



**CCMC AUTHORITY BOARD OF DIRECTORS AGENDA
ZOOM MEETING OR TELECONFERENCE
July 28, 2022 at 6:00PM REGULAR MEETING**

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

Board of Directors

Linnea Ronnegard exp. 3/24
Ann Linville exp. 3/25
Liz Senear exp. 3/24
Kelsey Hayden exp. 3/23
Chris Iannazzone exp. 3/23

CEO

Hannah Sanders, M.D.

OPENING: Call to Order

Roll Call – Linnea Ronnegard, Kelsey Hayden, Liz Senear, Ann Linville, and Chris Iannazzone.

Establishment of a Quorum

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS
(Speaker must give name and agenda item)**

1. Audience Comments
2. Guest Speaker

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. June 30, 2022 Regular Meeting Minutes Pgs 1-2

F. REPORTS OF OFFICERS OR ADVISORS

1. Board Chair Report
2. CEO Report Pgs 3-5
3. CFO Report Pgs 6-8
4. Nursing Quarterly Report
5. Ancillary Services Quarterly Report Pg 9
6. Sound Alternatives Quarterly Report Pg 10

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS ~ None

I. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker) Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

J. BOARD MEMBERS COMMENTS

K. EXECUTIVE SESSION ~ None

L. ADJOURNMENT

This Board of Directors meeting will be held via ZOOM:

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUt09>

Meeting ID: 467 570 1050; Passcode: 379187

To call in: 1-253-215-8782

Meeting ID: 467 570 1050; Passcode: 379187

For a full packet, go to www.cityofcordova.net/government/boards-commissions/health-services-board

*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

Minutes
CCMC Authority – Board of Directors
Via ZOOM Meeting or Teleconference
June 26th, 2022 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Linnea Ronnegard called the Board Meeting to order at 6:00pm.

Board members present: **Linnea Ronnegard, Kelsey Hayden, and Chris Iannazzone.**
Ann Linville and Liz Senear were absent (excused).

Quorum was established. 3 members present.

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Eric Price, CFO; Denna Stavig, Controller; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. Audience Comments ~ None

2. Guest Speaker ~ Shaun Johnson, partner with Dingus, Zarecor, and Associates PLLC presented the CCMC 2021 Audit to the Board of Directors. A copy of the Audit has been placed into the permanent record.

B. CONFLICT OF INTEREST ~ None

C. APPROVAL OF AGENDA

M/Hayden S/Iannazzone "I move to approve the Agenda."

Hayden- yea, Ronnegard – yea, and Iannazzone – yea.
3 yeas, 0 nay, 2 absent; Motion passed.

D. APPROVAL OF MINUTES

1. May 26, 2022 Regular Meeting Minutes

M/Hayden S/Iannazzone "I move to approve the May 26, 2022 Regular Meeting Minutes."

Ronnegard – yea, Iannazzone – yea, and Hayden – yea.
3 yeas, 0 nay, 2 absent; Motion passed.

E. REPORTS OF OFFICERS and ADVISORS

1. Board Chair report – Linnea Ronnegard reported that she didn't have anything to report on for the Board Chair report.

2. CEO Report – Dr. Sanders CEO reported that her reports are in the packet, other items to mention are that we are using travelers to fill some positions and they are very expensive. We've been lucky in that we've been able to 'direct contract' with several of the travelers which does bring down the cost a little bit. I want to remind the Board that I will be working remote more through the next year. I have spoken with staff, they're okay with it and they know that I am always available through various platforms. For Physician coverage we have Dr. Harper, Dr. Fribush, and Dr. Woelk. Dr. Iutzi and Dr. Head are available as needed. As always, I am available to you for any questions that you may have.

3. CFO Report – Eric Price reported that the financials are in the packet. Additional items to mention are that they did a great job on the Audit Report. This is the first Audit since 2016 that there haven't been any findings in the Audit. We've done a lot to move PT/OT

upstairs to make it more accessible for patients with mobility issues. Eric Price highlighted the Ancillary Dept, Charity Care, and Contractual Adjustments numbers with the Board. He reported that Cash was good at the end of May, but they have made some adjustments and that number will go down on the next financials.

F. ACTION ITEMS

1. Delineation of Privileges for Rajiv Rao, MD

M/Hayden S/Iannazzone "I move that the CCMC Authority Board of Directors approve the Delineation of Teleradiology Privileges for Rajiv Rao, MD, with Alaska Imaging Associates as presented."

Ronnegard – yea, Iannazzone – yea, and Hayden – yea.

3 yeas, 0 nay, 2 absent; Motion passed.

2. Delineation of Privileges for Robert Weir, MD

M/Hayden S/Iannazzone "I move that the CCMC Authority Board of Directors approve the Delineation of Telemedicine Privileges for Robert Weir, MD, with Alaska Regional Hospital as presented."

Iannazzone – yea, Ronnegard – yea, and Hayden – yea.

3 yeas, 0 nay, 2 absent; Motion passed.

G. AUDIENCE PARTICIPATION ~ None

H. BOARD MEMBERS COMMENTS

Ronnegard ~ Thank you to everyone that's doing such a great job. And Denna just so you know, you can never quit working at the hospital. Thank you to everybody!

Hayden ~ Thank you all for your hard work and efforts, it is very clear that everyone at the hospital genuinely cares about its success and the patients. I appreciate that very much, thank you.

Iannazzone ~ Appreciation for all of you guys, Eric it will be great to meet you in September when you're here. I think you guys are doing a great job. I'm still pretty new to the Board, just from my end of things when I come to the hospital I see that everything is operating great from the day-to-day standpoint. You guys are doing a great job. I know you guys are doing a lot behind the scenes, I appreciate it.

I. EXECUTIVE SESSION ~ None

J. ADJOURNMENT

M/Hayden S/Iannazzone "I move to adjourn"

Linnea Ronnegard declared the meeting adjourned at 7:15pm.

Prepared by: Faith Wheeler-Jeppson

CEO Report Board Meeting July 2022

Inflation is having a huge impact on our operations. Across the board we are seeing increased costs. Supply costs are increased with additional freight surcharge that has increased our expenses for supplies buy 50-75%. Cost of fuel has had a large impact on our utility expenses. As a self-insured entity our costs for health care expenses is higher than previous years. Travel staff cost and income expectations for employees grew at a higher rate over the last 3 years than the last 40 years according to information available on the Rural Health Information Hub. For our staff the increased cost of living and housing is making current salaries inadequate. While our operations are stable for the short term, long term stability for our hospital is at risk.

LTC: We are following CMS requirements for staff and resident testing, vaccination, and reporting operations continue to go smooth, and our residents continue to receive excellent quality care. Our long-term care DON, Daniella Rossi is doing an excellent job helping us stay on top of regulations.

ER/ Hospital/SWING: Staffing has continued to be challenging. As we grow our inpatient services, we need to increase our support staff including CNAs and Nurses. These specially trained employees are difficult to find, and staffing agencies are very expensive when we use travelers. So far, our team has stepped up to the plate, taking on additional hours and duties to enable CCMC to safely grow. We continue to have a skilled and consistent emergency room nursing staff.

Clinic: The outpatient clinic continues to support urgent, routine and preventative medicine needs. Volumes continue to be strong. The clinic team is doing an excellent job maintain vaccine rollout as CDC recommendations change.

Sound Alternatives: No change in services. Filling the behavioral health vacancies has continued to be a challenge. We are filling this gap primarily with our part time provider, Elizabeth King while we supplement with our case management team and tele services. Providing substance use rehabilitation services and excellent behavioral health therapy for our community continues to be a priority.

Rehabilitation Services: We are a robust team that continues to provide excellent services. We continue to encourage Cordovans to utilize our inpatient and outpatient rehabilitation services when there is a need.

Administrative: We are finishing up our community health needs assessment survey. We will have a report from the assessment by the end of the year and will use this to develop our strategic plan for the next 3 years. We are working hard to keep business operations stable and fill existing vacancies.

CORDOVA COMMUNITY MEDICAL CENTER
 OPERATING/INCOME STATEMENT
 FOR THE 6 MONTHS ENDING 06/30/22

07/25/22 08:31 AM

	----- S I N G L E -----				----- Y E A R T O -----			
	ACTUAL	BUDGET	\$ VARIANCE	% VAR	ACTUAL	BUDGET	\$ VARIANCE	% VAR
REVENUE								
ACUTE	223,808	58,300	165,508	283	486,485	350,700	135,785	38
SWING BED	268,851	194,200	74,651	38	1,138,480	1,168,800	(30,319)	(2)
LONG TERM CARE	382,749	394,500	(11,750)	(2)	2,344,835	2,380,300	(35,464)	(1)
CLINIC	81,089	67,200	13,889	20	410,768	406,100	4,668	1
ANCILLARY DEPTS	202,718	274,900	(72,181)	(26)	1,392,911	1,660,400	(267,488)	(16)
EMERGENCY DEPART	273,703	198,500	75,203	37	1,198,920	1,194,600	4,320	0
BEHAVIORAL HEALT	13,637	20,300	(6,662)	(32)	113,834	123,100	(9,265)	(7)
RETAIL PHARMACY	134,063	111,600	22,463	20	680,708	674,400	6,308	0
PATIENT SERVIC	1,580,623	1,319,500	261,123	19	7,766,943	7,958,400	(191,456)	(2)
DEDUCTIONS								
CHARITY	45,883	8,250	(37,633)	(456)	158,551	49,700	(108,851)	(219)
CONTRACTUAL ADJU	367,066	213,300	(153,766)	(72)	1,887,610	1,287,000	(600,610)	(46)
ADMINISTRATIVE A	52,550	33,100	(19,450)	(58)	232,763	199,000	(33,763)	(16)
BAD DEBT	(360,000)	71,000	431,000	607	(360,000)	174,000	534,000	306
DEDUCTIONS TOT	105,499	325,650	220,150	67	1,918,926	1,709,700	(209,226)	(12)
COST RECOVERIES								
GRANTS	80,618	26,000	54,618	210	457,875	402,300	55,575	13
IN-KIND CONTRIBU	28,635	15,200	13,435	88	111,828	91,800	20,028	21
OTHER REVENUE	4,232	25,000	(20,767)	(83)	131,946	150,000	(18,053)	(12)
COST RECOVERIE	113,486	66,200	47,286	71	701,651	644,100	57,551	8
TOTAL REVENUES	1,588,610	1,060,050	528,560	49	6,549,669	6,892,800	(343,130)	(4)
EXPENSES								
WAGES	421,278	513,400	92,121	17	2,736,620	3,096,000	359,379	11
TAXES & BENEFITS	268,248	226,100	(42,148)	(18)	1,606,769	1,363,800	(242,969)	(17)
PROFESSIONAL SER	178,329	90,000	(88,329)	(98)	963,637	544,400	(419,237)	(77)
SUPPLIES	192,835	125,000	(67,835)	(54)	882,686	755,000	(127,686)	(16)
MINOR EQUIPMENT	8,756	4,150	(4,606)	(110)	31,483	25,100	(6,383)	(25)
REPAIRS & MAINT	5,745	21,300	15,554	73	63,611	128,600	64,988	50
RENTS & LEASES	9,282	11,100	1,817	16	62,497	66,800	4,302	6
UTILITIES	64,570	40,550	(24,020)	(59)	326,420	244,700	(81,720)	(33)
TRAVEL & TRAININ	3,016	4,050	1,033	25	61,763	24,500	(37,263)	(152)
INSURANCES	15,762	18,500	2,737	14	94,656	111,400	16,743	15
RECRUIT & RELOCA	398	4,700	4,301	91	14,723	28,400	13,677	48
DEPRECIATION	53,051	53,400	348	0	316,115	321,900	5,784	1
OTHER EXPENSES	21,925	28,850	6,924	24	215,952	173,700	(42,252)	(24)
TOTAL EXPENSES	1,243,201	1,141,100	(102,101)	(8)	7,376,936	6,884,300	(492,636)	(7)
OPERATING INCO	345,408	(81,050)	426,458	526	(827,267)	8,500	(835,767)	(9832)
NET INCOME	345,408	(81,050)	426,458	526	(827,267)	8,500	(835,767)	(9832)

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CORDOVA COMMUNITY MEDICAL CENTER
 BALANCE SHEET
 FOR THE MONTH ENDING: 06/30/22

	Current Year	Prior Year	Net Change
ASSETS			
CURRENT ASSETS			
CASH	1,453,466	1,055,796	397,670
NET ACCOUNT RECEIVABLE	2,074,554	1,021,873	1,052,681
THIRD PARTY RECEIVABLE	212,868	699,890	(487,021)
CLEARING ACCOUNTS	237,683	642,674	(404,990)
PREPAID EXPENSES	52,931	179,572	(126,641)
INVENTORY	484,458	446,000	38,458
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TOTAL CURRENT ASSETS	4,515,963	4,045,806	470,157
PROPERTY PLANT & EQUIPMENT			
LAND	122,010	122,010	
BUILDINGS	7,680,171	7,664,341	15,830
EQUIPMENT	9,525,081	9,023,105	501,975
CONSTRUCTION IN PROGRESS	1,122,441	923,054	199,386
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SUBTOTAL PP&E	18,449,703	17,732,511	717,192
LESS ACCUMULATED DEPRECIATION	(13,753,886)	(13,158,286)	(595,599)
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TOTAL PROPERTY & EQUIPMENT	4,695,817	4,574,224	121,593
OTHER ASSETS			
GOODWILL - PHARMACY	150,000	150,000	
GOODWILL - PHARMACY	(67,500)	(52,500)	(15,000)
PERS DEFERRED OUTFLOW	1,178,466	1,149,806	28,660
TOTAL OTHER ASSETS	1,260,966	1,247,306	13,660
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TOTAL ASSETS	10,472,748	9,867,337	605,410
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CORDOVA COMMUNITY MEDICAL CENTER
BALANCE SHEET
FOR THE MONTH ENDING: 06/30/22

	Current Year	Prior Year	Net Change
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
ACCOUNTS PAYABLE	359,552	563,078	(203,525)
PAYROLL & RELATED LIABILITIES	839,930	781,871	58,058
PPP LOAN		41,372	(41,372)
UNEARNED REVENUE		2,571,080	(2,571,080)
INTEREST & OTHER PAYABLES	1,262	(17,972)	19,234
LONG TERM DEBT - CITY	5,466,458	5,466,458	
OTHER CURRENT LONG TERM DEBT	137,737	256,829	(119,092)
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TOTAL CURRENT LIABILITIES	6,804,940	9,662,718	(2,857,777)
LONG TERM LIABILITIES			
2015 NET PENSION LIABILITY	6,825,636	6,428,846	396,790
TOTAL LONG TERM LIABILITIES	6,825,636	6,428,846	396,790
DEFERRED INFLOWS OF RESOURCES			
PENSION DEFERRED INFLOW	601,203	43,715	557,488
TOTAL DEFERRED INFLOWS	601,203	43,715	557,488
TOTAL LIABILITIES	14,231,779	16,135,279	(1,903,499)
NET POSITION (EQUITY)			
UNRESTRICTED FUND BALANCE	(2,950,277)	(6,891,073)	3,940,795
TEMPORARY RESTRICTED FUND BALANCE	18,513	18,513	
CURRENT YEAR NET INCOME	(827,267)	604,618	(1,431,885)
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TOTAL NET POSITION	(3,759,031)	(6,267,941)	2,508,909
TOTAL LIABILITIES & NET POSITION	10,472,748	9,867,337	605,410
	=====	=====	=====

CCMC Authority Board of Director's Quarterly Report
July 22, 2022
Clinic & Ancillary Services
Tamara Russin

Clinic

Clinic summer patient load is back to pre-covid numbers this year. Patients include cannery workers, people working seasonally for other entities in town like the US Forest Service, tourists, and Cordovans back for the summer. Covid testing and treatment is a regular part of Clinic services, but the majority of patients are for other illnesses and injuries.

Dr Gray from Alaska Orthopedic Specialists was in Cordova July 15 with a very full schedule. He will be back October 7. Dr. Kaufman from Anchorage Foot and Ankle was here June 6 and plans to return October 3. Registration and scheduling for these providers is done through their Anchorage offices.

Dr. Batilova, part of the Alaska Neonatology group, came for her first visit to Cordova May 24. She will return September 2.

Covid booster shots are available by calling 424-8200 to schedule. Covid vaccines for children 6 months – 5 years are available whenever requested. The Clinic has both Moderna (age 6 months to <6 years) and Pfizer (age 6 months to <5 years).

The Public Health Nurse (Claire) has moved into the office where HIM used to be, right outside the Clinic space. Claire has already established many relationships with other community entities and people in her time as the Public Health Nurse assigned to Cordova. She is greatly looking forward to being in our building to coordinate services, get back to pre-covid public health duties, and offer support to our community however she can. She will be scheduling monthly trips to Cordova.

Lab/Radiology/Rehab Services

The Radiology department just signed on the current traveler radiology tech to permanent. Yay! Vanessa is a very competent tech and we are glad to have her. The ultrasound technician did not come to Cordova as planned. We continue to look for another radiology tech/an ultrasound tech: ideally someone who could do it all!

Lab services continue as usual. Spring and summer see an increase in DOT drug screens as well as ED visits. Laboratory covid testing is minimal at this stage of the pandemic.

Rehab Services is going well. OT services for Cordova School District will be provided by Erin for the 22-23 school year. The department has a steady patient base with increases in volumes based on hospital patients and LTC needs.

July 2022 Board Report

Community Services

Barb Jewell-Director of Community Services

Behavioral Health

Sound Alternatives had 32 individual clients enrolled in this past quarter, all of whom actively participated in services during the quarter. The program had 228 visits during this quarter, a 6% decrease from last quarter. We were able to assist our Peer Support Specialist in obtaining a variance at the very end of the quarter and she will return to work. Unfortunately, our Case Manager could not wait for the process to be completed and took another job. We continue to actively recruit for a temporary and/or permanent clinician and Case Manager but have not had any applications as of the end of the quarter.

This quarter saw a significant increase in requests for emergency services. We provided emergency services to 9 individuals over the quarter; our yearly average is 11.

We are continuing to work with CFRC to explore where Community Behavioral Health best fits. We did meet with our steering committee twice and had an in person meeting with our consultant Mike Walsh from the Foraker Group. We are in the process of gathering financial data for the Foraker team to analyze. Our goal is to have a Go/No Go decision by the end of September.

We submitted our continuation grant application in May and are awaiting a decision about that funding.

Developmental Disabilities

Sound Alternatives continues to provide some limited support for individuals with developmental disabilities but are hampered by lack of staff and a very small number of participants (2).

Community Programs

We provided housing services to one participant for a total of 39 shelter nights. We had requests from 3 other individuals who were ineligible for housing support. We did provide case management support and referrals to resources for any individuals we were unable to house.

Although we do not have a dedicated Case Manager for our Community Case Management program, we did provide 16 services to 7 individuals and additionally updated and reprinted our Community Resource Guide.

Senior Services

The big news this quarter is the grand reopening of our dining room!! Kudos to the facilities staff and kitchen staff who helped us refurbish the dining room and welcome back our diners. We served 367 meals in our dining room beginning the week of May 16! Over the last quarter the Senior Services program provided 2591 home delivered meals and 565 rides. We welcomed a new cook, Nora Flores and a relief driver/Kitchen Aide which means the Dietary staff is fully staffed for the first time since January.

August 2022							Sep 2022 ▶
◀ Jul 2022	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31		Board Mtg 6pm		