

**Mayor**

*David Allison*

**Council Members**

*Tom Bailer*

*Cathy Sherman*

*Jeff Guard*

*Melina Meyer*

*Anne Schaefer*

*Kristin Carpenter*

*Ken Jones*

**City Manager**

*Helen Howarth*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*Mhiikee Gasmen*

**Regular City Council Meeting  
November 16, 2022 @ 7:00 pm  
Cordova Center Comm Rooms  
Agenda**

**A. Call to order**

**B. Invocation, pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, Kristin Carpenter, and Ken Jones

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest and Ex Parte Communications**

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

**F. Communications by and Petitions from Visitors**

1. Guest Speaker: **Cathy Renfeldt**, Executive Director, Cordova Chamber of Commerce..... (page 1)
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (CCMCA BoD, School Board Rep)
4. Student Council Report

**G. Approval of Consent Calendar**

5. Minutes of the November 2, 2022 Regular Council Meeting..... (page 4)

**H. Approval of Minutes - in consent calendar**

**I. Consideration of Bids/Proposals/Contracts - none**

**J. Reports of Officers**

6. Mayor's Report
7. City Manager's Report
  - a. South Harbor Rebuild update
8. City Clerk's Report
9. Staff Reports
  - a. **Parks & Rec Director Duncan Chisholm**, Parks & Rec 3Q 2022..... (page 6)

**K. Correspondence..... (see primer for description page 8)**

10. 11-04-22 US DoT notice to comment on Alaska Airlines proposal to provide..... (page 9)  
EAS (essential air service) to Cordova and other AK communities
11. 11-07-22 Letter from *Eighth St. residents* about visibility issues at intersection..... (page 27)
12. 11-09-22 Letter from *Osa Schultz* regarding Chamber grant in 2023 budget..... (page 30)
13. 11-09-22 Letter from *T. Sheridan* regarding Chamber grant in 2023 budget..... (page 31)

**Native Village of Eyak's 27th Annual  
Sobriety Celebration  
& Memorial Potlatch**

November 11-13, 2022 — Cordova, Alaska



*"Mending Cultural Connections"*

## **L. Ordinances and Resolutions – none**

## **M. Unfinished Business – none**

## **N. New & Miscellaneous Business**

**14. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 32)**

## **O. Audience Participation**

## **P. Council Comments**

## **Q. Executive Session**

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

## **R. Adjournment**

### **Executive Sessions per Cordova Municipal Code 3.14.030**

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.  
full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)



404 1st Street PO Box 99  
Cordova, AK 99574  
907-424-7260  
cordovachamber.com

#### **Board of Directors**

**Stephen Phillips**, CDV Surveys  
**Lisa Koker**, Cordova Telecom Cooperative  
**Christi Banks**, F/V Jammin Salmon  
**Osa Schultz**, Seaview Condo/ Pet Projects  
**Katrina Hoffman**, Prince William Sound  
Science Center / OSRI  
**Emily Anderson**, City of Cordova  
**Natasha Casciano**, Cordova Gear  
**Erin Cooper**, US Forest Service  
**Nelly Hand**, Drifters Fish  
**Danaya Hoover**, Native Village of Eyak  
**Jessicca Jones**, Copper River Canvas  
**Michael Manuel**, US Coast Guard  
**Bryan Mills**, CDV Tech Guy  
**Tommy Sheridan**, Sheridan Consulting  
**Leif Stavig**, Cordova Electric Cooperative

**Executive Director, Cathy Renfeldt**

09 NOVEMBER, 2022

City of Cordova  
PO Box 1210  
Cordova, AK 99574

Dear City Manager, Mayor, and City Council Members,

Despite challenging economic conditions, the Cordova Chamber has continued to deliver unwavering business support, economic development, quality of life, and destination marketing programming to Cordova. The City of Cordova's support continues to be vital to the success of our efforts as we grow and evolve our programs to include the latest Blue Economy and regenerative models. Our board of directors and I would like to thank the City of Cordova for its continued partnership. We feel confident that our work to support businesses and grow a more resilient, diversified economy in Cordova multiplies the City's annual grant investment.

**We are requesting an annual contribution of \$110,000 to the Cordova Chamber of Commerce in 2023. We are also requesting a one-time contribution of capitals funds in the combined total of \$30,000 to support the launch of our new Regenerative Tourism business incubator, Business Empowerment Summit, and Blue Economy Project.**

In addition to the use of the building where our offices are located, in 2018 & 2019, the City of Cordova contributed \$90,000 to the Chamber. In 2020 and 2021, our funding from the City was cut to \$81,000. If the City wishes to return to previous levels of support, in today's dollars, \$90,000 would land around \$106,000.

However, in the last two years, our service capacity and workload have increased dramatically in response to the needs of businesses and the community. We increased our Business Support offerings by an order of magnitude during the pandemic and many still-struggling businesses are depending on our continued support. Our destination marketing & management efforts have grown exponentially including creating a fully-formed new destination strategy (tourism plan), convening an engaged Destination Leadership Team (a diverse group of local stakeholders charged with carrying out our destination strategy), executing a wildly successful tourism marketing campaign with built-in business tools (which could be easily reinvigorated within this budget), and providing facilitation to businesses and community groups as we welcome our first expedition cruise ships in over ten years. We are also receiving statewide recognition for the success of our new hybrid festival and event structures which have provided much-needed quality-of-life benefits for Cordova during this difficult time and -- even through the pandemic -- have shown an increase in economic

impact (for local businesses) and engagement levels (even if we are not receiving as much in direct revenues from these events). And our new Healthcare coverage offering is providing Cordova businesses a leg-up in this time of challenging workforce conditions.

We're also poised to launch several visionary programs like our Blue Economy Project, Regenerative Tourism facilitation, and Business Empowerment Summit which are providing pivotal support to existing businesses, new entrepreneurs, and growth industries (like expanded fisheries, direct market fishing, mariculture, and ecotourism) by convening local businesses and organizations to help shape the future of Cordova. Not to mention our unrelenting efforts to fight for an adequate, affordable, and sustainable Alaska Marine Highway System.

Meanwhile, many of our primary costs have increased significantly from 2019 to 2022, and not just due to inflation. Today's events take much more staff time to plan and facilitate in order to meet heightened safety and accessibility expectations. Technology to provide hybrid events and meetings as well as remote work options have high costs. And we all know how hard it is to recruit staff (\$18/hour is not cutting it, anymore), especially for a small, non-profit competing with larger local businesses. We've also had to increase work flexibility for our staff (providing a laptop and cell phone reimbursement for remote work time) and non-salary benefits like offering retirement and healthcare contributions, additional paid holidays, and vacation pay to stay competitive. This adds up to some substantial increases in our payroll expenses.

At the same time, all our revenue sources (membership, event revenue, gaming revenue from pull tabs, and grants) are down due to impacts of the pandemic. A combination of COVID grants and transfers from our reserves have kept us afloat for the last two years. But both of those revenue streams are expected to be exhausted by the end of this year.

We are developing new strategies to increase our revenues, including a revamped membership structure that you may have heard us announce recently. A keystone element of this new structure is our Cordova Business Empowerment Summit, which is heightening our support to businesses while making chamber membership more enticing. We also just launched a new suite of elevated membership levels aimed at offering an avenue for larger, corporate businesses to partner with us on our most impactful community-wide projects and support these efforts at a higher level. And we are exploring ways to increase our access to grants and fundraising mechanisms. But these new

revenue sources will all take time and significant staff effort to develop.

With a firm footing in current realities, we envision a community full of thriving businesses where people want to live and are able to make a good living. To that end, we aim to continue offering direct business support, promotion, and our Shop Cordova First campaign to encourage business growth and reinvestment in our community. We aim to persist in effective advocacy for strong and reliable transportation linkages to and from Cordova. We aim to continue providing unique and engaging festivals and events that prop up the local economy and enhance quality of life for residents. We aim to push our community ahead with a forward-thinking vision that sustainably strengthen and diversify our economy. The City's financial support to the Chamber will be integral in bringing these aspirations to life. **Simply stated, the City's investment in the Chamber is profitable.** Our business support offerings increase sales tax revenues and our destination marketing work adds to both sales tax and accommodation tax revenues for the City. Our quality of life and economic development efforts keep the population and business district at a level sufficient to provide steady property tax revenues to support City services. The community values our work. Businesses depend on our support.

It is clear that our work provides great value to the City, local businesses, and the community and is needed. If we don't do this work, who will? We look forward to working alongside the City of Cordova to bring more opportunities and resilience to Cordova.

Sincerely,

A handwritten signature in cursive script that reads "Cathy Renfeldt".

Cathy Renfeldt

**Executive Director, Cordova Chamber of Commerce**

**Regular City Council Meeting  
November 2, 2022 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order** – **Mayor David Allison** called the Regular City Council Meeting to order at 7:00 pm on November 2, 2022, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** – **Mayor Allison** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were **Mayor David Allison** and Council members **Tom Bailer**, **Cathy Sherman**, and **Anne Schaefer**. Council members **Jeff Guard**, **Melina Meyer**, **Kristin Carpenter**, and **Ken Jones** were present via zoom teleconference. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda** – **M/Bailer S/Sherman** to approve the agenda.  
With no objection, **Mayor Allison** declared the agenda approved as presented.

**E. Disclosures of Conflicts of Interest and ex parte communications** - none

**F. Communications by and Petitions from Visitors**

1. Guest speakers – none

2. Audience comments regarding agenda items:

**Kelsey Hayden** of 1.7-mile Whitshed Rd said she was disappointed that the Planning Commission ranked a new Public Safety Building sixth on their Capital list. She also suggested a fish box tax like one that Sitka has as a possible new revenue source.

**David Glasen** of 609 Cedar Street spoke in support of approval of the Hydraulic Boat Trailer purchase. He also said we need to think ahead about getting enough jack stands for 30+ seiners. He also supports the schools and thinks Council should fund the increase they are asking for. He then opined that all the extra school bond debt reimbursement should be put in the bank.

**Paul Trumblee** City Fire Marshal commented that Planning Commission listed an upgrade to community water supply – extension out to 6-mile area – on its capital list. He said that would improve the City's ISO rating.

3. Chairpersons and Representatives of Boards and Commissions – no reports CCMC and School Board.

a. PWSRCAC updated position on dispersant use

b. Planning Commission Res 22-05 Recommending Capital Improvement Projects to City Council

c. School District Funding request

4. Student Council Report – no report

**G. Approval of Consent Calendar**

5. Resolution 11-22-30 A Resolution of the Council of the City of Cordova, Alaska authorizing the City Manager to enter into a sole source contract with Kendrick Equipment, USA, for the purchase of a TM60 Marine Travelift 60 metric ton (132,000 lbs.) capacity hydraulic, self-propelled, boat transporter for the City of Cordova

6. Proclamation recognizing the 27<sup>th</sup> annual Sobriety Celebration & Memorial Potlatch “*Mending Cultural Connections*” sponsored by the Native Village of Eyak

7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absences of Council Members **Schaefer** and **Jones** from the October 19, 2022 Regular Meeting

Vote on the Consent Calendar: 7 yeas, 0 nays. Schaefer-yes; Sherman-yes; Jones-yes; Bailer-yes; Guard-yes; Meyer-yes; and Carpenter-yes. Consent Calendar was approved.

**H. Approval of Minutes** - in consent calendar

**I. Consideration of Bids/Proposals/Contracts** - none

**J. Reports of Officers**

9. Mayor's Report – **Mayor Allison** reported: 1) it is campaign season, pretty much all the candidates have come to town at one time or another: **Stevens, Stutes** were here last week; 2) **Tom Carpenter** worked to get Board of Fish to tentatively approve a meeting here in 2024 (mid to late October) although he said they were concerned about providing enough food options for attendees – he forwarded that on to **Cathy** at the chamber so the dates are known way ahead and she works with business owners; 3) **Senator Sullivan's** office has told him they are tentatively planning a trip to Cordova next week.

10. Manager's Report – City Manager **Helen Howarth** reported: 1) staff has been very busy with budget work – a priority right now, obviously Harbor Project is a priority as well, in a holding pattern until RFP closes on Nov 13; 2) we did not get awarded the PIDP grant but we were pretty competitive with another regional project that did receive the grant – the ferry dock rehabs here and in Chenega and Tatitlek; 3) a problem in coastal communities of late has been landslides (Petersburg, Seward, Sitka, Haines in the past few years) and staff will be researching what resources might be available for our community.

a. South Harbor Rebuild update – **Howarth** said that some messaging went out today and we will continue to make the boat owners aware of timelines and needing to be moved or out of the water. **Schinella** reported that the specific plan is being worked on. **Jones** asked **Schinella**, through the manager, what the lead time is on the hydraulic trailer they approved tonight. **Schinella** said the quote said 210-240 days.

11. City Clerk's Report – **Bourgeois** reported that State Election absentee voting has been underway and would continue on Monday and then Tuesday November 8 is Election Day.

**K. Correspondence** - none

**L. Ordinances and Resolutions** – in consent calendar

**M. Unfinished Business** – none

**N. New & Miscellaneous Business**

12. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Budget work session on **Nov 9** – Council decided the time would be 6:00 pm. **Nov 30** deadline for applications for boards and commissions – appointments will be made at December 7 meeting. **Greenwood** has suggested a special meeting on Nov 30 for award of the contract for the Harbor project.

**O. Audience Participation**

**Kory Blake** of 708 Eighth Street had a concern about visibility on the corner of Eighth and Lake where there is a boat that gets stored in the right-of-way and the other side a house is very close to Lake which makes it really hard to see either way. He has spoken to the City, Troopers and DoT and hasn't received any answers.

**P. Council Comments**

**Bailer** encouraged citizens to write a letter when they have a concern because then it is on an agenda, makes a packet and Council can think ahead and maybe the Manager has an opportunity to resolve it.

**Guard** thanked staff for the effort into the budget – he requested dollar changes instead of % of change.

**Meyer** also thanked for budget work. She apologized for missing it but would catch up by watching the YouTube.

**Schaefer** thanked staff for the help through the work session.

**Carpenter** echoed the comments thanking staff for work on budget.

**Q. Executive Session** – none

**R. Adjournment**

**M/Bailer S/Schaefer** to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 7:37 pm.

Approved: November 16, 2022

Attest: \_\_\_\_\_  
Susan Bourgeois, City Clerk





### Quarter 3 Report, 2022

#### 1. Attendance

##### Bidarki Recreation Center / Bob Korn Memorial Swimming Pool

VISIT TOTALS	3rd Q 2022	3rd Q 2021	2022 vs 2021	YTD 2022
BIDARKI REC CENTER – Member Visits	4,075	2,406	+1,669	10,530
BIDARKI REC CENTER – Day Visits	857	560	+297	1,848
BOB KORN POOL – Member Visits	1,396	795	+601	3,018
BOB KORN POOL – Day Visits	710	383	+327	1,182 <sup>1</sup>

#### 2. Revenue

REVENUE	2022 ANNUAL BUDGET	2022 3 <sup>rd</sup> Q YTD ACTUAL	2021 3 <sup>rd</sup> Q YTD	2022 vs 2021
Recreation	\$64,000	\$59,032	\$47,265	\$11,767
Pool	\$15,000	\$40,664 <sup>2</sup>	\$9,360	\$31,304
Odiak Camper Park	\$68,280	\$34,392	\$21,321	\$13,071

##### Notes:

1. This number does not include visits by CSD students attending PE swimming sessions from Jan to May 2022.
2. 50% of Annual Swim+Gym & Monthly memberships revenue from 1/1/22 to 9/30/22 taken at Bidarki has been journal transferred to Pool.

#### 3. Department Updates

- Generally, visits to Bidarki Recreation Center and Bob Korn Memorial Swimming are up from the same period in 2021. We continue to try and improve our service standards and provide more opportunities for Cordovans and visitors to utilize our facilities.



- Odiak Camper Park had 8 seasonal campers. In addition, we had 22 short-term campers for the quarter. Seasonal campers are up slightly compared to 2021 but still significantly down on past years. The camper park closed for the season on 9/30/22.
- The Department is investigating options to increase service delivery at Bidarki Recreation Center with the addition of video on demand fitness classes. We anticipate being able to deliver the class in Q4.
- There were 37 bookings of Eyak Lake Skater's Cabin for the quarter. This compares to 39 bookings for the same period in 2021.
- The cost recovery rate (General Fund) for the Department as of 9/30/22 is 14.75%. Revenue YTD is \$99,696.66 and expenditure \$675,973.93. The expenditure includes parks maintenance.
- The cost recovery rate for Bidarki Recreation Center and Bob Korn Memorial Swimming Pool only YTD is 21%. Revenue is \$99,696.66 and expenditure is \$476,542.22.
- The cost recovery rate for Bidarki Recreation Center YTD is 35%. Revenue is \$59,032.62 and expenditure \$169,007.81.
- The cost recovery rate for Bob Korn Memorial Swimming Pool YTS is 13%. Revenue is \$40,664.04 and expenditure is \$307,534.41.
- The cost recovery rate for Odiak Camper Park (Enterprise Fund) as of 9/30/22 is 135%. Revenue YTD is \$34,392.24 and expenditure \$25,445.38.

Duncan Chisholm  
Parks & Recreation Director

## **Council Packet Correspondence Primer:** **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

### **What gets published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

### **What does not get published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

### **More information about items not subject to publication:**

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net))
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

### **Suggestions concerning correspondence:**

- Correspondence intended for all Council members should be emailed to the City Clerk at [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net), hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

## Susan Bourgeois

---

**From:** David Allison  
**Sent:** Friday, November 4, 2022 12:05 PM  
**To:** Susan Bourgeois  
**Subject:** Fw: EAS proposals and request for community comments at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat  
**Attachments:** LEGAL 60222963v1 Alaska SE AK Proposal FINAL FOR FILING.PDF

David Allison, Mayor  
City of Cordova Alaska  
P.O. Box 1210 or 601 1st Street  
Cordova, AK. 99574  
[\(907\) 424-6200](tel:9074246200) City  
[\(907\) 831-6791](tel:9078316791) Cell  
[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)

---

**From:** Gormas, Michael (OST) <michael.gormas@dot.gov>  
**Sent:** Friday, November 4, 2022 5:47 AM  
**To:** David Allison <mayor@cityofcordova.net>; mike.taylor@gustavus-ak.gov <mike.taylor@gustavus-ak.gov>; mayorjensen@petersburgak.gov <mayorjensen@petersburgak.gov>; 'clerk@wrangell.com' <clerk@wrangell.com>; cindybremner@yahoo.com <cindybremner@yahoo.com>  
**Cc:** Schlemmer, Kevin (OST) <Kevin.Schlemmer@dot.gov>; john.binder@alaska.gov <john.binder@alaska.gov>; Welford, Rachel <RWelford@cozen.com>; Heffernan, David <dheffernan@cozen.com>; Megan Ouellette <Megan.Ouellette@AlaskaAir.com>; Stephen Fairchild <Stephen.Fairchild@alaskaair.com>  
**Subject:** EAS proposals and request for community comments at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat

Greetings,

I would like to update you on Essential Air Service (EAS) at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska, as well as give you an opportunity to offer any additional comments on the record before we submit a recommendation to the Assistant Secretary for Aviation and International Affairs.

We issued Order 2022-10-1 (October 3, 2022), requesting proposals from airlines interested in providing EAS, with a due date of November 3, 2022. In response to our request, we received a proposal from Alaska Airlines.

I have attached the proposal for your review, which can be found soon on [www.regulations.gov](http://www.regulations.gov). I request that you review it and submit any comments you may have as soon as possible, but no later than December 5, 2022. Please send your comments directly via e-mail to [michael.gormas@dot.gov](mailto:michael.gormas@dot.gov).

Best Regards,

Michael D. Gormas  
U. S. Department of Transportation  
Office of Aviation Analysis  
1200 New Jersey Ave SE  
Washington, DC 20590  
202.366.1853



November 3, 2022

Mr. Michael Gormas  
Office of Aviation Analysis  
U.S. Department of Transportation  
1200 New Jersey Ave., S.E.  
Washington, D.C. 20590

Re: Proposal to Provide EAS at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska

Dear Mr. Gormas:

Enclosed is the proposal of Alaska Airlines, Inc., to provide Essential Air Service to the communities of Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska.

Also attached is the certification for a drug-free workplace, certification of nondiscrimination, and the certification pertaining to influencing activities.

Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Megan Ouellette  
Managing Director  
Government and Community Affairs  
Alaska Airlines, Inc.

Alaska Airlines, Inc.  
Essential Air Service at Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska  
Order 2022-10-1

**Index of Exhibits**

<b>Exhibit</b>	<b>Title</b>	<b>Pages</b>
AS-1	Narrative Statement	2
AS-2	Subsidy Request <ul style="list-style-type: none"><li>- Combined</li><li>- Passenger</li><li>- Freighter</li></ul>	3
AS-3	Allocations by Community	1
AS-4	Schedules (Estimated)	2
AS-5	Completion Factors	1

Alaska Airlines, Inc.  
 Compensation Requirement  
 Order 2022-10-1  
 Essential Air Service to Cordova, Gustavus, Petersburg, Wrangell and Yakutat  
 DOT-OST-1998-4899

Narrative Statement

Alaska Airlines, Inc. (“Alaska Airlines”) is pleased to submit this proposal to serve the Southeast Alaska points of Cordova, Gustavus, Petersburg, Wrangell and Yakutat in response to Order 2022-10-1. Access to air service through the Essential Air Service (“EAS”) program is critical to these communities, which share important commercial and cultural ties to the region but that lack access to road systems. Alaska Airlines is proud to have supported these communities by providing reliable connectivity to each other and to the national and global air transportation system, and wishes to continue that support by virtue of this proposal.

Alaska Airlines requests an EAS averaged compensation level of \$14.8 million per year for a two-year contract period, which includes a \$14.2 million bid for passenger service and a \$0.6 million bid for freighter service. This combined bid will enable Alaska Airlines to continue offering the levels of service these communities need, with appropriate seasonal adjustments. While Alaska Airlines has always been mindful of increases in subsidy amounts during its long history of providing service to SE Alaska EAS markets, this proposal reflects a step-cost change to account for the current economic realities facing the industry, including rising labor and fuel costs, inflation, and supply chain constraints. Specifically, Alaska Airlines’ proposal reflects increases in operational costs, fuel, labor, and maintenance; additionally, the bid rectifies lingering changes in cost realities associated with serving this region related to the retirement of the 737 classic/combi aircraft that were not addressed in Alaska Airlines’ 2020 bid.

Alaska Airlines requests \$14.2 million in average annual compensation for jet aircraft passenger services to these communities with First Class, Premium, and main cabin seating options for our guests. Each passenger flight to/from these Southeast Alaska communities will offer passengers and shippers single-plane jet service to Juneau or Ketchikan and on to Alaska Airlines’ Anchorage or Seattle hubs. For service to/from Gustavus, Alaska Airlines proposes seasonal (summer-only) service to/from Juneau with the aircraft continuing on to either Anchorage or Seattle.<sup>1</sup>

Alaska Airlines proposes maintaining its existing flight schedule as historically operated.<sup>2</sup> Under this proposal, Alaska Airlines would continue to provide twice-daily service<sup>3</sup> to each market to ensure crucial connectivity that would not be possible with a single daily flight. A second flight enables same-

---

<sup>1</sup> In Year 1, Alaska Airlines intends to start service at Gustavus on a date to be determined between May 18, 2023 and June 1, 2023 and end summer service between August 10, 2023 and August 24, 2023. In Year 2, Alaska Airlines intends to start service at Gustavus on a date to be determined between May 23, 2024 and June 6, 2024 and end summer service between August 15, 2024 and August 29, 2024.

<sup>2</sup> Alaska Airlines requests the flexibility where necessary to adjust its passenger service schedule to meet the communities’ needs.

<sup>3</sup> Twice-daily service would be provided to Cordova, Petersburg, Wrangell and Yakutat, with once-daily seasonal (summer-only) service to Gustavus.

day travel between these Southeast Alaska communities (Cordova, Yakutat, Wrangell, Petersburg, Juneau, Ketchikan, Sitka) in addition to providing service to Anchorage and Seattle, where passengers can connect onto flights to more than 120 cities that Alaska Airlines serves. For individuals traveling to these communities, a second flight provides the option to conduct day trips; a crucial benefit at certain times of the year when lodging reaches capacity.

Alaska Airlines also requests \$0.6 million to separately operate freighter service throughout Southeast Alaska beginning in summer 2023, which will allow Alaska Airlines to serve the air cargo needs of these communities. Alaska Airlines plans to operate 52 annual freighter flights for Cordova, Yakutat, Petersburg and Wrangell, pursuant to the enclosed schedule.<sup>4</sup> Without EAS subsidy support, year-round freighter service would not be sustainable due to seasonality of demand. Alaska Airlines' request will ensure the continued provision of year-round service that is critical to meeting these communities' cargo needs.

The estimates in this proposal are based on costs associated with operating passenger and freighter Boeing 737-700 aircraft to/from Cordova, Gustavus, Petersburg, Wrangell and Yakutat. Alaska Airlines requests the flexibility to substitute aircraft with other 737 aircraft model types in some circumstances. For both passenger and freighter service, Alaska Airlines predicts an increase in fuel prices compared to 2020 by assuming a \$3.75 per gallon in Year 1 and \$3.50 per gallon in Year 2. This is forecasted based on Alaska Airlines' observed pricing.

Importantly, all of the jet aircraft Alaska Airlines would use to operate service under this proposal are equipped with Alaska Airlines' proprietary Required Navigation Performance ("RNP") technology. RNP technology provides computer-plotted landing paths with pinpoint accuracy by using a combination of onboard navigation technology and the Global Positioning System satellite network. All of Alaska Airlines' flight crews are trained in its use, enabling Alaska Airlines to reliably serve these communities even in inclement weather. Alaska Airlines' high completion factor for flights to/from these communities during the past two years is a testament to the reliable service Alaska Airlines provides.

As has been noted for years in Alaska Airlines' prior proposals, Alaska Airlines takes seriously its unique obligation to continue fulfilling its longstanding role as the critical transportation link for these communities (without access to road systems) to hubs within and beyond the state of Alaska. Alaska Airlines is committed to providing these communities not only a vital transportation link, but excellent service as well. Alaska Airlines' passenger jet service, combined with its freighter operation, will best serve the needs of Southeast Alaska residents and visitors.

---

<sup>4</sup> Alaska Airlines requests the flexibility to adjust its freighter schedule where necessary to meet these communities' needs.



## AS-2

Passenger + Freighter Service	Year 1 Final Bid May 2023 - April 2024			Year 2 Final Bid May 2024 - April 2025			Consolidated Bid May 2023 - April 2025		
	Cordova, Yakutat, Gustavus <sup>7</sup>	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat, Gustavus <sup>7</sup>	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat, Gustavus <sup>7</sup>	Petersburg, Wrangell	Consolidated Total
Operating Revenue									
Passenger <sup>1</sup>	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446
Freight/Mail <sup>2</sup>	2,208,510	1,393,326	3,601,836	2,208,510	1,393,326	3,601,836	2,208,510	1,393,326	3,601,836
Trans. Related & Other	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101
Total Operating Revenue	13,190,567	12,348,815	25,539,382	13,190,567	12,348,815	25,539,382	13,190,567	12,348,815	25,539,382
Operating Expenses									
Direct Operating Expenses									
Non-FuelExpense <sup>3</sup>	13,097,120	10,818,268	23,915,388	14,294,631	11,735,675	26,030,307	13,695,876	11,276,971	24,972,847
Fuel Expense <sup>4</sup>	4,844,101	3,030,023	7,874,124	4,844,101	3,030,023	7,874,124	4,844,101	3,030,023	7,874,124
Total Direct Operating Expenses	17,941,222	13,848,290	31,789,512	19,138,733	14,765,698	33,904,431	18,539,977	14,306,994	32,846,971
Indirect Operating Expenses									
Overhead <sup>5</sup>	1,219,500	1,109,000	2,328,500	1,219,500	1,109,000	2,328,500	1,219,500	1,109,000	2,328,500
Ownership	1,739,181	1,360,341	3,099,521	1,739,181	1,360,341	3,099,521	1,739,181	1,360,341	3,099,521
Total Indirect Operating Expenses	2,958,681	2,469,341	5,428,021	2,958,681	2,469,341	5,428,021	2,958,681	2,469,341	5,428,021
Total Operating Expenses	20,899,902	16,317,631	37,217,533	22,097,413	17,235,039	39,332,452	21,498,658	16,776,335	38,274,993
Total Non-Operating Expenses	69,589	42,896	112,484	69,589	42,896	112,484	69,589	42,896	112,484
Operating Profit (Loss)	(7,778,924)	(4,011,711)	(11,790,636)	(8,976,435)	(4,929,119)	(13,905,554)	(8,377,680)	(4,470,415)	(12,848,095)
5% Return	1,048,475	818,026	1,866,501	1,108,350	863,897	1,972,247	1,078,412	840,962	1,919,374
Compensation	(8,827,399)	(4,829,738)	(13,657,136)	(10,084,785)	(5,793,016)	(15,877,801)	(9,456,092)	(5,311,377)	(14,767,469)

## Notes

1-Passenger revenue flat vs 2021/2022 levels. Freight revenue based off 2021/2022 levels.

2- Freight revenue on passenger aircraft remains flat vs 2021/2022 levels

3- Increase in crew wages by 16% in year 1 and 4% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare parts

4- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

5-Based off 10% of per departure costs

6- Return of 5%

7-Gustavus service is summer only and passenger service only

## AS-2

Passenger Service	Year 1 Final Bid May 2023 - April 2024			Year 2 Final Bid May 2024 - April 2025			Consolidated Bid May 2023 - April 2025		
	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat, Gustavus	Petersburg, Wrangell	Consolidated Total
Operating Revenue									
Passenger <sup>1</sup>	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446	8,215,313	8,542,133	16,757,446
Freight/Mail <sup>2</sup>	1,200,113	752,816	1,952,929	1,200,113	752,816	1,952,929	1,200,113	752,816	1,952,929
Trans. Related & Other	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101	2,766,744	2,413,356	5,180,101
Total Operating Revenue	12,182,170	11,708,305	23,890,475	12,182,170	11,708,305	23,890,475	12,182,170	11,708,305	23,890,475
Operating Expenses									
Direct Operating Expenses									
Non-FuelExpense <sup>3</sup>	12,320,311	10,298,320	22,618,631	13,450,742	11,174,946	24,625,688	12,885,527	10,736,633	23,622,160
Fuel Expense <sup>4</sup>	4,524,850	2,893,982	7,418,832	4,524,850	2,893,982	7,418,832	4,524,850	2,893,982	7,418,832
Total Direct Operating Expenses	16,845,161	13,192,302	30,037,463	17,975,592	14,068,928	32,044,520	17,410,377	13,630,615	31,040,992
Indirect Operating Expenses									
Overhead <sup>5</sup>	1,141,500	1,057,000	2,198,500	1,141,500	1,057,000	2,198,500	1,141,500	1,057,000	2,198,500
Ownership	1,626,984	1,289,376	2,916,360	1,626,984	1,289,376	2,916,360	1,626,984	1,289,376	2,916,360
Total Indirect Operating Expenses	2,768,484	2,346,376	5,114,860	2,768,484	2,346,376	5,114,860	2,768,484	2,346,376	5,114,860
Total Operating Expenses	19,613,646	15,538,677	35,152,323	20,744,077	16,415,304	37,159,380	20,178,861	15,976,991	36,155,852
Total Non-Operating Expenses	65,215	40,949	106,164	65,215	40,949	106,164	65,215	40,949	106,164
Operating Profit (Loss)	(7,496,690)	(3,871,322)	(11,368,012)	(8,627,121)	(4,747,948)	(13,375,069)	(8,061,906)	(4,309,635)	(12,371,540)
5% Return	983,943	778,981	1,762,924	1,040,465	822,813	1,863,277	1,012,204	800,897	1,813,101
Compensation	(8,480,633)	(4,650,303)	(13,130,936)	(9,667,586)	(5,570,760)	(15,238,346)	(9,074,110)	(5,110,532)	(14,184,641)

## Notes

1-Passenger revenue flat vs 2021/2022 levels

2- Freight on passenger aircraft revenue remains flat vs 2021/2022 levels

3- Increase in crew wages by 19% in year 1 and 6% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare part

4- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

5-Based off 10% of per departure costs

6- Return of 5%

## AS-2

Freighter Service	Year 1 Final Bid			Year 2 Final Bid			Consolidated Bid		
	May 2023 - April 2024			May 2024 - April 2025			May 2023 - April 2025		
	Cordova, Yakutat	Petersburg, Wrangell	Year 1 Total	Cordova, Yakutat	Petersburg, Wrangell	Year 2 Total	Cordova, Yakutat	Petersburg, Wrangell	Consolidated Total
Operating Revenue									
Passenger	-	-	-	-	-	-	-	-	-
Freight/Mail <sup>1</sup>	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907
Trans. Related & Other	-	-	-	-	-	-	-	-	-
Total Operating Revenue	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907	1,008,397	640,510	1,648,907
Operating Expenses									
Direct Operating Expenses									
Non-FuelExpense <sup>2</sup>	776,809	519,948	1,296,757	843,889	560,729	1,404,618	810,349	540,338	1,350,687
Fuel Expense <sup>3</sup>	319,251	136,041	455,292	319,251	136,041	455,292	319,251	136,041	455,292
Total Direct Operating Expenses	1,096,061	655,989	1,752,049	1,163,141	696,770	1,859,911	1,129,601	676,379	1,805,980
Indirect Operating Expenses									
Overhead <sup>4</sup>	78,000	52,000	130,000	78,000	52,000	130,000	78,000	52,000	130,000
Ownership	112,196	70,965	183,161	112,196	70,965	183,161	112,196	70,965	183,161
Total Indirect Operating Expenses	190,196	122,965	313,161	190,196	122,965	313,161	190,196	122,965	313,161
Total Operating Expenses	1,286,257	778,953	2,065,210	1,353,337	819,735	2,173,072	1,319,797	799,344	2,119,141
Total Non-Operating Expenses	4,374	1,946	6,321	4,374	1,946	6,321	4,374	1,946	6,321
Operating Profit (Loss)	(282,234)	(140,390)	(422,624)	(349,314)	(181,171)	(530,485)	(315,774)	(160,780)	(476,554)
5% Return <sup>5</sup>	64,532	39,045	103,577	67,886	41,084	108,970	66,209	40,065	106,273
Compensation	(346,766)	(179,435)	(526,200)	(417,199)	(222,255)	(639,455)	(381,983)	(200,845)	(582,827)

## Notes

1-Revenue forecast off 2021/2022 actuals

3- Increase in crew wages by 19% in year 1 and 6% in year 2. 5% increase maintenance expense in year 1 and 8% in year 2 off higher wages and expense increase in spare part

3- Fuel estimated at \$3.75 per gallon in year 1 and \$3.50 in year 2

4-Based off 10% of per departure costs

5- Return of 5%

AS-3

Subsidy Allocation by Community (averaged over 2 years)

Allocation: Passenger	
Cordova	\$4,320,331
Yakutat	\$4,348,600
Gustavus	\$405,178
<b>Total</b>	<b>\$9,074,110</b>
Wrangell	\$2,638,479
Petersburg	\$2,472,052
<b>Total</b>	<b>\$5,110,532</b>

Allocation: Freighter	
Cordova	\$44,586
Yakutat	\$42,838
<b>Total</b>	<b>\$87,424</b>
Wrangell	\$257,610
Petersburg	\$237,794
<b>Total</b>	<b>\$495,403</b>

AS-4

Passenger SE Alaska Market Schedule (Estimated— Flexibility Requested)

Flight #	Off-Peak			
	65	61	64	66
	↓	↓	↑	↑
Seattle	0800	0745	2036	2341
Ketchikan	0910		1743	
	0955		1658	
Wrangell	1046		1620	
	1131		1535	
Petersburg	1158		1507	
	1243		1422	
Juneau	1327	0924	1331	2020
	1417	1014	1241	1811
Yakutat		1116		1717
		1206		1627
Cordova		1259		1535
		1349		1445
Anchorage	1603	1440	1100	1345

Flight #	Peak (Summer)					
	65	61	71	77	64	66
	↓	↓	↓	↓	↑	↑
Seattle	0812	0745	1340		2020	2213
Ketchikan	0921				1718	
	1008				1628	
Wrangell	1049				1554	
	1139				1504	
Petersburg	1202				1441	
	1252				1351	
Gustavus						
Juneau	1333	0921	1513	1812	1306	1848
	1423	1011	1603		1211	1758
Gustavus			1640	1740		
Yakutat		1109				1707
		1159				1617
Cordova		1252				1526
		1342				1436
Anchorage	1605	1435			1035	1344

Source:

Off Peak: Winter 2022 schedule

Peak: Summer 2022 schedule

**AS-4****Freighter SE Alaska EAS Market Schedule (Estimated - Flexibility Requested)**

*Not all flights operate on the same day of the week*

Origin	Destination	Est Dprt Tm	Est Arrv Tm
SEA	WRG	7:15	8:45
WRG	JNU	9:30	10:20
SEA	PSG	8:10	9:35
PSG	JNU	10:20	11:00
ANC	CDV	14:00	14:50
CDV	YAK	15:35	16:25
YAK	JNU	17:10	18:00

**AS-5****Completion Factors for SE AK EAS Markets**

*Data represents a 2 year span from October 2020 thru September 2022*

Passenger Operating Stats			
Market	Scheduled	Operated	Completion Factor
ANCCDV	1,446	1,405	97.16%
CDVYAK	1,453	1,382	95.11%
GSTJNU	398	386	96.98%
JNUPSG	1,449	1,420	98.00%
JNUYAK	1,453	1,389	95.60%
KTNWRG	1,446	1,418	98.06%
PSGWRG	1,448	1,419	98.00%
<b>Grand Total</b>	<b>9,093</b>	<b>8,819</b>	<b>96.99%</b>

Freighter Operating Stats			
Station	Scheduled	Operated	Completion Factor
CDV	105	101	96.19%
PSG	102	72	70.59%
WRG	103	79	76.70%
YAK	105	95	90.48%
<b>Grand Total</b>	<b>415</b>	<b>347</b>	<b>83.61%</b>



**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF THE SECRETARY  
OFFICE OF AVIATION ANALYSIS**

**CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS  
IN THE PERFORMANCE OF SUBSIDIZED ESSENTIAL AIR SERVICE**

A. The subsidized essential air service carrier certifies that it will, or will continue, to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the carrier's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about--
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of work supported by the subsidy be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment supported by the subsidy, the employee will--
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of conviction. Employers of convicted employees must provide notice, including position title, to the Office of Aviation Analysis. Notice shall include the order number of each affected subsidized service;
- (f) Taking one of the following actions, within 30 days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted--
  - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended, or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and/or submitting this application or grant agreement, the subsidized essential air service carrier is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the subsidy. If it is later determined that the subsidized carrier knowingly rendered a false certification, or otherwise violated the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the subsidy application. If the subsidized carrier does not identify the workplaces at the time of application, or upon award if there is no application, the carrier must keep the identity of the workplaces on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the subsidized carrier's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (*e.g.*, all counters at the airports served by the carrier).
5. If the workplace identified to the agency changes during the performance of the subsidized service, the subsidized carrier shall inform the agency of the change, if it previously identified the workplace in question.
6. Definitions of terms in the Nonprocurement Suspension and Debarment common rule (49 CFR Part 29) and Drug-Free Workplace common rule (49 CFR Part 29, Subpart F) apply to this certification. Carriers' attention is called, in particular, to the following definitions from these rules:

**Controlled substance** means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

**Conviction** means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

**Criminal drug statute** means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

**Employee** means the employee of a subsidized carrier directly engaged in the performance of work supported by the subsidy, including: (i) All *direct charge* employees; (ii) All *indirect charge* employees unless their impact or involvement is insignificant to the performance of subsidized service; and (iii) Temporary personnel and consultants who are directly engaged in the performance of work supported by the subsidy and who are on the subsidized carrier's payroll. This definition does not include workers not on the payroll of the subsidized carrier (*e.g.*, volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the subsidized carrier's payroll; or employees of subrecipients or subcontractors in covered workplaces).


(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The subsidized essential air service carrier *may*, but is not required to, insert in the space provided below the site for the performance of work done in connection with the specific grant.

Places of Performance (street address, city, county, state, zip code). For the provision of essential air service, workplaces include outstations, maintenance sites, headquarters office locations, training sites and any other worksites where work is performed that is supported by the subsidy.


Check ☐ if there are workplaces on file that are not identified here.

  
Signature

  
Date

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF THE SECRETARY  
OFFICE OF AVIATION ANALYSIS**

**TITLE VI ASSURANCE  
(Implementing Title VI of the Civil Rights Act of 1964, as amended)**

**ASSURANCE CONCERNING NONDISCRIMINATION ON THE  
BASIS OF DISABILITY IN FEDERALLY-ASSISTED PROGRAMS  
AND ACTIVITIES RECEIVING OR BENEFITING FROM  
FEDERAL FINANCIAL ASSISTANCE**

**(Implementing the Rehabilitation Act of 1973, as amended, and the  
Air Carrier Access Act of 1986)**

**49 CFR Parts 21 and 27 and 14 CFR Parts 271, and 382**

Alaska Airlines, Inc. \_\_\_\_\_ (the Recipient) HEREBY AGREES THAT,  
(Name of Recipient)

I. As a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply: with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d--42 U.S.C. 2000d-4; all requirements imposed by or pursuant to: Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964; and other pertinent directives so that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation. This assurance is required by Title 49, Code of Federal Regulations, section 21.7(a) and Title 14, Code of Federal Regulations, section 271.9(c).

II. As a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with: section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794); the Air Carrier Access Act of 1986 (49 U.S.C. 1374(c)); and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 27, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefitting from Federal Financial Assistance, Title 14, Code of Federal Regulations, Part 382, Nondiscrimination on the Basis of Handicap in Air Travel; and other pertinent directives

so that no otherwise qualified person with a disability, be excluded from participation in, be denied the benefits of, be discriminated against by reason of such handicap in the provision of air transportation, or otherwise be subjected to discrimination under any program for which the Recipient receives Federal financial assistance from the Department of Transportation. This assurance is required by Title 49, Code of Federal Regulations, section 27.9 and Title 14, Code of Federal Regulations, sections 271.9(c) and 382.9.

III. It will promptly take any measures necessary to effectuate this agreement. The Recipient further agrees that it shall take reasonable actions to guarantee that it, its contractors and subcontractors subject to the Department of Transportation regulations cited above, transferees, and successors in interest will comply with all requirements imposed or pursuant to the statutes and Department of Transportation regulations cited above, other pertinent directives, and the above assurances.

IV. These assurances obligate the Recipient for the period during which Federal financial assistance is extended. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the statutes and Department of Transportation regulations cited above, other pertinent directives, and the above assurances.

V. These assurances are given for the purpose of obtaining Federal subsidy under the Essential Air Service Program and are binding on the Recipient, contractors, subcontractors, transferees, successors in interest, and all other participants receiving Federal subsidy in the Essential Air Service Program. The person or persons whose signatures appear below are authorized to sign this agreement on behalf of the Recipient.

VI. In addition to these assurances, the Recipient agrees to file: a summary of all complaints filed against it within the past year that allege violation(s) by the Recipient of Title VI of the Civil Rights Act of 1964, as amended, section 504 of the Rehabilitation Act of 1973, as amended, or the Air Carrier Access Act of 1986; or a statement that there have been no complaints filed against it. The summary should include the date the complaint was filed, the nature of the complaint, the status or outcome of the complaint (i.e., whether it is still pending or how it was resolved).

October 28, 2022  
Date

JULIETTE RODRIGUEZ  
Legal Name of Recipient

By: Juliette Rodriguez  
Signature of Authorized Official

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
OFFICE OF THE SECRETARY  
OFFICE OF AVIATION ANALYSIS**

**CERTIFICATION REGARDING INFLUENCING ACTIVITIES**

**Certification for Contracts, Grants, Loans,  
and Cooperative Agreements**

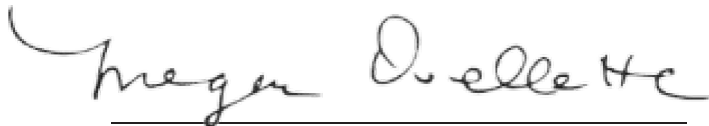
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Influencing Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature

10/31/2022

Date

Managing Director, Government & Community Affairs  
Title

Alaska Airlines, Inc.  
Air Carrier

Cordova, Gustavus, Petersburg, Wrangell, and Yakutat, Alaska  
Essential Air Service Point(s) To Which Certification Applies

TO: Mayor David Allison and City Council

My name is Kory Blake, I live on  
703 Eighth Street Cordova AK 99574

There is an ongoing dangerous situation at  
the intersection of 8th Street and Lake Ave.

As you drive down hill on 8th St. to Lake  
Ave, there is a law picker parked in the  
easement on the left hand corner. This  
fully blocks visibility to the left. On the  
right hand corner there is a house on corner  
very near the road on Lake Ave, that blocks  
visibility to the right.

People going down 8th St. and those using  
Lake Ave all have visibility problems.

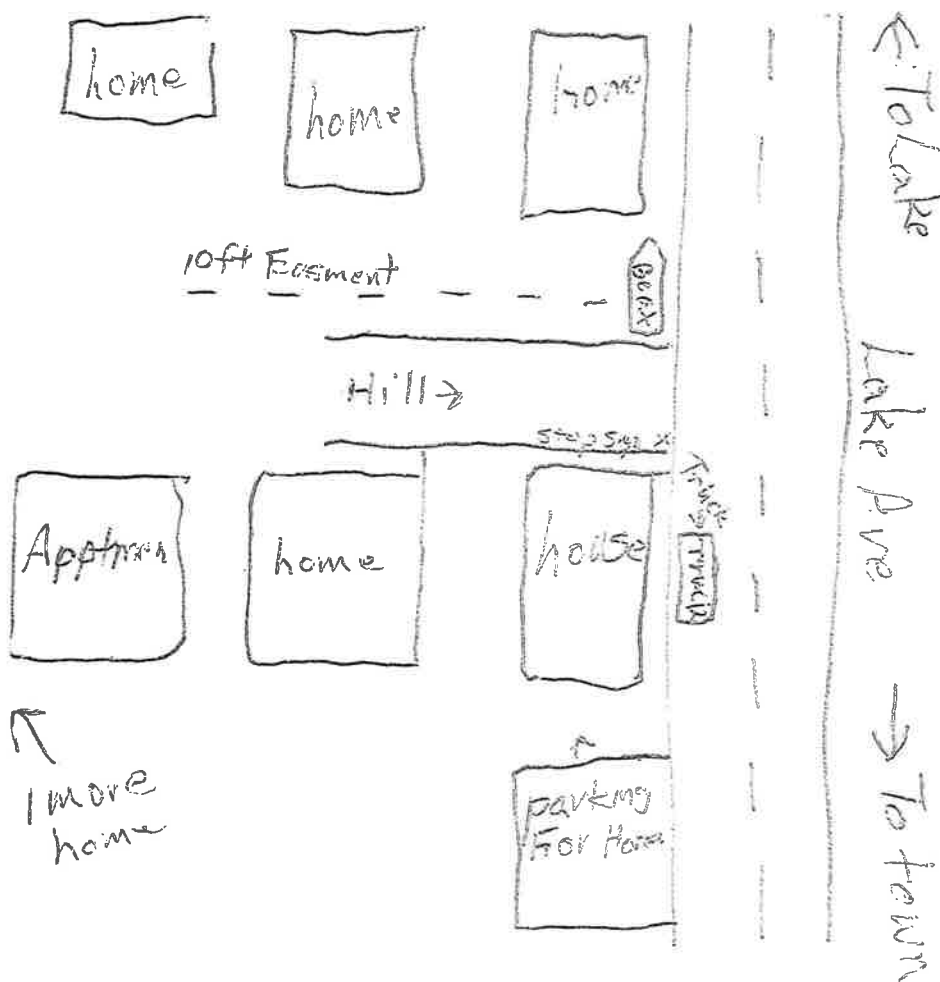
We have to inch out into the oncoming traffic  
lane to see if anyone is coming up Lake Ave.  
In doing so there is a possibility that the  
front of our vehicle could get hit.

Eighth St. road maintenance in winter  
is lacking for snow removal and Sanding  
When Icy. Sometimes they completely  
miss 8th St. Coming down hill on 8th St,  
in winter, Residents Cannot Stop at  
the bottom and slid onto Lake Ave.



Another concern is we have people parking on 8th St. both sides at times  
Only 1 car can go up or down.

In addition people are parking along Lake Ave in front of home on corner of 8th St. for periods of 30 min or more. Example Oct 31st 3:30 pm till 4 pm.



## Suggestions

Move Stop & 8th Street Sign closer to Lake Ave

Move boat in winter months that is blocking Visibility for all

Put up No Parking signs on 8th St. ?

Put up Vehicle Entering Signs on Lake Ave Before 8th St. Both Sides ?

In winter snowberms are not removed at Intersection. Some have low profile cars.

Thank you for hearing our concerns

708 8th	Kory Blake	11/3/22	Kory Blake
708 8th	Shawna Blake	11/3/22	
707 8th	Martina	11-3-22	
701 8th	Patricia	11-3-22	
706 8th	Sharon	11-3-22	

RECEIVED

NOV 07 2022

City of Cordova

To: Cordova City Council  
Mayor Allison  
City Manager Howarth

From: Osa Arnold-Schultz  
109 W Council Ave  
Cordova, AK 99574-1291

November 9, 2022

I am writing in support of the Cordova Chamber of Commerce and the funding that our organization is requesting the city accommodate in the current budget decisions. Without doubt this grant is an investment with substantial returns.

Our enterprising Executive Director Cathy along with her talented staff are tireless at developing many resources to support Cordova's businesses and the community at large. The programs they have set up and the connections they bring to Cordova encourage commerce growth, they are effective and progressive.

We also have a strong and experienced Board of Directors who collectively bring their ideas, skills, time and support to Cathy and the staff. The chamber has accomplished much in the last few years. Please help us continue to move the established programs forward and implement the new ideas Cathy will be presenting to you.

Thank you!

Sincerely,  
Osa Schultz  
Board Member and Treasurer

Db a  
Pet Projects Unlimited  
Mobile Grid Trailers, Inc  
Seaview Condo



November 9, 2022

Helen Howarth  
City Manager  
PO Box 1210  
601 1st Street  
Cordova, Alaska 99574

RE: Letter of support for Cordova Chamber of Commerce 2023 funding

Dear Helen,

It is my understanding that the City of Cordova is preparing its 2023 budget. Please accept this letter in gratitude for the City's longstanding support of the Cordova Chamber of Commerce, and more specifically, I'm writing to offer my own support for the Chamber's requests as they pertain to the coming year's budget.

It's my understanding that the Chamber will be requesting consideration for an increase in the City's contributions to include a \$110,000.00 transfer to the Chamber, and that they will also be requesting an additional \$30,000 in capital contributions to assist with the launch of the Chamber's proposed Regenerative Tourism Impact Studio, its Business Empowerment Summit, and its Blue Economy Project. I believe that these activities warrant the City's consideration, and hold great promise for the community and its business interests.

I am writing to you as a local small business owner, member of the Cordova Chamber of Commerce's Board of Directors, and one who has a strong interest in supporting community innovations as they pertain to diversifying and strengthening its economy. I believe that these investments in the Chamber of Commerce will deliver a return to the City and its residents, and I thank you and the City Council for your consideration of these comments.

Sincerely,

Tommy Sheridan  
Owner, Sheridan Consulting, LLC

## **Pending Agenda (PA) Primer**

### **What is Pending Agenda?**

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

### **How do you get something ON Pending Agenda?**

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

### **How do you get something OFF Pending Agenda?**

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

### **What is NOT appropriate for Pending Agenda?**

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



# City Council of the City of Cordova, Alaska

## Pending Agenda

### November 16, 2022 Regular Council Meeting

#### A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda initially put on or revisited

- |  |           |
|--|-----------|
| 1) Plan/schedule for departmental site visits/work sessions/state of the dept reporting  | 3/17/2021 |
| 2) Ordinance change ( <b>Title 4</b> ) before a new CBA gets negotiated - so Council has a role in approval process  | 2/17/2021 |
| 3) Public Safety Resources - discussion  | 1/20/2021 |
| 4) City addressing - ongoing project 2022  | 11/4/2020 |
| 5) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - <b>new finance director</b>  | 2/19/2020 |
| 6) Council discussion/direction to Planning and Zoning Commission re sale of City owned residential lots<br>* this to occur in 2022 when Planning Commission begins work on land disposal maps | 11/3/2021 |
| 7) Council discussion about incentives for investment in Cordova   | 11/3/2021 |
| 8) Revenues/financial planning/sales tax cap discussion  | 12/1/2021 |
| 9) Res to legislature supporting adoption of stricter punishment for drug sales that cause overdose deaths   | 6/15/2022 |
| 10) Joint Work Session with Harbor Commission when City Project Team deems it necessary  | 7/6/2022  |
| 11) Code update of Chapter 5.40 Sales Tax  | 8/3/2022  |
| 12) Alaska Mariculture Alliance - city rep appointment after bylaw changes - update from Mayor   | 9/21/2022 |

#### B. Resolutions, Ordinances, other items that have been referred to staff date referred

- |   |            |
|---|------------|
| 1) <b>Res 03-22-05</b> adopting 2022 land disposal maps-referred until amendments to 5.22 come before Council<br>5.22 amendments via ord 1202 will be effective end 10/22 - will approve new land maps 1/23 | 3/2/2022   |
| 2) <b>Disposal of PWSSC Bldg</b> - referred until more of a plan for north harbor so the term of RFP would be known   | 1/19/2022  |
| 3) <b>Res 11-21-42</b> placing ballot prop to change Council seats to undesignated (after 2022 state election)  | 11/17/2021 |
| 4) <b>Res 03-21-13</b> support for snow avalanche and landslide hazards assessment  | 3/17/2021  |
| 5) Disposal of <b>ASLS 79-258</b> - motion to put out for proposals was referred to staff after an e.s.   | 9/16/2020  |
| 6) <b>Res 05-20-18</b> re CCMC sale committee   | 5/6/2020   |
| 7) <b>Res 12-18-36</b> re E-911, will be back when a plan has been made   | 12/19/2018 |

#### C. Upcoming Meetings, agenda items and/or events: with specific dates

- 1) Capital Priorities List Resolution (03-22-03) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
- 2) Staff quarterly reports will be in the following packets: some are in 4/20/22 others will be in 5/4/22 packet for 1Q  

**1/18/2023**
**4/19/2023**
**7/20/2023**
**10/18/2023**
- 3) Joint City Council and School Board Meetings - twice per year, April & October  

6pm before Council mtg **5/3/2023**
6pm @ CHS before Sch Bd mtg **Oct. or Nov. 2022**
- 4) Clerk's evaluation - each year in **Feb** (before Council changeover after election) - next **Feb '23**
- 5) Manager's evaluation - each year in **Jan** - next one Jan '23
- 6) In **May** each year City will provide public outreach regarding beginning of bear season photo by Wendy Ranney
- 7) Council worksession about housing shortage/progress staff has made towards solutions - **Jan 23**
- 8) Council discussion of bear issue - **January or February 2023**



#### D. Council adds items to Pending Agenda in this way:

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



**City Council of the City of Cordova, Alaska**  
**Pending Agenda**  
**November 16, 2022 Regular Council Meeting**

**E. Membership of existing advisory committees of Council formed by resolution:**

- 1) Fisheries Advisory Committee:**
- |  |   |  |
|--|---|--|
| re-auth res 01-20-04 approved Jan 15, 2020 | 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G)                    |
| auth res 04-03-45 approved Apr 16, 2003    | 3-vacant (processor rep)                      | 4-Jim Holley (marine transportation/AML) |
|  | 5-Chelsea Haisman (fish union/CDFU)           | 6-Tommy Sheridan (aquaculture)           |
- 2) Cordova Trails Committee:**
- |                                  |                    |                 |
|----------------------------------|--------------------|-----------------|
| re-auth res 11-18-29 app 11/7/18 | 1-Elizabeth Senear | 2-Toni Godes    |
| auth res 11-09-65 app 12/2/09    | 3-Dave Zastrow     | 4-Ryan Schuetze |
|                                  | 5-Wendy Ranney     | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
- |                                   |                   |                 |                  |
|-----------------------------------|-------------------|-----------------|------------------|
| authorizing resolution 12-16-43   | 1-Warren Chappell | 2-Andy Craig    | 3-Bobby Linville |
| reauthotrization via Res 11-19-51 | 4-Gus Linville    | 5-vacant        | 6-Bob Smith      |
| approved 11/20/2019               | 7- Ron Blake      | 8- John Whissel |                  |

**F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:**

- 1) Prince William Sound Regional Citizens Advisory Council**
- |                      |                         |                              |
|----------------------|-------------------------|------------------------------|
| <b>Robert Beedle</b> | re-appointed March 2022 | 2 year term until March 2024 |
|                      | re-appointed March 2020 |                              |
|                      | re-appointed June 2018  |                              |
|                      | re-appointed March 2016 |                              |
|                      | re-appointed March 2014 |                              |
|                      | appointed April 2013    |                              |
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- |                   |  |                             |
|-------------------|--|-----------------------------|
| <b>Tom Bailer</b> | re-appointed October 2021                | 3 year term until Sept 2024 |
|                   | re-appointed October 2018                |                             |
|                   | appointed February 2017-filled a vacancy |                             |



**CITY OF CORDOVA, ALASKA  
RESOLUTION 03-22-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

**WHEREAS**, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
  - a. South Harbor replacement (G, H & J floats priority)
  - b. Harbor basin expansion
  - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
  - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
  - a. Shipyard building
  - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
  - a. Second Street
  - b. 6<sup>th</sup> & 7<sup>th</sup> Streets sidewalk/drainage project
  - c. Ferry terminal sidewalk
  - d. General street and sidewalk improvements

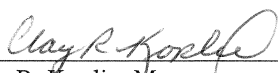
and;

**WHEREAS**, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

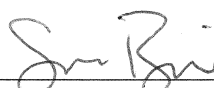
**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

**PASSED AND APPROVED THIS 2<sup>nd</sup> DAY OF MARCH 2022**







  
Clay R. Koplin, Mayor

ATTEST:

  
Susan Bourgeois, CMC, City Clerk

# November 2022

CALENDAR MONTH **NOVEMBER**  
CALENDAR YEAR **2022**  
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
----- absentee voting @ Cordova Center Atrium Oct 24 - Nov 7 M-F 8a-4:30p -----						
6	7	8	9	10	11	12
			6:00 Council work session CCAB 7:00 Council reg mtg CCAB		Veteran's Day Holiday City Offices closed 	
13	14	15	16	17	18	19
		6:30 P&Z CCAB	6:00 Council work session CCAB 6:00 Harbor Cms CCM 7:00 Sch Bd HSL			
		5:30 CTC Board Meeting 6:00 Council work session CCAB	7:00 Council reg mtg CCAB			
20	21	22	23	24	25	26
			6:00 CEC Board Meeting		Thanksgiving Holiday City Offices closed 11/24 & 11/25	
27	28	29	30	1	2	3
			tba time/date Council special mtg CCAB	6:00 CCMCAB HCR		
4	5		6:00 P&R CCM			

## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library





CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference  
Room

Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Tues  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# December 2022

CALENDAR MONTH **DECEMBER**  
CALENDAR YEAR **2022**  
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30  CHS Bball practice starts 11/30	1	2	3
4	5	6	7 6:45 Budget & Fee Sched public hearing CCAB 7:00 Council reg mtg CCAB	8	9  CHS Wrestling Kachemak Conference @ ACS 12/9, 10	10
11	12	13	14	15	16	17
18	19	20 6:30 P&Z CCAB	21 6:00 Harbor Cms CCM 7:00 Sch Bd HSL CSD End 2nd Quarter 7:00 Council reg mtg CCAB	22 CSD Winter Vacation Dec 22 - Jan 6	23 Mar 7, 2023 Election: declaration of candidacy period opens 12/23/22	24
25 	26 Holiday City Offices closed KWANZAA	27 5:30 CTC Board Meeting HANUKKAH DECEMBER 18-26, 2022	28 6:00 P&R CCM 6:00 CEC Board Meeting	29 CSD Winter Vacation Dec 22 - Jan 6 6:00 CCMCAB HCR	30 	31
1	2	Notes				

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Tues  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b>	<b>David Allison</b>	March 1, 2022	March-25
3 years	<a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>		
Council members:			
Seat A:	<b>Tom Bailer, Vice Mayor</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 5, 2019	
Seat B:	<b>Cathy Sherman</b>	March 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>		
Seat C:	<b>Jeff Guard</b>	Mar 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	Mar 5, 2017	
Seat D:	<b>Melina Meyer</b>	March 2, 2021	March-24
3 years	<a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 6, 2018	
Seat E:	<b>Anne Schaefer</b>	March 2, 2021	March-24
3 years	<a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 6, 2018	
		December 6, 2017	elected by cncl
Seat F:	<b>Kristin Carpenter</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>		
Seat G:	<b>Ken Jones</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>		

## Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell</b>	Mar 1, 2022, Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-25
	<a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>		
3 years	<b>Henk Kruithof</b>	March 2, 2021	March-24
	<a href="mailto:hkruithof@cordovasd.org">hkruithof@cordovasd.org</a>		
3 years	<b>Terri Stavig</b>	March 1, 2022	March-25
	<a href="mailto:tstavig@cordovasd.org">tstavig@cordovasd.org</a>		
3 years	<b>Peter Hoepfner</b>	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	<a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>		
3 years	<b>Sheryl Glasen, president</b>	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	<a href="mailto:saglasen@cordovasd.org">saglasen@cordovasd.org</a>		

seat up for re-election in 2023 **vacant**

board/commission chair

seat up for re-appt in Nov 22

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	<b>Linnea Ronnegard, Chair</b> <a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a>	Mar 6, 2018, Mar 2, 2021	March-24
3 years	<b>Ann Linville</b> <a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a>	March 1, 2022	March-25
3 years	<b>Chris Iannazzone</b> <a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a>	March 24, 2022	term until 3/25 but up for 2-yr trm 3/23 <u>March-23</u>
3 years	<b>Liz Senear</b> <a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a>	March 2, 2021	<u>March-25</u> March-24
3 years	<b>Kelsey Appleton Hayden</b> <a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a>	March 3, 2020	March-23

## Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Mary Anne Bishop, Chair</b>	Nov '06, '10, '13, '16 & '19	November-22
3 years	<b>Debra Adams</b>	Dec '21	November-24
3 years	<b>Sherman Powell</b>	June '18, Feb '20	November-22
3 years	<b>Arisa Pearson</b>	December-20	November-23
3 years	<b>Krysta Williams</b>	Feb '18, Dec '20	November-23

## Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Nancy Bird, Chair</b>	Nov '16, '19	November-22
3 years	<b>Mark Hall, Vice Chair</b>	Nov '19	November-22
3 years	<b>Sarah Trumblee</b>	Dec '20	November-23
3 years	<b>Tania Harrison</b>	Mar '22	November-24
3 years	<b>Tom McGann</b>	Feb '21	November-23
3 years	<b>Chris Bolin</b>	Sep '17, Nov '18 Dec '21	November-24
3 years	<b>Trae Lohse</b>	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 22

**vacant**

seat up for re-election in 2023

board/commission chair

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig, Chair	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Christa Hoover	Dec '21	November-24
3 years	Dave Glasen	Sept '22	November-24
3 years	Tommy Sheridan	Sept '22	November-24

## Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19	November-22
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

## Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair, professional member	Aug '16, Nov '19	November-22
3 years	Heather Hall, professional member	Aug '16, Feb '20	November-22
3 years	Sylvia Lange, NVE member	Nov '19	November-22
3 years	Christy Mog, professional member	Apr '22	November-23
3 years	Wendy Ranney, historical society member	Nov '18, Dec '21	November-24
3 years	Nancy Bird, PC member	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement, public member	Nov '17, Dec '20	November-23

seat up for re-election in 2023

**vacant**

board/commission chair

seat up for re-appt in Nov 22