what you need to go to the granting agencies with – to ask for the money to make things happen.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

J. Reports of Officers

10. Mayor's Report – **Mayor Allison** was not in attendance and left no report.

11. Acting City Manager's Report – **Greenwood** said she has been learning a lot about budget. She will try to schedule work sessions in similar fashion that has been done in the past. She said we will start with a revenue talk at a work session, we will schedule these at pending agenda. Most important we are in a waiting game to see what happens with the CBA, the union has to vote on it, then our expenses will be more solid. **Collin Bronson** gave an update on the South Harbor Project.

12. City Clerk's Report – none.

13. Staff Quarterly Reports:

- a. CVFD, 3Q 2023, Robert Mattson CVFD Fire Chief
- b. Cordova Historical Museum 3Q, Museum Director, Ashley Bivin
- c. Cordova Chamber of Commerce 3Q, Executive Director, Cathy Renfeldt
- d. Parks & Rec Department 3Q, Parks & Rec Director, Duncan Chisholm
- e. Cordova Center 3Q, Cordova Center Coordinator Megan Anderson
- f. Information Technology 3Q, IT Manager, Jason Ellingson

K. Correspondence

14. 09-28-23 Letter from State Assessor-2023 Cordova Full Value Determination

15. 10-05--10-09-23 Council correspondence from Camtu's AK Wild Seafoods including follow-up emails

16. 10-09-23 Public and Agency Notice for Aquatic Farmsite Lease amendment for Sean Den Adel dba Noble Ocean Farms, LLC, ADL 233612

17. 10-10-23 Agency Notice for Aquatic Farmsite Lease amendment for Amber Morris dba Wild Blue Mariculture, ADL 233817

18. 10-11-23 Email from M. Bishop concerning Audubon comments at 06-07-23 Council meeting
19. 10-18-23 Email from S. DenAdel re Mariculture Processing RFP

L. Ordinances and Resolutions - none

M. Unfinished Business – none

N. New & Miscellaneous Business

20. Council action on disposal for a Portion of Lot 1, Block 7A Tidewater Development Park
M/Sherman S/Kinsman to approve the disposal of a portion of Lot 1 Block 7A Tidewater Development Park as outlined in Cordova Municipal Code 5.22.060 B by requesting sealed proposals to lease the property.

Sherman said she is not criticizing this business by any means she just thinks there might be other interest in this lost, she thinks it is better to put this out to the public. **Kinsman** agrees with that – these food trucks are temporary there will be a building there someday. **Ranney** said she was concerned with the winter months and frozen water. **Bailer** just thinks that tying up that lot is not wise.

M/Jones S/Ranney to amend the motion to option 1 instead. Negotiate an agreement with the Jump to lease the property.

Jones said he thinks we should support the original proposer who came with the letter of interest. **Ranney** said she agrees, this is for a portion of that lot, there could still be others using other portions. **Bailer** said the reason we go out to the public is because in the past we sold directly to people who were in the know and had relationships with people and it wasn't fair.

Vote on the amendment: 2 yeas (Jones, Ranney), 3 nays (Sherman, Kinsman, Bailer), 2 absent (Schaefer, Carpenter). Motion to amend failed.

Acting Vice Mayor Bailer said we now have the original motion back before us.

There was further Council discussion. Planner **Johnson** asked how Council would like to see the RFP – do they intend to seek out someone who wants to develop the entire lot, or do we want to limit it to seasonal uses like what has been occurring on that lot. The will of the body was the full lot.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

21. Council appointment of **Samantha Greenwood** as Acting City Manager

M/Sherman S/Ranney to appoint Samantha Greenwood as Acting City Manager until Helen Howarth can return to work.

Sherman said **Sam** does everything else, she can do this. **Kinsman** said he will support if **Greenwood** wants to do the job. **Greenwood** said she does want to do the job. **Bailer** asked if she would need help to accomplish the budget, because you certainly already have your hands full. He just wants Council to go into this with eyes wide open, it may cost more money in consultants.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Schaefer, Carpenter). Motion was approved.

22. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Budget Work Session was scheduled for Nov. 1 at 5pm to discuss revenues, tax cap, sales tax – Council asked for more information from the Chamber of Commerce (would like them as a guest speaker Nov. 1).

O. Audience Participation - none

P. Council Comments

Ranney appreciated Kevin Johnson's input. She is excited to see a list of acronyms from Collin Bronson on all the permitting entities and agencies with the South Harbor Project. She asked if we could try to save the gazebo whenever we put the PWSSC building out for RFP (for demo), she looked at it recently and thought it was in pretty good shape.

Kinsman good conversations tonight – always informative for him. He thanked Stephanie of the Jump. He looks forward to working on the budget.

Bailer thanked staff for being available tonight – he said it is very important to have your input.

Q. Executive Session – not needed

23. Recommendations from City Manager regarding Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government – **this executive session was not needed.**

R. Adjournment

Hearing no objection ***Acting Vice Mayor Bailer*** adjourned the meeting at 8:52 pm.

Approved: December 20, 2023

Attest: _____
Susan Bourgeois, City Clerk

DRAFT

**Special City Council Meeting
November 8, 2023 @ 6:00 pm
Cordova Center Community Rooms
Minutes**

A. Call to order - Mayor Allison called the Special Council Meeting to order at 6:00 pm on November 8, 2023 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were **Mayor Allison** and Council members **Tom Bailer, Cathy Sherman, Wendy Ranney** and **Anne Schaefer**. Council members **Kasey Kinsman, Kristin Carpenter** and **Ken Jones** were absent. Also present were Acting City Manager **Samantha Greenwood**, Human Resources Director **Sheryl Glasen** and Deputy Clerk **Tina Hammer**. Present via teleconference was City Attorney **William Earnhart**.

C. Approval of agenda - M/Bailer S/Schaefer to approve the agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Kinsman, Carpenter and Jones). Motion was approved.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items:

Chris Bolin of 607 Birch Street, IBEW steward and negotiation team member spoke to agenda item's memo regarding the Collective Bargaining Agreement by and between the City of Cordova and IBEW local union #1547. He wanted to make a clarification on the Anchorage CPIU listed in the memo that it should be 8.1 which is on the Alaska Department of Labor's website. He also stated he was in support of the agreement.

F. Report of Officers

2. Acting City Manager's Report - Acting City Manager **Sam Greenwood** reported that City Manager **Helen Howarth** will be out until at least November 20th; we should receive an update at that time.

G. New Business

3. Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

M/Bailer S/Sherman to approve Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

Council opted to go into the executive session before approval of the Resolution.

J. Executive Session

4. Recommendations from Acting City Manager regarding Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government.

M/Bailer S/Schaefer to enter executive session to discuss Collective Bargaining Agreement negotiations, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

Vote on the motion: 4 yeas, 0 nays, 3 absent (Kinsman, Carpenter and Jones). Motion was approved.

Mayor Allison stated that Acting City Manager **Samantha Greenwood**, Human Resources Director **Sheryl Glasen**, Deputy Clerk **Tina Hammer** and City Attorney **William Earnhart** were invited to enter executive session.

Council entered the executive session at 6:06 pm and was back in open session at 6:25 pm.

Mayor Allison said council discussed the proposed collective bargaining agreement with the City Attorney. No decisions were made in the executive session. Agenda item 3 was now back before the Council.

3. Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

M/Bailer S/Sherman to approve Resolution 11-23-32 A resolution of the Council of the City of Cordova, approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers Local Union #1547.

Vote on the motion: 4 yeas, 0 nays, 3 absent. Sherman-yes; Schaefer-yes; Kinsman- absent; Carpenter-absent; Bailer-yes; Ranney-yes; and Jones-absent. Motion was approved.

H. Audience participation

Chris Bolin of 607 Birch Street, IBEW steward and negotiation team member. He thanked everybody for their time. He stated that as a shop steward this was he's fifth negotiation and they are never easy. He appreciates the negotiation team's work, especially **Sheryl, Will** and **Helen**.

I. Council comments

Bailer thanked the negotiating team for doing a great job.

Schaefer and **Ranney** echoed those thanks.

Sherman stated it is a hard job; having sat at those tables a few times. She is glad we got to this point and hopes we can move forward as one big happy family working group. She thanked **Sam, Sheryl** and **Tina** for stepping up to the table this week as there were a lot of absences. We have competent people, and she hopes that relieves **Helen** so she can spend some time getting well.

Mayor Allison added that he appreciates the staff negotiating team and **Will's** work. To the Union employees, he appreciates their efforts too. Now the hard work for council begins to find the money to cover the agreement.

K. Adjournment

M/Bailer S/Schaefer to adjourn.

Hearing no objection, **Mayor Allison** adjourned the meeting at 6:30 pm.

Approved: December 20, 2023

Attest:

Susan Bourgeois, CMC, City Clerk

**City Council Public Hearing
November 29, 2023 @ 7:00 pm
Cordova Center Community Rooms
Minutes**

A. Call to order

Mayor David Allison called the Council public hearing to order at 7:00 pm on November 29, 2023, in the Cordova Center Community Rooms.

B. Roll call

Present for roll call were **Mayor David Allison** and Council members **Kasey Kinsman**, **Wendy Ranney**, and **Anne Schaefer**. Council members **Tom Bailer**, **Cathy Sherman**, and **Ken Jones** were present via zoom videoconference. Council member **Kristin Carpenter** was absent. Also present were Acting City Manager **Sam Greenwood** and City Clerk **Susan Bourgeois**.

C. Public hearing

1. Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova's sales tax

2. Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from \$3,000 to \$5,000

Mayor Allison opened the hearing for public testimony on the ordinances.

Ezekiel Brown of Saddle Point Drive had two points to make: 1) he opined that City sales tax has a disproportionate effect on renters, essentially double taxing them because they must cover property tax and additionally sales tax on top of that; long term rentals should be exempt from sales tax. He also said it makes no sense to him that a 4-bedroom home pays the same City utility rates as a 1-bedroom apartment. 2) he does not think all City departments can be fully funded and does not think we can afford another police officer, he said maybe in the winter months we can adjust the schedule; he is in favor of funding the EMT's.

Barb Jewell mile 2.2 Whitshed Rd, agreed with the previous speaker about double taxation when sales tax is collected on rents – we already have a severe housing shortage. She is sad to see the sales tax rate go up to 7% in a community where people are already struggling. She would have preferred to see the cap go to \$10,000 rather than \$5,000. She also strongly supports hiring another officer and the need 24-hour coverage by the police department in our community.

Simone Nolan of 303 First Street wondered how increased taxes and increased City budgets are even sustainable. She worried for the children; the next generation.

D. Adjournment

Hearing no objection **Mayor Allison** adjourned the public hearing at 7:14 pm.

Approved: December 20, 2023

Attest: _____
Susan Bourgeois, CMC, City Clerk

**Special City Council Meeting
November 29, 2023 immediately following the 7:00pm Public Hearing
Cordova Center Community Rooms
Minutes**

A. Call to order - **Mayor Allison** called the Special Council Meeting to order at 7:15 pm on November 29, 2023 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were **Mayor David Allison** and Council members **Kasey Kinsman**, **Wendy Ranney**, and **Anne Schaefer**. Council members **Tom Bailer**, **Cathy Sherman**, and **Ken Jones** were present via zoom videoconference. Council member **Kristin Carpenter** was absent. Also present were Acting City Manager **Sam Greenwood** and City Clerk **Susan Bourgeois**.

C. Approval of agenda

Hearing no objection, Mayor Allison declared the agenda approved as submitted.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items:

Barb Jewell mile 2.2 Whitshed Rd, encouraged Council to put the cap in Ordinance 1212 at \$10,000 and in reference to Ordinance 1210 she thought a seasonal sales tax increase would be better than 7% all year. She appreciates the work Ms. Greenwood has done already and she appreciates that City Council is ensuring the City has an Interim Manager.

Ezekiel Brown of Saddle Point Drive echoed the previous speaker's opinion that a seasonal sales tax would be better, but he would not agree about the cap being raised to \$10,000. He also spoke in support of the extra funding for the EMTs; a very valuable service for the community.

F. New Business

3. Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova's sales tax

M/Schaefer S/Sherman to adopt Ordinance 1210 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.010 to increase the sales tax rate from 6% to 7% and revising language to clarify the scope and application of Cordova's sales tax

Schaefer said she hears the comments about a seasonal sales tax and it did not just come down to the businesses saying it would be difficult to implement at their cash registers, more that if there was a service and it was scheduled in June for work in October, which rate do you charge, etc. She said even outside of business owners, most people she talked to were more in support of the flat rate. **Schaefer** also said she would be interested in exploring an exemption for long-term rentals when we finish the clean-up of Title 5. **Sherman** said she is looking forward to finishing reviewing all of Title 5. She is in favor of this ordinance. She is travelling outside right now and paid over 20% in sales tax in a community. **Bailer** said he is in favor and as far as long term rentals, what an owner of a rental is really saying is it will cut into his profits; it will be their choice as to whether or not they raise rents or keep them the same and just make a little less. **Kinsman** wondered if we could explore different sales tax rates for goods and services and maybe less for food. He also would like to explore a sales tax break for local year-round residents, if that is possible. He said as it is he will support this. **Jones** had no comment. **Ranney** said she supports the 7% sales tax.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-yes; Carpenter-absent; and Jones-yes. Motion was approved.

4. Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from \$3,000 to \$5,000

M/Ranney S/Kinsman to adopt Ordinance 1212 An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code Section 5.40.030 to increase the cap on taxable sales and services from \$3,000 to \$5,000

Ranney said she supports the increase to \$5,000 – she would not support \$10,000, that would price out some businesses. **Kinsman** agrees and looks forward to the continued exemption discussion to clarify what does and does not qualify and to look into the enforcement of this exemption as well. **Jones** said he does not support this; he thinks it should stay at \$3,000. **Bailer** and **Sherman** expressed support.

Vote on the motion: 5 yeas, 1 nay, 1 absent. Sherman-yes; Ranney-yes; Bailer-yes; Jones-no; Schaefer-yes; Kinsman-yes; and Carpenter-absent. Motion was approved.

5. Resolution 11-23-33 A resolution of the Council of the City of Cordova, Alaska authorizing KeyBank National Association as custodian of investment accounts for the City of Cordova

M/Schaefer S/Kinsman to approve Resolution 11-23-33 A resolution of the Council of the City of Cordova, Alaska authorizing KeyBank National Association as custodian of investment accounts for the City of Cordova

Schaefer said we approved APCM as our new firm to manage City investments and this is the next step, giving them permission. **Kinsman** is in support and hoped they would come address us soon. **Greenwood** said she is in touch and hopes they will present to Council before the end of the year – we will solidify a date in the next couple of weeks. **Bailer** said he is delighted to see this moving forward – and he said whatever works for timing for staff and for them, a short meeting with them, we can hear their philosophy, that would be helpful. **Sherman** said she supports this, long time coming, and she is glad we are making headway.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Motion was approved.

6. Council Approval of Contract with Samantha Greenwood as Interim City Manager

M/Schaefer S/Ranney to approve the contract with an annualized salary of \$145,000 with Samantha Greenwood for services as Interim City Manager for the community of Cordova, Alaska.

Schaefer said she is in support; she appreciates **Sam** stepping up and filling this important role for us. **Ranney** also supports and thanks **Sam** for doing this hard work on top of her already hard work. **Kinsman** said he is grateful she is doing this at a really difficult time of year, we are right in the thick of it, extra thank you for that.

Bailer said he appreciates the work **Sam** is doing, he thanked her for stepping in. **Sherman** said she is happy to see us compensating **Sam** appropriately and it is not an easy job – she thanked **Sam** for taking it on.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Bailer-yes; Sherman-yes; Kinsman-yes; Ranney-yes; Schaefer-yes; Carpenter-absent; and Jones-yes. Motion was approved.

G. Audience participation - none

H. Council comments

Ranney thanked staff for the work on the budget, for taking Council's suggestions and she appreciates audience participation.

Bailer thanked staff – he has heard the comment, wish there was another way – he said we looked at lots of options, no one likes to raise taxes. He said until the public comes in and starts naming things to cut, there is no way we are going to reduce this budget much more.

Sherman thanked everyone for good conversation tonight – budget work sessions have been informative. We really did look hard at expenses and revenue and tried to be as fair as we could. Kudos to **Sam** and **Susan** and all staff involved in putting this all together.

Kinsman said this was quite an accomplishment for us to come up with a balanced budget – he appreciates all of our work; he has learned a lot. He thanked staff for coming back with the information when we've asked questions.

Schaefer appreciates the hard work of Sam and staff and was glad to hear public comment tonight.

I. Executive Session – none needed

J. Adjournment

Hearing no objection, **Mayor Allison** adjourned the meeting at 7:40 pm.

Approved: December 20, 2023

Attest: _____
Susan Bourgeois, CMC, City Clerk

MAYORS REPORT 12-20-23

The first week of December, Wendy and I attended the AML conference in Anchorage, including the Newly Elected and the Conference of Mayors. I think we both learned some new ideas, maybe some new tricks, and lots of positive networking.

One thing I came away with is the need to study State statute in detail. As a “Home Rule” city, we pretty much make all of our own rules that aren’t specifically prohibited in state statute. I believe that we may be missing opportunity of capturing additional revenues due to not specifically allowing for some things in our own code. At any rate, much to study and progress looks closer than ever.

I have placed an item on our agenda for tonight to set or confirm a Policy for disposal of the old floats, Council is responsible for setting Policy and I would certainly put this in the policy category. I believe that Council has been allowing staff to waiver into some of the Policy setting areas and with great staff that is fine at times, but that may not always be the case, and it is a primary responsibility of Council.

I trust that the budget and preliminary fee schedule will be approved tonight. Thank you to Staff for their efforts on the budget and throughout the year. Thank you to Council for your volunteer efforts at guiding our community forward. Thank you families for your sacrifices of our time and energies.

May you all have a very Blessed Christmas and May the new year bring us all joy and prosperity.

City of Cordova

REGULAR CITY ELECTION

Tuesday March 5, 2024

- Voter Registration Information
- Offices to be Filled
- How to Declare Candidacy

You may register online at elections.alaska.gov or voter registration applications may be obtained at City Hall

Voter Registration

To be qualified to vote in a Regular or Special City Election, a voter must be:

- A.** Qualified to vote in State Elections and registered to vote in State Elections at a residence address within the City limits of Cordova at least thirty days immediately preceding the City Election (by Sunday February 4, 2024);
- B.** A resident of the City for thirty days immediately preceding the City Election (by Sunday February 4, 2024); and
- C.** Not disqualified under Article V of the Alaska Constitution.

To Elect:

Seat D * One (1) **City Council Member** * for One (1) Regular, Three (3) Year Term

Seat E * One (1) **City Council Member** * for One (1) Regular, Three (3) Year Term

To Elect:

Two (2) **School Board Members** * for Two (2) Regular, Three (3) Year Terms

To Elect:

Two (2) **Hospital Services Board Members** * for Two (2) Regular, Three (3) Year Terms

To Declare Candidacy: Any qualified voter who meets the residency and age requirements of the elective office must file, not earlier than the date of first posting of this notice (Tuesday December 19, 2023) and at least by 30 days before the election (by Monday February 5, 2024), with the city clerk, a sworn declaration of candidacy using the declaration of candidacy form that applies to the office for which he or she is a candidate in order for the voter's name to appear on the ballot as a candidate for that elective office.

Residency requirements: Mayor, City Council, and School Board: One year immediately preceding the election. Hospital Services Board: One year immediately preceding the election and able to meet the requirements in Cordova Municipal Code 15.20.010.

Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

A memo from Susan Bourgeois, CMC, City Clerk

DATE: December 13, 2023

TO: Mayor and City Council, public

SUBJECT: Agency and Public review period for preliminary decision
regarding Aquatic Farmsite leases near Cordova

Steps in this process:

1. A business or citizen requests a lease from State of Alaska Department of Natural Resources, specifically, Division of Mining Land and Water.
2. Agencies are made aware of the full project scope and a 20-day agency review period begins
3. The Division makes a preliminary ruling on the request and then a 30-day agency and public review period ensues.

The City Clerk receives notice first when the agency review period opens – the full project application is put into a council packet for Council review and Council can direct staff to comment. (we did not receive the agency review email about this lease)

After the Division of Mining, Land and Water makes a preliminary decision on the lease request, the Clerk receives notice again and puts the one-page public notice into a Council packet under correspondence. The one-page notice has a link to the website where the text of the preliminary decision can be read as well as the full project packet can be reviewed. This one-page public notice also gives the public direction and timelines for making comments.

This aquatic farmsite lease is in correspondence for tonight's meeting because the 30-day *agency and public comment period* is open – deadline for comments January 12, 2024.

DNR has a website explaining this process:

<https://dnr.alaska.gov/mlw/aquatic/application/>

State of Alaska
Department of Natural Resources
Division of Mining, Land & Water
Southcentral Regional Land Office
550 W. 7th Ave., Suite 900C
Anchorage, AK 99501-3577

ADL 234198
Aquatic Farmsite Lease
Chugach Regional Resources Commission
Latouche Passage (USGS Quad Map Seward A-3)

Public and Agency Notice
Pursuant to AS 38.05.945

Subject to AS 38.05.083, the Southcentral Regional Land Office (SCRO) has made a Preliminary Decision to offer a 10-year lease to Chugach Regional Resources Commission for 20.66 acres, more or less, of state-owned tide and submerged lands for the operation of an aquatic farmsite for installation of a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of six species of kelp: sugar kelp (*Saccharina latissima*), bull kelp (*Nereocystis luetkeana*), ribbon kelp (*Alaria marginata*), giant kelp (*Macrocystis pyrifera*), dulse (*Palmaria mollis*), and three-ribbed kelp (*Cymathere triplicate*), located in Latouche Passage, near Seward, Alaska. The location of the project area is further described as being within the SE1/4 of Section 13, Township 2 South, Range 8 East, Seward Meridian, within Latouche Passage, approximately 66 nautical miles from Seward, Alaska.

The public and agencies are invited to review and comment on this proposed project. A copy of the decision can be found at <https://aws.state.ak.us/OnlinePublicNotices/default.aspx> or is available in hardcopy upon request. Questions concerning how to comment should be directed to Brent Reynolds at (907) 269-8567 or by e-mail at brent.reynolds@alaska.gov or by fax to (907) 269-8913. **All comments must be received in writing at the above listed mailing address or e-mail on or before January 12, 2024.** To be eligible to appeal DNR's Final Decision, under AS 38.05.035(i)-(m), a person must have submitted written comments during this comment period.

The State of Alaska, Department of Natural Resources, complies with Title II of the American with Disabilities Act of 1990. Individuals with audio impairments that have questions concerning this PD may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

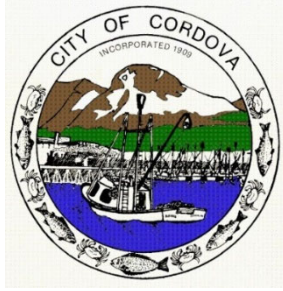
DNR reserves the right to waive technical defects in this publication.

Full text for Agenda Items 13, 15 & 16, Ordinance 1213, and
Resolutions 12-23-34 and 12-23-35

Can be found in the 12-20-23 Public Hearing Packet

If you are looking at a hard copy of this packet, the public hearing
packet is included right in front of this regular meeting packet.

If you are reading this packet on the City website, the 12-20-23 Public
Hearing Packet is one line below this Regular Meeting Packet on the list
of 2023 Agendas & Packets



Agenda Item 14
City Council Meeting Date: 12/20/23
City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 12/13/23
ITEM: Ordinance 1214
ACTION: Amending CMC 6.05.040 Business Licenses

☒ Ordinance
☐ Resolution

☐ Motion
☐ Information

I. REQUEST OR ISSUE: Ordinance 1214 removing the costs of business license from City Code and placing them in the fee schedule.

II. RECOMMENDED ACTION: adoption of Ordinance 1214

III. FISCAL IMPACTS: Finance department has suggested increases in business license fees which haven't changed in 15+ years. Increases have been put in the fee schedule, but it was then realized they are also in code, this changes that so in the future they will be in the fee schedule instead.

IV. BACKGROUND INFORMATION: For uniformity we are trying to remove fees from the City Code and have them all more accessible in the fee schedule instead. Business licenses are billed for renewals in November so this ordinance will be effective timely for the 2025 renewals to be sent out. Any new businesses over the course of 2024 will pay the new fees after the effective date of this ordinance and the old fees before the effective date.

V. SUMMARY AND ALTERNATIVES: Council could vote to adopt the ordinance, amend the ordinance or defeat the ordinance.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1214**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
CORDOVA MUNICIPAL CODE SECTION 6.05.040 BY REMOVING THE COST OF BUSINESS
LICENSES FROM THE CITY CODE AND CLARIFYING THAT THOSE WILL NOW BE
FOUND IN THE CITY FEE SCHEDULE**

WHEREAS, the Council of the City of Cordova annually approves a resolution that sets all City fees, rates, and charges for the next fiscal year, often at the same time the Council is approving that same fiscal year's operating budget; and

WHEREAS, it is important to be consistent in setting such fees, rates, and charges, and to make it clear to the public and City staff where those fees, rates, and charges, are located; and

WHEREAS, fees for City Business Licenses currently are in City Code and it would be prudent to remove them from the City Code and instead set them annually in the fee, rate, and charges setting resolution; and

WHEREAS, the definitions, requirements, application procedures and all other aspects of City Business Licensing will remain in the Cordova Municipal Code, but the actual dollar amount set for the purchase of business licenses will be removed and placed in the fee schedule;

NOW, THEREFORE, it is ordained as follows:

Section 1. Cordova Municipal Code Section 6.05.040 Application for business license; fees, is hereby amended to read as follows:

6.05.040 Application for business license; fees.

- A. An application for a business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee ~~required under subsection C of this section~~ **determined by Council resolution**. The application shall include the following information, and any additional information that the finance director may reasonably require:
1. The name of the applicant.
 2. The name under which the applicant will engage in business in the city.
 3. The applicant's mailing address, telephone number and email address.
 4. The street address and legal description of each location in the city where the applicant will engage in business.
 5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.
 6. A description of each line of business in which the applicant will engage in the city.
 7. Proof that the applicant has a current business license issued by the State of Alaska for each line of business in which the applicant will engage in the city.
- B. An application for a special annual public event business license is submitted to the finance director on a form approved by the finance director and shall be accompanied by the fee ~~required under subsection C of this section~~ **determined by Council resolution**. The application shall include the

~~Deleted language is stricken through and~~ **added language is bold and underlined**

following information, and any additional information that the finance director may reasonably require:

1. The name of the applicant.
 2. The name under which the applicant will engage in business in the city.
 3. The applicant's mailing address, telephone number and email address.
 4. The name of the special annual public event at which the applicant will engage in business.
 5. If the applicant is not a natural person, the applicant's type of organization, and the jurisdiction under whose laws the applicant was organized.
- C. The fee for a business license is ~~thirty-five dollars~~ **determined by Council resolution**; provided, that the fee for a business license for each line of business in which an applicant engages in excess of one ~~shall be twenty-five dollars~~ **is determined by Council resolution**. Fees are not prorated if the business license is issued after the calendar year commences. The fee for a special annual public event business license is ~~twenty-five dollars~~ **determined by Council resolution**.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1st reading: December 20, 2023

2nd reading and public hearing: _____

PASSED AND APPROVED THIS ____ DAY OF _____ 202__.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

~~Deleted language is stricken through~~ and **added language is bold and underlined**



AGENDA ITEM 17
City Council Meeting Date: 12/20/23
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, City Planner / Acting Public Works Director

DATE: 12/14/23

ITEM: Resolution 12-23-36 - Award of Sole Source Contract to RWC International, LTD. for the Purchase of a 2025 International HV613 Roll On/Roll Off Hook Lift Truck

NEXT STEP: Council approval of a resolution authorizing the City Manager to negotiate the contract

☐ ORDINANCE
☐ MOTION

☒ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: To approve a sole source contract with RWC International, LTD. to purchase A 2025 International HV613 Roll On/Roll Off Hook Lift Truck.

5.12.150 - Sole source procurements.

A. The city may procure supplies, services, or construction without competition where the city manager determines in writing that one of the following circumstances applies:

1. Supplies, services, or construction that reasonably meet the city's requirements are available from only one vendor;
2. The supplies, services, or construction have a uniform price wherever purchased;
3. The supplies, services, or construction may be purchased from or through another governmental unit at a price lower than that obtainable from private vendors;
4. The price of the supplies, services, or construction is fixed by a regulatory authority; or
5. The contract is for professional services that the council by resolution determines to procure without formal competition.

B. The award of any contract under this section shall be subject to prior council approval in accordance with Section 5.12.040.

This contract meets the requirements of 5.12.150(A)(1) above. Refuse staff have researched the possible replacement options for the Hook Truck and it was determined that no used trucks were available in Alaska, and those outside of the State were financially and logistically impractical to purchase. Only two quotes were received meeting the needed specifications when searching for a new

truck, both of which came from RWC International.

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion “to approve Resolution 12-23-36, a resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a sole-source contract with RWC International to purchase A 2025 International HV613 Roll On/Roll Off Hook Lift Truck for the Refuse Division.”

III. FISCAL IMPACTS: The city will collect \$20,970.27 in interest instead of paying that interest in addition to the vehicle cost.

IV. BACKGROUND INFORMATION: The Refuse Division desperately needs to replace its 24-year-old Roll On / Roll Off Hook Truck. The gauges read 5,759 hours and 151,141 miles but both have not worked in the past 5 years so actual hours and mileage are much higher.

This is currently the only truck in Refuse’s fleet capable of hauling the 20 cubic yard roll-off boxes used to collect construction and demolition material, scrap metal, and glass at the Whitshed Transfer Station to the 17 Mile Landfill; as well as cardboard from the collection point on Harbor Loop Road and multiple canneries to the burn pile. The truck is also used to place rented 20 cubic yard containers around town at construction sites and large cleanup projects. In addition to its use hauling refuse material the truck is also used as a dump truck at the landfill to haul gravel to be used as daily cover material from the gravel pit to the two active landfill cells.

In 2022 the truck made 256 trips to the landfill and year to date in 2023, 231 trips have been made. This truck is vital to Refuse operations.

After researching what truck would be a suitable replacement for the job and what is available on the market, Refuse has determined that the best option both in price and vehicle would be to purchase a new HV613 Roll On/Roll Off Hook Lift Truck from RWC International at a cost of \$250,233.

When searching for a truck through the typical Sourcewell / State contract process there were no trucks immediately available. The timeline for acquiring a truck through this process would be fall of 2025 at the earliest (truck arrives at dealer summer 25’, hook installed and delivered to Cordova fall of 25’). This process would also cost the city at least \$4,000 dollars more than staff’s preferred option of the sole source contract with RWC International.

Used trucks were researched and none were found that matched our specifications. Multiple dealers in Alaska confirmed the lack of availability of used trucks that would meet our needs.

When searching for new trucks two quotes were received, both from RWC International and the truck listed above meets our technical specifications and is the lowest priced. RWC can have the truck delivered to Cordova between May and August of 2024, saving the city 12 to 16 months and at least \$4,000.

V. SUMMARY AND ALTERNATIVES: Council could choose not to approve the contract.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-23-36**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AUTHORIZING
THE CITY MANAGER TO ENTER INTO A SOLE SOURCE CONTRACT WITH RWC
INTERNATIONAL TO PURCHASE AN HV613 ROLL ON / ROLL OFF HOOK TRUCK**

WHEREAS, the Refuse Division Hook Truck is a crucial piece of equipment for daily operations;
and

WHEREAS, the current truck has been in service for 24 years and has reached the end of its life expectancy and is no longer reliable; and

WHEREAS, the Refuse Division has researched both new and used options for replacing the truck;
and

WHEREAS, acquiring a truck through the Sourcewell / State contract process would cost the city more money and would add an additional 12 to 18 months onto the lead time to obtain this piece of vital equipment; and

WHEREAS, there are no used options located within the State that meet the needs of the Refuse Division and those outside of the State are neither financially or logistically feasible to purchase; and

WHEREAS, the only quote received for new hook truck came from RWC International; and

WHEREAS, City Council does hereby approve the following as required in Cordova Municipal Code Section 5.12.040 Council approval of contracts:

- A. Contractor: ***RWC International***
- B. Contract price: ***\$250,233***
- C. Nature and quantity of the performance that the City shall receive:
2025 International HV613 Roll On/Roll Off Hook Lift Truck
- D. Time for performance: ***May – August 2025***; and

WHEREAS pursuant to Cordova Municipal Code Section 5.12.150A, the City Manager has determined in writing that, due to lack of available vehicles, lower cost, and reduced lead time, City Council agrees in approving this resolution that the city requirements are being met with a sole contract with RWC International.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into a sole source contract with RWC International to purchase a 2025 International HV613 Roll On/Roll Off Hook Lift Truck.

PASSED AND APPROVED THIS 20th DAY OF DECEMBER 2023

ATTEST:

David Allison, Mayor

Tina Hammer, Deputy City Clerk

MEMORANDUM

FROM: MAYOR ALLISON

TO: COUNCIL for 12/20/23 meeting

Re: Policy of disposal of all old harbor floats

Council has brought up this issue at least 3 times over the last couple of months with various council members starting the conversation. Each time it was brought up, staff informed Council that it was a done deal, with no other option than to haul all floats to the landfill for disposal. This was written in to the contract and was not noticed by council, nor was it pointed out at the time of approving the contract.

Council sets Policy, and has the ability and powers to change, modify, and set that policy. Staff can determine best methods for accomplishing tasks in accordance with the policies set.

Since we have had so much community interest in this topic and it continues to come before Council,. It is time for Council to make the Policy decision on the old floats.

I will point out that staff certainly believes the easiest way to deal with them is to put them in our landfill. They have plenty on their plates already and more work is pushing their limits during the tight deadlines of this project. I, however, believe there may be options with the contractor, though I have not personally talked to anyone at Turnagain. I think we could give them the option of keeping, selling, or otherwise disposing of the old floats, with the option of hauling to the landfill. There may be other ideas out there as well. Though the floats may be worthless to the city, there may be other uses at Boswell, Canoe Pass, or various other needs around our community that these floats would make a safer and more efficient use than destroying and taking valuable landfill space.

Regardless of the decision, it is Council's decision to make, and I am requesting Council to act on this policy issue as an action item on this agenda.

So. Harbor Float Demolition Disposal & Recycle:

Recently the Mayor has asked the City staff to investigate the possibility of giving away to the public portions of the old floats in the South Harbor. The City has reviewed the options and below is a list of reasons for and against.

Pros

- *It is possible to investigate a recycling program however, this will take time and money. Additionally, depending on supply vs. demand it may require another lottery drawing to see who may receive these items along with an indemnity/release of liability which will have to be drafted by City attorneys.*
- *The project construction firm has indicated they are willing to help with float recycling provided it does not interfere with construction lest a change order be initiated, again time and money.*

Cons

- *The contract, which has been in place since December of 2022 specifically states that the demolition material will be disposed of in the City landfill. Unfortunately, at this late a date removal from the landfill of what is currently there is cost & time prohibitive to the project. The City does not have the budget to resurrect these items nor does the City have the personnel and time budget to accomplish this task organically.*
- *Demolition is well underway and shifting focus to a float recycling program will take time and attention away from construction.*
- *The materials in question are being removed specifically because they are past their design life span. This means they are, by and large, structurally unsound and cannot be given away without a healthy liability on the part of the City.*
- *The materials contain toxic preservatives and materials that are coming apart and as such are a source of pollution. Giving these items away would simply spread out the pollution to new areas. Additionally, a portion of the project funding in the form of a State Clean Water Fund loan was awarded to mitigate the pollution caused by these aging structures.*
- *Unless a decision is made in the next 14 days the entirety of the South Harbor will end up on the landfill.*
- *Anecdotally it has been heard that floats were given away during the North Harbor reconstruction. It was noted that many of these floats are currently aground and decaying, spreading trash material throughout the Sound.*

###



**City Council of the City of Cordova, Alaska
Pending Agenda
December 20, 2023 Regular Council Meeting**

initially put on or
revisited

- date referred

- 8/3/2022

12/20/23 Reg Mtg Packet page 32



City Council of the City of Cordova, Alaska
Pending Agenda
December 20, 2023 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**
re-auth res 01-20-04 approved Jan 15, 2020
auth res 04-03-45 approved Apr 16, 2003
- | | |
|---|--|
| 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G) |
| 3-vacant (processor rep) | 4-Jim Holley (marine transportation/AML) |
| 5-Chelsea Haisman (fish union/CDFU) | 6-Tommy Sheridan (aquaculture) |
- 2) Cordova Trails Committee:**
re-auth res 11-18-29 app 11/7/18
auth res 11-09-65 app 12/2/09
- | | |
|--------------------|-----------------|
| 1-Elizabeth Senear | 2-Toni Godes |
| 3-Dave Zastrow | 4-Ryan Schuetze |
| 5-Stormy Haught | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
authorizing resolution 12-16-43
reauthotrization via Res 11-19-51
approved 11/20/2019
- | | | |
|-------------------|-----------------|------------------|
| 1-Warren Chappell | 2-Andy Craig | 3-Bobby Linville |
| 4-Gus Linville | 5-vacant | 6-Bob Smith |
| 7- Ron Blake | 8- John Whissel | |

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**
- | | | |
|--------------------|------------------------|----------------------------|
| David Janka | appointed January 2023 | 2 year term until May 2024 |
|--------------------|------------------------|----------------------------|
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- | | | |
|-------------------|--|-----------------------------|
| Tom Bailer | re-appointed October 2021 | 3 year term until Sept 2024 |
| | re-appointed October 2018 | |
| | appointed February 2017-filled a vacancy | |

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-23-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor

- South Harbor Replacement
- North Harbor Efficiency and Safety
 - Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
 - Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
 - Provide additional cranes, laydown areas, and in-harbor fuel services.
- Rebuild 3-Stage Dock
- Waste Oil/Maintenance Building
- Shipyard Expansion
- Harbor Basin Expansion

Water Upgrades

- Improve water delivery during peak water usage.
- Booster station at Murchison tank to improve water delivery during peak flow.
- Permanent siphon at Crater Lake to improve water delivery during peak flow.
- Upgrade Pipe Infrastructure.
- Upgrade pump stations and equipment.

Sewer Upgrades

- Replacement/upgrade of Wastewater plant and Scada.
- Replacement/Upgrades of Lift Stations.
- Replacement of Force main in Odiak Slough.
- Upgrade Pipe Infrastructure.

Streets Infrastructure and Equipment

- 6th and 7th Streets Upgrades
- Chase Avenue Upgrades
- Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
- Wheeled Loader
- Road Grader

Water Services and Fire Protection (hydrants) to Outlying Areas – Feasibility Study

Public Safety

- Mile 4 Substation Foundation Repair
- E-911 Implementation
- Acquire and integrate new hardware to fully utilize the new E-911 addressing.
- Replace Failing RMS
- Replace Dispatch Console
- Replace Radio Structure on Ski Hill
- Engineering and Preliminary Design of Public Safety Building

Recreational Safety and Development

Pool Infrastructure

- Replacement of 60mm PVC Pool liner
- Door and Siding Replacements and CMU Joint Repairs
- Pool Cover Replacement
- Pool Roof Replacement
- Ventilations Remodel/Replacement
- Electrical Distribution System Replacement
- ADA Compliance and Parking Area re-grade.

Bidarki Recreation Center

- Structural Repair
- Code and Ada Compliance
- Facility Improvements

Eyak Lake Skater's Cabin

- Demolish and replace.

Playground Renovations

- Replacement of swing set at Noel Pallas Children's Memorial Playground

Parks Restrooms/Buildings/Structures

- Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
- Fleming Spit Restroom Replacement
- Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
- Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance.
- Parks Maintenance Shop Facility Improvements – Code Compliance

Ski Hill Improvements

Land Development

- Housing
- Cold Storage
- Harbor Basin Expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY 2023







David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

December 2023

CALENDAR MONTH	DECEMBER
CALENDAR YEAR	2023
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1 	2
					Cordova Holiday Bazaar Dec 1-2 @ Mt. Eccles	
3	4	5	6	7	8	9
10	11	12	13 7:00 Council reg mtg CCAB	14	15 Happy Hanukkah Dec 7-15 	16
17	18	19 6:30 P&Z CCAB Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23	20 6:00 Harbor Cms CCAB 7:00 Sch Bd HSL	21	22	23
24	25 	26 5:30 CTC Board Meeting CCER	27 5:45 Council Work Session 6:45 Council PH 7:00 Council reg mtg CCAB	28 CSD End 2nd Quarter	29 	30
31	Holiday City Offices closed		6:00 CEC Board Meeting	CSD Winter Vacation Dec 22 - Jan 8		
		6:00 P&R CCM		12:00 CCMCAB HCR		

Notes

Legend:

CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A

CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room







LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues

P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

January 2024

CALENDAR MONTH **JANUARY**
 CALENDAR YEAR **2024**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31  Mar 5, 2024 Election: declaration of candidacy period opens 12/19/23 and closes 2/5/24	1  Holiday City Offices closed	2 <div>CSD Winter Vacation Dec 22 - Jan 8</div>	3 <div>7:00 Council reg mtg CCAB</div>	4	5 	6
7	8	9	10	11	12	13
14	15  MLK Jr. Holiday City Offices closed	16 <div>6:30 P&Z CCAB</div>	17 <div>6:00 Harbor Cms CCAB 7:00 Sch Bd HSL</div>	18	19 <div>41st Annual Tip Off Tourney 1/18-20/24</div>	20
21	22	23 <div>5:30 CTC Board Meeting</div>	24 <div>7:00 Council reg mtg CCAB</div>	25 	26	27 
28	29	30 <div>6:00 CEC Board Meeting</div>	31 <div>6:00 CCMCAB HCR</div>	1	2 <div>Home CHS BBall 1/26-27/24</div>	3
4	5	6 <div>6:00 P&R CCM</div>				

Notes

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library
 CCA-Community Rm A

CCB-Community Rm B
 CCM-Mayor's Conf Rm
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LN-Library Fireplace Nook
 CRG-Copper River Gallery
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Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues

P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	David Allison Mayor@cityofcordova.net	March 1, 2022	March-25
Council members:			
Seat A: 3 years	Tom Bailer CouncilSeatA@cityofcordova.net	March 1, 2022 March 5, 2019	March-25
Seat B: 3 years	Cathy Sherman CouncilSeatB@cityofcordova.net	March 7, 2023 March 3, 2020	March-26
Seat C: 3 years	Kasey Kinsman CouncilSeatC@cityofcordova.net	March 7, 2023	March-26
Seat D: 3 years	Wendy Ranney CouncilSeatD@cityofcordova.net	July 5, 2023 elected by cncl	March-24
Seat E: 3 years	Anne Schaefer, Vice Mayor CouncilSeatE@cityofcordova.net	March 2, 2021 March 6, 2018 December 6, 2017 elected by cncl	March-24
Seat F: 3 years	Kristin Carpenter CouncilSeatF@cityofcordova.net	March 1, 2022	March-25
Seat G: 3 years	Ken Jones CouncilSeatG@cityofcordova.net	March 1, 2022	March-25

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, president bjewell@cordovasd.org	Mar 1, 2022, Mar 5, 2019, Mar 1, 2016, Mar 5, 2013	March-25
3 years	Henk Kruithof hkruithof@cordovasd.org	March 2, 2021	March-24
3 years	Terri Stavig tstavig@cordovasd.org	March 1, 2022	March-25
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 2, 2021, Mar 6, 2018, Mar 3, 2015, Mar 6, 2012, Mar 3, 2009, Mar 7, 2006	March-24
3 years	David Glasen	March 7, 2023	March-26

seat up for re-election in Mar '24	vacant
board/commission chair	
seat up for re-appt in Nov '24	

(updated 12-20-23)

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard CCMCBoardSeatC@cdvcmc.com	Mar 2, 2021 Mar 6, 2018	March-24
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Chris Iannazzone CCMCBoardSeatB@cdvcmc.com	March 7, 2023 March 24, 2022	March-25
		elected by board	
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden, Chair CCMCBoardSeatE@cdvcmc.com	March 7, 2023 March 3, 2020	March-26

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20, Jan '23	November-25
3 years	<i>vacant</i>		November-26
3 years	Krysta Williams	Feb '18, Dec '20, Dec '23	November-26

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kris Ranney	Dec '22	November-25
3 years	Mark Hall, Vice Chair	Nov '19, Dec '22	November-25
3 years	Sarah Trumblee	Dec '20, Dec '23	November-26
3 years	Tania Harrison, Chair	Mar '22	November-24
3 years	Gail Foode	Dec '23	November-26
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21	November-24
3 years	Sean Den Adel	Dec '23	November-26

seat up for re-election in Mar '24

vacant

board/commission chair

seat up for re-appt in Nov '24

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Ryan Schuetze	Dec '23	November-26
3 years	Andy Craig, Chair	Nov '16, '19 & Dec '22	November-25
3 years	Garrett Collins	Dec '23	November-26
3 years	Ken Jones	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	Christa Hoover	Dec '21	November-24
3 years	Hein Kruithof	Dec '23	November-26
3 years	Tommy Sheridan	Sept '22	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Sami Magallanes	Sept '23	November-24
3 years	Henk Kruithof	Nov '19, Dec '22	November-25
3 years	Aaron Hansen, Chair	Dec '21	November-24
3 years	Kara Rodrigues	Dec '23	November-26
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19, Dec '22	November-25
3 years	Jason Ellingson	Mar '23	November-25
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20, Dec '23	November-26

Historic Preservation Commission - Appointed

length of term		Date Appointed		Term Expires
3 years	Kris Ranney, PC member	Mar '23	appt'd by PC	November-25
3 years	Heather Hall, professional member	Aug '16, Feb '20, Mar '23		November-25
3 years	Sylvia Lange, NVE member	Nov '22, Nov '19	appt'd by NVE	November-25
3 years	<i>vacant</i> , professional member			November-26
3 years	<i>vacant</i> , historical society member			November-24
3 years	Nancy Bird, professional member	Nov '17, Nov '18 Dec '21		November-24
3 years	<i>vacant</i> , public member			November-26

seat up for re-election in Mar '24

vacant

board/commission chair

seat up for re-appt in Nov '24

(updated 12-20-23)