



CCMC AUTHORITY BOARD OF DIRECTORS AGENDA
November 27, 2023 SPECIAL MEETING
12:00PM ZOOM ONLY

CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

Board of Directors

Kelsey Hayden	exp. 3/26
Liz Senear	exp. 3/24
Ann Linville	exp. 3/25
Chris Iannazzone	exp. 3/26
Vacant	exp. 3/24

CEO

Hannah Sanders, M.D.

OPENING: Call to Order

Roll Call - Kelsey Hayden, Liz Senear, Chris Iannazzone, and Ann Linville.
Establishment of a Quorum

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS
(Speaker must give name and agenda item)

1. Audience Comments
2. Guest Speaker

B. BOARD DEVELOPMENT ~ none

C. CONFLICT OF INTEREST

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES ~ none

F. REPORTS OF OFFICERS OR ADVISORS

1. Board Chair Report
2. CEO Report
3. Director of Finance Report

Pgs 1-2

Pgs 3-5

G. DISCUSSION ITEMS

H. ACTION ITEMS

1. Update the CCMC Authorized Check Signers
2. CT Scanner Lease Approval

Pgs 6-7

Pg 8

I. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker) Members of the public are given the opportunity to comment on matters which are within the subject matter authority of the Board and are appropriate for discussion in an open session.

J. BOARD MEMBERS COMMENTS

K. EXECUTIVE SESSION

1. CT Scanner Lease, a subject which is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the entity.

L. ADJOURNMENT

This Board of Directors meeting will be held via ZOOM:

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUT09>

Meeting ID: 467 570 1050; Passcode: 379187

To call in: 1-253-215-8782

Meeting ID: 467 570 1050; Passcode: 379187

For a full packet, go to www.cityofcordova.net/government/boards-commissions/health-services-board

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

CEO Report Board Meeting November 2023

Lung Cancer Awareness Month:

November marks Lung Cancer Awareness Month, providing us with a valuable opportunity to raise awareness about the importance of lung cancer screenings. The recommended screening is a low-dose CT scan for adults at high risk with no symptoms. This includes those with a 20 pack-year smoking history, current smokers or those who quit in the last 15 years, and individuals aged 50 to 80. Currently, our CT scanner lacks the necessary capability for these screenings, but with its replacement, we can enhance our services by offering this crucial screening exam.

Services Overview:

Long Term Care (LTC):

Our LTC unit currently has a bed available. Our staff is consistently providing exceptional care in a collaborative team environment. The team remains survey-ready, reflecting our commitment to maintaining high standards in long-term care.

ER/Hospital/SWING:

We have fluctuations in our swing bed utilization, with a decrease from previous years. While we continue to promote our rehab services, one challenge hindering increased census is staffing. To address this, we are exploring the addition of a dedicated floor nurse for inpatient services, aiming to optimize our nurse/patient ratios and enhance patient care.

Clinic:

In our clinic, we currently have flu, Moderna, and Covid vaccines available. We are actively working with insurance companies to ensure that preventative care is appropriately billed and reimbursed, maximizing benefits for individuals.

Sound Alternatives (Behavioral Health):

The demand for behavioral health services remains significant. We are happy to welcome Missi Allinger, LCSW, a traveler who has seamlessly integrated into our community and become an essential part of our behavioral health team.

Administrative Focus:

Our administrative efforts are concentrated on improving billing, coding, clinical documentation education, and denials management processes. Recognizing the ongoing challenges in this area, we are enhancing our operations to ensure efficiency and accuracy through increased chart review. The leadership is also continually working on employee retention working close with employees, listening to concerns and implementing change when needed.

As we continue to navigate the complex landscape of healthcare, your support and guidance are invaluable. Thank you for your commitment to our organization's mission.

Cordova Community Medical Center Statistics

	31	28	31	30	31	30	31	31	30	31	30	31	Cumulative	Monthly
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
Hosp Acute+SWB Avg. Census		29												
FY 2019	3.5	1.6	1.2	1.4	1.2	1.1	2.4	3.3	3.3	3.2	4.0	4.3		2.5
FY 2020	3.3	2.1	2.4	2.7	1.7	1.1	1.0	0.3	0.7	1.0	1.8	1.0		1.6
FY 2021	1.3	3.2	2.2	1.7	2.2	1.6	2.1	2.4	3.3	5.6	4.3	1.4		2.6
FY 2022	1.6	3.3	2.8	2.1	1.5	1.9	3.5	3.5	3.9	0.5	1.0	2.1		2.3
FY 2023	2.5	1.3	2.3	3.6	2.0	0.5	1.1	0.5	2.3	0.0	0.0	0.0		1.3
Acute Admits														
FY 2019	6	0	2	4	2	1	3	6	4	2	3	3	36	3.0
FY 2020	2	0	1	3	0	2	7	5	4	1	6	2	33	2.8
FY 2021	2	6	4	1	8	7	4	4	4	3	1	2	46	3.8
FY 2022	6	1	2	3	5	7	8	4	3	4	3	5	51	4.3
FY 2023	1	3	6	2	5	4	5	4	2				32	3.6
Acute Patient Days														
FY 2019	33	0	6	12	7	4	13	10	12	3	10	11	121	10.1
FY 2020	4	0	4	14	4	4	17	9	8	3	36	6	109	9.1
FY 2021	4	13	8	2	17	11	9	14	15	18	13	2	126	10.5
FY 2022	15	11	7	10	8	10	21	9	12	7	5	14	129	10.8
FY 2023	3	9	16	15	15	11	18	4	12				103	11.4
SWB Admits														
FY 2019	2	0	0	0	0	0	3	0	0	2	1	1	9	0.8
FY 2020	1	1	1	1	0	0	0	0	1	1	0	1	7	0.6
FY 2021	2	2	0	1	1	0	2	2	4	3	1	0	18	1.5
FY 2022	1	3	0	1	2	2	3	2	4	2	2	1	23	1.9
FY 2023	2	1	3	2	1	1	1	0	3				14	1.6
SWB Patient Days														
FY 2019	75	44	31	30	31	30	61	93	86	95	109	121	806	67.2
FY 2020	99	61	70	67	49	30	14	0	13	29	19	24	475	39.6
FY 2021	37	77	60	49	50	36	55	60	85	155	117	40	821	68.4
FY 2022	34	81	79	54	37	48	89	101	104	7	24	52	710	59.2
FY 2023	73	28	55	94	48	5	15	13	57				388	43.1
CCMC LTC Admits														
FY 2019	2	0	1	0	0	0	0	0	0	0	1	0	4	0.3
FY 2020	0	1	0	0	1	0	2	0	0	0	3	0	7	0.6
FY 2021	0	0	0	0	0	0	2	0	0	0	1	1	4	0.3
FY 2022	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
FY 2023	0	0	0	1	1	0	1	2	0				5	0.6
CCMC LTC Resident Days														
FY 2019	299	278	308	300	310	300	280	310	300	310	300	303	3,598	299.8
FY 2020	310	289	310	293	296	300	301	310	300	309	277	310	3,605	300.4
FY 2021	300	300	298	300	310	299	298	310	300	310	298	309	3,632	302.7
FY 2022	310	280	310	300	310	299	310	310	300	310	290	310	3,639	303.3
FY 2023	310	280	310	309	296	270	257	268	252				2,552	283.6
CCMC LTC Avg. Census														
FY 2019	10	9	10	10	10	10	9	10	10	10	10	10		9.8
FY 2020	10	10	10	10	10	10	10	10	10	10	9	10		9.8
FY 2021	10	10	10	10	10	10	10	10	10	10	10	10		9.9
FY 2022	10	10	10	10	10	10	10	10	10	10	10	10		10.0
FY 2023	10	10	10	10	10	9	8	9	8					9.3
ER Visits														
FY 2019	31	41	47	54	60	55	68	81	64	43	22	28	594	49.5
FY 2020	35	38	34	23	52	51	49	47	35	35	29	38	466	38.8
FY 2021	38	42	35	44	77	61	74	78	67	34	32	40	622	51.8
FY 2022	38	38	42	50	75	85	76	97	64	63	38	46	712	59.3
FY 2023	62	39	67	39	56	84	109	100	69				625	69.4
PT Procedures														
FY 2019	443	423	438	440	381	358	305	352	294	295	321	311	4,361	363.4
FY 2020	404	409	314	218	285	279	201	242	322	363	320	338	3,695	307.9
FY 2021	327	494	646	372	352	444	471	337	413	602	493	310	5,261	438.4
FY 2022	275	459	551	394	307	352	396	384	360	201	274	442	4,395	366.3
FY 2023	364	322	458	405	345	209	304	325	479				3,211	356.8
OT Procedures														
FY 2019	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
FY 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
FY 2021	25	223	183	49	36	115	174	118	161	350	309	120	1,863	155.3
FY 2022	122	190	251	134	120	229	243	200	197	53	87	164	1,990	165.8
FY 2023	94	51	152	115	75	94	70	106	167				924	102.7
Lab Tests														
FY 2019	330	356	255	361	423	244	404	473	378	310	392	406	4,332	361.0
FY 2020	277	295	233	355	657	1,441	2,229	1,895	1,319	1,084	1,263	1,165	12,213	1,017.8
FY 2021	885	1,010	1,004	805	682	637	1,261	1,115	853	605	614	549	10,020	835.0
FY 2022	825	576	671	902	958	699	610	822	594	585	499	553	8,294	691.2
FY 2023	545	546	575	578	801	655	766	649	512				5,627	625.2
X-Ray Procedures														
FY 2019	46	48	83	0	0	98	94	79	77	59	59	46	689	57.4
FY 2020	46	49	55	42	52	62	62	58	63	44	47	39	619	51.6
FY 2021	48	50	49	64	64	70	79	86	88	68	53	72	791	65.9
FY 2022	82	63	64	94	60	82	69	93	51	72	58	61	849	70.8
FY 2023	72	45	63	49	50	88	97	107	83				654	72.7
CT Procedures														
FY 2019	19	12	13	15	26	11	24	35	21	6	12	19	213	17.8
FY 2020	12	14	13	18	20	23	19	23	22	20	20	20	224	18.7
FY 2021	24	27	26	20	27	32	28	38	25	16	12	22	297	24.8
FY 2022	21	21	36	25	29	42	31	26	16	30	15	28	320	26.7
FY 2023	30	18	22	18	16	36	39	34	26				239	26.6
CCMC Clinic Visits														
FY 2019	162	161	144	178	250	205	247	252	207	360	183	173	2,522	210.1
FY 2020	184	193	141	112	121	151	150	150	152	138	128	127	1,747	145.6
FY 2021	125	134	161	157	188	224	265	277	296	452	303	275	2,857	238.1
FY 2022	288	196	199	237	260	241	221	212	304	359	219	182	2,918	243.2
FY 2023	221	158	151	176	214	188	230	289	242				1,869	207.7
Behavioral Hlth Visits														
FY 2019	62	98	69	60	89	86	82	94	101	148	112	108	1,109	92.4
FY 2020		138	138	124	113	126	98	104	102	115	123	116	1,297	117.9
FY 2021	85	62	65	74	90	96	60	97	50	35	63	76	853	71.1
FY 2022	84	74	83	79	82	67	74	99	126	125	108	94	1,095	91.3
FY 2023	150	68	86	98	122	86	94	97	94				895	99.4

CORDOVA COMMUNITY MEDICAL CENTER
OPERATING/INCOME STATEMENT
FOR THE 9 MONTHS ENDING 09/30/23

10/23/23 12:48 PM

	----- S I N G L E M O N T H -----				----- Y E A R T O D A T E -----			
	ACTUAL	BUDGET	\$ VARIANCE	% VAR	ACTUAL	BUDGET	\$ VARIANCE	% VAR
REVENUE								
ACUTE	93,542	150,000	(56,457)	(37)	1,152,741	980,000	172,741	17
SWING BED	413,278	350,000	63,278	18	2,623,932	3,100,000	(476,067)	(15)
LONG TERM CARE	451,110	505,000	(53,889)	(10)	4,278,711	4,526,000	(247,288)	(5)
CLINIC	112,679	80,000	32,679	40	983,607	666,000	317,607	47
ANCILLARY DEPTS	276,223	240,000	36,223	15	2,643,094	2,122,000	521,094	24
EMERGENCY DEPART	388,710	275,000	113,710	41	3,725,994	2,319,000	1,406,994	60
BEHAVIORAL HEALT	25,408	20,000	5,408	27	220,362	182,000	38,362	21
RETAIL PHARMACY	139,808	120,000	19,808	16	1,161,765	1,094,000	67,765	6
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PATIENT SERVIC	1,900,761	1,740,000	160,761	9	16,790,209	14,989,000	1,801,209	12
DEDUCTIONS								
CHARITY	16,243	16,000	(243)	(1)	190,248	149,000	(41,248)	(27)
CONTRACTUAL ADJU	281,435	360,000	78,564	21	4,026,125	3,200,000	(826,125)	(25)
ADMINISTRATIVE A	601	37,500	36,898	98	25,363	337,500	312,136	92
BAD DEBT	177,752	21,000	(156,752)	(746)	482,752	187,000	(295,752)	(158)
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DEDUCTIONS TOT	476,032	434,500	(41,532)	(9)	4,724,489	3,873,500	(850,989)	(21)
COST RECOVERIES								
GRANTS	0	0	0	0	315,022	404,000	(88,977)	(22)
IN-KIND CONTRIBU	16,662	18,500	(1,837)	(9)	149,963	164,500	(14,536)	(8)
OTHER REVENUE	7,460	18,000	(10,539)	(58)	114,348	168,000	(53,651)	(31)
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COST RECOVERIE	24,123	36,500	(12,376)	(33)	579,334	736,500	(157,165)	(21)
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TOTAL REVENUES	1,448,851	1,342,000	106,851	7	12,645,055	11,852,000	793,055	6
EXPENSES								
WAGES	473,272	504,000	30,727	6	4,245,828	4,536,000	290,171	6
TAXES & BENEFITS	231,415	259,000	27,584	10	2,470,930	2,333,000	(137,930)	(5)
PROFESSIONAL SER	212,206	161,000	(51,206)	(31)	1,712,036	1,454,000	(258,036)	(17)
SUPPLIES	149,377	160,000	10,622	6	1,532,612	1,439,000	(93,612)	(6)
MINOR EQUIPMENT	6,161	4,000	(2,161)	(54)	34,633	37,000	2,366	6
REPAIRS & MAINT	17,377	17,000	(377)	(2)	129,811	152,000	22,188	14
RENTS & LEASES	15,258	11,000	(4,258)	(38)	109,065	99,000	(10,065)	(10)
UTILITIES	45,201	53,000	7,798	14	450,053	477,000	26,946	5
TRAVEL & TRAININ	8,107	10,000	1,892	18	56,715	92,000	35,284	38
INSURANCES	20,016	17,600	(2,416)	(13)	167,645	159,200	(8,445)	(5)
RECRUIT & RELOCA	(1,024)	3,400	4,424	130	6,967	30,100	23,132	76
DEPRECIATION	44,321	50,000	5,678	11	495,632	446,000	(49,632)	(11)
OTHER EXPENSES	20,213	30,000	9,786	32	142,431	263,000	120,568	45
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TOTAL EXPENSES	1,241,903	1,280,000	38,096	2	11,554,365	11,517,300	(37,065)	(0)
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OPERATING INCO	206,948	62,000	144,948	233	1,090,689	334,700	755,989	225
NET INCOME	206,948	62,000	144,948	233	1,090,689	334,700	755,989	225
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10/23/23 12:48 PM

CORDOVA COMMUNITY MEDICAL CENTER
BALANCE SHEET
FOR THE MONTH ENDING: 09/30/23

	Current Year	Prior Year	Net Change
ASSETS			
CURRENT ASSETS			
CASH	2,693,987	1,100,529	1,593,458
NET ACCOUNT RECEIVABLE	2,520,512	3,513,342	(992,829)
THIRD PARTY RECEIVABLE	5,776	212,748	(206,972)
CLEARING ACCOUNTS	210	245,564	(245,353)
PREPAID EXPENSES	151,559	130,370	21,188
INVENTORY	475,544	569,179	(93,634)
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TOTAL CURRENT ASSETS	5,847,590	5,771,734	75,856
PROPERTY PLANT & EQUIPMENT			
LAND	122,010	122,010	
BUILDINGS	8,666,889	7,680,171	986,717
EQUIPMENT	9,625,416	9,583,624	41,792
CONSTRUCTION IN PROGRESS		977,683	(977,683)
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SUBTOTAL PP&E	18,414,316	18,363,489	50,826
LESS ACCUMULATED DEPRECIATION	(14,559,115)	(13,909,262)	(649,853)
	-----	-----	-----
TOTAL PROPERTY & EQUIPMENT	3,855,200	4,454,226	(599,026)
OTHER ASSETS			
GOODWILL - PHARMACY	150,000	150,000	
GOODWILL - PHARMACY	(86,250)	(71,250)	(15,000)
PERS DEFERRED OUTFLOW	1,037,998	1,178,466	(140,468)
TOTAL OTHER ASSETS	1,101,748	1,257,216	(155,468)
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TOTAL ASSETS	10,804,540	11,483,178	(678,638)
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10/23/23 12:48 PM

CORDOVA COMMUNITY MEDICAL CENTER
BALANCE SHEET
FOR THE MONTH ENDING: 09/30/23

	Current Year	Prior Year	Net Change
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
ACCOUNTS PAYABLE	233,183	147,749	85,433
PAYROLL & RELATED LIABILITIES	676,523	726,114	(49,590)
INTEREST & OTHER PAYABLES	7,175	1,522	5,652
LONG TERM DEBT - CITY	5,466,458	5,466,458	
OTHER CURRENT LONG TERM DEBT	8,449	107,763	(99,313)
	-----	-----	-----
TOTAL CURRENT LIABILITIES	6,391,791	6,449,608	(57,817)
LONG TERM LIABILITIES			
NET PENSION LIABILITY	8,148,107	6,825,636	1,322,471
TOTAL LONG TERM LIABILITIES	8,148,107	6,825,636	1,322,471
DEFERRED INFLOWS OF RESOURCES			
PENSION DEFERRED INFLOW	(2,907,065)	601,203	(3,508,268)
TOTAL DEFERRED INFLOWS	(2,907,065)	601,203	(3,508,268)
TOTAL LIABILITIES	11,632,833	13,876,447	(2,243,614)
NET POSITION (EQUITY)			
UNRESTRICTED FUND BALANCE	(1,937,496)	(2,950,277)	1,012,781
TEMPORARY RESTRICTED FUND BALANCE	18,513	18,513	
CURRENT YEAR NET INCOME	1,090,689	538,494	552,194
	-----	-----	-----
TOTAL NET POSITION	(828,292)	(2,393,269)	1,564,976
TOTAL LIABILITIES & NET POSITION	10,804,540	11,483,178	(678,638)
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September bad debt written off: \$88,752.34



Memorandum

To: CCMC Authority Board of Directors

Subject: Resolution to Update CCMC authorized check signers

Date: November 16, 2023

Due to a recent change on the CCMC Board it is necessary to update the CCMC Authorized Check Signers to reflect that changes:

To **remove** the following CCMC Board Member as a CCMC authorized check signer:

Board of Directors Vice-Chair Linnea Ronnegard

The **updated list** of CCMC authorized check signers will be as follows:

Director of Ancillary Services	Tamara Russin
Facility Manager	Brian Rezek
CAH Director of Nursing	Alexus Allen
Director of Operations	Noelle Camarena

Board of Directors Chair	Kelsey Hayden
Board Treasurer/Secretary	Liz Senear
Board of Director	Ann Linville
Board of Director	Chris Iannazzone

Suggested Motion: "I move to approve the Resolution of the CCMC Authority Board of Directors designating the representatives authorized for signing checks, non-check payroll tax payment, and cash transfers for Cordova Community Medical Center as presented."

**Cordova Community Medical Center Authority
Board of Directors
Resolution 2023-03**

**A RESOLUTION OF THE CORDOVA COMMUNITY MEDICAL CENTER AUTHORITY
BOARD OF DIRECTORS DESIGNATING THE REPRESENTATIVES AUTHORIZED
FOR SIGNING CHECKS, NON-CHECK PAYROLL TAX PAYMENT, AND CASH
TRANSFERS FOR CORDOVA COMMUNITY MEDICAL CENTER.**

WHEREAS, the Cordova Community Medical Center checking accounts for the general fund, payroll fund, grant fund and nursing home patient trust accounts, require two (2) signatures; and

WHEREAS, CCMC investment accounts, funded depreciation accounts, and malpractice trust accounts require the Chief Executive Officer and one (1) Board Officer's original signatures, and

THEREFORE, BE IT RESOLVED THAT,

1. All checks issued require two signatures; at least one (1) CCMC Authority Board Officer's signature, and that non-check electronic payments and cash transfers from the general checking account to the payroll checking account should be signed off by at least one Board of Directors officer and another authorized signer.
2. The CCMC Authority Board of Directors authorizes the following individuals only to act as check signers on the above-mentioned accounts:

**Tamara Russin, Director of Ancillary Services
Alexus Allen, CAH Director of Nursing
Brian Rezek, Facility Manager
Noelle Camarena, Director of Operations**

**Kelsey Hayden, Board of Directors President
Liz Senear, Board of Directors Secretary/Treasurer
Ann Linville, Board of Directors Member
Chris Iannazzone, Board of Directors Member**

PASSED and approved this 27th day of November 2023.

Board Chair Signature:

Date:



Memorandum

To: CCMC Authority Board of Directors

Subject: CT Scanner Lease

Date: 11/16/2023

Suggested Motion: "I move that the CCMC Authority Board of Directors approve the request to enter into a lease for a new CT Scanner as presented."

December 2023						
◀ Nov 2023						
Jan 2024 ▶						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 TREE LIGHTING 5:30PM CORDOVA HOLIDAY BAZAAR 6PM	2 CORDOVA HOLIDAY BAZAAR
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 OFFICES CLOSED 	26	27	28 BOARD OF DIRECTORS MEETING 12 PM	29	30
31						