

Mayor

David Allison

Council Members

Tom Bailer

Cathy Sherman

Jeff Guard

Melina Meyer

Anne Schaefer

Kristin Carpenter

Ken Jones

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Mhiikee Gasmen

**Regular City Council Meeting
February 1, 2023 @ 7:00 pm
Cordova Center Comm Rooms
Agenda**

A. Call to order

B. Invocation, pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, Kristin Carpenter, and Ken Jones



D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCA BoD, School Board Rep)
4. Student Council Report

G. Approval of Consent Calendar

5. Council action to waive protest of renewal for Liquor License # 954..... (page 1)
Reluctant Fisherman Bar & Restaurant, beverage dispensary - tourism

H. Approval of Minutes - none

I. Consideration of Bids/Proposals/Contracts - none

J. Reports of Officers

6. Mayor's Report..... (page 12)
7. City Manager's Report
 - a. South Harbor Rebuild update
8. City Clerk's Report
9. Staff Quarterly Reports:
 - a. Cordova Public Library, 4Q 2022, **Debbie Carlson** Department Director..... (page 13)
 - b. Cordova Police Department, 4Q 2022, **Police Chief Andrew Goss** (page 18)

K. Correspondence..... (see primer for description page 21)

10. 12-22-23 Record of Decision Navy Gulf of Alaska training..... (page 22)

11. 01-23-23 Email from K. Jones regarding Cold Storage Needs..... (page 24)

L. Ordinances and Resolutions

12. Resolution 02-23-03..... (voice vote)(page 25)

A resolution of the Council of the City of Cordova, Alaska designating Capital Improvement Projects

M. Unfinished Business – none

N. New & Miscellaneous Business

13. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 29)

O. Audience Participation

P. Council Comments

Q. Executive Session

14. Council discussion of City Manager evaluation, in executive session because it is a subject that may tend to prejudice the reputation and character of any person; provided that the person may request a public discussion

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

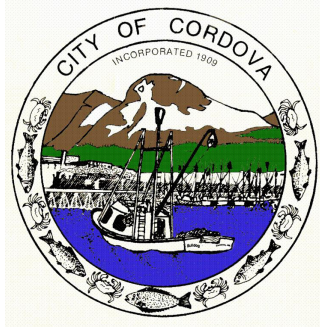
- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 907-424-6200 for assistance.
full City Council agendas and packets available online at www.cityofcordova.net

Regular Meetings of the Cordova City Council are live-streamed on the City's YouTube

<https://www.youtube.com/@CityofCordovaAlaska>

or available there for viewing by the next business day



AGENDA ITEM 5

City Council Meeting Date: 02/01/2023

CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk

DATE: 01/24/2023

ITEM: Council option to protest renewal of Liquor License #954

NEXT STEP: Motion to waive protest via approval of consent calendar

☐ ORDINANCE
☒ MOTION

☐ RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** A Cordova business, Reluctant Fisherman Bar and Restaurant, has applied for a Liquor License Renewal (Beverage Dispensary/Tourism) with the State through the AMCO (Alcohol and Marijuana Control Office).
- II. **RECOMMENDED ACTION / NEXT STEP:** Council action to waive right to protest the renewal.
- III. **FISCAL IMPACTS:** none, staff sees no reason to protest see background
- IV. **BACKGROUND INFORMATION:** Finance Comptroller Barb Webber and City Clerk Susan Bourgeois have determined this business to be current in all financial obligations to the City. Police Chief Andrew Goss has no public safety concerns about this business.
- V. **LEGAL ISSUES:** The local governing body's right to protest is defined in AS 04.11.480, attached.
- VI. **SUMMARY AND ALTERNATIVES:** Council approval of the consent calendar would constitute approval of this motion:
Council motion to waive it's right to protest the renewal of liquor license #954, Reluctant Fisherman Inn, Beverage Dispensary-Tourism.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 24, 2023

City of Cordova

Via Email: cityclerk@cityofcordova.net

Re: Notice of 2023/2024 Liquor License Renewal Application

License Type:	Beverage Dispensary – Tourism	License	954
Licensee:	RF Hospitality, LLC		
Doing Business As:	Reluctant Fisherman Bar and Restaurant		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in cursive script that reads "Joan M. Wilson".

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
01/24/2023
ABC BOARD

LIQUOR LICENSE
2023 - 2024
TEMPORARY

954

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

1106

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Reluctant Fisherman Bar and Restaurant
407 Railroad Ave

Mail Address:
RF Hospitality, LLC
P.O. Box 680767
Park City, AK 84068

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

Joan M. Wilson
DIRECTOR

04-900 (REV 10/20/22)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
01/24/2023
ABC BOARD

LIQUOR LICENSE
2023 - 2024
TEMPORARY

954

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2024 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2025 UNLESS DATED BELOW

TYPE OF LICENSE: Beverage Dispenser

LICENSE FEE: \$2,500.00

CITY / BOROUGH: Cordova
Unorganized Borough

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

☐ Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

D/B/A: Reluctant Fisherman Bar and Restaurant
407 Railroad Ave

Mailing Address:
RF Hospitality, LLC
P.O. Box 680767
Park City, AK 84068

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 5/9/22)



Alaska Alcoholic Beverage Control Board

AB-17: 2023/2024 License Renewal Application

Alcohol and Marijuana Control Office
550 W 7th Avenue,
Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2022 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any application for renewal or any fees for renewal that have not been postmarked by 2/28/2023 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Section 1 - Establishment Contact Information

Licensee (Owner):	RF Hospitality, LLC	License #:	954
License Type:	Beverage Dispensary - Tourism		
Doing Business As:	Reluctant Fisherman Bar and Restaurant		
Local Governing Body:	Cordova		
Community Council:			

If your mailing address has changed, write the NEW address below:

Mailing Address:	PO Box 680767				
City:	Park City	State:	UTAH	ZIP:	84068

Section 2 - Licensee Contact Information

Contact Licensee: The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Sarah Hall	Contact Phone:	916-335-1188
Contact Email:	S.M.hall@icloud.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:	Paul Krekow	Contact Phone:	415-694-9937
Contact Email:	paul@alaskaheliski.com		

Section 3 - for Package Stores ONLY: Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2022 and/or 2023?

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>



Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 License Renewal Application

Section 4 – Ownership Structure Certification

Did the ownership structure of the licensed business change in 2021/2022?

YES

NO

☒☐

If **Yes**, and you have **NOT** notified AMCO, list the updated information on form AB-39: Change of Officers and submit with your renewal application.

If **No**, certify the statement below by initialing the box to the right of the statement.

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2021 or 2022.

☐

Section 5 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

1. The license was **operated for more than 240 hours** throughout each year. (Year-round)

2021

2022

☒☒

2. The license was **only operated during a specified time** each year. (Not to exceed 6 months per year)

If your operation dates have changed, list them below:

☐☐

_____ to _____

3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.

☐☐

4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. *A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.*

☐☐

If you have not met the minimum number of hours of operation in 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "Other" and COVID is listed as the reason.

Section 6 - Violations and Convictions

Have **ANY** Notices of Violation been issued for this license?

YES

NO

☐☒

Has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2021 or 2022?

☐☒

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

Section 7 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license, and have provided all required documents for any new or changes of officers.

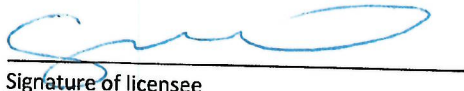


Alaska Alcoholic Beverage Control Board

Form AB-17: 2023/2024 License Renewal Application

- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

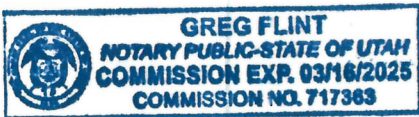

Signature of licensee

Sarah Hall
Printed name of licensee


Signature of Notary Public

Notary Public in and for the State of Utah

My commission expires: 03/16/2025



Subscribed and sworn to before me this 1st day of November, 2022

Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
Recreational Site applications must include a completed AB-36: Recreational Site Statement
Tourism applications must include a completed AB-37: Tourism Statement
Wholesale applications must include a completed AB-25: Supplier Certification
Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online:
<https://www.commerce.alaska.gov/web/amco/AlcoholLicenseApplication.aspx>

FOR OFFICE USE ONLY

License Fee:	\$ <u>2500.00</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ <u>2800.00</u>

100495371
11/22

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	RF Hospitality LLC

Entity Type: Limited Liability Company

Entity #: 10184249

Status: Good Standing

AK Formed Date: 1/13/2022

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: PO BOX 1610, CORDOVA , AK 99574

Entity Physical Address: 407 RAILROAD AVE, CORDOVA, AK 99574

Registered Agent

Agent Name: Paul Krekow

Registered Mailing Address: PO BOX 1610, ALASKA, AK 99574

Registered Physical Address: 407 RAILROAD AVE, CORDOVA, AK 99574

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	1101 Management LLC	Member	9.00
	HH Investors LLC	Manager, Member	82.00
	Paul Krekow	Manager, Member	9.00

Filed Documents

Date Filed	Type	Filing	Certificate
1/13/2022	Creation Filing	Click to View	Click to View
2/14/2022	Initial Report	Click to View	

Close Details

 Print Friendly Version



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: corporations.alaska.gov

AK Entity #: 10184249
Date Filed: 01/13/2022
State of Alaska, DCCED

FOR DIVISION USE ONLY

Web-1/13/2022 11:15:41 AM

Articles of Organization

Domestic Limited Liability Company

1 - Entity Name

Legal Name: RF Hospitality LLC

2 - Purpose

any lawful purpose

3 - NAICS Code

722110 - FULL-SERVICE RESTAURANTS

4 - Registered Agent

Name: Paul Krekow

Mailing Address: PO BOX 1610, Alaska, AK 99574

Physical Address: 407 Railroad Ave, Cordova, AK 99574

5 - Entity Addresses

Mailing Address: PO BOX 1610, Cordova , AK 99574

Physical Address: 407 Railroad Ave, Cordova, AK 99574

6 - Management

The limited liability company is managed by a manager.

7 - Officials

Name	Address	% Owned	Titles
Sarah hall			Organizer

Name of person completing this online application

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to the person to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

Name: Sarah Hall



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806
(907) 465-2550 • Email: corporations@alaska.gov
Website: corporations.alaska.gov

AK Entity #: 10184249
Date Filed: 02/14/2022
State of Alaska, DCCED

FOR DIVISION USE ONLY

Domestic Limited Liability Company

Initial Biennial Report

Entity Name: RF Hospitality LLC

Entity Number: 10184249

Home Country: UNITED STATES

Home State/Prov.: ALASKA

Physical Address: 407 RAILROAD AVE, CORDOVA, AK
99574

Mailing Address: PO BOX 1610, CORDOVA , AK 99574

Registered Agent information cannot be changed on this form. Per Alaska Statutes, to update or change the Registered Agent information this entity must submit the Statement of Change form for this entity type along with its filing fee.

Name: Paul Krekow

Physical Address: 407 RAILROAD AVE, CORDOVA, AK
99574

Mailing Address: PO BOX 1610, ALASKA, AK 99574

Officials: The following is a complete list of officials who will be on record as a result of this filing.

- **Provide all officials and required information. Use only the titles provided.**
- **Mandatory Members:** this entity must have at least one (1) Member. A Member must own a %. In addition, this entity must provide all Members who own 5% or more of the entity. A Member may be an individual or another entity.
- **Manager:** If the entity is manager managed (per its articles or amendment) then there must be at least (1) Manager provided. A Manager may be a Member if the Manager also owns a % of the entity.

Full Legal Name	Complete Mailing Address	% Owned	Manager	Member
Paul Krekow	PO BOX 1610 , Cordova, AK 99574	9	X	X
1101 Management LLC	PO BOX 681479, Park City, UT 84068	9		X
HH Investors LLC	PO BOX 680767, Park City, UT 84068	82	X	X

If necessary, attach a list of additional officers on a separate 8.5 X 11 sheet of paper.

NAICS Code: 722110 - FULL-SERVICE RESTAURANTS

New NAICS Code (optional):

This form is for use by the named entity only. Only persons who are authorized by the above Official(s) of the named entity may make changes to it. If you proceed to make changes to this form or any information on it, you will be certifying under penalty of perjury that you are authorized to make those changes, and that everything on the form is true and correct. In addition, persons who file documents with the commissioner that are known to be false in material respects are guilty of a class A misdemeanor. Continuation means you have read this and understand it.

Name: Sarah Hall

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

Reluctant Fisherman Bar & Restaurant

PO BOX 681248 , Park City, UT 84068

owned by

RF Hospitality LLC

is licensed by the department to conduct business for the period

April 8, 2022 to December 31, 2023
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

License Detail

LICENSE DETAILS

License #: 2154035

[Print Business License](#)

Business Name: Reluctant Fisherman Bar & Restaurant

Status: Active

Issue Date: 04/08/2022

Expiration Date: 12/31/2023

Mailing Address: PO BOX 681248
Park City, UT 84068

Physical Address: 407 Railroad Ave
Cordova , AK 99574

Owners

RF Hospitality LLC

Activities

Line of Business

72 - Accommodation and Food Services

NAICS

722110 - FULL-SERVICE RESTAURANTS

Professional License #

Endorsements

No Endorsements Found

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.

[Close License Detail](#)

[Print Friendly Version](#)

Mayor Report
Meeting of 2/1/23

Legislature in Session and doing business.

As always, Budget, PFD, and school funding, will all be hot topics. Also spending of infrastructure funds will be in the mix.

Will be important to get out on the CIP sooner than later...it is in your packet here...Councilmember Jones has suggested adding an item for 'cold storage facility' to enhance and allow shoulder and off season processing of our bounty...This could take many forms so I think we should keep it generic....it could be a large freezer facility....it could be a storage yard with electrical plugs for vans...we should leave it open....my thoughts...

With all the Infrastructure money flowing and out there...we need to be sure we are coordinating with other organizations in our community to benefit as many of us as we can. Also need to be sure no duplication of projects that could potentially compete. Also need to push for some of that money repairing our bridges and getting us back to the million dollar bridge...I am certain Staff is busy trying to keep up with all the projects and potential funding opportunities.

Restarting the monthly mayor's luncheon with chairs of boards and commissions in February. We are figuring out the best date...will send out notice when it is scheduled.

I will be gone next week to my Uncle Norm's memorial and help take care of his farm. He passed 1/18 after several year long battles with Parkinson's, Dementia and a brief bout of Covid. Leaving 2/2 will return 2/11.

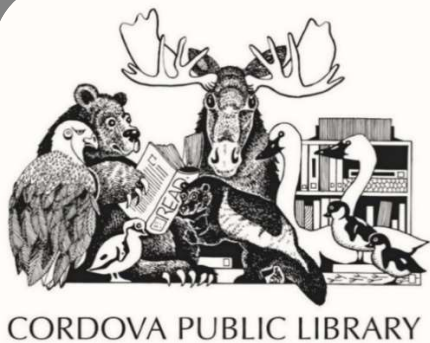
Thank You....

David Allison, Mayor
City of Cordova Alaska
P.O. Box 1210 or 601 1st Street
Cordova, AK. 99574
[\(907\) 424-6200](tel:9074246200) City
[\(907\) 831-6791](tel:9078316791) Cell
mayor@cityofcordova.net

4th Quarter 2022 Report



The Cordova Library Trick or Treat for Books sponsored by Friends of the Library gave out 200 books and had 440 people through the doors on Halloween Night



DEBBIE CARLSON, LIBRARY DIRECTOR

Information Services - As public gathering places organized around public service and the transfer of information and ideas across individuals, museums and libraries provide a unique form of easily accessible resources. These include computing services, archive services, information support services... and much more.....

CORDOVA LIBRARY HOURS

OPEN TUESDAY - FRIDAY 10AM TO 7PM & SATURDAY 12 NOON TO 5PM
COMPUTERS, WIFI, BOOKS, MOVIES, MAGAZINES, E-BOOKS, COPIES, FAX,
INTERLIBRARY LOANS. GAMES AND PUZZLES

Your library staff also delivers popular programing, “In House” or Virtual through zoom and Instagram live. Computer assistance and workshops.

Library Statistics are tracked for grant writing and reporting.

2022 4th Qtr. Library Statistics.

2022	Patron	Circulation	Youth	Virtual	In person	ILL-loans	Patron	Adigital	Reference	Adult	Virtual	In person	days open	hours	Digital Ref
	Visits		Programs	Attendance	Attendance		cpu-use	downloads		Programs	attend	attend		open	
October	1749	687	17	177	515	13	123	289	123	4	8	16	20	160	64
November	1372	868	11	37	35	12	109	277	118	2	1	11	20	164	87
December	1412	669	10	17	63	12	115	293	130	3	11	46	23	187	14
Totals	4533	2224	38	231	613	37	347	859	371	9	20	73	63	511	165

Patron visits = number of people who came into the library.

Circulation = number of items checked out.

Youth Programs = Storytime, PJ read along, After school Art, Trick-or-Treat for books, Christmas Cookie Exchange

ILL=Interlibrary Loans = number of items ordered from other libraries.

CPU-use = number of times public computers are used.

A-digital = number of checkouts of digital material (books and Audio) by Cordova library patrons.

Ref. = number of reference questions fielded by librarians.

Adult Programs = Knit Lit, Poetry, Computer resource workshops, FL Event, Senior Outreach.

Digital Ref = number of patrons helped with digital access and computer assistance.

LIBRARY PROGRAMS

Anna Hernandez anna@cordovalibrary.org

Pajama Read Along : Tues & Thurs @7 PM “LIVE” on Instagram : Cordova public library reads

Storytime : Weds @11:00 AM In the kids room at the Library

Knit Lit : Knitting and Literature- Wednesdays of the month @6-8 PM on ZOOM

Paula Payne paula@cordovalibrary.org After School Art :

Fridays @1:30-3:30 PM In the Education Room; Ages 8+

Jillian Gold jillian.cordovapubliclibrary@gmail.com Monthly Poetry Showcase

- Last Friday of the month @6 PM In the Education Room AND on ZOOM (email Jillian for link) *Editor and Publisher of *The Catch*

Jude Willis Projects@cordovalibrary.org Digital Services:

Computer assistance, Senior outreach, Featured workshops.



AFTER SCHOOL ART

FRIDAY

1:30 – 3:30



OCTOBER 26TH
6-7PM @ THE LIBRARY



SLED DATABASE WORKSHOP



Join us at the Cordova Public Library on October 26th for a deep-dive into the SLED Database. We'll guide you through accessing the many free online resources we have through the library.

- Student Resources K-College
- Alaska's Digital Archives
- Language Learning
- Homeschooling Resources



INSTITUTE of
Museum and Library
SERVICES

Some of
the ads
from 4th
quarter.



NOVEMBER 22ND
6-7PM @ THE LIBRARY



SCAM AWARENESS WORKSHOP

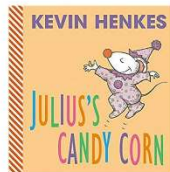


Join us at the library to learn how to recognize and avoid online scams. The digital world is full of threats to your finances and identity. Come learn about the warning signs and ways to protect yourself.



INSTITUTE of
Museum and Library
SERVICES

Storytime This Week...



Join us in the Children's Room at your Cordova Public Library, Wednesdays at 11:00 a.m. reading, finger plays, and songs.

*** Important: Please be considerate of others, do not plan on attending if you or family members feel sick in any way. ***



Storytime

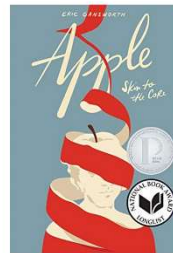
Cordova Public Library Knit & Lit Book Club

Bring your knitting and join us on Zoom.

Zoom Meeting ID: 847 8587 2019

Passcode: 419571

Next Meeting is Wednesday, November 30th
at 6 p.m. (AK Time)



For more information contact: anna@cordovalibrary.org



HOLIDAY GIVING TREE

Please donate new unwrapped books to the Cordova Public Library for our Holiday Giving Tree.

Help make sure every child in Cordova has a new book under their tree this year.

Drop off deadline: December 18th



The Giving Tree
by
Shel Silverstein

Thank you, and happy peaceful reading to all.

Monthly Poetry Showcase

... A space for sharing **POETRY & SONG**

THEME:

Souvenirs

FRIDAY, DECEMBER 30TH
@ 6PM

Meet up at the library OR

Join us via zoom

For login & event info contact Jillian Gold
jillian.cordova@publiclibrary.org



FOR ADULTS

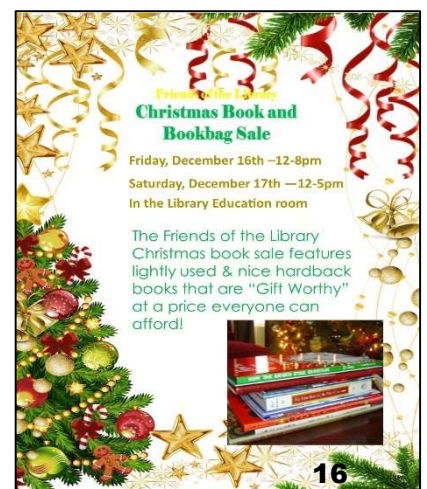


Holiday Cookie Exchange

Friday, December 9th
7:00-8:00 pm
@ the Library fireplace.

RULES: ALL AGES bring three dozen of your holiday cookies and the recipe to share. Participants will sample each recipe and vote for their favorites. All participants will go home with an assortment of everyone's cookies.

Live music in the stacks, too!

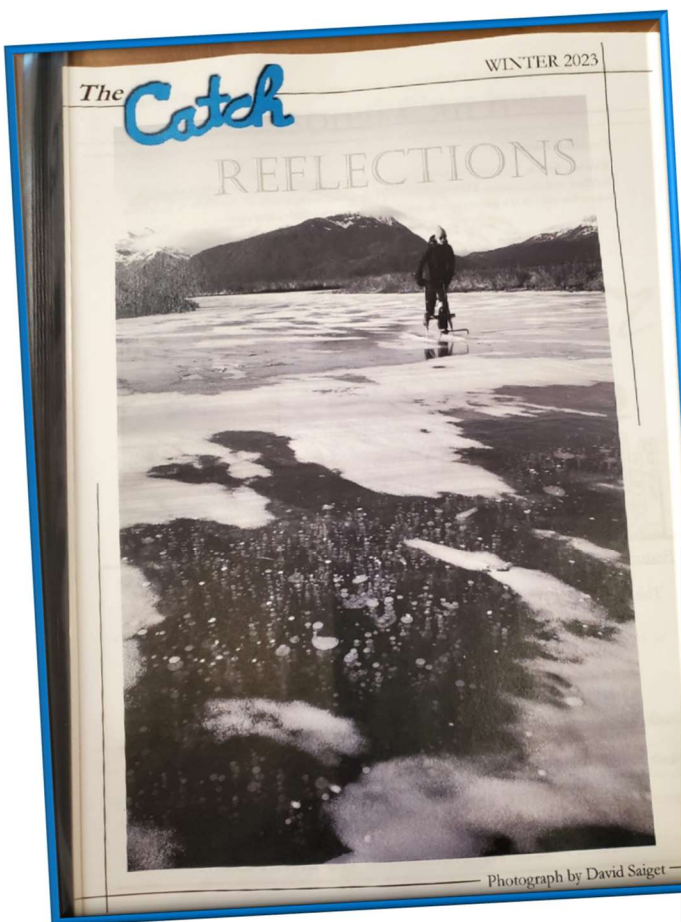


Friends of the Library Christmas Book and Bookbag Sale

Friday, December 16th -12-8pm
Saturday, December 17th -12-5pm
In the Library Education room

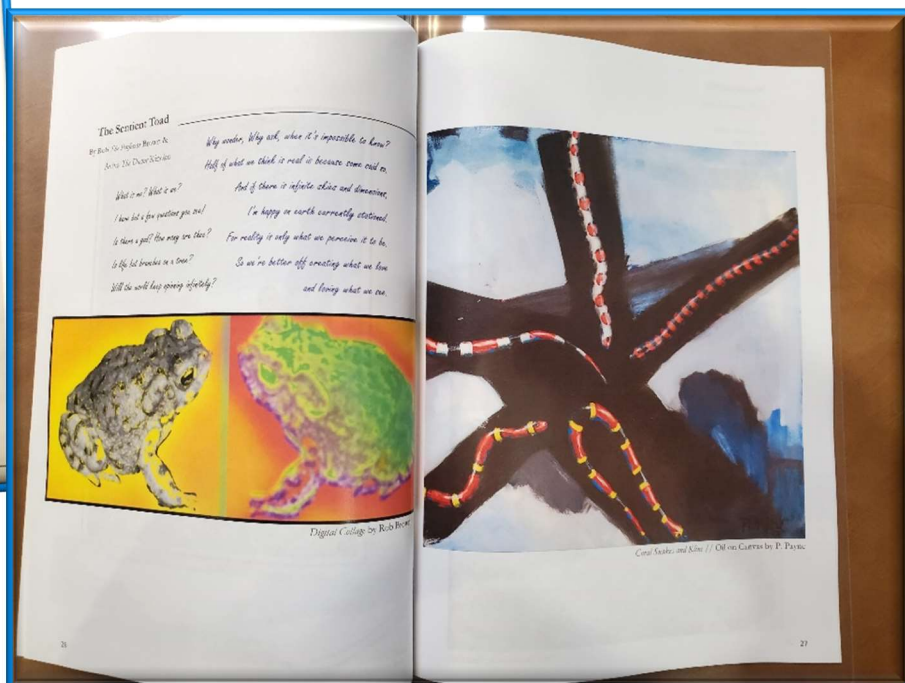
The Friends of the Library Christmas book sale features lightly used & nice hardback books that are "Gift Worthy" at a price everyone can afford!





The Winter Edition of the Catch includes 30 contributions of art, photography, stories, and poetry. All by local artists!

Check it out online for free or pick up a printed copy at the library for a minimum 5-dollar donation to Friends of the Library.



Back issues of The Catch can be viewed at the library website www.cordovalibrary.org or in the magazine section at the library.



CITY OF CORDOVA

Office of Chief of Police

From: Andrew Goss, Police Chief

To: Mayor and Council

Via: Helen Howarth, City Manager

Subject: 4th Quarter 2022 Police Report

Date: Jan 13th, 2023

PERSONNEL:

The department is short one officer and has applicants for that position, and one in background. Officer McMicken has returned and is working full time. The morale of our department seems very high, and we are excited for things to come. Our officers are motivated and are currently coming up with ideas to help the department, and the citizens of Cordova. Dispatch is working hard and doing a phenomenal job dispatching for us and Whittier. We recently hired Sandee Maxwell in DMV and she is working hard to assist the public with their needs.

PATROL:

The Cordova Police Department responded to a total of 448 calls for service during the 4th Quarter of 2022. This is up from 188 calls in the 4th Quarter, FY21. From these calls, 16 arrests were made, up from 9 arrests in FY21.

DISPATCH:

Dispatch is working hard keeping up with CPD, Whittier, and Girdwood. We recently sent out a new contract for dispatching Whittier with a significant higher pay for our services. Our hope is Whittier would agree to our terms, so we could hire another dispatcher to assist with the demand, strain, and exhaustion our dispatchers are dealing with. We are also in negotiations with St. Paul to dispatch for them full time for a significant amount. This would help us with getting new equipment to replace are outdated equipment to perform at a higher standard.



CITY OF CORDOVA

Office of Chief of Police

JAIL:

The department housed 16 people in addition to 3 remands which accounted for 57-man days in the jail facility this quarter, compared to 9 arrests, 4 remands, and 32.5-man days for 4th quarter FY21. Currently we have 6 persons on remote alcohol or GPS monitoring. This program is an effective way to ensure compliance with conditions of release, with location monitoring via GPS monitors and alcohol monitoring via portable breath test monitoring.

Overall, for 2022 the jail housed 65 inmates for a total of 174-man days.

TRAINING:

Sergeant Hayden recently completed Field Training Officer School, with this, he will be able to train new officers in several areas so they will be more proficient and confident with dealing with the public. He is also going to his yearly K-9 recert trainings. Officer Fiser recently completed Taser Instructor Course he can train all of us, so we are current with Police Standards. Officer Fiser is also going to Basic Interview and Interrogation Courses, and a few Narcotic classes. Officer McMicken will be going to Firearms Instructor School, Glock Armor, Less Lethal Instructor Training, and Basic Interview and Interrogation course.

DMV:

The DMV office had 284 paid transactions this quarter by 353 customer's totaling \$16,369. \$4,789. of that was the city's share. In addition, 10 road tests were conducted.

Online booking of DMV appointments is very useful and allows people to be notified if there any changes to their appointments.

PROJECTS:

We are currently getting new carpet in our conference room, chief's office, and dispatch. We updated our security in our building. We moved our evidence room to give us more space downstairs with dealing with prisoners and fingerprinting. Our phone room will now be in the booking area instead of our officer's patrol room.

Respectfully,



CITY OF CORDOVA

Office of Chief of Police

A stylized, handwritten signature in black ink.

Chief Andrew Goss

Cordova Police Department

Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.



DEPARTMENT OF THE NAVY

COMMANDER
UNITED STATES PACIFIC FLEET
250 MAKALAPA DRIVE
PEARL HARBOR HI 96860-3131

IN REPLY REFER TO:

5090

Ser N46/1337

December 22, 2022

Dear Sir or Madam:

**SUBJECT: RECORD OF DECISION FOR THE GULF OF ALASKA NAVY TRAINING
ACTIVITIES SUPPLEMENTAL ENVIRONMENTAL IMPACT
STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT**

This letter is to inform you that the Department of the Navy (Navy) is announcing its decision to implement its Preferred Alternative, Alternative 1, to continue periodic military training activities within the Gulf of Alaska Temporary Maritime Activities Area (TMAA) and Western Maneuver Area, collectively referred to as the Gulf of Alaska Study Area, as described in the Gulf of Alaska Navy Training Activities Final Supplemental Environmental Impact Statement/Overseas Environmental Impact Statement (EIS/OEIS). Training will be conducted in the manner and at the intensity as described in Alternative 1 to allow the Navy to fully meet current and future training requirements in the Gulf of Alaska Study Area.

The Navy made this decision after considering military objectives; best available science; potential impacts activities may have on human, natural, and cultural environments; and input and expertise from elected officials, government agencies, tribes, nongovernmental organizations, and the public on the proposal and environmental analysis.

The Record of Decision and completion of the Final Supplemental EIS/OEIS follow years of research, analysis, stakeholder and tribal engagement, and public involvement. The Navy welcomed public involvement and input during the 2020 scoping process, held two virtual public meetings in early 2021 to support the release of the Draft Supplemental EIS/OEIS, and obtained public input at several stages during the environmental planning process. Comments received from the public, government agencies and officials, and tribes during the public review and comment periods for the draft documents were considered, and the Navy's responses to those comments were included in the Final Supplemental EIS/OEIS.

The Final Supplemental EIS/OEIS reflected the Navy's consideration of all substantive comments received; information provided during ongoing regulatory consultation processes; and new, relevant information and updated scientific literature published since the release of the Draft Supplemental EIS/OEIS and Supplement to the Draft Supplemental EIS/OEIS.

The Record of Decision documents the Navy's decision to continue periodic military training activities in the Gulf of Alaska Study Area. Training activities include the use of active sonar in the TMAA and weapon systems at sea that may use non-explosive or explosive munitions. This action is needed to achieve and maintain fleet readiness to ensure the Navy's continued, effective protection of U.S. national security.

5090
Ser N46/1337
December 22, 2022

The Navy is committed to being a good steward of the environment and will continue to implement standard operating procedures and mitigation measures, including the implementation of a new mitigation area within the continental shelf and slope of the TMAA, and adhere to management plans and monitoring requirements to avoid or reduce potential environmental impacts from training.

The Record of Decision, Final Supplemental EIS/OEIS, and supporting documents are available online at **www.GOAEIS.com**. Printed copies of the Final Supplemental EIS/OEIS and ROD are also available for viewing at the Alaska State (Juneau), Copper Valley Community (Glennallen), Cordova, Homer, Kodiak, Seward Community, University of Alaska Fairbanks/Elmer E. Rasmuson, and Z.J. Loussac (Anchorage) libraries. If you need assistance accessing the document, please contact Ms. Julianne Stanford, Navy Region Northwest Public Affairs Office, at julianne.e.stanford.civ@us.navy.mil or 360-867-8525.

If you have questions or would like additional information, please visit **www.GOAEIS.com** or contact:

Naval Facilities Engineering Systems Command Northwest
Attention: GOA Supplemental EIS/OEIS Project Manager
1101 Tautog Circle, Suite 203
Silverdale, WA 98315-1101

Please help the Navy inform the community about the availability of the Record of Decision by sharing this information with your staff and interested individuals.

Sincerely,



A. K. HUTCHISON
Captain, U.S. Navy
By direction

From: Ken Jones <councilseatg@cityofcordova.net>
Sent: Monday, January 23, 2023 9:04 AM
To: Helen Howarth <citymanager@cityofcordova.net>; David Allison <mayor@cityofcordova.net>
Cc: Susan Bourgeois <cityclerk@cityofcordova.net>
Subject: Cold storage needs

Hi Helen, Dave, Susan,

Late last week I spoke with a local major processor representative about trying to get more shoulder season processing in town. The main reason for this call is Recently i was successful in getting a PCOD longline pot fishery opened for PWS at board of fish and was calling him to inquire and secure a market to go out this spring when the fishery regulation change occurs.

During the conversation He mentioned that they are re-evaluating doing more of their reprocessing here, but a big puzzle piece they need to figure out is a spot to park and plug in connex trailers full of frozen fish for temporary storage. So they can h&g freeze and stockpile during the peak and then bring them back in and reprocess into fillets and other products after peak fishing had passed.

I have long been pushing this as a viable way to keep our plants open longer with the processors I talk to and always received pushback about how much cheaper it is to send the fish to China for reprocessing. I believe with advances in automation and fish processing technology coupled with the lingering tariffs, world political climate, and increasing fuel surcharges and shipping costs the tide may be turning into cordovas favor for attracting more of this end product processing.

I would like to have a cold storage added to the community CIP list for the next meeting. Land availability is the biggest problem I foresee, My thoughts on an area for one would be the already clear cut space at the airport. Could Lease the ground from the state and have CEC wire in pedestals to plug in connex trailers. Another potential location could be next to the new science center but would require excavation of the stockpiled fill, and I don't think that area would be large enough.

If we could extend our pink processing season through November like he was talking, that would be a huge boom for the town, and it would require no additional resource harvested from the ocean. Also that is traditionally our rainy season so using more water and power generation at that time of year shouldn't be a problem. It is a Really exciting prospect to me and I hope you agree. I hope the city will support this idea and push for it to happen.

Thanks

- Kenneth B Jones
Council Seat G

This e-mail and any files transmitted with it may contain confidential material. This e-mail is intended solely for the use of the individual or entity to whom it is addressed. If you are not the intended recipient or have received this e-mail in error, please notify the sender by replying to the sender.



Agenda Item # 12
City Council Meeting Date: 02/01/2023
City Council Communication Form

FROM: Staff

DATE: 01/25/23

ITEM: Resolution 02-23-03

ACTION: Updating Council's CIP List Resolution

☐ Ordinance
☒ Resolution

☐ Motion
☐ Information

I. REQUEST OR ISSUE: Council has asked to see this federal/state CIP prioritized list quarterly – the last CIP list resolution approved was Resolution 02-22-03 on March 2, 2022

II. RECOMMENDED ACTION: move to approve resolution 02-23-03, then move to amend resolution 02-23-03 by adding items to the list and/or removing items from the list and/or re-ordering the list

III. FISCAL IMPACTS: impact could be in future budgets if any of the items on the list come to fruition and may require City matches to federal or state funding sources

IV. BACKGROUND INFORMATION: Staff has provided a list of projects/capital improvements.

V. LEGAL/LEGISLATIVE ISSUES: The state and federal government may have funding available this year which could help with many City projects – having projects listed and prioritized is a step toward requesting funding for that project

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: environmental issues could exist with any number of the items on the CIP list

VII. SUMMARY AND ALTERNATIVES: Council could opt to amend by adding or removing items and / or re-ordering the list as mentioned above

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-23-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
 - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 1st DAY OF FEBRUARY 2023

David Allison, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

Staff Recommendations - Not Prioritized

1. Port and Harbor Renovations
2. North Harbor Efficiency and Safety Improvements
 1. Stabilize Breakwater Ave through sheet piling to create usable uplands for industrial, commercial, Harbor and associated uses.
 2. Improve pedestrian safety by creating a sidewalk and boardwalk system to navigate between the north and south harbors.
 3. Provide additional cranes, laydown areas, and in harbor fuel services
3. Large Vessel Maintenance Facility
 1. Shipyard building
 2. Shipyard expansion and improvements
4. Waste Oil Building
5. Harbor Basin Expansion
6. Improve water delivery during peak water usage
 1. Booster station at Murchison tank to improve water delivery during peak flow
 2. Build a permanent siphon at Crater lake to improve water delivery during peak flow
 3. Upgrade piping infrastructure
 4. Upgrade pumps stations and equipment
7. Water services and Fire Protection (hydrants) to Outlying Areas
 1. Feasibility Study
8. New Public Safety Building
 1. Preliminary Site engineering
 2. Prep Site
9. Replace Ski Hill Radio Shed
10. Repair Mile 4 Substation Foundation
11. E-911 Implementation
 1. Acquire and integrate new hardware to fully utilize the new E-911 addressing
 2. Replace Failing RMS
 3. Replace Dispatch console
12. Pool Infrastructure
 1. Replacement of 60mm PVC Pool liner.
 2. Door and siding replacements and CMU joint repairs
 3. Pool cover replacement
 4. Pool Roof replacement

5. Ventilation remodel/replacement
 6. Electrical distribution system replacement
 7. ADA compliance and parking area re-grade
13. Eyak Lake Skater's Cabin
1. Demolish and replace.
14. Bidarki Recreation Center
1. Structural Repair
 2. Code and ADA Compliance
 3. Facility improvements
15. Playground Renovations
1. Replacement of swing set at Noel Pallas Children's Memorial Playground
16. Parks Restroom/Building/Structures
1. Ballfield / Cordova Municipal Park Restroom/Concession Stand Code & ADA Compliance
 2. Flemming Spit Restroom Replacement
 3. Odiak Pond Boardwalk and Gazebo Code & ADA Compliance
 4. Odiak Camper Park Restrooms Code & ADA Compliance and facility improvements.
 5. Parks Maintenance Shop Code Compliance and facility improvements.
17. Streets Infrastructure and Equipment
1. 6th & 7th Streets upgrades
 2. Chase Avenue upgrades
 3. Replace/Upgrade pedestrian walkways – 4th and Adams, Council, and 2nd street to Main
 4. Wheeled loader
 5. Road Grader
18. Sewer upgrades
1. Replacement/upgrade of Wastewater plant and Scada
 2. Replacement/Upgrades of Lift Stations
 3. Replacement of Force main in Odiak Slough
 4. Upgrade Pipe infrastructure

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska

Pending Agenda

February 1, 2023 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda initially put on or revisited

- | | |
|---|-----------|
| 1) Plan/schedule for departmental site visits/work sessions/state of the dept reporting | 3/17/2021 |
| 2) Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process | 2/17/2021 |
| 3) Public Safety Resources - discussion | 1/20/2021 |
| 4) City addressing - ongoing project 2022 | 11/4/2020 |
| 5) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - new finance director | 2/19/2020 |
| 6) Council discussion/direction to Planning and Zoning Commission re sale of City owned residential lots | 11/3/2021 |
| * this to occur in 2022 when Planning Commission begins work on land disposal maps | |
| 7) Council discussion about incentives for investment in Cordova | 11/3/2021 |
| 8) Revenues/financial planning/sales tax cap discussion | 12/1/2021 |
| 9) Res to legislature supporting adoption of stricter punishment for drug sales that cause overdose deaths | 6/15/2022 |
| 10) Code update of Chapter 5.40 Sales Tax | 8/3/2022 |
| 11) Alaska Mariculture Alliance - city rep appointment after bylaw changes - update from Mayor | 9/21/2022 |

B. Resolutions, Ordinances, other items that have been referred to staff date referred

- | | |
|---|------------|
| 1) Res 03-22-05 adopting 2022 land disposal maps-referred until amendments to 5.22 come before Council | 3/2/2022 |
| 5.22 amendments via ord 1202 will be effective end 10/22 - will approve new land maps 1/23 | |
| 2) Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known | 1/19/2022 |
| 3) Res 11-21-42 placing ballot prop to change Council seats to undesignated (after 2022 state election) | 11/17/2021 |
| 4) Res 03-21-13 support for snow avalanche and landslide hazards assessment | 3/17/2021 |
| 5) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s. | 9/16/2020 |
| 6) Res 05-20-18 re CCMC sale committee | 5/6/2020 |
| 7) Res 12-18-36 re E-911, will be back when a plan has been made | 12/19/2018 |

C. Upcoming Meetings, agenda items and/or events: with specific dates

- 1) Capital Priorities List Resolution (03-22-03) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
- 2) Staff quarterly reports will be in the following packets: some are in 4/20/22 others will be in 5/4/22 packet for 1Q

2/1/2023	4/19/2023	7/20/2023	10/18/2023
-----------------	------------------	------------------	-------------------
- 3) Joint City Council and School Board Meetings - twice per year, April & October

6pm before Council mtg **5/3/2023**
6pm @ CHS before Sch Bd mtg **Oct. or Nov. 2023**
- 4) Clerk's evaluation - each year in **Feb** (before Council changeover after Mar election) - next **Feb '23**
- 5) Manager's evaluation - each year in **Jan** - next one Jan '23
- 6) In **May** each year City will provide public outreach regarding beginning of bear season photo by Wendy Ranney
- 7) Council worksession about housing shortage/progress staff has made towards solutions - **Jan 23**
- 8) Council discussion of bear issue - **January or February 2023**
- 9) Joint City Council-Harbor Commission Meeting - sometime during **1Q 2023**



D. Council adds items to Pending Agenda in this way:

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda
February 1, 2023 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**
re-auth res 01-20-04 approved Jan 15, 2020
auth res 04-03-45 approved Apr 16, 2003
- | | |
|---|--|
| 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G) |
| 3-vacant (processor rep) | 4-Jim Holley (marine transportation/AML) |
| 5-Chelsea Haisman (fish union/CDFU) | 6-Tommy Sheridan (aquaculture) |
- 2) Cordova Trails Committee:**
re-auth res 11-18-29 app 11/7/18
auth res 11-09-65 app 12/2/09
- | | |
|--------------------|-----------------|
| 1-Elizabeth Senear | 2-Toni Godes |
| 3-Dave Zastrow | 4-Ryan Schuetze |
| 5-Wendy Ranney | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
authorizing resolution 12-16-43
reauthorization via Res 11-19-51
approved 11/20/2019
- | | | |
|-------------------|-----------------|------------------|
| 1-Warren Chappell | 2-Andy Craig | 3-Bobby Linville |
| 4-Gus Linville | 5-vacant | 6-Bob Smith |
| 7- Ron Blake | 8- John Whissel | |

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**
- | | | |
|--------------------|------------------------|----------------------------|
| David Janka | appointed January 2023 | 2 year term until May 2024 |
|--------------------|------------------------|----------------------------|
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- | | | |
|-------------------|--|-----------------------------|
| Tom Bailer | re-appointed October 2021 | 3 year term until Sept 2024 |
| | re-appointed October 2018 | |
| | appointed February 2017-filled a vacancy | |

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-22-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
 - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

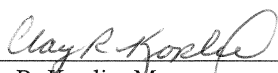
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

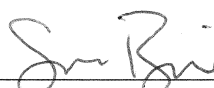
PASSED AND APPROVED THIS 2nd DAY OF MARCH 2022





Clay R. Koplin, Mayor








ATTEST:



Susan Bourgeois, CMC, City Clerk

February 2023

CALENDAR MONTH **FEBRUARY**
CALENDAR YEAR **2023**
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
			Iceworm Festival "Super Iceworm" Jan 23 - Feb 4, 2023			
			7:00 Council reg mtg CCAB			
5	6	7	8	9	10	11
						
Mar 7, 2023 Election: last day to register in order to vote 2/5/23	Mar 7, 2023 Election: declaration of candidacy period opens 12/23/22 and closes 2/6/23	6:30 P&Z CCAB	6:00 Harbor Cms CCM 7:00 Sch Bd HSL			Home CJHS VBall 2/10-11/23
12	13	14	15	16	17	18
		Early Voting: City Election at Cdv Ctr/City Hall: 2/14 - 2/17 8a-5p				
			7:00 Council reg mtg CCAB			
19	20	21	22	23	24	25
	Presidents Day Holiday City Offices closed		Early Voting: City Election at Cdv Ctr/City Hall: 2/21 - 2/24 8a-5p			
		5:30 CTC Board Meeting	6:00 CEC Board Meeting	6:00 CCMCAB HCR		Home CHS BBall 2/24-25/23
26	27	28	1	2	3	4
		6:00 P&R CCM				
5	6	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library







CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference
Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

March 2023

CALENDAR MONTH	MARCH
CALENDAR YEAR	2023
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1	2	3	4
			Early Voting: City Election at Cdv Ctr/City Hall: 3/1- 3/3 8a-5p			
			7:00 Council reg mtg CCAB			
5	6	7	8	9	10	11
Early Voting: City Election at Cdv Ctr/City Hall: 3/6 -8a-5p						
		Cordova General Election 7am - 8pm CCA	6:00 Harbor Cms CCM 7:00 Sch Bd HSL			
12	13	14	15	16	17	18
						
		6:30 P&Z CCAB	7:00 Council reg mtg CCAB	1A/2A State Basketball Tournament March 15 - 18, 2023		
19	20	21	22	23	24	25
			6:00 CEC Board Meeting			
		5:30 CTC Board Meeting				
26	27	28	29	30	31	1
	City Hall Closed Seward's Day Holiday 3/27	6:00 P&R CCM		6:00 CCMCAB HCR		
					CTC Annual Mtg	
2	3	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library

CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCE-Ed Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	David Allison	March 1, 2022	March-25
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	Tom Bailer, Vice Mayor	March 1, 2022	March-25
3 years	CouncilSeatA@cityofcordova.net	March 5, 2019	
Seat B:	Cathy Sherman	March 3, 2020	March-23
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	Mar 3, 2020	March-23
3 years	CouncilSeatC@cityofcordova.net	Mar 5, 2017	
Seat D:	Melina Meyer	March 2, 2021	March-24
3 years	CouncilSeatD@cityofcordova.net	March 6, 2018	
Seat E:	Anne Schaefer	March 2, 2021	March-24
3 years	CouncilSeatE@cityofcordova.net	March 6, 2018	
		December 6, 2017	elected by cncl
Seat F:	Kristin Carpenter	March 1, 2022	March-25
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	Ken Jones	March 1, 2022	March-25
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell	Mar 1, 2022, Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-25
	bjewell@cordovasd.org		
3 years	Henk Kruithof	March 2, 2021	March-24
	hkruithof@cordovasd.org		
3 years	Terri Stavig	March 1, 2022	March-25
	tstavig@cordovasd.org		
3 years	Peter Hoepfner	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	phoepfner@cordovasd.org		
3 years	Sheryl Glasen, president	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	saglasen@cordovasd.org		

seat up for re-election in 2023

vacant

board/commission chair

seat up for re-appt in Nov 23

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Chris Iannazzone CCMCBoardSeatB@cdvcmc.com	March 24, 2022	term until 3/25 but up for 2-yr trm 3/23 <u>March-23</u>
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16, '19, Dec '22	November-25
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20, Jan '23	November-25
3 years	Arisa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Kris Ranney	Dec '22	November-25
3 years	Mark Hall, Vice Chair	Nov '19, Dec '22	November-25
3 years	Sarah Trumblee	Dec '20	November-23
3 years	Tania Harrison, Chair	Mar '22	November-24
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21	November-24
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 23

vacant

seat up for re-election in 2023

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig, Chair	Nov '16, '19 & Dec '22	November-25
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19, Dec '22	November-25
3 years	Christa Hoover	Dec '21	November-24
3 years	Dave Glasen	Sept '22	November-24
3 years	Tommy Sheridan	Sept '22	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19, Dec '22	November-25
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19, Dec '22	November-25
3 years	Karen Hallquist	Nov '13, '16, '19, Dec '22	November-25
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	vacant, PC member	Aug '16, Nov '19	November-22
3 years	vacant, professional member	Aug '16, Feb '20	November-22
3 years	vacant, NVE member	Nov '19	November-22
3 years	Christy Mog, professional member	Apr '22	November-23
3 years	Wendy Ranney, historical society member	Nov '18, Dec '21	November-24
3 years	Nancy Bird, professional member	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement, public member	Nov '17, Dec '20	November-23

seat up for re-election in 2023

vacant

board/commission chair

seat up for re-appt in Nov 23