

**Regular City Council Meeting**  
**May 18, 2022 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order** – **Mayor David Allison** called the Council regular meeting to order at 7:00 pm on May 18, 2022, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** – **Mayor Allison** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were **Mayor David Allison** and Council members **Tom Bailer, Melina Meyer, Anne Schaefer,** and **Kristin Carpenter**. Council members **Jeff Guard** and **Ken Jones** were present via teleconference. Council member **Cathy Sherman** was absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda** – **M/Bailer S/Schaefer** to approve the agenda. Hearing no objection, Mayor Allison declared the agenda approved as submitted.

**E. Disclosures of Conflicts of Interest and ex parte communications** – none

**F. Communications by and Petitions from Visitors**

1. Guest speakers - none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions – no CCMC Board or School Board reports

a. PWSAC City Representative report – **Tom Bailer** reported that **Tom Carpenter** had stepped down as PWSAC Board President because he has been confirmed to the Board of Fish. **Mike Babic** has stepped up as President until they go through nominations and elections again.

4. Student Council representative: no report

**G. Approval of Consent Calendar**

5. Council confirmation of Cordova Volunteer Fire Department 2022 Officer Elections

6. Council certification of the 2022 Property Tax Assessment Roll

7. Minutes of the May 4, 2022 Regular Council Meeting

8. Minutes of the May 9, 2022 Special Council Meeting

9. Resolution 05-22-17 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a contract with Construction Machinery Industrial, LLC. for the purchase of two emergency backup portable generators for the City of Cordova

10. Direction to City Manager to negotiate purchase of a 2023 Chevy Tahoe Police Pursuit Vehicle from Swickard Chevrolet

Vote on the Consent Calendar: 5 yeas, 0 nays, 2 absent. Sherman-absent; Jones-yes; Guard-absent; Carpenter-yes; Bailer-yes; Meyer-yes and Schaefer-yes. Consent Calendar was approved.

**H. Approval of Minutes** - in consent calendar

**I. Consideration of Bids** - in consent calendar

**J. Reports of Officers**

11. Mayor's Report – **Mayor Allison** had a written report in the packet.

12. Manager's Report – City Manager **Helen Howarth** reported: 1) asked Public Works Director **Greenwood** to speak about the water department and the special recognition they have received:

a. Water Department awards – **Sam Greenwood** said the department has been recognized again and she called out the DEC representative's email in the packet – the DEC representative said she knows these guys by name and talked about how their camaraderie and work ethic are so admirable – when a state agency professional does that it really says a lot, she said they are a pleasure to be around – these people come here to do inspections, it is a pretty serious matter and they enjoy visiting here

and working with our crew, really means a lot; a lot of work goes into keeping up your certifications and remaining in compliance throughout the year – these guys are constantly testing water, they are having lab inspections – a great deal of technical work that never gets seen – it is much more than maintaining the pipes. The Ursa Major Award – we have received that for 3 years running now and the Water System of the Year award we have received that honor once before in the recent past. We should be really proud of them – she has given each member of the department a cash bonus. She recognized the water department staff present: **Joseph Sison, Everett Hunter**, Superintendent **Joel Felix**, and those not here tonight – **Daniel Adajar** and **Jerry Tomines**. **Greenwood** also recognized **Malvin Fajardo** who used to be the Water Department Superintendent and has maintained his level 2 certifications so that he can stand in for **Felix** if need be while the others work towards level 2 certs.

City Manager continued with her report: 2) things are moving quickly in Juneau – operating and capital budgets have been approved by senate – they are in the house now – we are still in for \$3 million on the Harbor project – very hopeful it will remain in and it is state general fund money, unencumbered funds, can be used as a match to other grants. Other budget considerations: BSA is looking like it will go up, school bond debt reimbursement looks like it'll be funded and may be retro'd back 3 years. We may not know all the final outcomes until early to mid-June; 3) we received a FEMA award/reimbursement of \$268K – that will help maybe plug some prior year Covid expenses; 4) PIDP grant was submitted Monday, Denali Commission grant was submitted as well – early fall we should hear results of those applications – kudos to staff for the hard work on getting those completed.

b. South Harbor Rebuild update – no report

c. City Financials through 04-30-22 – no questions

13. City Clerk's Report – **Bourgeois** reported: 1) gave absentee primary election information – dates/times; 2) said she had the certification of the roll that Council approved in the consent calendar – next meeting would be the mill rate setting resolution.

14. Staff Reports

a. **Cordova Fire Marshal Paul Trumblee**, CVFD, 1Q 2022

b. **Harbormaster Tony Schinella**, Cordova Harbor & Port, 1Q 2022

#### K. Correspondence

15. 04-28-22 **USFS** letter to Mayor regarding Cordova Harbor

16. 05-02-22 **Mayor Allison** letter of support for mariculture grant

17. 05-09-22 **Mayor Allison** letter of support for NVE Federal Infrastructure Funding Request

18. 05-09-22 **B. Bradford** email regarding Harbor

L. Ordinances and Resolutions – in consent calendar

M. Unfinished Business – none

#### N. New & Miscellaneous Business

19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Staff said the School Budget and Mill Rate would be on the June 1 meeting. Ski Hill request should be ready for the June 15 agenda.

O. Audience Participation - none

#### P. Council Comments

**Jones** thanked water department guys – thanked Council members for coming out on a sunny day.

**Guard** thanked staff for all the work to help us keep up on all the Juneau happenings. We've known how good the water department is, glad others are recognizing them now too.

**Meyer** also thanked water department. Thanks to **Rob Mattson** and **Paul Trumblee** for stepping up as Fire Chief and Deputy Chief. Thanks to staff, team effort on all the grant work.

**Carpenter** echo praise for water department, thanked those who came in person so she could see/meet them because they are behind the scenes.

**Schaefer** same on all the praise to water and to staff on grant applications.

**Bailer** echo all that praise, thanks to fire department to seek out and get the watercraft (in **Trumblee's** report). He has worked with water department for years and has been singing their praises, always professional. Also, he lives near the department and they are always courteous on the road, not speeding, safety precautions. Ramp at Eyak River – snafu by the engineers – probably will have to tear out and redo. Which is why local knowledge needs to be considered on projects such as this.

**Q. Executive Session** – none

**R. Adjournment**

**M/Meyer S/Bailer** to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 7:44 pm.

Approved: June 1, 2022

Attest:



Susan Bourgeois, CMC, City Clerk

