

Minutes
CCMC Authority – Board of Directors
Via ZOOM Meeting or Teleconference
December 29, 2022 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Linnea Ronnegard called the Board Meeting to order at 6:00pm.

Board members present: **Linnea Ronnegard, Ann Linville, Liz Senear and Kelsey Hayden** (arrived at 6:12pm).

Quorum was established. 3 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Denna Stavig, Director of Finance; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None

2. Guest Speaker ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Senear S/Linville "I move to approve the Agenda."

Ronnegard – yes, Ann Linville – yes, and Senear – yes.

3 years, 0 nay, 2 absent; Motion passed.

E. APPROVAL OF MINUTES

M/Senear S/Linville "I move to accept the November 15, 2022 Meeting minutes as amended."

Ronnegard - yes, Linville - yes, and Senear – yes.

3 years, 0 nay, 2 absent; Motion passed.

F. REPORTS OF OFFICERS and ADVISORS

1. Board Chair report – Nothing to report at this time.

2. CEO Quarterly Report – Dr. Sanders stated that her report is in the packet. I am happy to answer any questions you might have. It's a rather large packet today, so I will leave it at that unless you have any questions.

3. CFO Report – I have two months of financials in the packet, October and November. Both months were pretty slow as far as inpatients and everything else in the hospital. I'm happy to answer any questions that you might have on them but they were both pretty straightforward months, but slow. December has been a bit busier so it's hard to say where we'll end up at by the end of the year.

Liz acknowledged that the numbers were down in PT/OT in October and November and asked what changed? And when you have the monthly budget is that just 1/12 of the budget for the year for all the different services for income or do you estimate every month differently?

Denna reported that she didn't know for sure why the numbers were down for that area. It's not a direct 12 split, it's a best guess to get us to that year budget amount that was approved.

Linnea asked about the third-party receivables on the balance sheet and stated that they seem very low. And the other question is, with the Long-Term Debt with the City, has there been any progress with the auditors moving some of that to "gifts"?

Denna stated that she hasn't talked with them (the City) at all and asked Dr. Sanders if she had spoken with Helen (the City Manager) lately?

Dr. Sanders explained that they've gone through the motions with the different monies that the hospital has received over the last 20 years or so and looked to see if it was defined as an

appropriation or if it was to be payable. We have worked to adjust the ones that were an appropriation. Some were very clearly identified as payable, we haven't had any further discussions on how to move forward with those at this point.

Kelsey Hayden arrived at 6:12pm

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. Approval of the 2023 CCMC Budget

M/Senear S/Linville "I move that the CCMC Authority Board of Directors approve the CCMC 2023 Budget as presented."

Ronnegard - yes, Linville - yes, and Senear – yes. (Kelsey Hayden dropped from the meeting)
3 yeas, 0 nay, 2 absent; Motion passed.

2. Finance Policy Manual Approval (Kelsey Hayden back on the meeting)

M/Linville S/Senear "I move that the CCMC Authority Board of Directors approve the CCMC Finance Policy Manual as presented."

Ronnegard – yes, Linville - absent, Senear - yes, and Hayden - yes.
4 yeas, 0 nay, 1 absent; Motion passed.

3. Approval of the 2022 DZA Audit Engagement letter

M/Linville S/Senear "I move that the CCMC Authority Board of Directors authorizes Hannah Sanders, CEO to enter into an agreement with Dingus, Zarecor & Associates PLLC for the purpose of conducting the 2022 Financial Audit."

Linville - yes, Ronnegard – yes, Senear - yes, and Hayden - yes.
4 yeas, 0 nay, 1 absent; Motion passed.

4. Approval of CHNA Final Report

M/Linville S/Senear "I move that the CCMC Authority Board of Directors approve the Community Health Needs Assessment Final Report as presented."

Dr. Sanders reviewed the CHNA Final Report, the following are highlights:

The Community Health Needs Assessment is a regulatory requirement with the Patient Protection and Affordability Care Act in 2010 added this requirement for all hospitals and anybody who receives CMS funding. We're required to do a Community Health Needs Assessment every three years. CHNA guides and defines the areas that we need to make priority for healthcare improvement. The CHNA process creates a platform to engage community stakeholders and to understand the needs of the community. One of the important things with the community health needs assessment is really looking at social determinants of health, social determinants of health are everything that impacts our health and how we what creates healthy humans. So, it's our environment, it's our work, it's access to food, it's socioeconomic for parents being able to buy groceries for their kids, for children it has to do with support. All of those things are social determinants of health. From the survey data, what we've learned is that the top three priorities for Cordova are: 1) Behavioral Health/Mental Health/Substance Abuse 2) Dental Services 3) Healthy Lifestyle/Health Literacy. I'm happy to answer any questions. We're going use the information to move forward and put together the strategic plan for the next three years, hopefully the community will want to step in and help us with some of these problems.

**Hayden – yes, Senear - yes, Ronnegard – yes, and Linville - yes.
4 yeas, 0 nay, 1 absent; Motion passed.**

I. AUDIENCE PARTICIPATION

J. BOARD MEMBERS COMMENTS

Ronnegard ~ As always, thank you to everyone. Everything in here shows all of the hard work everyone is putting in, and it's all appreciated.

Linville ~ That was a lot, but it was good. I participated in a Community Health Needs Assessments for a former job and they're very helpful and I know it's a lot of work so Thank you and I look forward to seeing where it takes us.

Senear ~ It was a lot of reading, which means it was a lot of work on your guys' part. It will be interesting to see where things go.

Hayden ~ Yea, that was clearly a lot of work, it was a lot of reading so I can only imagine that it was ten times the work. Thank you for that. Hopefully we can make some progress on some things or continue on with the progress that you guys have already been making the last few years. I think with broad community work we can tackle some of these things. Thank you!

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

M/Hayden S/Linville "I move to adjourn"

Linnea Ronnegard declared the meeting adjourned 6:50pm.

Prepared by: Faith Wheeler-Jeppson