



City of Cordova

A L A S K A

POSITION VACANCY

The Human Resources Department is accepting applications for a TEMPORARY:

TEMPORARY CUSTODIAN

SUPERVISOR:	SUPERINTENDENT OF FACILITIES
CLASSIFICATION:	TEMPORARY, OVERTIME ELIGIBLE
PAY RATE:	\$20.76 PER HOUR, DOE
HOURS:	MON-FRI, 7:00pm – 3:30am flexible
POSITION SUMMARY:	Substitute position. Performs a variety of janitorial tasks at the Community Center, including City Hall and Library/Museum
QUALIFICATIONS:	Janitorial experience preferred

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees of this classification. Shown are duties intended to provide a representative summary.

DUTIES:

- Gathers and disposes of rubbish, trash and waste materials.
- Scrubs, sweeps, and waxes floors.
- Vacuums and cleans carpets.
- Cleans and services restrooms.
- Dusts and cleans furniture, shelving and tables.
- Washes windows and walls.
- Performs other cleaning related duties as necessary.

WORKING CONDITIONS: Work is performed primarily indoors. Work is physically demanding with periods of exertion. Ability to work evenings and flexible hours necessary.

PHYSICAL DEMANDS: Capable of sitting for long periods of time. Capable of standing, walking, bending and squatting. Capable of lifting and carrying up to 50 pounds. Clarity of speech and sufficient hearing, with or without reasonable accommodation, which permits effective communication during interactions with the general public and other employees.

LEGAL REQUIREMENTS:

As a condition of employment, this position may be subject to a pre-employment background and drug test. Applications available at City Hall, 424-6200, or online at cityofcordova.net. Interested individuals should submit a City of Cordova application to humanresources@cityofcordova.net. Applications accepted until position filled.