

**Special City Council Meeting
August 17, 2023 @ 5:00 pm
Cordova Center Community Rooms
Minutes**

A. Call to order - Mayor Allison called the Special Council Meeting to order at 5:00 pm on August 17, 2023 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were **Mayor Allison** and Council members **Cathy Sherman, Kasey Kinsman, Wendy Ranney,** and **Anne Schaefer**. Council member **Tom Bailer** was present via teleconference. Council members **Kristin Carpenter** and **Ken Jones** were absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

C. Approval of agenda

Hearing no objection, **Mayor Allison** declared the agenda approved.

D. Disclosures of conflicts of interest and Ex Parte Communications – none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items – none.

F. Approval of Consent Calendar

2. Minutes: **a.** 08-02-23 City Council Public Hearing Minutes; **b.** 08-02-23 City Council Regular Meeting Minutes

3. Council action to waive protest of the transfer of liquor license #2433 to Grace Chung, dba, OK Restaurant

4. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absences of **Mayor Allison and Ken Jones** and unexcused absence of **Anne Schaefer** from the August 2, 2023 Regular Meeting

Vote on the consent calendar: 5 yeas, 0 nays, 2 absent. Ranney-yes; Bailer-yes; Sherman-yes; Kinsman-yes; Schaefer-yes; Jones-absent; and Carpenter-absent. Motion was approved.

G. Correspondence

5. 08-07-23 Letter from Council Member Ranney resigning from other Commissions and Committees (Parks & Rec, Historic Preservation, and Trails)

H. New Business

6. Ordinance 1209 An ordinance of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a 20-year lease with Trident Seafoods for Property described as a Roughly 22,000 Square Foot Portion of Lot 3, Block 7A, Tidewater Development Park – 1st reading

M/Sherman S/Schaefer to adopt Ordinance 1209 An ordinance of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a 20-year lease with Trident Seafoods for Property described as a Roughly 22,000 Square Foot Portion of Lot 3, Block 7A, Tidewater Development Park

Sherman said this has been in use by Trident since 1993, she sees no reason not to continue with this lease, especially considering the lease payments have been adjusted to market value. **Schaefer, Ranney, Kinsman** and **Bailer** also expressed support.

Vote on the motion: 5 yeas, 0 nays, 2 absent (Carpenter, Jones). Motion was approved.

7. Resolution 08-23-28 A resolution of the Council of the City of Cordova, Alaska, authorizing City Manager to negotiate a contract with CML Security to install five electronic security doors for the jail detention area in the Public Safety Building for an amount not to exceed \$99,645.

M/Sherman S/Schaefer to approve Resolution 08-23-28 A resolution of the Council of the City of Cordova, Alaska, authorizing City Manager to negotiate a contract with CML Security to install five electronic security doors for the jail detention area in the Public Safety Building for an amount not to exceed \$99,645.

Sherman said she understands that the cost will come from savings on other projects, and she understands the importance based on events from earlier this year but she is sad that we have to keep spending money on that building when she would really like to replace it. She will support this. **Schaefer** said she understands the importance, her question is whether this went out for proposals because it seems like a lot of money for five doors. **Howarth** said there are 2 firms that do this work in Alaska and they submitted the lower bid. **Howarth** also said that this is equipment that can be moved so it is not a permanent installation. She also said there will

be personnel costs savings because currently 2 officers are required around prisoners at all times and this will relieve some of that burden on officers. **Kinsman** said he has concerns like **Sherman** about spending money on that building, but he is glad to hear the equipment can be transferred, as long as it is not obsolete by the time it needs to be. **Bailer** said he will support this, appreciates the discussion. **Ranney** said her questions were answered, she will support.

Vote on the motion: 5 yeas, 0 nays, 2 absent. Schaefer-yes; Bailer-yes; Carpenter-absent; Sherman-yes; Kinsman-yes; Jones-absent; and Ranney-yes. Motion was approved.

8. Council Action to Direct City Manager to negotiate Contract with Wilson Construction for Eyak Drive Culvert Replacement per PW#01 RFP

M/Schaefer S/Sherman to direct the City Manager to negotiate a contract with Wilson Construction, Inc. to remove and replace the existing culvert on Eyak Drive with a 40-foot culvert, for a sum not to exceed \$44,280. **Schaefer** said the existing culvert is crumbling so this is important, and it needs to be replaced. **Sherman** said we were briefed on this during our Capital Projects discussion by the Public Works Director and those roads do get a lot of traffic and this is something that needs to be done. **Bailer** and **Ranney** expressed support. **Kinsman** asked if we had already approved funding for this. City Planner **Kevin Johnson** said yes, back in February, but this is back before you to approve the contract now after having gone out to RFP.

G. Audience participation – none

H. Council comments

Kinsman said he is glad to have helped reduce the overtime for the police department tonight – he also commented what great work they have done lately.


I. Executive Session – none

J. Adjournment

Hearing no objection, **Mayor Allison** adjourned the meeting at 5:15 pm.

Approved: September 6, 2023

Attest:



Susan Bourgeois, CMC, City Clerk

