

Commissioners:
Wendy Ranney
Karen Hallquist
Marvin Van Den Broek
Henk Kruithof
Dave Zastrow
Aaron Hansen
Kirsti Jurica



City of Cordova

A L A S K A

PARKS & RECREATION COMMISSION

REGULAR MEETING

Parks & Recreation
Director
Duncan Chisholm

TUESDAY JUNE 21, 2022. 6:00PM CORDOVA CENTER

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CORRESPONDENCE**
- 5. CONSENT CALENDAR**
Approval of Parks & Recreation Commission Meeting Minutes from May 31, 2022.
- 6. PUBLIC BUSINESS FROM THE FLOOR**
- 7. NEW BUSINESS**
 - a. Commission input on the Copper River Highway Transportation Master Plan
- 8. REPORTS**
 - a. Directors Report – Verbal.
- 9. UNFINISHED BUSINESS**
- 10. COMMISSION BUSINESS FROM THE FLOOR**
- 11. ADJOURNMENT**

You may submit written public comments via email to parksandrec@cityofcordova.net, mail comments to Dept. of Parks & Recreation, City of Cordova, PO Box 1210, Cordova, AK 99574, or delivered to Bidarki Recreation Center directly. Written public comments must be received by 4:00 p.m. on the day of meeting

**City of Cordova
Parks & Recreation Commission
May 31, 2022, 6pm
Cordova Center Community Rooms A & B**

MINUTES

1. CALL TO ORDER

The City of Cordova Parks and Recreation Commission meeting was called to order by Commissioner Ranney at 6:04pm at the Cordova Center Community Rooms A & B.

2. ROLL CALL

Present: 6 Chair Wendy Ranney
 Vice Chair Dave Zastrow – by phone
 Commissioner Kirsti Jurica
 Commissioner Henk Kruitoff
 Commissioner Wendy Ranney
 Commissioner Marvin Van Den Broek

Apologies: 1 Commissioner Karen Hallquist

Absent: 1 Commissioner Aaron Hansen

Also present: 1 Duncan Chisholm, Director Parks & Recreation
 Dotty Widmann – for item 7a
 Natasha Casciano – for item 7a.

3. APPROVAL OF AGENDA

Kruitoff/Jurica moved to approve the agenda. Hearing no objections interim Chair Ranney declared the agenda approved as submitted.

4. CORRESPONDENCE

No correspondence was received.

5. CONSENT CALENDAR

The minutes of the Commission meeting 4/26/22 were tabled. Jurica/Kruitoff moved the minutes by approved as submitted.

VOTE ON THE MOTION:

Yays: 5- Ranney, Zastrow, Jurica, Van Dan Broek, Kruitoff

MOTION CARRIES

6. PUBLIC BUSINESS FROM THE FLOOR

None

7. NEW BUSINESS

a. Discussion item: Cordova Outdoor Covered Spaces Project

Dotty Widmann and Natasha Casciano joined the Commission to discuss the concept of outdoor covered spaces. Widmann and Casciano outlined the project and its potential locations. Spaces are to be designed to be multipurpose with the idea being to create spaces to meet, have classes etc.

The USDA Forest Service Cordova Ranger District have provided sample plans for the proposed shelters.

Widmann and Casciano are looking for organizations to partner with to be able to raise funding for the shelters.

Various locations were discussed along with the idea make the project a trail to follow.

Commission members thanked Widmann and Casciano for their ideas.

b. Discussion Item: City of Cordova Code Review: Title 18 Zoning Chapter 18.17 Parks & Open Space

Director Chisholm led a discussion on the limitations of this Code from an administrative point of view.

Members discussed the code as circulated and would like the Directors thoughts on potential changes.

c. Discussion item: Parks & Open Spaces Use Permit

Director Chisholm led a discussion on the potential need for a parks and open spaces booking system and use permit. Currently the department has no formal system for individuals and groups to reserve space at the City's parks. Often the department is unaware of use. This could lead to potential conflicts and use clashes.

The department wishes to develop a process to improve use of parks and have more clarity around who is using parks, when the are being used and for what purpose.

8. REPORTS

A. Directors Report

Director Chisholm spoke to his report as submitted.

9. UNFINISHED BUSINESS

None.

10. COMMISSION BUSINESS FROM THE FLOOR

Kruitoff would like to see fixing existing infrastructure before moving on developing new projects such as the Covered Spaces Project. He supports the idea of increased rules and regulations around park and open space use, but they need to be locally appropriate.

Van Den Broek said it was important to fix and/or remedy the deterioration of Skater's Cabin.

Hallquist had no comments.

Jurica was supportive of the Covered Spaces Project. She also raised concern of potential damage at the Disc Golf Course and would like to see the introduction of harden trails into that space/

Chair Ranney echoed Kruitoff's comments around existing infrastructure and assets.

11. ADJOURNMENT

Kruitoff/Jurica moved to adjourn the meeting.
The meeting was adjourned at 7:48 pm.



Agenda Item: 7a

On Agenda: 6/21/22

ITEM TITLE:

Commission Input on the Copper River Highway Transportation Master Plan

SUBMITTED BY: Duncan Chisholm, Director

FISCAL NOTES:

Expenditure Required: N/A

Funding Source: N/A

RECOMMENDATION:

Discuss and give direction to Parks & Recreation Department staff.

SUMMARY STATEMENT:

Alaska Department of Transportation and Public Facilities (DOT&PF) is developing a transportation master plan (TMP) for the Copper River Highway (CRH).

Planning elements included in the CRH TMP are listed below:

- Gather and incorporate related information from previous and existing planning efforts
- Document existing conditions within the study area
- Conduct public outreach, including the development of a stakeholder advisory committee
- Develop vision and goals for the future use and needs of the CRH
- Document transportation needs along the CRH
- Develop alternatives for future use of the CRH
- Evaluate, prioritize, and recommend transportation projects/alternatives based on public input and the needs analysis
- Identify various funding sources and leveraging opportunities to that will assist the DOT&PF and community of Cordova with securing funding and developing the projects identified and recommended as part of the CRH TMP.

DOT&PF is asking the public to submit comments and project ideas online.

The Director seeks permission to work with the Chair and/or other Commission members to submit comments to DOT&PF via the online survey.