

**Regular City Council Meeting
October 19, 2022 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order – **Mayor David Allison** called the Regular City Council Meeting to order at 7:00 pm on October 19, 2022, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Mayor Allison** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were **Mayor David Allison** and Council members **Tom Bailer** and **Cathy Sherman**. Council members **Jeff Guard**, **Melina Meyer** and **Kristin Carpenter** were present via zoom teleconference. Council members **Anne Schaefer** and **Ken Jones** were absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – **M/Bailer S/Sherman** to approve the agenda.
With no objection, **Mayor Allison** declared the agenda approved as presented.

E. Disclosures of Conflicts of Interest and ex parte communications – Council member **Guard** declared a conflict on item 6 – **Mayor Allison** agreed with that conflict.

F. Communications by and Petitions from Visitors

1. Guest speakers – none

2. Audience comments regarding agenda items:

Robert Beedle of 609 Spruce St. said he was present to answer any questions Council might have concerning the PWSRCAC meeting summary that was in the packet tonight. He also noted that Council's next packet would have RCAC's updated position on dispersant use which is a somewhat controversial topic.

3. Chairpersons and Representatives of Boards and Commissions – no reports from CCMC and School Board. **Bailer** asked **Howarth** if she could get an answer from CCMC to this question: he's had people tell him that hospital employees have been parking on the helicopter pad behind the hospital and they didn't think that should be allowed.

a. Highlights of the September 2022 PWSRCAC Board Meeting

4. Student Council Report – no report – **Bourgeois** said **Mhikee Gasmen** is the new student council representative and he should have a report for the next meeting.

G. Approval of Consent Calendar

5. Resolution 10-22-28 A resolution of the Council of the City of Cordova, Alaska, supporting full funding (\$8,236,815) for the State of Alaska Municipal Harbor Facility Grant Program in the FY2024 State Capital Budget

~~6. Resolution 10-22-29 A resolution of the Council of the City of Cordova, Alaska, authorizing the conveyance of an approximately 4,400 square foot portion of ATS 220 to Jeffrey H. Guard and Dorne Hawxhurst~~

7. Minutes of the October 5, 2022 Regular Council Meeting

8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of **Mayor Allison** from the October 5, 2022 Regular Meeting

Mayor Allison pulled item 6 and moved it to 14a. under ordinances and resolutions.

Vote on the Consent Calendar: 5 yeas, 0 nays, 2 absent. Meyer-yes; Carpenter-yes; Bailer-yes; Guard-yes; Sherman-yes; Jones-absent; and Schaefer-absent. Consent Calendar was approved.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids/Proposals/Contracts - none

J. Reports of Officers

9. Mayor's Report – **Mayor Allison** reported: 1) a few weeks ago he met with **Ben Vincent** – a candidate for State House District 5 running against **Louise Stutes**; 2) Friday October 28 at 9am **Jessica Cook** will be at City Hall – she is running for Lieutenant Governor with **Les Gara**; 3) he has had a few inquiries about Boards and Commissions – deadline for those applications is not until the end of November; 4) AML meeting in December this year – if we want to submit any resolutions that deadline is October 28; PWS Director for AML – that position is coming open if anyone is interested; 5) November 14 is the Community Health Needs Assessment prioritization meeting from 4-7pm at the Cordova Center – he was invited to sit in on that; 6) October 21 deadline if anyone wants to submit to the Symphony of Seafood (contest for value-added products made from Alaska seafood). Put on each year by AFDF (Alaska Fisheries Development Foundation).

10. Manager's Report – City Manager **Helen Howarth** reported: 1) written report on page 33 but really, she and staff are neck deep in budget work – next week we will start budget work sessions with revenues discussion.

a. September 30, 2022 Financial Report – **Howarth** said we are tracking closely to budget on the expense side, property tax and sales tax won't track until after Oct. 31, second half due then and 3rd Q due then.

Howarth introduced **Collin Bronson**, he's been with the City for almost a month, he was here previously as Commander on the Sycamore and Fir; he's retired from the USCG and we're lucky to have him. He is a special projects director and will be the on-the-ground eyes and ears working closely with the project manager who is based in Seattle.

she asked **Samantha Greenwood** to continue with the South Harbor update:

b. South Harbor Rebuild update – **Greenwood** reported: 1) she is very happy to have **Collin** on board for the Harbor Project; 2) the RFP question period ended Sunday and we got hammered with about 20 questions over the weekend, it is not uncommon to have that many on a project of this magnitude – none were earth shattering, answers will be out by end of this week; 3) Nov 13 is the last day to upload the proposals – thanks to **Emily Anderson**, she has setup a spot for the large documents to be uploaded directly, as they will be too large to email; 4) working on the grant agreements – met with MARAD on Friday – we received pre-authorization so money we are spending now will go to our non-federal match, also all the environmental work was sent to MARAD, that is an awesome step, will take months of review now on their end.

Council questions for Manager: **Bailer** asked about the investment firm RFP (**Howarth** had that in her written report). She said she hoped to recommend a firm at the December 7 Council meeting for work to begin on Jan. 1, 2023. **Bailer** also asked if someone wants to rent housing long term for several months can they only pay the capped sales tax rate or must they pay the full sales tax. **Howarth** said that cannot be capped. She also said she will budget for 2023 enough for the sales tax code to be revamped.

11. City Clerk's Report – **Bourgeois** reported: 1) October 24 begins early voting – she can help people who may have election questions; 2) the deadline for board and commission applications is Nov. 30 – hope to appoint those at the December 7 Council meeting; 3) she asked any interested Council members who wanted to attend AML to contact her.

12. Staff Quarterly Reports

a. Museum and Cordova Center, 3Q 2022, **Museum Director Mimi Briggs**

b. Cordova Public Library, 3Q 2022, **Library Director Debbie Carlson**

c. Cordova Volunteer Fire Department, 3Q 2022, **Fire Marshal Paul Trumblee**

d. Cordova Harbor and Port, 3Q 2022, **Harbormaster Tony Schinella**

K. Correspondence

13. 09-30-22 Cordova 2022 FVD letter from Office of State Assessor

14. 10-10-22 AK State HMP Update 2023 Public Flyer

L. Ordinances and Resolutions

14a. 6. Resolution 10-22-29 A resolution of the Council of the City of Cordova, Alaska, authorizing the conveyance of an approximately 4,400 square foot portion of ATS 220 to Jeffrey H. Guard and Dorne Hawxhurst

Council member **Guard** was conflicted and did not participate in discussion nor did he vote the resolution. **M/Bailer S/Sherman** to approve Resolution 10-22-29 a resolution of the Council of the City of Cordova, Alaska, authorizing the conveyance of an approximately 4,400 square foot portion of ATS 220 to Jeffrey H. Guard and Dorne Hawxhurst

Bailer said he supports this. **Sherman** agreed, she supports and believes this is the best use for this property. **Meyer** and **Carpenter** had no additional comments.

Vote on the motion: 4 yeas, 0 nays, 2 absent (Schaefer, Jones), 1 conflict of interest (Guard). Motion was approved.

M. Unfinished Business – none

N. New & Miscellaneous Business

15. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists
Budget work session on **October 26** – Council decided to have it at **noon**.

O. Audience Participation

Robert Beedle of 609 Spruce St. said the street light near his house was out and they were removing the pole – he got upset, made a bunch of phone calls and **Sam** got back with him, all good, the sky wasn't falling, there was an issue under the pole and they are repairing it. He said it was a good lesson for him to find out what's going on before panicking.

P. Council Comments

Sherman appreciated getting the audit completed timely.

Guard thanked staff for all the support for the packet items tonight.

Carpenter thanked all the staff that worked hard on the audit, it was a pretty good audit result.

Mayor Allison said he appreciates staff and congratulations to the staff on the audit, it was a nice audit and he too is glad to see it prior to having to work on the next budget. He also appreciates all the staff reports – there aren't always comments but it is all good reading, interesting information for the Council members and the public.

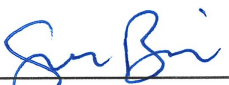
Q. Executive Session – none

R. Adjournment

M/Bailer S/Sherman to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 7:47 pm.

Approved: November 2, 2022

Attest: 
Susan Bourgeois, CMC, City Clerk

