

**Mayor**

*David Allison*

**Council Members**

*Tom Bailer*

*Cathy Sherman*

*Jeff Guard*

*Melina Meyer*

*Anne Schaefer*

*Kristin Carpenter*

*Ken Jones*

**City Manager**

*Helen Howarth*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*Ari Jeppson-Bolin*

**Regular City Council Meeting  
May 18, 2022 @ 7:00 pm Cordova  
Center Comm Rooms  
Agenda**

**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, Kristin Carpenter, and Ken Jones



**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest and Ex Parte Communications**

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

**F. Communications by and Petitions from Visitors**

1. Guest Speakers
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
  - a. PWSAC City Representative report – **Tom Bailer**
4. Student Council Representative Report

**G. Approval of Consent Calendar**

5. Council confirmation of Cordova Volunteer Fire Department 2022 Officer Elections..... **(page 1)**
6. Council certification of the 2022 Property Tax Assessment Roll..... **(page 2)**
7. Minutes of the May 4, 2022 Regular Council Meeting..... **(page 6)**
8. Minutes of the May 9, 2022 Special Council Meeting..... **(page 9)**
9. Resolution 05-22-17..... **(page 11)**

A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a contract with Construction Machinery Industrial, LLC. for the purchase of two emergency backup portable generators for the City of Cordova
10. Direction to City Manager to negotiate purchase of a 2023 Chevy Tahoe..... **(page 14)**

Police Pursuit Vehicle from Swickard Chevrolet

**H. Approval of Minutes - in consent calendar**

**I. Consideration of Bids - in consent calendar**

**J. Reports of Officers**

11. Mayor's Report..... **(page 16)**

12. City Manager's Report
- a. Water Department Awards..... (page 17)
  - b. South Harbor Rebuild update
  - c. City Financials through 04-30-22..... (page 20)
13. City Clerk's Report
14. Staff Reports
- a. **Cordova Fire Marshal Paul Trumblee**, CVFD, 1Q 2022..... (page 24)
  - b. **Harbormaster Tony Schinella**, Cordova Harbor & Port, 1Q 2022..... (page 28)
- K. Correspondence..... (see *primer* for description page 30)
15. 04-28-22 **USFS** letter to Mayor regarding Cordova Harbor..... (page 31)
16. 05-02-22 **Mayor Allison** letter of support for mariculture grant..... (page 33)
17. 05-09-22 **Mayor Allison** letter of support for NVE Federal Infrastructure..... (page 34)
- Funding Request
18. 05-09-22 **B. Bradford** email regarding Harbor..... (page 35)

**L. Ordinances and Resolutions** - in consent calendar

**M. Unfinished Business** - none

**N. New & Miscellaneous Business**

19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 36)

**O. Audience Participation**

**P. Council Comments**

**Q. Executive Session**

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

**R. Adjournment**

**Executive Sessions per Cordova Municipal Code 3.14.030**

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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# *Cordova Volunteer Fire Department*

FIRE CHIEF MICHAEL HICKS



P.O. Box 304

Cordova, Alaska 99574

(907) 424-6117 or (907) 424-6100

Fax (907) 424-3473

email: [fire@cityofcordova.net](mailto:fire@cityofcordova.net)

May 3, 2022

Mayor Dave Alison.  
Cordova City Council

Would you please include this as an action item for the next available Council meeting 2022

The Cordova Volunteer Fire Department is requesting confirmation for the following elected Chief Officers as of April 14, 2022, during our annual Department elections, it is with great pleasure to announce.

Fire Chief- Rob Mattson.

Mr. Rob Mattson has been a member of the CVFD since 1990 and has been Elected Fire Chief of our Organization, Mr. Mattson and has been an Elected Deputy Fire Chief for 6 years in the past and has vast experience in the Emergency Services.

Deputy Fire Chief – Paul Trumblee

Mr. Paul Trumblee has been a member of the CVFD since 1989 and has been Elected Deputy Fire Chief of the Organization and has been elected the past 3 consecutive years.

In accordance with article III, section I of the CVFD department constitution ("The Chief shall not take office until confirmed by authorities set up by the city ordinance") and accordance with Title 3 of the City Municipal Code.

3.20.020 - Fire department—Appointment of officers and members.

The Chief of the Fire Department and Deputy Chief shall be elected annually by the members of the department subject to confirmation by the council. Each shall hold office for one year and until his successor has been duly elected, except that he may be removed by the council for cause after a public hearing. The paid firefighter shall be a full-time salaried employee appointed by the city manager, who shall, in making such appointment, take into consideration recommendations of the members of the department, and said firefighters shall hold office during good behavior, and may be removed by the council only for cause after a public hearing.

Sincerely

CVFD Board of Managers  
Sherman Powell, Cody Handley, Chris Iannazzone.



## AGENDA ITEM 6

**City Council Meeting Date: 05/18/2022**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 05/11/2022  
**ITEM:** Certification of the 2022 Property Assessment Roll  
**NEXT STEP:** Majority voice vote

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☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** Certification of the 2022 Property Assessment Roll.

**II. RECOMMENDED ACTION / NEXT STEP:** Suggested motion:

*I move to certify the 2022 Property Assessment Roll as presented by the City Clerk's Office.*

**III. FISCAL IMPACTS:** Certification of the roll is the next step toward collection of 2022 property taxes. The certification of the roll gives the full taxable value of the City. A mill rate will later be set which when multiplied by the assessed value determines property tax amounts which get billed to the individual property owners. Bills go in the mail per City Code by July 1, 2022 and the collection is in halves, the first half due on or before August 31, 2022 and the second half due on or before October 31, 2022.

**IV. BACKGROUND INFORMATION:** Contract Assessor, Appraisal Company of Alaska conducted a customary review of Cordova's properties in the winter of 2021 to arrive at new values for the 2022 assessment roll; all properties are assessed at their values as of January 1 of the assessment year. Commercial and Residential property values did not receive any across the board increases in 2022. There was an \$8.2 million increase in total value attributable to new construction including the completion of improvements on properties that had already been under construction. New subdivision development increased land values by \$460 thousand. The review of Chase Avenue, Center Drive and LeFevre Street, for consistency of land value, increased land values by \$315 thousand. Oil and gas property increased by \$3.3 million. Assessment notices were mailed to all property owners on March 9, 2022. During the 30-day appeal period, the Deputy Clerk received 8 appeals which were handled remotely by Appraisal Company of Alaska, the City's contracted Assessor. The Board of Equalization Hearing was held on April 18, 2022, at

which time, the Board heard one appeal which had not been resolved between the appellant and assessor. Adjusted Assessment notices were sent to all appellants whose property values changed as a result of the appeal and BOE process, on April 19, 2022.

**V. LEGAL ISSUES:** The pertinent references to the Cordova Municipal Code are as follows:

**5.36.190 - Appeal—Entry of changes by assessor.**

Except as to supplementary assessments, the assessor shall enter the changes so certified upon his records, and certify the final assessment roll by June 1st.

*(Ord. 777 (part), 1996: prior code § 13.121, as amended during 1979 codification).*

**5.36.230 - Delivery of statement to council.**

When the final assessment records have been completed by the assessor as provided in this chapter, the assessor shall deliver to the council on or before June 1st of each year a statement of the total assessed valuation of all real property within the city.

*(Ord. 777 (part), 1996: prior code § 13.125, as amended during 1979 codification).*

**5.36.240 - Amount set by resolution.**

The council shall thereupon by resolution annually before June 15th fix a rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied.

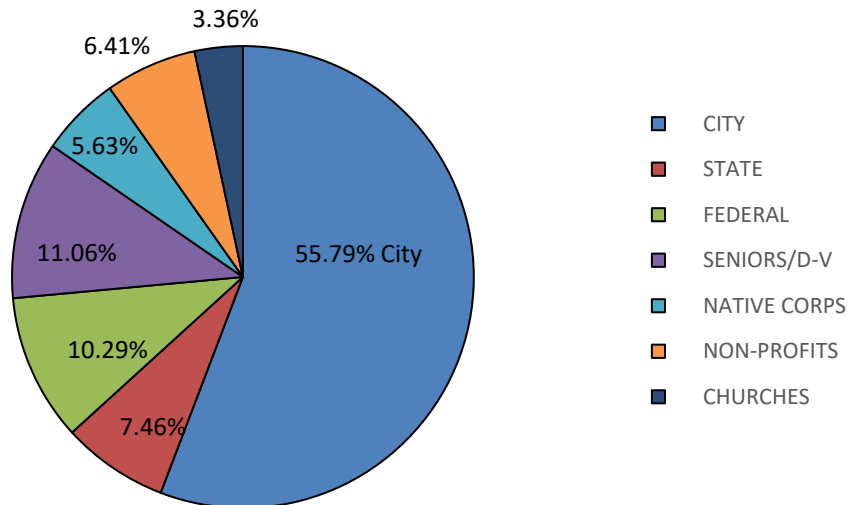
*(Ord. 777 (part), 1996: prior code § 13.126, as amended during 1979 codification).*

**VI. SUMMARY AND ALTERNATIVES:** Council should pass a motion to certify the roll unless there is reason to believe there was a breach in procedure or error in calculations by either by the Contract Assessor or the City Clerk's Office.

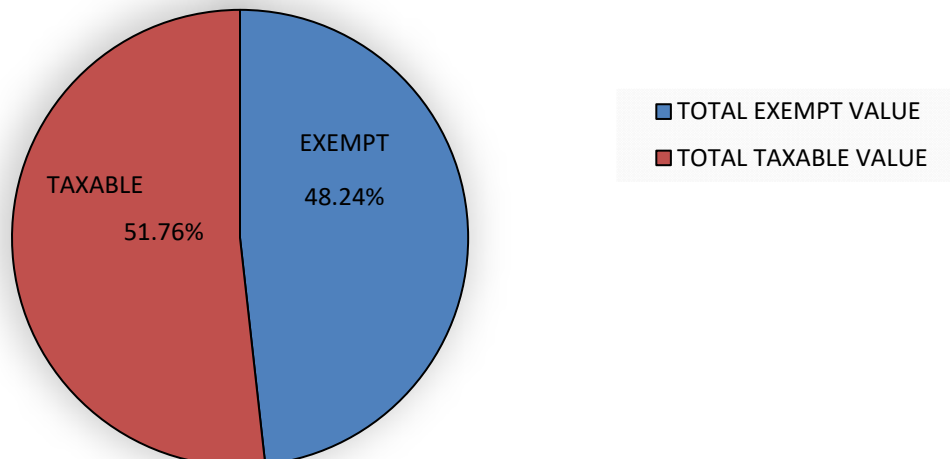
### THREE YEAR COMPARISON OF EXEMPT VALUE TO TAXABLE VALUE

	2022	%	2021	%	2020	%
<b>TOTAL LAND</b>	\$93,665,600		\$92,819,900		\$92,791,500	
<b>TOTAL IMPROVEMENTS</b>	\$375,227,610		\$363,988,380		\$362,464,720	
<b>TOTAL REAL PROPERTY VALUE</b>	\$468,893,210	100%	\$456,808,280	100%	\$455,256,220	100%
<b>TOTAL EXEMPT VALUE</b>	\$226,178,275	48.24%	\$217,999,275	47.72%	\$216,739,775	47.61%
<b>TOTAL TAXABLE VALUE</b>	\$242,714,935	51.76%	\$238,809,005	52.28%	\$238,516,445	52.39%
<b>EXEMPTION BY TYPE:</b>						
<b>CITY</b>	\$126,185,000	55.79%	\$126,155,100	57.87%	\$125,972,700	58.12%
<b>STATE</b>	\$16,868,200	7.46%	\$17,047,100	7.82%	\$17,092,800	7.89%
<b>FEDERAL</b>	\$23,269,800	10.29%	\$23,369,900	10.72%	\$23,369,900	10.78%
<b>SENIORS/D-V</b>	\$25,006,375	11.06%	\$22,552,675	10.35%	\$21,296,275	9.83%
<b>NATIVE CORPS</b>	\$12,732,400	5.63%	\$12,935,400	5.93%	\$13,074,500	6.03%
<b>NON-PROFITS</b>	\$14,506,100	6.41%	\$8,328,700	3.82%	\$8,323,200	3.84%
<b>CHURCHES</b>	\$7,610,400	3.36%	\$7,610,400	3.49%	\$7,610,400	3.51%
<b>TOTAL EXEMPT VALUE</b>	\$226,178,275	100%	\$217,999,275	100%	\$216,739,775	100%

### 2022 EXEMPTION TYPES



### 2022 TAXABLE VS EXEMPT



## CITY OF CORDOVA

### TEN YEARS CORDOVA PROPERTY VALUES COMPARISON

TAX YEAR	PROP TAX BILLED	MILL RATE	TAXABLE VALUE	EXEMPTED VALUE	TOTAL VALUE
2012	\$1,500,605	9.43 & 8.43	\$162,764,496	\$130,722,764	\$293,487,260
2013	\$1,587,405	9.43 & 8.43	\$172,107,590	\$190,893,600	\$363,001,190
2014	\$2,129,122	12.07 & 11.07	\$179,527,870	\$200,270,200	\$379,798,070
2015	\$2,155,026	11.53	\$186,905,960	\$205,166,480	\$392,072,440
2016	\$2,234,841	11.05	\$202,118,470	\$205,663,800	\$407,782,270
2017	\$2,533,433	12.35	\$205,136,290	\$203,768,000	\$408,904,290
2018	\$2,533,554	11.81	\$214,526,160	\$206,410,900	\$420,937,060
2019	\$2,640,957	11.81	\$223,620,381	\$216,689,879	\$440,310,260
2020	\$2,642,762	11.08	\$238,516,445	\$216,739,775	\$455,256,220
2021	\$2,646,003	11.06	\$238,809,005	\$217,999,275	\$456,808,280
2022	Unknown	Not Set Yet	\$242,714,935	\$226,178,275	\$468,893,210

**Regular City Council Meeting**  
**May 4, 2022 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order – Mayor David Allison** called the Council regular meeting to order at 7:07 pm on May 4, 2022, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance – Mayor Allison** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were **Mayor David Allison** and Council members **Cathy Sherman**, **Jeff Guard** and **Kristin Carpenter**. Council members **Tom Bailer**, **Melina Meyer**, **Anne Schaefer**, and **Ken Jones** were present via teleconference. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda – M/Carpenter S/Sherman** to approve the agenda.  
Hearing no objection, Mayor Allison declared the agenda approved as submitted.

**E. Disclosures of Conflicts of Interest and ex parte communications** – none

**F. Communications by and Petitions from Visitors**

1. Guest speaker (s)

**a. Sheridan Alpine Association:** 2021-2022 season summary and Status Update regarding Chairlift Equipment – **Dave Reggiani** and **Dave Branshaw** presented a short slide show and explained that the chairlift cable replacement project was short on funding – Council said they would take up a future agenda item on the matter at pending agenda later tonight.

**b. Bert Adams/NVE** presentation on Healthcare Center Federal Appropriation Proposal, including draft letter of support – **Bert Adams** and several consultants via teleconference explained the rapid turnaround on this funding request – he would need a letter of support by next week. Council said they would discuss a special meeting for this during pending agenda. They suggested that **Adams** provide an executive summary of the project for that special meeting.

2. Audience comments regarding agenda items:

**Dave Glasen** of 609 Cedar St said he is disappointed, we asked NVE for help 3 years ago and what they are planning seems great, 88,000 square foot medical center to serve everyone, he doesn't know why we wouldn't support the ask for \$146 million for that. He also supports the ski hill funding.

**Barb Jewell** of mile 2.2 Whished Rd started by bragging on Sheridan Alpine for the money raised and repairs they did for that great City asset. She is concerned about the City writing a letter of support for a proposal that no one has seen. She would also like to see the CCMC Authority Board included in the special meeting.

3. Chairpersons and Representatives of Boards and Commissions

CCMCA Board: **Dr. Hannah Sanders** was present and reported: 1) this collaboration is going really well, and she knows the funding opportunities are coming up quick – she stressed the importance of the Critical Access Hospital designation that we have and she has explained to NVE how important it is to keep that in place. She said we keep talking about Joint Venture for the future, but currently Medicare and Medicaid are well-funded, the hospital is solvent, for the foreseeable future, Critical Access Hospitals should stay ok. She made it very clear, she is advocating for moving forward together but there are some reservations, she thinks that NVE will give us assurances as they build this that they won't compete. She understands it is a leap of faith, she is hopeful that we can all come together, include the other entities and support this.

School Board: **Sheryl Glasen**, Board President reported: 1) 3 weeks left in the school year – graduation is coming right up; 2) music students at state this week; 3) positions to be filled next year – a couple of key retirements: **Doug Carroll** – 17 years, **Lovie Brock** – 22 years in the district and **Mrs. Harding**, over 30 years – she thanked them all for their commitment, assets to the community; 4) there is a survey out to comment on the 4-day or 5-day school week for next year.

4. Student Council representative: no report

**G. Approval of Consent Calendar**

5. Minutes of the April 20, 2022 Regular Council Meeting

6. Proclamation of Appreciation to **David Glasen**

7. Resolution 05-22-16 A resolution of the Council of the City of Cordova, Alaska, supporting creation of the Alaska Affordable Housing Trust and urging the Alaska Governor and Legislature to take action to produce, preserve and protect affordable housing for all Alaskans now and for generations to come

Vote on the Consent Calendar: 7 yeas, 0 nays. Bailer-yes; Jones-yes; Schaefer-yes; Carpenter-yes; Guard-yes; Meyer-yes and Sherman-yes. Consent Calendar was approved.

**Mayor Allison** read the proclamation to **Dave Glasen** aloud and presented him with a gift from the community.

**H. Approval of Minutes** - in consent calendar

**I. Consideration of Bids** - none

**J. Reports of Officers**

8. Mayor's Report – **Mayor Allison** had a written report in the packet and added: 1) the letter he wrote to industry was ok'd by **Dr. Sanders** and **Dr. Head** at Ilanka and he delivered those to all of the processors, a few other businesses and the chamber of commerce; 2) he wrote a mariculture support letter, that will be in the next packet.

9. Manager's Report – City Manager **Helen Howarth** reported: 1) architects who did the preliminary on public safety building back in 2012 were in town to update that so we can be competitive if any grant opportunities arise.

a. South Harbor Rebuild update – written report in packet.

b. National Forest Receipts/Secure Rural Schools Award letter

c. USFS Letter to Council re Cordova Harbor

10. City Clerk's Report – **Bourgeois** had provided a written report with some election information.

11. Staff Reports

a. **Library Director Debbie Carlson**, Cordova Library, 1Q 2022

b. **Parks & Rec Director Duncan Chisholm**, Parks & Rec 1Q 2022

c. **Museum Director Mimi Briggs**, Cordova Museum and Cordova Center

**K. Correspondence**

12. 04-18-22 Copper River Delta Shorebird Festival Press Release

13. 04-19 and 04-20-22 Ten emails sent from multiple people concerning Harbor Project

14. 04-20-22 Email from K. Fay re Minutes of April 6 meeting and the Public Record

15. 04-21-22 Mayor Allison letter to Commercial Fishing Industry

**L. Ordinances and Resolutions** – in consent calendar

**M. Unfinished Business** – none

**N. New & Miscellaneous Business**

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Ski Hill proposal was put on pending agenda for staff to bring back. Special Meeting, plan was made for Friday at noon, invite NVE TC and CCMCA Board – for approval of a letter of support. School District budget will come before us again, probably June 1 meeting. **Schaefer** asked to add an item for Pending Agenda to have an ordinance to change the Harbor Commission from 5 to 7 seats, **Sherman** seconded this. **Jones** asked for information on the makeup of the stall renters in the Harbor for the discussion of that ordinance.

**O. Audience Participation** - none

**P. Council Comments**

**Jones** thanked everyone for their attendance tonight. He is glad the way the hospital idea is moving along. He is not happy about us having to placate the USFS. He opined they were audacious to ask to remake the commission based on one unanimous decision that didn't go their way.

**Meyer** this was a good meeting, she's glad we will meet again to decide on the letter for the best result for healthcare for all of Cordova.

**Schaefer** thanked NVE and Ski Hill for great presentations tonight. It was great meeting with the School Board earlier and she thanked staff for reports and work.

**Bailer** said he fully supports NVE moving forward with the solution for our health care issues – he opined there is a false sense of security with CCMC with Covid money coming in, he’s been here for years and watched us give millions to keep the doors open. He thinks expanding Harbor Commission is knee-jerk, anyone can get on agenda, can attend meetings, can be heard.

**Guard** thanked staff for the packet and meeting, thanks for the reports, presentations, good meeting. The Native Village and efforts on healthcare is greatly appreciated and any slow down on our part is in no way reflective of us feeling otherwise.

**Carpenter** echoes a lot of what’s been said, especially, **Schaefer** and **Guard** and she is pleased to see in the staff reports, some ARPA funds being used to look at recreation facilities, assess their condition. She also mentioned a bike race that **Dr. Paul Gloe** is organizing, on Saturday – “Bay to Bay in May”, starts at Hartney Bay – bike into town, switch off bikes in Cordova Center parking lot and then run out to Orca. It’s a way to encourage people to get active.

**Q. Executive Session** – none

**R. Adjournment**

**M/Sherman S/Guard** to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 9:20 pm.

Approved: May 18, 2022

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**Special City Council Meeting  
May 9, 2022 @ 12:00 pm  
Cordova Center Community Rooms  
Minutes**

**A. Call to order - Mayor David Allison** called the Council Special Meeting to order at 12:00 pm on May 9, 2022 in the Cordova Center Community Rooms.

**B. Roll call** - Present for roll call were **Mayor David Allison** and Council members **Melina Meyer** and **Kristen Carpenter**. Council members **Tom Bailer**, **Jeff Guard**, **Anne Schaefer**, and **Ken Jones** were present via teleconference. Council member **Cathy Sherman** was absent. Also present was City Clerk **Susan Bourgeois**. City Manager **Helen Howarth** was present via teleconference.

**Mayor Allison** mentioned that 3 Hospital Board members were present: **Linnea Ronnegard**, **Chris Iannazzone**, and **Kelsey Hayden** as well as CEO of CCMC Authority **Dr. Hannah Sanders**. He said the Hospital Board, NVE Tribal Council and NVE staff were all invited, many of the NVE members were en route to Washington DC and couldn't be here.

**C. Approval of agenda - M/Meyer S/Guard** to approve the agenda.  
Hearing no objection, Mayor Allison declared the agenda approved.

**D. Disclosures of conflicts of interest and Ex Parte Communications - none**

**E. Communications by and petitions from visitors**

1. Audience Comments regarding agenda items

**Barb Jewell** urged Council to include something in the letter explaining the City's wish for a Critical Access Hospital and a Long-Term Care facility.

**F. New Business**

2. Council approval of letter of support for NVE's Federal infrastructure funding request

**M/Carpenter S/Meyer** to approve the letter of support for NVE's Federal infrastructure funding request

**Carpenter** said she supports this but wondered if Council would be interested in amending it. She offered adding something along the lines of how this is support of a planning process and what we want to wind up with is a Critical Access Hospital as well as a Long-Term Care facility. She appreciated the executive summary that NVE has provided. **Meyer** said she supports the letter as written; she thinks this is a request to start the process. **Dr. Sanders** was available to answer questions but first she said, this is a request for infrastructure money. A lot of the planning has already been done by NVE – they have spent a lot of money looking into the acquisition of the Critical Access Hospital. We have a long way to go to on what the integration and partnership and collaboration is going to look like. NVE is looking into Joint Venture and that is separate from the infrastructure funding. The executive summary encompasses what we need and shows what the goals are to get there. She emphasized that for the community, we cannot let this infrastructure money that is available right now pass us by; this is an opportunity for modern health care facilities and potentially if we go that route to get Joint Venture – that would be a big asset for Cordova. The letter doesn't spell out the details because we just don't know those yet. **Schaefer** says she appreciates the executive summary and **Dr. Sanders** comments – she is in support of the letter as written. **Guard** said he still has concerns but not enough to stop this process – he is in favor of the letter as written. **Jones** said if this is good enough for **Dr. Sanders** it is good enough for him. **Bailer** said he supports the letter. **Carpenter** said after hearing **Dr. Sanders** comments, hearing that she is comfortable with it, then she's ok with it too. **Mayor Allison** asked the Hospital Board members in attendance for comments. **Ronnegard** said she supports **Dr. Sanders**. **Iannazzone** said he still has questions, but he thinks this is the best opportunity for the community to bring our resources together for the best health care. **Hayden** said it does seem daunting because there are a lot of unknowns but as things play out, good communication and strategic planning will be important for the collaboration to be most effective for Cordova.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Meyer-yes; Carpenter-yes; Bailer-yes; Guard-yes; Sherman-absent; Jones-yes and Schaefer-yes. Motion was approved.

## G. Audience participation - none

## H. Council comments

**Bailer** as this goes on from year to year, he wonders if we can't archive these meetings that specifically pertain to Health Services and the hospital in one area so they can be available.

**Meyer** agreed with **Bailer** – all in one place so they could refresh their memories, or new Council members can get up to speed.

**Carpenter** thanked everyone for the group process with this.

**Guard** echoed that.

**Jones** thanked everyone for supporting this; it's good to do what we can to leverage outside dollars being brought to the community.

**Dr. Sanders** mention that the joint administrative negotiations team was put together for this purpose, it is not a group of elected officials though. She thinks it would be a good place for such an archive of information.

## I. Executive Session - none

## J. Adjournment

**M/Carpenter S/Meyer** to adjourn.

Hearing no objection, **Mayor Allison** adjourned the meeting at 12:22 pm.

Approved: May 18, 2022

Attest:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



**AGENDA ITEM 9**  
**City Council Meeting Date: 5/18/2022**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Paul Trumblee , Fire Marshal  
**DATE:** 5/11/2022  
**ITEM:** Two Emergency Generators Award Contract for 2020 SHSP Grant  
**NEXT STEP:** Council authorizes the City Manager to negotiate this contract

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☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** approval of Resolution 05-22-17

A. Identity of Contractor: *Construction Machinery Industrial, LLC (CMI, LLC)*

B. Contract Price: *\$60,000.00*

C. Nature & quantity of the work that the City shall receive under the contract:

*To provide two (2) Doosan G25WDO-3A-T4F Portable Trailer Mounted Self-Contained Generators with Shipping to Cordova, AK*

**II. RECOMMENDED ACTION / NEXT STEP:** Council approval of Resolution “to direct the City Manager to negotiate a contract with CMI, LLC of Anchorage to purchase, two (2) Doosan G25WDO-3A-T4F Portable Trailer Mounted Self Contained Generators with Shipping to Cordova, AK for a sum not to exceed Sixty Thousand dollars. (\$60,000.00)”.

**III. FISCAL IMPACTS:** The contract will be paid from 2020 State Homeland security Grant awarded funding and was approved by council in the year 2020.

**IV. BACKGROUND INFORMATION:** The City received Grant Funding to purchase 2 additional Portable Emergency Back-up Generators to add to our fleet for 5 total, these Generators are capable of connecting to our list of local emergency shelters, Bidarki Rec Center, Little Chapel, St Joseph’s Church. We put out an ITB from April 4, 2022 - May 4, 2022 and received 2 bids, this was the lesser of the two. This Grant closes Sept 30, 2022.

**VI. SUMMARY AND ALTERNATIVES:** Council could choose not to approve the contract and de-obligate remaining Grant funds.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 05-22-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH  
CONSTRUCTION MACHINERY INDUSTRIAL, LLC (CMI, LLC), FOR THE  
PURCHASE OF TWO EMERGENCY BACKUP PORTABLE GENERATORS FOR THE  
CITY OF CORDOVA**

**WHEREAS**, the Alaska Department of Homeland Security, under the 2020 State Homeland Security Grant Program (SHSP), awarded the City of Cordova a Grant of \$60,000.00 to purchase Two (2) Emergency Portable Generators on a towable trailers, and

**WHEREAS**, CMI was the lowest bidder after our Invitations to Bid (ITB) and CMI is a State recognized vendor of Commercial Grade Generators and has extensive experience working with the state and local officials, and

**WHEREAS**, the City of Cordova has used CMI on a previous SHSP Grant as a Sole Source Vendor to purchase an emergency towable generator within its jurisdiction; and

**WHEREAS**, these self-contained portable generators are fully compatible and functionally seamless with additional Cordova Emergency Backup Generators, and recognized City Emergency Shelters; and

**WHEREAS**, no additional equipment or training will be needed to be purchased or installed by additional companies or vendors to be necessary for full compatibility within our organization saving our community future funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Cordova, Alaska hereby authorizes the City Manager to enter into a contract with Construction Machinery Industrial, LLC., for the purchase of two emergency backup portable generators for the City of Cordova in an amount not to exceed Sixty Thousand Dollars (\$60,000.00).

**PASSED AND APPROVED THIS 18<sup>th</sup> DAY OF MAY 2022**

\_\_\_\_\_  
Dave Allison, Mayor

Attest:

\_\_\_\_\_  
Susan Bourgeois, City Clerk

#### **5.12.040 - Council approval of contracts.**

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

- A. The identity of the contractor;
- B. The contract price;
- C. The nature and quantity of the performance that the city shall receive under the contract; and
- D. The time for performance under the contract.

(Ord. 1019 § 1, 2008: Ord. 874, 2000: Ord. 809 (part), 1998).

(Ord. No. 1093, § 1, 1-4-2012)

#### **5.12.100 - Competitive sealed bidding.**

Unless otherwise authorized under this chapter or another provision of law, all city contracts for supplies, services and construction shall be awarded by competitive sealed bidding.

(Ord. 809 (part), 1998).

#### **5.12.170 - Award to responsible bidder or proposer.**

A contract award under this chapter shall be made only to a responsible bidder or proposer. The city manager shall determine whether a bidder is responsible on the basis of the following criteria:

- A. The skill and experience demonstrated by the bidder in performing contracts of a similar nature;
- B. The bidder's record for honesty and integrity;
- C. The bidder's capacity to perform in terms of facilities, equipment, personnel and financing;
- D. The past and present compliance by the bidder with laws and ordinances related to its performance under the contract; and
- E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.
- F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).



**AGENDA ITEM 10**  
**City Council Meeting Date: 5/18/2022**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Nate Taylor, Police Chief  
**DATE:** 5/10/2022  
**ITEM:** Award Contract for New Police Vehicle  
**NEXT STEP:** Council authorizes the City Manager to negotiate this contract

---

\_\_\_\_\_ ORDINANCE  
\_\_X\_\_ MOTION

\_\_\_\_\_ RESOLUTION  
\_\_\_\_\_ INFORMATION

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**I. REQUEST OR ISSUE:** This form constitutes the memorandum required per Code per 5.12.040 setting forth the following:

- A. Identity of Contractor: *Swickard Chevrolet Buick GMC Cadillac of Anchorage*
- B. Contract Price: *\$41,308*
- C. Nature & quantity of the work that the City shall receive under the contract:

*To provide a new 2023 Tahoe Police Pursuit Vehicle (PPV)*

**II. RECOMMENDED ACTION / NEXT STEP:** Council suggested motion “to direct the City Manager to negotiate a contract with *Swickard Chevrolet Buick GMC Cadillac of Anchorage* to purchase, per the State Equipment Fleet Contract, a 2023 Tahoe Police Pursuit Vehicle for a sum not to exceed Forty-one Thousand, Three Hundred and eight dollars. (\$41,308)”.

**III. FISCAL IMPACTS:** The contract will be paid from 335-420-55000 ARPA funding and was approved by council.

**IV. BACKGROUND INFORMATION:** This vehicle will replace a 2007 Ford Explorer police vehicle which is 15 years old and has over 105,000 miles. This vehicle’s body is beginning to rust out along the door sills.

The state fleet contract allows us to purchase the replacement vehicle approximately ten thousand dollars under MSRP. Swickard Chevrolet is the dealer who has been awarded the state contract.

**V. SUMMARY AND ALTERNATIVES:** Council could choose not to approve the contract.

#### **5.12.040 - Council approval of contracts.**

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- E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.
- F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).

**Mayors Report 5/18/22  
(4/27/2022 Through 05/10/2022)**

Since our last meeting report (4/27/22-5/10/22)

97 e-mails received; some are follow-up many related to Harbor grant application

27 e-mails replied to, some are follow-up, some are forwarded to appropriate individuals or groups.

of note:

- Completed and distributed letter in support of NVE federal money as approved by Council on 5/9/22.
- Attended Blessing of the fleet on 5/7/22 on Cutter Fir.

Meetings I attended:

- 27<sup>th</sup> CHS awards
- 28<sup>th</sup> Legislative Committee hearing on Board of fish appointment (Tom Carpenter)
- 4<sup>th</sup> City Council Joint Workshop with School Board followed by Council Meeting
- 5<sup>th</sup> EMO meeting with Heather
- 6<sup>th</sup> State industry meeting for Covid
- 7<sup>th</sup> Blessing of the fleet on CG cutter Fir
- 11<sup>th</sup> industry listening session on disaster spending plans
- 11<sup>th</sup> Harbor Commission
- 11<sup>th</sup> School Board
- 12<sup>th</sup> Local Boundary Commission
- 12<sup>th</sup> Community Coalition (Health etc.)
- 18<sup>th</sup> Community Economic Development survey with Kristin
- 23<sup>rd</sup> State industry meeting for Covid

QUESTIONS?

May 9, 2022

**City Water Department has recently been given 2 prestigious awards.**

1) The ***Alaska Department of Environmental Conservation (ADEC)*** annually recognizes water systems for outstanding performance achieving compliance with the Drinking Water and the Operator Certification regulations.

The City of Cordova Water System has received the Ursa Major Award in 2020.

The higher of the two awards ADEC gives out, Ursa Major, is given to water systems that:

- Maintained 4 quarters of Operator Certification compliance
- Has no open, unresolved, or incurred Drinking Water violations during the award year

The City Water System also received Ursa Major Award in 2018 and 2019.

2) The Alaska Rural Water Association annually awards one community with the prestigious award of Water System of the Year.

The City of Cordova Water System was named the ARWA 2021 Water System of the Year.

When asked why the City was nominated and won, Sarah Ramey, Source Water Protection Specialist with ARWA gave these reasons:

- The City of Cordova has the BEST backflow cross connection control program in Alaska. The city ensures the devices are maintained and tested annually providing the necessary service to the commercial businesses.
- Joel Felix is a conscientious leader who provides the knowledge and experience necessary to lead an outstanding operations team.
- The community is proactive on equipment maintenance and calibration of instrumentation
- Outstanding operator record keeping
- Compliant and up to date on all sampling and regulatory requirements set forth by the State of Alaska
- 2020 Ursa Major award winner issued by the State of Alaska ADEC for operator certification compliance and no open, unresolved, or incurred Drinking Water Violations during the award year
- The operations crew works well together and as a group and have a foundation of solid work experience.
- Administration provides support to the water operators to keep the system moving forward and always striving to be better than the day before.

The City Water Department was also the recipient of the ARWA Source Water System of the Year in 2018.

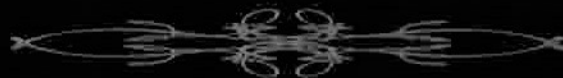
Alaska  
Rural  
Water

Association



2021

WATER SYSTEM  
OF THE YEAR



CITY OF CORDOVA

# Ursa Major



## Water System Excellence Award

The Department of Environmental Conservation recognizes

*Cordova*

for achieving and maintaining stellar compliance with the  
Operator Certification Program

Drinking Water Program  
in  
2020



A handwritten signature in black ink, appearing to read "Cindy Christian".

Cindy Christian  
Drinking Water Program Manager

A handwritten signature in black ink, appearing to read "Martin Suzuki".

Martin Suzuki  
Operator Certification Program Manager

**GENERAL FUND REVENUES AND EXPENDITURES  
FOR THE 3 MONTHS ENDING APRIL 30, 2022 AND 2021**

	<b>2022 Budget</b>	<b>2022 YTD</b>	<b>2021 YTD</b>	<b>2022 V. 2021</b>	<b>Budgetary Variance Favorable (Unfavorable)</b>	<b>% Of Budget Earned &amp; Spent</b>
<b>GENERAL FUND REVENUES</b>						
TAXES	7,216,685	1,442,091	1,293,203	148,888	(5,774,594)	20%
LICENSES & PERMITS	21,000	(40)	(185)	145	(21,040)	0%
OTHER GOVERNMENTAL	2,969,336	118,679	524,187	(405,508)	(2,850,657)	4%
LEASES & RENTS	278,718	109,541	85,655	23,886	(169,177)	39%
LAW ENFORCEMENT	293,804	86,145	82,073	4,072	(207,659)	29%
D. M. V.	60,700	19,853	18,547	1,306	(40,847)	33%
PLANNING	6,500	1,410	3,720	(2,310)	(5,090)	22%
RECREATION	64,000	39,159	9,792	29,366	(24,841)	61%
POOL	15,000	4,204	3,363	842	(10,796)	28%
SALE OF PROPERTY	3,000	1,050	1,050	-	(1,950)	35%
INTERFUND TRANSFERS IN	749,827	-	212,721	(212,721)	(749,827)	0%
OTHER REVENUE	115,718	15,120	4,491	10,629	(100,598)	13%
STATE DEBT SERVICE REIMBURSMEN	378,000	335,515	-	335,515	(42,485)	89%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>12,172,288</b>	<b>2,172,728</b>	<b>2,238,618</b>	<b>(65,890)</b>	<b>(9,999,560)</b>	<b>18%</b>
<b>EXPENDITURES</b>						
CITY COUNCIL	5,300	220	568	(348)	5,080	4%
CITY CLERK	307,561	108,841	112,199	(3,357)	198,720	35%
CITY MAYOR	1,500	-	194	(194)	1,500	0%
CITY MANAGER	499,728	129,140	78,168	50,972	370,588	26%
FINANCE	481,578	176,494	171,988	4,505	305,084	37%
PLANNING	148,840	42,875	58,641	(15,767)	105,965	29%
PLANNING COMMISSION	1,500	975	698	278	525	65%
DEPARTMENT OF MOTOR VEHICLES	35,259	22,680	27,379	(4,699)	12,579	64%
LAW ENFORCEMENT	1,121,684	316,703	312,449	4,255	804,981	28%
JAIL OPERATIONS	278,815	88,158	74,895	13,262	190,657	32%
FIRE & EMS	507,272	153,767	149,468	4,299	353,505	30%
DISASTER MANAGEMENT	11,000	2,152	9,930	(7,778)	8,848	20%
LIBRARY AND MUSEUM	810,775	193,760	229,754	(35,994)	617,015	24%
FACILITY UTILITIES	178,600	73,540	75,423	(1,883)	105,060	41%
PUBLIC WORKS ADMINISTRATION	200,745	61,297	59,940	1,357	139,448	31%
FACILITY MAINTENANCE	377,783	128,247	134,232	(5,985)	249,536	34%
STREET MAINTENANCE	814,124	181,824	208,828	(27,004)	632,300	22%
SNOW REMOVAL	71,494	46,378	26,186	20,192	25,116	65%
EQUIPMENT MAINTENANCE	352,391	115,849	162,732	(46,883)	236,542	33%
PARKS MAINTENANCE	260,476	31,789	24,329	7,459	228,687	12%
CEMETERY MAINTENANCE	6,695	282	169	113	6,413	4%
PARKS & REC ADMINISTRATION	229,505	799	-	799	228,706	0%
RECREATION - BIDARKI	193,326	92,737	90,293	2,444	100,589	48%
POOL	286,893	112,756	100,959	11,798	174,137	39%
SKI HILL	102,118	23,735	26,480	(2,745)	78,383	23%
NON-DEPARTMENTAL	961,226	197,492	142,441	55,051	763,734	21%
LONG TERM DEBT SERVICE	1,715,100	391,488	415,613	(24,125)	1,323,613	23%
INTERFUND TRANSFERS OUT	-	-	149,549	(149,549)	-	N/A
TRANSFERS TO OTHER ENTITIES	2,211,000	956,917	777,423	179,493	1,254,083	43%
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>12,172,288</b>	<b>3,650,895</b>	<b>3,620,928</b>	<b>29,967</b>	<b>8,521,393</b>	<b>30%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>-</b>	<b>(1,478,167)</b>	<b>(1,382,310)</b>	<b>(95,857)</b>	<b>(1,478,167)</b>	<b>N/A</b>

**CITY OF CORDOVA  
FUND SUMMARY  
FOR THE 4 MONTHS ENDING APRIL 30, 2022 AND 2021**

	2022 BUDGET	2022 YTD ACTUAL	2021 YTD ACTUAL	2022 to 2021 Increase/ (Decrease)	2022 to 2021 % Increase/ (decrease)	2022 % of Budget	BUDGET VARIANCE - FAVORABLE / (UNFAVORABLE)
<b>REVENUE</b>							
101 GENERAL FUND	12,172,288	2,172,728	2,238,618	(65,890)	-3%	18%	(9,999,560)
104 CITY PERMANENT FUND	424,900	(1,122,785)	349,079	(1,471,864)	-422%	-264%	(1,547,685)
203 FIRE DEPT. VEHICLE ACQUISITION	-	12,084	6,881	5,203	76%	100%	12,084
205 VEHICLE REMOVAL/IMPOUND	-	50	-	50	100%	100%	50
333 COVID-19	-	35,467	-	35,467	100%	100%	35,467
335 ARPA DCCED- CLFRF- NEU	-	667,210	-	667,210	100%	100%	667,210
401 GENERAL PROJ & GRANT ADMN	-	121,926	323,125	(201,198)	-62%	100%	121,926
502 HARBOR ENTERPRISE FUND	1,667,122	217,273	201,762	15,511	8%	13%	(1,449,849)
503 SEWER ENTERPRISE FUND	909,323	288,172	287,093	1,079	0%	32%	(621,151)
504 WATER ENTERPRISE FUND	840,758	185,821	177,731	8,090	5%	22%	(654,937)
505 REFUSE ENTERPRISE FUND	1,381,382	325,272	294,513	30,758	10%	24%	(1,056,110)
506 ODIK CAMPERS PARK	68,280	2,243	-	2,243	100%	3%	(66,038)
654 LT2 COMPLIANCE PROJECT	-	-	(15,992)	15,992	100%	100%	-
702 HARBOR FUND DEP'N RESERVE	325,000	199,372	297,121	(97,750)	-33%	61%	(125,628)
703 SEWER FUND DEP'N RESERVE	295,000	-	50,000	(50,000)	-100%	0%	(295,000)
704 WATER FUND DEP'N RESERVE	50,000	-	30,000	(30,000)	-100%	0%	(50,000)
705 REFUSE FUND DEP'N RESERVE FUND	260,000	-	50,000	(50,000)	-100%	0%	(260,000)
805 LANDFILL FUND	50,000	73	50,073	(50,000)	-100%	0%	(49,927)
810 HEALTH INTERNAL SERVICE FUND	-	372,420	318,256	54,164	17%	100%	372,420
<b>TOTAL REVENUES</b>	<b>18,444,053</b>	<b>3,477,325</b>	<b>4,658,259</b>	<b>(1,180,935)</b>	<b>-25%</b>	<b>19%</b>	<b>(14,966,728)</b>
<b>EXPENDITURES</b>							
101 GENERAL FUND	12,172,288	3,650,895	3,620,928	29,967	1%	30%	8,521,393
104 CITY PERMANENT FUND	100,000	-	-	-	0%	0%	100,000
203 FIRE DEPT. VEHICLE ACQUISITION	-	1,334	1,007	327	32%	100%	(1,334)
205 VEHICLE REMOVAL/IMPOUND FUND	-	796	474	322	68%	100%	(796)
333 COVID-19	-	17,436	61,307	(43,871)	-72%	100%	(17,436)
335 ARPA - CLFRF	-	5,135	-	5,135	100%	100%	(5,135)
336 LSTA GRANT	-	33,876	-	33,876	100%	100%	(33,876)
401 GENERAL PROJ & GRANT ADMN	-	185,798	240,924	(55,126)	-23%	100%	(185,798)
502 HARBOR ENTERPRISE FUND	1,730,730	244,206	621,344	(377,137)	-61%	14%	1,486,524
503 SEWER ENTERPRISE FUND	1,784,493	172,267	326,972	(154,706)	-47%	10%	1,612,226
504 WATER ENTERPRISE FUND	1,040,534	162,635	276,353	(113,718)	-41%	16%	877,899
505 REFUSE ENTERPRISE FUND	1,665,627	188,378	427,277	(238,899)	-56%	11%	1,477,249
506 ODIK CAMPERS PARK	68,280	10,066	16,772	(6,706)	-40%	15%	58,214
654 LT2 COMPLIANCE PROJECT	-	-	13,850	(13,850)	-100%	0%	-
655 ACWF#261171-S LOAN	-	319,546	-	319,546	100%	100%	(319,546)
703 SEWER FUND DEP'N RESERVE	245,000	212,465	-	212,465	100%	87%	32,535
704 WATER FUND DEP'N RESERVE	300,000	5,171	-	5,171	100%	2%	294,829
705 REFUSE FUND DEP'N RESERVE FUND	210,000	-	-	-	0%	0%	210,000
810 HEALTH INTERNAL SERVICE FUND	-	441,543	382,765	58,778	15%	100%	(441,543)
<b>TOTAL EXPENDITURES</b>	<b>19,316,952</b>	<b>5,651,547</b>	<b>5,989,974</b>	<b>(338,427)</b>	<b>-6%</b>	<b>29%</b>	<b>13,665,405</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(872,899)</b>	<b>(2,174,222)</b>	<b>(1,331,715)</b>	<b>(842,508)</b>	<b>63%</b>	<b>249%</b>	<b>(1,301,323)</b>

## Cash Report - April 2022

Account name		Available cash balance April 22
FNBA Checking	*	(182,847.91)
FNBA Sweep (Repurchase)		4,758,111.46
FNBA Payroll	*	(35.62)
<b>Total GF Cash</b>		<b>4,575,227.93</b>
AMLIP		2,763.74
FNBA Harbor		807,391.41
FNBA Ambulance/Fire Vehicle		194,293.59
UBS - CT		556,960.73
Non-GF Cash & investments		<b>1,561,409.47</b>
<i>* Balances of these accounts is the net of outstanding deposits &amp; checks</i>		
<b>Grand total available cash &amp; investments</b>		<b>6,136,637.40</b>
Various clearing accounts		<b>41,028.26</b>
		<b>Restricted cash &amp; investment balance</b>
805-Landfill CD 8877		108,916.03
805 Landfill CD 7077		378,131.46
104 UBS PF		8,188,339.09
<b>Grand total restriced cash &amp; investments</b>		<b>8,675,386.58</b>
<b>Grand total restricted &amp; unrestrictd cash &amp; investments</b>		<b>14,853,052.24</b>
<b>Cash allocations</b>		
General fund	101	(1,005,820.62)
City Perm Fund	104	9,888,212.41
Fire Dept Vehicle Aq	203	403,725.93
Vehicle Removal	205	4,184.92
COVID 19	333	(106,914.72)
ARPA Revenue	335	1,405,751.58
LSTA Grant	336	10,115.76
General Projects & Grant CIP Fund	401	(43,850.04)
Harbor Enterprise Fund	502	639,270.35
Sewer Enterprise Fund	503	(74,689.04)
Water Enterprise Fund	504	(458,427.75)
Refuse Enterprise Fund	505	395,447.24
Odiak Enterprise Fund	506	42,140.40
LT2 Compliance Project	654	27,561.00
ACWF # 261171-S LOAN	655	(319,545.55)
Harbor Depreciation	702	2,080,285.78
Sewer Depreciation	703	490,158.38
Water Depreciation	704	503,400.25
Refuse Depreciation	705	293,767.00
Landfill Fund	805	1,041,772.18
Health Insurance	810	(427,889.63)
E-911	911	64,396.41
		<b>14,853,052.24</b>

Difference

-

Account	Bank statement balance as of March 2022	Cash portion	Equities	Fixed income	Mutual funds	YTD Interest and dividends	Fees	Unrealized/Realized gains and losses	Bank statement balance as of December 2021
UBS 04046 BC	554,095.52	9,114.10	-	544,981.42	-	4,394.54	(1,447.55)	(45,836.95)	596,985.48
UBS 03543 BC	2,865.21	1,351.60	-	1,513.61	-	1.82	-	(7.82)	2,871.21
UBS 03544 BC	1,094.60	1,094.60	-	-	-	0.36	-	(0.21)	1,094.45
UBS 03545 BC	1,157,510.62	19,878.05	125,234.81	1,012,397.76	-	11,110.66	(3,007.85)	(120,445.35)	1,269,853.16
UBS 03546 BC	7,029,733.87	97,365.89	2,485,572.86	3,720,155.72	726,639.40	37,613.37	(26,198.11)	(978,962.33)	7,997,280.94
<b>Total investments</b>	<b>8,745,299.82</b>	<b>128,804.24</b>	<b>2,610,807.67</b>	<b>5,279,048.51</b>	<b>726,639.40</b>	<b>53,120.75</b>	<b>(30,653.51)</b>	<b>(1,145,252.66)</b>	<b>9,868,085.24</b>
<b>Total cash &amp; investments</b>	<b>8,745,299.82</b>	<b>128,804.24</b>	<b>2,610,807.67</b>	<b>5,279,048.51</b>	<b>726,639.40</b>	<b>53,120.75</b>	<b>(30,653.51)</b>	<b>(1,145,252.66)</b>	<b>9,868,085.24</b>

Net change - Revenue (Expense) - YTD 2022 (1,122,785.42)

UBS Investment - PF	8,188,339.09	104-300-40325	Investment earnings PF	(1,079,889.46)	Permanent fund amount	9,268,228.55	YTD Change
UBS Investment - CT	556,960.73	104-300-40300	Investment earnings CT	(42,895.96)	UBS Investment - PF	599,856.69	(1,079,889.46)
	<u>8,745,299.82</u>		<b>Total Investment Gains (Losses)</b>	<u>(1,122,785.42)</u>	UBS Investment - CF		(42,895.96)

**To: Mayor and City Council**  
**From: Paul Trumblee, Fire Marshal**  
**Date: May 3<sup>rd</sup> 2022**

## **CORDOVA VOLUNTEER FIRE DEPARTMENT**

### **Quarterly Report**

In this first quarter of 2022. The Cordova Volunteer Fire Department responded to 41 Emergency Calls for service for a total of 242 member hours. Including emergency calls, the department participated in the regular Thursday night meetings, public education, and other activities for a total of **1005** member hours.

Not included in the total Member Hours are the On-Call Status for EMS and Officer on Duty of **8320** hours.

Synopsis of notable training during the first quarter, 14 community members were taught Basic Emergency Trauma Technician (ETT) course, 2 CVFD members attended Advanced Emergency Medical Technician course (AEMT), lift and moving patients' procedures, IV training, Low angle rescues, cold water drownings, Harbor response with Harbor 10 (aka Cupcake), medical assessments and allergic reactions.

Additionally, the City hired a third paid position (Fire Fighter/Medic Chris Iannazzone) to assist in offsetting Volunteer burnout. And one newer Fire Dept Squad Vehicle was put into service, this vehicle was acquired through the Federal Forest Service Program at a discounted price at \$15,000.00 with all the LEO equipment installed. Funds to purchase this vehicle was purchase under our Fire Dept Vehicle acquisition fund established in 2012 (ambulance billing), this Vehicle was purchased locally saving thousands of dollars.

Please see detail monthly activity sheets attached for more information on fire department activities.

January 2022 Activity		Attendance	Hours	Total people Hours
<b>Date</b>	<b>Thursday Meetings</b>			
1/6/22	Inventory	16	2	32
1/13	Business Meeting	14	1	14
1/20	HIPAA / BBP / Tacos	15	3	45
1/27	Lifting/Moving	9	2	18
	<b>Total</b>			<b>109</b>
<b>Date</b>	<b>Public Education Taught</b>			
	<b>Total</b>			<b>0</b>
<b>Date</b>	<b>Other Activities</b>			
1/6	Officers Meeting	8	1	8
1/6	Admin Tasks	1	3	3
1/8	Annual Banquet	21	3	63
1/10	ETT Class	12	4	48
1/12	ETT Class	14	4.5	63
1/14	ETT Prep	1	5	5
1/15	ETT Prep	1	2	2
1/24	AEMT Class	2	4	8
1/26	AEMT Class	2	4	8
1/26	Meeting W/Grant Writer	1	0.5	0.5
1/29	AEMT Class	2	3.5	7
	<b>Total</b>			<b>216</b>
<b>Date</b>	<b>Fire Runs</b>			
1/1	Deck Collapse	5	1.5	7.5
1/10	Trapped in Elevator	3	1	3
	<b>Total</b>			<b>11</b>
<b>Date</b>	<b>Amb. Runs</b>			
1/1	22-001 Fall / Sign Off	2	1	2
1/7	22-002 Lift Assist	3	2	6
1/11	22-003 Lift Assist / Stuck on Toilet	3	1	3
1/12	22-004 Slip on Ice	2	1	2
1/13	22-005 Standby	3	1	3
1/14	22-006 Medical Transport	2	2	4
1/15	22-007 Fainting / Unconscious	6	2	12
1/16	22-008 Strokes (TIA)	5	2	10
1/17	22-009 Broken Leg	2	1	2
1/17	22-010 Medical Transport	2	2	4
1/18	22-011 Dizzy / Headache	2	1	2
1/22	22-012 Broken Arm	3	2	6
1/22	22-013 Medical Transport	2	2	4
1/29	22-014 Medical Transport	2	2	4
1/31	22-015 MVA	6	2	12
	<b>Total</b>			<b>76</b>
<b>Total hours for the month of January</b>				<b>411</b>

February 2021 ACTIVITIES		Attendance	Hours	Total People Hours
<b>Date</b>	<b>Thursday Meetings</b>			
2/3	IV Training	12	3	36
2/10	Business Meeting	14	2	28
2/17	Ropes, Knots and Hoists	9	4	36
2/24	Ropes, Knots and Hoists P2	19	4	76
	<b>Total</b>			<b>176</b>
<b>Date</b>	<b>Public Education Taught</b>			
	<b>Total</b>			<b>0</b>
<b>Date</b>	<b>Other Activities</b>			
2/2	AEMT Training	2	4	8
2/3	Iceworm Prep	7	1	7
2/7	AEMT Training	2	4	8
2/8	Admin Finance	1	3	3
2/8	Admin Training	1	2	2
2/9	AEMT Training	2	4	8
2/12	AEMT Training	2	4	8
2/14	AEMT Training	1	4	4
2/15	Pump Ops Training	2	2	4
2/20	Service Call - Oil Spill	2	2	4
2/21	Service Call - Dryer Smoking	1	1	1
2/24	Officers Meeting	8	1	8
	<b>Total</b>			<b>57</b>
<b>Date</b>	<b>Fire Runs</b>			
2/10	MVA	5	3	15
	<b>Total</b>			<b>15</b>
<b>Date</b>	<b>Ambulance Runs</b>			
2/8	22-017 - Medical Transport	2	2	4
2/10	22-020 - MVA	4	3	12
2/10	22-018 - Broken Leg	3	2	6
2/10	22-019 - Medical Transport	2	2	4
2/11	22-021 - Medical Transport	2	2	4
2/22	22-022 - Medical Transport	2	2	4
2/25	22-023 - Lift Assist / Sprained Ankle	2	2	4
2/26	22-024 - Charitable Transport	2	2	4
	<b>Total</b>			<b>42</b>
<b>Total hours for the month of February</b>				<b>290</b>

March 2022 Activity						Attendance	Hours	Total People Hours
Date	Thursday Meetings							
3/3	Cold Water Drowning					16	2	32
3/10	Bussiness Meeting					17	1	17
3/17	Harbor Response Drill					13	4	52
3/24	Medical Assessments					17	2	34
3/31	Allergic Reaction					19	1.5	28.5
					Total			163.5
Date	Public Education Taught							
3/16	CPR Training					1	6	6
3/18	CPR Training					1	8	8
					Total			14
Date	Other Activities							
3/7	CISD From Code					5	1	5
3/15	Officer Meeting - Training					6	2	12
3/16	Classroom Setup					2	2	4
3/17	Comp Checks					1	4	4
3/18	Admin					1	2	2
3/28	Ambulance Inventory					1	1.5	1.5
					Total			28.5
Date	Fire Runs							
3/1	22-007	Boat Fire				11	1	11
3/13	22-011 - False Alarm					13	1	13
3/14	22-012 - Harbor Transit Float Smoke					1	1	1
3/10	22-011 - CDV Outboard Boat Fire					2	1	2
3/1	22-007 - Boat Fire					11	1	11
					Total			38
Date	Ambulance Runs							
3/2	22-025 - Medical Transport					2	2	4
3/5	22-026 - Male not breathing/bleeding					6	3	18
3/6	22-027 - MVA					8	0.5	4
3/7	22-028 - Suspected Stroke					4	1	4
3/7	22-029 - Seizure					4	2	8
3/10	22-030 - Charitable Transport					3	1	3
3/15	22-031 - Medical Transport					2	2	4
3/16	22-032 - Back Pain					3	1	3
3/24	22-034 - Weakness / Trouble Speaking					3	2	9
3/17	22-033 - Seizure					3	1	3
					Total			60
Total hours for the month of March								304

TO: City Manager/City Council  
 FROM: Harbormaster Schinella  
 DATE: 5/9/22  
 RE: 1st Quarter Activity Report Jan – Mar 2022

Annual Stalls Assigned: 680 out of 711 Total Slips 95% Occupancy as of 3/31/22

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total</u>
Vessels Charged Daily Rate	5	2	1	8
Vessels Charged Monthly Rate	4	2	1	7
Vessels Impound Status	5	5	5	15

Port Arrivals:

Shoreside	1	2	1	4
Samson Tug & Barge	1	1	2	4

Gallons

Used Oil Collected (Jan-Mar)	3040
Used Oil Delivered (Jan-Mar)	800
Used oil shipped out (Jan-Dec)	0

1 Vessels Towed  
 5 Vessels Pumped  
 2 Vessel Bilges Pumped

GENERAL ACTIVITIES

- Cleaned up absorbent collection area
- Completed 16 vessel lifts YTD
- Snow removal on docks and throughout the facility
- Maintenance and repairs to snowblowers
- Sanded approaches
- Called out crew for snow removal 2 times
- Installed new outlet and breaker at C and D float
- Rebuilt 4 finger floats on J and K floats
- Replaced electrical outlet and breaker on B and C float
- Reconnected Electrical Pedestal at I and G float
- Order parts and annual inspection for Travel
- Reconnected finger float on I float
- Replaced hydraulic lines on 3 stage hoist
- R&M consultants onsite visit for South Harbor Project
- Attended South Harbor Project
- Picked up garbage across from Shipyard
- Hired a new Operation Supervisor/Shipyard Foreman
- Hired a new maintenance employee
- Delivered 800 gals of used oil to the City Shop
- Power brushed South Harbor sidewalk

- Attended Harbor Commission meetings
- USCG conducted annual facility inspection. No violations
- Attending weekly South Harbor replacement project meetings
- Attended Council meetings
- Sent out Transient moorage and monthly storage invoices
- Cleaned oil sumps daily
- Cleaned restrooms daily



Another finger float ready to be rebuilt

## **Council Packet Correspondence Primer:** **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

### **What gets published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

### **What does not get published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

### **More information about items not subject to publication:**

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net))
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

### **Suggestions concerning correspondence:**

- Correspondence intended for all Council members should be emailed to the City Clerk at [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net), hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.



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**File Code:** 7310  
**Date:** April 28, 2022

David Allison  
Cordova Mayor  
PO Box 1210  
601 1st St  
Cordova, Alaska 99574

Dear Mayor Allison,

Thank you for the opportunity to speak at the City Council Meeting April 20<sup>th</sup>, 2022.

The Forest Service has been in Cordova since its creation in 1907 and soon after, the Cordova Ranger District established an official presence in the Cordova Harbor. The most recent agreement between the Forest Service and City was drafted in June of 1965 with a fifty-five-year \$1.00 lease. Viewed by today's standards, a \$1.00 lease would appear to some as "a sweetheart deal" and that the Forest Service was taking advantage of the City. However, I can surmise with confidence that the lease, initiated only one year after the 1964 earthquake, was seen as an advantage to both the City and other Prince William Sound (PWS) communities to rebuild after the devastation and boost the local economy. At that time, the Forest Service was engaged in supporting logging and mining operations on Federal lands around Cordova and throughout the PWS. This was a large part of the land management goals. In recent years management goals have changed. However, the Forest Service has been and continues to be a supportive partner of the City and other communities around the Sound.

I would also like to clarify that the US Forest Service has a major investment in its current location. The Government owned improvements on the current leased property include a warehouse facility, gangway ramp, and adjoining float where we dock our three larger ocean vessels. The estimated appraised value of this facility is approximately \$800,000.00. The replacement value is estimated well over \$1,000,000.00

Today, our primary focus is targeted at providing public access, recreational opportunities, and the conservation and preservation of fish and wildlife species for current and future generations. Much of the work the Forest Service performs out of the Cordova Ranger District is reliant on the space that we lease at the Cordova Small Boat Harbor and is beneficial to the diversity of the Harbor and to the community. The Cordova Ranger District uses the dock to patrol the PWS, operate vessels for fishery and wildlife restoration and research (Including 9 fish passage structures in the Sound), crew drop-offs and pick-ups, as well as recreation program operations to maintain public use cabins and trails. The Forest Service also allows other Federal agencies to operate out of this space in the summer. The dock allows the Forest Service to support other Federal agencies such as U.S. Coast Guard, USFWS and USGS, in their operations within PWS. Unlike other commercial operations in the Harbor, the Forest Service is here to provide a public



service. Our primary focus is targeted at providing public access, recreational opportunities, and the conservation and preservation of fish and wildlife species for current and future generations. Our concerns in relation to harbor planning is based on process and transparency. As you know, we are negotiating a new lease and are looking for some security in maintaining a presence in the Harbor. We feel that the Forest Service has been misrepresented at the Harbor Commission meetings and in other public meetings. There certainly seems to be a lack of interest with the Harbor Commission to consider stakeholders other than commercial fishing. It also appears they are hyper focused at displacing the Forest Service from its current location with no real positive solutions. This situation has certainly caused a fair amount of stress and has put the City and the Forest Service at odds. To me this seems very unprofessional and unbecoming of a City commission.

The Forest Service met with the City Manager (Helen Howarth) and City Planner (Kevin Johnson) on April 27, 2022, to discuss the lack of stakeholder involvement and discuss some positive solutions. Helen and her staff were very professional and open to discuss alternatives to Forest Service presence in the Harbor as well as how to improve communications amongst harbor stakeholders.

As we move forward, we request to be notified in advance if there are to be discussions and or resolutions that would affect the Forest Service operations in the Harbor. To meet the diverse needs of all stakeholders, including the Forest Service, we would also like to suggest the following:

- Expand the Harbor Commission from five to seven seats with a focus on creating diversity on the commission.
- Develop working groups made up of diverse stakeholders to help craft how the entire harbor (both in and around the facility) can meet the needs of all users.
- Establish ex officio member positions on the Harbor Commission from the primary stakeholders that would participate in both regular Harbor Commission meetings and work sessions. Members would include the Forest Service but also Coast Guard, Alaska State Troopers, Alaska Fish and Game, and Native Village of Eyak.

Again, thank you for your consideration and the opportunity to share our perspective.

Respectfully,



STEVEN NAMITZ  
District Ranger

cc: Helen Howarth, Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Shaefer, Kristin Carpenter, Ken Jones

# CITY OF CORDOVA



May 2, 2022

The City of Cordova supports economic development in the Prince William Sound region, including mariculture. Kelp farming and production is one of the opportunities our region has if adequate markets can be established. The City is a member of the Alaska Mariculture Alliance supporting mariculture.

Alaska Native Tribal Organizations and small-scale fishing industry participants are under increasing economic pressure; many are looking to mariculture as a new and viable source of revenue generation to offset declining fishing incomes and lost jobs in the petroleum and resource extraction industries. Concurrently, a worldwide need for effective carbon and greenhouse gas management strategies is accelerating, driving demand for new commodities that can sequester carbon and reduce the carbon burdens of the terrestrial agricultural industry, while increasing our food supplies, and assisting local economies.

The City of Cordova is highly dependent on the PWS region for its economy as well as its historical and traditional ties to the community. Cordova's economy is driven by the sea and expansion of the mariculture industry will directly benefit Cordova through much needed local job creation, economic diversification, and new opportunities for residents and regional community members to participate in a growing carbon-centered commodities market.

There are several projects in our region being proposed that may compete for funding. The City of Cordova is hopeful that one or more projects may be funded as the potential benefits are many. Please consider funding projects in the Prince William Sound region, and in particular, in and around Cordova.

If you have any questions about our support for mariculture, please contact me, or City Manager, Helen Howarth at the City of Cordova.

Sincerely,

David Allison, Mayor  
City of Cordova, Alaska  
P.O. Box 1210 or 601 1st Street  
Cordova, AK. 99574  
[\(907\) 424-6200](tel:(907)424-6200) City  
[\(907\) 831-6791](tel:(907)831-6791) Cell  
[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)

# CITY OF CORDOVA



May 9, 2022

City of Cordova supports Native Village of Eyak's FY23 Federal Appropriations request for funding to replace their Healthcare Facility.

Cordova's residents, seasonal workers and visitors are currently served by Ilanka Community Health Center, and Cordova Community Medical Center (CCMC), a city owned 13 bed critical access hospital providing comprehensive healthcare services. However, both facilities are in need of substantial repair or replacement to maintain operations in accordance with Life Safety Code.

City believes that coordination of care and integration of healthcare services in Cordova would improve efficiency, safety and health outcomes for community members. City has prioritized working with Native Village of Eyak to maximize healthcare resources in Cordova and identify viable long-term, community-wide healthcare solutions.

Native Village of Eyak's Ilanka Community Health Center has a well-known and respected history of providing health care to all Cordova residents. City recognizes NVE as a community partner in providing essential healthcare services to all. Over the course of the Covid pandemic, NVE and City worked together to provide access to testing, treatment and information for all of Cordova's citizens.

City is dedicated to working collaboratively with Native Village of Eyak to create sustainable health services for all Cordovans and supports their funding request to bring critical dollars to replace Cordova's aging healthcare infrastructure.

Sincerely,

David Allison, Mayor  
P.O. Box 1210 or 601 1st Street  
Cordova, AK 99574  
[\(907\) 424-6200](tel:(907)424-6200) City  
[\(907\) 831-6791](tel:(907)831-6791) Cell  
[mayor@cityofcordova.net](mailto:mayor@cityofcordova.net)

## Susan Bourgeois

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**From:** Bret Bradford <bretbradford@ak.net>  
**Sent:** Monday, May 9, 2022 9:31 PM  
**To:** Susan Bourgeois  
**Subject:** Cordova Harbor Commission

Susan, please forward to council and mayor.  
Thanks!

City council members,

First off, thank you all for your service to the citizens of Cordova. Being a council member is often a thankless job while spending countless hours making decisions that affect the people of this great community for years to come.

I am writing to you today about possible changes to the harbor commission. The harbor commission is in place to help make our harbors more usable to the harbor users as a whole. The commission has spent many hours fine tuning the south harbor project, all in open meetings. It is regrettable that one of the users is unhappy with the commission's decisions. However, that is no reason to open the commission to ex-officio seats to be filled by government representatives. The commission, and the council represent the citizens of this community, not the government agencies. If a government agency had an issue with the plan, there are processes in place that give them opportunity to raise those issues for consideration.

It may be time to treat government agency harbor users like any other harbor user.

Thank you,

Bret Bradford  
1.6 Whitshed Rd  
Cordova, Ak

## **Pending Agenda (PA) Primer**

### **What is Pending Agenda?**

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

### **How do you get something ON Pending Agenda?**

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

### **How do you get something OFF Pending Agenda?**

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

### **What is NOT appropriate for Pending Agenda?**

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



**City Council of the City of Cordova, Alaska**  
**Pending Agenda**  
**May 18, 2022 Regular Council Meeting**

initially put on or revisited

- date referred

- 37



**City Council of the City of Cordova, Alaska**  
**Pending Agenda**  
**May 18, 2022 Regular Council Meeting**

**E. Membership of existing advisory committees of Council formed by resolution:**

- 1) Fisheries Advisory Committee:**
- |  |   |  |
|--|---|--|
| re-auth res 01-20-04 approved Jan 15, 2020 | 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G)                    |
| auth res 04-03-45 approved Apr 16, 2003    | 3-vacant (processor rep)                      | 4-Jim Holley (marine transportation/AML) |
|  | 5-Chelsea Haisman (fish union/CDFU)           | 6-Tommy Sheridan (aquaculture)           |
- 2) Cordova Trails Committee:**
- |                                  |                    |                 |
|----------------------------------|--------------------|-----------------|
| re-auth res 11-18-29 app 11/7/18 | 1-Elizabeth Senear | 2-Toni Godes    |
| auth res 11-09-65 app 12/2/09    | 3-Dave Zastrow     | 4-Ryan Schuetze |
|                                  | 5-Wendy Ranney     | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
- |                                  |                   |                 |                  |
|----------------------------------|-------------------|-----------------|------------------|
| authorizing resolution 12-16-43  | 1-Warren Chappell | 2-Andy Craig    | 3-Bobby Linville |
| reauthorization via Res 11-19-51 | 4-Gus Linville    | 5-vacant        | 6-Bob Smith      |
| approved 11/20/2019              | 7- Ron Blake      | 8- John Whissel |                  |

**F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:**

- 1) Prince William Sound Regional Citizens Advisory Council**
- |                      |                         |                              |
|----------------------|-------------------------|------------------------------|
| <b>Robert Beedle</b> | re-appointed March 2022 | 2 year term until March 2024 |
|                      | re-appointed March 2020 |                              |
|                      | re-appointed June 2018  |                              |
|                      | re-appointed March 2016 |                              |
|                      | re-appointed March 2014 |                              |
|                      | appointed April 2013    |                              |
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- |                   |  |                             |
|-------------------|--|-----------------------------|
| <b>Tom Bailer</b> | re-appointed October 2021                | 3 year term until Sept 2024 |
|                   | re-appointed October 2018                |                             |
|                   | appointed February 2017-filled a vacancy |                             |

**CITY OF CORDOVA, ALASKA  
RESOLUTION 03-22-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

**WHEREAS**, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
  - a. South Harbor replacement (G, H & J floats priority)
  - b. Harbor basin expansion
  - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
  - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
  - a. Shipyard building
  - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
  - a. Second Street
  - b. 6<sup>th</sup> & 7<sup>th</sup> Streets sidewalk/drainage project
  - c. Ferry terminal sidewalk
  - d. General street and sidewalk improvements

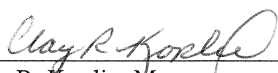
and;

**WHEREAS**, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

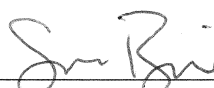
**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

**PASSED AND APPROVED THIS 2<sup>nd</sup> DAY OF MARCH 2022**



  
Clay R. Koplin, Mayor

ATTEST:

  
Susan Bourgeois, CMC, City Clerk

# May 2022

CALENDAR MONTH **MAY**

CALENDAR YEAR **2022**

1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6					



City Hall Closed  
Memorial Day  
Holiday 5/30

6:00 Jt Wksn w-Sch Board  
7:00 Council reg mtg CCAB

6:30 P&Z CCAB

6:00 Harbor Cms CCAB  
7:00 Sch Bd HSL

6:00 CTC Board  
Meeting CCER

7:00 Council reg mtg CCAB

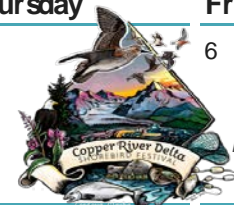


little league  
games start

6:00 CEC Board Meeting

6:00 CCMCAB HCR

6:00 P&R CCAB



MAY 5TH-8TH, 2022



Apr 30  
DTK &  
CHS  
Prom



CHS Graduation

## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library




CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference  
Room

Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Tues  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# June 2022

CALENDAR MONTH **JUNE**  
CALENDAR YEAR **2022**  
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
			7:00 Council reg mtg CCAB	ALASKA CHAMBER Community Outreach Trip in Cordova June 2-4	PRINCE WILLIAM SOUND SCIENCE CENTER	Copper River Nouveau @ Cordova Center
5	6	7	8	9	10	11
			6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
12	13	14	15	16	17	18
						
		6:30 P&Z CCAB	7:00 Council reg mtg CCAB			
19	20	21	22	23	24	25
		6:00 CTC Board Meeting CCER	6:00 CEC Board Meeting			
26	27	28	29	30	1	2
		6:00 P&R CCAB		6:00 CCMCAB HCR		
3	4	<b>Notes</b> Legend: CCAB-Community Rms A&B HSL-High School Library CCA-Community Rm A CCB-Community Rm B CCM-Mayor's Conf Rm CCER-Education Room LN-Library Fireplace Nook CRG-Copper River Gallery HCR-CCMC Conference Room Cncl - 1st & 3rd Wed P&Z - 2nd Tues SchBd, Hrb Cms - 2nd Wed CTC - 3rd Tues P&R - last Tues CEC - 4th Wed CCMCA Bd - last Thurs				

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b>	<b>David Allison</b>	March 1, 2022	March-25
3 years	<a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>		
Council members:			
Seat A:	<b>Tom Bailer, Vice Mayor</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>	March 5, 2019	
Seat B:	<b>Cathy Sherman</b>	March 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>		
Seat C:	<b>Jeff Guard</b>	Mar 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>	Mar 5, 2017	
Seat D:	<b>Melina Meyer</b>	March 2, 2021	March-24
3 years	<a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>	March 6, 2018	
Seat E:	<b>Anne Schaefer</b>	March 2, 2021	March-24
3 years	<a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>	March 6, 2018	
		December 6, 2017	elected by cncl
Seat F:	<b>Kristin Carpenter</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>		
Seat G:	<b>Ken Jones</b>	March 1, 2022	March-25
3 years	<a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>		

## Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell</b>	Mar 1, 2022, Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-25
	<a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>		
3 years	<b>Henk Kruithof</b>	March 2, 2021	March-24
	<a href="mailto:hkruithof@cordovasd.org">hkruithof@cordovasd.org</a>		
3 years	<b>Terri Stavig</b>	March 1, 2022	March-25
	<a href="mailto:tstavig@cordovasd.org">tstavig@cordovasd.org</a>		
3 years	<b>Peter Hoepfner</b>	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	<a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>		
3 years	<b>Sheryl Glasen, president</b>	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	<a href="mailto:saglasen@cordovasd.org">saglasen@cordovasd.org</a>		

seat up for re-election in 2023	<b><i>vacant</i></b>
board/commission chair	
seat up for re-appt in Nov 22	

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	<b>Linnea Ronnegard, Chair</b> <a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a>	Mar 6, 2018, Mar 2, 2021	March-24
3 years	<b>Ann Linville</b> <a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a>	March 1, 2022	March-25
3 years	<b>Chris Iannazzone</b> <a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a>	March 24, 2022	term until 3/25 but up for 2-yr trm 3/23 <u>March-23</u> <u>March-25</u>
3 years	<b>Liz Senear</b> <a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a>	March 2, 2021	March-24
3 years	<b>Kelsey Appleton Hayden</b> <a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a>	March 3, 2020	March-23

## Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Mary Anne Bishop, Chair</b>	Nov '06, '10, '13, '16 & '19	November-22
3 years	<b>Debra Adams</b>	Dec '21	November-24
3 years	<b>Sherman Powell</b>	June '18, Feb '20	November-22
3 years	<b>Arisa Pearson</b>	December-20	November-23
3 years	<b>Krysta Williams</b>	Feb '18, Dec '20	November-23

## Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Nancy Bird, Chair</b>	Nov '16, '19	November-22
3 years	<b>Mark Hall, Vice Chair</b>	Nov '19	November-22
3 years	<b>Sarah Trumblee</b>	Dec '20	November-23
3 years	<b>Tania Harrison</b>	Mar '22	November-24
3 years	<b>Tom McGann</b>	Feb '21	November-23
3 years	<b>Chris Bolin</b>	Sep '17, Nov '18 Dec '21	November-24
3 years	<b>Trae Lohse</b>	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 22

**vacant**

seat up for re-election in 2023

board/commission chair

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Christa Hoover	Dec '21	November-24

## Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19	November-22
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

## Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair, professional member	Aug '16, Nov '19	November-22
3 years	Heather Hall, professional member	Aug '16, Feb '20	November-22
3 years	Sylvia Lange, NVE member	Nov '19	November-22
3 years	Christy Mog, professional member	Apr '22	November-23
3 years	Wendy Ranney, historical society member	Nov '18, Dec '21	November-24
3 years	Nancy Bird, PC member	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement, public member	Nov '17, Dec '20	November-23

seat up for re-election in 2023	<b>vacant</b>
board/commission chair	
seat up for re-appt in Nov 22	