

Cordova Volunteer Fire Department

FIRE CHIEF MICHAEL HICKS

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May 3, 2022

Mayor Dave Alison.
Cordova City Council

Would you please include this as an action item for the next available Council meeting 2022

The Cordova Volunteer Fire Department is requesting confirmation for the following elected Chief Officers as of April 14, 2022, during our annual Department elections, it is with great pleasure to announce.

Fire Chief- Rob Mattson.

Mr. Rob Mattson has been a member of the CVFD since 1990 and has been Elected Fire Chief of our Organization, Mr. Mattson and has been an Elected Deputy Fire Chief for 6 years in the past and has vast experience in the Emergency Services.

Deputy Fire Chief – Paul Trumblee

Mr. Paul Trumblee has been a member of the CVFD since 1989 and has been Elected Deputy Fire Chief of the Organization and has been elected the past 3 consecutive years.

In accordance with article III, section I of the CVFD department constitution (“The Chief shall not take office until confirmed by authorities set up by the city ordinance”) and accordance with Title 3 of the City Municipal Code.

3.20.020 - Fire department—Appointment of officers and members.

The Chief of the Fire Department and Deputy Chief shall be elected annually by the members of the department subject to confirmation by the council. Each shall hold office for one year and until his successor has been duly elected, except that he may be removed by the council for cause after a public hearing. The paid firefighter shall be a full-time salaried employee appointed by the city manager, who shall, in making such appointment, take into consideration recommendations of the members of the department, and said firefighters shall hold office during good behavior, and may be removed by the council only for cause after a public hearing.

Sincerely

CVFD Board of Managers
Sherman Powell, Cody Handley, Chris Iannazzone.



AGENDA ITEM 6

City Council Meeting Date: 05/18/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 05/11/2022
ITEM: Certification of the 2022 Property Assessment Roll
NEXT STEP: Majority voice vote

ORDINANCE
 MOTION

RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE: Certification of the 2022 Property Assessment Roll.

II. RECOMMENDED ACTION / NEXT STEP: Suggested motion:

I move to certify the 2022 Property Assessment Roll as presented by the City Clerk's Office.

III. FISCAL IMPACTS: Certification of the roll is the next step toward collection of 2022 property taxes. The certification of the roll gives the full taxable value of the City. A mill rate will later be set which when multiplied by the assessed value determines property tax amounts which get billed to the individual property owners. Bills go in the mail per City Code by July 1, 2022 and the collection is in halves, the first half due on or before August 31, 2022 and the second half due on or before October 31, 2022.

IV. BACKGROUND INFORMATION: Contract Assessor, Appraisal Company of Alaska conducted a customary review of Cordova's properties in the winter of 2021 to arrive at new values for the 2022 assessment roll; all properties are assessed at their values as of January 1 of the assessment year. Commercial and Residential property values did not receive any across the board increases in 2022. There was an \$8.2 million increase in total value attributable to new construction including the completion of improvements on properties that had already been under construction. New subdivision development increased land values by \$460 thousand. The review of Chase Avenue, Center Drive and LeFevre Street, for consistency of land value, increased land values by \$315 thousand. Oil and gas property increased by \$3.3 million. Assessment notices were mailed to all property owners on March 9, 2022. During the 30-day appeal period, the Deputy Clerk received 8 appeals which were handled remotely by Appraisal Company of Alaska, the City's contracted Assessor. The Board of Equalization Hearing was held on April 18, 2022, at

which time, the Board heard one appeal which had not been resolved between the appellant and assessor. Adjusted Assessment notices were sent to all appellants whose property values changed as a result of the appeal and BOE process, on April 19, 2022.

V. LEGAL ISSUES: The pertinent references to the Cordova Municipal Code are as follows:

5.36.190 - Appeal—Entry of changes by assessor.

Except as to supplementary assessments, the assessor shall enter the changes so certified upon his records, and certify the final assessment roll by June 1st.

(Ord. 777 (part), 1996: prior code § 13.121, as amended during 1979 codification).

5.36.230 - Delivery of statement to council.

When the final assessment records have been completed by the assessor as provided in this chapter, the assessor shall deliver to the council on or before June 1st of each year a statement of the total assessed valuation of all real property within the city.

(Ord. 777 (part), 1996: prior code § 13.125, as amended during 1979 codification).

5.36.240 - Amount set by resolution.

The council shall thereupon by resolution annually before June 15th fix a rate of tax levy and designate the number of mills upon each dollar of value of assessed taxable real property that shall be levied.

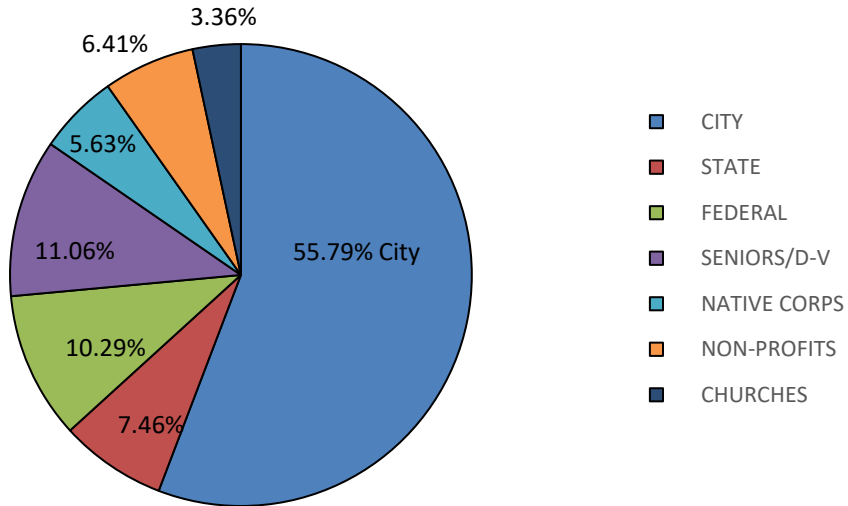
(Ord. 777 (part), 1996: prior code § 13.126, as amended during 1979 codification).

VI. SUMMARY AND ALTERNATIVES: Council should pass a motion to certify the roll unless there is reason to believe there was a breach in procedure or error in calculations by either by the Contract Assessor or the City Clerk's Office.

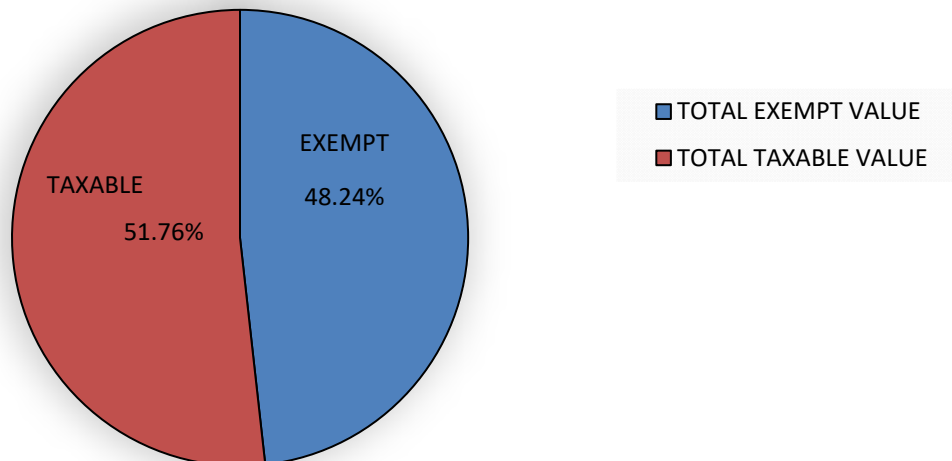
THREE YEAR COMPARISON OF EXEMPT VALUE TO TAXABLE VALUE

	2022	%	2021	%	2020	%
TOTAL LAND	\$93,665,600		\$92,819,900		\$92,791,500	
TOTAL IMPROVEMENTS	\$375,227,610		\$363,988,380		\$362,464,720	
TOTAL REAL PROPERTY VALUE	\$468,893,210	100%	\$456,808,280	100%	\$455,256,220	100%
TOTAL EXEMPT VALUE	\$226,178,275	48.24%	\$217,999,275	47.72%	\$216,739,775	47.61%
TOTAL TAXABLE VALUE	\$242,714,935	51.76%	\$238,809,005	52.28%	\$238,516,445	52.39%
EXEMPTION BY TYPE:						
CITY	\$126,185,000	55.79%	\$126,155,100	57.87%	\$125,972,700	58.12%
STATE	\$16,868,200	7.46%	\$17,047,100	7.82%	\$17,092,800	7.89%
FEDERAL	\$23,269,800	10.29%	\$23,369,900	10.72%	\$23,369,900	10.78%
SENIORS/D-V	\$25,006,375	11.06%	\$22,552,675	10.35%	\$21,296,275	9.83%
NATIVE CORPS	\$12,732,400	5.63%	\$12,935,400	5.93%	\$13,074,500	6.03%
NON-PROFITS	\$14,506,100	6.41%	\$8,328,700	3.82%	\$8,323,200	3.84%
CHURCHES	\$7,610,400	3.36%	\$7,610,400	3.49%	\$7,610,400	3.51%
TOTAL EXEMPT VALUE	\$226,178,275	100%	\$217,999,275	100%	\$216,739,775	100%

2022 EXEMPTION TYPES



2022 TAXABLE VS EXEMPT



CITY OF CORDOVA

TEN YEARS CORDOVA PROPERTY VALUES COMPARISON

TAX YEAR	PROP TAX BILLED	MILL RATE	TAXABLE VALUE	EXEMPTED VALUE	TOTAL VALUE
2012	\$1,500,605	9.43 & 8.43	\$162,764,496	\$130,722,764	\$293,487,260
2013	\$1,587,405	9.43 & 8.43	\$172,107,590	\$190,893,600	\$363,001,190
2014	\$2,129,122	12.07 & 11.07	\$179,527,870	\$200,270,200	\$379,798,070
2015	\$2,155,026	11.53	\$186,905,960	\$205,166,480	\$392,072,440
2016	\$2,234,841	11.05	\$202,118,470	\$205,663,800	\$407,782,270
2017	\$2,533,433	12.35	\$205,136,290	\$203,768,000	\$408,904,290
2018	\$2,533,554	11.81	\$214,526,160	\$206,410,900	\$420,937,060
2019	\$2,640,957	11.81	\$223,620,381	\$216,689,879	\$440,310,260
2020	\$2,642,762	11.08	\$238,516,445	\$216,739,775	\$455,256,220
2021	\$2,646,003	11.06	\$238,809,005	\$217,999,275	\$456,808,280
2022	Unknown	Not Set Yet	\$242,714,935	\$226,178,275	\$468,893,210

Regular City Council Meeting
May 4, 2022 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order – Mayor David Allison called the Council regular meeting to order at 7:07 pm on May 4, 2022, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – Mayor Allison led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were **Mayor David Allison** and Council members **Cathy Sherman, Jeff Guard** and **Kristin Carpenter**. Council members **Tom Bailer, Melina Meyer, Anne Schaefer,** and **Ken Jones** were present via teleconference. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – M/Carpenter S/Sherman to approve the agenda. Hearing no objection, Mayor Allison declared the agenda approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications – none

F. Communications by and Petitions from Visitors

1. Guest speaker (s)

a. Sheridan Alpine Association: 2021-2022 season summary and Status Update regarding Chairlift Equipment – **Dave Reggiani** and **Dave Branshaw** presented a short slide show and explained that the chairlift cable replacement project was short on funding – Council said they would take up a future agenda item on the matter at pending agenda later tonight.

b. Bert Adams/NVE presentation on Healthcare Center Federal Appropriation Proposal, including draft letter of support – **Bert Adams** and several consultants via teleconference explained the rapid turnaround on this funding request – he would need a letter of support by next week. Council said they would discuss a special meeting for this during pending agenda. They suggested that **Adams** provide an executive summary of the project for that special meeting.

2. Audience comments regarding agenda items:

Dave Glasen of 609 Cedar St said he is disappointed, we asked NVE for help 3 years ago and what they are planning seems great, 88,000 square foot medical center to serve everyone, he doesn't know why we wouldn't support the ask for \$146 million for that. He also supports the ski hill funding.

Barb Jewell of mile 2.2 Whished Rd started by bragging on Sheridan Alpine for the money raised and repairs they did for that great City asset. She is concerned about the City writing a letter of support for a proposal that no one has seen. She would also like to see the CCMC Authority Board included in the special meeting.

3. Chairpersons and Representatives of Boards and Commissions

CCMCA Board: **Dr. Hannah Sanders** was present and reported: 1) this collaboration is going really well, and she knows the funding opportunities are coming up quick – she stressed the importance of the Critical Access Hospital designation that we have and she has explained to NVE how important it is to keep that in place. She said we keep talking about Joint Venture for the future, but currently Medicare and Medicaid are well-funded, the hospital is solvent, for the foreseeable future, Critical Access Hospitals should stay ok. She made it very clear, she is advocating for moving forward together but there are some reservations, she thinks that NVE will give us assurances as they build this that they won't compete. She understands it is a leap of faith, she is hopeful that we can all come together, include the other entities and support this.

School Board: **Sheryl Glasen**, Board President reported: 1) 3 weeks left in the school year – graduation is coming right up; 2) music students at state this week; 3) positions to be filled next year – a couple of key retirements: **Doug Carroll** – 17 years, **Lovie Brock** – 22 years in the district and **Mrs. Harding**, over 30 years – she thanked them all for their commitment, assets to the community; 4) there is a survey out to comment on the 4-day or 5-day school week for next year.

4. Student Council representative: no report

G. Approval of Consent Calendar

5. Minutes of the April 20, 2022 Regular Council Meeting

6. Proclamation of Appreciation to **David Glasen**

7. Resolution 05-22-16 A resolution of the Council of the City of Cordova, Alaska, supporting creation of the Alaska Affordable Housing Trust and urging the Alaska Governor and Legislature to take action to produce, preserve and protect affordable housing for all Alaskans now and for generations to come

Vote on the Consent Calendar: 7 yeas, 0 nays. Bailer-yes; Jones-yes; Schaefer-yes; Carpenter-yes; Guard-yes; Meyer-yes and Sherman-yes. Consent Calendar was approved.

Mayor Allison read the proclamation to **Dave Glasen** aloud and presented him with a gift from the community.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids - none

J. Reports of Officers

8. Mayor's Report – **Mayor Allison** had a written report in the packet and added: 1) the letter he wrote to industry was ok'd by **Dr. Sanders** and **Dr. Head** at Ilnaka and he delivered those to all of the processors, a few other businesses and the chamber of commerce; 2) he wrote a mariculture support letter, that will be in the next packet.

9. Manager's Report – City Manager **Helen Howarth** reported: 1) architects who did the preliminary on public safety building back in 2012 were in town to update that so we can be competitive if any grant opportunities arise.

a. South Harbor Rebuild update – written report in packet.

b. National Forest Receipts/Secure Rural Schools Award letter

c. USFS Letter to Council re Cordova Harbor

10. City Clerk's Report – **Bourgeois** had provided a written report with some election information.

11. Staff Reports

a. **Library Director Debbie Carlson**, Cordova Library, 1Q 2022

b. **Parks & Rec Director Duncan Chisholm**, Parks & Rec 1Q 2022

c. **Museum Director Mimi Briggs**, Cordova Museum and Cordova Center

K. Correspondence

12. 04-18-22 Copper River Delta Shorebird Festival Press Release

13. 04-19 and 04-20-22 Ten emails sent from multiple people concerning Harbor Project

14. 04-20-22 Email from K. Fay re Minutes of April 6 meeting and the Public Record

15. 04-21-22 Mayor Allison letter to Commercial Fishing Industry

L. Ordinances and Resolutions – in consent calendar

M. Unfinished Business – none

N. New & Miscellaneous Business

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

Ski Hill proposal was put on pending agenda for staff to bring back. Special Meeting, plan was made for Friday at noon, invite NVE TC and CCMCA Board – for approval of a letter of support. School District budget will come before us again, probably June 1 meeting. **Schaefer** asked to add an item for Pending Agenda to have an ordinance to change the Harbor Commission from 5 to 7 seats, **Sherman** seconded this. **Jones** asked for information on the makeup of the stall renters in the Harbor for the discussion of that ordinance.

O. Audience Participation - none

P. Council Comments

Jones thanked everyone for their attendance tonight. He is glad the way the hospital idea is moving along. He is not happy about us having to placate the USFS. He opined they were audacious to ask to remake the commission based on one unanimous decision that didn't go their way.

Meyer this was a good meeting, she's glad we will meet again to decide on the letter for the best result for healthcare for all of Cordova.

Schaefer thanked NVE and Ski Hill for great presentations tonight. It was great meeting with the School Board earlier and she thanked staff for reports and work.

Bailer said he fully supports NVE moving forward with the solution for our health care issues – he opined there is a false sense of security with CCMC with Covid money coming in, he’s been here for years and watched us give millions to keep the doors open. He thinks expanding Harbor Commission is knee-jerk, anyone can get on agenda, can attend meetings, can be heard.

Guard thanked staff for the packet and meeting, thanks for the reports, presentations, good meeting. The Native Village and efforts on healthcare is greatly appreciated and any slow down on our part is in no way reflective of us feeling otherwise.

Carpenter echoes a lot of what’s been said, especially, **Schaefer** and **Guard** and she is pleased to see in the staff reports, some ARPA funds being used to look at recreation facilities, assess their condition. She also mentioned a bike race that **Dr. Paul Gloe** is organizing, on Saturday – “Bay to Bay in May”, starts at Hartney Bay – bike into town, switch off bikes in Cordova Center parking lot and then run out to Orca. It’s a way to encourage people to get active.

Q. Executive Session – none

R. Adjournment

M/Sherman S/Guard to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 9:20 pm.

Approved: May 18, 2022

Attest: _____
Susan Bourgeois, CMC, City Clerk

DRAFT

**Special City Council Meeting
May 9, 2022 @ 12:00 pm
Cordova Center Community Rooms
Minutes**

A. Call to order - Mayor David Allison called the Council Special Meeting to order at 12:00 pm on May 9, 2022 in the Cordova Center Community Rooms.

B. Roll call - Present for roll call were **Mayor David Allison** and Council members **Melina Meyer** and **Kristen Carpenter**. Council members **Tom Bailer**, **Jeff Guard**, **Anne Schaefer**, and **Ken Jones** were present via teleconference. Council member **Cathy Sherman** was absent. Also present was City Clerk **Susan Bourgeois**. City Manager **Helen Howarth** was present via teleconference.

Mayor Allison mentioned that 3 Hospital Board members were present: **Linnea Ronnegard**, **Chris Iannazzone**, and **Kelsey Hayden** as well as CEO of CCMC Authority **Dr. Hannah Sanders**. He said the Hospital Board, NVE Tribal Council and NVE staff were all invited, many of the NVE members were en route to Washington DC and couldn't be here.

C. Approval of agenda - M/Meyer S/Guard to approve the agenda.
Hearing no objection, Mayor Allison declared the agenda approved.

D. Disclosures of conflicts of interest and Ex Parte Communications - none

E. Communications by and petitions from visitors

1. Audience Comments regarding agenda items.

Barb Jewell urged Council to include something in the letter explaining the City's wish for a Critical Access Hospital and a Long-Term Care facility.

F. New Business

2. Council approval of letter of support for NVE's Federal infrastructure funding request

M/Carpenter S/Meyer to approve the letter of support for NVE's Federal infrastructure funding request

Carpenter said she supports this but wondered if Council would be interested in amending it. She offered adding something along the lines of how this is support of a planning process and what we want to wind up with is a Critical Access Hospital as well as a Long-Term Care facility. She appreciated the executive summary that NVE has provided. **Meyer** said she supports the letter as written; she thinks this is a request to start the process. **Dr. Sanders** was available to answer questions but first she said, this is a request for infrastructure money. A lot of the planning has already been done by NVE – they have spent a lot of money looking into the acquisition of the Critical Access Hospital. We have a long way to go to on what the integration and partnership and collaboration is going to look like. NVE is looking into Joint Venture and that is separate from the infrastructure funding. The executive summary encompasses what we need and shows what the goals are to get there. She emphasized that for the community, we cannot let this infrastructure money that is available right now pass us by; this is an opportunity for modern health care facilities and potentially if we go that route to get Joint Venture – that would be a big asset for Cordova. The letter doesn't spell out the details because we just don't know those yet. **Schaefer** says she appreciates the executive summary and **Dr. Sanders** comments – she is in support of the letter as written. **Guard** said he still has concerns but not enough to stop this process – he is in favor of the letter as written. **Jones** said if this is good enough for **Dr. Sanders** it is good enough for him. **Bailer** said he supports the letter. **Carpenter** said after hearing **Dr. Sanders** comments, hearing that she is comfortable with it, then she's ok with it too. **Mayor Allison** asked the Hospital Board members in attendance for comments. **Ronnegard** said she supports **Dr. Sanders**. **Iannazzone** said he still has questions, but he thinks this is the best opportunity for the community to bring our resources together for the best health care. **Hayden** said it does seem daunting because there are a lot of unknowns but as things play out, good communication and strategic planning will be important for the collaboration to be most effective for Cordova.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Meyer-yes; Carpenter-yes; Bailer-yes; Guard-yes; Sherman-absent; Jones-yes and Schaefer-yes. Motion was approved.

G. Audience participation - none

H. Council comments

Bailer as this goes on from year to year, he wonders if we can't archive these meetings that specifically pertain to Health Services and the hospital in one area so they can be available.

Meyer agreed with **Bailer** – all in one place so they could refresh their memories, or new Council members can get up to speed.

Carpenter thanked everyone for the group process with this.

Guard echoed that.

Jones thanked everyone for supporting this; it's good to do what we can to leverage outside dollars being brought to the community.

Dr. Sanders mention that the joint administrative negotiations team was put together for this purpose, it is not a group of elected officials though. She thinks it would be a good place for such an archive of information.

I. Executive Session - none

J. Adjournment

M/Carpenter S/Meyer to adjourn.

Hearing no objection, **Mayor Allison** adjourned the meeting at 12:22 pm.

Approved: May 18, 2022

Attest:

Susan Bourgeois, CMC, City Clerk

DRAFT



AGENDA ITEM 9
City Council Meeting Date: 5/18/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Paul Trumblee , Fire Marshal
DATE: 5/11/2022
ITEM: Two Emergency Generators Award Contract for 2020 SHSP Grant
NEXT STEP: Council authorizes the City Manager to negotiate this contract

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: approval of Resolution 05-22-17

- A. Identity of Contractor: *Construction Machinery Industrial, LLC (CMI, LLC)*
- B. Contract Price: *\$60,000.00*
- C. Nature & quantity of the work that the City shall receive under the contract:
To provide two (2) Doosan G25WDO-3A-T4F Portable Trailer Mounted Self-Contained Generators with Shipping to Cordova, AK

II. RECOMMENDED ACTION / NEXT STEP: Council approval of Resolution “to direct the City Manager to negotiate a contract with CMI, LLC of Anchorage to purchase, two (2) Doosan G25WDO-3A-T4F Portable Trailer Mounted Self Contained Generators with Shipping to Cordova, AK for a sum not to exceed Sixty Thousand dollars. (\$60,000.00)”.

III. FISCAL IMPACTS: The contract will be paid from 2020 State Homeland security Grant awarded funding and was approved by council in the year 2020.

IV. BACKGROUND INFORMATION: The City received Grant Funding to purchase 2 additional Portable Emergency Back-up Generators to add to our fleet for 5 total, these Generators are capable of connecting to our list of local emergency shelters, Bidarki Rec Center, Little Chapel, St Joseph’s Church. We put out an ITB from April 4, 2022 - May 4, 2022 and received 2 bids, this was the lesser of the two. This Grant closes Sept 30, 2022.

VI. SUMMARY AND ALTERNATIVES: Council could choose not to approve the contract and de-obligate remaining Grant funds.

**CITY OF CORDOVA, ALASKA
RESOLUTION 05-22-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH
CONSTRUCTION MACHINERY INDUSTRIAL, LLC (CMI, LLC), FOR THE
PURCHASE OF TWO EMERGENCY BACKUP PORTABLE GENERATORS FOR THE
CITY OF CORDOVA**

WHEREAS, the Alaska Department of Homeland Security, under the 2020 State Homeland Security Grant Program (SHSP), awarded the City of Cordova a Grant of \$60,000.00 to purchase Two (2) Emergency Portable Generators on a towable trailers, and

WHEREAS, CMI was the lowest bidder after our Invitations to Bid (ITB) and CMI is a State recognized vendor of Commercial Grade Generators and has extensive experience working with the state and local officials, and

WHEREAS, the City of Cordova has used CMI on a previous SHSP Grant as a Sole Source Vendor to purchase an emergency towable generator within its jurisdiction; and

WHEREAS, these self-contained portable generators are fully compatible and functionally seamless with additional Cordova Emergency Backup Generators, and recognized City Emergency Shelters; and

WHEREAS, no additional equipment or training will be needed to be purchased or installed by additional companies or vendors to be necessary for full compatibility within our organization saving our community future funds.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Cordova, Alaska hereby authorizes the City Manager to enter into a contract with Construction Machinery Industrial, LLC., for the purchase of two emergency backup portable generators for the City of Cordova in an amount not to exceed Sixty Thousand Dollars (\$60,000.00).

PASSED AND APPROVED THIS 18th DAY OF MAY 2022

Dave Allison, Mayor

Attest:

Susan Bourgeois, City Clerk

5.12.040 - Council approval of contracts.

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

- A. The identity of the contractor;
- B. The contract price;
- C. The nature and quantity of the performance that the city shall receive under the contract;
and
- D. The time for performance under the contract.

(Ord. 1019 § 1, 2008; Ord. 874, 2000; Ord. 809 (part), 1998).

(Ord. No. 1093, § 1, 1-4-2012)

5.12.100 - Competitive sealed bidding.

Unless otherwise authorized under this chapter or another provision of law, all city contracts for supplies, services and construction shall be awarded by competitive sealed bidding.

(Ord. 809 (part), 1998).

5.12.170 - Award to responsible bidder or proposer.

A contract award under this chapter shall be made only to a responsible bidder or proposer. The city manager shall determine whether a bidder is responsible on the basis of the following criteria:

- A. The skill and experience demonstrated by the bidder in performing contracts of a similar nature;
- B. The bidder's record for honesty and integrity;
- C. The bidder's capacity to perform in terms of facilities, equipment, personnel and financing;
- D. The past and present compliance by the bidder with laws and ordinances related to its performance under the contract; and
- E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.
- F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).



AGENDA ITEM 10
City Council Meeting Date: 5/18/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Nate Taylor, Police Chief
DATE: 5/10/2022
ITEM: Award Contract for New Police Vehicle
NEXT STEP: Council authorizes the City Manager to negotiate this contract

ORDINANCE
 MOTION

RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE: This form constitutes the memorandum required per Code per 5.12.040 setting forth the following:

- A. Identity of Contractor: *Swickard Chevrolet Buick GMC Cadillac of Anchorage*
- B. Contract Price: *\$41,308*
- C. Nature & quantity of the work that the City shall receive under the contract:

To provide a new 2023 Tahoe Police Pursuit Vehicle (PPV)

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion “to direct the City Manager to negotiate a contract with *Swickard Chevrolet Buick GMC Cadillac of Anchorage* to purchase, per the State Equipment Fleet Contract, a 2023 Tahoe Police Pursuit Vehicle for a sum not to exceed Forty-one Thousand, Three Hundred and eight dollars. (\$41,308)”.

III. FISCAL IMPACTS: The contract will be paid from 335-420-55000 ARPA funding and was approved by council.

IV. BACKGROUND INFORMATION: This vehicle will replace a 2007 Ford Explorer police vehicle which is 15 years old and has over 105,000 miles. This vehicle’s body is beginning to rust out along the door sills.

The state fleet contract allows us to purchase the replacement vehicle approximately ten thousand dollars under MSRP. Swickard Chevrolet is the dealer who has been awarded the state contract.

V. SUMMARY AND ALTERNATIVES: Council could choose not to approve the contract.

5.12.040 - Council approval of contracts.

No contract for supplies, services or construction which obligates the city to pay more than twenty-five thousand dollars may be executed unless the council has approved a memorandum setting forth the following essential terms of the contract:

- A. The identity of the contractor;
- B. The contract price;
- C. The nature and quantity of the performance that the city shall receive under the contract;
and
- D. The time for performance under the contract.

(Ord. 1019 § 1, 2008; Ord. 874, 2000; Ord. 809 (part), 1998).

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- A. The skill and experience demonstrated by the bidder in performing contracts of a similar nature;
- B. The bidder's record for honesty and integrity;
- C. The bidder's capacity to perform in terms of facilities, equipment, personnel and financing;
- D. The past and present compliance by the bidder with laws and ordinances related to its performance under the contract; and
- E. The bidder's past performance under city contracts. If the bidder has failed in any material way to perform its obligations under any contract with the city, the city manager may consider the bidder to be not responsible.
- F. The bidder's past performance of financial obligations to the city. If at the time of award the bidder is delinquent, overdue or in default on the payment of any money, debt or liability to the city, the city manager shall consider the bidder to be not responsible.

(Ord. 809 (part), 1998).