

Acting Chair
Aaron Hansen

Vice Chair

Commissioners

Jason Ellingson
Kirsti Jurica
Henk Kruithof
Marvin Van Den Broek
Dave Zastrow
Vacant

Parks & Recreation

Director

Duncan Chisholm

CITY OF CORDOVA PARKS & RECREATION COMMISSION REGULAR MEETING

**TUESDAY, AUGUST 29, 2023,
6PM
CORDOVA CENTER**

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **APPOINTMENT OF CHAIR/VICE-CHAIR**
5. **APPROVAL OF CONSENT CALENDAR**
 - a. Minutes from May 30, 2023, Regular Meeting.
6. **CORRESPONDENCE**
 - A. 08182023 Email from Kara Rodrigues about September Pool timetable
7. **COMMUNICATIONS BY AND PETITIONS FROM VISITORS**
 - a. Guest Speakers
 - b. Audience comments regarding Agenda items (3 minutes per speaker)
8. **REPORTS**
 - a. Director's Report
 - b. Trails Committee
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - a. Discussion Item: Breakwater Park Concept Plan
 - b. Discussion item: Dog Waste in Parks
 - c. Discussion Item: FY24 Budget Process & Fees Review
11. **COMMISSION COMMENTS**
 - a. Soccer Goals – Ven Den Broek
 - b. Adult Volleyball & Basketball – Hansen
12. **ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 1210, Cordova, AK 99574, or deliver them to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting.



Parks & Recreation Commission Agenda Item #4

On Agenda: 8/29/23

ITEM TITLE:

Appointment of Chair and Vice-Chair

SUBMITTED BY: Duncan Chisholm

INFORMATION

MOTION

RESOLUTION

FISCAL NOTES:

Expenditure Required: \$N/A

Unencumbered Balance: N/A

Funding Source: N/A

SUMMARY STATEMENT:

Following the resignation of Wendy Ranney, the Commission needs to elect a new Chair and possibly a new Vice-Chair depending on who is appointed.

Appointment of Chair

The Vice-Chair will serve as the temporary chair to conduct the election of the Chair of the Commission. According to Robert's Rules of Order, nominations from the floor are subject to the following rules:

- Any member of the Commission may make a nomination.
- Recognition by the chair is not required.
- Nominations do not have to be seconded.
- A person can nominate themselves.
- A member can decline the nomination.

Recommended Motion: I nominate _____ to serve as Chair of the Parks & Recreation Advisory Committee for a term of one year.

Appointment of Vice-Chair

If the Commission also wants to seek nominations for a new Vice-Chair, staff suggest the following.

The elected Chair will conduct the election of the Vice-Chair according to the same rules above. If the Chair is unable to attend a meeting, the Vice-Chair will perform their duties.

Recommended Motion: I nominate _____ to serve as Vice-Chair of the Parks & Recreation Commission for a term of one year.

**City of Cordova
Parks & Recreation Commission
May 30, 2023
Cordova Center Community Rooms A & B**

MINUTES

1. CALL TO ORDER

The City of Cordova Parks and Recreation Commission meeting was called to order by Chair **Ranney** at 6:02pm at the Cordova Center Community Rooms A & B.

2. ROLL CALL

Present for roll call were Commissioners **Wendy Ranney, Dave Zastrow, Mavin Ven Den Broek, Henk Kruitoff, Kirsti Jurica and Aaron Hansen.**

Apologies were received from **Jason Ellingson.**

The staff present was Parks & Recreation Director **Duncan Chisholm and Pam Whitesell**

3. APPROVAL OF AGENDA

M/Kruitoff S/Jurica to approve the agenda.

Upon voice vote, motion passed 6-0

Yea: **Ranney, Zastrow, Ven Den Broek,, Kruitoff, Jurica, Hansen**

Absent: **Ellingson**

4. APPROVAL OF CONSENT CALENDAR

M/ Ven Den Broek S/Jurica to approve the consent calendar including the minutes of 4/28/23.

Upon voice vote, motion passed 6-0

Yea: Ranney, Zastrow, Ven Den Broek, Kruitoff, Jurica, Hansen

Absent: Ellingson

5. COMMUNICATIONS FROM VISITORS

None.

6. REPORTS

Director Chisholm gave a verbal report on the following topics:

- Lifeguard Course
- Summer recreation programs
- Odiak Camper Park improvements
- Parks & Recreation Master Plan RFP process

7. UNFINISHED BUSINESS

7a. Parks and Recreation Master Plan RFP

Director Chisholm spoke to his report and outlined a draft scope of work for the master plan.

7b. Noel Pallas Childrens Memorial Playground

Director Chisholm outlined swing set options from ExerPlay Inc. The Commission expressed support for Option 5: Single Post Swing. No vote was undertaken. The Commission indicated they will support the Director's choice of product.

8. NEW BUSINESS

None.

9. COMMISSION COMMENTS

None.

10. ADJOURNMENT

Chair *Ranney* adjourned the meeting at 7.21pm.

Approved:

Aaron Hansen, Acting Chair

Duncan Chisholm, Director Parks & Recreation

Duncan Chisholm

From: Kara Sjostedt <karanocello@hstunil.com>
Sent: Friday, August 18, 2023 8:43 PM
To: Duncan Chisholm
Subject: proposed pool schedule- to be included in parks and rec board packet

To Whom It May Concern,

I am writing to express my disappointment with the September pool schedule. I understand the challenges of living and working in Cordova with limited resources and employees and the need to make schedules around these. I greatly appreciate the work you have been doing so far in implementing more family activities and the summer pool schedule was fantastic!

As I look at the schedule it seems that lap swim has about 5.5 hours per day available while swim times available for families is about 9 hours a week, where school-aged kids only have 4 and parents who work a 9-5 have none. If a winter schedule continues this way I can't imagine that many families will be able to justify a season pass to the pool.

I'm sure you have worked hard on this schedule and there are reasons for the way it is scheduled but I (as many other parents I have spoken to) are hopeful some tweaks could be made. Is it possible to change the Tuesday and Thursday lap swim times to family or open swim times? This would still allow lap swim Monday-Friday including 2 nights a week. Or to completely close on Monday and change the schedule to Tuesday-Saturday?

Thank you for reading this, and the work you have done thus far,

Sincerely,
Kara Rodrigues



Parks & Recreation Commission Agenda Item #8A

On Agenda: 8/29/23

ITEM TITLE:

Parks and Recreation Directors Report

SUBMITTED BY: Duncan Chisholm

INFORMATION

MOTION

RESOLUTION

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Note and File

SUMMARY STATEMENT:

Director Duncan Chisholm to provide and discuss the Departments quarterly report with the Commission through to June 30, 2023.

Parks and Recreation

Performance Summary: Quarter 2, 2023

Statement of service performance.

The Department of Parks and Recreation has a key role in providing spaces and services for our community to come together, connect, learn, recreate, and have fun.

The Bidarki Recreation Center and Bob Korn Memorial Swimming Pool are important public assets and are often at the heart of the community. These facilities also run recreation programs and events year-round.

Parks and open spaces help make our city an attractive place to live and provide places for recreation and gatherings. Participation in sport and recreation plays a key role in improving the physical and mental wellbeing of individuals and builds social capital by bringing the community together and creating a sense of pride and belonging.

We provide, develop, maintain, and protect a park and open space network that contributes to a healthy natural environment. We manage parks, open spaces, memorials, and trails.

Our plan






Renewing our assets

Maintenance of, and targeted investment in, our existing parks and community facilities to keep them fit for service.

Looking at new ways to deliver community services.

Investigating new ways to meet the needs of our community through greater use of partnerships, and multi-purpose facilities.

Key performance indicators.

Activity Area	Performance measure	First Quarter	Second Quarter	Third Quarter	Year End 23	Target 2023	Indicator	Comment
Bidarki Recreation Center and Bob Korn Memorial Swimming Pool	We provide our community with access to leisure and recreational opportunities							
	Number of visits to Bidarki Recreation Center	4,236	5,074 ¹			15,000		Visits are ahead of target.
	Number of visits to Bob Korn Memorial Swimming Pool	3,238	1,540 ²			5,000		Visits are ahead of target.
	Water testing results are always within the safe parameters according to the ANSI/APSP/ICC-11 2019 American National Standard for Water Quality in Public Pools and Spas	100%	100%			100%		Pool water testing is on target
	Percentage of users who are satisfied with recreation facilities.	N/A				>80% ³		To be measured via annual survey
	New Recreation Programming. Increase the number of recreation opportunities offered.		1 new program			NEW		A 3-week afterschool program.

Parks and Open Spaces

We provide leisure and recreational opportunities in our community

Percentage of residents who are satisfied with parks and open spaces
Provision of an adequate network of playgrounds which provide safe and stimulating play.
Resident satisfaction with playgrounds.

N/A

NEW

>80%¹



To be measured via annual survey

>80%



Maintenance Foreman attended Certified Playground Safety Inspector Training in June 2023. Satisfaction to be measured via annual; survey.

Notes

¹: 4707 member visits & 367 Daily admissions.

²: 956 member visits & 584-day visits.

³: Respondents are satisfied or very satisfied.



= on target



= in progress



= not on target

Financial Summary - Department

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Revenue	(100,034)	(132,400)	Revenue is currently 76% of target
Expenditure	560,714	1,398,845	
Net Operating Expenditure	460,680	1,266,445	

The cost recovery rate YTD for the Department is 18%

Bidarki Recreation Center

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Revenue	(76,967)	(80,150)	Revenue is currently 96% of target
Expenditure	74,148	237,326	
Net Operating Expenditure	(-2,819)	157,176	

The cost recovery rate YTD for Bidarki Recreation Center is 104%.

Bob Korn Memorial Swimming Pool

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Revenue	(20,067)	(52,250)	Revenue does not include transfer of combo passes from Bidarki to Pool.
Expenditure	225,016	477,982	
Net Operating Expenditure	204,949	425,732	

The cost recovery rate YTD for Bob Korn Memorial Swimming Pool is 9%. However, it should be noted that the pool's share of swim+gym memberships from January to May has not be transferred from Bidarki.

Parks Maintenance

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Expenditure	104,142	420,982	25% of budget spent.
Net Operating Expenditure	104,142	420,982	

Parks & Recreation Administration

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Expenditure	157,436	262,555	60% of budget.
Net Operating Expenditure	157,436	262,555	

Odiak Camper Park

YTD 6/30 Year End

Net Operating Expenditure	Actual	Budget 2023	Comment
Revenue	(27,923)	(51,000)	Revenue is 55% of target
Expenditure	12,934	65,060	
Net Operating Expenditure	-14,989	14,060	

The cost recovery rate YTD for Odiak Camper Park is 215%.

Quarter 2 Highlights

Recreation Programming Update

- The Department ran a trial after school program in May 2023. For children in grades 3 to 5. The program was supported by volunteers to assist with delivery. The program attracted 112 participants over the 6 sessions with an average of 19 kids attending each day. Feedback on the sessions was positive from both parents and the participants. The department is looking to partner with the Cordova Family Resource Center to expand the delivery of a new program in the 2023/24 school year.
- Preparation for a youth soccer league and over the summer period are on-going. The program will be delivered from July 5 to August 12 on Wednesdays and Saturdays at the Orca Inlet Recreation Area multipurpose field.
- The Bay to Bay in May was held on May 6, 2023, from Harney Bay to Orca Bay. The event attracted approximately 100 entrants. The department assisted with logistics and registration.
- Two pickleball courts have been purchased and we are offering drop in pickleball on Wednesday, Friday and Saturday. Initial attendance was good.

Bidarki Recreation Center

- Usage of Bidarki Recreation Center continues to increase. An additional 838 visits were recorded compared to Quarter 1. At the end of Quarter 2, Bidarki has seen 9,310 visits.
- Staff have ordered two additional flat benches for the weight floor. The expected arrival date is early July 2023.

Bob Korn Memorial Swimming Pool

- Visit numbers decreased from Quarter 1 due to the school summer break. School visits ended in May. The pool remains on course to achieve its visit target.
- AKOSH conducted a site visit consultation at the pool on April 27, 2023. A subsequent report highlighted several serious hazards that need to be addressed including monitoring exposure to crystalline silica, which is used as pool filter media. The department has since contracted Nortech Inc to undertake an assessment and to develop a respiratory protection program and associated training program. The testing is due to take place in early-mid July.
- An American Red Cross Lifeguard Course was conducted at the pool between June 2 – 4, 2023 which resulted in 3 new certified lifeguards.
- First Aid, CPR & AED courses have continued to be delivered to all parks and recreation staff.
- A new neuro-diverse support group is utilizing the pool once a month. There are approximately 20 people in the group.

Parks/Maintenance Operations

- The department is still actively recruiting for a Laborer/Maintenance Worker II. We currently have a seasonal Laborer/Maintenance Worker I with us until the end of July 2023.
- A two-week maintenance shutdown was completed at the Bob Korn Memorial Swimming Pool in May. Work included:
 - Installing an improved extraction system for adding the pool filter media

- Painting the pool office
 - Repairing broken jets in the pool and applied new depth markers.
 - General paint, repairs and deep cleaning of the pool deck and changing rooms.
- The Maintenance Foreman (Parks) recently attend Certified Playground Safety Inspector course. The certification will provides us with tools and resources to regularly inspect playgrounds.

Odiak Camper Park

- The Camper Park opened for the season on May 1st. The department is expecting 10 seasonal campers.
- In addition, we have hosted 12 short-term camping parties through the end of June.
- Three new tent platforms were built by the parks maintenance team in May/June taking the total tent camping spaces to four.



Capital Projects Update.

- Councilman-Hunsaker has completed a draft of the specifications for a replacement pool liner. Further additions are being drafted to build in some contingencies for repair of potential damage to the pool's aluminum shell. At our recent maintenance closure, it was discovered that the pool jets are corroded. The extent of corrosion, if any, will not be known until the existing pool liner has been removed.
- An RFP is being developed for electrical pedestal replacement at Odiak Camper Park with responses due July 6.
- A Ford 250 Transit Van has been ordered from Kendall Ford Marysville, WA with an anticipated delivery date in August 2023.
- An RFP is being developed for the development of the Parks and Recreation Master Plan. This will be issued in August.

GENERAL FUND	PPY ACTUAL	YTD ACTUAL	BUDGET	PCNT
REVENUE				
TAXES	2,012,401.43	1,752,594.58	7,851,700.00	22.32%
LICENSES & PERMITS	1,420.00	(2,015.00)	21,750.00	-9.26%
OTHER GOVERNMENTAL	714,790.95	760,301.47	2,447,655.00	31.06%
LEASES & RENTS	164,768.69	198,527.25	400,848.00	49.53%
LAW ENFORCEMENT	145,789.62	292,424.34	426,587.00	68.55%
D. M. V.	30,132.31	23,672.10	57,700.00	41.03%
PLANNING	2,570.00	2,750.00	7,500.00	36.67%
RECREATION	57,116.98	77,337.93	80,150.00	96.49%
BOB KORN POOL	7,231.40	18,917.92	52,250.00	36.21%
SALE OF PROPERTY	11,783.55	25,451.50	3,000.00	848.38%
INTERFUND TRANSFERS IN	-	305,125.00	965,826.00	31.59%
OTHER REVENUE	42,325.45	171,472.28	152,282.00	112.60%
STATE DEBT SERVICE REIMBURSEMENT	47,361.00	874,898.00	950,000.00	92.09%
APPROPRIATION FROM RESERVE	-	-	167,538.00	0.00%
REVENUE TOTAL	\$ 3,237,691.38	\$ 4,501,457.37	\$ 13,584,786.00	33.14%
EXPENDITURES				
CITY COUNCIL	357.93	3,963.08	7,300.00	54.29%
CITY CLERK	161,689.82	175,969.42	340,406.00	51.69%
CITY MAYOR	-	231.60	2,500.00	9.26%
PARKS & RECREATION COMMISSION	-	-	-	
HARBOR COMMISSION	-	-	-	
CITY MANAGER	214,714.72	299,891.66	676,688.00	44.32%
FINANCE	275,330.16	306,548.32	512,095.00	59.86%
PLANNING	68,428.04	72,996.81	153,037.00	47.70%
PLANNING COMMISSION	995.86	601.67	1,500.00	40.11%
DEPARTMENT OF MOTOR VEHICLES	39,343.14	38,005.71	62,791.00	60.53%
LAW ENFORCEMENT	512,727.03	603,280.45	1,217,108.00	49.57%
JAIL OPERATIONS	141,617.06	153,093.45	301,650.00	50.75%
FIRE & EMS	238,120.79	228,294.28	531,496.00	42.95%
DISASTER MANAGEMENT	7,456.53	8,181.31	15,000.00	54.54%
LIBRARY	309,315.60	167,868.30	479,129.00	35.04%
CORDOVA CENTER	-	17,768.19	147,396.00	12.05%
MUSEUM	-	155,230.25	340,796.00	45.55%
FACILITY UTILITIES	120,158.37	68,466.39	203,100.00	33.71%
PUBLIC WORKS ADMINISTRATION	92,530.43	99,520.28	217,264.00	45.81%
FACILITY MAINTENANCE	196,731.70	163,712.95	383,283.00	42.71%
STREET MAINTENANCE	284,555.94	294,232.45	758,910.00	38.77%
SNOW REMOVAL	47,279.88	30,262.02	74,916.00	40.39%
EQUIPMENT MAINTENANCE	170,293.64	236,274.08	337,320.00	70.04%
PARKS MAINTENANCE	81,493.21	103,729.95	420,982.00	24.64%
CEMETERY MAINTENANCE	941.17	6,541.33	15,935.00	41.05%
PARKS & REC ADMINISTRATION	24,953.33	157,435.80	262,555.00	59.96%
RECREATION - BIDARKI	130,055.12	74,148.25	237,326.00	31.24%
RECREATION - SWIMMING POOL	190,878.56	224,973.01	477,982.00	47.07%
SKI HILL	37,938.92	45,367.93	122,100.00	37.16%
NON-DEPARTMENTAL	316,761.39	510,667.05	877,613.00	58.19%
LONG TERM DEBT SERVICE	391,487.50	367,362.50	1,715,100.00	21.42%
INTERFUND TRANSFERS OUT	-	-	251,508.00	0.00%
TRANSFERS TO OTHER ENTITIES	1,289,581.93	1,395,529.18	2,440,000.00	57.19%
EXPENDITURE TOTAL	\$ 5,345,737.77	\$ 6,010,147.67	\$ 13,584,786.00	44.24%
NET OF REVENUE/EXPENSE	\$ (2,108,046.39)	\$ (1,508,690.30)	\$ -	

FUND		PY ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
	REVENUE					
101	GENERAL FUND	3,237,691.38	4,501,457.37	13,584,786.00	9,083,328.63	33.14%
104	CITY PERMANENT FUND	(1,529,597.96)	569,963.60	-	(569,963.60)	
203	FIRE DEPT. VEHICLE ACQUISITION	22,924.85	29,823.09	-	(29,823.09)	
205	VEHICLE REMOVAL/IMPOUND FUND	50.00	-	-	-	
333	COVID-19	(252,288.98)	-	-	-	
335	ARPA - CLFRF	667,209.54	-	-	-	
336	ARPA - LSTA GRANTS	-	-	-	-	
401	GENERAL PROJ & GRANT ADMN	133,339.21	92,037.95	-	(92,037.95)	
502	HARBOR ENTERPRISE FUND	649,770.89	565,829.57	1,772,647.00	1,206,817.43	31.92%
503	SEWER ENTERPRISE FUND	449,463.09	478,125.74	923,166.00	445,040.26	51.79%
504	WATER ENTERPRISE FUND	337,882.82	349,584.23	884,417.00	534,832.77	39.53%
505	REFUSE ENTERPRISE FUND	564,654.80	544,622.46	1,507,637.00	963,014.54	36.12%
506	ODIAK CAMPER PARK	15,236.50	27,794.66	65,060.00	37,265.34	42.72%
602	HARBOR & PORT PROJECTS	-	3,776,545.30	-	(3,776,545.30)	
603	SEWER PROJECTS	-	-	-	-	
604	WATER PROJECTS	-	-	-	-	
605	SOLID WASTE PROJECTS	-	-	-	-	
654	LT2 COMPLIANCE PROJECT	-	-	-	-	
655	ACWF#261171-S LOAN MILE17 EQUIP	-	500,000.00	-	(500,000.00)	
702	HARBOR RESERVE FUND	256,060.06	417,654.92	-	(417,654.92)	
703	SEWER RESERVE FUND	-	-	-	-	
704	WATER RESERVE FUND	-	-	-	-	
705	REFUSE RESERVE FUND	-	-	-	-	
805	LANDFILL CLOSURE RESERVE FUND	82.82	457.18	-	(457.18)	
810	HEALTH INTERNAL SERVICE FUND	577,883.51	39,267.53	-	(39,267.53)	
911	E-911 SPECIAL REVENUE FUND	-	-	-	-	
	TOTAL - ALL FUNDS REVENUE	\$ 5,130,362.53	\$ 11,893,163.60	\$ 18,737,713.00	\$ 6,844,549.40	63.47%

	EXPENDITURES					
101	GENERAL FUND	5,345,737.77	6,010,147.67	13,584,786.00	7,574,638.33	44.24%
104	CITY PERMANENT FUND	-	(250.00)	-	250.00	
203	FIRE DEPT. VEHICLE ACQUISITION	1,700.62	1,589.31	-	(1,589.31)	
205	VEHICLE REMOVAL/IMPOUND FUND	1,661.93	5,305.79	-	(5,305.79)	
333	COVID-19	17,583.46	-	-	-	
335	ARPA - CLFRF	57,791.44	375,329.74	-	(375,329.74)	
336	ARPA - LSTA GRANTS	44,068.81	31,198.28	-	(31,198.28)	
401	GENERAL PROJ & GRANT ADMN	194,797.86	33,800.15	-	(33,800.15)	
502	HARBOR ENTERPRISE FUND	451,173.40	637,989.55	1,772,647.00	1,134,657.45	35.99%
503	SEWER ENTERPRISE FUND	298,930.47	428,805.28	923,166.00	494,360.72	46.45%
504	WATER ENTERPRISE FUND	325,185.85	543,704.87	884,417.00	340,712.13	61.48%
505	REFUSE ENTERPRISE FUND	354,543.33	466,909.04	1,507,637.00	1,040,727.96	30.97%
506	ODIAK CAMPER PARK	17,160.63	12,934.33	65,060.00	52,125.67	19.88%
602	HARBOR & PORT PROJECTS	-	3,961,027.75	-	(3,961,027.75)	
603	SEWER PROJECTS	-	-	-	-	
604	WATER PROJECTS	-	-	-	-	
605	SOLID WASTE PROJECTS	-	-	-	-	
654	LT2 COMPLIANCE PROJECT	-	-	-	-	
655	ACWF#261171-S LOAN MILE17 EQUIP	717,056.94	-	-	-	
702	HARBOR RESERVE FUND	184,848.64	88,806.01	-	(88,806.01)	
703	SEWER RESERVE FUND	219,586.24	2,820.00	-	(2,820.00)	
704	WATER RESERVE FUND	5,170.65	-	-	-	
705	REFUSE RESERVE FUND	-	-	-	-	
805	LANDFILL CLOSURE RESERVE FUND	-	-	-	-	
810	HEALTH INTERNAL SERVICE FUND	705,004.71	743,207.69	-	(743,207.69)	
911	E-911 SPECIAL REVENUE FUND	-	-	-	-	
	TOTAL - ALL FUNDS EXPENDITURE	\$8,942,002.75	\$ 13,343,325.46	\$ 18,737,713.00	\$ 5,394,387.54	71.21%



Parks & Recreation Commission Agenda Item #10A

On Agenda: 8/29/23

ITEM TITLE: Discussion Item: Breakwater Park Concept Plan

SUBMITTED BY: Duncan Chisholm

INFORMATION

MOTION

RESOLUTION

FISCAL NOTES:

Expenditure Required: \$N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Discuss and give recommendations to the Department staff.

SUMMARY STATEMENT:

As part of the Cordova Comprehensive Trails Plan, several concept plans are being developed to incorporate the ideals and goals of the Cordova Covered Spaces Project.

Staff commissioned Belloli Landscape Architecture, LLC to develop an initial concept plan for discussion purposes for potential development.

The concept plan provides the public a way to help determine the best uses of a site and help Parks & Recreation Department staff optimize management of the park's resources. The plan is conceptual in nature and not intended to address detailed issues related to engineered site design or park operations.

What is Breakwater Park?

The City of Cordova owns and maintains an informally landscaped public park, veteran's memorial, and 0.23 mile Breakwater walking trail. The properties have varying degrees of development and activity.

Breakwater Park is primarily located within approximately 6000 square feet of Nicholoff Way right-of-way and within a portion of Lot 1, Block 2 South Fill Development Park, 118 Nicholoff Way, Cordova, AK 99574. The area is adjacent to the Tidelands and is zoned Waterfront Commercial Park District under the Cordova Municipal Code. Waterfront parks, trails and boardwalks are permitted activities.

The Concept Plan

The concept plan examines how these spaces can be integrated, developed, and improved including increased amenity value and visual appearance.

Staff developed the following goals for the Project:

- Development of preliminary conceptual design layout for Breakwater Park based on the best usage of space and community input.
- Provide options for a covered gathering space.
- Provide opportunities for passive and active recreation for all ages.
- Addition of new amenities and increase the quality of existing amenities.
- Maximize the existing topography and natural features that facilitate views.

The proposed covered space is approximately 25' wide x 60' long.

Commissioners will have the opportunity to ask questions and give feedback to staff.

The Parks and Recreation Commission's advice on equipment, activities, and structure elements would be greatly valued moving forward on this project.

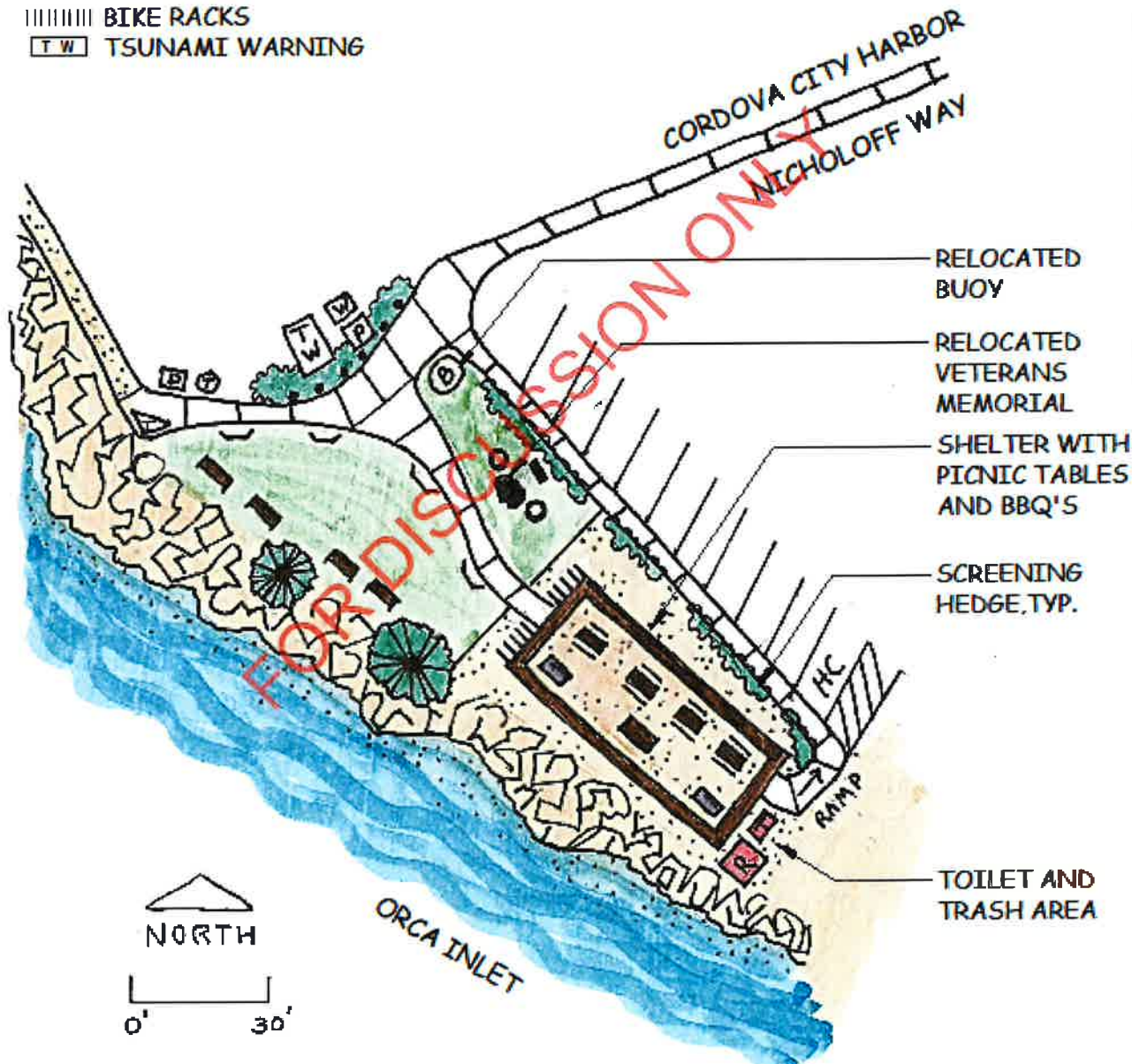
Based on Commission feedback, staff plan to work on a public engagement process and develop further phases of the planning process in 2024. Staff will also circulate the concept to the other City Commissions for feedback.

Attached is the initial Concept Design for discussion.

Client: City of Cordova
 601 1st Street
 Cordova, Alaska 99574
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 08/18/2023

BREAKWATER PARK

-  BENCH
-  EDUCATIONAL SIGNAGE
-  TELESCOPE
-  GRAVEL GROUNDCOVER
-  CONCRETE PAVING
-  DOG STATION
-  RELOCATED UTILITIES AND WEATHER STATION
-  BIKE RACKS
-  TSUNAMI WARNING



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