



REQUEST FOR PROPOSAL - RFP# PR-23-05
CONSTRUCTION OF SEWER LINE AT PARKS MAINTENANCE SHOP
City of Cordova, Alaska

A. PURPOSE

The City of Cordova requests written proposals from qualified Contractors interested in providing all the necessary services to design and install a sewer line from the Parks Maintenance Shop to the manhole/street.

B. SUBMITTAL PROCEDURES

Proposals are due at 10 AM. Alaska time on Friday October 27, 2023. Any proposals received after 10 AM will not be considered. For paper copy proposals, please submit one (1) copy in a sealed envelope marked, "RFP# PR-23-05 PARKS MAINTENANCE SEWER LINE" addressed to the Parks and Recreation Director, City of Cordova, P.O. Box 1210, Cordova, AK 99574.

Electronically submitted proposals will be accepted by email and sent to Samantha Greenwood at publicworks@cityofcordova.net and Duncan Chisholm at parksandrec@cityofcordova.net. The email subject line shall read "RFP# PR-23-05 PARKS MAINTENANCE SEWER LINE," the proposal shall be attached to the email as a PDF file.

Questions regarding this proposal and site visits can be coordinated with Duncan Chisholm (907) 424-6274 or dchisholm@cityofcordova.net.

The Contractor shall provide a certificate of insurance and a city business license before beginning work. The contractor must possess a valid Alaska Contractor license appropriate for the work outlined here and be able to comply with all necessary provisions of the project. The Contractor shall have a city and State business license prior to the start of the project.

Any further information or addendums for this RFP will only be posted and available on the City website, www.cityofcordova.net . The Contractors must acknowledge all addendums in their proposal.

The City of Cordova reserves the right to reject any and all proposals, to waive technical or legal deficiencies, to accept any proposal that is in the best interest of the City, and to negotiate the terms and conditions of any proposal leading to acceptance and final execution of a contract for services.

If the project qualifies for the State Prevailing Wage Rates in effect 10 days before the Proposal Opening shall apply to this project. The Contractor shall adhere to all pertinent Federal, State, and local codes, laws, and regulations.

C. BACKGROUND

This project will be at the Parks and Recreation shop located in the City Shop compound at the corner of Whitshed and Orca inlet Road.

There is an existing manhole that houses the City Shop's sump pump that is 12 feet deep. The sewer stub out from the existing building is unknown. Stub piping will need be confirmed by the Contractor.

D. SCOPE OF WORK

This will be a collaborative effort between the Owner and the Contractor. The Owner expects the Contractor to use their expertise and ingenuity to develop a proposal with designs and materials to accomplish the Owner's Scope of Work. The City will consider any Value Engineering changes with documentation that the changes will meet the scope of work. The Owner will approve all designs before the start of the project. The Project consists of installing a sewer service line and a sewer manhole to the Parks Maintenance building as summarized below. The Contractor shall supply all necessary labor, materials, equipment, tools, supplies, and appurtenances to complete the scope of work. The following scope of work is provided as a minimum guideline and does not include all work activities that may be required to complete the project. In general, the work includes but is not limited to the following.

- Mobilization and demobilization to the site.
- Installation of approximately 50 2 ¼ HDPE linear feet of sewer line
- Supply and installation of:
 - 2 ¼ HDPE pipe
 - 2 ¼ Check valves.
 - 2 ¼ No Hub Couplings
 - 2 ¼ Port X 20" saddle
 - Approximately 8 feet of 4inch HDPE pipe to run into the manhole from the building
 - 4 inch no hub coupling from the building to the sewer manhole (sump)
- Installing City supplied to 4 x 4' diameter pre-cast manhole with an 8" flat lid and if needed the appurtenances to raise the manhole.
- Installing City -supplied sump pump
- Supply and install conduit and wiring for power and the signal wires for the alarm panel must be in conduit and done by a licensed electrician.
- Wrap manhole sections and lids with RAM-NEK or similar material.
- Wrap the manhole sections with MacWrap or similar material.
- Trenching and evacuation as required.
- Sewer line pipe bedding, compacting, and trench backfill must comply with City standards.
- The Water/Sewer Division must inspect sewer connections before being backfilled
- Swing tie measurements must be provided in writing to the Water/Sewer Division
- Grade, compact, and smooth all trenched/excavated areas or other disturbed areas Project location should be returned as close as possible to its original condition.

The Contractor shall adhere to all pertinent Federal, State, and local codes, laws, and regulations. The contractor will be required to complete a sewer connection permit will be required.

The installation of all products shall be per the manufacturer's published instructions and specifications.

Owner’s Responsibilities

The Contractor may rely upon the following responsibilities being fulfilled or supplied by the City:

- Access to City property as necessary
- Designated staff liaison to assist in procuring any necessary approvals, to walk the site with the Contractor to verify the work areas, and to approve the completed work.
- Provide a 4’ x 4’ Manhole with an 8” flat lid and if needed the appurtenances to raise the manhole.
- Provide RAM-NEK and MacWrap or similar products as required.
- Provide Zoeller Model BN266 Submersible Pump 0.5 HP 115V 1PH 15' Cord Automatic

Project Timeline

Project work can occur in fall 2023. Please provide a timeline for the work to be completed.

The proposers are expected to be familiar with the potential extreme and challenging weather conditions in Cordova, and the City will assume all bidders have considered weather in preparing their bids. Extraordinary weather delays may be considered and addressed through contract modification at the sole discretion of the City.

E. PROPOSAL EVALUATION

Selection of a successful proposal will be based upon the following selection criteria:

The proposal will be graded on the values below for a possible 100 points.

Cost.....50 points

Total cost of the proposal.

Proposers are required to provide the total cost of the project and a detailed cost estimate of the labor, and materials to complete.

Experience.....25 points

The proposer will provide two examples of previous experience in performing similar jobs.

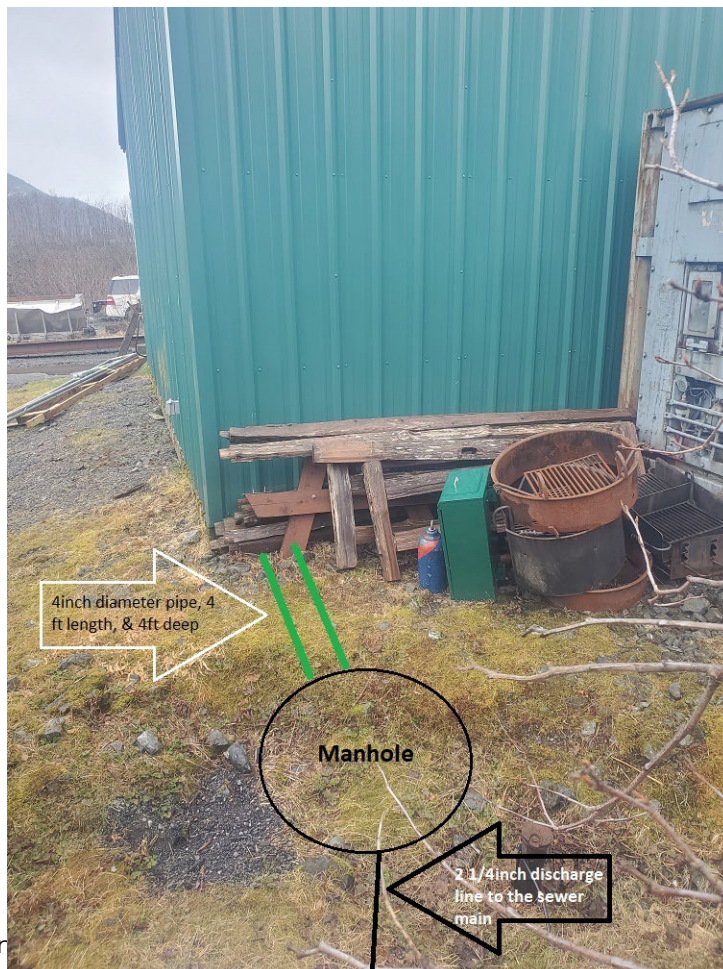
Project Management & Schedule.....25 points

Demonstrate an understanding of the scope of work and a schedule to implement and complete the project.

F. ESTIMATED TIMELINE

- 10/03/23 RFP is released.
- 10/ 27/23 Proposals due at 10 am.

Exhibit A: Site and Owners Supplies Photos





RFP #PR-23-05. Construction of Sewer Line at Parks Maintenance Shop.