

**CITY OF CORDOVA, ALASKA
ORDINANCE 1202**

**AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA
ENACTING SECTION 5.22.030 CODIFYING THE LAND DISPOSAL MAP PROCESS
TO INCREASE PUBLIC AWARENESS OF MUNICIPAL LAND STATUS**

WHEREAS, the Planning Commission has recommended that Section 5.22.030 should be adopted to codify the City’s practices regarding the City of Cordova’s land disposal map; and

WHEREAS, the Planning Commission and City Council have determined that the public will benefit from a uniform and standardized process by which land designations in Cordova are documented and communicated to the public for purposes of Chapter 5.22 of the Cordova Municipal Code; and

WHEREAS, the Planning Commission and City Council have determined that public notice should be required when new properties are added to the land disposal map, or when a property becomes “available” to better inform neighboring property owners and the City at large to a change in land use.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Cordova, that:

Section 1. The Cordova Code of Ordinances of Cordova, Alaska, is hereby amended by adding a section, to be numbered 5.22.030, which said section reads as follows:

~~[5.22.030—Reserved]~~ **5.22.030 Land Disposal Map**

A. **The City shall maintain and update annually a map of city owned real property. The following designations shall be applied to the land disposal map:**

1. **Available: These properties are available to purchase or lease.**
2. **Available – Subdivision Required: These properties are available to purchase or lease, but a subdivision of the land may be required.**
3. **Tidelands: Tidelands are considered as “Available” designation but shall require review and recommendation from the Harbor Commission. Disposal of tidelands shall follow the procedures set forth in CMC 5.16.**
4. **Not Available: These properties are currently in use for city uses and operations but can be the subject of a Letter of Interest per the procedures set forth in this chapter.**
5. **Leased: These properties are currently under lease and not considered available but can be the subject of a Letter of Interest during the final year of the lease term.**

New language is bold and underlined; ~~deleted language is stricken through~~

- B. Once per year, the City Planner shall review, with the Planning and Zoning Commission, the land disposal map to consider possible changes to the current designations or to add or remove properties to accurately reflect the status of City real property. The Planning and Zoning Commission shall then forward a recommendation to the City Council for adoption.
- C. The land disposal map may be modified throughout the year at the request of the public through the submission of a Letter of Interest, under the procedures set forth in this chapter.
- D. The City Planner shall provide public notice when real property is added to the land disposal map, or when the “Not Available” designation is proposed to be removed from an existing property. The notice shall:
1. Include the name of the proponent, the location of the property, the proposed use and project description, and information on how the public can comment on the proposal.
 2. Be posted on the property in a location visible and legible from the Right-Of-Way, beginning thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.
 3. Be posted at City Hall, Cordova Public Library, and the Post Office beginning thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.
 4. Be mailed to all property owners within 300 feet of the perimeter of the subject property thirty (30) days prior to the Planning Commission delivering its recommendation to the City Council.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1st reading: September 7, 2022

2nd reading and public hearing: September 21, 2022

PASSED AND APPROVED THIS 21st DAY OF SEPTEMBER 2022.



[Handwritten signature of David Allison]

David Allison, Mayor

ATTEST:

[Handwritten signature of Susan Bourgeois]

Susan Bourgeois, CMC, City Clerk

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