

## **Title 15 - CORDOVA COMMUNITY MEDICAL CENTER AUTHORITY**

### **15.10.001 - Established; termination.**

A. The Cordova Community Medical Center Authority shall be established as a public corporate authority of the City of Cordova ("city"), for the purposes of managing the operations of the Cordova Community Medical Center ("CCMC"). This authority is an instrument of the city, but exists independently of and separately from the city, with powers authorized under [Section 1-4](#). The authority shall continue to exist until terminated by ordinance. When the authority's existence is terminated, all of its rights, and control of assets and properties shall pass to the city.

(Ord. No. 1149, § 1, 12-21-2016)

### **15.10.005 - Definition of Cordova Community Medical Center or CCMC.**

Cordova Community Medical Center or CCMC shall mean the group of facilities consisting of an acute care hospital, long term care facility and clinic, and all other health care facilities owned and/or operated by the city.

(Ord. No. 1149, § 1, 12-21-2016)

### **15.20.010 - Board of directors.**

A. The authority shall be governed by a board of directors consisting of five members, elected by the voters of Cordova, Alaska. Board members shall be qualified electors of the city of Cordova.

B. No member of the board shall be an employee, or immediate family member (as defined in 42 CFR 1001.1001(a)(2)) or member of the household of an employee of CCMC or other medical provider in Cordova either now or any time in the past twelve months; a tenant of the facility either now or any time in the past twelve months; a board member or director of a medical provider other than CCMC either now or any time in the past twelve months; a contractor that provides medical or other services to the facility either now or any time in the past twelve months; an employee of any such tenant or contractor either now or any time in the past twelve months; an individual, an immediate family member (as defined in 42 CFR 1001.1001(a)(2)) or a member of the household of an individual, or a managing employee of an entity, that has been excluded from participation in Medicare, Medicaid or any other Federal health care program as listed on the United States Department of Health and Human Services, Office of Inspector General's List of Excluded Individuals/Entities.

C. No member, or former member, of the board shall be eligible for employment or contracting to provide services to CCMC until at least twelve months have elapsed since they last served on the board.

D. Members shall be elected by the voters to three-year, staggered terms. In the first election, the highest vote getter will serve a three-year term, the next two highest vote getters will serve two year terms and the next two highest vote getters will serve one year terms. Thereafter, the members elected will serve three-year terms.

E. Vacancies on the board shall be filled by the board until the next regular election, when a member shall be elected to serve the rest of the unexpired term in the same manner that a mayor is now or may hereafter be elected to serve the rest of an unexpired term.

F. In the event that there are not enough members elected to fully seat a five-member board at the first election, the Cordova City Council shall select enough members to fill the vacancies. This section shall

only apply to the first election, all other vacancies thereafter shall be filled in accordance with subsection E. above.

G. The board shall meet at least monthly, at a time and place to be designated by the board. Notice and agenda of all regularly scheduled meetings shall be posted at a public location in the CCMC, and at Cordova City Hall. Any two members of the board may schedule a special meeting at any time when they determine such a meeting is necessary and all special meetings shall be posted with a minimum of twenty-four hours' notice. All meetings of the board shall be open to the public, except that the board may meet in executive session, in accordance with AS 44.62.310, the Alaska Open Meetings Act.

H. The board may maintain membership in any local, state, or national group or association organized and operated for the promotion of the public health and welfare or the advancement of the efficiency of medical center and community health facilities administration, and in connection therewith, pay dues and fees thereto.

(Ord. No. 1149, § 1, 12-21-2016)

### **15.30.020 - Administration.**

A. The board of directors of the authority shall select the chief executive officer ("CEO") of the CCMC. The CEO shall serve at the pleasure of the board. The CEO shall establish and direct all operations of CCMC activities, both internal and external.

B. The authority and duties of the CEO are as follows:

1. The CEO shall be responsible for the overall supervision and direction of the affairs and activities of CCMC. The CEO shall have such authority and duties as may be assigned and directed by the board and those generally incumbent with CEOs at other hospitals.
2. Be responsible for carrying out all applicable federal and state laws, city code, and CCMC rules and regulations. Ensure compliance of CCMC with national, state and local standards and accreditation agencies.
3. Establishes policies pertaining to total patient care, personnel, medical staff, financial status, public relations, maintenance of building and grounds, all other policies needed for the operation of CCMC under broad directives from the board. Reviews compliance with established policies by personnel and medical staff. Periodically reviews policies and makes changes as found necessary.
4. Establishes departmental staffing patterns. Evaluates job performance, prepares job descriptions, establishes job classifications, and sets wage and salary schedules. Hires and discharges employees at CCMC in a manner consistent with federal and state laws and in accordance with the personnel policies of CCMC. Evaluates competence of the work force.
5. Work with the professional staff and those concerned with the delivery of quality professional services at the hospital to ensure that the best possible care may be rendered to all patients.
6. Regularly checks financial status of CCMC and maintains an efficient accounting system to meet the needs of the facility. Develops budget forecasting model, prepares changes to the fee schedules to insure coverage of cost of operations.
7. Attends all meetings of the CCMC boards and all committee meetings of the board.
8. Prepares such reports as may be required on any phase of hospital activity by the board.

9. Represents CCMC in dealings with outside agencies, including governmental and third-party payors. Represents CCMC at top level meetings, etc. and participates in such.

10. Perform other duties that may be in the best interests of CCMC.

(Ord. No. 1149, § 1, 12-21-2016)

**15.40.040 - Reports and recommendations.**

The authority shall file with the city manager and the city council an annual report and schedule an annual work session of its activities and shall make recommendations for legislative or other actions it considers necessary to carry out its corporate purposes. The annual report shall include an annual audit, including income, expenditures, investments, and inventory.

(Ord. No. 1149, § 1, 12-21-2016)

**15.50.040 - Legal counsel.**

The city attorney shall advise and assist the authority in general legal matters. The authority shall also have the power to retain independent and/or specialized counsel in matters affecting the authority.

(Ord. No. 1149, § 1, 12-21-2016)

**15.60.050 - Powers.**

In furtherance of its corporate powers, the authority has the following powers:

1. To sue and be sued. To have a seal and alter it at pleasure.
2. To adopt, amend, and repeal bylaws for its organization and internal management, however, bylaws regarding notice of meetings shall be adopted consistent with [Section] [3.14.020](#).
3. To operate and manage the city land and facilities in authority inventory.
4. To design, construct, improve, alter, or repair the city land and facilities in the authority's inventory, subject to budgetary approval.
5. Subject to [Section] [3.10.020](#), to accept gifts, grants, or loans, and enter into contracts, partnerships, joint ventures, and similar agreements, or other transactions with any governmental or private agency or entity as the authority considers appropriate.
6. To deposit or invest its funds.

(Ord. No. 1149, § 1, 12-21-2016)

**15.70.060 - Fiscal management.**

Finances of the authority and CCMC shall be managed in accordance with city, state and federal laws and regulations, those regulations generally prescribed by any accrediting associations as may apply, and as the board determines to accept.

(Ord. No. 1149, § 1, 12-21-2016)

**15.70.061 - Exemptions from taxes.**

The real and personal property of the authority and its assets, income and receipts are declared to be the property of a political subdivision of the state, and together with any city land or facilities in the authority's inventory devoted to an essential public and governmental function and purpose, and the property assets, income, receipts and facilities, shall be exempt from all city taxes.

(Ord. No. 1149, § 1, 12-21-2016)

**15.70.062 - Annual budget.**

The authority shall have a budget, separate from the annual city budget and shall prepare and submit for review an annual budget to the city manager and city council prior to approval of the city's annual budget in accordance with Section 5.2 of the City of Cordova Charter.

(Ord. No. 1149, § 1, 12-21-2016)

**15.70.063 - Annual audit.**

The authority shall be subject to the audit requirements of government auditing standards, in addition to any applicable requirements of the State of Alaska, Department of Health and Social Services, or the Centers for Medicare and Medicaid Services, or any other grantor or funding source.

(Ord. No. 1149, § 1, 12-21-2016)