

AMENDED AGENDA

Regular City Council Meeting November 15, 2023 @ 7:00 pm Cordova Center Community Rooms Amended Agenda

Mayor

David Allison

Council Members

Tom Bailer

Cathy Sherman

Kasey Kinsman

Wendy Ranney

Anne Schaefer

Kristin Carpenter

Ken Jones

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer



A. Call to order

B. Invocation, pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Kasey Kinsman, Wendy Ranney, Anne Schaefer, Kristin Carpenter, and Ken Jones

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speaker **Cathy Renfeldt**, Executive Director, Cordova Chamber of Commerce
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board, etal)**
4. Student Council Report - none

G. Approval of Consent Calendar

5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member **Kristin Carpenter** from the November 1, 2023 Regular Meeting.

H. Approval of Minutes – none

I. Consideration of Bids/Proposals/Contracts

J. Reports of Officers

6. Mayor's Report
7. City Manager's Report
8. City Clerk's Report

K. Correspondence..... (see primer for description page 1)

9. 10-25-23 Email and letter from S. Denadel re City AMA representation..... **(page 2)**
10. 10-31-23 Email from J.Rude of CDFU regarding Board of Fish in Cordova in 2024..... **(page 4)**
11. 11-03-23 Email from Anchor Auto/Marine regarding battery disposal problem..... **(page 7)**
12. 11-07-23 Email from Fire Chief Robert Mattson regarding incentive for volunteers..... **(page 9)**

L. Ordinances and Resolutions

13. Ordinance 1210..... (voice vote)(page 13)

An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code sections 5.40.010 and 5.40.030 to increase the sales tax rate from 6% to 7% and increase the cap on taxable sales and services from \$3,000 to \$10,000 and revising language in both sections to clarify the scope and application of Cordova's sales tax and exemptions from it – 1st reading

14. Ordinance 1211..... (voice vote)(page 19)

An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code sections 5.40.010 and 5.40.030 to increase the sales tax rate from 6% to 7% from April 1 through September 30 and increase the cap on taxable sales and services from \$3,000 to \$10,000 and revising language in both sections to clarify the scope and application of Cordova's sales tax and exemptions from it – 1st reading

14a. Ordinance 1212..... (voice vote)(page 22.1)

An ordinance of the Council of the City of Cordova, Alaska amending Cordova Municipal Code section 5.40.030 to increase the cap on taxable sales and services from \$3,000 to \$10,000 – 1st reading

M. Unfinished Business - none

N. New & Miscellaneous Business

15. Council recommendations to ABC Board for renewal of Liquor Licenses..... (voice vote)(page 28)

#61 and #62 Tiny Wings dba Anchor Bar and Liquor Store

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 49)

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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**Regular Meetings of the Cordova City Council are live streamed on the City's YouTube
or are available there for viewing or audio-only by the next business day**

Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

Susan Bourgeois

From: sean@nobleoceanfarms.com
Sent: Wednesday, October 25, 2023 2:54 PM
To: Susan Bourgeois
Cc: Lindsey Hammer
Subject: Alaska Mariculture Alliance - City of Cordova Representative - Letter of Intent
Attachments: Letter of Intent.docx

Good afternoon, Susan,

I am interested in representing the City of Cordova as a member of the Alaska Mariculture Alliance. I would be happy to provide updates to the Mayor or City Council about mariculture related funding opportunities, happenings, and events.

Please see the attached letter of intent.

If you have any questions, please feel free to call or email me.

Thank you,

Sean Den Adel

(425) 772-5428



October 25th, 2023

Dear Mayor Allison and City of Cordova,

My name is Sean Den Adel. I am writing to express my interest in representing the City of Cordova as a member of the Alaska Mariculture Alliance. My fiancé Skye, and I operate Noble Ocean Farms, located in Simpson Bay. We are both mariculture enthusiasts and would like to continue to educate people about this promising new industry.

I regularly attend meetings and workshops hosted by organizations including but not limited to: Alaska Mariculture Cluster, Alaska Mariculture Alliance, USDA, NOAA, University of Alaska - Sea Grant, Green Wave, PWSEDD, PWSSC, Native Conservancy, NVE, and Chugach Regional Resources Commission.

I would be happy to serve the City of Cordova and provide the City Council with mariculture related updates. There is a lot of momentum and funding to develop a viable commercial mariculture industry and I would like to make more members of our community aware of these opportunities.

Sincerely,

Sean Den Adel (VP/Operations Manager)

Susan Bourgeois

From: Jess Rude <jess@cdfu.org>
Sent: Tuesday, October 31, 2023 3:03 PM
To: Susan Bourgeois
Subject: Board of Fish in Cordova Dec 2024
Attachments: Letter to Cordova Chamber for BOF 2024.pdf

Hi Susan,

Board of Fish is scheduled for Cordova next December. We are stressing the importance of hosting a great meeting for visitors. CDFU wrote a letter to the Chamber asking for extra outreach efforts, and I want to also ask for the city's awareness and any support in encouraging local businesses to plan to be open. Would you please share this with council members?

Thank you,
Jess

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Jess Rude
Executive Director
Main (907) 424-3447 | Direct (907) 424-5228
www.cdfu.org



Cordova Chamber of Commerce
PO Box 99
Cordova, AK 99574
cc: Cordova business owners
cc: Cordova City Council

Re: 2024 PWS Board of Fisheries meeting

October 31, 2023

Dear Cordova Chamber Board and Cordova businesses,

The State of Alaska Board of Fisheries plans to return to Cordova December 10-16, 2024 to hold our in-cycle *Prince William Sound and Upper Copper/Upper Susitna Finfish and Shellfish (except shrimp)*. With more than a year to prepare, we want to start the conversation of how vital the Cordova businesses are to being open to warmly host this group.

Feedback from the Board of Fisheries when they last held a meeting in Cordova in late 2021 was that there were not enough options for dining. This concern was raised again at a recent BOF meeting, with many conversations being had around UFA canceling their Cordova meeting due to lack of dining options and support. The Board of Fish cast a vote this month to move the upcoming Board of Fish meeting out of Cordova, and it was narrowly avoided. If there is not a significant commitment from the business community to be open, this group will vote again to move the meeting to Anchorage or Valdez - and it may preclude us from future BOF meetings and other fisheries related meetings.

Like all events hosted in Cordova, this will be a significant boost to the local economy. During their week-long meeting, 50-100 non-residents will be in Cordova, with many more seasonal residents returning to engage in their fisheries' public process. But the impact of this particular meeting on our economy is bigger than that: there are long-term economic impacts to our current and future fisheries opportunities. Hosting the BOF here gives a leg up to regional fishermen by giving a direct spotlight to inform and educate board members, whose attention in Anchorage would be split with competing user groups. The networking and conversations that come from these face-to-face meetings fosters good will and strengthens



relationships that help reduce future conflicts with up-river organizations, other regions, ADFG, and more. It reminds us of the common ground we all work from, and our shared goal of sustainable fisheries for all.

There are many ways the Chamber and local businesses can help make this a success, especially now that we are past pandemic worries and there are so many new and reopened businesses to highlight. During the 2014 meeting, the Chamber supported by providing coffee service and swag bags to each Board Member, consisting of goodies from locals. During the 2021 meeting, there were school groups that did food fundraisers, organizations that hosted meet and greet potlatches, and businesses hosted special shopping hours for guests. With the Cordova Center hosting, the opportunities for pop-ups and catering are endless. A breakfast or lunch pop-up kitchen or catering would be a welcomed creative idea. A Guide to Cordova that encompasses dining, lodging, and shopping options ahead of the meeting would help greatly in securing this meeting in Cordova. Including other businesses would be beneficial too. Attendees may have more free time here than they do in their regular life for a haircut or a massage, or visit one of our many nonprofits to learn about what they do.

Trips like this inspire people to return to Cordova with their families for fun, bring their vessel here for future maintenance, or host other types of meetings here. **This is an all hands on deck moment for our community to shine.**

Sincerely,

Ezekiel Brown
Board President

Anchor Auto/Marine

11/01/2023

Dear Cordova City Council:

Since 1987 we have been able to recycle automotive lead-acid batteries for the Community and the City of Cordova. Up until this point this has been at no cost to the city, as we have allocated money within our operating costs to make this a possibility. This summer, Anchor Auto/Marine sent 25 tons of batteries to the lower 48 to be recycled. In the past decade, we have recycled over 300 tons of batteries. Each battery is hand stacked, sorted, and counted by our employees. We are excited to continue this tradition, however, it is NOT our responsibility to clean up the town.

As of today, Anchor Auto/Marine will no longer be the sorting facility for the City's battery problem. It has never been our responsibility to process all batteries, however The City of Cordova has actively been misleading the community and abusing our business for years. City employees have been telling everyone to dump "any and all" batteries "at NAPA" and it is time to stop. I have attempted to contact those within the city administration who could help deal with the situation but have not received any response this summer.

It is the City of Cordova's job to take the town's garbage. I can only recycle automotive and commercial lead-acid batteries. I have no way to recycle anything else. 30 years ago, there were not many other options for battery types, however, these days there are countless other types of batteries that exist. This past summer when the City was excavating the land fill for steel, you dumped pallets of broken and dangerous batteries on my property.

I am willing to train and work with the Refuse department to be able to determine what kinds of batteries Anchor Auto/Marine can take, and what kinds of batteries the City of Cordova is responsible for.

I will sit on what I have until spring and because of the abuse from the city, I must STOP taking ALL batteries that don't originate from our sales for now. I have no more room. My battery storage area is FULL of batteries I am unable to recycle, ALL of which has been sent there by and because of the City's abusive policy of "not my job".

Before we will be willing to take batteries again in the spring after the snow has melted, I will be sending the nine or ten pallets of batteries back to the refuse department. These consist of telecom batteries, alkaline batteries, lithium-ion batteries, non-automotive batteries, broken, smashed, non-complete batteries, small appliance batteries and non-automotive batteries, which the City has actively been telling the entire community to dump on my property.

With future cooperation from the City of Cordova, I truly look forward to continuing our service to the community in this capacity.

Sincerely,

Jim Kacsh

To Mayor Allison and City Council,

I am writing to you to make you aware of a serious issue in our Fire Department. Our department has 23 volunteers, 13 of which are cross-trained as firefighter/medics; we cover 24 hours a day, seven days a week, 365 days a year; this comes to 33,280 on-call hours. Due to our number of EMS personnel, we are seeing burn-out with our medics. On average, they're going on 170 calls a year, and supporting 30 fire calls a year. In short, they are going on a run every 1.8 days. Each call takes on average 2 hours, from the time the page goes out to the time the ambulance is back in service, with another hour to do the run report.

The department has reached out to other departments to see how they are handling this issue.

1. Kodiak, population of 6100. They went to a fully paid department with 9 firefighter/medics.
2. North Pole, population of 2117. They went with 18 full time and 15 part-time firefighter/medics; and also uses volunteers to backfill.
3. Central Emergency Services, IE: Soldotna area. Population 4163. Has 39 paid staff and uses volunteers to backfill.

Northpole and CES stands out from this as they also provide mutual aid to other small communities that are very close by.

This is how these three departments have adjusted to their shortage of volunteers. We have reached out to seven other departments as well, with a much closer run volume as CVFD.

Community	Population	Paid Staff	Volunteers	Pay on call	Pay per call
Bethel	6325	8	Yes	\$50/24hr	\$22.0 AVG
Homer	5003	6	Yes	0	0
Valdez	3976	11	Yes	\$80/12Hr	40
Unalaska	4376	3	Yes	Being Considered	\$32.50 AVG
Dillingham	2329	2	Yes	\$42/12hr	40
Kotzebue	3201	8	Yes	0	0
Cordova	2328	3	Yes	0	20

The total population of these seven communities is 27,738, and covered by 41 paid staff, this equates to one paid firefighter per 676.5 people. Cordova is in line with three paid staff and one part time person, but falls short on the EMS Volunteer side.

We have tried to enhance recruiting and have held numerous open houses to bring in new volunteers. After discussions with other fire departments having some positive results for on-call pay for only EMS volunteers, we are asking you to put into our budget an additional \$90,000 to give an incentive to our volunteers for the hard work and dedication that they give to our community.

This would cover two people; one driver, one medic, and a third person in training.

After numerous discussions with our volunteers, these are the four viable options that we see moving into the future.

- Option 1 - Paid department \$196,000 per person rough EST. of 2 million
- Option 2 – Ambulance services contracted out and paid staff and volunteers cover fire calls
- Option 3 – Paid on call for volunteers to retain and help in recruitment; \$5.00/hr = \$60.00 per 12 hour shift (this is the same on call pay as paid staff)
- Option 4 – Lack of service or delayed response

Cordova Volunteer Fire Department lost seven people on this last schedule, we are down to 12 EMT's (one of whom is sub-only), and 6 drivers.

Fewer volunteers lead to greater demands and stress on the remaining volunteers time, leading to more drop-outs, leading to fewer volunteers. Our community deserves timely, competent, and professional response to 911 calls. With the greater strain on our volunteers however, the community is reaching a breaking point.

I wish to add that this information should not come as a surprise to you, this matter was brought to your attention by Fire Marshal Trumblee in 2021.

Respectfully,



Robert Mattson



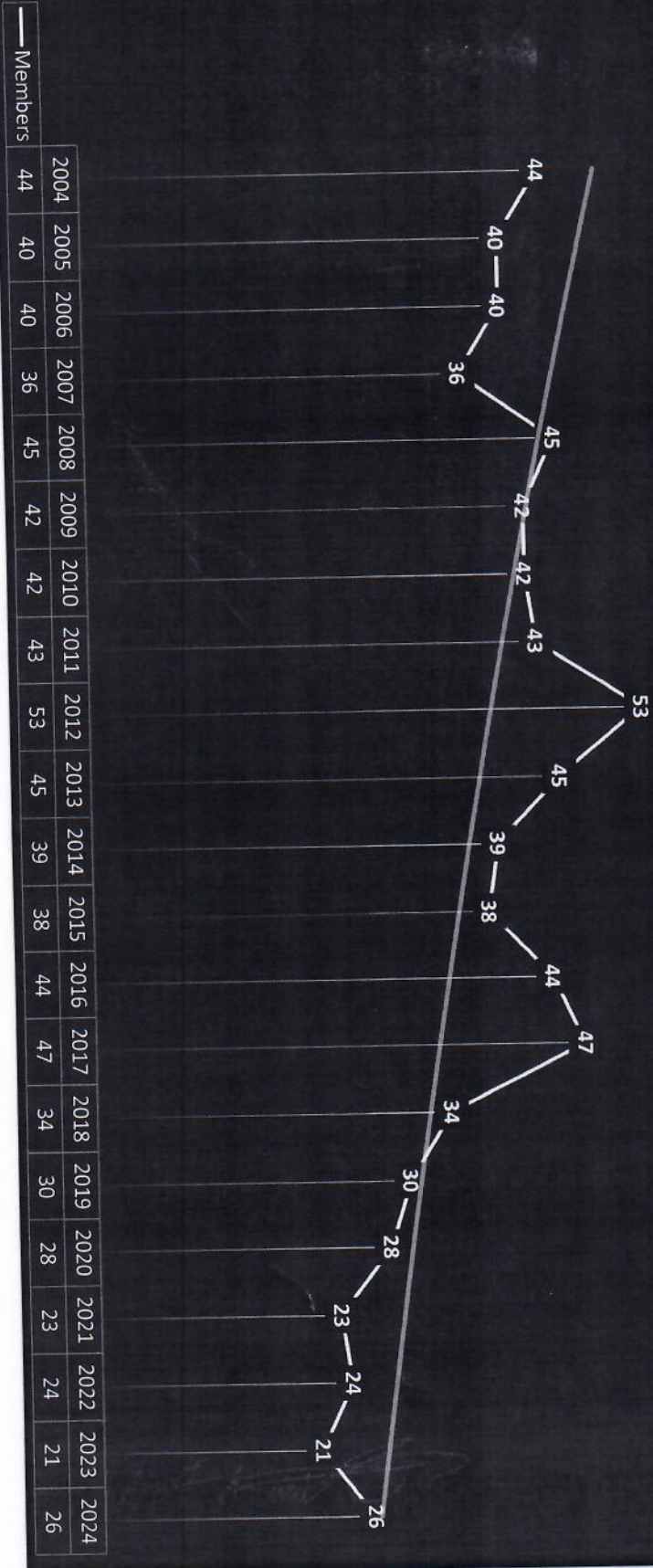
Membership Tenure



1/4 of our current roster have over 10 years of Experience

- 2 members with 25 + years
- 5 Members with 10 + Years
- 12 members with 2-9 Years
- 5 members with less than 1 year
- 2 applicants

CVFD Membership Treads



MEMORANDUM

TO: CORDOVA CITY COUNCIL

**FROM: HOLLY WELLS
JESSICA SPUHLER**

RE: ORDINANCES 1210 AND 1211

CLIENT: CITY OF CORDOVA

FILE NO.: 401,777.276

DATE: NOVEMBER 10, 2023

Ordinances 1210 and 1211 present two options for increasing the sales tax discussed by City Council at the November 1, 2023 budget work session. Ordinance 1210 proposes a 1% increase in the sales tax rate and subjects the first \$10,000, rather than only the first \$3,000 of a purchase to Cordova's sales tax. Additionally, Ordinance 1210 clarifies the scope of the tax in the sentence imposing it, expressly stating that it is a tax on sales of goods, rents and services. Currently, a reader must parse through the definitions in the Cordova Code of Ordinances to identify what transactions are subject to tax, which may lead to confusion by the reader. Ordinance 1211 also proposes an increase on the tax cap from \$3,000 to \$10,000. However, this ordinance presents a 1% increase of the sales tax only on sales occurring from April 1 through September 30 of each year. The sales tax rate remains unchanged from October 1 through March 31 of each year.

During the November 1, 2023 Council meeting at Pending Agenda, Council members also expressed interest in considering, alternatively, a \$2,000 increase to the sales tax cap and a 1% increase in the sales tax rate from April 1 through September 30 accompanied by a 1% decrease in the sales tax rate from October 1 through March 31. To the extent Council wants to implement one of these changes, it may do so by amending the applicable ordinance. Ideally, amendments to the tax rate or tax cap should be done before public hearing is held on the ordinances. If Council amends one of these ordinances to increase the rate or tax cap beyond the increase proposed in the ordinance, we recommend the introduction of a substitute ordinance reflecting that change. This approach ensures that the public has ample notice and opportunity to be heard on any increase to the tax rate or tax cap before adopting such an increase.

Ordinances 1210 and 1211 cannot both be adopted as the proposed tax rate changes in one contradict the other. Thus, if Council adopts Ordinance 1210, there is no reason for Council to further consider 1211. As a result, we recommend Council discuss these ordinances together before voting and holding hearings on them separately.

While these ordinances present only changes necessary to effectuate the tax rate and tax cap changes discussed by Council on November 1, additional updates to the language surrounding tax rates and tax caps will be presented to Council during the comprehensive update of Title 5 "Revenue and Finance." Those proposed changes, however, will focus on clarifying and updating Title 5 and will not propose any changes to Cordova's tax rate or tax cap.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1210**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA AMENDING
CORDOVA MUNICIPAL CODE SECTIONS 5.40.010 AND 5.40.030 TO INCREASE THE SALES
TAX RATE FROM 6% TO 7% AND INCREASE THE CAP ON TAXABLE SALES AND
SERVICES FROM \$3,000 TO \$10,000 AND REVISING LANGUAGE IN BOTH SECTIONS TO
CLARIFY THE SCOPE AND APPLICATION OF CORDOVA'S SALES TAX AND
EXEMPTIONS FROM IT**

WHEREAS, the City of Cordova has not raised its general sales tax rate in over 25 years; and

WHEREAS, the City anticipates a budget deficit that will adversely impact the City's ability to fund services and resources relied upon by the Cordova community; and

WHEREAS, a small increase in the tax rate alongside a reduction in the amount of the sale price for goods and services exempted from taxation will provide the City much needed revenue to continue to provide important services and resources to the community; and

WHEREAS, it is in the City's best interest and the interest of its taxpayers to clarify language regarding the scope of the City's sales tax and caps placed on that tax while updating the sales tax rate and those caps where such revisions could be done without substantial change to Title 5 or Cordova's tax forms,

NOW, THEREFORE, be it ordained by the Council of the City of Cordova:

Section 1. Cordova Municipal Code Section 5.40.010 "Sales tax-levy and application" is amended to read as follows:

5.40.010 - Sales tax—levy and application.

- A. A tax equal to ~~sevensix~~ seven percent of the sales price shall be levied on all local sales, including rentals and services, within the Ceity. ~~equal to or more than twenty cents.~~
- B. A tax equal to ~~sevensix~~ seven percent of the sales price shall be levied on all remote sales within the Ceity subject to the Alaska Uniform Remote Sellers Sales Tax Code as adopted and incorporated into this Code ~~via CMC 5.40.011.~~

Section 2. Cordova Municipal Code Section 5.40.030 "Exemptions-General" is amended to read as follows:

5.40.030 - Exemptions—General.

The following sales and services are exempt transactions and are not subject to taxation by the Ceity:

- A. Proceeds from casual, occasional or isolated sales which are easily identified as the sale of personal goods or property at such private functions as moving, garage, yard, food and bake sales, sale of private vehicles when the seller is not a dealer in used vehicles, or

services such as babysitting or house-sitting. A city license is not required under this subsection A;

- B. Sales of insurance and bonds of guaranty and fidelity;
- C. Fees for sales and services in excess of ~~three~~Ten ~~T~~thousand ~~D~~dollars per item or single purchase transaction of a service. This exemption does not apply to accumulative purchases and billed as a lump sum in excess of ~~three~~Ten ~~T~~thousand ~~D~~dollars except as provided in subsection D relating to sales of construction materials and services. In the event of an oil spill that requires mobilization of the oil spill response vessels, this exemption is automatically suspended for ~~ninety~~90 days on all fees for sales and services commencing on the day of the oil spill;
- D. Sales of construction materials and services exceeding Ten~~three~~ ~~T~~thousand ~~d~~dollars for use in each construction project paid for by any one purchaser during any twelve consecutive month period; provided, that the purchaser has obtained a building permit from the city prior to the start of the project and all receipts for construction materials and services clearly show the building permit number. Construction materials are those items becoming a permanent part of the structure. Purchaser may pay all sales tax on such materials and services and may apply for a refund as set out in [Section 5.40.042] or may pre-pay applicable city sales tax in advance and receive an exemption card;
- E. Gross receipts or proceeds derived from servicing, freezing, storing, handling or wharfing of fisheries commodities awaiting shipment or in the process of being shipped;
- F. Gross receipts or proceeds derived from sales or services which the municipality is prohibited from taxing under the laws of the state, or under the laws and the Constitution of the United States, including but not limited to:
 - 1. Sales by the U.S. Postal Service,
 - 2. Sales of any items purchased with food coupons, food stamps or other type of certificate issued under 7 U.S.C. Sections 2011-2025 (Food Stamp Act),
 - 3. Purchases made under the authority of or made with any type of certificate issued pursuant to 42 U.S.C. Sections 1771-1789 (Child Nutrition Act of 1966),
- G. Gross receipts or proceeds from the transportation (including freight and shipping charges), loading, unloading or storing of cargo from marine vessels or aircraft in foreign, interstate or intrastate commerce;
- H. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopathy and surgery, a doctor of veterinary medicine, a chiropractor, a dentist, a naturopath, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist, a massage therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate;
- I. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol and drug counselor, or a marital and family therapist;
- J. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment including laboratory and x-ray services;
- K. Gross receipts or proceeds of the retail sale of prescription drugs;
- L. Sale of cemetery plots, caskets, funeral and burial related items and the services by a funeral home;

- M. Commissions received by travel agencies for their services that are not set by and billed by the travel agencies. Service charges set by and billed by the travel agencies are not exempt from taxation under this chapter;
- N. Dues or fees to clubs, labor unions or fraternal organizations;
- O. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations;
- P. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed;
- Q. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed;
- R. Sales of food at educational and hospital cafeterias and lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit;
- S. Sales, services and rentals by or to religious organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of religious activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- T. Sales, services and rentals by or to scouting, 4H or similar youth organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- U. Sales, services and rentals by or to benevolent or civic organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation and the income is donated to a charity. Such organizations shall pay the sales taxes at the time of purchase and shall apply to the city for a refund as provided in Section 5.40.040;
- V. Proceeds from contract services provided by a state-licensed child care contractor;
- W. Proceeds from contract services provided by a person for the purpose of taking temporary care of minors for another person;
- X. Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers. These include the sales of goods, wares, or merchandise to a retail dealer, manufacturer, or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold himself out as regularly engaged in the business of selling such products;
- Y. Proceeds from products sold for resale:
 - 1. Sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. The product must be an item

that is sold as part of the reseller's primary business and must be of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service,

2. Goods, wares or merchandise that can be purchased only as part of a package purchase of services, such as a bed-and-breakfast or a fishing or hunting charter and not by the general public as separate and individual items are not exempt under this chapter,
3. Food products that are purchased for resale must be purchased and sold as is or prepared in a kitchen that is DEC-certified in order to qualify for sales tax exemption. Proof of certification must be available upon request;
- Z Proceeds from services for resale: Services that are provided by a subcontractor to a contractor for a third party is considered services for resale and is exempt from taxation;
- AA. Sales of real property. Rentals of real property are not exempt from taxation by the city.
- AB. Commissions or fees in excess of ~~Ten~~three ~~Thousand~~ ~~D~~dollars earned by brokers or agents in real estate sales transactions.
- AC. Home heating oil purchased for use in a dwelling, as defined in [Section 18.08.190], for use at that location conditioned on the following:
 1. That no more than fifty percent of the floorspace of the building(s) considered as dwellings be used as nonresidential use, including business activities.
 2. That the dwelling be operated in compliance with all other regulations and laws.
 3. If a fuel tank is used to supply more than one structure or area then no more than fifty percent of the floorspace and area supplied shall be nondwelling and nonresidential including business activities.
- AD. Proceeds from air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation.

Section 3. This ordinance shall take effect on January 1, 2024. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska.

1st reading: _____, 2023

2nd reading and public hearing: _____

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
ORDINANCE 1211**

AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA AMENDING CORDOVA MUNICIPAL CODE SECTIONS 5.40.010 AND 5.40.030 TO INCREASE THE SALES TAX RATE FROM 6% TO 7% FROM APRIL 1 THROUGH SEPTEMBER 30 AND INCREASE THE CAP ON TAXABLE SALES AND SERVICES FROM \$3,000 TO \$10,000 AND REVISING LANGUAGE IN BOTH SECTIONS TO CLARIFY THE SCOPE AND APPLICATION OF CORDOVA'S SALES TAX AND EXEMPTIONS FROM IT

WHEREAS, the City of Cordova has not raised its general sales tax rate in over 25 years; and

WHEREAS, the City anticipates a budget deficit that will adversely impact the City's ability to fund services and resources relied upon by the Cordova community; and

WHEREAS, a small increase in the tax rate for a portion of each year alongside a reduction in the amount of the sale price for goods and services exempted from taxation will provide the City much needed revenue to continue to provide important services and resources to the community; and

WHEREAS, it is in the City's best interest and the interest of its taxpayers to clarify language regarding the scope of the City's sales tax and caps placed on that tax while updating the sales tax rate and those caps where such revisions could be done without substantial change to Title 5 or Cordova's tax forms,

NOW, THEREFORE, be it ordained by the Council of the City of Cordova, Alaska:

Section 1. Section 5.40.010 of the Cordova Code of Ordinances of Cordova, Alaska is hereby amended to read as follows:

5.40.010 - Sales tax—levy and application.

- A. A tax equal to ~~sevensix~~ **seven** percent of the sales price shall be levied on all local sales, **including rentals and services** within the Ceity **from April 1 through September 30.** A tax equal to six percent of the sales price shall be levied on all local sales, **including rentals and services** within the Ceity **from October 1 through March 31.** ~~equal to or more than twenty cents.~~
- B. A tax equal to ~~sixseven~~ **seven** percent of the sales price shall be levied on all remote sales within the Ceity subject to the Alaska Uniform Remote Sellers Sales Tax Code as adopted and incorporated into this Code **from April 1 through September 30.** ~~via CMC 5.40.011.~~ A tax equal to six percent of the sales price shall be levied on all remote sales within the Ceity subject to the Alaska Uniform Remote Sellers Sales Tax Code as adopted and incorporated into this Code **from October 1 through March 31.**

Section 2. Section 5.40.030 of the Cordova Code of Ordinances of Cordova, Alaska is hereby amended to read as follows:

5.40.030 - Exemptions—General.

The following sales and services are exempt transactions and are not subject to taxation by the Ceity:

- A. Proceeds from casual, occasional or isolated sales which are easily identified as the sale of personal goods or property at such private functions as moving, garage, yard, food and bake sales, sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting. A city license is not required under this subsection A;
- B. Sales of insurance and bonds of guaranty and fidelity;
- C. Fees for sales and services in excess of ~~three~~Ten ~~T~~thousand ~~D~~ollars per item or single purchase transaction of a service. This exemption does not apply to accumulative purchases and billed as a lump sum in excess of ~~three~~Ten ~~T~~thousand ~~D~~ollars except as provided in subsection D relating to sales of construction materials and services. In the event of an oil spill that requires mobilization of the oil spill response vessels, this exemption is automatically suspended for ~~ninety~~90 days on all fees for sales and services commencing on the day of the oil spill;
- D. Sales of construction materials and services exceeding ~~Ten~~three ~~T~~thousand ~~d~~ollars for use in each construction project paid for by any one purchaser during any twelve consecutive month period; provided, that the purchaser has obtained a building permit from the city prior to the start of the project and all receipts for construction materials and services clearly show the building permit number. Construction materials are those items becoming a permanent part of the structure. Purchaser may pay all sales tax on such materials and services and may apply for a refund as set out in [Section 5.40.042] or may pre-pay applicable city sales tax in advance and receive an exemption card;
- E. Gross receipts or proceeds derived from servicing, freezing, storing, handling or wharfing of fisheries commodities awaiting shipment or in the process of being shipped;
- F. Gross receipts or proceeds derived from sales or services which the municipality is prohibited from taxing under the laws of the state, or under the laws and the Constitution of the United States, including but not limited to:
 - 1. Sales by the U.S. Postal Service,
 - 2. Sales of any items purchased with food coupons, food stamps or other type of certificate issued under 7 U.S.C. Sections 2011-2025 (Food Stamp Act),
 - 3. Purchases made under the authority of or made with any type of certificate issued pursuant to 42 U.S.C. Sections 1771-1789 (Child Nutrition Act of 1966),
- G. Gross receipts or proceeds from the transportation (including freight and shipping charges), loading, unloading or storing of cargo from marine vessels or aircraft in foreign, interstate or intrastate commerce;
- H. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopathy and surgery, a doctor of veterinary medicine, a chiropractor, a dentist, a naturopath, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist, a massage therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate;
- I. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol and drug counselor, or a marital and family therapist;

- J. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment including laboratory and x-ray services;
- K. Gross receipts or proceeds of the retail sale of prescription drugs;
- L. Sale of cemetery plots, caskets, funeral and burial related items and the services by a funeral home;
- M. Commissions received by travel agencies for their services that are not set by and billed by the travel agencies. Service charges set by and billed by the travel agencies are not exempt from taxation under this chapter;
- N. Dues or fees to clubs, labor unions or fraternal organizations;
- O. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations;
- P. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed;
- Q. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed;
- R. Sales of food at educational and hospital cafeterias and lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit;
- S. Sales, services and rentals by or to religious organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of religious activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- T. Sales, services and rentals by or to scouting, 4H or similar youth organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- U. Sales, services and rentals by or to benevolent or civic organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation and the income is donated to a charity. Such organizations shall pay the sales taxes at the time of purchase and shall apply to the city for a refund as provided in Section 5.40.040;
- V. Proceeds from contract services provided by a state-licensed child care contractor;
- W. Proceeds from contract services provided by a person for the purpose of taking temporary care of minors for another person;
- X. Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers. These include the sales of goods, wares, or merchandise to a retail dealer, manufacturer, or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold himself out as regularly engaged in the business of selling such products;

- Y. Proceeds from products sold for resale:
1. Sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. The product must be an item that is sold as part of the reseller's primary business and must be of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service,
 2. Goods, wares or merchandise that can be purchased only as part of a package purchase of services, such as a bed-and-breakfast or a fishing or hunting charter and not by the general public as separate and individual items are not exempt under this chapter,
 3. Food products that are purchased for resale must be purchased and sold as is or prepared in a kitchen that is DEC-certified in order to qualify for sales tax exemption. Proof of certification must be available upon request;
- Z Proceeds from services for resale: Services that are provided by a subcontractor to a contractor for a third party is considered services for resale and is exempt from taxation;
- AA. Sales of real property. Rentals of real property are not exempt from taxation by the city.
- AB. Commissions or fees in excess of ~~Ten~~ three ~~thousand~~ hundred dollars earned by brokers or agents in real estate sales transactions.
- AC. Home heating oil purchased for use in a dwelling, as defined in [Section 18.08.190], for use at that location conditioned on the following:
1. That no more than fifty percent of the floorspace of the building(s) considered as dwellings be used as nonresidential use, including business activities.
 2. That the dwelling be operated in compliance with all other regulations and laws.
 3. If a fuel tank is used to supply more than one structure or area then no more than fifty percent of the floorspace and area supplied shall be nondwelling and nonresidential including business activities.
- AD. Proceeds from air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation.

Section 3. This ordinance shall take effect on January 1, 2024. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska.

1st reading: _____, 2023

2nd reading and public hearing: _____

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

MEMORANDUM

TO: CORDOVA CITY COUNCIL

**FROM: HOLLY WELLS
JESSICA SPUHLER**

RE: UPDATED MEMO REGARDING ORDINANCES 1210, 1211, AND 1212

CLIENT: CITY OF CORDOVA

FILE NO.: 401,777.276

DATE: NOVEMBER 13, 2023

Introduction

Ordinances 1210 and 1211 present two options for increasing the sales tax discussed by City Council at the November 1, 2023 budget work session. Ordinance 1210 proposes a 1% increase in the sales tax rate and subjects the first \$10,000, rather than only the first \$3,000 of a purchase to Cordova's sales tax. Additionally, Ordinance 1210 clarifies the scope of the tax in the sentence imposing it, expressly stating that it is a tax on sales of goods, rents and services. Currently, a reader must parse through the definitions in the Cordova Code of Ordinances to identify what transactions are subject to tax, which may lead to confusion by the reader. Ordinance 1211 also proposes an increase on the tax cap from \$3,000 to \$10,000. However, this ordinance presents a 1% increase of the sales tax only on sales occurring from April 1 through September 30 of each year. The sales tax rate remains unchanged from October 1 through March 31 of each year.

Additionally, Ordinance 1212 presents only an increase in the sales tax cap from \$3,000 to \$10,000, allowing Council and the public to discuss and consider the tax cap increase separately and distinct from any sales tax rate increase. Ordinance 1212 is intended to be considered only if an increase in the sales tax cap is not adopted through either Ordinance 1210 or Ordinance 1211. Any Council member may move to amend Ordinance 1212 to change the amount of the increase in the tax cap.

During the November 1, 2023 Council meeting at Pending Agenda, Council members also expressed interest in considering, alternatively, a \$2,000 increase to the sales tax cap and a 1% increase in the sales tax rate from April 1 through September 30 accompanied by a 1% decrease in the sales tax rate from October 1 through March 31. To the extent Council wants to implement one of these changes, it may do so by

City of Cordova, Alaska

Memo Re: Ordinances 1210, 1211, and 1212

Page 1 of 2

amending the applicable ordinance. Ideally, amendments to the tax rate or tax cap should be done before public hearing is held on the ordinances. If Council amends one of these ordinances to increase the rate or tax cap beyond the increase proposed in the ordinance, we recommend the introduction of a substitute ordinance reflecting that change. This approach ensures that the public has ample notice and opportunity to be heard on any increase to the tax rate or tax cap before adopting such an increase.

Ordinances 1210 and 1211 cannot both be adopted (i.e. finally adopted at second reading) as the proposed tax rate changes in one contradict the other. Thus, if Council adopts Ordinance 1210, there is no reason for Council to further consider 1211. Similarly, Council need only consider Ordinance 1212 if it does not adopt a tax cap increase via either 1210 or 1211. As a result, we recommend Council discuss all three ordinances together before voting and holding hearings on them separately.

While these ordinances present only changes necessary to effectuate the tax rate and tax cap changes discussed by Council on November 1, additional updates to the language surrounding tax rates and tax caps will be presented to Council during the comprehensive update of Title 5 "Revenue and Finance." Those proposed changes, however, will focus on clarifying and updating Title 5 and will not propose any changes to Cordova's tax rate or tax cap.

**CITY OF CORDOVA, ALASKA
ORDINANCE 1212**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA AMENDING
CORDOVA MUNICIPAL CODE SECTION 5.40.030 TO INCREASE THE CAP ON TAXABLE
SALES AND SERVICES FROM \$3,000 TO \$10,000**

WHEREAS, the City of Cordova (“City”) has not raised its sales tax cap in over 8 years; and

WHEREAS, the City anticipates a budget deficit that will adversely impact the City’s ability to fund services and resources relied upon by the Cordova community; and

WHEREAS, a reduction in the amount of the sale price for goods and services exempted from taxation will provide the City much needed revenue to continue to provide important services and resources to the community,

NOW, THEREFORE, be it ordained by the Council of the City of Cordova:

Section 1. Cordova Municipal Code Section 5.40.030 “Exemptions-General” is amended to read as follows:

5.40.030 - Exemptions—General.

The following sales and services are exempt transactions and are not subject to taxation by the Ceity:

- A. Proceeds from casual, occasional or isolated sales which are easily identified as the sale of personal goods or property at such private functions as moving, garage, yard, food and bake sales, sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting. A city license is not required under this subsection A;
- B. Sales of insurance and bonds of guaranty and fidelity;
- C. Fees for sales and services in excess of ~~three~~**Ten T**housand ~~D~~**o**llars per item or single purchase transaction of a service. This exemption does not apply to accumulative purchases and billed as a lump sum in excess of ~~three~~**Ten T**housand ~~D~~**o**llars except as provided in subsection ~~D~~ relating to sales of construction materials and services. In the event of an oil spill that requires mobilization of the oil spill response vessels, this exemption is automatically suspended for ~~ninety~~**90** days on all fees for sales and services commencing on the day of the oil spill;
- D. Sales of construction materials and services exceeding ~~Ten~~**Ten**three ~~T~~**h**ousand ~~d~~**o**llars for use in each construction project paid for by any one purchaser during any twelve consecutive month period; provided, that the purchaser has obtained a building permit from the city prior to the start of the project and all receipts for construction materials and services clearly show the building permit number. Construction materials are those items becoming a permanent part of the structure. Purchaser may pay all sales tax on such materials and services and may apply for a refund as set out in [Section 5.40.042] or may pre-pay applicable city sales tax in advance and receive an exemption card;

- E. Gross receipts or proceeds derived from servicing, freezing, storing, handling or wharfing of fisheries commodities awaiting shipment or in the process of being shipped;
- F. Gross receipts or proceeds derived from sales or services which the municipality is prohibited from taxing under the laws of the state, or under the laws and the Constitution of the United States, including but not limited to:
 - 1. Sales by the U.S. Postal Service,
 - 2. Sales of any items purchased with food coupons, food stamps or other type of certificate issued under 7 U.S.C. Sections 2011-2025 (Food Stamp Act),
 - 3. Purchases made under the authority of or made with any type of certificate issued pursuant to 42 U.S.C. Sections 1771-1789 (Child Nutrition Act of 1966),
- G. Gross receipts or proceeds from the transportation (including freight and shipping charges), loading, unloading or storing of cargo from marine vessels or aircraft in foreign, interstate or intrastate commerce;
- H. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopathy and surgery, a doctor of veterinary medicine, a chiropractor, a dentist, a naturopath, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist, a massage therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate;
- I. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol and drug counselor, or a marital and family therapist;
- J. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment including laboratory and x-ray services;
- K. Gross receipts or proceeds of the retail sale of prescription drugs;
- L. Sale of cemetery plots, caskets, funeral and burial related items and the services by a funeral home;
- M. Commissions received by travel agencies for their services that are not set by and billed by the travel agencies. Service charges set by and billed by the travel agencies are not exempt from taxation under this chapter;
- N. Dues or fees to clubs, labor unions or fraternal organizations;
- O. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations;
- P. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed;
- Q. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed;
- R. Sales of food at educational and hospital cafeterias and lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit;
- S. Sales, services and rentals by or to religious organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of religious activity; provided, the income from the exempt transaction is also exempt from federal income taxation;

- T. Sales, services and rentals by or to scouting, 4H or similar youth organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- U. Sales, services and rentals by or to benevolent or civic organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation and the income is donated to a charity. Such organizations shall pay the sales taxes at the time of purchase and shall apply to the city for a refund as provided in Section 5.40.040;
- V. Proceeds from contract services provided by a state-licensed child care contractor;
- W. Proceeds from contract services provided by a person for the purpose of taking temporary care of minors for another person;
- X. Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers. These include the sales of goods, wares, or merchandise to a retail dealer, manufacturer, or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold himself out as regularly engaged in the business of selling such products;
- Y. Proceeds from products sold for resale:
 - 1. Sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. The product must be an item that is sold as part of the reseller's primary business and must be of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service,
 - 2. Goods, wares or merchandise that can be purchased only as part of a package purchase of services, such as a bed-and-breakfast or a fishing or hunting charter and not by the general public as separate and individual items are not exempt under this chapter,
 - 3. Food products that are purchased for resale must be purchased and sold as is or prepared in a kitchen that is DEC-certified in order to qualify for sales tax exemption. Proof of certification must be available upon request;
- Z. Proceeds from services for resale: Services that are provided by a subcontractor to a contractor for a third party is considered services for resale and is exempt from taxation;
- AA. Sales of real property. Rentals of real property are not exempt from taxation by the city.
- AB. Commissions or fees in excess of ~~Ten~~three ~~T~~housand ~~D~~ollars earned by brokers or agents in real estate sales transactions.
- AC. Home heating oil purchased for use in a dwelling, as defined in [Section 18.08.190], for use at that location conditioned on the following:
 - 1. That no more than fifty percent of the floorspace of the building(s) considered as dwellings be used as nonresidential use, including business activities.
 - 2. That the dwelling be operated in compliance with all other regulations and laws.

3. If a fuel tank is used to supply more than one structure or area then no more than fifty percent of the floorspace and area supplied shall be nondwelling and nonresidential including business activities.
- AD. Proceeds from air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation.

Section 2. This ordinance shall take effect on January 1, 2024. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska.

1st reading: _____, 2023

2nd reading and public hearing: _____

PASSED AND APPROVED THIS _____ DAY OF _____, 2023.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

Other items requested for ordinances 1210 and 1211 discussion:

- 1) revenue analysis for different scenarios, 2 different splits, straight 7
- 2) one mill of property tax information
- 3) property tax comparison of exempt to taxable (chart/graph from certification of roll)
- 4) manager memo from 2017 sales tax cap change ordinance

revenue generation scenarios: council consideration of ordinances 1210 and 1211
introduction at 11/15/23 regular city council meeting

Sales Tax Revenue analysis 6%/7% split and 5%/7% split

				divide by 6	if 7%	if 5%
1q	\$3,750,000	15%	\$562,500	\$93,750		\$468,750
2q & 3q	\$3,750,000	67%	\$2,512,500	\$418,750	\$2,931,250	
4q	\$3,750,000	18%	\$675,000	\$112,500		\$562,500
		1	\$3,750,000			\$1,031,250

if 6% and 7 %

\$4,168,750

\$3,750,000

\$418,750

**additional
revenue**

if 5% and 7%

\$468,750

1q @ 5%

\$562,500

4q @ 5%

\$2,931,250

2&3q @ 7%

\$3,962,500

\$3,750,000

\$212,500

**additional
revenue**

Sales Tax Revenue analysis increase of 1% to 7% year-round sales tax rate

		divide by 6
6% sales tax revenue	\$3,750,000	\$625,000
therefore, if 7%		
6% tax revenue		\$3,750,000
add 1%		\$625,000
7% sales tax revenue		\$4,375,000

if straight 7%

\$3,750,000

\$625,000

\$4,375,000

\$625,000

**additional
revenue**

one mill property tax revenue generation: council consideration of ordinances 1210 and 1211 introduction at 11/15/23 regular city council meeting

Certification of the Tax Roll in May 2023

Cordova's 2023 total taxable value was:

\$279,498,376

**therefore, each one mill, in 2023, was equal
to property tax revenue of:**

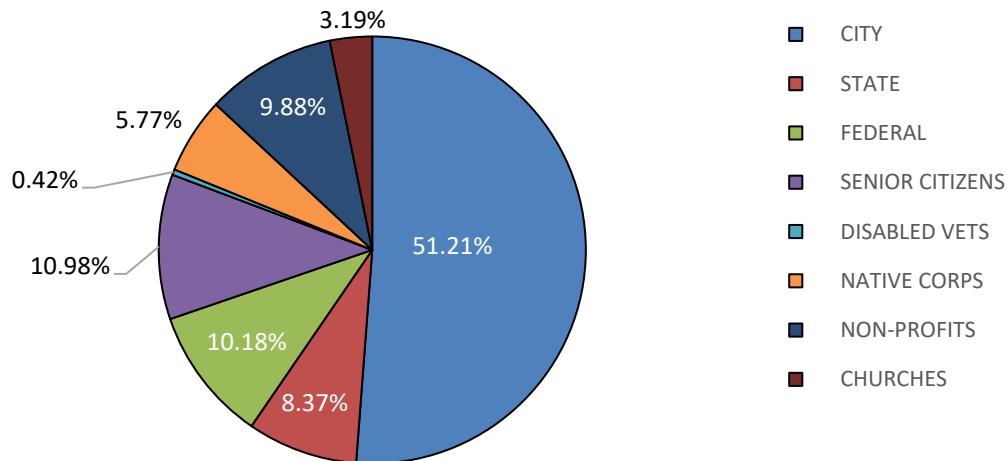
\$279,498

Total taxable value changes each year based on: value updates by City Assessor, appeals by property owners, and ultimately, decisions of the Board of Equalization in April. Therefore, property tax revenue generated by one mill also changes each year based on total taxable value as determined at certification of the roll that year in May after the BOE process is completed.

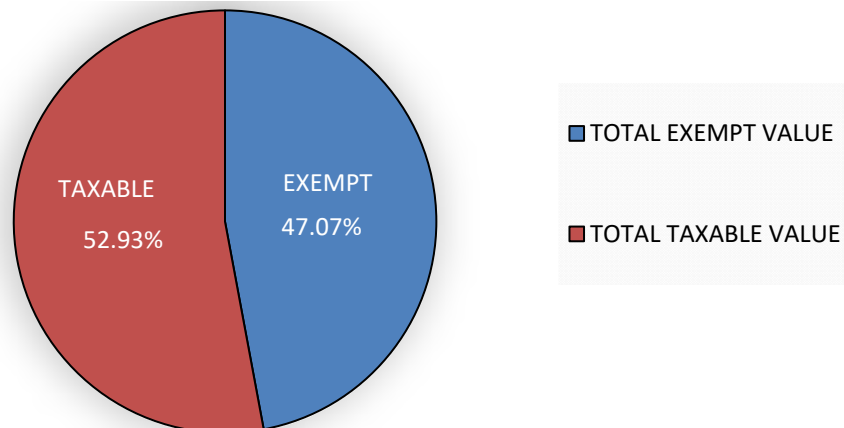
Three-year Comparison of Exempt to Taxable for all Real Property in Cordova

	2023		2022	%	2021	%
TOTAL LAND	\$106,831,300		\$93,665,600		\$92,819,900	
TOTAL IMPROVEMENTS	\$421,222,100		\$375,227,610		\$363,988,380	
TOTAL REAL PROPERTY VALUE	\$528,053,400	100%	\$468,893,210	100%	\$456,808,280	100%
TOTAL EXEMPT VALUE	\$248,555,024	47.07%	\$226,178,275	48.24%	\$217,999,275	47.72%
TOTAL TAXABLE VALUE	\$279,498,376	52.93%	\$242,714,935	51.76%	\$238,809,005	52.28%
EXEMPTION BY TYPE:						
CITY	\$127,288,365	51.21%	\$126,185,000	55.79%	\$126,155,100	57.87%
STATE	\$20,793,595	8.37%	\$16,868,200	7.46%	\$17,047,100	7.82%
FEDERAL	\$25,303,900	10.18%	\$23,269,800	10.29%	\$23,369,900	10.72%
SENIOR CITIZENS	\$27,290,564	10.98%	\$25,006,375	11.06%	\$22,552,675	10.35%
DISABLED VETS	\$1,050,000	0.42%				
NATIVE CORPS	\$14,339,900	5.77%	\$12,732,400	5.63%	\$12,935,400	5.93%
NON-PROFITS	\$24,555,900	9.88%	\$14,506,100	6.41%	\$8,328,700	3.82%
CHURCHES	\$7,932,800	3.19%	\$7,610,400	3.36%	\$7,610,400	3.49%
TOTAL EXEMPT VALUE	\$248,555,024	100%	\$226,178,275	100%	\$217,999,275	100%

2023 EXEMPTION TYPES



2023 TAXABLE VS EXEMPT





AGENDA ITEM # 15
City Council Meeting Date: 10/18/2017
CITY COUNCIL COMMUNICATION FORM

FROM: Alan Lanning, City Manager

DATE: 10/18/2017

ITEM: Single Sales, Sales Tax Ordinance FY2018 Budget

NEXT STEP: Seeking Council Motion

☒ ORDINANCE
☐ MOTION

☐ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE

As directed by Council at the 10/4/2017 Council meeting, we have revised the attached Ordinance related to the Single Sales-Sales Tax Cap, and have provided individual revenue assumptions. Staff is seeking official guidance from Council regarding a change to the Single Sales Cap in the attached Ordinance for first reading.

Single Sales Cap-\$5,000, raising approximately \$100,000.

Single Sales Cap-\$7,500, raising approximately \$125,000.

Single Sales Cap-eliminated, raising approximately \$225,000.

II. RECOMMENDED ACTION / NEXT STEP:

Council motion to approve Ordinance as submitted or with appropriate changes.



AGENDA ITEM 15
City Council Meeting Date: 11/15/23
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 11/8/23
ITEM: Council option to protest or waive protest or recommend renewal and consider conditions for Liquor License Renewals
NEXT STEP: Motion to recommend renewal with conditions

____ ORDINANCE
 x MOTION

____ RESOLUTION
____ INFORMATION

I. REQUEST OR ISSUE: A Cordova bar & liquor store owner has applied for Liquor License Renewals with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to protest the renewal or waive right to protest or recommend that AMCO renew the licenses with conditions.

At this time, City staff has determined this business to have multiple concerns, namely financial obligations that are overdue to the City and Public Safety concerns regarding the lack of a recent State Fire Marshal Inspection.

Staff suggests that Council moves to recommend renewal of Liquor Licenses #61 and #62 with the following 2 conditions:

- 1) Tiny Wings, dba Anchor Bar & Grill, shall pay all delinquent utilities and property taxes owing to the City of Cordova by **February 15, 2024** (3 months from meeting date) while remaining current on utilities, paying all necessary City business license fees and collecting and remitting all sales taxes monthly; and
- 2) Tiny Wings, dba Anchor Bar & Grill, shall provide the City with proof of a completed and satisfactorily passed inspection from the State Fire Marshal before opening for business.

If both of these conditions are not met, the City Council will protest the renewal with AMCO after February 15, 2024.

III. FISCAL IMPACTS: delinquencies owed to the City and the lack of an open and functioning City business which add to the overall City economy.

IV. BACKGROUND INFORMATION: The Finance Department and City Clerk's Department have calculated the delinquencies and they are substantially more than \$200 even though according to the Alaska Administrative Code local governments may protest renewals of Liquor Licenses due to delinquencies of at least \$200.

Acting Police Chief and City Fire Marshal have expressed the public safety concern about the efficacy of the building and therefore staff requests inclusion of the condition concerning the State Fire Marshal inspection.

In an email to the City Fire Marshal, the State Fire Marshal expressed the following:

Since the building was not open for an inspection (the last time the State Fire Marshal was in town) and based on how I found the building on my prior trip, I would probably ask you do complete an onsite on our behalf before any liquor license approval. Keep in mind that we cannot enforce many of the health codes that DEC enforces for mold and sanitation, though, if the building's roof is leaking and having potential electrical issues, they could be required to hire an electrical professional to complete an assessment of the buildings system to ensure it is safe as well as if their roof is leaking, we may order them to make the repairs before any approval would be issued.

V. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480. Per AS 04.11.480(c), the conditions will not be approved by the Board if they are arbitrary, capricious, or unreasonable. It is the City's responsibility to monitor compliance. Staff does not believe the ABC Board will consider these conditions arbitrary, capricious or unreasonable as in the past we have used substantially similar conditions.

VI. SUMMARY AND ALTERNATIVES: Suggested motion is written under recommended action above. Deadline to protest or submit our motion for recommending renewal with conditions is 60 days (November 24, 2023) from receipt of letter from DCCED, AMCO – which was received on September 26, 2023.

Council may determine a different date as the deadline for the payment in full of delinquencies.

Council could move to waive protest of the renewals as an alternative.

If council considers other conditions the City Clerk will need to determine whether such conditions are lawful, and this meeting date is the last meeting date before the deadline. Any member considering alternative conditions should contact the City Clerk before the meeting date if possible.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

September 26, 2023

City of Cordova

Via Email: cityclerk@cityofcordova.net; cityclerk3@cityofcordova.net;

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Beverage Dispensary – Package Store	License Number:	Multiple
Licensee:	Tiny Wings, LLC		
Doing Business As:	Anchor Bar & Grill – Anchor Liquor Store		
License Numbers:	61, 62		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Joan M. Wilson".

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

9/26/23

ABC BOARD

LIQUOR LICENSE

2023 - 2024

TEMPORARY

61

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

1104

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Anchor Bar & Grill
207 Breakwater Avenue

Mail Address:
Tiny Wings, Inc.
PO Box 1429
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

Joan M. Wilson
DIRECTOR

04-900 (REV 10/20/22)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

9/26/23

ABC BOARD

LIQUOR LICENSE

2023 - 2024

TEMPORARY

61

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Anchor Bar & Grill
207 Breakwater Avenue

Mailing Address:
Tiny Wings, Inc.
PO Box 1429
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 5/9/22)



Alaska Alcoholic Beverage Control Board

AB-17: 2023/2024 License Renewal Application

Alcohol and Marijuana Control Office
550 W 7th Avenue,
Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2022 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any application for renewal or any fees for renewal that have not been postmarked by 2/28/2023 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Section 1 - Establishment Contact Information

Licensee (Owner):	Tiny Wings, Inc.	License #:	61
License Type:	Beverage Dispensary		
Doing Business As:	Anchor Bar & Grill		
Local Governing Body:	Cordova		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:			
City:		State:	
		ZIP:	

Section 2 - Licensee Contact Information

Contact Licensee: The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Eli Johnson	Contact Phone:	971-241-4886
Contact Email:	eli@eliran.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	Ben Johnson	Contact Phone:	907-253-3344
Contact Email:	bdj82@hotmail.com		

Section 3 - for Package Stores ONLY: Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2022 and/or 2023?

YES ☐ NO ☐ **AMCO**
FEB 21 2023



Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 License Renewal Application

Section 4 – Ownership Structure Certification

YES NO

☐ ☒

Did the ownership structure of the licensed business change in 2021/2022?

If Yes, and you have **NOT** notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application.

If No, certify the statement below by initialing the box to the right of the statement.

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2021 or 2022.



Section 5 – License Operation

Check **ONE BOX** for **EACH CALENDAR YEAR** that best describes how this liquor license was operated:

- | | 2021 | 2022 |
|--|-------------------------------------|-------------------------------------|
| 1. The license was operated for more than 240 hours throughout each year. (Year-round) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specified time each year. (Not to exceed 6 months per year)
<i>If your operation dates have changed, list them below:</i>
_____ to _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
<i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i>
<i>If you have not met the minimum number of hours of operation in 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "Other" and COVID is listed as the reason.</i> | <input type="checkbox"/> | <input type="checkbox"/> |

Section 6 - Violations and Convictions

YES NO

Have **ANY** Notices of Violation been issued for this license?

☐ ☒

Has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2021 or 2022?

☐ ☒

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

Section 7 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license, and have provided all required documents for any new or changes of officers.

AMCO

FEB 21 2023



Alaska Alcoholic Beverage Control Board

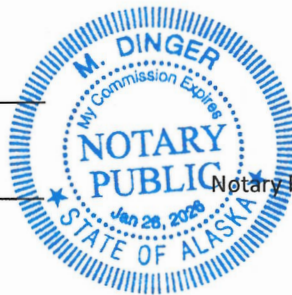
Form AB-17: 2023/2024 License Renewal Application

- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

[Signature]
Signature of licensee

El. Johnson
Printed name of licensee



[Signature]
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 1/26/2028

Subscribed and sworn to before me this 17 day of February, 2023

Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed AB-36: Recreational Site Statement

Tourism applications must include a completed AB-37: Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online:

<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

FOR OFFICE USE ONLY

License Fee:	\$ 2500.00	Application Fee:	\$ 300.00	Misc. Fee:	\$ 500.00
Total Fees Due:					\$ 3300.00

100539242

AMCO

FEB 21 2023



Department of Commerce, Community, and Economic Development

CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Corporations / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Tiny Wings, Inc

Entity Type: Business Corporation

Entity #: 10002156

Status: Good Standing

AK Formed Date: 1/3/2012

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: PO BOX 1429, CORDOVA, AK 99574

Entity Physical Address: 207 BREAKWATER AVE, CORDOVA , AK 99574

Registered Agent

Agent Name: ELI JOHNSON

Registered Mailing Address: PO BOX 1089, CORDOVA, AK 99574

Registered Physical Address: 319 DAVIS AVE, CORDOVA, AK 99574

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	BEN JOHNSON	Director, Secretary, Shareholder, Vice President, Assistant Treasurer	25.00
	BROOKE JOHNSON	Shareholder	25.00
	ELI JOHNSON	Director, President, Shareholder, Assistant Secretary, Treasurer	25.00

AK Entity #	Name	Titles	Owned
	HARRY HARLOW	Shareholder	25.00

Filed Documents

Date Filed	Type	Filing	Certificate
1/03/2012	Creation Filing	Click to View	Click to View
6/29/2012	Initial Report	Click to View	
12/31/2013	Biennial Report	Click to View	
9/02/2016	Biennial Report	Click to View	
9/07/2018	Admin Dissolution		Click to View
1/22/2019	Biennial Report	Click to View	
1/22/2019	Reinstatement		Click to View
11/06/2020	Admin Dissolution		Click to View
12/17/2020	Biennial Report	Click to View	
12/17/2020	Reinstatement		Click to View
2/26/2021	Change of Officials	Click to View	
6/30/2022	Biennial Report	Click to View	
6/30/2022	Agent Change	Click to View	

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[CONTACT US](#)

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

ANCHOR BAR & GRILL

9712414886, PO Box 1429, Cordova, AK 99574

owned by

TINY WINGS, INC

is licensed by the department to conduct business for the period

June 20, 2022 to December 31, 2023
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

Gilliland, Trish L (CED)

From: Eli Johnson <eli@eliran.com>
Sent: Wednesday, August 16, 2023 2:02 PM
To: CED ABC Alcohol Licensing (CED sponsored)
Subject: Re: #61; Anchor Bar & Grill - INITIALS NEEDED

Categories: Trishia

I give permission. The ownership structure has not changed for these licenses. Thanks for your help!

Eli Johnson

Sent from my iPhone

On Aug 16, 2023, at 1:55 PM, CED ABC Alcohol Licensing (CED sponsored)
<alcohol.licensing@alaska.gov> wrote:

If you give me permission, for your convenience I will include this email in the record and sign on your behalf.

Cheers,
T. Gilliland
Licensing Examiner
AMCO, 269-0350

From: Eli Johnson <eli@eliran.com>
Sent: Wednesday, August 16, 2023 1:52 PM
To: CED ABC Alcohol Licensing (CED sponsored) <alcohol.licensing@alaska.gov>
Subject: Re: #61; Anchor Bar & Grill - INITIALS NEEDED

CAUTION: This email originated from outside the State of Alaska mail system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I got your call. I am currently finishing my commercial fishing season in Prince William Sound and so is Ben Johnson. I want to get this to you as quickly as I can but I can't print anything out until I get back to town. Is there something I can do online to confirm that the organization hasn't changed sooner?

If not I should be back in town in 7-10 days. I don't know if that is too late for you.

Eli Johnson

Sent from my iPhone

On Aug 16, 2023, at 1:44 PM, CED ABC Alcohol Licensing (CED sponsored)
<alcohol.licensing@alaska.gov> wrote:

Hello!

Please view the attachment and initial under Section 4 to certify that the ownership structure of the business has not changed. This is required to continue with the renewal process, and your prompt attention will prevent any unnecessary delays. Thank you!

Cheers,

T. Gilliland
Licensing Examiner
AMCO, 269-0350

<#61 Anchor Bar & Grill INCOMPLETE AB-17.pdf>

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

9/26/23

ABC BOARD

LIQUOR LICENSE

2023 - 2024

TEMPORARY

62

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Package Store

LICENSE FEE: \$1,500.00

1150

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Anchor Liquor Store
207 Breakwater Avenue

Mail Address:
Tiny Wings, Inc.
PO Box 1429
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

Joan M. Wilson
DIRECTOR

04-900 (REV 10/20/22)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

9/26/23

ABC BOARD

LIQUOR LICENSE

2023 - 2024

TEMPORARY

62

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Package Store

LICENSE FEE: \$1,500.00

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Anchor Liquor Store
207 Breakwater Avenue

Mailing Address:
Tiny Wings, Inc.
PO Box 1429
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 5/9/22)



Alaska Alcoholic Beverage Control Board

AB-17: 2023/2024 License Renewal Application

Alcohol and Marijuana Control Office
550 W 7th Avenue,
Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2022 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any application for renewal or any fees for renewal that have not been postmarked by 2/28/2023 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Section 1 - Establishment Contact Information

Licensee (Owner):	Tiny Wings, Inc.	License #:	62
License Type:	Package Store		
Doing Business As:	Anchor Liquor Store		
Local Governing Body:	Cordova		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

Section 2 - Licensee Contact Information

Contact Licensee: The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Eli Johnson	Contact Phone:	971-241-4886
Contact Email:	eli@eliran.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	Ben Johnson	Contact Phone:	907-253-3744
Contact Email:	bdj82@hotmail.com		

Section 3 - for Package Stores ONLY: Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2022 and/or 2023?

YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

AMCO
FEB 21 2023



Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 License Renewal Application

Section 4 – Ownership Structure Certification

Did the ownership structure of the licensed business change in 2021/2022?

YES ☐ NO ☒

If Yes, and you have **NOT** notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application.

If No, certify the statement below by initialing the box to the right of the statement.

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2021 or 2022.

[Signature]

Section 5 – License Operation

Check **ONE BOX** for **EACH CALENDAR YEAR** that best describes how this liquor license was operated:

	2021	2022
1. The license was operated for more than 240 hours throughout each year. (Year-round)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. The license was only operated during a specified time each year. (Not to exceed 6 months per year) <i>If your operation dates have changed, list them below:</i> _____ to _____	<input type="checkbox"/>	<input type="checkbox"/>
3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year. <i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i> <u>If you have not met the minimum number of hours of operation in 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "Other" and COVID is listed as the reason.</u>	<input type="checkbox"/>	<input type="checkbox"/>

Section 6 - Violations and Convictions

Have **ANY** Notices of Violation been issued for this license?

YES ☐ NO ☒

Has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2021 or 2022?

YES ☐ NO ☒

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

Section 7 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license, and have provided all required documents for any new or changes of officers.

AMCO
FEB 21 2023



Alaska Alcoholic Beverage Control Board

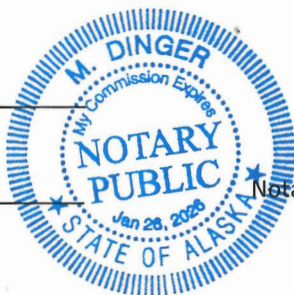
Form AB-17: 2023/2024 License Renewal Application

- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Eli Johnson
Signature of licensee

Eli Johnson
Printed name of licensee



[Signature]
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 1/26/2026

Subscribed and sworn to before me this 17 day of February, 2023.

Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed AB-36: Recreational Site Statement

Tourism applications must include a completed AB-37: Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online:

<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

AMCO

FEB 21 2023

FOR OFFICE USE ONLY

License Fee:	\$ 1500.00	Application Fee:	\$ 300.00	Misc. Fee:	\$ 500.00
Total Fees Due:					\$ 2300.00

160539244



Department of Commerce, Community, and Economic Development

CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / [Entity Details](#)

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Tiny Wings, Inc

Entity Type: Business Corporation

Entity #: 10002156

Status: Good Standing

AK Formed Date: 1/3/2012

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: PO BOX 1429, CORDOVA, AK 99574

Entity Physical Address: 207 BREAKWATER AVE, CORDOVA , AK 99574

Registered Agent

Agent Name: ELI JOHNSON

Registered Mailing Address: PO BOX 1089, CORDOVA, AK 99574

Registered Physical Address: 319 DAVIS AVE, CORDOVA, AK 99574

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	BEN JOHNSON	Director, Secretary, Shareholder, Vice President, Assistant Treasurer	25.00
	BROOKE JOHNSON	Shareholder	25.00
	ELI JOHNSON	Director, President, Shareholder, Assistant Secretary, Treasurer	25.00

AK Entity #	Name	Titles	Owned
	HARRY HARLOW	Shareholder	25.00

Filed Documents

Date Filed	Type	Filing	Certificate
1/03/2012	Creation Filing	Click to View	Click to View
6/29/2012	Initial Report	Click to View	
12/31/2013	Biennial Report	Click to View	
9/02/2016	Biennial Report	Click to View	
9/07/2018	Admin Dissolution		Click to View
1/22/2019	Biennial Report	Click to View	
1/22/2019	Reinstatement		Click to View
11/06/2020	Admin Dissolution		Click to View
12/17/2020	Biennial Report	Click to View	
12/17/2020	Reinstatement		Click to View
2/26/2021	Change of Officials	Click to View	
6/30/2022	Biennial Report	Click to View	
6/30/2022	Agent Change	Click to View	

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[CONTACT US](#)

Alaska Statutes

Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of [AS 04.11.510\(b\)\(3\)](#) requesting a public hearing within 30 days of the posting of notice required under [AS 04.11.310](#), or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under [AS 04.11.510\(b\)\(3\)](#) when it considers the application, and the record of a hearing conducted under [AS 04.11.510\(b\)\(3\)](#) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under [AS 44.62.360](#) and conduct proceedings to resolve the matter as described under [AS 04.11.510\(c\)](#).

Article 7. Board Procedures.

Sec. 04.11.510. Procedure for action on license applications, suspensions, and revocations.

(a) Unless a legal action relating to the license, applicant, or premises to be licensed is pending, the board shall decide whether to grant or deny an application within 90 days of receipt of the application at the main office of the board. However, the decision may not be made before the time allowed for protest under AS 04.11.480 has elapsed, unless waived by the municipality.

(b) The board may review an application for the issuance, renewal, transfer of location, or transfer to another person of a license without affording the applicant notice or hearing, except

(1) if an application is denied, the notice of denial shall be furnished the applicant immediately in writing stating the reason for the denial in clear and concise language; the notice of denial must inform the applicant that the applicant is entitled to an informal conference with either the director or the board, and that, if not satisfied by the informal conference, the applicant is then entitled to a formal hearing conducted by the office of administrative hearings (AS 44.64.010); if the applicant requests a formal hearing, the office of administrative hearings shall adhere to AS 44.62.330 — 44.62.630 (Administrative Procedure Act); all interested persons may be heard at the hearing and unless waived by the applicant and the board, the formal hearing shall be held in the area for which the application is requested;

(2) the board may, on its own initiative or in response to an objection or protest, hold a hearing to ascertain the reaction of the public or a local governing body to an application if a hearing is not required under this subsection; the board shall send notice of a hearing conducted under this paragraph 20 days in advance of the hearing to each community council established within the municipality and to each nonprofit community organization entitled to notification under AS 04.11.310(b);

(3) if a petition containing the signatures of 35 percent of the adult residents having a permanent place of abode outside of but within two miles of an incorporated city or an established village is filed with the board, the board shall hold a public hearing on the question of whether the issuance, renewal, or transfer of the license in the city or village would be in the public interest;

(4) if a protest to the issuance, renewal, transfer of location or transfer to another person of a license made by a local governing body is based on a question of law, the board shall hold a public hearing.

(c) Unless the grounds for the suspension or revocation are under AS 04.11.370(a)(4), board proceedings to suspend or revoke a license shall be conducted in accordance with AS 44.62.330 — 44.62.630 (Administrative Procedure Act), except that the licensee is entitled to an opportunity to informally confer with the director or the board within 10 days after the accusation is served upon the licensee. Notice of the opportunity for an informal conference shall be served upon the licensee along with the accusation. If an informal conference is requested, the running of the period of time specified in AS 44.62.380 for filing a notice of defense is tolled from the date of receipt of the request for the conference until the day following the date of the conference unless extended by the board. After the conference, the licensee, if not satisfied by the results of the conference, may obtain a hearing by filing a notice of defense as provided in AS 44.62.390. If the grounds for suspension or revocation are under AS 04.11.370(a)(4), the licensee is not entitled to notice and hearing under AS 44.62.330 — 44.62.630 on the merits of the suspension or revocation. However, the board shall afford the licensee notice and hearing on the issue of what administrative sanction to impose under AS 04.16.180.

Alaska Administrative Code

3 AAC 304.145. Local governing body protest

(a) To protest an application or the continued operation of a license, a local governing body must set out its reasons in a written protest filed with the board and copied to the applicant. The reasons stated by a local governing body must be logical grounds for opposing the application or continued operation of the license and have a reasonable basis in fact.

(b) The board will not take final action upon an application until at least

(1) 60 days after the receipt of the notice required by [AS 04.11.520](#) by a local governing body unless it advises the director in writing before the end of the 60 days that it is waiving its right to protest the application; and

(2) 15 days after completion of public notice of the application.

(c) Repealed 5/11/96.

(d) A local governing body that protests an application shall allow the applicant a reasonable opportunity to defend the application before a meeting of the local governing body.

(e) A local governing body protest may be based upon facts that render the particular application objectionable to the local body, or may be based upon a general public policy. If based on a general public policy, the policy must have a reasonable basis in fact, may not be contrary to law, and may not be patently inapplicable to the particular application being protested. The board will not substitute its judgment for that of the local governing body on matters of public policy that have reasonable factual support.

(f) If the application is denied because of the protest, and the applicant requests a hearing, the local governing body must, at the board's request, appear or otherwise meaningfully participate in the hearing and must assist in or undertake the defense of its protest.

(g) In addition to the other grounds for protest set out in this section, a local governing body may protest the

(1) renewal or transfer of a license based on nonpayment of delinquent taxes of at least \$200 arising in whole or in part from the conduct of the licensed business; and

(2) transfer of a license if the

(A) local governing body has adopted an ordinance under which it may estimate the amount of taxes due in the tax year of the proposed transfer and arising in whole or in part from the conduct of the licensed business, and require the licensee to pay the estimated amount; and

(B) licensee fails to pay that amount or give security under [AS 04.11.360](#).

(h) The board may uphold a protest of an application or continued operation with a single abeyance period not to exceed 180 days if the local governing body indicates that the protest is subject to rescission and that it will be withdrawn if the applicant meets conditions set by the local governing body. If the local governing body notifies the board within the period of the abeyance that the protest has been removed, the application or continued operation is approved when all other applicable requirements have been met. If the local governing body has not notified the board within the period of the abeyance that it has removed the protest, the application or continued operation is denied. The period of abeyance may not be extended or renewed.

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska
Pending Agenda
November 15, 2023 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- | | | |
|---|--|---|
| 1) Fisheries Advisory Committee:
re-auth res 01-20-04 approved Jan 15, 2020
auth res 04-03-45 approved Apr 16, 2003 | 1-John Williams (fisheries educ/Mar Adv Prgm)
3-vacant (processor rep)
5-Chelsea Haisman (fish union/CDFU) | 2-Jeremy Botz (ADF&G)
4-Jim Holley (marine transportation/AML)
6-Tommy Sheridan (aquaculture) |
| 2) Cordova Trails Committee:
re-auth res 11-18-29 app 11/7/18
auth res 11-09-65 app 12/2/09 | 1-Elizabeth Senear
3-Dave Zastrow
5-Stormy Haught | 2-Toni Godes
4-Ryan Schuetze
6-Michelle Hahn |
| 3) Fisheries Development Committee:
authorizing resolution 12-16-43
reauthotrization via Res 11-19-51
approved 11/20/2019 | 1-Warren Chappell
4-Gus Linville
7- Ron Blake | 2-Andy Craig
5-vacant
8- John Whissel
3-Bobby Linville
6-Bob Smith |

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- | |
|--|
| 1) Prince William Sound Regional Citizens Advisory Council
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> David Janka </div> <div> appointed January 2023 </div> <div> 2 year term until May 2024 </div> </div> |
| 2) Prince William Sound Aquaculture Corporation Board of Directors
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div> Tom Bailer </div> <div> re-appointed October 2021
 re-appointed October 2018
 appointed February 2017-filled a vacancy </div> <div> 3 year term until Sept 2024 </div> </div> |

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-23-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

Port and Harbor

- South Harbor Replacement
- North Harbor Efficiency and Safety
 - Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
 - Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
 - Provide additional cranes, laydown areas, and in-harbor fuel services.
- Rebuild 3-Stage Dock
- Waste Oil/Maintenance Building
- Shipyard Expansion
- Harbor Basin Expansion

Water Upgrades

- Improve water delivery during peak water usage.
- Booster station at Murchison tank to improve water delivery during peak flow.
- Permanent siphon at Crater Lake to improve water delivery during peak flow.
- Upgrade Pipe Infrastructure.
- Upgrade pump stations and equipment.

Sewer Upgrades

- Replacement/upgrade of Wastewater plant and Scada.
- Replacement/Upgrades of Lift Stations.
- Replacement of Force main in Odiak Slough.
- Upgrade Pipe Infrastructure.

Streets Infrastructure and Equipment

- 6th and 7th Streets Upgrades
- Chase Avenue Upgrades
- Replace/Upgrade pedestrian walkways (4th and Adams) (Council Street), and (2nd Street to Main)
- Wheeled Loader
- Road Grader

Water Services and Fire Protection (hydrants) to Outlying Areas – Feasibility Study

Public Safety

- Mile 4 Substation Foundation Repair
- E-911 Implementation
- Acquire and integrate new hardware to fully utilize the new E-911 addressing.
- Replace Failing RMS
- Replace Dispatch Console
- Replace Radio Structure on Ski Hill
- Engineering and Preliminary Design of Public Safety Building

Recreational Safety and Development

Pool Infrastructure

- Replacement of 60mm PVC Pool liner
- Door and Siding Replacements and CMU Joint Repairs
- Pool Cover Replacement
- Pool Roof Replacement
- Ventilations Remodel/Replacement
- Electrical Distribution System Replacement
- ADA Compliance and Parking Area re-grade.

Bidarki Recreation Center

- Structural Repair
- Code and Ada Compliance
- Facility Improvements

Eyak Lake Skater's Cabin

- Demolish and replace.

Playground Renovations

- Replacement of swing set at Noel Pallas Children's Memorial Playground

Parks Restrooms/Buildings/Structures

- Ballfield/Cordova Municipal Park Restroom/Concession Stand – Code and ADA Compliance
- Fleming Spit Restroom Replacement
- Odiak Pond Boardwalk and Gazebo – Code and ADA Compliance
- Odiak Camper Park Restrooms/Facility Improvements – Code and ADA Compliance.
- Parks Maintenance Shop Facility Improvements – Code Compliance

Ski Hill Improvements

Land Development

- Housing
- Cold Storage
- Harbor Basin Expansion

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 15th DAY OF FEBRUARY 2023





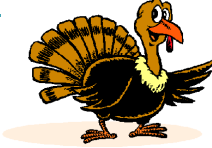
David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

November 2023

CALENDAR MONTH	NOVEMBER
CALENDAR YEAR	2023
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8	9	10	11
			5-7 Council work session 7:00 Council reg mtg CCAB		 Veteran's Day Holiday City Offices closed	
12	13	14	15	16	17	18
		6:30 P&Z CCAB	5-7 Council work session 7:00 Council reg mtg CCAB			
19	20	21	22	23	24	25
		5:30 CTC Board Meeting CCER	6:00 CEC Board Meeting		Thanksgiving Holiday City Offices closed 11/24 & 11/25	
26	27	28	29	30	1	2
			time tba Council work session			
		6:00 P&R CCM	time tba Council PH & spec mtg CCAB	12:00 CCMCAB HCR		
3	4	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A

CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room




LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cndl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues

P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

December 2023

CALENDAR MONTH	DECEMBER
CALENDAR YEAR	2023
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
						
					Cordova Holiday Bazaar Dec 1-2 @ Mt. Eccles	
3	4	5	6	7	8	9
			tba Council PH 7:00 Council reg mtg CCAB			
10	11	12	13	14	15	16
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
17	18	19	20	21	22	23
					Mar 5, 2024 Election: declaration of candidacy period opens 12/22/23	
24	25	26	27	28	29	30
		5:30 CTC Board Meeting CCER	tba Council PH 7:00 Council reg mtg CCAB	CSD End 2nd Quarter		
	Holiday City Offices closed			CSD Winter Vacation Dec 22 - Jan 8		
		6:00 P&R CCM	6:00 CEC Board Meeting	12:00 CCMCAB HCR		
31	1	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library
CCA-Community Rm A

CCB-Community Rm B
CCM-Mayor's Conf Rm
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Cndl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues

P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	David Allison Mayor@cityofcordova.net	March 1, 2022	March-25
Council members:			
Seat A: 3 years	Tom Bailer CouncilSeatA@cityofcordova.net	March 1, 2022 March 5, 2019	March-25
Seat B: 3 years	Cathy Sherman CouncilSeatB@cityofcordova.net	March 7, 2023 March 3, 2020	March-26
Seat C: 3 years	Kasey Kinsman CouncilSeatC@cityofcordova.net	March 7, 2023	March-26
Seat D: 3 years	Wendy Ranney CouncilSeatD@cityofcordova.net	July 5, 2023	elected by cncl March-24
Seat E: 3 years	Anne Schaefer, Vice Mayor CouncilSeatE@cityofcordova.net	March 2, 2021 March 6, 2018 December 6, 2017	elected by cncl March-24
Seat F: 3 years	Kristin Carpenter CouncilSeatF@cityofcordova.net	March 1, 2022	March-25
Seat G: 3 years	Ken Jones CouncilSeatG@cityofcordova.net	March 1, 2022	March-25

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, president bjewell@cordovasd.org	Mar 1, 2022, Mar 5, 2019, Mar 1, 2016, Mar 5, 2013	March-25
3 years	Henk Kruithof hkruithof@cordovasd.org	March 2, 2021	March-24
3 years	Terri Stavig tstavig@cordovasd.org	March 1, 2022	March-25
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 2, 2021, Mar 6, 2018, Mar 3, 2015, Mar 6, 2012, Mar 3, 2009, Mar 7, 2006	March-24
3 years	David Glasen	March 7, 2023	March-26

seat up for re-election in Mar '24

vacant

board/commission chair

seat up for re-appt in Nov '23

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard CCMCBoardSeatC@cdvcmc.com	Mar 2, 2021 Mar 6, 2018	March-24
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Chris Iannazzone CCMCBoardSeatB@cdvcmc.com	March 7, 2023 March 24, 2022	March-25
		elected by board	
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden, Chair CCMCBoardSeatE@cdvcmc.com	March 7, 2023 March 3, 2020	March-26

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20, Jan '23	November-25
3 years	Arissa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kris Ranney	Dec '22	November-25
3 years	Mark Hall, Vice Chair	Nov '19, Dec '22	November-25
3 years	Sarah Trumblee	Dec '20	November-23
3 years	Tania Harrison, Chair	Mar '22	November-24
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21	November-24
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-election in Mar '24

vacant

board/commission chair

seat up for re-appt in Nov '23

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig, Chair	Nov '16, '19 & Dec '22	November-25
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	Christa Hoover	Dec '21	November-24
3 years	<i>vacant</i>		November-24
3 years	Tommy Sheridan	Sept '22	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Sami Magallanes	Sept '23	November-24
3 years	Henk Kruithof	Nov '19, Dec '22	November-25
3 years	Aaron Hansen, Chair	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19, Dec '22	November-25
3 years	Jason Ellingson	Mar '23	November-25
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed		Term Expires
3 years	Kris Ranney, PC member	Mar '23	appt'd by PC	November-25
3 years	Heather Hall, professional member	Aug '16, Feb '20, Mar '23		November-25
3 years	Sylvia Lange, NVE member	Nov '22, Nov '19	appt'd by NVE	November-25
3 years	Christy Mog, professional member	Apr '22		November-23
3 years	<i>vacant, historical society member</i>			November-24
3 years	Nancy Bird, professional member	Nov '17, Nov '18 Dec '21		November-24
3 years	Jim Casement, public member	Nov '17, Dec '20		November-23

seat up for re-election in Mar '24

vacant

board/commission chair

seat up for re-appt in Nov '23