

Mayor

David Allison

Council Members

Tom Bailer

Cathy Sherman

Jeff Guard

Melina Meyer

Anne Schaefer

Kristin Carpenter

Ken Jones

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Summer vacation

**Regular City Council Meeting
June 1, 2022 @ 7:00 pm
Cordova Center Comm Rooms
Agenda**



**Saturday June 4,
at the Cordova Center**

A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, Kristin Carpenter, and Ken Jones

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers - none
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
 - a. PWSRCAC City Representative report – **Robert Beedle**..... **(page 1)**

G. Approval of Consent Calendar

4. Minutes of the May 18, 2022 Regular Council Meeting..... **(page 4)**
5. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member **Cathy Sherman** from the May 18, 2022 Regular Meeting

H. Approval of Minutes - in consent calendar

I. Consideration of Bids - none

J. Reports of Officers

6. Mayor's Report..... **(page 7)**
7. City Manager's Report
 - a. South Harbor Rebuild update
8. City Clerk's Report – Special Primary Election Info..... **(page 8)**

K. Correspondence..... (see primer for description page 9)

9. 05-04-22 DNR Public Notice re PWSSC Easement Request..... **(page 10)**
10. 05-17-22 Alaska Energy Authority letter regarding NEVI (national electric vehicle..... **(page 12)**
infrastructure) Program
11. 05-18-22 Agency review for ADL 233987 for James Smith dba Port Etches Farms..... **(page 13)**

12. 05-24-22 Agency review for ADL 234003 for Logan Arnold dba Kelpy Boy..... (page 28)
13. 05-24-22 ADoT&PF Copper River Highway Transportation Master Plan..... (page 45)
- Spring 2022 Newsletter

L. Ordinances and Resolutions

14. Ordinance 1200..... (voice vote)(page 47)
- An ordinance of the Council of the City of Cordova, Alaska amending Section 11.08.020 of the Cordova Municipal code to increase the number of Harbor Commission members from five to seven and to authorize City Council to appoint up to three additional ex officio members to the Harbor Commission – 1st reading
15. Resolution 06-22-18..... (roll call vote)(page 54)
- A resolution of the Council of the City of Cordova, Alaska, setting the property tax mill levy for the 2022 tax year at 11.54 mills for all properties in the City of Cordova
16. Resolution 06-22-19..... (roll call vote)(page 61)
- A resolution of the Council of the City of Cordova, Alaska, establishing the level of local school funding and approving the budget of the Cordova Public School District for the fiscal year ending June 30, 2023

M. Unfinished Business - none

N. New & Miscellaneous Business

17. Council action to protest or waive protest for new Cordova liquor license..... (voice vote)(page 66)
- brewpub classification, *The Big Fish Brewpub*, for Becky Chapek
18. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 88)

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.
full City Council agendas and packets available online at www.cityofcordova.net

Highlights from the May Board of Directors meeting

The Prince William Sound Regional Citizens' Advisory Council held a meeting on May 5 & 6, 2022. The following is a synopsis of actions and discussions that took place at that two-day meeting. This report is not all inclusive.



Council news

Results of annual elections

The Board elected an executive committee to serve until May 2023. Members are:

- President: Robert Archibald, representing the City of Homer
- Vice President: Amanda Bauer, representing the City of Valdez
- Secretary: Bob Shavelson, representing the Oil Spill Region Environmental Coalition
- Treasurer: Wayne Donaldson, representing the City of Kodiak
- Three Members-at-Large:
 - Robert Beedle, representing the City of Cordova
 - Ben Cutrell, representing Chugach Alaska Corporation
 - Angela Totemoff, representing the Community of Tatitlek

New members seated

The Board seated two new members. Curtis Herschleb was appointed by Cordova District Fishermen United to fill the seat held by Patience Andersen Faulkner, who retired this year. Aimee Williams has been appointed by the Kodiak Island Borough to fill the seat previously held by Rebecca Skinner.

Long-time volunteers honored

Each May, the Council honors its volunteers that have reached a 5-year milestone. The following have dedicated extraordinary time and effort to help protect Alaskans from another major oil spill:

- Gordon Scott honored for 30 years of service on the Oil Spill Prevention and Response Committee
- Jane Eisemann honored for 20 years of service, formerly as a Board member and on several committees, currently serving on the Information and Education Committee
- Dorothy Moore honored for 15 years of service as a Board member and on several committees
- Amanda Bauer honored for 10 years of service as a Board member and on several committees
- Harold Blehm honored for 10 years of service on the Terminal Operations and Environmental Monitoring Committee
- Orson Smith honored for 10 years of service, formerly as a Board member and several committees, recently retired from the Port Operations and Vessel Traffic Systems Committee
- Wei Cheng honored for 5 years of service on the Scientific Advisory Committee

Patience Andersen Faulkner retires; recognized for 24 years service

The Board's longest-serving member, Patience Andersen Faulkner, retired after 24 years of service to the Council's mission. The Board passed a resolution of gratitude for Andersen Faulkner, who received a standing ovation. Read the full resolution on our website here: www.tinyurl.com/PatienceResolution

Resolution for Anil Mather

The Board passed a resolution to honor Anil Mather, who retired as the President and CEO of Alaska Tanker Company in 2020, for his decades of service and focus on safety. The Board originally planned to acknowledge Mather in May 2020, however it was delayed until this year so as to provide the recognition in-person. Read the full resolution: www.tinyurl.com/AnilMather

Report from Alyeska

Danika Yeager, Alyeska's interim president, joined Andres Morales, Alyeska's director of emergency preparedness and response, to introduce herself and discuss recent events at Alyeska.

Morales reported on regular operations during the past year, highlighting Alyeska's efforts to deal with snow that accumulated on the large storage tanks this past winter and associated tank vent damage.

Report from ADEC'S Division of Spill Prevention and Response

The director of the Spill Prevention and Response (SPAR) Division, Tiffany Larson, spoke with the Board on behalf of the Alaska Department of Environmental Conservation (ADEC). She reported on ADEC's current staffing and funding, and the status of the department's review of public comments on Alaska's oil spill prevention and response regulations.

Review of the Council's position on the use of chemical dispersants

The Board heard an update on a project to review the Council's position on the use of dispersants in our region. At the end of this review, the Board will consider whether and/or how to update the Council's position on the use of dispersants in our region.

In March, members of the Board, staff, and expert contractors took part in a facilitated workshop to discuss the regulatory framework and science of dispersants. At this Board meeting, the group discussed the outcomes of that workshop and the next steps of the project, including opportunities for Board members to continue to engage and provide input on a draft position statement.

Marine Exchange of Alaska

Captain Steve White from the Marine Exchange of Alaska provided the Board a presentation on their mission of marine safety, their capabilities, and discussed where their work shares common interests with the Council.

Outreach in the community

Betsi Oliver, the Council's outreach coordinator, provided an update on community outreach activities. Oliver covered in-person and virtual events, conferences, and youth involvement projects. The presentation also included the results from surveys of Seward residents who attended the Council's tour of Alyeska/SERVS' oil spill response training for fishing vessels, which indicated that attendees' knowledge of oil spill topics significantly increased from attending. Full results in the presentation:

<https://tinyurl.com/OutreachMay2022> (PDF 6.4 MB)

Report accepted: GRS planning for the Copper River Delta and Flats

The Council accepted a report by Sierra Fletcher of Nuka Research on the current state and history of developing sensitive area protection strategies for the Copper River Delta and Flats region. This project was developed by the Oil Spill Prevention and Response Committee to better understand and document how these strategies were created and what information within the addendum is still relevant today. The Council would like to see this information in PWS Area contingency planning documents and hopes this report will lead to future Area Committee work on this topic.

Read the final report on our website: www.tinyurl.com/CRDFplanning (PDF 1.1 MB)

Project completed: Course on shiphandling customized for Alaska

The Council accepted the completion of Council-commissioned coursework developed by AVTEC Maritime Training Center in Seward, Alaska. This new coursework will better prepare mariners for handling vessels in Prince William Sound and Alaska. The scenarios are based on real activities and use high-resolution data previously funded by the Council.

AVTEC received notification in April that both the basic and advanced shiphandling courses have been approved by the U.S. Coast Guard and will be added to the AVTEC course schedule starting in the fall. A tour of the facility and demonstration of the new coursework is planned for the September meeting.

Annual report on environmental monitoring

Dr. Morgan Bender from Owl Ridge Natural Resource Consultants presented a summary of the 2021 results from the Council's annual Long-Term Environmental Monitoring Program. The program analyzes mussels, marine sediment, and passive sampling devices to monitor oil contamination associated with operation of the Valdez Marine Terminal and associated tankers. The final report will be available on the Council's website later this summer.

Approved: Council's annual operating budget

The Board approved the Council's operating budget for the upcoming fiscal year. Contact Ashlee Hamilton at ashlee.hamilton@pwsrccac.org for more information.

Project updates

Updates on all current projects: www.tinyurl.com/May2020Updates (PDF 0.4 MB)

Questions? More information? Contact us:

Any questions or requests for further information can be directed to:

Amanda Johnson: amanda.johnson@pwsrccac.org or Jennifer Fleming: fleming@pwsrccac.org

Board meeting are routinely recorded. Excerpts of the audio and/or video of agenda items can be made available upon request.

Regular City Council Meeting
May 18, 2022 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order – **Mayor David Allison** called the Council regular meeting to order at 7:00 pm on May 18, 2022, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Mayor Allison** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were **Mayor David Allison** and Council members **Tom Bailer, Melina Meyer, Anne Schaefer**, and **Kristin Carpenter**. Council members **Jeff Guard** and **Ken Jones** were present via teleconference. Council member **Cathy Sherman** was absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – **M/Bailer S/Schaefer** to approve the agenda.
Hearing no objection, Mayor Allison declared the agenda approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications – none

F. Communications by and Petitions from Visitors

1. Guest speakers - none

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions – no CCMC Board or School Board reports

a. PWSAC City Representative report – **Tom Bailer** reported that **Tom Carpenter** had stepped down as PWSAC Board President because he has been confirmed to the Board of Fish. **Mike Babic** has stepped up as President until they go through nominations and elections again.

4. Student Council representative: no report

G. Approval of Consent Calendar

5. Council confirmation of Cordova Volunteer Fire Department 2022 Officer Elections

6. Council certification of the 2022 Property Tax Assessment Roll

7. Minutes of the May 4, 2022 Regular Council Meeting

8. Minutes of the May 9, 2022 Special Council Meeting

9. Resolution 05-22-17 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a contract with Construction Machinery Industrial, LLC. for the purchase of two emergency backup portable generators for the City of Cordova

10. Direction to City Manager to negotiate purchase of a 2023 Chevy Tahoe Police Pursuit Vehicle from Swickard Chevrolet

Vote on the Consent Calendar: 5 yeas, 0 nays, 2 absent. Sherman-absent; Jones-yes; Guard-absent; Carpenter-yes; Bailer-yes; Meyer-yes and Schaefer-yes. Consent Calendar was approved.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids - in consent calendar

J. Reports of Officers

11. Mayor's Report – **Mayor Allison** had a written report in the packet and added: 1)

12. Manager's Report – City Manager **Helen Howarth** reported: 1) asked Public Works Director **Greenwood** to speak about the water department and the special recognition they have received:

a. Water Department awards – **Sam Greenwood** said the department has been recognized again and she called out the DEC representative's email in the packet – the DEC representative said she knows these guys by name and talked about how their camaraderie and work ethic are so admirable – when a state agency professional does that it really says a lot, she said they are a pleasure to be around – these people come here to do inspections, it is a pretty serious matter and they enjoy visiting here

and working with our crew, really means a lot; a lot of work goes into keeping up your certifications and remaining in compliance throughout the year – these guys are constantly testing water, they are having lab inspections – a great deal of technical work that never gets seen – it is much more than maintaining the pipes. The Ursa Major Award – we have received that for 3 years running now and the Water System of the Year award we have received that honor once before in the recent past. We should be really proud of them – she has given each member of the department a cash bonus. She recognized the water department staff present: **Joseph Sison, Everett Hunter**, Superintendent **Joel Felix**, and those not here tonight – **Daniel Adajar** and **Jerry Tomines**. **Greenwood** also recognized **Malvin Fajardo** who used to be the Water Department Superintendent and has maintained his level 2 certifications so that he can stand in for **Felix** if need be while the others work towards level 2 certs.

City Manager continued with her report: 2) things are moving quickly in Juneau – operating and capital budgets have been approved by senate – they are in the house now – we are still in for \$3 million or the Harbor project – very hopeful it will remain in and it is state general fund money, unencumbered funds, can be used as a match to other grants. Other budget considerations: BSA is looking like it will go up, school bond debt reimbursement looks like it'll be funded and may be retro'd back 3 years. We may not know all the final outcomes until early to mid-June; 3) we received a FEMA award/reimbursement of \$268K – that will help maybe plug some prior year Covid expenses; 4) PIDP grant was submitted Monday, Denali Commission grant was submitted as well – early fall we should hear results of those applications – kudos to staff for the hard work on getting those completed.

b. South Harbor Rebuild update – no report

c. City Financials through 04-30-22 – no questions

13. City Clerk's Report – **Bourgeois** reported: 1) gave absentee primary election information – dates/times; 2) said she had the certification of the roll that Council approved in the consent calendar – next meeting would be the mill rate setting resolution.

14. Staff Reports

a. **Cordova Fire Marshal Paul Trumblee**, CVFD, 1Q 2022

b. **Harbormaster Tony Schinella**, Cordova Harbor & Port, 1Q 2022

K. Correspondence

15. 04-28-22 **USFS** letter to Mayor regarding Cordova Harbor

16. 05-02-22 **Mayor Allison** letter of support for mariculture grant

17. 05-09-22 **Mayor Allison** letter of support for NVE Federal Infrastructure Funding Request

18. 05-09-22 **B. Bradford** email regarding Harbor

L. Ordinances and Resolutions – in consent calendar

M. Unfinished Business – none

N. New & Miscellaneous Business

19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Staff said the School Budget and Mill Rate would be on the June 1 meeting. Ski Hill request should be ready for the June 15 agenda.

O. Audience Participation - none

P. Council Comments

Jones thanked water department guys – thanked Council members for coming out on a sunny day.

Guard thanked staff for all the work to help us keep up on all the Juneau happenings. We've known how good the water department is, glad others are recognizing them now too.

Meyer also thanked water department. Thanks to **Rob Mattson** and **Paul Trumblee** for stepping up as Fire Chief and Deputy Chief. Thanks to staff, team effort on all the grant work.

Carpenter echo praise for water department, thanked those who came in person so she could see/meet them because they are behind the scenes.

Schaefer same on all the praise to water and to staff on grant applications.

Bailer echo all that praise, thanks to fire department to seek out and get the watercraft (in **Trumblee's** report). He has worked with water department for years and has been singing their praises, always professional. Also, he lives near the department and they are always courteous on the road, not speeding, safety precautions. Ramp at Eyak River – snafu by the engineers – probably will have to tear out and redo. Which is why local knowledge needs to be considered on projects such as this.

Q. Executive Session – none

R. Adjournment

M/Meyer S/Bailer to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 7:44 pm.

Approved: June 1, 2022

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

**Mayors Report 6/1/22
(5/11/2022 Through 05/24/2022)**

Since our last meeting report

56 e-mails received; some are follow-up many related to Harbor grant application

16 e-mails replied to, some are follow-up, some are forwarded to appropriate individuals or groups.

of note:

- Eyak Corp board member asked about Spring Free Dump Day...Helen responded and can report City discontinued a few years ago
- Will attend Nouveau on June 4th along with associated events
- Will meet with Alyeska Pipeline folks and SERVS vessel coordinator after Nouveau on June 5

Meetings:

- 5/11 Disaster fund listening / comment session
- 5/11 School Board Mtg
- 5/12 LBC Meeting
- 5/18 CEDS statewide meeting with Kristin
- 5/19 Tsunami presentation by UAF coalition
- 5/23 Statewide Covid fishing industry meeting (Set to discontinue end of June)

Numerous Baseball Meetings, Practices, Games, etc...

I am Managing the Minor League Athletics, kids playing in Minor League and in Softball.

Snack Shack open on Game Days: Tuesday, Wednesday, Thursday, after 5:30pm and all day Saturday 10:00am to about 6....come on down and enjoy some food and fun!!

QUESTIONS?

<https://www.elections.alaska.gov/>

Last day to postmark ballots is June 11 which is a Saturday – after the post office closes you can still bring ballots to the absentee official who will be at the Cordova Center on Saturday June 11 until 4:30 pm.

JUNE 11, 2022 - SPECIAL PRIMARY ELECTION

DON'T FORGET
★ **VOTE FOR ONLY ONE CANDIDATE** ★

UNITED STATES REPRESENTATIVE



SPECIAL PRIMARY ELECTION

JUNE 11 2022 This election will be held by mail.
Polling places will not be open on election day.

- ★ Voters will automatically receive absentee ballots. You do not need to apply.
- ★ Ballots will be mailed beginning April 27. You will vote for just one candidate.
- ★ You must return your ballot by June 11. Your ballot must include your signature, an identifier, and a witness signature.
- ★ If you want to update your mailing address or if you do not receive a ballot, please contact the Division.
- ★ Early and absentee in-person voting will be available beginning May 27. For locations, hours, and other information, go to www.elections.alaska.gov

IMPORTANT DATES

April 1 by 5pm - Candidate Filing Deadline
 April 4 by 12pm - Candidate Withdrawal Deadline
 April 27 - Ballots Mailed to Voters
 May 12 - [Voter Registration](#) Deadline
 May 27 - Early & Absentee In-Person Voting Begins
 May 27 - Voters may apply to request a ballot be delivered electronically
 May 27 - Absentee Review Board Begins
 June 10 - Requests for electronic ballot delivery must be received by 5pm
 June 11 - Election Day
 June 11 - Ballots must either be postmarked by this day or physically received by DOE
 June 11 - First ballot count
 June 15 - Second ballot count
 June 17 - Third ballot count
 June 21 - Deadline to Receive Absentee Ballots
 June 21 - Final ballot count
 June 23 - State Review Board begins
 June 25 - Target certification date
 June 26 - Candidate withdrawal deadline for the Special General Election

Beginning May 27th, you may also vote in person at many of the absentee voting locations throughout the state. You can find a location [HERE](#)

Cordova The Cordova Center 601 First Steet	Monday - Friday May 27 - June 10 (CLOSED MAY 30 - MEMORIAL DAY) 8:00am - 4:30pm <hr/> Saturday June 11, Election Day 10:00am - 4:30pm	House District 32
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Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.



PUBLIC NOTICE
ADL 233607
Prince William Sound Science Center

May 4, 2022

Subject to AS 38.05.850, the Department of Natural Resources, Division of Mining, Land and Water, Southcentral Regional Land Office has received an application for the following project. The application was originally noticed on April 14, 2020 and has been updated to include additional information related to project design and impacts to state lands.

APPLICANT: Prince William Sound Science Center

PROJECT NAME: ADL 233607

GEOGRAPHIC LOCATION: Orca Inlet, Cordova, Alaska

LEGAL DESCRIPTION: SW ¼ of Section 15, Township 15 South, Range 3 West, Copper River Meridian.

REQUESTED ACTIVITY: The applicant has applied for a private non-exclusive easement for two seawater intake lines, approximately 515 feet long, one seawater outfall line approximately 35 feet long, and one concrete manhole containing a wet-well on state-owned, DMLW managed submerged lands and tidelands. The requested easement will authorize infrastructure to support the applicant's plans to conduct saltwater laboratory research, supply mariculture tanks, and to facilitate heat exchange at the new site for the Prince William Sound Science Center. The easement, if approved, may differ from that described herein.

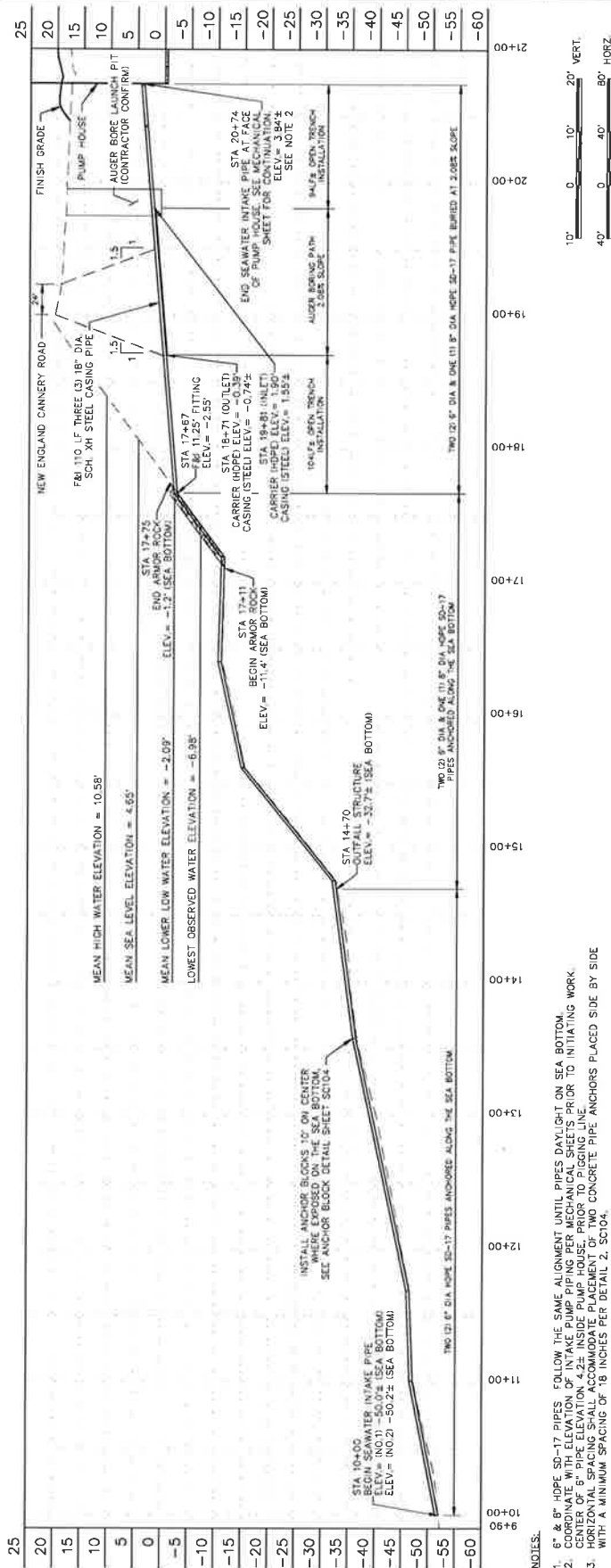
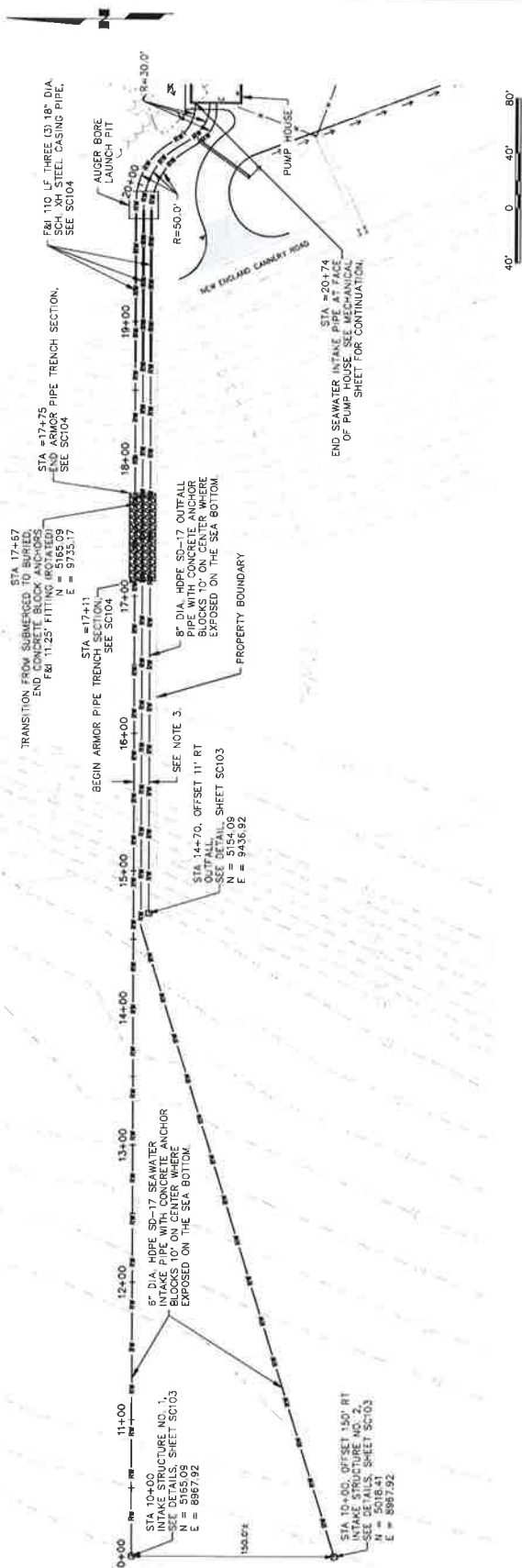
REQUESTED TERM: 100 Years

DEADLINE FOR COMMENTS: On or by 5:00 p.m. on June 6, 2022

The public is invited to comment on this activity. The purpose of this notice is to gather input before a decision is made on this activity. To ensure consideration, written comments must be received by the Division of Mining, Land and Water at the Southcentral Regional Land Office, 550 W. 7th Avenue, Suite 900C, Anchorage, Alaska 99501 on or before 5:00 p.m. on the date noted above. Questions concerning this activity or requests to view the full application packet should be directed to Megan Byers, Telephone: (907) 269-8562; Fax: (907) 269-8913 or e-mail: megan.byers@alaska.gov.

After review and adjudication, we may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process.

Individuals with audio impairments who have questions concerning this public notice may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.



- NOTES:
1. 6" & 8" HDPE SD-17 PIPES FOLLOW THE SAME ALIGNMENT UNTIL PIPES DAYLIGHT ON SEA BOTTOM.
 2. COORDINATE WITH ELEVATION OF INTAKE PUMP PIPING FOR MECHANICAL SHEETS PRIOR TO INITIATING WORK.
 3. CENTER OF 8" PIPE ELEVATION 4.2± INSTEAD PUMP HOUSE. PRIOR TO PIGGING LINE.
 4. HORIZONTAL SPACING SHALL ACCOMMODATE PLACEMENT OF TWO CONCRETE PIPE ANCHORS PLACED SIDE BY SIDE WITH A MINIMUM SPACING OF 18 INCHES PER DETAIL 2, SC104.

May 17, 2022

Dear Honorable Mayor;

The Alaska Energy Authority (AEA) serves as the State Energy Office. We have been tasked by Governor Dunleavy to minimize barriers that inhibit Electric Vehicle (EV) adoption within the state. Based on this, AEA is developing a multiphase plan to install a statewide electric vehicle fast-charging network along the National Highway System (NHS) corridors, including the Alaska Marine Highway.

The federal Infrastructure Investment and Jobs Act (IIJA) includes more than \$2.5 billion in competitive grants for EV charging infrastructure and more than \$50 million in National Electric Vehicle Infrastructure (NEVI) Program formula funds that could be appropriated to the State of Alaska. The federal cost share is 80%, and the remaining 20% can be made up by a combination of public and private dollars.

For Alaska to be eligible to receive the NEVI funds, AEA, working collaboratively with the Alaska Department of Transportation and Public Facilities (DOT&PF), must develop an Implementation Plan for disbursement through interagency coordination and consultation with utilities and stakeholders. The plan is due August 1 and approved by the U.S. Joint Office of Energy and Transportation on an annual basis.

As part of the program implementation plan, AEA will be conducting a number of stakeholder engagement and public outreach activities in the coming months. The goal of the stakeholder engagement activities will be to gauge public interest in the program, solicit public feedback, identify potentially interested site hosts and raise awareness about the upcoming federal funding opportunities. If your office is interested in receiving information about our activities or would like to provide input on the Implementation Plan moving forward, please provide a single point of contact from your office to be involved by emailing us at: **electricvehicles@akenergyauthority.org by May 27, 2022.**

Additionally, AEA is soliciting a Request for Information (RFI) to identify parties interested in hosting EV fast charging sites along Alaska's alternative fuel corridor and other locations throughout the state, including state highways and the marine highway system. The information gathered in this RFI will assist the Authority in developing the implementation plan. The RFI is live now and can be filled out online on our website at: <https://www.akenergyauthority.org/What-We-Do/Alternative-Energy-and-Energy-Efficiency-Programs/Electric-Vehicles>

Please get in touch with our office with any questions.

Best Regards,



Curtis W. Thayer
Executive Director

A memo from Susan Bourgeois, CMC, City Clerk

DATE: May 24, 2022

TO: Mayor and City Council, public

SUBJECT: Agency review period for ADL 233987 and ADL 234003

Steps in this process:

1. A business or citizen requests a lease from State of Alaska Department of Natural Resources, specifically, Division of Mining Land and Water.
2. Agencies are made aware of the full project scope and a 20-day agency review period begins
3. The Division makes a preliminary ruling on the request and then a 30-day agency and public review period ensues.

The City Clerk receives notice first when the agency review period opens – the full project application is put into a council packet for Council review and Council can direct staff to comment.

After the Division of Mining, Land and Water makes a preliminary decision on the lease request, the Clerk receives notice again and puts the one-page public notice into a Council packet under correspondence. The one-page notice has a link to the website where the text of the preliminary decision can be read as well as the full project packet can be reviewed. This one-page public notice also gives the public direction and timelines for making comments.

These 2 are up for a 20-day agency review. If Council wants staff to comment the deadline for ADL 233987 is by June 7, 2022 and for ADL 234003 is June 13, 2022.

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
SOUTHCENTRAL REGIONAL LAND OFFICE

AGENCY REVIEW

This is notification that the Southcentral Regional Land Office (SCRO), Leasing Unit, received an application for a 10-year aquatic farmsite lease in accordance with AS 38.05.083, authorizing the use of 40.0 acres, more or less, of state tide and submerged lands located within Port Etches, Hinchinbrook Island, Alaska. The purpose of this notice is to gather input before a decision is made on this activity.

<u>Case #</u>	<u>Location</u>	<u>Area Plan</u>
ADL 233987 James O. Smith dba Port Etches Farms	W1/2 of Section 3 and E1/2 of Section 4 Township 18 South Range 8 West Copper River Meridian Approximate area: 40.0 acres	Prince William Sound Area Plan Map: Hinchinbrook Island Unit: Hinchinbrook Island, Subunit: 25I Designation: General Use Classification: Public Recreation Land, Settlement Land, and Wildlife Habitat Land (joint classification)

James O. Smith dba Port Etches Farms has requested a lease for the installation of a submerged longline culture system using seeded line produced by a permitted hatchery for the commercial growth and harvest of four species of kelp: sugar kelp (*Saccharina latissima*), ribbon kelp (*Alaria marginata*), bull kelp (*Nereocystis luetkeana*), and dulse/stiff red ribbon kelp (*Palmaria mollis*). The proposed lease is located within Port Etches, on the southwest side of Hinchinbrook Island, approximately 28.6 miles southwest of Cordova, Alaska.

After review and adjudication, SCRO may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process. SCRO reserves the right to determine the term and size of the lease.

You are invited to review the enclosed application materials and comment. Please direct written comments to Kate Dufault at 550 W 7th Ave, Suite 900C, Anchorage, Alaska 99501, or send via email to kate.dufault@alaska.gov, or by fax to (907) 269-8913, no later than **June 7, 2022**. If you have any questions, please call me at (907) 269-8618.

You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a Preliminary Decision is made to ensure that issuance of the proposed lease will be in the best interests of the State of Alaska.

Sincerely,

Kate Dufault

Kate Dufault
Natural Resource Specialist II

PROJECT DESCRIPTION

DATE SUBMITTED: _____

Company Name

Port Etches Farms

Site Location *[Include water body, distance from nearest community, any landmarks, general region of Alaska, and whether on state tidal and/or submerged lands or private. Provide enough information to understand where it is located.]*

The proposed aquatic farm site is located in Port Etches, a bay on the southwestern shore of Hinchinbrook Island in southern Prince William Sound. The site is roughly 28.6 miles from the community of Cordova, AK and will be located on state tidal and/or submerged lands (pending a DNR lease).

Site Dimensions, Acres for Each Parcel

The proposed site will be trapezoidal in shape with a total acreage of roughly 40.0 acres. The dimensions will be as follows:

SW corner to NW Corner 1,718.3 feet

NW corner to NE Corner 1,018.5 feet

NE corner to SE Corner 1,905.8 feet

SE corner to SW corner 908.5 feet

Total Acres of All Parcels

Total acreage will be roughly 40.00 acres.

Species You Intend to Farm *[Include scientific and common species name]*

Sugar Kelp (*Saccharina latissima*)

Bull Kelp (*Nereocystis Luetkeana*)

Ribbon Kelp (*Alaria marginata*)

Dulse/Stiff Red Ribbon Kelp (*Palmaria mollis*)

Culture Method *[Describe operation activities to be done onsite such as outplanting of seedstock, husbandry techniques to be used (culling, sorting, washing, etc.), maintenance and monitoring activities, management of fouling organisms and incidental species, predator control measures, and schedule of activities such as timing of outplanting seeded lines or adding seedstock into trays, etc. Describe what methods you plan to use based on the definition in [5 AAC 41.400\(6\)](#). "Culture" means to use or the use of methods to manipulate the biology and the physical habitat of a desired species to optimize survival, density, growth rates, uniformity of size, and use of the available habitat, and to efficiently produce a product suitable for a commercial market.]*

Twine-wrapped seed spools will be obtained from a permitted hatchery. Seed Spools will be outplanted in late October or early November by unspooling the seed twine around the site growlines. Growlines will be monitored three times a month. No additives or interventions will be used. Harvest will occur in April or May.

Culture Gear and Equipment (Type, Size, Number, Configuration, Material, and Anchoring System) *[If more than one parcel, indicate what parcel specific gear will be located on. If more than one species, indicate gear to be used for each. Gear includes any structure that holds or protects the organism like trays, tiers of lantern nets, Vexar bags, OysterGro system, grow-out submerged longlines, predator netting, longlines, buoys, depth control systems, etc. Include approximate installation schedule, or if and what gear will remain installed year-round etc.]*

Within the site there will be a total of four identical suspended grow-out submerged longlines (arrays) with the following dimensions: 826' long x 300' wide with 110 grow-out longlines ranging from 125' - 150' of 1/2" polydac line. The longlines will be 15' apart along the entire length of the array. Each array will have four 500 lb. Danforth anchors (one on each corner). The entire parcel of four connected arrays will have an additional four anchors, two on each outside edge of the arrays, for a total of twenty anchors. Each anchor will be connected to a A4 buoy on the surface by a 3/4" polydac tag line. Additionally, each anchor will be connected to the array with 40' of 1/2" galvanized chain connected to 126' - 180' of 1" polydac line. The anchor lines will run to the surface where it will be attached to A2 mooring buoys. The line length will be 2:1 (depth) for scope to maintain a better hold and to keep the array properly suspended in current. A total of 81 A2 gillnet buoys will run the length of the array, with a row of 27 buoys running down the left, right, and middle sections of the array. The grow-out longlines will be suspended below the surface by a depth control line dropper system using 5 gallon buckets filled with cement. Each array will have a total of 15,250' of grow-out longline and the entire parcel will contain 61,000' of grow-out longline. The same gear will be used to for all species of kelp cultivated at the site. All gear associated with this site will be installed in October and removed after harvest in May, except the anchors and mooring buoys that will be left onsite year-round. Sixteen of the anchors will remain with one A2 and one A4 buoys each. The four anchors attached the outside edges of the arrays will remain with one A2 buoy each.

See figures 3(a-d) and 5(a-d) for the detailed schematics and specifications.

Seed Acquisition Plan (Commercially produced and/or wildstock) *[Commercially produced juveniles or seed stock must be obtained from an approved seed source. Do you intend to collect wildstock juveniles or natural set organisms for direct culture on your proposed site? Yes/No. If yes, describe collection methods (applicable for indigenous species: i.e. mussels, scallops, abalone, natural set aquatic plants, etc. This does not refer to broodstock collection on behalf of hatcheries for propagation. If increasing number of acquisitions per year, indicate projected amounts per year. Aquatic plant species can be combined into total feet of line per year.]*

Seed will be acquired from a permitted hatchery.

Harvest Equipment and Method *[Describe harvest equipment and methods to be used, activities to be done onsite, and schedule of harvest of aquatic farm product. If more than one species, include harvest information for each species or group of species like macroalgae if the harvest information is the same.]*

The aquatic farm will be operational from October to May. The gear will be deployed in October and outplanting will occur at the end of the month or in early November. Harvest will begin at the end of April or beginning of May. The harvest equipment to be used include a gillnet vessel, gillnet reel, knives, and totes. The growline will be hooked to the gillnet reel and hauled onto the boat. The kelp will be cut off into totes by hand as it is reeled in. All species will be harvested in this manner.

Support Facilities (Type, Size, Number, Configuration, Material, and Anchoring) *[Support facilities include caretaker facility, storage rafts, work rafts, processing rafts, etc.]*

N/A

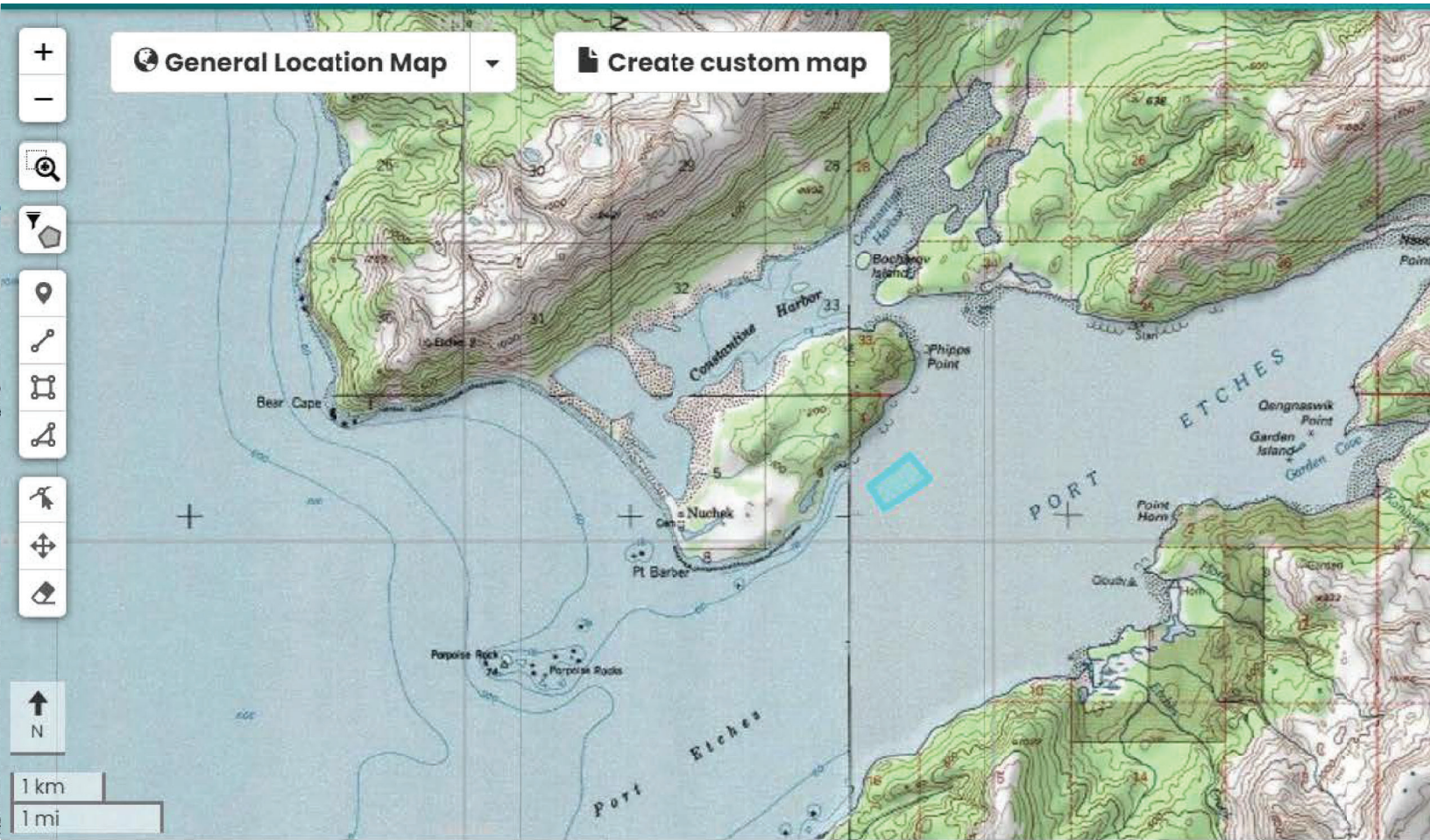
Access to and from Site *[Include nearest community, transportation type used and how many times traversing back and forth]*

The site will be accessed by boat from Cordova, AK three times a month.

Storage Location of Equipment and Gear When Not in Use *[Include whether on private lands and nearest community]*

All gear will be stored in the Native Conservancy's storage unit located in Cordova, AK

Figure 1a - General Location Map - USGS Topo Cordova B-7 & B-8 SW Quadrangle



General Location Map
Applicant: Jim Smith
Water body: Port Etches, Prince William Sound
Area/region: Southcentral, Alaska

Annotations	
Bounds	
Area (acre)	40.00
Perimeter (mi)	1.05
Side 1	60.335, -146.623 60.333, -146.620 Length (mi): 0.17
Side 2	60.333, -146.620 60.336, -146.612 Length (mi): 0.36
Side 3	60.336, -146.612 60.338, -146.615 Length (mi): 0.19
Side 4	60.338, -146.615 60.335, -146.623 Length (mi): 0.33

Transportation

- Alaska Communities

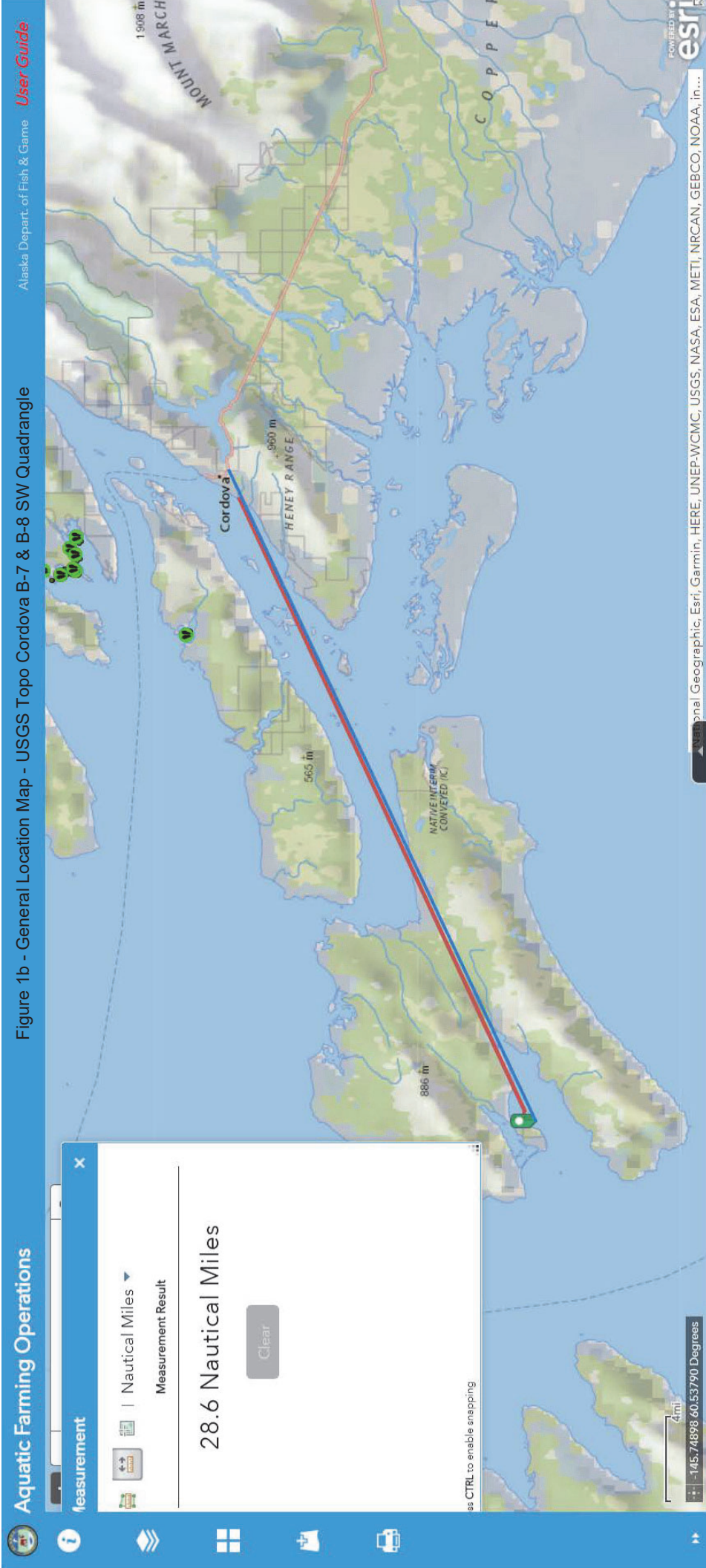
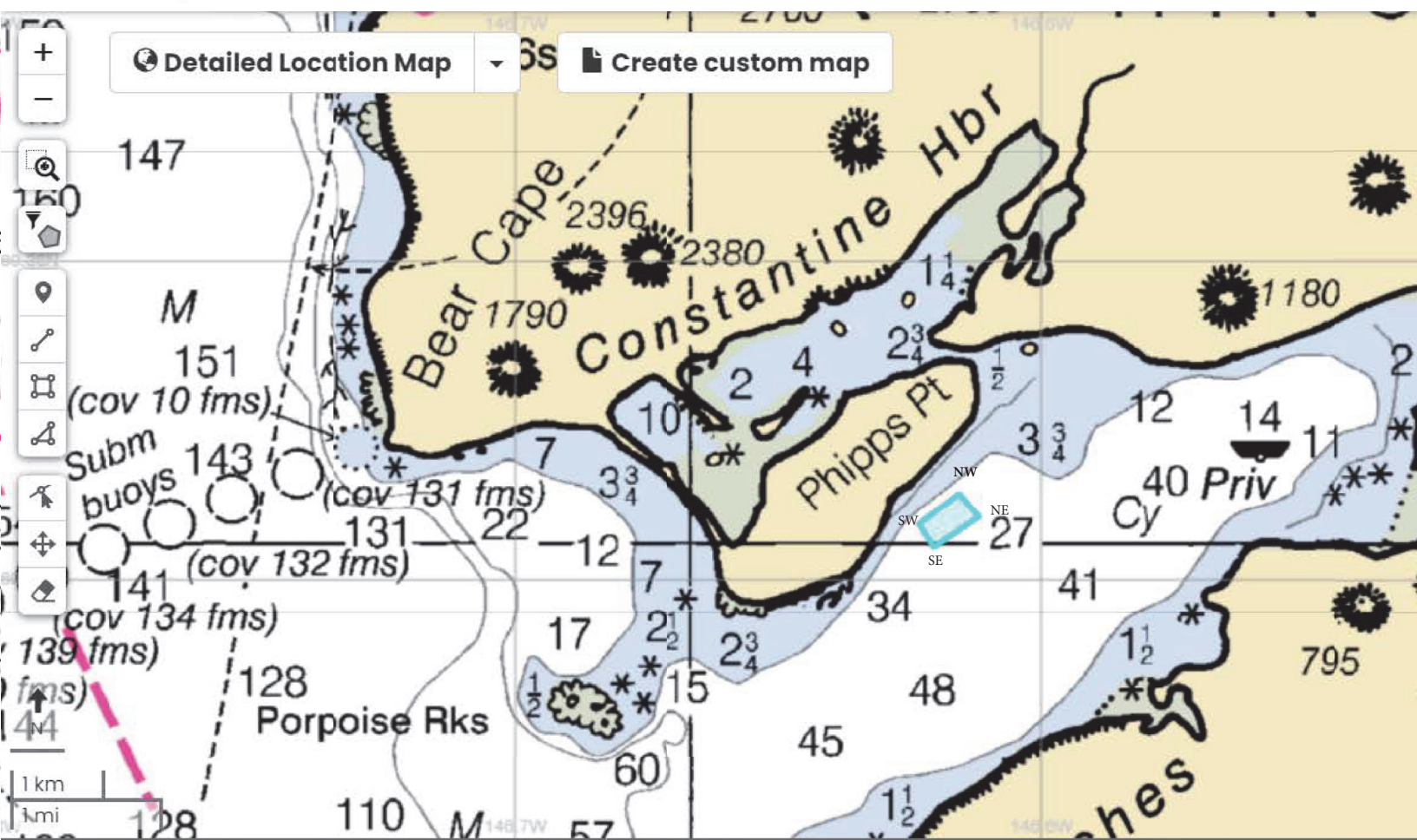


Figure 2 - Detailed Location Map - NOAA Charts (RNC) US4AK25M



Detailed Location Map
Applicant: Jim Smith
Water body: Port Etches, Prince William Sound
Area/region: Southcentral, Alaska

Annotations

Bounds	
Area (acre)	40.00
Perimeter (mi)	1.05
Side 1	60.335, -146.623 60.333, -146.620 Length (mi): 0.17
Side 2	60.333, -146.620 60.336, -146.612 Length (mi): 0.36
Side 3	60.336, -146.612 60.338, -146.615 Length (mi): 0.19
Side 4	60.338, -146.615 60.335, -146.623 Length (mi): 0.33

Transportation

● Alaska Communities

FIGURE 3(a)

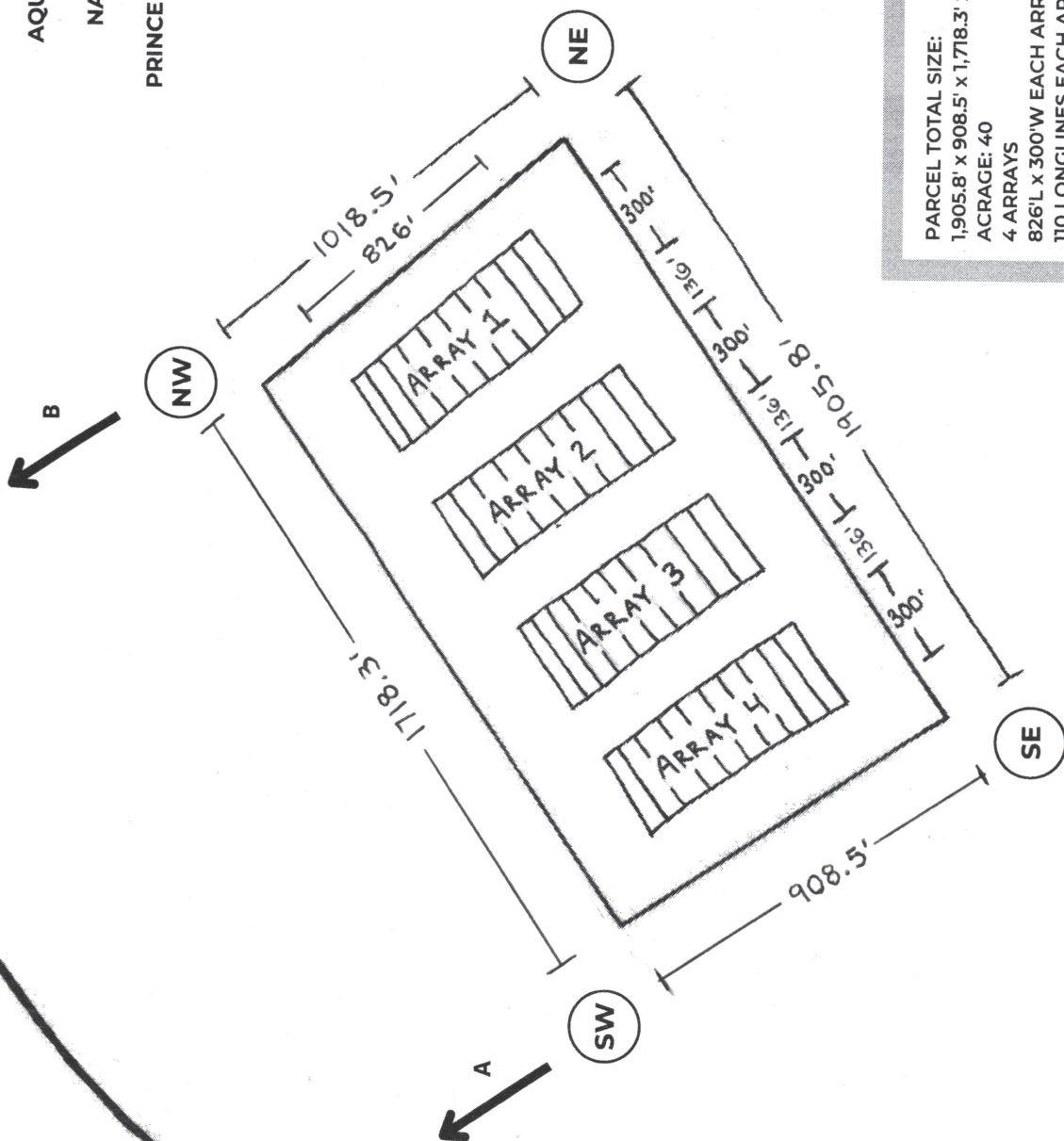
AQUATIC FARM SITE PLAN

NATIVE CONSERVANCY

PORT ETCHES

PRINCE WILLIAM SOUND, ALASKA

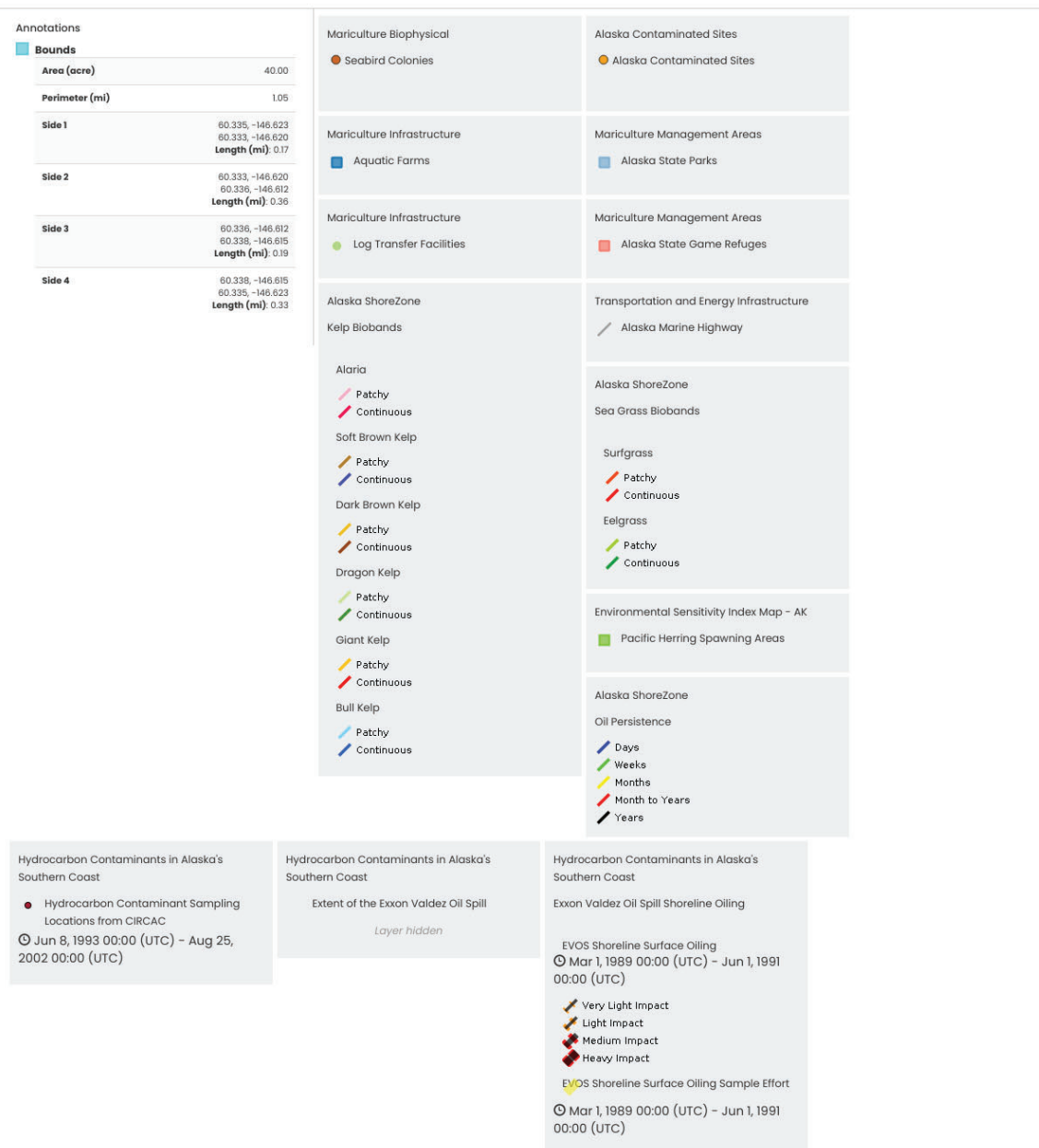
MAY 3, 2022



PARCEL TOTAL SIZE:
1,905.8' x 908.5' x 1,718.3' x 1,018.5'
ACRAGE: 40
4 ARRAYS
826'L x 300'W EACH ARRAY
110 LONGLINES EACH ARRAY
15 FEET SEPERATION OF LINES
136' BETWEEN ARRAYS
A - 1,419.8' TO SHORE FROM SW CORNER
B - 1,869' TO SHORE FROM NW CORNER
ANCHORS & BOUYS EXPLAINED IN NEXT FIG.

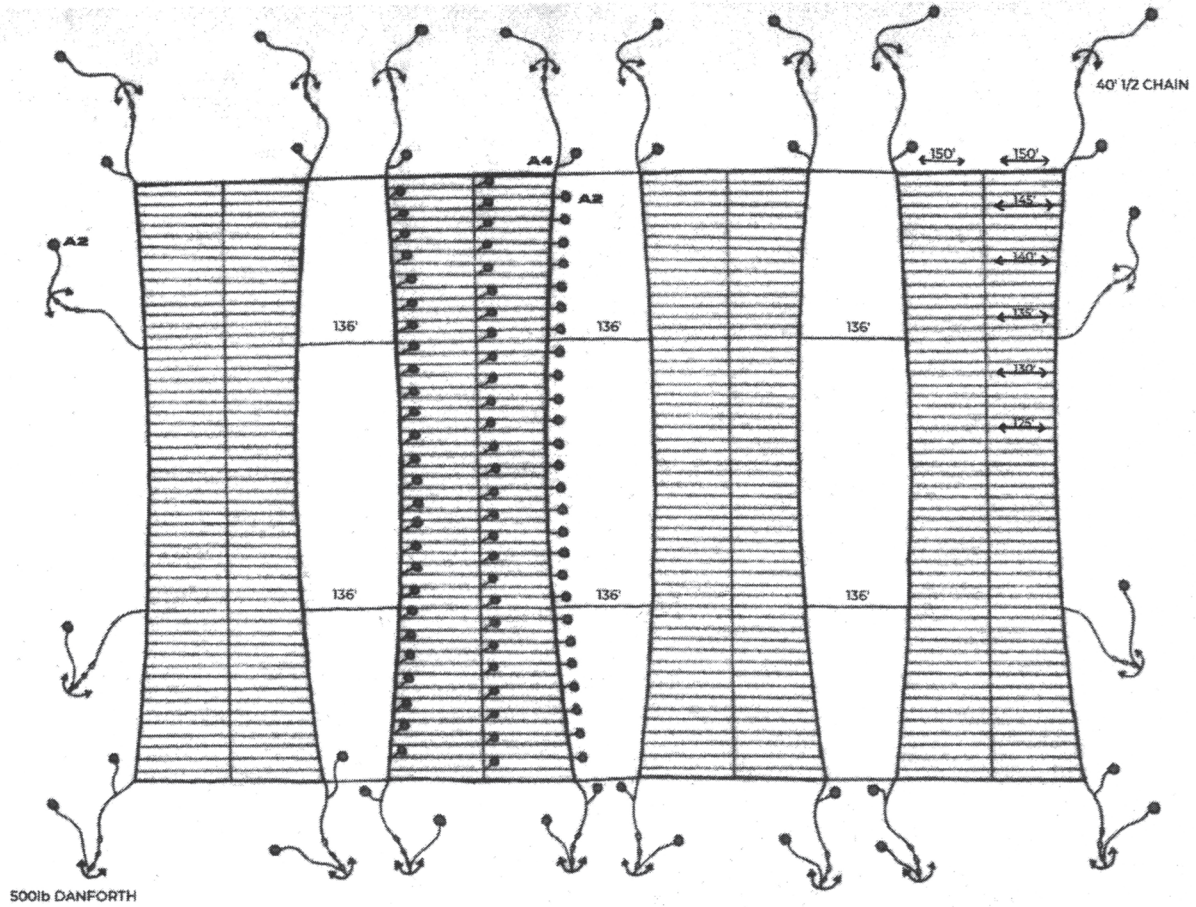


Site Plan Map
Applicant: Jim Smith
Water body: Port Etches, Prince William Sound
Area/region: Southcentral Alaska



**FIGURE 3(b)
ARRAYS DIAGRAM**

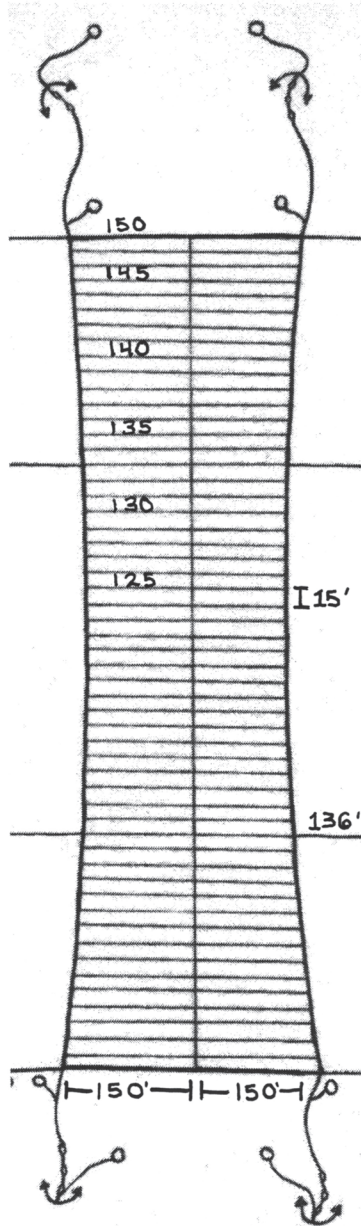
**NATIVE CONSERVANCY
PORT ETCHES
PRINCE WILLIAM SOUND, ALASKA
March 3, 2022**



FOUR ARRAYS
TOTAL SIZE 1608'L x 826'W
136' BETWEEN ARRAYS
A4 POLYFORM GILLNET BOUY (LARGE)
A2 POLYFORM BOUY (SMALL)
500LB DANFORTH ANCHORS & 40' 1/2 CHAIN
61000' GROW-OUT LINES TOTAL
15250' GROW-OUT LINES PER ARRAY
FURTHER DETAIL IN NEXT FIG.

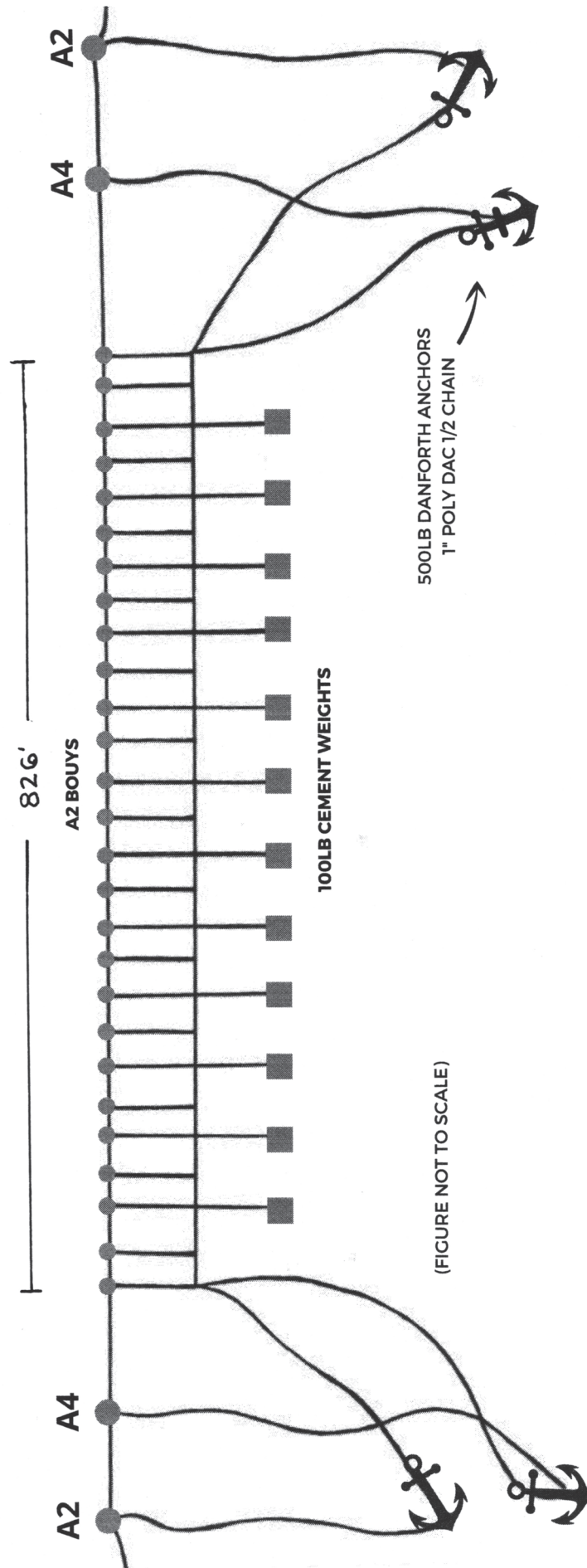
FIGURE 3(c)
SINGLE ARRAY DIAGRAM

NATIVE CONSERVANCY
PORT ETCHES
PRINCE WILLIAM SOUND, AK
March 3, 2022



TOTAL SIZE 826'L x 300'W
110 GROW-OUT LINES (150'-125' EACH)
15250' GROW-OUT LINES
15' SEPARATION BETWEEN LINES
136' LINE BETWEEN ARRAYS

FIGURE 5 (a)
 CROSS-SECTIONAL DIAGRAM
 NATIVE CONSERVANCY
 PORT ETCHES
 PRINCE WILLIAM SOUND, ALASKA
 March 3, 2022

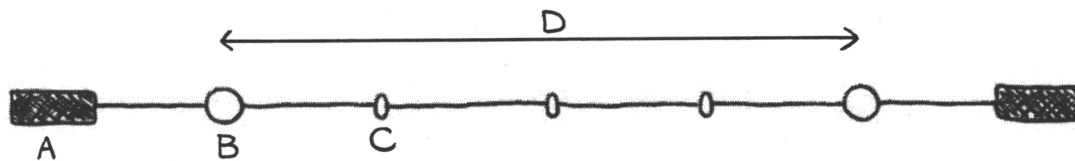


120'-90' DISTANCE FROM BOTTOM OF GEAR TO OCEAN BOTTOM
 125' WATER DEPTH AT LOW TIDE
 GRAVEL (MAJOR ON-BOTTOM PHYSICAL FEATURE)

FIGURES 5(b) & 5(c)
CLOSE-UP OF SINGLE GROW LINES

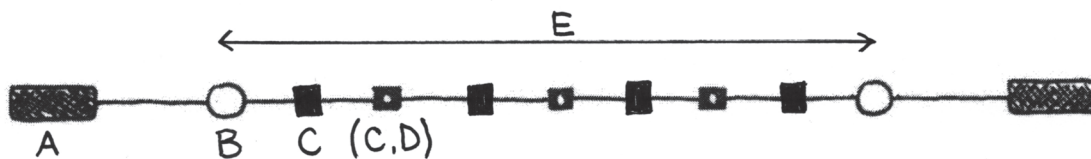
NATIVE CONSERVANCY
PORT ETCHES
PRINCE WILLIAM SOUND, ALASKA
March 3, 2022

FIGURE 5(b)
SUGAR KELP GROW-LINE



- A. ANCHOR
- B. A4 GILLNET BOUY
- C. A2 GILLNET BOUY
- D. 125'-150' KELP LONGLINE SECTION

FIGURE 5(c)
BULL KELP GROW LINE



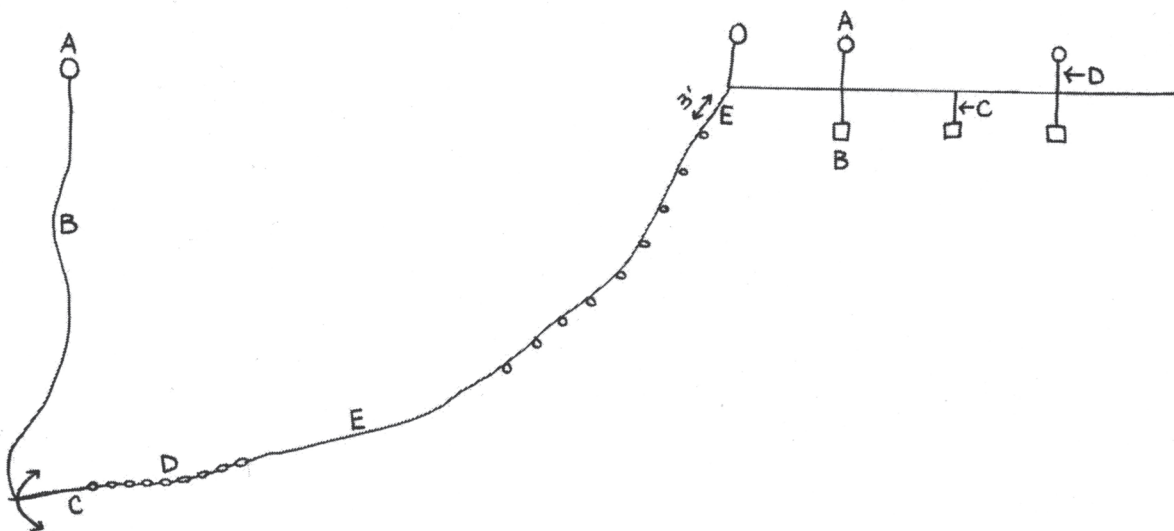
- A. ANCHOR
- B. A4 GILLNET BOUY
- C. WEIGHT (100LB CEMENT)
- D. A2 GILLNET BOUY
- E. 125'-150' KELP LONGLINE SECTION

**FIGURE 5D
ANCHOR SYSTEM CONFIGURATION
BULL KELP**

**NATIVE CONSERVANCY
PORT ETCHES
PRINCE WILLIAM SOUND, ALASKA
March 3, 2022**

- A. A2 GILLNET BOUY
- B. 5 GALLON CEMENT BUCKET
- C. 5/16 GROUND LINE 5'
- D. 5/16 GROUND LINE UP TO 30' DEPTH

DEPTH CONTROL LINE DROPPER



- A. A4 GILLNET BOUY (100 + LB BUOYANCY)
- B. 3/4 POLY DAC TAG LINE
- C. 500LB DANFORTH ANCHOR
- D. 40' 1/2 GALV. CHAIN
- E. 1" POLY DAC (DEPTH 126'-180', 2:1 SCOPE)

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER
SOUTHCENTRAL REGIONAL LAND OFFICE

AGENCY REVIEW

This is notification that the Southcentral Regional Land Office (SCRO), Leasing Unit, received an application for a 10-year aquatic farmsite lease in accordance with AS 38.05.083, authorizing the use of 33.84 acres, more or less, of state tide and submerged lands located approximately 7.25 miles northwest of the city of Cordova, Alaska. The purpose of this notice is to gather input before a decision is made on this activity.

<u>Case #</u>	<u>Location</u>	<u>Area Plan</u>
ADL 234003 Logan Arnold dba Kelpy Boy	E 1/2 of Section 19, Township 14 South, Range 03 West, Copper River Meridian Approximate area: 33.84 acres	Prince William Sound Area Plan Map: Management Unit 23 Subunit: 23I – Sheep and Simpson Bay Designation: Forestry, Habitat & Harvest, and Public Recreation Classification: Settlement Land, Wildlife Habitat Land, Public Recreation Land

Logan Arnold dba Kelpy Boy has requested a lease for the installation of submerged longlines for the cultivation of four local species of kelp: sugar kelp (*Saccharina latissima*), bull kelp (*Nereocystis luetkeana*), ribbon kelp (*Alaria marginata*), and dulse (*Palmaria mollis*). The proposed lease is located in the southern cove of Simpson Bay, approximately 7.25 miles northwest of the city of Cordova, Alaska.

After review and adjudication, SCRO may issue an authorization with stipulations for the activity. The activity may be modified during the review and adjudication process. SCRO reserves the right to determine the term and size of the lease.

You are invited to review the enclosed application materials and comment. Please direct written comments to Brent Reynolds 550 W 7th Ave, Suite 900C, Anchorage, Alaska 99501, or send via email to brent.reynolds@alaska.gov, or by fax to (907) 269-8913, no later than **June 13, 2022**. If you have any questions, please call me at (907) 269-8567.

You need not respond if you do not have any recommendations. The purpose of this notice is to gather input before a Preliminary Decision is made to ensure that issuance of the proposed land lease will be in the best interests of the State of Alaska.

Sincerely,

Brent Reynolds

Brent Reynolds

Natural Resource Specialist II

PROJECT DESCRIPTION

DATE SUBMITTED: _____

Company Name

Site Location *[Include water body, distance from nearest community, any landmarks, general region of Alaska, and whether on state tidal and/or submerged lands or private. Provide enough information to understand where it is located.]*

Site Dimensions, Acres for Each Parcel

Total Acres of All Parcels

Species You Intend to Farm *[Include scientific and common species name]*

Culture Method *[Describe operation activities to be done onsite such as outplanting of seedstock, husbandry techniques to be used (culling, sorting, washing, etc.), maintenance and monitoring activities, management of fouling organisms and incidental species, predator control measures, and schedule of activities such as timing of outplanting seeded lines or adding seedstock into trays, etc. Describe what methods you plan to use based on the definition in [5 AAC 41.400\(6\)](#). "Culture" means to use or the use of methods to manipulate the biology and the physical habitat of a desired species to optimize survival, density, growth rates, uniformity of size, and use of the available habitat, and to efficiently produce a product suitable for a commercial market.]*

Culture Gear and Equipment (Type, Size, Number, Configuration, Material, and Anchoring System) *[If more than one parcel, indicate what parcel specific gear will be located on. If more than one species, indicate gear to be used for each. Gear includes any structure that holds or protects the organism like trays, tiers of lantern nets, Vexar bags, OysterGro system, grow-out submerged longlines, predator netting, longlines, buoys, depth control systems, etc. Include approximate installation schedule, or if and what gear will remain installed year-round etc.]*

Seed Acquisition Plan (Commercially produced and/or wildstock) *[Commercially produced juveniles or seed stock must be obtained from an approved seed source. Do you intend to collect wildstock juveniles or natural set organisms for direct culture on your proposed site? Yes/No. If yes, describe collection methods (applicable for indigenous species: i.e. mussels, scallops, abalone, natural set aquatic plants, etc. This does not refer to broodstock collection on behalf of hatcheries for propagation. If increasing number of acquisitions per year, indicate projected amounts per year. Aquatic plant species can be combined into total feet of line per year.]*

Harvest Equipment and Method *[Describe harvest equipment and methods to be used, activities to be done onsite, and schedule of harvest of aquatic farm product. If more than one species, include harvest information for each species or group of species like macroalgae if the harvest information is the same.]*

Support Facilities (Type, Size, Number, Configuration, Material, and Anchoring) *[Support facilities include caretaker facility, storage rafts, work rafts, processing rafts, etc.]*

Access to and from Site *[Include nearest community, transportation type used and how many times traversing back and forth]*

Storage Location of Equipment and Gear When Not in Use *[Include whether on private lands and nearest community]*

C. PROJECT OPERATION PLAN

1. How will support facilities, culture gear and anchoring systems be maintained?

- a. How often, in days per month, do you intend to monitor your site for things such as adequate anchoring, disease, exotic species settlement, fouling, gear drift, snow load, wind damage, vandalism, etc.?

Growing season _____ (days/month) **Off months** _____ (days/month)

- b. How will you keep the gear and shellfish free of fouling organisms (hot-dip, air dry, pressure washing, etc.)?
- c. How will you manage reduction of competing species over the course of operations (relocate sea stars, grow-out cages, or other possible protection from competing species)?
- d. If you intend to use predator netting, how long will you keep netting over your product?
_____ (months)
- e. If using predator netting, how will you minimize impacts on non-target species, including seabirds, seals, sealions, walrus and whales?

2. Projected Harvest Rotation Consistent with Life History

- a. How often do you intend to harvest your product by species?

-
- b. Do you plan on utilizing density manipulation by culling or redistribution?

c. What techniques will be used to optimize growth or condition of product?

3. Acquisition of hatchery or wild seed

- a. Will you use a certified or approved shellfish seed source(s)? **Yes** ☐ **No** ☐
- b. Will you use an Alaska kelp hatchery? **Yes** ☐ **No** ☐
- c. How do you intend to collect wild seed? (Applicable for indigenous species: i.e. clams, natural set kelp, invertebrates, etc.)

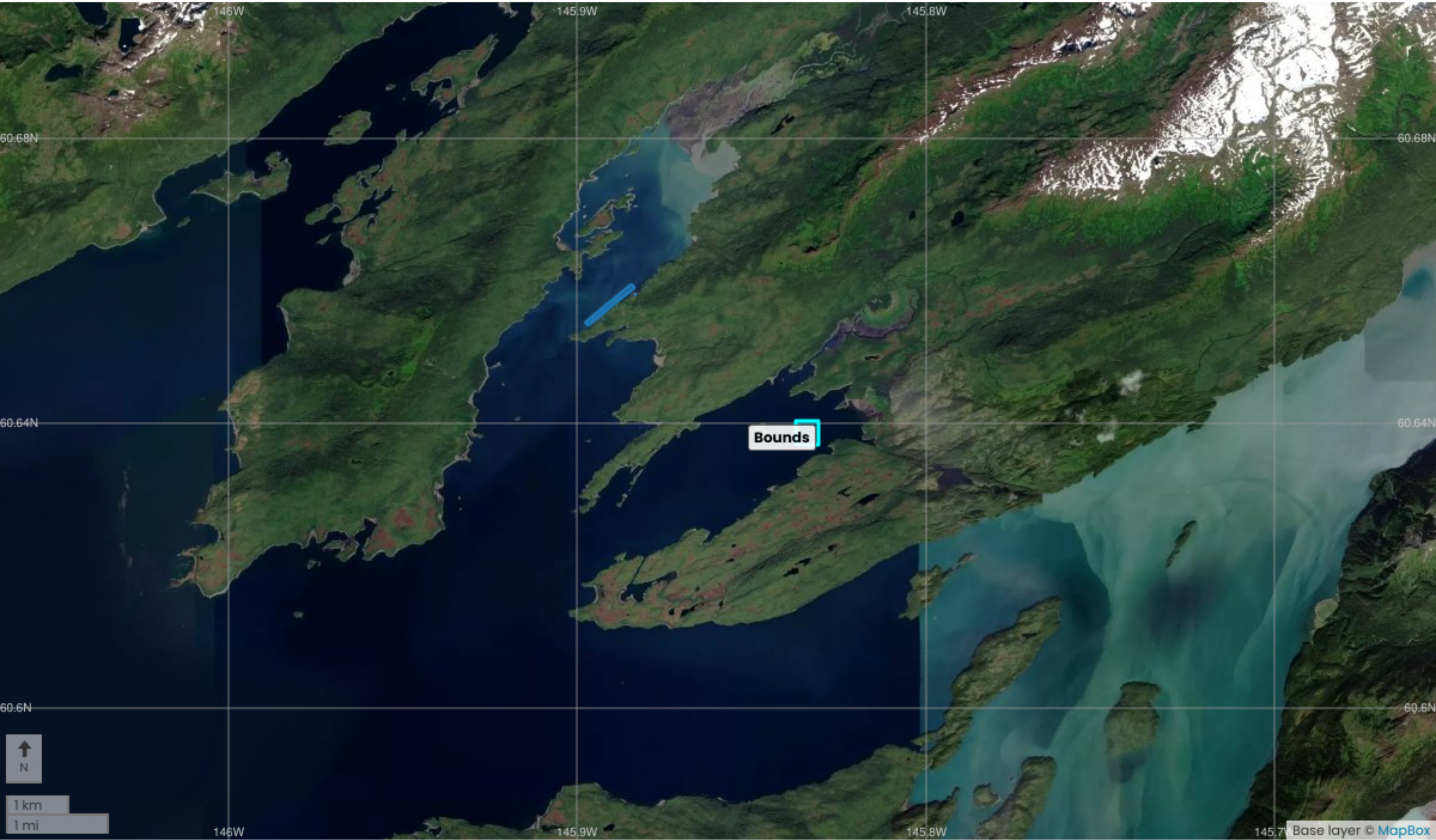
4. Describe how operation of the aquatic farm will improve the productivity of species intended for culture not covered by the previous questions (examples: predator exclusion, reduction of competing species, density manipulation by culling/redistribution, importing natural or hatchery seed, program harvest to optimize growth/condition and habitat improvement)?

D. PROJECT LOCATION

1. Coordinates

Please provide latitude and longitude coordinates for each corner of each parcel at the proposed farm site. Identify each parcel to be used. For example, Parcel 1 - growing area, Parcel 2 - hardening area, etc. Latitude and longitude coordinates must be in **NAD83 datum using degrees and decimal minutes format to the nearest .001 minute (Example: Longitude -133° 17.345)**, obtained using a Global Positioning System (GPS). If you are applying for more than three parcels or your proposed parcels have other than four corners, please provide those coordinates in your project description or on a separate sheet.

Parcel 1: _____ (e.g. Grow-out Area)	NE Corner	No. 1: Latitude _____	Longitude _____
	SE Corner	No. 2: Latitude _____	Longitude _____
	SW Corner	No. 3: Latitude _____	Longitude _____
	NW Corner	No. 4: Latitude _____	Longitude _____
Parcel 2: _____ (e.g. Hardening Area)	NE Corner	No. 1: Latitude _____	Longitude _____
	SE Corner	No. 2: Latitude _____	Longitude _____
	SW Corner	No. 3: Latitude _____	Longitude _____
	NW Corner	No. 4: Latitude _____	Longitude _____
Parcel 3: _____ (e.g. Support Facility Area)	NE Corner	No. 1: Latitude _____	Longitude _____
	SE Corner	No. 2: Latitude _____	Longitude _____
	SW Corner	No. 3: Latitude _____	Longitude _____
	NW Corner	No. 4: Latitude _____	Longitude _____



General Location Map
Applicant: Logan Arnold
Water body: Simpson Bay, Prince William Sound
Area/region: South Central Alaska

Annotations	
<div>Bounds</div>	
Area (acre)	33.84
Perimeter (mi)	0.92
Side 1	60.640, -145.837 60.640, -145.831 Length (mi): 0.22
Side 2	60.640, -145.831 60.637, -145.831 Length (mi): 0.24
Side 3	60.637, -145.831 60.637, -145.837 Length (mi): 0.22
Side 4	60.637, -145.837 60.640, -145.837 Length (mi): 0.24

Mariculture Biophysical <div>Seabird Colonies</div> <div>Layer hidden</div>	Alaska Contaminated Sites <div>Alaska Contaminated Sites</div> <div>Layer hidden</div>
Mariculture Infrastructure <div>Aquatic Farms</div>	Mariculture Management Areas <div>Alaska State Parks</div> <div>Layer hidden</div>
Mariculture Infrastructure <div>Log Transfer Facilities</div> <div>Layer hidden</div>	Mariculture Management Areas <div>Alaska State Game Refuges</div> <div>Layer hidden</div>
Alaska ShoreZone <div>Kelp Biobands</div> <div>Alaria</div> <div>Layer hidden</div> <div>Soft Brown Kelp</div> <div>Layer hidden</div> <div>Dark Brown Kelp</div> <div>Layer hidden</div> <div>Dragon Kelp</div> <div>Layer hidden</div> <div>Giant Kelp</div> <div>Layer hidden</div> <div>Bull Kelp</div> <div>Layer hidden</div>	Transportation and Energy Infrastructure <div>Alaska Marine Highway</div> <div>Layer hidden</div>
	Alaska ShoreZone <div>Sea Grass Biobands</div> <div>Surfgrass</div> <div>Layer hidden</div> <div>Eelgrass</div> <div>Layer hidden</div>
	Environmental Sensitivity Index Map – AK <div>Pacific Herring Spawning Areas</div> <div>Layer hidden</div>

Alaska ShoreZone
Oil Persistence
Layer hidden

Hydrocarbon Contaminants in Alaska's Southern Coast
Hydrocarbon Contaminant Sampling Locations from CIRCAC
Layer hidden

Hydrocarbon Contaminants in Alaska's Southern Coast
Extent of the Exxon Valdez Oil Spill
Layer hidden

Hydrocarbon Contaminants in Alaska's Southern Coast
Exxon Valdez Oil Spill Shoreline Oiling
EVOS Shoreline Surface Oiling
Layer hidden
EVOS Shoreline Surface Oiling Sample Effort
Layer hidden

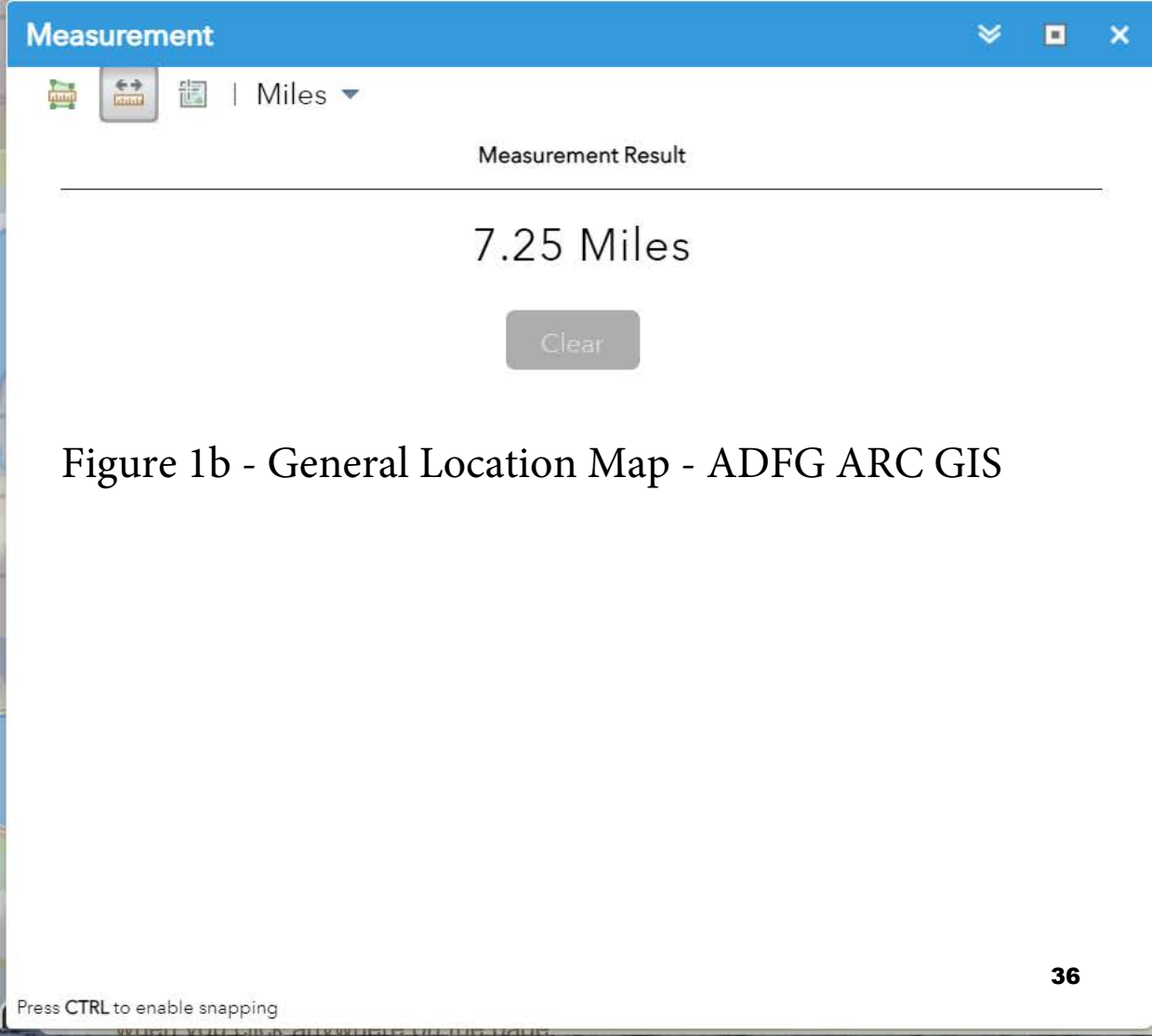
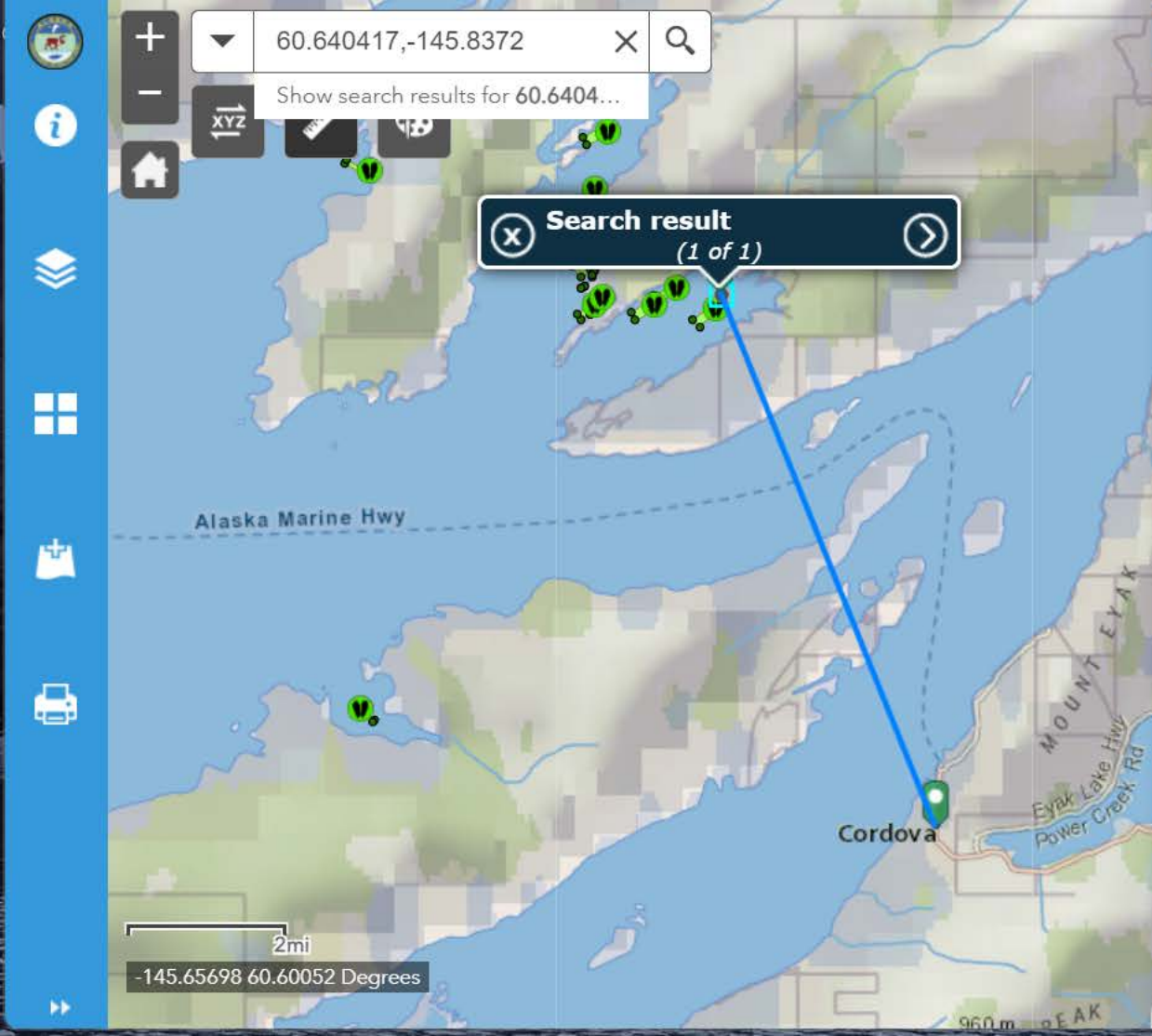
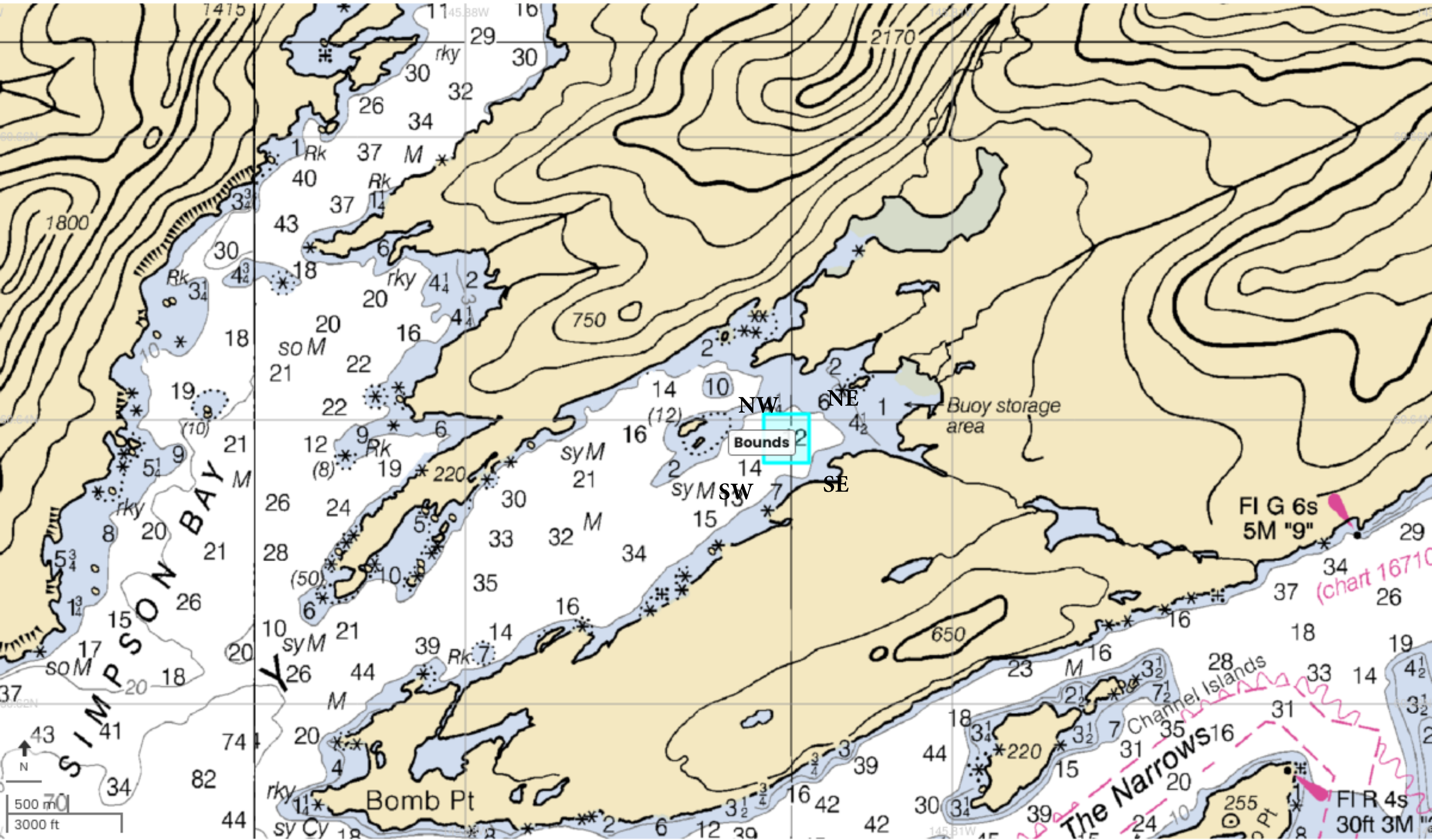


Figure 1b - General Location Map - ADFG ARC GIS



Detailed Location Map
Applicant: Logan Arnold
Water body: Simpson Bay, Prince William Sound
Area/region: South Central Alaska

Annotations

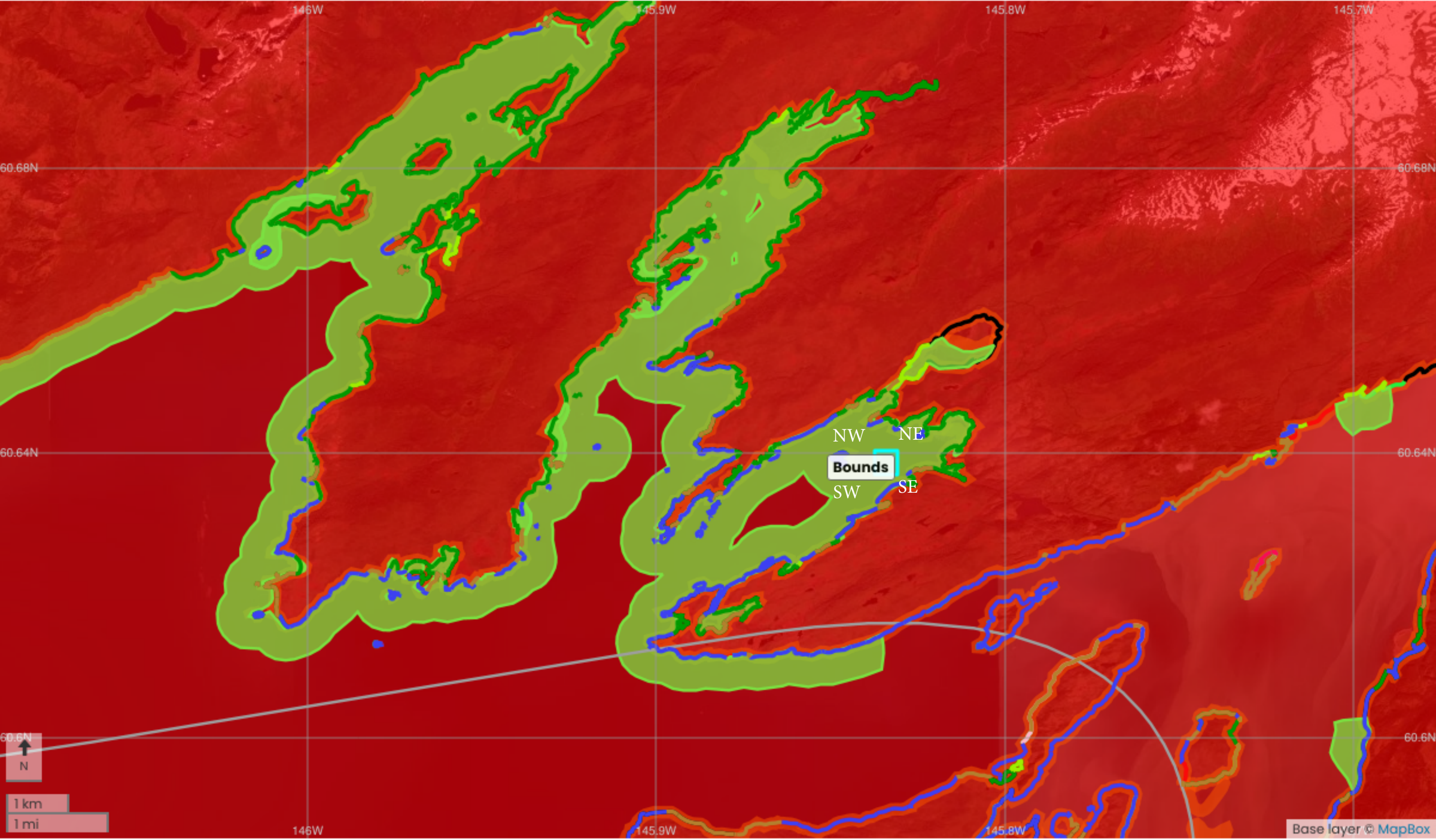
Bounds

Area (acre)	33.84
Perimeter (mi)	0.92
Side 1	60.640, -145.837 60.640, -145.831 Length (mi): 0.22
Side 2	60.640, -145.831 60.637, -145.831 Length (mi): 0.24
Side 3	60.637, -145.831 60.637, -145.837 Length (mi): 0.22
Side 4	60.637, -145.837 60.640, -145.837 Length (mi): 0.24

Transportation

Alaska Communities

Layer hidden



Site Plan Map
Applicant: Logan Arnold
Water body: Simpson Bay, Prince William Sound
Area/region: South Central Alaska

Annotations	
Bounds	
Area (acre)	33.84
Perimeter (mi)	0.92
Side 1	60.640, -145.831 60.637, -145.831 Length (mi): 0.24
Side 2	60.637, -145.831 60.637, -145.837 Length (mi): 0.22
Side 3	60.637, -145.837 60.640, -145.837 Length (mi): 0.24
Side 4	60.640, -145.837 60.640, -145.831 Length (mi): 0.22

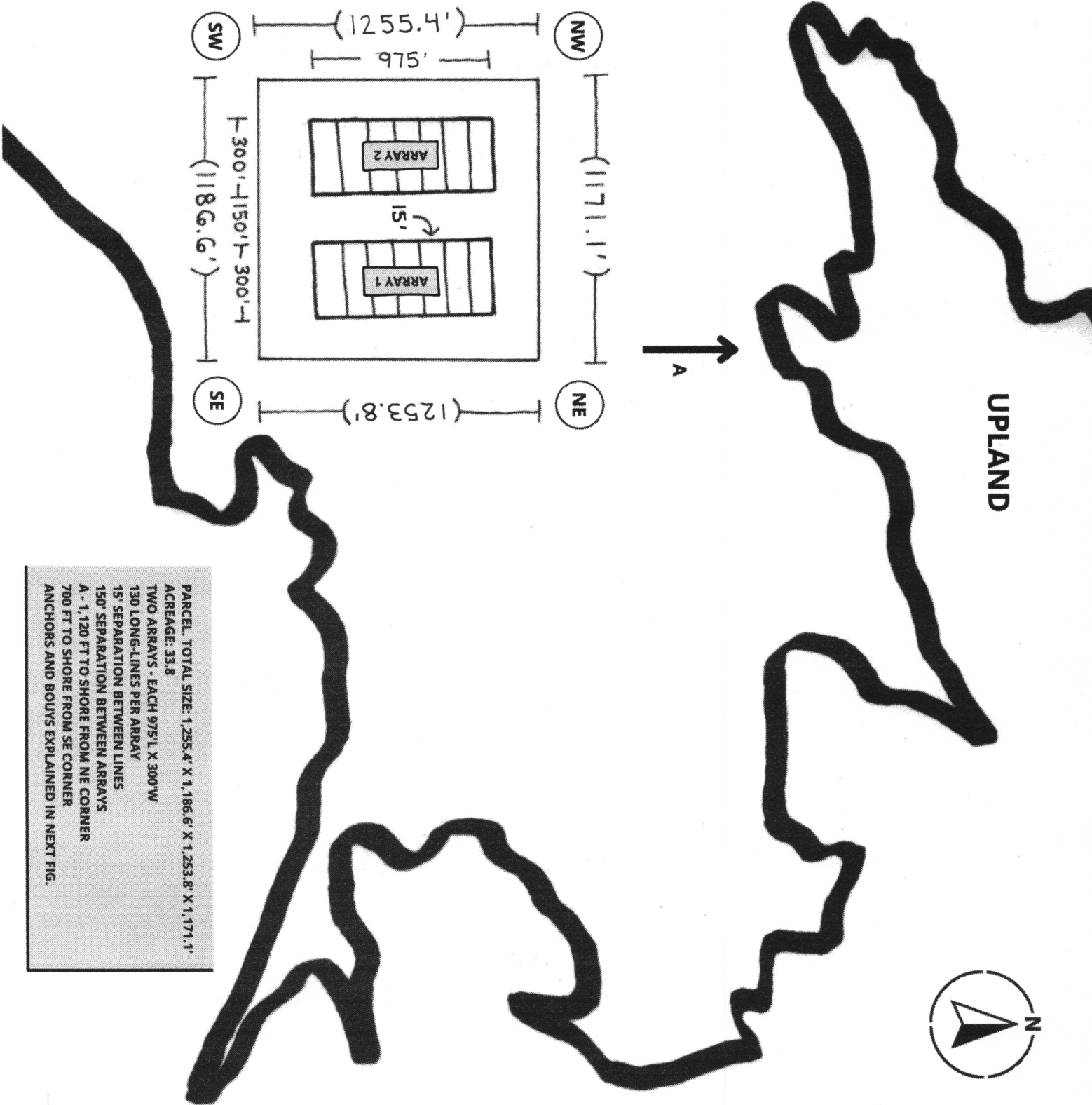
Mariculture Biophysical	Alaska Contaminated Sites
Seabird Colonies	Alaska Contaminated Sites
Mariculture Infrastructure	Mariculture Management Areas
Aquatic Farms	Alaska State Parks
Mariculture Infrastructure	Mariculture Management Areas
Log Transfer Facilities	Alaska State Game Refuges
Alaska ShoreZone	Transportation and Energy Infrastructure
Kelp Biobands	Alaska Marine Highway
Alaria	Alaska ShoreZone
Patchy	Sea Grass Biobands
Continuous	Surfgrass
Soft Brown Kelp	Patchy
Patchy	Continuous
Continuous	Eelgrass
Dark Brown Kelp	Patchy
Patchy	Continuous
Continuous	Environmental Sensitivity Index Map - AK
Dragon Kelp	Pacific Herring Spawning Areas
Patchy	Alaska ShoreZone
Continuous	Oil Persistence
Giant Kelp	Days
Patchy	Weeks
Continuous	Months
Bull Kelp	Month to Years
Patchy	Years
Continuous	

Hydrocarbon Contaminants in Alaska's Southern Coast
Hydrocarbon Contaminant Sampling Locations from CIRCAC
Jun 8, 1993 00:00 (UTC) - Aug 25, 2002 00:00 (UTC)

Hydrocarbon Contaminants in Alaska's Southern Coast
Extent of the Exxon Valdez Oil Spill

Hydrocarbon Contaminants in Alaska's Southern Coast
Exxon Valdez Oil Spill Shoreline Oiling
EVOS Shoreline Surface Oiling
Mar 1, 1989 00:00 (UTC) - Jun 1, 1991 00:00 (UTC)
Very Light Impact
Light Impact
Medium Impact
Heavy Impact
EVOS Shoreline Surface Oiling Sample Effort
Mar 1, 1989 00:00 (UTC) - Jun 1, 1991 00:00 (UTC)

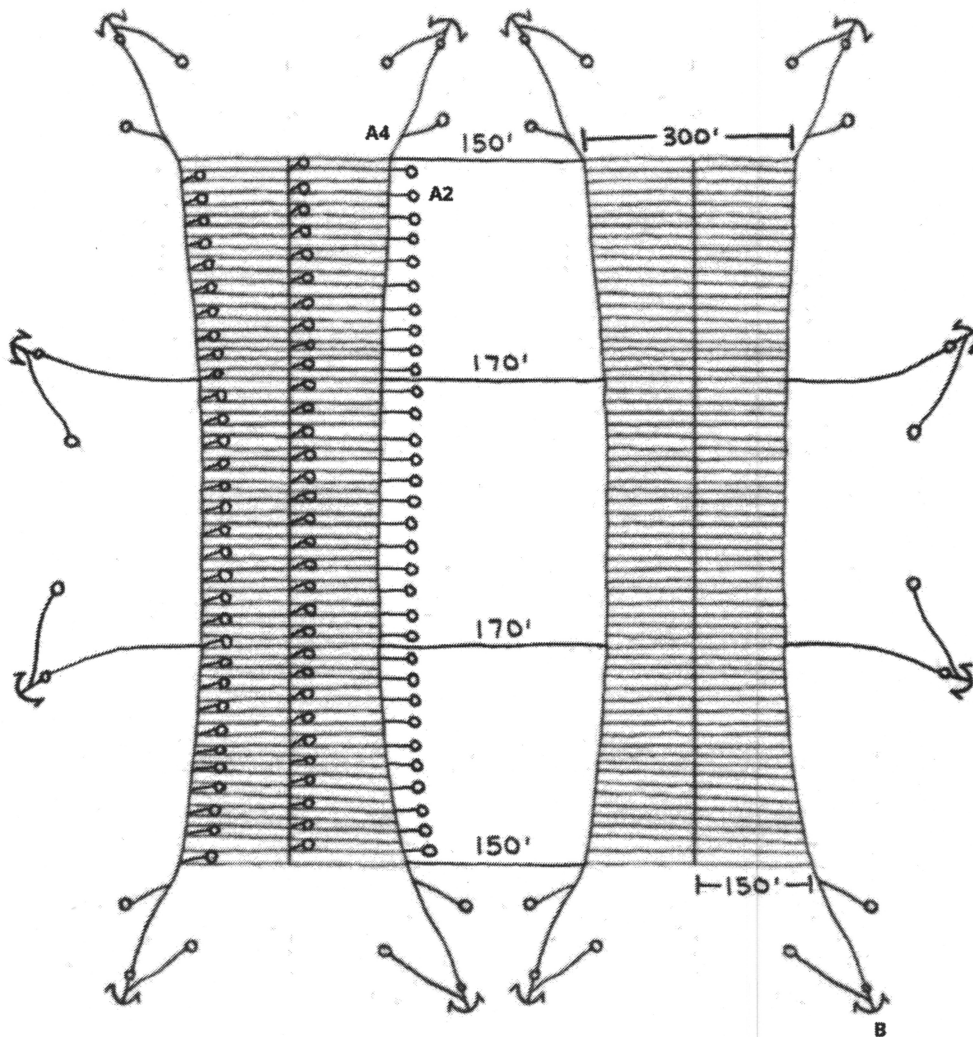
FIGURE 3(A)
 AQUATIC FARM SITE PLAN
 NATIVE CONSERVANCY
 SIMPSON BAY
 PRINCE WILLIAM SOUND, AK
 APRIL 4, 2022



PARCEL TOTAL SIZE: 1,255.4' X 1,186.6' X 1,253.8' X 1,171.1'
 ACREAGE: 33.8
 TWO ARRAYS - EACH 975'L X 300'W
 130 LONG-LINES PER ARRAY
 15' SEPARATION BETWEEN LINES
 150' SEPARATION BETWEEN ARRAYS
 A - 1,120 FT TO SHORE FROM NE CORNER
 700 FT TO SHORE FROM SE CORNER
 ANCHORS AND BOUYS EXPLAINED IN NEXT FIG.

FIGURE 3(B)
ARRAYS DIAGRAM

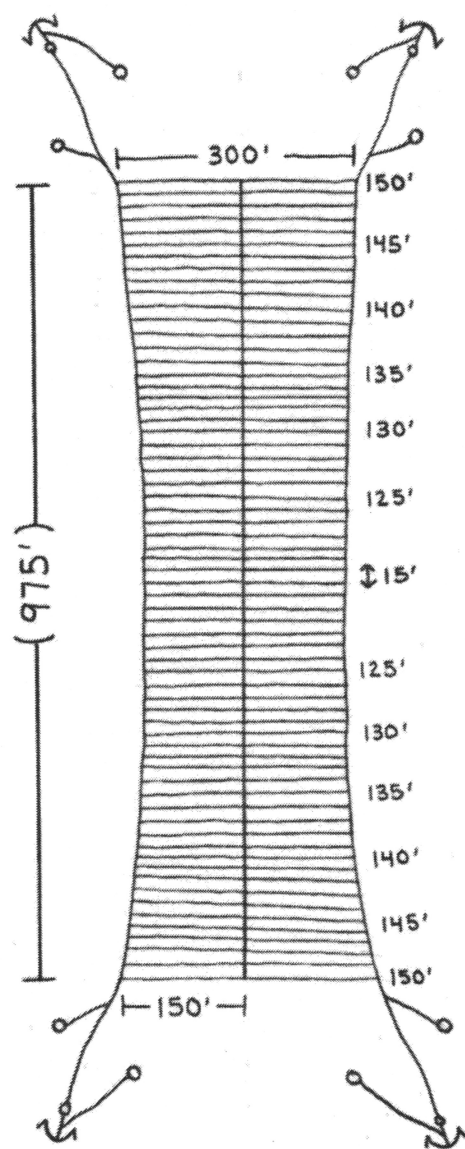
NATIVE CONSERVANCY
SIMPSON BAY
PRINCE WILLIAM SOUND, AK
APRIL 4, 2022



TWO ARRAYS
TOTAL SIZE: 975'L X 750'W
A4 - POLYFORM BOUY (LARGE)
A2 - POLYFORM BOUY (SMALL)
B - 500LB DANFORTH ANCHORS W/ 40' 1/2 CHAIN
30,300 GROW-OUT LINES TOTAL
15,150 GROW-OUT LINES PER ARRAY
FURTHER DETAIL IN NEXT FIG.

**FIGURE 3(C)
SINGLE ARRAY DIAGRAM**

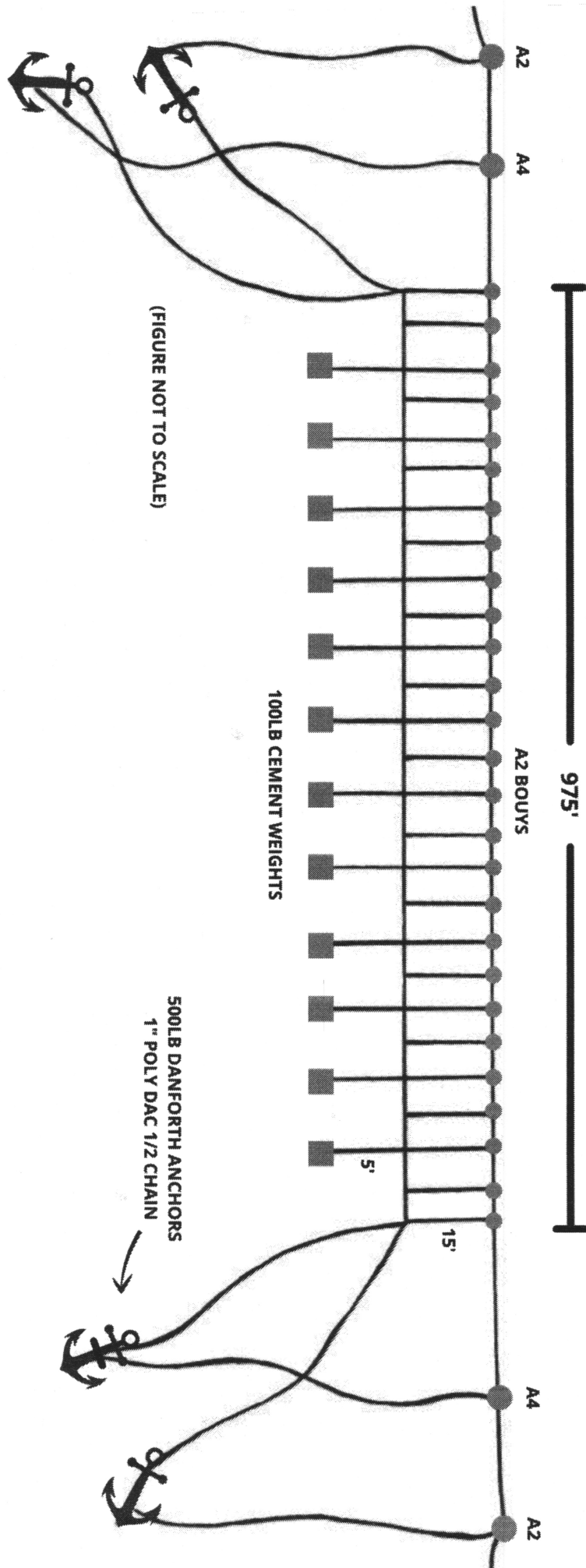
**NATIVE CONSERVANCY
SIMPSON BAY
PRINCE WILLIAM SOUND, AK
APRIL 4, 2022**



**TOTAL SIZE: 975'L X 300'W
130 GROW-OUT LINES (125'-150' EACH)
15' SEPARATION BETWEEN LINES
15,150 GROW-OUT LINES**

FIGURE 5(A)
CROSS-SECTIONAL DIAGRAM

NATIVE CONSERVANCY
SIMPSON BAY
PRINCE WILLIAM SOUND, AK
APRIL 4, 2022

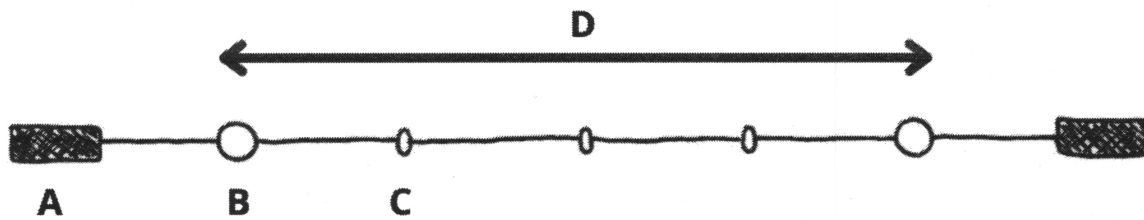


70'-55' DISTANCE FROM BOTTOM OF GEAR TO OCEAN BOTTOM
72.5' WATER DEPTH AT LOW TIDE
MUD (MAJOR ON-BOTTOM PHYSICAL FEATURE)

FIGURES 5(B) & 5(C)
CLOSE-UP OF SINGLE GROW LINES

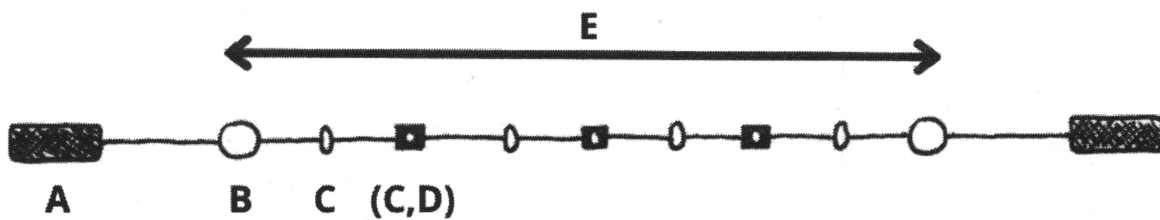
NATIVE CONSERVANCY
SIMPSON BAY
PRINCE WILLIAM SOUND, ALASKA
APRIL 4, 2022

FIGURE 5(B)
SUGAR KELP GROW-LINE



A. ANCHOR
B. A4 GILLNET BOUY
C. A2 GILLNET BOUY
D. 125'-150' KELP LONGLINE SECTION

FIGURE 5(C)
BULL KELP GROW LINE



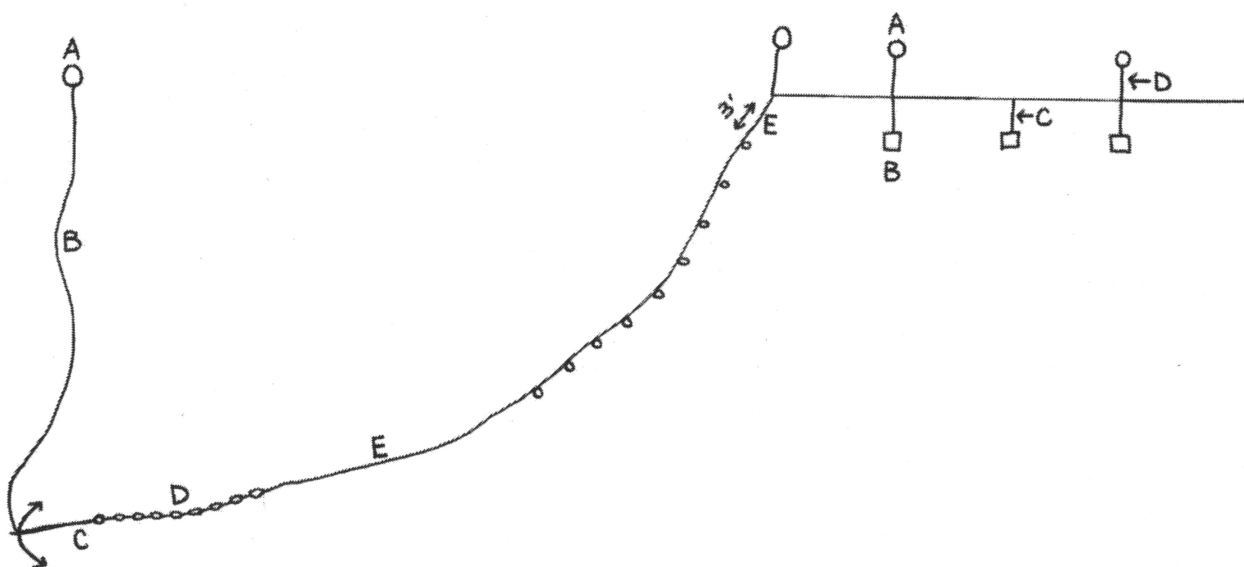
A. ANCHOR
B. A4 GILLNET BOUY
C. WEIGHT (100LB CEMENT)
D. A2 GILLNET BOUY
E. 125'-150' KELP LONGLINE SECTION

**FIGURE 5(D)
ANCHOR SYSTEM CONFIGURATION
BULL KELP**

**NATIVE CONSERVANCY
SIMPSON BAY
PRINCE WILLIAM SOUND, AK
APRIL 4, 2022**

- A. A2 GILLNET BOUY
- B. 5 GALLON CEMENT BUCKET
- C. 5/16 GROUND LINE 5'
- D. 5/16 GROUND LINE UP TO 30' DEPTH

DEPTH CONTROL LINE DROPPER



- A. A4 GILLNET BOUY (100 + LB BUOYANCY)
- B. 3/4 POLY DAC TAG LINE
- C. 500LB DANFORTH ANCHOR
- D. 40' 1/2 GALV. CHAIN
- E. 1" POLY DAC (DEPTH 75'-90', 2:1 SCOPE)



Alaska Department of Transportation and Public Facilities Copper River Highway Transportation Master Plan

Envisioning the future for the Copper River Highway corridor

The Copper River Highway Corridor

DOT&PF is preparing a Copper River Highway (CRH) Transportation Master Plan to help the department envision the future of the highway corridor from milepost (MP) 0 at the ferry terminal to MP 51 at Abercrombie Creek. The plan focuses on roadway, aviation, riverine, recreational, and other surface improvements. Once complete, DOT&PF, the City of Cordova, the Native Village of Eyak, and others can use the plan to secure funding for projects important to the community.

Where we are now:

Thanks to all who showed up for our January 26, 2022 public open house! We received great input on potential improvements, how people use the highway corridor today, and how they want the corridor to function in the future. We heard about the highway's scenic and historic value, its role in supporting Cordova's economy, and the importance of accessing recreational and other infrastructure past Bridge #339, which is currently closed due to structural issues.

Based on community input, DOT&PF is proposing the following draft CRH vision statement:

The Copper River Highway will be a safe, reliable, multi-modal transportation corridor that provides access to recreational, economic, and cultural activities for community members and visitors alike while sustaining the area's scenic, cultural, and ecological attributes.

The planning team will use this vision to document transportation issues and needs, prioritize community-identified projects, and identify potential alternatives and funding sources.

We want to hear from you!

- Visit the CRH Master Plan web page at <https://dot.alaska.gov/nreg/copperriverhighway/>
- Submit your project ideas Online at <https://arcg.is/1i8GHD0>.
- Sign up for future plan updates and meeting announcements by e-mailing jjessen@crweng.com.

Next Steps:

DOT&PF, advised by a local Stakeholder Advisory Committee, will use this information to begin prioritizing critical projects. The ranking criteria and project list will be shared with the community in the draft Copper River Highway Transportation Master Plan later this year.

Submit your project ideas today!
<https://arcg.is/1i8GHD0>

Address Block

Alaska Department of Transportation
and Public Facilities - Northern Region
2301 Peger Road
Fairbanks, AK 99709



Copper River Highway Study Corridor Fast Facts

- The Copper River Highway starts at Ferry Terminal Road (MP 0) and ends just past the Million Dollar Bridge at Abercrombie Creek (MP 51).
- Uses within DOT&PF's right-of-way include foot paths, bike paths, frontage roads, pullouts, parking areas, placement of utilities, and other public uses as DOT&PF deems necessary for the welfare of the public.
- The Copper River Highway is a designated Alaska Scenic Byway, which makes it eligible for grant funding to promote the highway's special qualities.

Questions? Comments? Tell us how the Copper River Highway corridor can meet Cordova's needs now...and 25 years from now!

DOT&PF Project Manager: Judy Chapman - judy.chapman@alaska.gov

CRW Public Involvement: Julie Jessen - jjessen@crweng.com



The Alaska Department of Transportation and Public Facilities designs, constructs, operates, and maintains the state's transportation infrastructure systems, buildings, and other facilities used by Alaskans and visitors. These include more than 5,600 miles of paved and gravel highways; more than 300 aviation facilities, including 237 airports; 21 harbors; and a ferry system covering 3,500 nautical miles serving 35 coastal communities.

DOT&PF operates all programs without regard to race, religion, color, gender, age, marital status, ability, or national origin. Full Title VI Nondiscrimination Policy: dot.alaska.gov/tvi_statement.shtml. To file a complaint go to: dot.alaska.gov/cvlrts/titlevi.shtml.



Agenda Item 14
City Council Meeting Date: 6/1/2022
City Council Communication Form

FROM: Susan Bourgeois, CMC, City Clerk
DATE: 05/25/2022
ITEM: Ordinance 1200
ACTION: Amending CMC 11.08.020 – Harbor Commission

☒ Ordinance
☐ Resolution

☐ Motion
☐ Information

I. REQUEST OR ISSUE: Ordinance changing Harbor Commission code as requested by City Council during Pending Agenda of the May 4, 2022 Regular Meeting.

II. RECOMMENDED ACTION: adoption of Ordinance 1200

III. FISCAL IMPACTS: none

IV. BACKGROUND INFORMATION: Council member Schaefer asked for this code change and Council member Sherman agreed and it was placed on Pending Agenda. City Clerk, City Attorney and City Manager each contributed by researching previous code, writing, and then editing this draft ordinance. Attached here are how City Code read previous to adoption of Ordinance 908 in 2002 and Ordinance 908 in 2002 which changed membership from 7 to 5.

V. LEGAL ISSUES: City Attorney has assisted so no legal concerns with the format and content of the ordinance.

VI. CONFLICTS: This change may serve to alleviate conflicts in adding voices to the Harbor Commission. The inclusion of additional ex officio members will allow diverse Harbor users input into items before the Harbor Commission.

VII. SUMMARY AND ALTERNATIVES: Council could vote to adopt the ordinance, amend the ordinance refer it to staff or.

CITY OF CORDOVA, ALASKA
ORDINANCE 1200

AN ORDINANCE OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, AMENDING
SECTION 11.08.020 OF THE CORDOVA MUNICIPAL CODE TO INCREASE THE NUMBER
OF HARBOR COMMISSION MEMBERS FROM FIVE TO SEVEN AND TO AUTHORIZE
CITY COUNCIL TO APPOINT UP TO THREE ADDITIONAL EX OFFICIO MEMBERS TO
THE HARBOR COMMISSION

WHEREAS, the City of Cordova's South Harbor, which houses one of the State of Alaska's largest commercial fishing fleets along with a multitude of other harbor users, is the subject of a significant and long-awaited restoration project; and

WHEREAS, in 2002 the Cordova Harbor Commission (the "Commission") was reduced from seven to five members due to a perceived lack of community interest in serving the Commission; and

WHEREAS, multiple applications have been filed for recent vacancies on the Commission, indicating an increased interest in the Commission due to the restoration project; and

WHEREAS, the Council seeks to increase input from diverse users and allow for the participation of additional ex officio members as the Commission advises City Council on port and harbor projects within the City of Cordova,

NOW, THEREFORE, it is ordained as follows:

Section 1. Cordova Municipal Code Section 11.08.020, "Harbor commission", is hereby amended to read as follows:

11.08.020 Harbor Commission.

A. A ~~H~~arbor ~~C~~ommission shall be established for the purpose of advising the ~~C~~eity ~~C~~ouncil on the operation, maintenance, and improvement of the Port of Cordova's **port and harbor** facilities, and for such additional purposes as the ~~C~~eity ~~C~~ouncil may from time to time designate. The ~~harbor~~ ~~C~~ommission shall consist of ~~five~~ **seven** voting members. The ~~C~~eity ~~M~~anager and ~~H~~arbor master shall be ex officio members of the ~~C~~ommission. **City Council may, by majority vote, appoint up to three other ex officio members who represent persons, entities or local, federal or state agencies or entities that use the City port and harbor facilities. and Ex officio members of the Commission** shall have the right of the floor to participate in all discussions; ~~however, they~~ **but** shall not ~~have a vote on any matter before the Commission~~. The ~~C~~ommission shall elect a chairman and vice-chairman from its **voting** membership each January.

B. Only residents of the ~~C~~eity who qualify as municipal voters pursuant to Section 2.08.010 shall be entitled to serve **as voting members** on the ~~H~~arbor ~~C~~ommission. **City Council may appoint one of its members to the Commission.** ~~One of the members of the commission may be designated by the council from its number. Except as otherwise provided in this Section, Commission members shall~~ ~~Members not designated from the council from its number shall be nominated by the~~ ~~M~~ayor and confirmed by the ~~C~~ouncil.

New language is bold and underlined; deleted language is stricken through

C. Each term of membership shall be for three years and shall be overlapping. All members shall serve without compensation.

D. The ~~H~~harbor ~~C~~ommission shall hold a minimum of one meeting per quarter unless the Commission determines that fewer meetings are needed. Meetings shall be held at a ~~or as needed at a~~ date, time and place established ~~as set by the~~ ~~C~~ommission, except that the ~~C~~ommission shall not be required to have meetings during the fishing season or any like period so long as the Commission identifies the fishing season or like period during which meetings will be suspended and the period of suspension does not exceed six months. ~~as may hereafter be set by the commission, during any given year, said period not to exceed six months.~~

E. The ~~H~~harbor ~~C~~ommission shall conduct its meeting in accordance with Robert's Rules of Order.

F. The unexpired portion of any term remaining after a vacancy exists on the ~~C~~ommission shall be filled in the same manner as the original appointment.

G. The ~~H~~harbor ~~C~~ommission shall recommend for adoption by ~~the e~~City ~~C~~ouncil a general plan for the Port of Cordova, Port of Cordova rules and regulations, and Port of Cordova fees, payments and assessments, which recommendation shall be presented to ~~the e~~City ~~C~~ouncil, in writing, by the ~~C~~eity ~~M~~anager at the first regular ~~C~~eity ~~C~~ouncil meeting in the month of March each year.

H. The ~~H~~harbor ~~C~~ommission shall review all plans for construction and development within the confines of the Port of Cordova or anywhere within ATS 220, and shall report to ~~the e~~City ~~C~~ouncil the expected impact of such construction or development on the Port of Cordova. The ~~harbor e~~Commission shall make appropriate recommendations to ~~the e~~Council concerning such construction or development.

Section 2. This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska, within ten (10) days after its passage.

1st reading: June 1, 2022

2nd reading and public hearing: _____, 2022

PASSED AND APPROVED THIS _____ DAY OF _____, 2022.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

New language is bold and underlined; deleted language is stricken through

E. The harbormaster is granted the power and authority to, from time to time, but without any obligation or duty to do so, and without any obligation or liability on his part or that of the city for his failure to do so, replace defective mooring lines, pump vessels which are in dangerous condition for lack of keel, and to move any vessel or the purpose of protecting the vessel from fire or other hazard, or for the protection of other vessels therefrom. Whenever the harbor-master shall perform any of the acts hereinbefore authorized, after having given notice to the vessel owner or operator at the registered address of the immediate need therefor, or having attempted to give such notice, the vessel and owner thereof is required to pay to the city such fees as are set forth by the city council by resolution.

F. The authority given to the harbormaster shall not create an obligation or duty requiring the harbormaster to take any action to protect or preserve any vessel or property located within the port harbor or utilizing the port or harbor facilities. The city shall not be responsible for loss or damage from fire or other casualty, or theft, vandalism or any other cause of injury to vessels or property moored or located within the Port Cordova or the Cordova Small Boat Harbor. The city shall not be responsible for any items which have been impounded.

G. The harbormaster shall classify areas within the port and harbor for various uses, shall mark reserved and transient mooring areas, loading zones, and shall post such other signs, markings numbers or informational devices as will notify and inform interested parties of authorized and prohibited uses of the port and harbor.

H. "harbormaster" means the official hired by the city manager to serve as harbormaster, and any other city employee authorized or designated by the harbormaster or city manager to enforce the provisions of this title. (Ord. 641 (part), 1988).

11.08.020 Harbor commission. A. A harbor commission shall be established for the purpose of advising the city council on the operation, maintenance and improvement of the city's port and harbor facilities, and for such additional purposes as the city council may from time to time designate. The harbor commission shall consist of seven voting members. The city manager and harbormaster shall be ex officio members of the commission and shall have the right of the floor to participate in all discussions, however, they shall not have a vote. The commission shall elect a chairman and vice-chairman from its membership each January.

B. Only residents of the city who qualify as municipal voters pursuant to Section 2.08.010 of this code shall be entitled to serve on the harbor commission. One of the members of the commission shall be designated by the council

from its number. Each of the remaining members shall be nominated by the mayor and confirmed by the council.

C. Terms of membership for the members, not including the council member, shall be for three years each or until a successor in office is appointed by the council. Terms of individual members shall be overlapping, and shall commence January 1st of each year. The member from the council shall serve at the pleasure of the council. Members shall serve without compensation.

D. The harbor commission shall hold a minimum of one $\frac{1}{2}$ meeting per month at a date, time and place as set by the commission, except that the commission shall not be required to have meetings during the fishing season or any like period as may hereafter be set by the commission, during any given year, said period not to exceed six months.

E. The harbor commission shall conduct its meeting in accordance with Robert's Rules of Order.

F. The unexpired portion of any term remaining after a vacancy exists on the commission shall be filled as the original appointment.

G. The harbor commission shall recommend for adoption by the city council a general plan for the harbor, harbor rules and regulations, and harbor privilege fees, payments and assessments, which recommendation shall be presented to the city council, in writing, by the city manager at the first regular city council meeting in the month of March each year.

H. The harbor commission shall review all plans for construction and development within the confines of the port and harbor or anywhere within ATS 220, and shall report to the city council the expected impact of such construction or development on the port and harbor. The harbor commission shall make appropriate recommendations to the council concerning such construction or development. (Ord. 641 (part), 1988).

Chapter 11.12

FEES

Sections:

- 11.12.010 Duty of vessel owners to pay charges.
- 11.12.020 Fees for use of port and harbor facilities.
- 11.12.030 Delinquent accounts.
- 11.12.040 Lien created.
- 11.12.050 Other remedies.

200

(Cordova 9/88)

**CITY OF CORDOVA, ALASKA
ORDINANCE 908**

**AN ORDINANCE OF THE CITY OF CORDOVA, ALASKA, AMENDING TITLE 11
SECTION 11.08.020 OF THE CORDOVA MUNICIPAL CODE REGARDING THE
HARBOR COMMISSION**

BE IT ORDAINED by the City Council of the City of Cordova, Alaska, that Title 11 Section 11.08.020 of the Cordova Municipal Code is hereby amended as follows:

11.08.020 Harbor commission. A. A harbor commission shall be established for the purpose of advising the city council on the operation, maintenance and improvement of the city's port and harbor facilities, and for such additional purposes as the city council may from time to time designate. The harbor commission shall consist of ~~seven~~ **five** voting members. The city manager and harbormaster shall be ex officio members of the commission and shall have the right of the floor to participate in all discussions, however, they shall not have a vote. The commission shall elect a chairman and vice-chairman from its membership each January.

B. Only residents of the city who qualify as municipal voters pursuant to Section 2.08.010 of this code shall be entitled to serve on the harbor commission. One of the members of the commission shall be designated by the council from its number. Each of the remaining ~~six~~ **four** members shall be nominated by the mayor and confirmed by the council.

C. Terms of membership for the members, not including the council member, shall be for three years each or until a successor in office is appointed by the council. Terms of individual members shall be overlapping, and shall commence January 1st of each year. The member from the council shall serve at the pleasure of the council. Members shall serve without compensation.

D. The harbor commission shall hold a minimum of one meeting per ~~month~~ **quarter or as needed** at a date, time and place as set by the commission, except that the commission shall not be required to have meetings during the fishing season or any like period as may hereafter be set by the commission, during any given year, said period not to exceed six months.

E. The harbor commission shall conduct its meetings in accordance with Robert's Rules of Order.

F. The unexpired portion of any term remaining after a vacancy exists on the commission shall be filled as the original appointment.

G. The harbor commission shall recommend for adoption by the city council a general plan for the harbor, harbor rules and regulations, and harbor privilege fees, payments and assessments, which recommendation shall be presented to the city council, in writing, by the city manager at the first regular city council meeting in the month of March each year.

H. The harbor commission shall review all plans for construction and development within the confines of the port and harbor or anywhere within ATS 220, and shall report to the city council the expected impact of such construction or development on the port and harbor. The harbor commission shall make appropriate recommendations to the council concerning such construction or development. (Ord. 641 (part), 1988).

BE IT FURTHER ORDAINED if one or more referendum petitions with signatures are properly filed within one (1) month after the passage and publication of this ordinance, the ordinance shall not go into effect until the petition or petitions are finally found to be illegal and/or insufficient or, if any such petition is found legal and sufficient, until the ordinance is approved in an election by a majority of the qualified voters, voting on the question. If no referendum petition with signatures is filed, this ordinance shall go into effect thirty (30) days after its passage and publication.

This ordinance shall be effective thirty (30) days after its passage and publication. This ordinance shall be enacted in accordance with Section 2.13 of the Charter of the City of Cordova, Alaska and published in the Cordova Times, a newspaper of general circulation, within ten (10) days of its passage.

1st reading: January 23, 2002

2nd reading and Public Hearing: February 6, 2002

PASSED AND APPROVE THIS 6TH DAY OF FEBRUARY, 2002.


Tom Church, Vice-Mayor


Lila J. Koplin, City Clerk



AGENDA ITEM 15
City Council Meeting Date: 6/1/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 05/20/2022
ITEM: Resolution 06-22-18 Mill Rate Setting Resolution
NEXT STEP: Majority voice vote

☐ ORDINANCE
☐ MOTION

☒ RESOLUTION
☐ INFORMATION

I. REQUEST OR ISSUE: Approval of Resolution 06-22-18 setting the 2022 mill rate.

II. RECOMMENDED ACTION / NEXT STEP: Suggested motion:

I move to approve Resolution 06-22-18 a resolution of the Council of the City of Cordova, Alaska setting the property tax mill levy for the 2022 tax year at 11.54 mills for all properties in the City of Cordova.

III. FISCAL IMPACTS: A mill rate is required to determine property tax amounts which get billed to the individual property owners. Bills go in the mail per City Code by July 1, 2022 and the collection is in halves, the first half due on or before August 31, 2022 and the second half due on or before October 31, 2022. Setting the mill rate tonight gives staff time to input the mill rate into the databases and then to print tax bills. Property tax revenue accounts for 23% of the general fund budget.

IV. BACKGROUND INFORMATION: Alaska Statute 29.45.240 and Cordova Municipal Code 5.36.240 require that City Council set the 2022 Mill Rate by June 15, 2022. On May 18, 2022, Council certified the 2022 tax roll setting Cordova's total taxable value for 2022 at \$242,714,935. One mill is equal to about \$242.7k in property tax revenue (exactly \$242,715).

Cordova Municipal Code 1.18.010 states that resolutions creating or establishing rates require public hearings which is why there is one scheduled for June 1, 2022 previous to the regular meeting where Resolution 06-22-18 will be considered by the City Council.

The resolution contains a mill rate of 11.54 which would achieve revenue of \$2,800,930 – the closest to \$2,800,000, using only 2 decimal places, which was the property tax revenue in the Council-approved 2022 budget.

Commercial and Residential property values did not receive any across the board increases in 2022. There was a \$3.9 million increase in total taxable value attributable to: 1) new construction and/or further completion of improvements on properties that had already been under construction, 2) new subdivision development, 3) review of Chase/Center/LeFevre area for land value consistency, and 4) the one oil and gas property in Cordova. The oil and gas property that gets assessed by the State of Alaska each year accounted for the majority of the \$3.9 million, an increase of \$3.3 million to a 2022 value of \$12,485,310.

V. LEGAL ISSUES: The pertinent sections of the Cordova Municipal Code, 5.36.240 and 1.18.010 are attached, as well as Alaska Statute 29.45.240.

VI. SUMMARY AND ALTERNATIVES: Council could amend the resolution by changing the mill rate to something other than 11.54. Majority roll call vote to approve the resolution as written or to approve the resolution as amended.

**CITY OF CORDOVA, ALASKA
RESOLUTION 06-22-18**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SETTING THE PROPERTY TAX MILL LEVY FOR THE 2022 TAX YEAR AT 11.54
MILLS FOR ALL PROPERTIES IN THE CITY OF CORDOVA**

WHEREAS, Alaska Statute, Section 29.45.240 and Cordova Municipal Code 5.36.240 require that the mill levy be established by resolution annually prior to June 15 of the tax year; and

WHEREAS, in accordance with Cordova Municipal Code Section 1.18.010 A, this rate setting resolution requires a public hearing before passage; and

WHEREAS, on December 15, 2021, Council approved Resolution 12-21-47 adopting the 2022 City budget which included property tax revenue equal to **\$2,800,000**; and

WHEREAS, on May 18, 2022, Council approved certification of the 2022 property tax roll which set Cordova's total taxable value at **\$242,714,935**.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby sets the mill rate for 2022 real property at **11.54** mills for all properties in the City of Cordova; and

BE IT FURTHER RESOLVED THAT a mill rate of 11.54 on all taxable value in the City of Cordova would realize property tax revenue in 2022 of \$2,800,930.

PASSED AND APPROVED THIS 1st DAY OF JUNE 2022

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

2022 City of Cordova Mill Rate Scenarios

mill rate that gets closest to budgeted revenue: 11.54 mills

2022 total taxable value

\$242,714,935

prop tax revenue in 2022 City budget

\$2,800,000

mill rate of:

11.54

multiplied by total taxable

\$242,714,935

would equal revenue of:

\$2,800,930

if council opts to set the 2022 mill rate at the same value it was at in 2021

mill rate of:

11.06

multiplied by total taxable

\$242,714,935

would equal revenue of:

\$2,684,427

if it is anticipated that less p'tax revenue is required in 2022

mill rate

11.06

property tax rev

\$2,684,427

lowered by:

same as 2021 or .48 less
than budgeted

less revenue than in
approved budget

-\$116,503

on a total taxable value of \$242,714,935 each one mill increase/decrease is:

\$242,715

Cordova Mill Rates

Tax Year	Mill Rate	
	City	Annexed
1975	17	
1976	18.5	
1977	22	
1978	18	
1979	15	
1980	15	
1981	1	
1982	1	
1983	1	
1984	1	
1985	3	
1986	3	
1987	3	
1988	7.9	
1989	7.13	
1990	7.94	
1991	7.94	
1992	11	
1993	11	
1994	12.5	11.5
1995	13.25	10.74
1996	13.25	10.74
1997	14.48	11.97
1998	14.48	11.97
1999	14	11.49
2000	13.5	10.99
2001	13.5	10.99
2002	13.5	12.5
2003	13.5	12.5
2004	14	13
2005	14	13
2006	13.35	12.35
2007	13.35	12.35
2008	13	12
2009	14.5	13.5
2010	13.9	12.9
2011	9.7	8.7
2012	9.43	8.43
2013	9.43	8.43
2014	12.07	11.07
2015	11.53	
2016	11.05	
2017	12.35	
2018	11.81	
2019	11.81	
2020	11.08	
2021	11.06	

mill
rate
differential
repealed
in
2015

Alaska Statute:

Sec. 29.45.240. Establishment of levy and determination of rate.

(a) The power granted to a municipality to assess, levy, and collect a property tax shall be exercised by means of an ordinance. The rate of levy, the date of equalization, and the date when taxes become delinquent shall be fixed by resolution.

(b) A municipality shall annually determine the rate of levy **before June 15**. By July 1 the tax collector shall mail tax statements setting out the levy, dates when taxes are payable and delinquent, and penalties and interest.

Cordova Municipal Code:

5.36.240 - Amount set by resolution.

The council shall thereupon by resolution **annually before June 15th** fix a rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied.

(Ord. 777 (part), 1996: prior code § 13.126, as amended during 1979 codification).

1.18.010 - Resolutions.

- A. Resolutions are acts of council which are not required to be enacted by an ordinance, such as authorizing a municipal official to undertake certain acts and acts not being of a permanent nature. **Resolutions creating or establishing rates shall require adequate public notice with one public hearing before passage.** Resolutions are formal acts of council required in accordance with charter, code, state and/or federal law.
- B. All resolutions are a permanent record of the city and shall bear the following:
1. The heading "City of Cordova, Alaska";
 2. Serial number as "Resolution _____":
 - a. Annually the serial number first number(s) shall denote the month; the second number(s) shall denote the year; and the third number(s) shall denote consecutive numbers indicating the total number of resolutions passed during a calendar year;
 3. Resolving clause "PASSED AND APPROVED THIS _____ DAY OF _____, _____ (YEAR)" with designated lines for the mayor and clerk's signatures;
 4. Passage of a resolution may be by a majority vote of a quorum present unless specifically required by charter or code to require a majority vote of all the members of the city council.

(Ord. 723, 1994).

Chapter 1.18 – RESOLUTIONS

1.18.010 - Resolutions.

- A. Resolutions are acts of council which are not required to be enacted by an ordinance, such as authorizing a municipal official to undertake certain acts and acts not being of a permanent nature. **Resolutions creating or establishing rates shall require adequate public notice with one public hearing before passage.** Resolutions are formal acts of council required in accordance with charter, code, state and/or federal law.
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1. The heading "City of Cordova, Alaska";
 2. Serial number as "Resolution _____":
 - a. Annually the serial number first number(s) shall denote the month; the second number(s) shall denote the year; and the third number(s) shall denote consecutive numbers indicating the total number of resolutions passed during a calendar year;
 3. Resolving clause "PASSED AND APPROVED THIS _____ DAY OF _____, _____ (YEAR)" with designated lines for the mayor and clerk's signatures;
 4. Passage of a resolution may be by a majority vote of a quorum present unless specifically required by charter or code to require a majority vote of all the members of the city council.

(Ord. 723, 1994).



Agenda Item 16
City Council Meeting Date: 6/1/2022
City Council Communication Form

FROM: Helen Howarth, City Manager

DATE: 5/25/22

ITEM: Resolution

ACTION: Establishing local school funding and approving CSD budget

☐ Ordinance
☒ Resolution

☐ Motion
☐ Information

I. REQUEST OR ISSUE: Cordova School District (CSD) has submitted its FY23 budget ending June 30, 2023 (Exhibit A) for Council approval and requests Council action to set the local funding level for school year FY23.

II. RECOMMENDED ACTION: Approval of Resolution supporting CSD budget and City allocation.

III. FISCAL IMPACTS: CSD requests total City funding of \$2M for the FY23 school year (July 1, 2022 - June 30, 2023). City Council, in approving City FY2022 budget in December 2021, committed \$1.8M for its fiscal year of which \$1.1M was allocated for 2nd half of CSD 2022 school year budget (January-June, 2022) and \$700,000 is allocated for the 1st half of the 2023 CSD budget (July-Dec 2022). The CSD \$2M request for the FY23 school year less the \$700,000 already allocated by City, leaves a request balance of \$1.3M to be considered by Council.

City received \$637,241.46 in Forest Service Receipts for schools which exceeds the FY22 budgeted amount by \$195,991.46. Staff proposes adding this amount to the July 1-December 30, 2022 CSD allocation for a total of \$895,991.46. This action will “front load” City’s contribution and help alleviate cash flow concerns for the CSD. Council will review the balance of the CSD request (\$1,134,008.54) and allocate additional resources for the second half of the CSD 2023 school budget (January-June) during its deliberations for the FY23 City Budget.

The resolution before Council tonight confirms a July 1-December 30, 2022 allocation of \$895,991.46 and approval of the CSD FY23 operating budget of \$6,966,685. The resolution postpones commitment of City funds for the period January-June 2023, until formulation of the City’s 2023 budget.

IV. CONFLICTS OR ENVIRONMENTAL ISSUES: The City (Jan-Dec) and CSD's (July-June) fiscal years are not in sync and City adjusts its budget to align with CSD's fiscal year.

When the City's budget is developed in the fourth quarter of the calendar year, input from CSD is solicited to arrive at City's expected contributions. The timing of CSD's budget process 6 months later confirms the State per student allocation per legislative action, as well as other data that impacts the CSD budget.

V. SUMMARY AND ALTERNATIVES: This resolution allows the city to adjust any changes to the City's expected contributions to CSD simultaneously with the formulation of the City's 2023 budget.

**CITY OF CORDOVA, ALASKA
RESOLUTION 06-22-19**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
ESTABLISHING THE LEVEL OF LOCAL FUNDING AND APPROVING THE BUDGET
OF THE CORDOVA PUBLIC SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING
JUNE 30, 2023**

WHEREAS, Alaska Statutes 14.14.060 (c) and 14.14.065 provide that the Cordova Public School District Board of Education shall submit the school budget for the following school year to the City Council by May 1 and the City Council shall determine the total amount of money to be made available from local sources for school purposes within 30 days of receipt of the School Board of Education's request; and

WHEREAS, Cordova School Board and City Council held a joint budget work session on May 4, 2022 where the proposed Cordova Public School District FY2023 budget was presented; and

WHEREAS, these statutes provide that the City's failure to determine the funding level within 30 days would result in automatic approval of the amount requested; and City Council's June 1, 2022 meeting date accommodates that timeframe; and

WHEREAS, on December 15, 2021 City Council approved the City's fiscal year 2022 operating budget which included an appropriation from the General Fund of \$1,700,000 as revenue support and \$139,000 as in-kind support for the Cordova Public Schools of which \$700,000 of the revenue support was earmarked for the July 1 – Dec 31, 2022 time period (CSD FY23); and

WHEREAS, the Cordova School Board proposes a FY23 (July 1, 2022 - June 30, 2023) operating budget of \$6,966,685 for the Cordova Public School District which includes City funding of **\$2,139,000** consisting of \$2,000,000 in revenue support from local sources and \$139,000 in-kind support; and

WHEREAS, City received \$637,241.46 in Forest Service Receipts for schools which exceeds the FY22 budgeted amount by \$195,991.46, and

WHEREAS, CSD requests a budget increase and Forest Service Receipts provides a source of funds for that increase, Staff proposes adding the \$195,991.46 in Forest Service school receipts to the July 1-December 31, 2022 City approved allocation of \$700,000 for a total of \$895,991.46; and

WHEREAS, due to the discrepancy in fiscal years between the City and the School District, City Council will deliberate the balance of the School District request for the Jan 1-June 30, 2023 portion of their FY23 school budget in the City's FY23 operating budget.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby approves the operating budget of the Cordova Public School District for its Fiscal

Year 2023 ending June 30, 2023 in the amount of **\$6,966,685**, and increases the June 1 - December 31, 2022 allocation by \$195,991.46 to \$895,991.46; and

BE IT FURTHER RESOLVED THAT, both the commitment to a local funding level and the approval of the operating budget are subject to modification during the City of Cordova FY23 budgeting process and appropriation.

PASSED AND APPROVED THIS 1st DAY OF JUNE 2022.

David Allison, Mayor

Attest:

Susan Bourgeois, CMC, City Clerk

DRAFT

Cordova School District
Fiscal Year 2022-23 Budget
Presented for Approval May 11, 2022

Estimated Beginning Fund Balance **450,000**

	Budget
Revenue	6,927,248
011 City - Direct Appropriation	2,000,000
012 City - In-Kind Donation	129,000
030 Earnings on Investment	1,000
040 Misc. Local Revenues	4,000
040 Tuition from Students	-
044 Lab/Shop/Misc Fees	4,000
046 Facility Rentals	2,000
047 eRate Revenue	160,000
051 Foundation - Program	4,272,050
052 Foundation - Quality Schools	13,030
056 TRS On-Behalf Revenue	298,950
057 PERS On-Behalf Revenue	23,218
090 Other State Revenues	-
110 Impact Aid	20,000
Total Revenue	6,927,248

	Budget
Expense	6,966,685
100 Regular Instruction	2,817,037
140 Correspondence Instruction	-
160 Vocational Education	225,119
200 Special Education	812,885
220 Special Education Support	28,814
320 Counseling	106,653
350 Instructional Support	24,000
360 Instructional Technology	428,474
400 Office of the Principal	311,606
450 School Office Support	231,582
511 Board of Directors	42,875
512 Office of the Superintendent	233,145
550 Office of Business	374,138
600 Operations and Maintenance	1,030,913
700 School Activities	99,444
900 Transfer to Capital Projects	-
900 Transfer to Food Service	-
900 Transfer to Student Activities	200,000
Total Expenditures	6,966,685

Estimated Ending Fund Balance **410,563**



AGENDA ITEM 17
City Council Meeting Date: 06/01/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 05/23/2022
ITEM: Council option to protest/waive protest new Liquor License # 6041
NEXT STEP: Motion

____ ORDINANCE
 x MOTION

____ RESOLUTION
____ INFORMATION

I. REQUEST OR ISSUE: A Cordova business, The Big Fish Brewpub, has applied for a new Liquor License (Brewpub) with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to protest, waive right to protest, or waive protest with conditions.

III. FISCAL IMPACTS: Cordova businesses collect and remit sales tax to the City. Establishments that are licensed to sell alcohol collect and remit sales tax at 6% plus a surtax at an additional 6% on retail alcoholic beverages.

IV. BACKGROUND INFORMATION: Comptroller Barb Webber and Deputy City Clerk Tina Hammer have determined this business to be current in all financial obligations to the City. Police Chief Nate Taylor has no public safety concerns about this business. Planner Kevin Johnson said the use is allowed in that location.

This is a unique situation because there are no other Brewpub licenses in Cordova and due to Cordova's population, only one Brewpub Liquor License will be granted by the ABC Board. Council has the ability to protest (staff usually recommends protests based on public safety, financial delinquencies, zoning).

Another unique circumstance for this new license is that recently SB9 was passed through the State House and Senate, still awaiting action by the Governor. That law completely revamps Alaska Statute Title 4. Alcoholic Beverages. Here is a PowerPoint that the ABC Board presented over a year ago when SB9 was

being explained to the legislature.

<https://www.commerce.alaska.gov/web/Portals/9/pub/ABC/Minutes/2021/04.28/SB9.pdf>

It is very helpful and comprehensively explains the huge change that is forthcoming. Some of the implementation dates may be off because this bill has been in the works for several years. AMCO regulations specialists are unable to give clear answers to some of the questions I posed of them because this is yet to be signed by the Governor. Many of the provisions of SB 9 will not take effect until January 1, 2024.

V. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480, attached.

VI. SUMMARY AND ALTERNATIVES: Council approval of this motion:

Council motion to waive it's right to protest the approval of liquor license #6041, The Big Fish Brewpub, Brewpub.

Council could consider other motions – recommendations, etc. Council has 60 days from April 21 to protest this license – which would be by June 20, 2022.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

April 21, 2022

City of Cordova

VIA Email: cityclerk@cityofcordova.net

License Type:	Brewpub	License Number:	6041
Licensee:	Copper River & Northwest Limited Inc		
Doing Business As:	The Big Fish Brewpub		
Premises Address:	Lot 1 Block 88 Cordova Airport		

☒ **New Application**

☐ **Transfer of Location Application**

☐ **Transfer of Ownership Application**

☐ **Transfer of Controlling Interest Application**

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

What is this form?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04** of **Alaska Statutes** and **Chapter 304** of the **Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Copper River & Northwest Limited Inc.				
License Type:	Brewpub - Seasonal	Statutory Reference:	04.11.135		
Doing Business As:	The Big Fish Brewpub				
Premises Address:	Lot 1 Block 88 Cordova Airport				
City:	Cordova	State:	Alaska	ZIP:	99574
Local Governing Body:	City of Cordova				
Community Council:	None				

Mailing Address:	P.O. Box 1564				
City:	Cordova	State:	AK	ZIP:	99574

Designated Licensee:	Rebekah A. Chapek aka Becky Chapek				
Contact Phone:	907-424-5356	Business Phone:	907-253-5356		
Contact Email:	<u>Becky.chapek@gmail.com</u>				

Seasonal License? ☒ Yes ☐ No If "Yes", write your six-month operating period: April 15 to October 15

OFFICE USE ONLY					
Complete Date:	<u>4-26-22</u>	License Years:		License #:	<u>6041</u>
Board Meeting Date:	<u>6-28-22</u>	Transaction #:	<u>100349551</u>		
Issue Date:		BRE:	<u>KPS</u>		



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

☒

an existing facility

☐

a new building

☐

a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

The Big Fish Brewpub is 13 miles away from the nearest School Grounds.

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

The Big Fish Brewpub is 13 miles away from the nearest Church Building.

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:

☐

applicant

☐

affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an:

☐

applicant

☐

affiliate

Name:					
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Rebekah A. Chapek				
Title(s):	President/Secretary	Phone:	907-424-5356	% Owned:	100%
Address:	P.O. Box 1564 Physical Address - 608 Cedar Street				
City:	Cordova	State:	Alaska	ZIP:	99574

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	73258D	AK Formed Date:	05/21/2001	Home State:	Alaska
Registered Agent:	Rebekah A. Chapek	Agent's Phone:	907-424-5356		
Agent's Mailing Address:	P.O. Box 1564				
City:	Cordova	State:	AK	ZIP:	99574

Residency of Agent: Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☒ ☐

Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses: Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒ ☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Rebekah A. Chapek the President/Secretary of Copper River & Northwest Limited Inc. also has a beverage dispensary licence # 2587 operating as The Moose Caboose.

Section 6 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐ ☒

If "Yes", disclose the name of the individual and the reason for this authorization:



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

BC

I certify that all proposed licensees have been listed with the Division of Corporations.

BC

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

BC

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

BC

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

BC

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

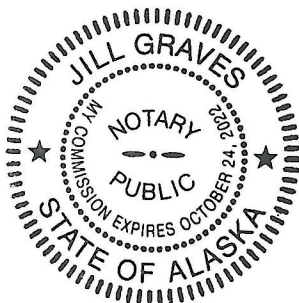
Rebekah A. Chappek
Signature of licensee

REBEKAH A CHAPPEK
Printed name of licensee

Jill Graves
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 12/24/2022



Subscribed and sworn to before me this 22 day of December, 2021.



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

☐ ☒

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Copper River & Northwest Limited Inc	License Number:	2587		
License Type:	Brewpub – Seasonal				
Doing Business As:	The Big Fish Brewpub				
Premises Address:	Lot 1 Block 88 Cordova Airport				
City:	Cordova	State:	AK	ZIP:	99574



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.

North



2sq = 1 ft.

#6041-THE BIG FISH BREW PUB

Room is 8'x8'

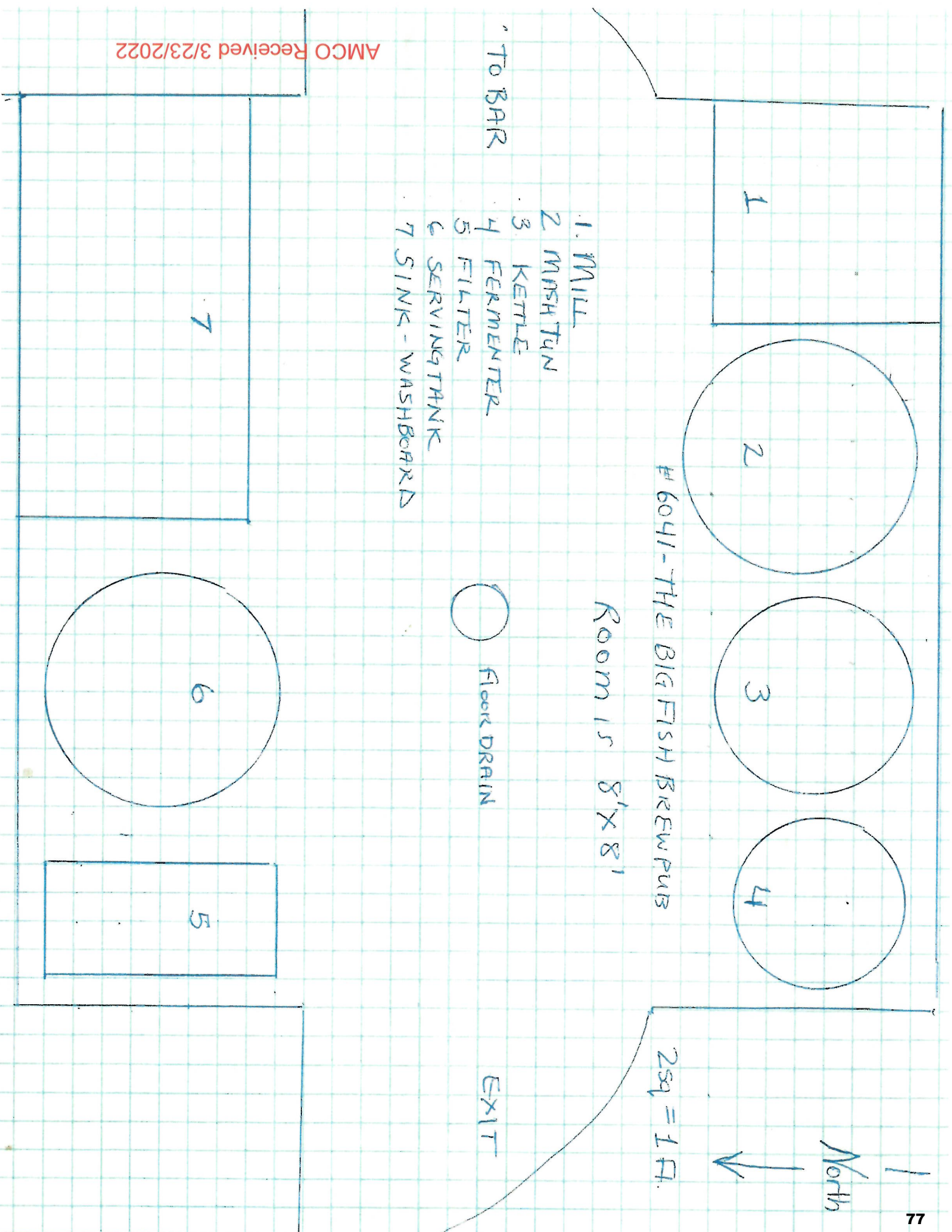
- 1. MILL
- 2 MASH TUN
- 3 KETTLE
- 4 FERMENTER
- 5 FILTER
- 6 SERVING TANK
- 7 SINK - WASHBOARD

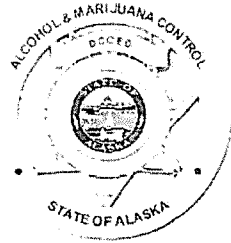
TO BAR

Floor DRAIN

EXIT

AMCO Received 3/23/2022





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrees prepared onsite and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	Copper River & Northwest Limited Inc.				
License Type:	Brewpub - Seasonal	License Number:	6041		
Doing Business As:	The Big Fish Brewpub				
Premises Address:	Lot 1 Block 88 Cordova Airport				
City:	Cordova	State:	AK	ZIP:	99574
Contact Name:	Becky Chapek	Contact Phone:	907-424-5356		

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- ☐ Dining after standard closing hours: AS 04.16.010(c)
- ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
- ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
- ☒ Employment for persons 16 or 17 years of age: AS 04.16.049(c)
NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY	
Transaction #:	100349551
Initials:	



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

We may have minors employed for prep work, cleaning & dishwashing. Minors will work mostly in the kitchen area unless they are clearing the front dining areas or cleaning bathrooms. Under no circumstances will underage workers or customers be allowed in the bar or alcohol storage room which is strategically inaccessible. Under-aged customers are allowed only in the front dining area front counter area & front entry. They are not allowed in the bar even if they are with their parents.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

All alcohol is stored in a room outside the kitchen and dining areas. Alcohol is exclusively kept in a storage room accessible only to the bar tender. Under no circumstances will minors be allowed in the bar or alcohol storage area. Either an owner or a manager will be on the premises at all times. Part of their responsibility will be to ensure that minors do not gain access to alcohol. "No Entry" signs will be posted on the liquor storage door. The strategic positioning of the storage room & oversight will prevent underage employees and underage customers from accessing any alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes

No



Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

If you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.



*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.

pending*



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

The Big Fish Brewhouse will be open for Lunch from Noon to 2 pm and Dinner from 5 pm to 8 pm. Open Wednesday thru Saturday. Closed Sunday, Monday, Tuesday.

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes

☐

No

☒

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Just to Clarify: There may be times when locals gather to play music, board games, cards trivia or watch a game, but there will be no admission, cover fees, or advertising for these social activities.

Food and beverage service offered or anticipated is:



table service



buffet service



counter service



other

If "other", describe the manner of food and beverage service offered or anticipated:

There will be take-out meals available and from time to time and we may set up a buffett or have a catered event for small gatherings.



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

BC

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.
This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

BC

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

BC

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.
(AB-03 applications that accompany a new or transfer license application will
not be required to submit an additional copy of their premises diagram.)

BC

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Rebekah A. Chapek
Signature of licensee

REBEKAH A. CHAPEK
Printed name of licensee



Natasha M. Wright
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: April 1, 2025

Subscribed and sworn to before me this 15 day of February, 2022.

Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

☐☐

Signature of local government official

Date

Printed name of local government official

Title



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

☐☐

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

Signature of AMCO Director

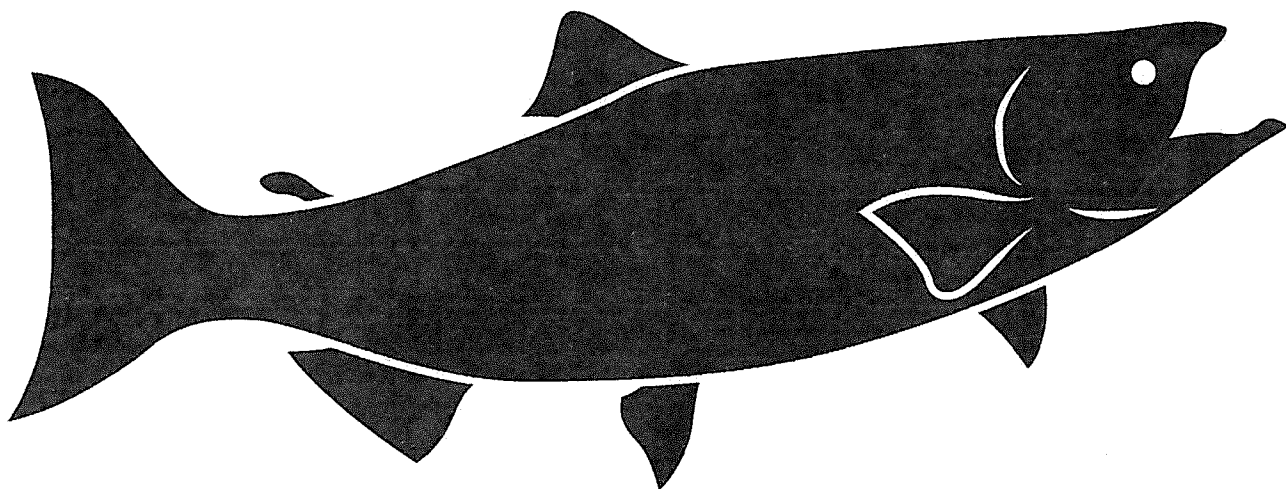
Printed name of AMCO Director

☐☐

Date

Limitations:

THE BIG FISH BREW PUB



OPEN
Wednesday- Saturday

Noon - 2pm
5 pm - 8 pm

LUNCH

(All burgers served with Alaskan Kettle Chips.)

CLASSIC CHEDDAR BURGER.....\$12

6 oz House made patty, grilled purple onion, Bobby's Boat sauce aioli, lettuce. Pickle.

ADD Bacon, Fried Egg or Grilled

Mushrooms..... \$2 ca.

SALMON

BURGER.....\$14

Omega Mike's Alaskan Sockeye/Shrimp 5 oz patty, fresh brioche, lemon aioli, arugula, purple onion. Pickle.

VEGGIE BURGER

\$12

House made mushroom based patty, cheese, fresh brioche, grilled onion, lettuce, pickle.

FISH N CHIPS.....(seasonal prices)

Rockfish or Halibut

CAESAR SALAD

Full

\$12

½

\$6

Organic Romaine, House made dressing, croutons, fresh ground pepper, lemon wedge.

CHOWDER &

BREAD.....\$10

PIE & COFFEE..... \$7

MALTED MILKSHAKE

\$5

Vanilla or Chocolate

DINNER

Steak & Frites..... **\$25**

Pan Seared Sockeye..... *.(seasonal price)*

Copper River Salmon, Roasted Dill Potatoes, Organic Kale tossed in garlic butter

Oysters on the ½ Shell Dozen *(seasonal)*
½ Dozen

Fresh local oysters from Cordova's Simpson Bay Oyster Co.

Classic Cheddar Burger & Frites..... **\$14**

Salmon Burger & Frites..... **\$16**

Veggie Burger & Frites **\$14**

Classic Caesar Salad..... **\$12**

Add Salmon **\$6**

Chowder *with Sourdough Bread* **\$14**

French Onion Soup **\$9**

Sides:

Shells & Cheese **\$6** Garlic Frites **\$5**

Side Salad **\$6**

Mashed Potatoes **\$5**

Dessert

Cobbler & Vanilla Ice cream **\$7**

Dark Chocolate Cake & Vanilla Ice Cream **\$7**

Children's menu available.

Beer / Wine & Appetizer menu available.

State of Alaska
Department of Environmental Conservation
EH Food Safety and Sanitation Program
555 Cordova St. 5th Floor
Anchorage, Alaska 99501

2022 Renewal Application for Food Service Establishment
Invoice

Facility ID: 4873
Business Code: 2CCB975C

Copper River North West Limited
PO BOX 1564
Cordova, AK 99574

pd by
Moose
caboose
ck 4239
Dec 1, 2021

If ownership has changed since last permit issued, please email DEC.FSSPermit@alaska.gov or call 907-269-6289. This renewal can be completed through our online portal at <https://adec.safefoodinspection.com/Login.aspx>.

Establishment Information (if any information has changed, update information on renewal application).

Note: A new application is required for change in the business address or ownership. New application forms can be found online at <http://dec.alaska.gov/eh/fss/forms> or by contacting the Permit Coordinator at 907-269-6289.

Establishment Name: AIRPORT DEPOT DINER

Business Phone Number: 907-424-5356

Owner's Name: Copper River North West Limited

Alternative Or Cell Phone: _____

Business Email (Please verify, will be used to email permit if requested): _____

Physical Address: Mile 13 Copper River HWY
Cordova, AK 99574

The balance due is the 2022 annual fee for the food establishment permits listed below. Payment is due by the permit expiration date shown in the table below. Payments received will first be applied against any existing balance due, if any. Failure to pay these fees will result in enforcement action, including closure of your establishment, and may subject you to legal action under AS 17.20.305 or 46.03.790, or a civil action to collect the amount due to the state.

Permit ID	Expire Date	Permit Type	Permit Name	Amount Due
4623	12/31/2021	FN-4 Tavern/Bar	Moose Caboose Lounge	\$280.00
Total Amount Due				\$280.00

If you have questions, your business is no longer in operation, you have changes to your operation, or you feel you may have difficulty paying these fees on time, please email DEC.FSSPermit@alaska.gov or call 907-269-6289.

For quicker processing, pay online by credit card at: <https://adec.safefoodinspection.com/Login.aspx>.

If you are mailing in payment, please send to the following address; you may pay for multiple permits with a single check. Please include the "Program ID" numbers shown for each permit on your check or include a copy of this form.

DEC - Food Safety and Sanitation Program
555 Cordova St. 5th Floor
Anchorage, Alaska 99501

If you have questions or concerns regarding safe food handling practices call toll free: 1-87-SAFE-FOOD (in Anchorage call 907-334-2560)

reasons for the objection. The board shall consider the objections and testimony received at a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) when it considers the application. An objection and the record of a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) shall be retained as part of the board's permanent record of its review of the application.

Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of [AS 04.11.510\(b\)\(3\)](#) requesting a public hearing within 30 days of the posting of notice required under [AS 04.11.310](#), or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under [AS 04.11.510\(b\)\(3\)](#) when it considers the application, and the record of a hearing conducted under [AS 04.11.510\(b\)\(3\)](#) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under [AS 04.11.510\(b\)\(2\)](#) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under [AS 44.62.360](#) and conduct proceedings to resolve the matter as described under [AS 04.11.510\(c\)](#).

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska

Pending Agenda

June 1, 2022 Regular Council Meeting

A.	Future agenda items - topics put on PA with no specific date for inclusion on an agenda	initially put on or revisited
-----------	--	-------------------------------

- | | | |
|----|--|-----------|
| 1) | Plan/schedule for departmental site visits/work sessions/state of the dept reporting | 3/17/2021 |
| 2) | Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process | 2/17/2021 |
| 3) | Public Safety Resources - discussion | 1/20/2021 |
| 4) | City addressing - ongoing project 2022 | 11/4/2020 |
| 5) | City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - new finance director | 2/19/2020 |
| 6) | Council discussion/direction to Planning and Zoning Commission re sale of City owned residential lots | 11/3/2021 |
| | * this to occur in 2022 when Planning Commission begins work on land disposal maps | |
| 7) | Council discussion about incentives for investment in Cordova | 11/3/2021 |
| 8) | Revenues/financial planning/sales tax cap discussion | 12/1/2021 |
| 9) | Ordinance to change Harbor Commission from 5 seats to 7 seats - 1st read June 1, 2022 | 5/4/2022 |

B.	Resolutions, Ordinances, other items that have been referred to staff	date referred
-----------	--	---------------

- | | | |
|----|---|------------|
| 1) | Res 03-22-05 adopting 2022 land disposal maps-referred until amendments to 5.22 come before Council | 3/2/2022 |
| 2) | Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known | 1/19/2022 |
| 3) | Res 11-21-42 placing ballot prop to change Council seats to undesignated (after 2022 state election) | 11/17/2021 |
| 4) | Res 03-21-13 support for snow avalanche and landslide hazards assessment | 3/17/2021 |
| 5) | Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s. | 9/16/2020 |
| 6) | Res 05-20-18 re CCMC sale committee | 5/6/2020 |
| 7) | Res 12-18-36 re E-911, will be back when a plan has been made | 12/19/2018 |

C.	Upcoming Meetings, agenda items and/or events: with specific dates
-----------	---

- | | | |
|----|--|--|
| 1) | Capital Priorities List <u>Resolution (03-22-03)</u> is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action | |
| 2) | Staff quarterly reports will be in the following packets: some are in 4/20/22 others will be in 5/4/22 packet for 1Q | |
| | 7/20/2022 10/19/2022 1/18/2023 4/19/2023 | |
| 3) | Joint City Council and School Board Meetings - twice per year, April & October | |
| | 6pm before Council mtg 5/3/2023 6pm @ CHS before Sch Bd mtg Oct. or Nov. 2022 | |
| 4) | Clerk's evaluation - each year in Feb (before Council changeover after election) - next Feb '23 | |
| 5) | Manager's evaluation - each year in Jan - next one Jan '23 | |
| 6) | Joint Work Session with Harbor Commission when City Project Team deems it necessary | |

D.	Council adds items to Pending Agenda in this way:
-----------	--

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda
June 1, 2022 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**
- | | | |
|--|---|--|
| re-auth res 01-20-04 approved Jan 15, 2020 | 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G) |
| auth res 04-03-45 approved Apr 16, 2003 | 3-vacant (processor rep) | 4-Jim Holley (marine transportation/AML) |
| | 5-Chelsea Haisman (fish union/CDFU) | 6-Tommy Sheridan (aquaculture) |
- 2) Cordova Trails Committee:**
- | | | |
|----------------------------------|--------------------|-----------------|
| re-auth res 11-18-29 app 11/7/18 | 1-Elizabeth Senear | 2-Toni Godes |
| auth res 11-09-65 app 12/2/09 | 3-Dave Zastrow | 4-Ryan Schuetze |
| | 5-Wendy Ranney | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
- | | | | |
|----------------------------------|-------------------|-----------------|------------------|
| authorizing resolution 12-16-43 | 1-Warren Chappell | 2-Andy Craig | 3-Bobby Linville |
| reauthorization via Res 11-19-51 | 4-Gus Linville | 5-vacant | 6-Bob Smith |
| approved 11/20/2019 | 7- Ron Blake | 8- John Whissel | |

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**
- | | | |
|----------------------|-------------------------|------------------------------|
| Robert Beedle | re-appointed March 2022 | 2 year term until March 2024 |
| | re-appointed March 2020 | |
| | re-appointed June 2018 | |
| | re-appointed March 2016 | |
| | re-appointed March 2014 | |
| | appointed April 2013 | |
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- | | | |
|-------------------|--|-----------------------------|
| Tom Bailer | re-appointed October 2021 | 3 year term until Sept 2024 |
| | re-appointed October 2018 | |
| | appointed February 2017-filled a vacancy | |

**CITY OF CORDOVA, ALASKA
RESOLUTION 03-22-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
 - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

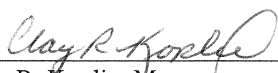
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

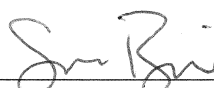
PASSED AND APPROVED THIS 2nd DAY OF MARCH 2022





Clay R. Koplin, Mayor







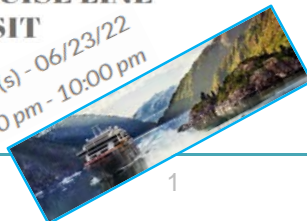
ATTEST:



Susan Bourgeois, CMC, City Clerk

June 2022

CALENDAR MONTH **JUNE**
CALENDAR YEAR **2022**
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30 HURTIGRUTEN CRUISE LINE VISIT Date(s) - 05/30/22 2:00 pm - 10:00 pm	1	1 6:45 Council public hearing 7:00 Council reg mtg CCAB	2  ALASKA CHAMBER Community Outreach Trip in Cordova June 2-4	3  PRINCE WILLIAM SOUND SCIENCE CENTER	4 
5	6	7	8 6:00 Harbor Cms CCAB 7:00 Sch Bd HSL	9	10	11
12	13	14 	15	16	17	18
19 	20 	21 6:30 P&Z CCAB	22 7:00 Council reg mtg CCAB	23 HURTIGRUTEN CRUISE LINE VISIT Date(s) - 06/23/22 2:00 pm - 10:00 pm 	24	25
26	27	28 6:00 CTC Board Meeting CCER	29 6:00 CEC Board Meeting	30 6:00 CCMCAB HCR	1	2
3	4	5 6:00 P&R CCAB	6	7	8	9

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library





CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
P&Z - 2nd Tues
SchBd, Hrb Cms - 2nd Wed
CTC - 3rd Tues
P&R - last Tues
CEC - 4th Wed
CCMCA Bd - last Thurs

July 2022

CALENDAR MONTH **JULY**
 CALENDAR YEAR **2022**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
						
	City Hall Closed Independence Day Holiday		7:00 Council reg mtg CCAB			
10		12	13	14		16
		CORDOVA 4H MUSIC CAMP	will be July 11th-15th.			
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
17	18	19	20	21	22	23
		6:00 CTC Board Meeting CCER	7:00 Council reg mtg CCAB			
24	25	26	27	28	29	30
				6:00 CCMCAB HCR		
		6:00 P&R CCAB	6:00 CEC Board Meeting			
31	1	Notes				

Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference
 Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	David Allison	March 1, 2022	March-25
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	Tom Bailer, Vice Mayor	March 1, 2022	March-25
3 years	CouncilSeatA@cityofcordova.net	March 5, 2019	
Seat B:	Cathy Sherman	March 3, 2020	March-23
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	Mar 3, 2020	March-23
3 years	CouncilSeatC@cityofcordova.net	Mar 5, 2017	
Seat D:	Melina Meyer	March 2, 2021	March-24
3 years	CouncilSeatD@cityofcordova.net	March 6, 2018	
Seat E:	Anne Schaefer	March 2, 2021	March-24
3 years	CouncilSeatE@cityofcordova.net	March 6, 2018	
		December 6, 2017	elected by cncl
Seat F:	Kristin Carpenter	March 1, 2022	March-25
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	Ken Jones	March 1, 2022	March-25
3 years	CouncilSeatG@cityofcordova.net		

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell	Mar 1, 2022, Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-25
	bjewell@cordovasd.org		
3 years	Henk Kruithof	March 2, 2021	March-24
	hkruithof@cordovasd.org		
3 years	Terri Stavig	March 1, 2022	March-25
	tstavig@cordovasd.org		
3 years	Peter Hoepfner	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	phoepfner@cordovasd.org		
3 years	Sheryl Glasen, president	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	saglasen@cordovasd.org		

seat up for re-election in 2023	<i>vacant</i>
board/commission chair	
seat up for re-appt in Nov 22	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Chris Iannazzone CCMCBoardSeatB@cdvcmc.com	March 24, 2022 <small>term until 3/25 but up for 2-yr trm 3/23</small>	<u>March-23</u> <u>March-25</u>
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021 <small>elected by board to fill until 3/23 election</small>	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16 & '19	November-22
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20	November-22
3 years	Arisa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird, Chair	Nov '16, '19	November-22
3 years	Mark Hall, Vice Chair	Nov '19	November-22
3 years	Sarah Trumblee	Dec '20	November-23
3 years	Tania Harrison	Mar '22	November-24
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21	November-24
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 22

vacant

seat up for re-election in 2023

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Christa Hoover	Dec '21	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19	November-22
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair, professional member	Aug '16, Nov '19	November-22
3 years	Heather Hall, professional member	Aug '16, Feb '20	November-22
3 years	Sylvia Lange, NVE member	Nov '19	November-22
3 years	Christy Mog, professional member	Apr '22	November-23
3 years	Wendy Ranney, historical society member	Nov '18, Dec '21	November-24
3 years	Nancy Bird, PC member	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement, public member	Nov '17, Dec '20	November-23

seat up for re-election in 2023	vacant
board/commission chair	
seat up for re-appt in Nov 22	