

Minutes
CCMC Authority – Board of Directors
Via ZOOM Meeting or Teleconference
January 27, 2022 at 6:00pm
Regular Meeting

CALL TO ORDER AND ROLL CALL –

Linnea Ronnegard called the Board Meeting to order at 6:00pm.

Board members present: **Linnea Ronnegard, Janice Warga, Kelsey Hayden, and Liz Senear.**

Quorum was established.

CCMC staff present: Dr. Hannah Sanders, Tamara Russin, Denna Stavig, Eric Price, and Faith Wheeler-Jeppson.

A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS

1. **Audience Comments** ~ None
2. **Guest Speaker** ~ None

B. BOARD DEVELOPMENT ~ None

C. CONFLICT OF INTEREST ~ None

D. APPROVAL OF AGENDA

M/Warga S/Hayden "I move to approve the Agenda."

Ronnegard – yea, Senear- yea, Hayden – yea, and Warga – yea.
4 yeas, 0 nay, 1 absent; Motion passed 4-0.

E. APPROVAL OF MINUTES

1. December 16, 2021 Meeting Minutes

M/Senear S/Hayden "I move to approve the December 16, 2021 Meeting Minutes.

Warga – yea, Ronnegard – yea, Senear- yea, and Hayden – yea.
4 yeas, 0 nay, 1 absent; Motion passed 4-0.

F. REPORTS OF OFFICERS and ADVISORS

1. **Board Chair report** – We need to find people to fill our Board seats.
2. **CEO Report** – **Dr. Sanders** reported that her written report is in the packet, there is nothing additional to add since the report was written.
3. **CFO Report** – **Eric Price** reported that there are two months of financials in the packet to review this month. Finance Department will be doing a bad debt analysis. Overall, we had a fairly good year.
4. **Quality Report** – **Dr. Sanders** reported that Kelly was unavailable to attend the meeting but Kelly's report is in the packet, and that she is available to answer any questions regarding the Quality report if the Board has any.

5. Ancillary Services Report – Tamara Russin reported that her written report is in the packet, additional items to mention are that the new Rehab area is coming along nicely, there will be a soft start on Monday. Specialty Clinics have already start for this year. We do have some Covid Home test kits available at the Pharmacy and the Clinic.

6. Nursing Department Report – Dr. Sanders reported that Kadee was unavailable to attend the meeting, but that Kadee’s written report is in the packet, and that she is available to answer any questions regarding the Nursing Department report if the Board has any.

7. Sound Alternatives Report – Dr. Sanders reported that Barb was unavailable to attend the meeting, but Barb’s written report is in the packet, and that she is available to answer any questions regarding the Sound Alternatives Report that the Board may have.

G. DISCUSSION ITEMS ~ None

H. ACTION ITEMS

1. QAPI Plan Approval

M/Warga S/Senear “I move that the CCMC Authority Board of Directors approve the CCMC Quality Assurance and Performance Improvement (QAPI) Plan.”

Hayden – yea, Ronnegard – yea, Warga – yea, and Senear - yea.
4 yeas, 0 nay; 1 absent; Motion passed 4-0.

2. Deferred Compensation Plan Approval

M/Hayden S/Warga “I move that the CCMC Authority Board of Directors approve Resolution 2022-001, a Resolution by the Cordova Community Medical Center Authority Board of Directors authorizing the participation of its employees in the Public Employees’ Deferred Compensation Plan of Alaska and the payment of the required contributions, pursuant to as 39.45 et. seq.”

Senear - yea Hayden – yea, Ronnegard – yea, and Warga – yea.
4 yeas, 0 nay; 1 absent; Motion passed 4-0.

3. DZA Engagement Letter Approval

M/Hayden S/Senear “I move that the CCMC Authority Board of Directors approve the Engagement letter from Dingus, Zarecor & Associates for the 2021 audit.”

Warga – yea, Senear – yea, Hayden – yea, and Ronnegard – yea.
4 yeas, 0 nay; 1 absent; Motion passed 4-0.

I. AUDIENCE PARTICIPATION ~ None

J. BOARD MEMBERS COMMENTS

Senear ~ I’m amazed by the amount of stuff that happens you know putting this packet together and everything that happens within a month, I can't quite understand how you get all of that done with the size of staff that you have.

Warga ~ Great reports everybody, sounds like the hospital is doing good. And Linnea you’re doing a great job leading us.

Hayden ~ Super excited to see the new spaces that you guys are switching around, good to see some familiar names on the list of hires and it's great to see Sound Alternatives is going to have some good staff for a while. So, it’s all positive things.

Ronnegard ~ Thank you so much again for that PowerPoint presentation for the Cost Report. It helped me to know that Medicare does it every year, but that Medicaid goes every four years and how important that is. And I know you all spent a lot of time reallocating spaces and getting cost appropriately reported. It's just amazing what the hospital has managed to accomplish in the last couple years, thank you to Eric and Dr. Sanders and all of the staff.

K. EXECUTIVE SESSION

1. CEO Incentive Compensation

M/Hayden S/Warga "I move to enter into an Executive Session for the Board of Director's discussion of the CEO Incentive Compensation, in Executive Session because it is a subject that may prejudice the reputation or character of a person, provided that the person may request a public discussion."

Board went in Executive Session at 6:50pm

Back in regular session at 6:57pm

The Board Chair will send an email to Faith with their decision on whether to award compensation.

L. ADJOURNMENT

M/Hayden S/Warga "I move to adjourn"

Linnea Ronnegard declared the meeting adjourned at 7:01pm.

Prepared by: Faith Wheeler-Jeppson