

Mayor
David Allison

Council Members
Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
Kristin Carpenter
Ken Jones

City Manager
Helen Howarth

City Clerk
Susan Bourgeois

Deputy Clerk
Tina Hammer

Student Council
Ari Jeppson-Bolin

Regular City Council Meeting
April 20, 2022 @ 7:00 pm
Cordova Center Comm Rooms
Agenda



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor David Allison, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, Kristin Carpenter, and Ken Jones

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report

G. Approval of Consent Calendar

5. Minutes of the April 6, 2022 Regular Council Meeting..... **(page 1)**
6. Resolution 04-22-13..... **(page 5)**
 A Resolution of the Council of the City of Cordova, Alaska, authorizing specific officers of the City of Cordova as signers of City checks, vouchers, notes and other documents
7. Proclamation of Appreciation to **Clay Koplín**..... **(page 6)**
8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member **Jeff Guard** from the April 6, 2022 Regular Meeting
9. Resolution 04-22-15..... **(page 7)**
 A Resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to apply for and to then execute a loan from the State of Alaska, Department of Environmental Conservation (ADEC), Alaska Clean Water Fund, for the project entitled Piling Replacement and Waste Handling System

H. Approval of Minutes – in consent calendar

I. Consideration of Bids

J. Reports of Officers

10. Mayor's Report..... **(page 9)**
11. City Manager's Report

- a. South Harbor Rebuild update..... (page 10)
- 12. City Clerk’s Report..... (page 13)
- 13. Staff Reports
 - a. **Police Chief Nate Taylor**, Cordova Police Department, 1Q 2022..... (page 14)
 - b. **Comptroller Barb Webber**, City Finances, 1Q 2022..... (page 16)
 - c. **City Planner Kevin Johnson**, Planning Department, 1Q 2022..... (page 20)

K. Correspondence..... (see primer for description page 21)

- 14. 03-11-22 US Navy notice of supplement to the 2020 GOA US Navy training..... (page 22)
Draft EIS/OEIS - comment period open until May 2, 2022
- 15. 03-31-22 Chamber of Commerce 4Q 2021 request and update to Council..... (page 25)
- 16. 04-02-22 Letter from A. Beedle supporting preschool program at Mt. Eccles..... (page 28)
- 17. 04-11-22 Chamber of Commerce notice re Clean Up Day on April 23, 2022..... (page 29)
- 18. 04-13-22 ADEC Notice of Open Comment Period for PWS Area Contingency Plan..... (page 30)

L. Ordinances and Resolutions

- 19. Resolution 04-22-14..... (voice vote)(page 32)
A Resolution of the Council of the City of Cordova, Alaska, supporting the 2022 Port Infrastructure Development Program, PIDP, grant application for the “North Harbor Modernization Project”

M. Unfinished Business - none

N. New & Miscellaneous Business

- 20. Council Direction regarding solicitation of letters of intent for..... (voice vote)(page 47)
floating fuel dock as part of PIDP grant application
- 21. Council discussion of Sales Tax and exemptions – Direction to staff..... (page 49)
- 22. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 56)

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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Regular City Council Meeting
April 6, 2022 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order – **Mayor David Allison** called the Council regular meeting to order at 7:00 pm on April 6, 2022, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance – **Mayor Allison** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were **Mayor David Allison** and Council members **Cathy Sherman, Kristin Carpenter,** and **Ken Jones**. Council members **Tom Bailer, Melina Meyer,** and **Anne Schaefer** were present via teleconference. Council member **Jeff Guard** was absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – **M/Carpenter S/Jones** to approve the agenda.
Hearing no objection, Mayor Allison declared the agenda approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications – none

F. Communications by and Petitions from Visitors

1. Guest speaker - none

2. Audience comments regarding agenda items: none

3. Chairpersons and Representatives of Boards and Commissions

PWS Regional Citizens Advisory Council, City Rep **Robert Beedle** reported on a safety concern at the Valdez Marine Terminal. There is snow and ice buildup on the tops of crude oil storage tanks causing valve damage. He will continue to keep City Council updated.

4. Student Council representative: no report

G. Approval of Consent Calendar

5. Minutes of the March 2, 2022 Regular Council Meeting

5a. Minutes of the March 16, 2022 Regular Council Meeting

6. Minutes of the March 22, 2022 Special Council Meeting

Vote on the Consent Calendar: 6 yeas, 0 nays, 1 absent. Meyer-yes; Carpenter-yes; Bailer-yes; Guard-absent; Sherman-yes; Jones-yes; and Schaefer-yes. Consent Calendar was approved.

H. Approval of Minutes – in consent calendar

I. Consideration of Bids

7. Council Approval of Contract Award for City Financial Audit Services

M/Carpenter S/Jones to direct the City Manager to negotiate a contract with Newhouse & Vogler Certified Public Accountants to perform City of Cordova annual audit for a three-year contract term (FY21, FY22, FY23) not to exceed \$262,344 with an option to extend for a two-year contract term (FY 24, FY 25) not to exceed \$186,411.

Howarth said we got two responses, this firm and the firm who does our audit now, BDO. Both came in higher than budgeted for 2022 (\$50K) – mostly because we have to do a federal single audit now based on a higher level of federal money coming in with all the Covid grants. This adds a third again to the audit costs. She liked that Newhouse and Vogler added in all their costs, travel, etc. and theirs came in over \$30K lower than the other. We evaluated the proposals, did reference checks, and feel confident they can do the work timely.

Carpenter said she appreciates staff going through the competitive process and she is comfortable with the choice, she thinks the firm has been around a while and has lots of experience. **Jones** agreed, said glad to see this out to bid every few years. **Meyer, Schaefer, Bailer** all spoke in favor, as did **Sherman**.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Bailer-yes; Jones-yes; Schaefer-yes; Carpenter-yes; Guard-absent; Meyer-yes and Sherman-yes. Motion was approved.

J. Reports of Officers

8. Mayor's Report – **Mayor Allison** said he'll submit written reports in the future, he is still getting up to speed. He's attended a few zoom meetings and will give comments on Friday at Senate Finance on the State budget.

9. Manager's Report – City Manager **Helen Howarth** reported: 1) full court press with Senate Finance because the \$7.5 million request – we want to ensure it gets in the Senate budget, then gets approved by the House and survives the Governor's veto pen. In Juneau we had key meetings and feel confident that there is broad support for that \$7.5 million request. She hopes the community will come out strongly in favor too. 2) An entourage from Cordova will be going to Anchorage for **Senator Murkowski's** infrastructure funding symposium – to make contacts and seek out other resources for Cordova (April 11-12).

a. South Harbor Rebuild update – presentation by City Team including **Mark Keller** and **Robin Reich** (Solstice Environmental) – reported by **Curtis, Mark, Sam, Robin**:

- **Curtis**: additional funding of \$670K – NOAA has approved use of 2016 Pink Salmon Disaster funds for the project – project cost estimate now: \$42.4 million, we have \$32.67 million secured, visit to Juneau went well, capital budget request of \$7.5 million needs support, Denali Commission has \$15 million available upcoming, we are keeping an eye on that, looking at a few options to cut costs, public feedback has had us reevaluate the scope to eliminate L float
- been working with R&M, trying to maintain as many slips in the design as possible, drive-down ramp, service float, want to pull together the conceptual soon so we can put out the RFP for design-build; **Mark's** been in touch with about 5 design-build firms who are interested in bidding the job – there will be very specific minimum performance requirements in the RFP – what we get from the design-build teams will be similar to our concept design but they will be better, they are talented and better at it than we are, they are working many issues with turning radius in certain locations, net mending float size, Harbor Commission is being very helpful; as project is modified, information needs to be relayed to MARAD – bulkhead is in the design, but not sure if we having funding for it – if we get the \$7.5 million from state, maybe we can do part of bulkhead
- on the environmental side **Robin** reported: she is handling the NEPA work on the project, all federally funded (MARAD) projects have to comply with NEPA, highest level would be EIS (environmental impact statements), ours is one level down, environmental assessment work needs to be completed – potential impacts on natural, economic and social – also endangered species, stellar sea lions and humpback whales, possible impacts on the animals needs to be assessed and mitigated; also potential impacts of the project on fish habitat needs to be done for NMFS; potential “take” of animals such as sea otters, sea lions, harbor seals needs to be assessed – may get approval for harassment of animals; she's working on all these approvals/authorizations simultaneously, most require same documentation, all should be completed by mid-June, then if no delays, she's worked in flex-time so that all permitting regarding Corps of Engineers and ADEC should be completed by end of 2022 so that project work could begin smoothly by fall of 2023
- **Mark** discussed the schedule, includes all these parts and pieces, environmental included, they are waiting to hear what state says on \$7.5 million so the RFP can be let with a higher number and all the components put back in that can be covered in the higher project cost

10. City Clerk's Report – **Bourgeois** reported: appeal period closes Friday for property assessment appeals, upcoming State elections are in a new format, citizens can call her or go to State Division of Elections website.

K. Correspondence

11. 03-21-22 USFS comments to DNR (agency review) regarding proposed tidelands lease in Simpson Bay – Wild Blue Mariculture

L. Ordinances and Resolutions

12. Resolution 04-22-10 A resolution of the Council of the City of Cordova, Alaska, reinvesting \$417,752.45 of FY2020 investment earnings from the General Reserve Fund (Permanent Fund) back into the fund

M/Jones S/Sherman to approve Resolution 04-22-10 a resolution of the Council of the City of Cordova, Alaska, reinvesting \$417,752.45 of FY2020 investment earnings from the General Reserve Fund (Permanent Fund) back into the fund

Jones said he is happy to see this, thanked staff for bringing this forward, he thinks it's the right thing to do with permanent fund earnings. **Sherman** agreed. **Bailer, Schaefer, Meyer** also said they were in support.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Sherman-yes; Guard-absent; Jones-yes; Schaefer-yes; Carpenter-yes; Bailer-yes; and Meyer-yes. Motion was approved.

13. Resolution 04-22-11 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a Sole Source contract with Yukon Equipment, Inc. for the purchase of a 2006 used Vactor 2100 truck for the City of Cordova.

M/Sherman S/Carpenter to approve Resolution 04-22-11 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into a Sole Source contract with Yukon Equipment, Inc. for the purchase of a 2006 used Vactor 2100 truck for the City of Cordova.

Sherman said she had questions, but staff's memo provided all the answers, she learned a lot about vac trucks, she's glad we are purchasing used and keeping the old to use for Street's department. **Carpenter** echoed those. **Schaefer** is in support and also learned a lot. She did ask staff what kind of life expectancy this might have considering it is a 2006 truck. **Sam Greenwood** said that is a great question, all about maintenance and care and that is specifically why Street's will use the old truck instead of this newer one, the work they use the vac truck for, sucking out rocks and gravel, is very hard on the vehicle. She said she will continue to look for funding for a new one and then they'll give Street's the 2006 one; but, brand new these machines are \$460K, super expensive. She said she would hope it could last 10-15 years. **Jones** asked how much is in the depreciation fund being used to purchase this – **Greenwood** said \$700 - \$800K. **Jones** asked if we need a budget amendment for this. **Howarth** said about mid-year she'll come to them with a budget amendment incorporating a few things, this as well as the audit approval from earlier.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Jones-yes; Guard-absent; Meyer-yes; Sherman-yes; Bailer-yes; Carpenter-yes; and Schaefer-yes. Motion was approved.

14. Resolution 04-22-12 A resolution of the Council of the City of Cordova, Alaska approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers local union #1547

M/Sherman S/Jones to approve Resolution 04-22-12 A resolution of the Council of the City of Cordova, Alaska approving the Collective Bargaining Agreement between the City of Cordova and the International Brotherhood of Electrical Workers local union #1547

Howarth reported that the IBEW union met last week and approved this agreement that is in front of Council tonight. It has been a long process, began last October. A year from now we will be negotiating again, this is only a 2-year contract – we are happy, union and staff worked well together. **Laura Cloward** highlighted that we were presumptive, and this was already built into the 2022 budget. A lot of changes were administrative tightening up processes and procedures that we were already performing. There are no COLA increases in this agreement, steps remain flat for the 2 years. **Sherman** said her questions have been answered, she is pleased that it is a 2-year, happy we are back on track, she is in favor knowing that the union has approved it. **Carpenter** said she is new to this, she wondered if the grievance procedure is similar for exempt vs. union. **Cloward** said they are similar but not exactly the same, union grievance procedure is in this document, exempt procedures are outlined in Title 4.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Meyer-yes; Bailer-yes; Guard-absent; Jones-aye; Sherman-yes; Carpenter-yes; and Schaefer-yes. Motion was approved.

M. Unfinished Business – none

N. New & Miscellaneous Business

15. Discussion “Communicating with Local Industry on current Covid Status”

Mayor Allison led this item. Statewide there are no industry restrictions and he wanted us to communicate with the industry locally. **Jones** thanked him for this item, he had asked him to put this on, he feels strongly that a letter should come from the Mayor and City Council urging a return to normalcy, stressing mental health. **Sherman** agrees this is the new normal, she understands the importance of the seasonal employees to the local businesses, she'd like to see a sentence or two regarding guidance from the medical community, encourage vaccinations, say masks are a personal choice. **Carpenter** said she agrees, would like thigs reiterated such as: stay up to date on Covid vaccines, test if you have symptoms, basic CDC guidelines – remind folks to be as safe as possible. **Meyer** agrees with what has been said, be kind to one another, stress medical team opinions. **Schaefer** agrees with most of all that, a note from medical team emphasizing that we have tools now, we have tests, we have vaccines, we have our masks. **Bailer** agrees and keep the tone to personal choice. **Allison** said he will also stress that businesses may have their own policies, their own comfort levels, we encourage them and welcome them back to full participation in the community.

16. Council election of Vice Mayor – **Jones** nominated **Tom Bailer**. **Jones** moved to close nominations.

Upon unanimous voice vote, **Tom Bailer** was elected as Vice Mayor.

17. Council concurrence of Mayor's Appointment of Christy Mog to the Historical Preservation Commission.

M/Sherman S/Schaefer to concur with **Mayor Allison's** appointment.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Motion was approved.

18. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists

May 4 agenda – there will be an item from Sheridan Alpine Association, request for funding. **Jones** suggested a housing work session. **Jones** also suggested a joint work session with Harbor Commission when the team feels it is necessary. **Bailer** asked for an item on the sales tax cap issue. The Clerk would talk to School Board about a joint work session on April 20.

O. Audience Participation

Robert Beedle of 609 Spruce Street asked about addressing.

Howarth said it is ongoing – there will be communication with the community when we get to that point. Hopefully coming soon, before end of the summer. E-911 will be the next project after addressing is set.

P. Council Comments

Meyer written information in the packet was really useful, helpful tonight, thanks everyone for the meeting.

Schaefer thanked staff for the presentation, thanks for the union contract work.

Bailer welcomed **Mayor Allison, Councilman Jones,** and **Kristin.** Thanks for the different perspective.

Carpenter thanked the City Manager and staff on the work on the CBA, thanks for the welcoming and she is happy to be here.

Jones thanked everyone for coming tonight. He means it as no affront to staff or Council if he seems like the squeaky wheel.

Sherman applauded the attendance at the funding symposium. Glad about the audit. Encourages testimony for the harbor project, easy to do and really important to our community. Kudos to the staff especially the City Manager – a lot of stuff getting done.

Q. Executive Session - none

R. Adjournment

M/Sherman S/Jones to adjourn the meeting.

Hearing no objection **Mayor Allison** adjourned the meeting at 8:53 pm.

Approved: April 20, 2022

Attest: _____

Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA
RESOLUTION 04-22-13**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING SPECIFIC OFFICERS OF THE CITY OF CORDOVA AS SIGNERS OF
CITY CHECKS, VOUCHERS, NOTES, AND OTHER DOCUMENTS**

WHEREAS, it is necessary to authorize several check signers for the City of Cordova so that payroll and accounts payable checks and other instruments can be efficiently processed by the City's Finance department staff; and

WHEREAS, it is most efficient if several of those authorized for this duty maintain offices and regular office hours in the Cordova Center which is the same building where the Finance Department and Finance staff perform the duties of preparing payroll and accounts payable checks that are the majority of the required documents that the City of Cordova needs such authorized individuals to sign.

NOW, THEREFORE, BE IT RESOLVED that: City Manager *Helen Howarth*, City Clerk *Susan Bourgeois*, Mayor *David Alison*, Vice Mayor *Tom Bailer*, Public Works Director *Samantha Greenwood* and Harbormaster *Anthony Schinella* are hereby authorized by the City Council and Municipal Charter, to sign checks, vouchers, notes and other documents; and

BE IT FURTHER RESOLVED that all prior resolutions authorizing City officers to sign checks, vouchers, notes, and other documents are hereby repealed.

PASSED AND APPROVED THIS 20th DAY OF APRIL 2022

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

City of Cordova, Alaska
Proclamation of Appreciation to
Clay Koplín

I, Mayor David Allison, do hereby issue this Proclamation of Appreciation to *Clay Koplín* for his countless valuable contributions to the City of Cordova while serving as Mayor of Cordova from 2016 through 2022

WHEREAS, *Clay Koplín* ran for Cordova Mayor in March 2016 against a field of popular and well-respected Cordovans and he won by a large margin without even need of a runoff election and after three years, in March 2019, he selflessly gave of his time again and handily won another three-year term; and

WHEREAS, his dedicated leadership was evident from the beginning of his service as Mayor, he excelled at competently chairing City Council meetings, ensuring public input was given and heard, directing Council discussion in an organized and effective way which led to good decisions for the benefit of all Cordovans; and

WHEREAS, as Mayor, *Clay Koplín* championed Cordova's never-ending battle for better transportation service, namely, the Alaska Marine Highway System; his efforts proved advantageous as ferry schedules in Cordova have become more consistent and overhaul status and downtime for Cordova ferries has decreased dramatically of late; and

WHEREAS, *Clay Koplín* guided City Council through the unenviable task of searching for City Managers twice during his tenure and handled the assignment successfully both times; and

WHEREAS, as Mayor of Cordova, *Clay Koplín* gave important encouragement to the Fisheries Development Committee, prompting the inception of a PWS Tanner Crab Fishery; he wrote countless letters to State and Federal Legislators, granting agencies, business owners, Commissioners, Alaska Governors and anyone else as asked to by the City Council in furtherance of projects, in seeking solutions to problems, as requests for budgets or other needs of the City of Cordova; and

WHEREAS, *Clay Koplín* facilitated the health care collaboration that remains ongoing between CCMC and the Native Village of Eyak, he lobbied in Washington, DC and Juneau for Cordova's priorities, he worked with City staff, committee members, and contractors toward the 2019 Cordova Comprehensive Plan Update and he led Cordova citizens and the Incident Management Team through the challenging and unprecedented COVID-19 emergency as public information officer.

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor, the City Council members, City staff and citizens of Cordova do hereby express their sincere appreciation to *Clay Koplín* for his willingness and ability to lead our City so admirably these several years.

Signed this 16th Day of April 2022


David Allison, Mayor





AGENDA ITEM 9
City Council Meeting Date: 4/20/2022
CITY COUNCIL COMMUNICATION FORM

FROM: Samantha Greenwood, Public Works Director

DATE: 4/14/22

ITEM: Approval Resolution 04-22-15

NEXT STEP: Council approves Resolution to complete the State of Alaska Clean Water Loan Requirements

ORDINANCE
 MOTION

RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE: As part of the State Revolving Fund (SRF) loan application process, a Resolution authorizing the application for and acceptance of financial assistance must be adopted by the local governing body. The resolution must: (1) authorize the SRF loan application process, and (2) authorize a designated representative of the local government to execute the loan agreement. Resolution 04-22-15 meets the stated criteria.

II. RECOMMENDED ACTION / NEXT STEP: Council suggested motion to approve “Resolution 04-22-15, a resolution of the Council of the City of Cordova, Alaska, authorizing the city manager to apply for and to execute a loan from the State of Alaska, Department of Environmental Conservation (ADEC), Alaska Clean Water Fund for the project entitled piling replacement and waste handling.”

III. FISCAL IMPACTS: The loan will supplement the South Harbor Rebuild Project. The loan payments will be made from the Harbor Department.

IV. BACKGROUND INFORMATION: At the March 1 election, the citizens of Cordova voted to approve the city incurring the 2 million loan debt to replace creosote pilings and purchase and install a waste handling system in the Harbor. The loan terms are 30 years at a 1.5% interest rate.

**CITY OF CORDOVA, ALASKA
RESOLUTION 04-22-15**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO APPLY FOR AND TO THEN EXECUTE A
LOAN FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL
CONSERVATION (ADEC), ALASKA CLEAN WATER FUND, FOR THE PROJECT
ENTITLED PILING REPLACEMENT AND WASTE HANDLING SYSTEM**

WHEREAS, the Piling Replacement and Waste Handling System project is supporting the South Harbor Rebuild project by supplying funding to replace creosote pilings with steel pilings and to purchase and install a waste handling system; and

WHEREAS, the City of Cordova seeks to obtain financial assistance for the project; and

WHEREAS, ADEC is able to offer the funding through the Alaska Clean Water Fund; and

WHEREAS the project currently is included on an Alaska Clean Water Fund project priority list for the current fiscal year; and

WHEREAS, the loan of up to \$2,000,000 would be repaid over no more than a 30-year term, with a finance rate calculated pursuant to 18 AAC 76.080; and

WHEREAS, on March 1, 2022, the citizens approved a ballot proposition authorizing the City to incur the 2-million-dollar debt; and

WHEREAS, the City of Cordova authorizes the City Manager to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The City Manager is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The City Manager is authorized to delegate responsibility to appropriate City staff to carry out technical financial, and administrative activities associated with the loan agreement.

NOW, THEREFORE BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to apply for and to execute a loan from the State of Alaska, Department of Environmental Conservation (ADEC), Alaska Clean Water Fund for the project entitled piling replacement and waste handling system.

PASSED AND APPROVED THIS 20th DAY OF APRIL 2022.

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

Mayors Report Through 04/12/2021

This is my first Written report. I will do my best to provide a written report as of the deadline for each regular meeting.

I am quickly learning that the Mayor gets invited to every meeting that every organization has! I will attend as many as possible that are local, or available to attend remotely.

Since our meeting on the 6th-through 4/12/22:

49 e-mails received, some are follow-up

14 e-mails replied to, some are follow-up

Several of the e-mails forwarded to appropriate individuals or groups.

of note:

- DNR doing an avalanche study (Potential for avalanche) Kevin is in contact...Grant funded phase 1 completed weekend 4/8-4/10
- A 21yo guy from Georgia is collecting flags and requested an Alaska flag...I will respond.
- Passed e-mail on the Schools (Barb Jewell and Alex Russin) from CDR Cromer USCG re JROTC programs in Coast Guard cities.
- Received call from Kelly Tshibaka re her Senate campaign and Cordova issues...
- We need to support Tom Carpenters appointment to the board of fish...needs Senate confirmation.
- Following up with Medical Providers re-letter to industry re Covid...by the time of our meeting it will be distributed. Copy will be in next packet.

Meetings:

- Senate finance committee testimony 4/8, 9am provided written AND verbal comments re harbor 7.5m, AMHS, full bond debt reimbursement for schools, and statutory pfd (or change statute)
- Fishing Industry (Bi-Weekly) call with State partners re Covid response 4/11 1pm via zoom.
- Harbor Commission 4/13 6:00pm
- Community Coalition for a Healthy Community monthly meeting St. Joseph's 4/14 12-1:30pm
- Planning Commission 4/14 6:30pm
- USDA community connect grant announcement Friday 4/15 9am CC re grant to CTC for Chenega and AFK
- Alaska Mariculture Alliance (AMA) meeting 4/15 via zoom 1-4pm

South Harbor Rebuild Progress Status Report

Summary of Activity

March 2022

Percent complete 2%

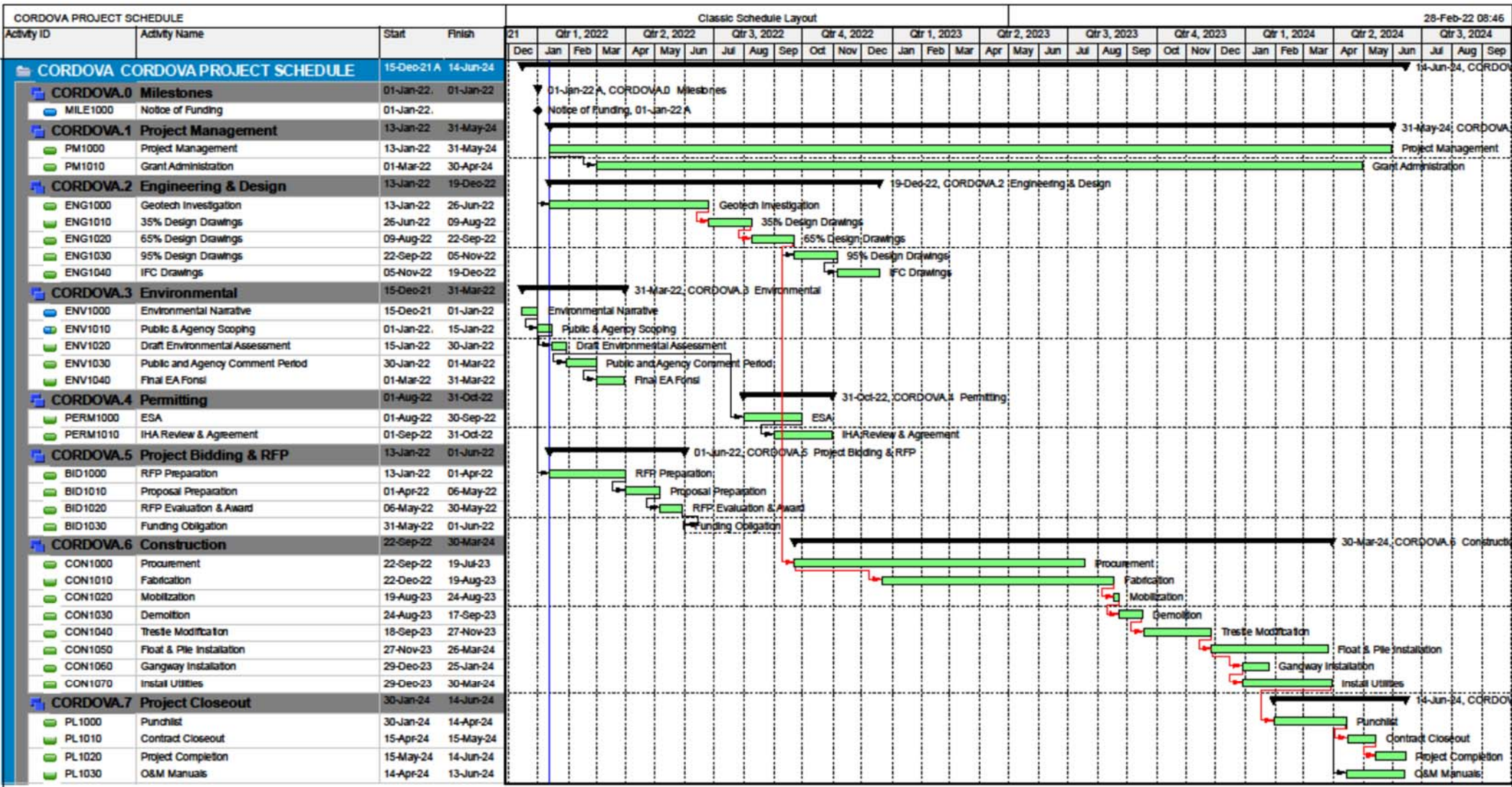
Completed during March 2022

- Continue to work on Design Build RFP
- Geotechnical work plan has been developed and Environmental Permit applications have been submitted
- Completed Risk Assessment/Management meeting with MARAD; waiting for results
- MARAD and Threatened & Endangered Species Act environmental work is moving forward
- Participated in a consultation with USFWS, NOAA, and Corps to introduce the project and determine if all permitting needs are being met
- Met with the Corps to discuss dredging options and details on permit requirements
- Submitted pre-obligation forms to MARAD for costs associated with R&M, Solstice, and Mark Keller to be officially put towards the local match
- Construction lawyer on retainer and working on Design Build contract
- Multiple meetings with City Council and Harbor Commission to review alternatives and talk about ideas to be included in the RFP
- A site visit with R&M, Solstice and Mark Keller was conducted to evaluate existing conditions and to enable the development of additional South Harbor concepts
- A series of alternative concepts were prepared for evaluation based on the site visit and evaluations
- A rough draft of the performance specifications for the floats, infrastructure, drive down ramp, and utilities were prepared for inclusion in the Design Build RFP
- Contracts were negotiated with consultants to support the South Harbor team
- “2016 Pink Salmon Disaster Funds” were reallocated to the South Harbor rebuild project
- Discussion with Susan Start regarding using funding for purchasing materials, not construction allows funds to be available as soon as the loan agreement is signed
- Last of the paperwork to the State for the loan, waiting on the certification of the election resolution and the resolution authorizing CM to facilitate loan (April 20 mtg)
- Section 106 complete
- Curtis and Helen made a trip to Juneau to seek additional funding
- Weekly meetings were conducted

South Harbor Rebuild Progress Status Report

Work Planned for April 2022

- Geotechnical investigation will be started
- Continued work on the Design Build Contract; will wait to hear on legislative funding to release RFP
- Will present a final concept to Harbor Commission and performance standards that will be included in the Design Build
- Additional funding sources will be vigorously pursued
- Team conference calls will continue to be conducted weekly
- The project schedule will be revised based on a winter 2023-2024 construction start
- Equipment and facility sizes will be finalized
- Continue to evaluate alternative short-term funding sources to enable the start of design and procurement as well as redefining the project scope to ensure that the project does not exceed the available funds
- Continue to be in contact with Tier 1 grant and other sources funding



█ Actual Level of Effort
 █ Remaining Work
 ◆ Milestone
█ Actual Work
 █ Critical Remaining Work
 ── summary



Susan Bourgeois, CMC
City of Cordova
Office of the City Clerk
Cordova, AK 99574
601 First Street * PO Box 1210

Phone: 907.424.6248
Fax: 907.424.6000
Cell: 907.253.6248
E-mail: cityclerk@cityofcordova.net

CITY CLERK'S REPORT TO COUNCIL

April 20, 2022 Regular Council Meeting

Property Assessments/Taxation:

There were 8 appeals this year. At the time of the writing of this report, the City Assessor is working through those appeals, calling appellants.

BOE is set for Monday April 18 – 2 appeals are yet to be resolved and may appear before the Board.

After BOE: Council will certify the 2022 Property Tax Roll at the May 18 regular meeting and then set the Mill Rate at the June 15 regular meeting. Tax bills will be in the mail July 1, due dates 1st half August 31, 2nd half October 31.

The Covid Disaster/Emergency wreaked havoc on the usual timeliness of Foreclosure proceedings – 2019 was delayed by one year. Two years of foreclosures will be coming to their final conclusion (expiration of the redemption period) later this summer.

Elections:

State of Alaska Division of Elections runs the upcoming Primary (June 11), Special Election (August 16), Primary (also August 16), General Election (November 8). All the latest information can be found here: <https://www.elections.alaska.gov/>



City of Cordova
602 Railroad Ave.
P.O. Box 1210
Cordova, Alaska 99574
Phone: (907) 424-6100
Fax: (907) 253-6120
Email: policechief@cityofcordova.net
Web: www.cityofcordova.net

CITY OF CORDOVA

Office of Chief of Police

From: Nate Taylor, Chief
To: Mayor and Council
Via: Helen Howarth, City Manager
Subject: 1st Quarter 2022 Police Report
Date: April 12, 2022

PERSONNEL:

The department has been operating one officer short for most of this year and will continue to do so until May as Officers Cameron Hayden and Daniel Fiser alternately take time off to welcome new additions to their homes.

PATROL:

The Cordova Police Department responded to a total of 253 calls for service during the 1st Quarter of 2022. This is up from 190 calls during the same period in 2021. From these calls 10 arrests were made, down from 12 arrests in FY21. There were 11 citations issued for moving, equipment, parking, and other violations. 18 warnings were also issued.

DISPATCH:

Dispatcher Noah Mobley completed his field training and is now dispatching on his own. He is a fast learner and great addition to the team.

Dispatcher Sandra Ronnegard is still in field training but should be completed soon which will allow all our dispatchers to have a normal work schedule once again.

JAIL:

The jail housed 6 inmates which accounted for 23-man days in the jail facility this quarter. We currently also have 7 people on remote alcohol monitoring, house arrest, or GPS monitoring. Our GPS units were all recently updated to new units by the provider.

TRAINING:

Officer Cameron Hayden and K9 Eyak completed annual drug detection recertification with the Alaska State Troopers in Soldotna allowing him and Eyak to continue to be used for drug detection in our community.

Officer Ryan McMicken attended the four-day Sexual Assault Response Team (SART) training, bringing our team up to four officers who can respond to these investigations. This training is provided free of charge by the Department of Public Safety.

I attended Datamaster supervisor recertification at the state crime lab. This training allows me to continue teaching and certifying our Datamaster operators.

I also attended Taser instructor training in Anchorage which will allow me to train our officers as users of the new Tasers once they arrive later this year.

Additionally, I received 16 hours of training in strangulation investigation which was provided free of charge by the Alaska Department of Public Safety in conjunction with the Alaska Network on Domestic Violence and Sexual Assault.

DMV:

The DMV office had 320 paid transactions this quarter by 386 customer's totaling \$17,737. \$5,485.90 of that was the city's share. Also, 2 road tests were conducted.

PROJECTS / EQUIPMENT:

Larger battery backups were purchased for our dispatch center. These allow our computer systems to remain functional for up to 4 hours should our generator fail during a power outage.

Our new computers are up and running for our camera system and fingerprint machine. Much thanks to Andrew Scott for building these new, very fast, computers.

Respectfully,



Nate Taylor
Police Chief

CITY OF CORDOVA										
FUND SUMMARY										
FOR THE 3 MONTHS ENDING MARCH 31, 2022 AND 2021										
		2022 BUDGET	2022 YTD ACTUAL	2021 YTD ACTUAL	2022 to 2021 Variance	2022 to 2021 % Increase/ (decrease)	2022 % of Budget			BUDGET VARIANCE - FAVORABLE / (UNFAVORABLE)
REVENUE										
101	GENERAL FUND	12,172,288	1,428,352	1,070,638	357,714	33%	12%			(10,743,936)
104	CITY PERMANENT FUND	424,900	(646,335)	141,745	(788,080)	-556%	-152%			(1,071,235)
203	FIRE DEPT. VEHICLE ACQUISITION	-	12,084	4,492	7,592	169%	0%			12,084
205	VEHICLE REMOVAL/IMPOUND	-	-	-	-	0%	0%			-
333	COVID-19	-	31,385	-	31,385	0%	0%			31,385
335	ARPA DCCED- CLFRF- NEU	-	704	-	704	100%	0%			704
336	LSTA GRANT	-	-	-	-	0%	0%			-
401	GENERAL PROJ & GRANT ADMN	-	120,158	154,856	(34,698)	-22%	0%			120,158
502	HARBOR ENTERPRISE FUND	1,667,122	158,716	124,934	33,782	27%	10%			(1,508,406)
503	SEWER ENTERPRISE FUND	909,323	213,629	212,065	1,564	1%	23%			(695,694)
504	WATER ENTERPRISE FUND	840,758	133,629	124,384	9,245	7%	16%			(707,129)
505	REFUSE ENTERPRISE FUND	1,381,382	239,678	214,387	25,291	12%	17%			(1,141,704)
506	ODIAK CAMPER PARK	68,280	-	-	-	0%	0%			(68,280)
602	HARBOR & PORT PROJECTS	-	-	-	-	0%	0%			-
654	LT2 COMPLIANCE PROJECT	-	-	-	-	0%	0%			-
702	HARBOR FUND DEP'N RESERVE	325,000	223,363	297,103	(73,740)	-25%	69%			(101,637)
703	SEWER FUND DEP'N RESERVE	295,000	-	50,000	(50,000)	-100%	0%			(295,000)
704	WATER FUND DEP'N RESERVE	50,000	-	30,000	(30,000)	-100%	0%			(50,000)
705	REFUSE FUND DEP'N RESERVE FUND	260,000	-	50,000	(50,000)	-100%	0%			(260,000)
805	LANDFILL FUND	50,000	63	50,073	(50,010)	-100%	0%			(49,937)
810	HEALTH INTERNAL SERVICE FUND	-	292,380	215,188	77,193	36%	0%			292,380
	TOTAL REVENUES	18,444,053	2,207,807	2,739,864	(532,058)	-19%	12%			(16,236,246)
EXPENDITURES										
101	GENERAL FUND	12,172,288	2,839,009	2,718,170	120,839	4%	23%			9,333,279
104	CITY PERMANENT FUND	100,000	-	-	-	0%	0%			100,000
203	FIRE DEPT. VEHICLE ACQUISITION	-	732	608	125	21%	100%			(732)
205	VEHICLE REMOVAL/IMPOUND FUND	-	481	474	7	2%	100%			(481)
333	COVID-19	-	17,312	43,175	(25,863)	-60%	100%			(17,312)
336	LSTA GRANT	-	29,377	-	29,377	0%	100%			(29,377)
401	GENERAL PROJ & GRANT ADMN	-	180,116	203,966	(23,850)	-12%	100%			(180,116)
502	HARBOR ENTERPRISE FUND	1,730,730	165,897	471,101	(305,204)	-65%	10%			1,564,833
503	SEWER ENTERPRISE FUND	1,784,493	118,224	244,468	(126,244)	-52%	7%			1,666,269
504	WATER ENTERPRISE FUND	1,040,534	117,431	201,806	(84,375)	-42%	11%			923,103
505	REFUSE ENTERPRISE FUND	1,665,627	140,631	338,802	(198,171)	-58%	8%			1,524,996
506	ODIAK CAMPER PARK	68,280	7,501	11,414	(3,913)	-34%	11%			60,779
654	LT2 COMPLIANCE PROJECT	-	-	10,124	(10,124)	-100%	0%			-
655	ACWF#261171-S LOAN	-	319,546	-	319,546	0%	100%			(319,546)
703	SEWER FUND DEP'N RESERVE	245,000	59,905	-	59,905	0%	24%			185,095
704	WATER FUND DEP'N RESERVE	300,000	5,171	-	5,171	0%	2%			294,829
705	REFUSE FUND DEP'N RESERVE FUND	210,000	-	-	-	0%	0%			210,000
810	HEALTH INTERNAL SERVICE FUND	-	277,030	334,207	(57,177)	-17%	100%			(277,030)
	TOTAL EXPENDITURES	19,316,952	4,278,362	4,578,315	(299,953)	-7%	22%			15,038,590
	NET CHANGE IN FUND BALANCE	(872,899)	(2,070,555)	(1,838,451)	(232,105)					(1,197,656)

GENERAL FUND REVENUES AND EXPENDITURES									
FOR THE 3 MONTHS ENDING MARCH 31, 2022 AND 2021									
		2022 Budget	2022 YTD	2021 YTD	2022 V. 2021	Budgetary Variance Favorable (Unfavorable)			
GENERAL FUND REVENUES									
TAXES		7,216,685	791,163	731,801	59,362	(6,425,522)			
LICENSES & PERMITS		21,000	(180)	(350)	170	(21,180)			
OTHER GOVERNMENTAL		2,969,336	118,679	10,683	107,997	(2,850,657)			
LEASES & RENTS		278,718	88,411	69,249	19,162	(190,307)			
LAW ENFORCEMENT		293,804	76,617	71,628	4,990	(217,187)			
D. M. V.		60,700	14,383	12,990	1,393	(46,317)			
PLANNING		6,500	860	1,270	(410)	(5,640)			
RECREATION		64,000	33,052	6,543	26,509	(30,948)			
POOL		15,000	2,680	2,896	(216)	(12,320)			
SALE OF PROPERTY		3,000	1,050	1,050	-	(1,950)			
INTERFUND TRANSFERS IN		749,827	-	159,541	(159,541)	(749,827)			
OTHER REVENUE		115,718	13,483	3,338	10,145	(102,235)			
STATE DEBT SERVICE REIMBURSMEN		378,000	288,154	-	288,154	(89,846)			
TOTAL GENERAL FUND REVENUES		12,172,288	1,428,352	1,070,638	357,714	(10,743,936)			
EXPENDITURES									
CITY COUNCIL		5,300	-	290	(290)	5,300			
CITY CLERK		307,561	82,276	74,208	8,068	225,285			
CITY MAYOR		1,500	-	194	(194)	1,500			
CITY MANAGER		499,728	89,263	55,012	34,252	410,465			
FINANCE		481,578	126,060	107,729	18,331	355,518			
PLANNING		148,840	32,498	26,656	5,842	116,342			
PLANNING COMMISSION		1,500	275	660	(384)	1,225			
DEPARTMENT OF MOTOR VEHICLES		35,259	17,862	18,557	(695)	17,397			
LAW ENFORCEMENT		1,121,684	239,947	212,395	27,553	881,737			
JAIL OPERATIONS		278,815	80,870	50,755	30,115	197,945			
FIRE & EMS		507,272	123,197	109,288	13,909	384,075			
DISASTER MANAGEMENT		11,000	968	1,212	(244)	10,032			
LIBRARY AND MUSEUM		810,775	139,695	155,819	(16,124)	671,080			
FACILITY UTILITIES		178,600	48,591	57,156	(8,564)	130,009			
PUBLIC WORKS ADMINISTRATION		200,745	43,758	40,040	3,718	156,987			
FACILITY MAINTENANCE		377,783	73,944	66,624	7,320	303,839			
STREET MAINTENANCE		814,124	136,136	150,875	(14,739)	677,988			
SNOW REMOVAL		71,494	39,358	22,894	16,464	32,136			
EQUIPMENT MAINTENANCE		352,391	96,126	137,584	(41,459)	256,265			
PARKS MAINTENANCE		260,476	24,206	17,148	7,057	236,270			
CEMETERY MAINTENANCE		6,695	-	169	(169)	6,695			
PARKS & REC ADMINISTRATION		229,505	748	72,826	(72,078)	228,757			
RECREATION - BIDARKI		193,326	68,440	72,979	(4,539)	124,886			
POOL		286,893	78,126	13,818	64,308	208,767			
SKI HILL		102,118	1,828	100,053	(98,225)	100,290			
NON-DEPARTMENTAL		961,226	150,015	415,613	(265,598)	811,211			
LONG TERM DEBT SERVICE		1,715,100	391,488	149,549	241,939	1,323,613			
TRANSFERS TO OTHER ENTITIES		2,211,000	753,333	588,067	165,266	1,457,667			
TOTAL GENERAL FUND EXPENDITURES		12,172,288	2,839,009	2,718,170	120,839	9,333,279			
NET CHANGE IN FUND BALANCE		-	(1,410,657)	(1,647,531)	236,875	(1,410,657)			

2022 March Cash Report

Account name	Avaliable cash balance March 22	
FNBA Checking	*	(760,585.07)
FNBA Payroll	*	1,598.75
FNBA Sweep (Repurchase)		5,082,649.01
Total GF Cash		4,323,662.69
AMLIP		2,763.74
FNBA Harbor		750,592.90
FNBA Ambulance/Fire Vehicle		192,451.77
UBS - CT		573,662.71
Non-GF Cash & investments		1,519,471.12
<i>* Balances of these accounts is the net of outstanding deposits & checks</i>		
Grand total avaliable cash & investments		5,843,133.81
Various clearing accounts		21,070.86
Restricted cash & investment balance		
805-Landfill CD 8877		108,906.03
805 Landfill CD 7077		378,131.46
104 UBS PF		8,634,077.78
Grand total restriced cash & investments		9,121,115.27
Grand total restricted & unrestrictd cash & investments		14,985,319.94
Cash allocations		
General fund	101	(826,333.92)
City Perm Fund	104	10,346,233.08
Fire Dept Vehicle Aq	203	402,485.37
Vehicle Removal	205	4,449.83
COVID 19	333	(110,872.04)
ARPA Revenue	335	744,381.26
LSTA Grant	336	14,615.29
General Projects & Grant CIP Fund	401	(39,937.28)
Harbor Enterprise Fund	502	650,468.33
Sewer Enterprise Fund	503	(83,526.01)
Water Enterprise Fund	504	(453,212.83)
Refuse Enterprise Fund	505	364,442.60
Odiak Enterprise Fund	506	41,713.68
LT2 Compliance Project	654	27,561.00
ACWF # 261171-S LOAN	655	(319,545.55)
Harbor Depreciation	702	2,019,768.89
Sewer Depreciation	703	642,718.38
Water Depreciation	704	503,400.25
Refuse Depreciation	705	293,767.00
Landfill Fund	805	1,041,762.18
Health Insurance	810	(343,415.98)
E-911	911	64,396.41
		14,985,319.94
	Difference	-

Account	Bank statement balance as of March 2022	Cash portion	Equities	Fixed income	Mutual funds	YTD Interest and dividends	Fees	Unrealized/Realized gains and losses	Bank statement balance as of December 2021
UBS 04046 BC	570,796.92	9,825.64	-	560,971.28	-	3,457.06	(736.01)	(28,909.61)	596,985.48
UBS 03543 BC	2,865.79	1,351.16	-	1,514.63	-	1.02	-	(6.44)	2,871.21
UBS 03544 BC	1,094.22	1,094.22	-	-	-	0.09	-	(0.32)	1,094.45
UBS 03545 BC	1,199,809.67	21,320.02	136,003.58	1,042,486.07	-	8,419.26	(1,565.57)	(76,897.18)	1,269,853.16
UBS 03546 BC	7,433,173.89	139,624.28	2,540,535.89	3,987,561.77	765,451.95	29,390.19	(13,938.48)	(579,558.76)	7,997,280.94
Total investments	9,207,740.49	173,215.32	2,676,539.47	5,592,533.75	765,451.95	41,267.62	(16,240.06)	(685,372.31)	9,868,085.24
Total cash & investments	9,207,740.49	173,215.32	2,676,539.47	5,592,533.75	765,451.95	41,267.62	(16,240.06)	(685,372.31)	9,868,085.24
						Net change - Revenue (Expense) - YTD 2022	(660,344.75)*		
Permanent fund amount (UBS Investment - PF)	8,634,077.78	A-00			104-300-40325	Investment earnings PF		Permanent fund amount (UBS Investment - PF)	9,268,228.55
UBS Investment - CF	573,662.71	A-00			104-300-40300	Investment earnings CT		UBS Investment - CF	599,856.69

Planner's Report

To: City Council
From: Kevin Johnson, City planner
Date: 4/20/22
Re: Recent Activities and Updates

- Addressing project approaches completion. Final checks of the data are underway. Address database completion expected by first week of May. Following the completion of the data base the city will begin a notification process to all affected residents / property owners.
- Working on the “North Harbor Modernization” application package for the 2022 PIDP grant. This has included multiple public meetings with Harbor Commission and review and approval by Planning Commission. See tonight’s agenda item for full details.
- FEMA and the State were in Cordova and collected city wide LIDAR data to measure snowpack. They will return in September to collect a base level reading. Together the data will be used for avalanche and landslide risk analysis. More information to come.
- NVE has formed a housing committee. Two city staff members are participating on the committee. First meeting held in March to discuss how the community can work towards addressing the housing challenges. Next meeting to take place in June / July where members will bring forward possible projects that the city and NVE could collaborate on.
- Title 16 building code update continues. Staff is working with Legal on adding code language to help with enforcement of abating dangerous buildings. Ordinance expected to be brought to council in May.
- Land Disposal code update is progressing through planning commission. Updates include formalizing the disposal map process and noticing requirements. Ordinance expected to be brought to council in June.
- City staff attended state grant symposium to prepare for applying for upcoming Federal infrastructure money.
- FEMA has approved Native Conservancy’s plan for seasonal vegetable gardening on the city owned lot on 5-mile loop. Staff is finalizing the lease and site plan with Native Conservancy. Expecting to bring final lease and site plan to council for approval in May.

Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.



DEPARTMENT OF THE NAVY

COMMANDER
UNITED STATES PACIFIC FLEET
250 MAKALAPA DRIVE
PEARL HARBOR HI 96860-3131

IN REPLY REFER TO:

5090
Ser N46/0272
March 11, 2022

Dear Sir or Madam:

SUBJECT: NOTICE OF AVAILABILITY OF THE SUPPLEMENT TO THE 2020 GULF OF ALASKA NAVY TRAINING ACTIVITIES DRAFT SUPPLEMENTAL ENVIRONMENTAL IMPACT STATEMENT/OVERSEAS ENVIRONMENTAL IMPACT STATEMENT

The U.S. Navy has prepared a Supplement to the December 2020 Gulf of Alaska (GOA) Navy Training Activities Draft Supplemental Environmental Impact Statement/Overseas Environmental Impact Statement (EIS/OEIS), which is now available for review and comment. The Supplement addresses a change in the Study Area and the addition of a new Continental Shelf and Slope Mitigation Area. The Navy welcomes your comments on the Supplement.

Since the release of the Draft Supplemental EIS/OEIS on December 11, 2020, and completion of the Northern Edge 2021 exercise, the Navy recognized that the size and shape of the GOA Temporary Maritime Activities Area (TMAA) no longer provides sufficient space for the realistic maneuvering of vessels and aircraft during training exercises. Proposed changes to the Study Area include additional airspace and sea space to the west and south of the TMAA. The area is referred to as the Western Maneuver Area and adds approximately 185,806 square nautical miles to the Study Area (see enclosure 1). This additional space would enable Navy personnel and units to practice more realistic, complex training scenarios in a safer, more efficient manner that would better prepare them to respond to real-world incidents. The TMAA (approximately 42,146 square nautical miles) would remain unchanged and any activities involving active sonar or explosives would, as in the past, occur in this area only. The Navy is not proposing new or increased number of training activities in the Western Maneuver Area, only an expansion of the area the Navy may use for vessel and aircraft maneuvering purposes during exercises. The number of vessels, aircraft, underway steaming hours, events, and flight times remains the same. Although the Study Area has expanded, the conclusions regarding potential impacts have not significantly changed from the 2020 Draft Supplemental EIS/OEIS.

In response to agency, tribal, and public comments, the Navy also proposes implementing a new mitigation area within the continental shelf and slope area of the TMAA (approximately 14,600 square nautical miles). The Navy would expand its mitigation measures for explosives detonated at or near the surface and prohibit the use of explosives during training (up to 10,000 feet altitude) in this area to protect marine species and biologically important habitat. The Navy anticipates the implementation of the proposed mitigation area would reduce impacts on marine mammals, fishes, and marine birds.

The Supplement is available on the project website at www.GOAEIS.com, as well as a list of public locations with printed copies of the document. If you need assistance accessing the

5090
Ser N46/0272
March 11, 2022

document, please contact Ms. Julianne Stanford, Navy Region Northwest Public Affairs Office, at julianne.e.stanford.civ@us.navy.mil or 360-867-8525. If you would like additional information or to schedule a project briefing, please contact Ms. Kimberly Kler, GOA Supplemental EIS/OEIS Project Manager, at projectmanager@goaeis.com.

The Navy is accepting comments on the Supplement throughout the public comment period from March 18, 2022, to May 2, 2022. To be considered in the development of the Final Supplemental EIS/OEIS, comments must be postmarked or received online by 11:59 p.m. Pacific Daylight Time **May 2, 2022**. All comments submitted during the comment period will become part of the public record and substantive comments will be addressed in the Final Supplemental EIS/OEIS. Public comments received during the 2020 Draft Supplemental EIS/OEIS comment period are still valid; previously submitted comments do not need to be resubmitted.

Comments may be submitted online at **www.GOAEIS.com** or by mail to:

Naval Facilities Engineering Systems Command Northwest
Attention: GOA Supplemental EIS/OEIS Project Manager
1101 Tautog Circle, Suite 203
Silverdale, WA 98315-1101

Please visit the project website at **www.GOAEIS.com** to learn more about the overall project and the Supplement. The Navy will continue to inform and engage the public, stakeholders, and Alaska Native tribes throughout the National Environmental Policy Act process. We also request your help to inform the community about the availability of the Supplement by sharing this information with your staff and interested individuals.

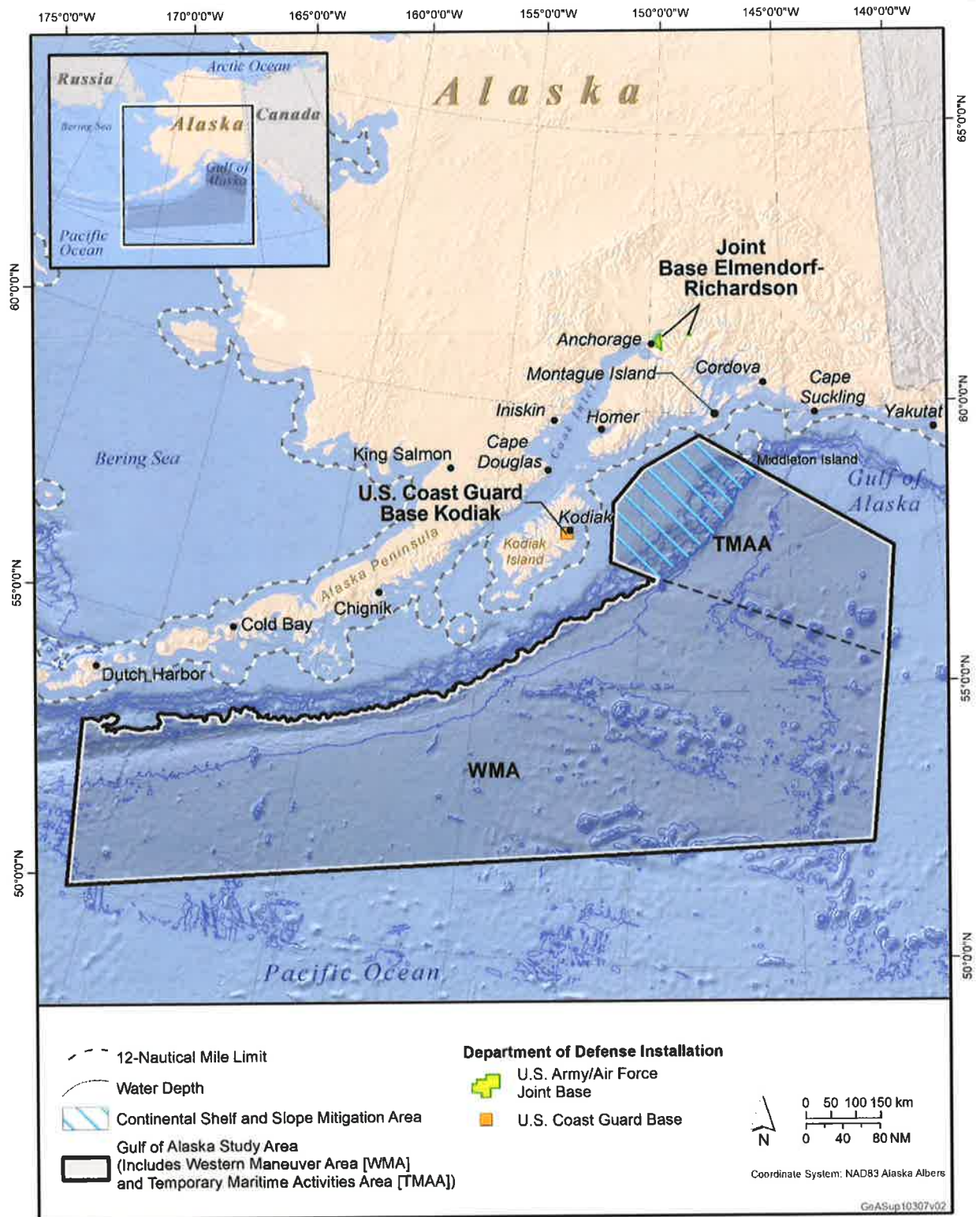
Sincerely,



A. K. HUTCHISON
Captain, U.S. Navy
By direction

Enclosure: 1. Proposed Changes to the Study Area and New Continental Shelf and Slope Mitigation Area for the Gulf of Alaska Navy Training Activities Supplement to the 2020 Draft Supplemental EIS/OEIS

Enclosure 1: Proposed Changes to the Study Area and New Continental Shelf and Slope Mitigation Area for the Gulf of Alaska Navy Training Activities Supplement to the 2020 Draft Supplemental Environmental Impact Statement/Overseas Environmental Impact Statement



Enclosure (1)



City of Cordova
PO Box 1210
Cordova, AK 99574

March 31, 2022

Cordova Chamber of Commerce
PO Box 99
Cordova, AK 99574
907-424-7260
cordovachamber.com

Board of Directors

Stephen Phillips, CDV Surveys
Lisa Koker, Cordova Telecom Cooperative
Bryan Mills, CDV Tech Guy
Osa Schultz, Seaview Condo/Pet Projects
Katrina Hoffman, Prince William Sound
Science Center/OSRI
Natasha Casciano, Cordova Gear
Erin Cooper, Chugach National Forest -
Cordova Ranger District
Jean DeBruler, The Barn
Nelly Hand, Drifters Fish
Helen Howarth, Cordova City Manager
Danaya Hoover, Native Village of Eyak
Wendy Ranney, The Whale's Tale / Orca
Adventure Lodge
LCDR Michael Manuel, US Coast Guard
Jessica Morningstar Hoover, Hawk
Construction

Dear City Manager Howarth, Mayor and City Council Members,

We are grateful to play such an integral role in assisting and communicating with businesses and the community during the challenges of the last 24 months. We continue to prioritize business support along with sustained economic development and quality of life projects and expanded destination marketing efforts. Our board of directors and I would like to thank you for your continued partnership. We feel confident that our work to sustain and grow a more resilient, diversified economy in Cordova multiplies the City's 2021 annual grant investment of \$81,000.

We are writing to request the **2021 4th Quarter** installment of the City's grant to the Chamber in the amount of **\$20,250**. We are happy to report an incredibly productive year so far, supporting the community through this difficult time and partnering with the City of Cordova on projects that prop up our shared goals.

One of the most important areas of our work is supporting and promoting local businesses. My staff have taken their commitment to business support to the next level with one-on-one counseling, direct support, and Business Milestone events like ribbon-cuttings, reopenings, and anniversary celebrations. As a pillar of our support to businesses, our Come Back Better campaign continues to include a variety of free tools to help businesses work together and embrace the new normal while looking for ways to adapt their services, products, platforms, and customer base to add long-term value to their business. Testament to the success of this program, we were thrilled to receive a substantial number of nominations for last year's Come Back Better Award and this year's Collaboration Award. These honors, along with four other awards presented at our Annual Meeting, acknowledged some of the many Cordova businesses that showed grit, determination, professionalism, creativity, leadership, and created a positive impact in the community.

As the primary hub for covid relief resources, we have been supporting not only chamber members but ALL local businesses, working one-on-one to help promote businesses' recoveries while keeping them connected to the latest programs, webinars, and other resources for recovery and growth with monthly emails, updates to our business resources page, and other outreach. The Chamber also strengthened and leveraged partnerships as part of the PWS Business S.M.A.R.T. group, which resulted in over \$12 million being awarded in AK CARES grants alone (that's not including SBA grants and loans) to over 230 Cordova businesses!

As we all attempt to transition back toward the life we once knew, the Chamber has continued to offer events that are safe and engaging while benefiting the local economy and quality of life. Celebrating a belated 30th anniversary, last year's Copper River Delta Shorebird Festival saw its highest participation numbers ever, as we debuted refreshed branding and a new hybrid platform. Of the 275 total registrants, forty-nine indicated they

traveled to Cordova for the event. Forty-two registrants were locals, and the rest joined us from one of 34 states and 12 countries. Hybrid events which offer in-person as well as virtual participation options have helped raise awareness and visibility of our events and our community in a big way, but they don't organically offer the same economic impact as in-person events since attendees are not here in town partaking in local lodging, shopping, and dining experiences. With this in mind, we launched the "Love Cordova" box. These packages (filled with curated items from local businesses) offered virtual registrants a means of supporting Cordova businesses even from afar. Cordova Fungus Festival was also held as a hybrid event and similarly featured festival-themed "Local Specials", some geared toward in-person attendees and some for online attendees. This year's Shorebird Festival is scheduled for May 5-8 and Fungus Festival will be September 9-11, both will offer in-person + virtual options for attendees.

It felt great to bring back a more traditional Fourth of July event last year and help facilitate Copper River Salmon Jam as a planning partner. Throughout all these events, we took extreme care to craft safety and mitigation plans that protect our community from virus spread while offering a bit of jovial normalcy. To date, no positive case clusters have been linked to any of our events, and we've received praise from local and State Medical Response teams for our planning efforts. Adding the Holiday Bazaar to our annual Tree Lighting event this year encouraged Cordovans to Shop Cordova First this holiday season and paired well with our Moonlight Madness events. With every adapted and redesigned event on the calendar, our team has started to perfect this balance between safety, fun, and economic impact. And we're so grateful to the partner agencies and sponsors that allow us to keep offering these events that are so important to the community. Through our event Passport programs, we're thrilled to report a record \$52,000 of local spending as a result of our festivals and events this year.

Programs like our Cordova VaxCash Raffle (funded by a grant from Alaska Chamber and SOA DHSS), the Cordova Cash Card launch, and Cordova CARES Bucks fostered collaboration between our business members and the City.

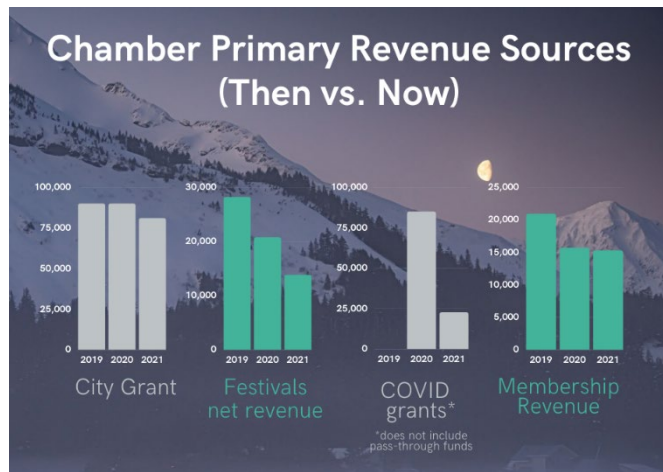
In 2021, Cordova Chamber was also successful in securing a \$376,000 COVID-Safe Tourism Marketing grant from the State of Alaska. Working with destination strategy, branding, and marketing experts, we rolled out a professional new marketing campaign for Cordova this summer that secured more than 13.3 million measured impressions across social media and the web. A new short- and long-term destination strategy was crafted with community stakeholder input, and targeted advertising reached across the U.S. (and abroad) via print ads, radio, Facebook, Youtube ads, Google ads, Instagram, and more; increasing inquiries to local businesses and boosting traffic to our newly refreshed website by more than 900%. We've also updated our print and digital destination marketing materials, including a brand-new Cordova Center Facility Guide and free space for the Cordova Center in our Edible Alaska cooperative ad. We also put together a free Business Toolkit to help local businesses piggy-back off this successful campaign. Perhaps the most important outcome was generating excitement about healthy economic diversification and naming the core community values that are most important for Cordova to retain as we grow our economy. We feel this campaign will lead to short- and long-term benefits for Cordova, the broader region, and the state. But building tourism demand isn't done with the flip of a switch or the launch of a campaign. Our initial work has laid a strong foundation, but it must be continued, and we're excited to take these next significant steps alongside the City and its dynamic business community.

You may have also heard about our new Healthcare Option now available to Chamber members. This exciting new offering makes healthcare coverage affordable to employers and available to many more businesses, providing an impressive new benefit to increase employee retention and recruitment in Cordova.

In the midst of all this, we continued to advocate for reliable, adequate, and sustainable AMHS and air service through direct advocacy, by elevating conversations within Alaska Chamber and Alaska Travel Industry Association, by communicating service changes and new safety procedures for both AMHS and Alaska Air to Cordovans and travelers, by coordinating with local and regional entities to create

cohesive region-wide suggestions and requests to transportation decision-makers, and by creating templates for Cordovans to send in comments with one click. The Chamber has been a Champion in Cordova's efforts to retain adequate and reliable transportation. As an integral element to the survival of our community, advocacy for transportation shall continue to be a major focus for us in 2022 and beyond.

According to Anchorage Economic Development Center's new 3-year economic impact report published in July, "The economy will not return to any degree of normalcy until the virus no longer significantly constrains how we do business." While this timeframe is not certain, it is clear that the work to recover our economy is just beginning. But in a time when businesses are facing more significant struggles than ever before, we are here, ready, with trained staff assisting and lifting up our local businesses, encouraging them to *Come Back Better*, and giving them real tangible resources and help. We're ready to do the work, and we need your support.



It's worth noting that the Chamber was not immune to the effects of the pandemic. All our major revenue sources have seen substantial decreases. Festival and event revenue is much lower while requiring much more work to facilitate with heightened safety expectations. As a 501c6 non-profit, ironically, we're not eligible for many of the COVID Relief grants that we promote. Besides our PPP forgivable loan, almost all the grant funds we received in 2021 passed through. And of course, struggling local businesses have found it harder to fit Chamber membership into tight budgets. We project flat to

modest increases in membership dues this year and plan to pursue every opportunity to procure outside grant funds, but festival revenue will likely remain low. Due to these factors and the City's decision to decrease our grant in 2020 and 2021, **the Chamber's FY2022 budget shows a deficit of over \$50,000.** Many years of responsible financial planning and an EIDL loan have allowed us to accumulate a rainy-day fund to help cover this deficit, but it will soon be exhausted. While we understand the City's need to cut our grant to \$81,000 in 2020 and 2021, we strongly encourage the Council to consider **increasing the Chamber's grant back to the 2019 level of \$90,000** for 2023. We also hope the City will consider awarding an additional grant to the Chamber this year in the event that any ARPA or other revenue sources allow it.

The Chamber's new destination marketing campaign and toolkit, courtesy of the tourism grant we received in 2021, has the potential to generate big rewards for Cordova in the form of increased, right-sized tourism if we have funding to continue advertising in the right markets. A larger grant from the City could facilitate that. While we are working hard to increase supplemental revenues where possible, as a primary funding source for the Chamber, the City's support will have a huge impact on what we can accomplish for Cordova's businesses and the community moving forward. We are grateful for the opportunity to continue this work with the City's support.

Sincerely,

Cathy Renfeldt, Executive Director

April 2, 2022

Mayor, City Council Members, and School Board Members,

I still need your help; there is currently no Preschool Program at Mt. Eccles. I am hoping you can help change that by fully funding our School. I realize many of you have already heard from me before, I challenge you to help make this happen in 2022, Please.

*Research across the nation indicates that preschool improves overall academic and social outcomes for students.

*Investment in preschool saves money. It decreases the need for interventions later in a students education, in the criminal justice system and in public assistance; all of which which tend to be more costly.

As a mother of three children that attended preschool in Cordova thirty years ago, I realize the importance and benefits of Preschool. Not offering Preschool is very frightening news for me as a grandmother of three young children in Cordova. There is data to support the proven importance of early childhood programs. It is also especially critical for children with special needs for now and their future development; they desperately need this early learning environment. Our Preschool teachers and aides are able to teach our children communication and help build their learning skills at this early critical time. To build these skills, special needs kids need role models to model communication and play skills. Play is how all children make sense of and learn about their environment. Peer models, other typical children, help them learn how to be a part of a group, to participate in activities, to have fun with other kids. Teaching and bringing special needs kids into the school without the benefit of their peers is giving them an unfair portion of what they need to develop and learn. **Special needs kids and typical kids need to spend time with one another, both will greatly benefit from this interaction in so many ways.**

Cordova School District needs to offer a Preschool Program, I am not alone in this plea. Teachers are on board, and there are ways to facilitate a Preschool Program this year. We have a grandson with special needs; to develop his communication, social skills, and play skills, he needs to be around his peers. He needs to be in a preschool program at the school. Please do all that is possible to fully fund our School.

Thank You very much,
April Beedle



FOR IMMEDIATE RELEASE

Contact:

Sara Hottinger, Cordova Jr/Sr High School Student Council, shottinger@cordovasd.org

Cathy Renfeldt, Cordova Chamber of Commerce executivedirector@cordovachamber.com

Karen Deaton Perry, Cordova Chamber of Commerce, programs@cordovachamber.com

CORDOVA CLEAN-UP DAY IS BACK!

CHS Students Take the Lead - Join Them on April 23rd from 10am-12pm.

Cordova Alaska, March 30, 2022 - The Cordova High School Student Council in conjunction with the Cordova Chamber of Commerce and community partners is pleased to announce that the annual community-wide event, Cordova Clean-Up Day, will return this year as an in-person one-day event on **Saturday, April 23rd** from **10am-Noon**. Please note that the City's Free Dump Day (for safe disposal of items from personal property) is scheduled as a separate event on September 24th. The focus of Cordova Clean-up Day is to clean our shared public spaces by picking up loose trash around town. Let's spring clean our town and have fun while doing it!

Participants should arrive at Cordova High School between 10am and 12:00pm to pick up trash collection bags and disposable gloves. Specially-marked dumpsters will be placed in town for volunteers to drop their full Cleanup Day bags.

All Cordova Cleanup Day participants will be entered into a raffle drawing to win gift cards to local Cordova businesses. To be entered to win prizes, please make sure to fill out the Clean-up Day online registration form, links to which will be available at the high school when you pick up trash bags and gloves. Student Council representatives will be available on-site to help with online registration and can answer any questions. Come pitch in to help make our shared public spaces a bit cleaner and win some fun prizes.

Planning partners for this year include Cordova High School Student Council, Cordova Chamber of Commerce, City of Cordova Refuse Department, and Chugach National Forest - Cordova Ranger District with major support from the Native Village of Eyak and local business sponsors. Learn more at cordovachamber.com/cordova-cleanup-day. If you have any questions or would like to donate to sponsor this year's event, please contact Cordova Chamber of Commerce by phone at (907) 424-6270 or via email to programs@cordovachamber.com

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Susan Bourgeois

From: Colles, Victoria A (DEC) <victoria.colles@alaska.gov>
Sent: Wednesday, April 13, 2022 10:23 AM
To: Susan Bourgeois
Subject: Prince William Sound Area Contingency Plan Public Comment Period 4/11/22 to 5/11/22

Hello,

The Alaska Department of Environmental Conservation and U.S. Coast Guard is seeking public input on proposed updates to the Prince William Sound Area Contingency Plan (ACP) Public Review Draft dated April 2022. The purpose of the ACP provides guidance to federal, state, tribal, and local response and area planners.

The plan is available for review from the Alaska Department of Environmental Conservation's (DEC) website at: <https://dec.alaska.gov/spar/ppr/contingency-plans/response-plans/public-review/>. An Excel comment matrix is provided by the Prince William Sound Area Committee as a tool to improve the public comment process and provide an efficient review mechanism for Area Committee and Agency Planners. The Excel comment matrix with instructions is located on the public review page for the PWS Draft ACP. Use of the comment matrix is NOT a requirement. The public can still submit comments via letters or another format if desired.

The public comment period for this plan began on April 11, 2022 and ends at 11:59 p.m. on May 11, 2022. Please make comments on the clean copy version of the PWS Draft ACP, Submit your comment here: <https://spar.alaskadec.commentinput.com/?id=apkCJ>.

If you have any questions on the public review period or the commenting process please contact Victoria Colles, Planner, 907-334-5986 or victoria.colles@alaska.gov

[This email was sent to cityclerk@cityofcordova.net based on an email database maintained by the Alaska Regional Response Team. To update your contact information, please contact liza.sanden@westonsolutions.com]

Thank you,

Victoria Colles, MPH
Environmental Program Specialist 4 – Regional & Area Planner/JPO Liaison
Prevention and Technical Support Section
Alaska Department of Environmental Conservation
Phone: 907-334-5986

Code #: PWS42022

COMMENT MATRIX INSTRUCTIONS

The Excel comment matrix is provided by the Prince William Sound Area Committee as a tool to improve the public comment process and provide an efficient review mechanism for Area Committee and Agency Planners.

The comment matrix can be used to correlate and submit comments to improve the Prince William Sound Area Contingency Plan. Use of the comment matrix is **NOT** a requirement. The public can submit comments via letters or another format if desired.

Comment Matrix Instructions

This Excel comment matrix provides stakeholders with a template for commenting on the draft version of the Prince William Sound ACP Version April 2022 2020.1.

Comments should be made using the clean copy version of the ACP.

Should you decide to use the comment matrix to facilitate consideration of your comments, please do the following:

1. Complete the information on the Comments Matrix including Name(s) and Organization. Organizations with multiple commenters may submit forms for each commenter or consolidate one matrix for the organization. Contact information may be submitted in the event that clarification is needed by agencies during the comment resolution phase.
2. Use the Excel form provided in the ""Comment Matrix"" Tab of the excel workbook provided. The use of the form provides multiple agencies the ability to consider and address comments received in an efficient and timely manner.
3. Enter each comment on a separate row providing all of the requested information. Requested information includes:
 - Numbered Comment
 - Name
 - Organization
 - Section #
 - Page #
 - Line #
 - Specific Wording Change or Comment
 - Rationale for Recommended Change
 - If there is a reference or supporting documentation, please cite it.
4. Be specific and clear about what you want to be considered for change in the existing text. Reviewers are encouraged to submit comments and proposed language revisions that begin with an action verb.
5. Provide a rationale for the recommended change; be clear about why it should be changed.
6. Attach the matrix in SmartComment or email the completed comment matrix to: victoria.colles@alaska.gov or decsparplanning@alaska.gov.



AGENDA ITEM # 19
City Council Meeting Date: 4/20/22
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, City Planner
Tony Schinella, Harbormaster
Curtis Fincher, Special Projects & Communications

DATE: 4/15/22

ITEM: North Harbor Port Infrastructure Development Program (PIDP) 2022 Grant Concept

NEXT STEP: Decide on Approving a Resolution Supporting the Concept for Grant Submission

INFORMATION
 MOTION

RESOLUTION
 ORDINANCE

I. REQUEST OR ISSUE: City staff is preparing an application package for PIDP 2022. Applications for this grant are due May 16, 2022.

Staff Requests that City Council reviews the concept that was amended and approved by Harbor Commission, their Resolution, and to make a motion to pass a resolution of support for the grant application.

II. RECOMMENDED ACTION / NEXT STEP: Council should open the item for discussion with a motion and a second

“I move to approve Resolution 04-22-14 supporting the North Harbor Port Infrastructure Development Program (PIDP) 2022 Grant Concept as presented for grant application.”

Once the item is open for discussion Council should hear staff’s presentation and then discuss the concept. After the general discussion, if any council members feel strongly that an item should be added, removed, or modified from the concept, a motion should be made to amend the motion. Following a second of that motion the Council should discuss and then vote on if the amendment should be made. For clarity, please discuss each action separately.

III. FISCAL IMPACTS: We anticipate the following financial impacts from the project for the City of Cordova:

- Save/eliminate full or partial demolition costs for PWSSC building (to be shared by fuel provider).
- Save costs to repair Breakwater Ave. sloughing, and eliminate underlying problem causing sloughing via sheet piled bulkhead.

- Save costs to repair 3 stage dock
- Create lease and sales tax revenue via leasable waterfront commercial space (as well as increase sales tax revenue by spurring business development).
- Save costs of future north harbor float system rebuild by completing sheetpiling now with available federal infrastructure funding.
- Eliminate electric metering issue in north harbor where City currently pays for electricity for vessels at slips with faulty meters.
- While the required 20% match for the project will largely come from private investment in the form of a fuel provider's construction of their fuel dock infrastructure, City Staff is requesting a \$2.25 million match in the event the grant is awarded to fulfill matching requirements, demonstrate City commitment to the project, and significantly increase chances of an award.
 - The construction of a floating fuel dock is currently estimated at \$4.4 million. The total project costs are currently estimated at \$29.5 million without the proposed amendment from Harbor Commission (replacement of Forest Service float with a net mending float). Given this, City Staff believes \$2.25 million is the minimum match that will fulfill MARAD's 20% match requirement.
 - City of Cordova offered a minimum 20% match as part of its 2021 PIDP grant application. During staff's 2021 PIDP application debrief, they were told by MARAD staff that this minimum match placed them in the bottom quintile of applicants, and resulted in a reduction of awarded points and a reduced likelihood of an award. Given this, as well as the excellent return on investment offered by this project since the vast majority of funding will be borne by non-City entities, staff invites and encourages Council to consider amending the resolution to commit matching funds greater than this \$2.25 million minimum, such as \$3 or \$4 million to greatly increase the likelihood of an award.

A detailed benefit cost analysis, conducted by Northern Economics, will be included with the grant application.

IV. BACKGROUND INFORMATION: City staff began working on the 2022 PIDP grant application in February. During this time staff reviewed the 2021 PIDP concept and made modifications including the addition of a pedestrian path linking the north harbor to the south harbor, adjusting crane location, adding a floating fuel dock, incorporating 3 stage dock repairs and an additional launch ramp, as well as other minor tweaks. This concept was presented to Harbor Commission at their March 10 meeting. Following that meeting staff made additional changes based on the conversation with commissioners. Those changes were presented at the 4/13 Harbor Commission meeting. Harbor Commission amended the presented concept by including the replacement of the Forest Service dock with a net mending float (reflected through an added "Where As" clause in their resolution), adjusting pedestal crane on the uplands to provide a better work zone around the crane, adjusting boardwalk public space to reduce conflict with the snow dump on Council Ave, and moving the sidewalk to the west side of Railroad Ave.

The Planning Commission reviewed the concept approved the Harbor Commission at their 4/14/22 meeting. They passed a motion recommending that City Council pass a resolution that supports the concept as approved by Harbor Commission.

The attached concept is a draft created by staff; a formal revision will be completed prior to grant submission based on the outcome of the City Council meeting.

This concept seeks to accomplish the following:

- Repair Breakwater Ave. where it is sloughing into the harbor via the construction of a sheet piled bulkhead. The bulkhead will:
 - Increase north harbor parking capacity.
 - Reduce construction costs when the north harbor float system is rebuilt in 15-20 years.
 - Create leasable waterfront commercial space.
- Construction of a net mending float to increase fleet efficiency and replace a piece of infrastructure that is being removed in the south harbor rebuild (a large amount of net mending is currently completed on the airplane float which will be replaced by a drive-down dock in the rebuild).
- Construct a floating fuel dock in the current location of PWSSC.
- Create an off-street pedestrian sidewalk and walking path to increase freight efficiency, pedestrian safety, and quality of life for residents and visitors. Path to include tie-in to south harbor.
- Return 3 stage dock to a state of good repair.
- Add additional launch ramp between current S harbor launch ramp and 3 stage dock.
- Decrease north harbor’s environmental footprint via permanent waste oil & antifreeze collection station, and replacement of current lights with LEDs.
- Expand north harbor bathrooms to include showers (projected income via shower tokens = \$120k/20 years).
- Install one 5 ton crane on north harbor bulkhead; install two 1500 lb cranes on City Dock (also known as “T dock”).
- Install 220v shorepower on City Dock.
- Replace broken electrical pedestals in north harbor.
- Install up-and-out safety ladders in north harbor.

V. LEGAL ISSUES: The project potentially decreases City liability via a number of safety improvements and reduces likelihood of environmental contamination at current non-permanent waste oil collection site.

VI. ENVIRONMENTAL ISSUES: An environmental impact assessment for this project--minus the fuel dock--is being conducted as a part of the south harbor rebuild. At this time staff has not been made aware of any significant environmental impacts. Staff believes that the project will decrease potential negative environmental impacts through the upgraded oil / antifreeze disposal facility and installation of a modern fuel dock with built in catchment. With the exception of the fuel dock, all environmental permitting for the PIDP 2022 project will be completed as part of the permitting for the S harbor rebuild, making the project more attractive to potential funders.

VII. SUMMARY: Staff has worked this concept through multiple public meetings with Harbor and Planning Commission who have approved the plan and recommended Council pass a resolution of support for the application. The upgrades presented benefit both the fishing fleet and the community through multiple safety improvements, increased connectivity, access to a floating fuel dock, multiple additional cranes, and increased boat ramp efficiency.

VII. ATTACHMENTS:

- A. City Council Resolution 4-22-14
- B. Harbor Commission Resolution 4-22-01
- C. 2022 PIDP Concept Drawing as amended and approved by Harbor Commission
- D. 2022 PIDP Staff Concept Presented to Harbor Commission
- E. Harbor Commission Resolutions 03-21-01 & 12-15-01 Showing Historical Support for Repurposing the FS Dock Area

**CITY OF CORDOVA, ALASKA
RESOLUTION 04-22-14**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA
SUPPORTING THE 2022 PORT INFRASTRUCTURE DEVELOPMENT PROGRAM (PIDP)
GRANT APPLICATION FOR THE “NORTH HARBOR MODERNIZATION PROJECT”**

WHEREAS, the project was publicly vetted through Harbor Commission and Planning Commission who voted in support of the concept; and

WHEREAS, the project would repair the sloughing of Breakwater Ave, the main artery connecting to the north harbor, through construction of a sheet piled bulkhead; and

WHEREAS, the bulkhead will, increase north harbor parking capacity, reduce construction costs when the north harbor float system is eventually rebuilt, and create leasable waterfront commercial space; and

WHEREAS, construction of a floating fuel dock will improve efficiency within the fishing fleet by increasing the number of available fuel pumps, reducing travel time to fuel up, improving safety for smaller vessels by offering a protected area for fueling, and reducing potential negative environmental impacts via a modernized fuel float with built-in fuel catchment in the event of a spill; and

WHEREAS, the project would create an off-street pedestrian connection between north and south harbor which increases freight efficiency on city streets, and improves pedestrian safety and quality of life; and

WHEREAS, additional cranes will improve harbor efficiency for loading and unloading boats and freight vehicles, and relieving congestion at the limited number of existing cranes; and

WHEREAS, Construction of a net mending float, in the approximate area currently occupied by the Forest Service float will greatly improve pedestrian safety on existing floats, will support small business net menders and fishermen, improve fleet efficiency, and will replace a vital piece of harbor infrastructure slated for removal in the south harbor rebuild; and

WHEREAS, an additional launch ramp lane will greatly relieve uplands traffic congestion and increase user efficiency; and

WHEREAS, the three-stage dock is a vital piece of harbor infrastructure and needs repair to remain safe and usable; and

WHEREAS, the project will decrease the harbor’s environmental impact through LED lighting upgrades, and installation of a permanent oil and antifreeze collection station; and

WHEREAS, the project will increase north harbor user safety and decrease City liability by installing up-and-out safety ladders; and

WHEREAS, the project will increase large-vessel convenience and efficiency by installing high-voltage shore power at the City Dock; and

WHEREAS, the project will save the Harbor enterprise fund significant money by replacing broken electrical meters that currently allow users' electricity to be billed to the harbor; and

WHEREAS, by committing \$2.25 million in City funds to fulfill matching requirements and demonstrate City commitment to the project, City of Cordova is leveraging these funds against both private and federal investment to provide the greatest return on investment and benefit for its citizens.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Cordova, Alaska, supports the 2022 PIDP North Harbor Modernization Project grant application and concept.

PASSED AND APPROVED ON THE 20th DAY OF APRIL 2022

David Allison, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT

**CORDOVA HARBOR COMMISSION
CORDOVA, ALASKA
RESOLUTION 04-22-01**

**A RESOLUTION OF THE HARBOR COMMISSION OF THE CITY OF CORDOVA, ALASKA
SHOWING SUPPORT FOR THE PIDP 2022 “NORTH HARBOR MODERNIZATION PROJECT”
CONCEPT AND RECOMMENDING CITY APPROVE THE CONCEPT FOR GRANT
APPLICATION.**

WHEREAS, the project would repair the sloughing of Breakwater Ave, the main artery connecting to the north harbor, through construction of a sheet piled bulkhead; and

WHEREAS, the bulkhead will, increase north harbor parking capacity, reduce construction costs when the north harbor float system is eventually rebuilt, and create leasable waterfront commercial space; and

WHEREAS, construction of a floating fuel dock will improve efficiency within the fishing fleet by increasing the number of available fuel pumps, reducing travel time to fuel up, improving safety for smaller vessels by offering a protected area for fueling, and reducing potential negative environmental impacts via a modernized fuel float with built-in fuel catchment in the event of a spill; and

WHEREAS, the project would create an off-street pedestrian connection between north and south harbor which increases freight efficiency on city streets, and improves pedestrian safety and quality of life; and

WHEREAS, Additional cranes will improve harbor efficiency for loading and unloading boats and freight vehicles, and relieving congestion at the limited number of existing cranes; and

WHEREAS, Construction of a net mending float, in the approximate area currently occupied by the Forest Service float, will greatly improve pedestrian safety on the existing float structure, will support small business net menders and fishermen, improve fleet efficiency, and will replace a vital piece of harbor infrastructure slated for removal in the south harbor rebuild; and

WHEREAS, an additional launch ramp lane will greatly relieve uplands traffic congestion and increase user efficiency; and

WHEREAS, the three-stage dock is a vital piece of harbor infrastructure and is in need of repair to remain safe and usable; and

WHEREAS, the project will decrease the harbor’s environmental impact through LED lighting upgrades, and installation of a permanent oil and antifreeze collection station; and

WHEREAS, the project will increase north harbor user safety and decrease City liability by installing up-and-out safety ladders; and

WHEREAS, the project will increase large-vessel convenience and efficiency by installing high-voltage shore power at the City Dock; and

WHEREAS, the project will save the Harbor enterprise fund significant money by replacing broken electrical meters that currently allow users’ electricity to be billed to the harbor.

NOW, THEREFORE, BE IT RESOLVED, that the Harbor Commission of the City of Cordova, Alaska, supports the 2022 PIDP North Harbor Modernization Project grant application concept and recommends the Council of the City of Cordova approve of the concept for grant application.

PASSED AND APPROVED ON THE 14th DAY OF APRIL, 2022.

Vice Chairman Andy Craig

Tony Schinella, Cordova Harbormaster



0 150 300 450 FT

- HARBOR COMMISSION UPDATES -
- See Sheets 2 & 3 -**
- Remove FS float and replace with net mending float
 - Adjust location of new pedestal crane on uplands to provide better access and increase work zone by reducing western commercial space if needed
 - Move boardwalk to reduce conflict with pedestal crane
 - Move boardwalk public space to reduce conflict with the snow dump on Council Ave
 - Move sidewalk to west side of Railroad Ave



**AS AMENDED BY
HARBOR
COMMISSION AT THE
4/13/2022 REGULAR
MEETING**

**CITY
DRAFT**

PND Engineers, Inc. (PND) is not responsible for safety programs, methods or procedures of operation, or the construction of the design shown on these drawings. Where specifications are general or not called out, the specifications shall conform to standards of industry. Drawings are for use on this project only and are not intended for reuse without written approval from PND. Drawings are also not to be used in any manner that would constitute a detriment directly or indirectly to PND.

REV	DATE	DESCRIPTION

DATE: _____

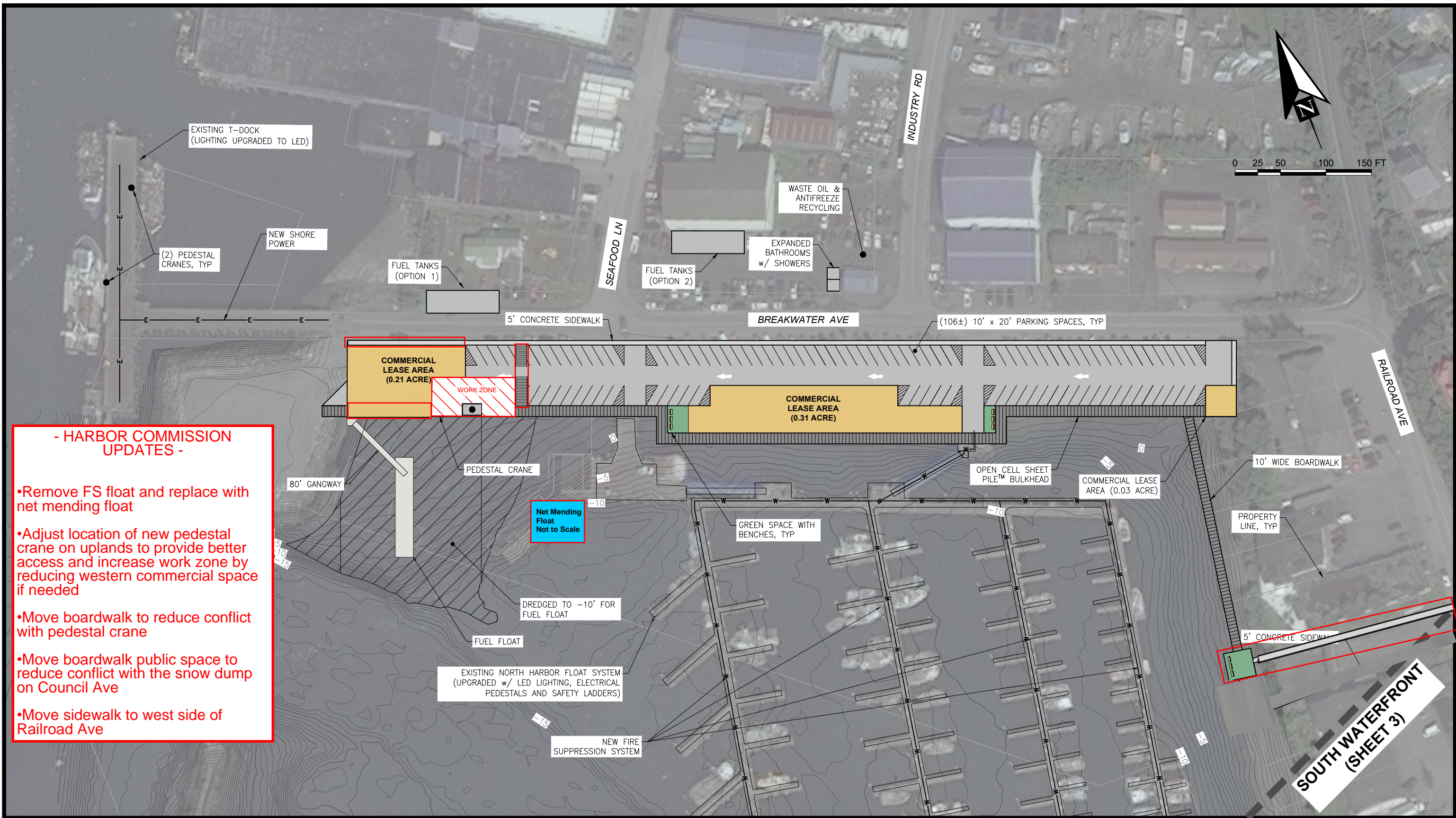
1506 West 36th Avenue
Anchorage, Alaska 99503
Phone: 907.561.1011
www.pndengineers.com
AK. LIC# AECC250



PROJECT: CORDOVA WATERFRONT IMPROVEMENTS

TITLE: PROJECT OVERVIEW

DESIGNED BY: BJ	DATE: 4/13/22	SHEET NO: 01 OF 3
CHECKED BY: CC	PROJECT NO: 221031	



- HARBOR COMMISSION UPDATES -**
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AS AMENDED BY HARBOR COMMISSION AT THE 4/13/2022 REGULAR MEETING

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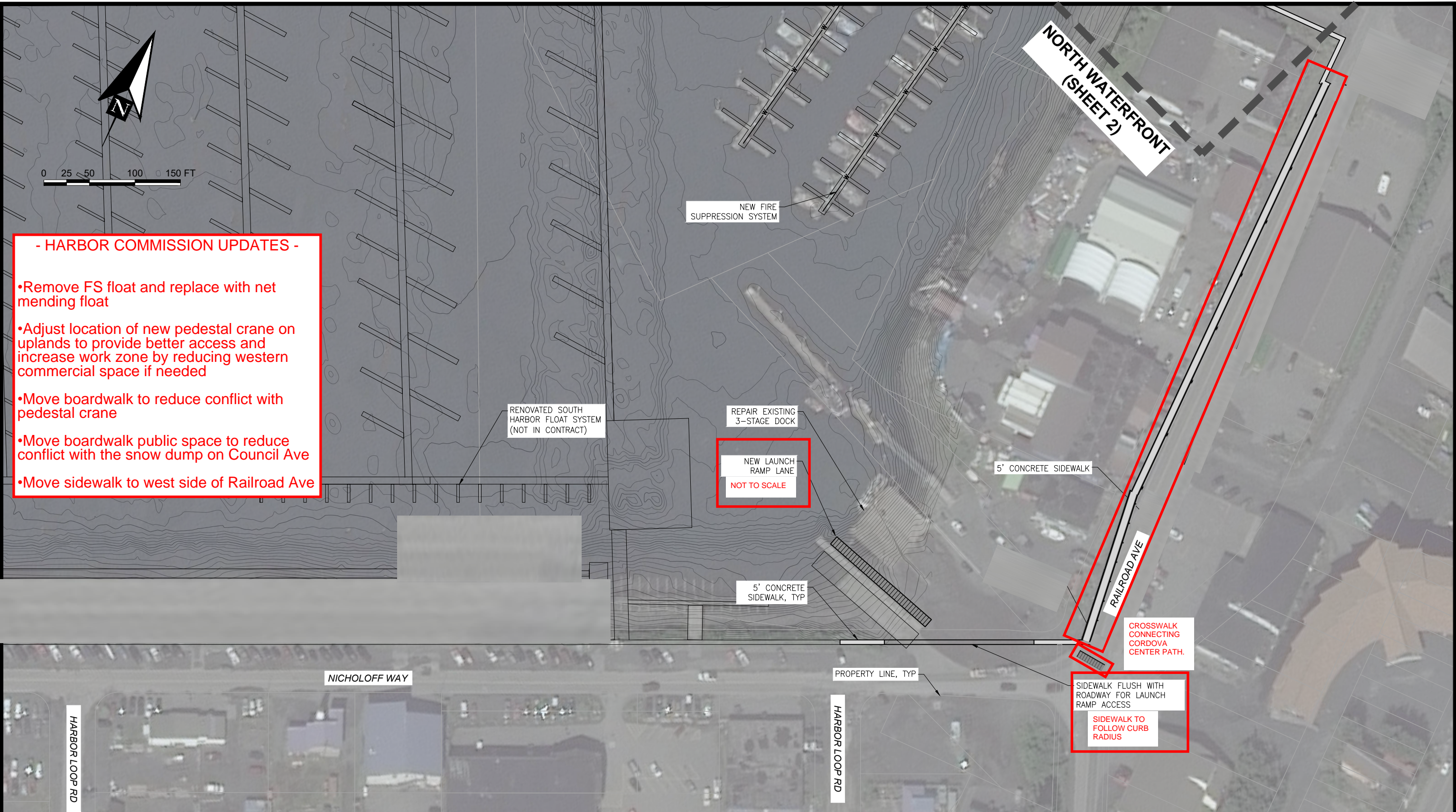
P | N | D
ENGINEERS, INC.

PROJECT: CORDOVA WATERFRONT IMPROVEMENTS

TITLE: NORTH WATERFRONT IMPROVEMENTS

DESIGNED BY: BJ DATE: 4/13/22
CHECKED BY: CC PROJECT NO: 221031

SHEET NO: **02** OF 3



- HARBOR COMMISSION UPDATES -**
- Remove FS float and replace with net mending float
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**AS AMENDED BY
HARBOR
COMMISSION AT THE
4/13/2022 REGULAR
MEETING**

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1506 West 36th Avenue
Anchorage, Alaska 99503
Phone: 907.561.1011
www.pndengineers.com
AK. LIC# AECC250



PROJECT:		CORDOVA WATERFRONT IMPROVEMENTS	
TITLE:		SOUTH WATERFRONT IMPROVEMENTS	
DESIGNED BY:	BJ	DATE:	4/13/22
CHECKED BY:	CC	PROJECT NO:	221031
			SHEET NO:
			03 OF 3



**AS PRESENTED
4/13/2022 HARBOR
COMMISSION
REGULAR MEETING**

DRAFT
4/13/22

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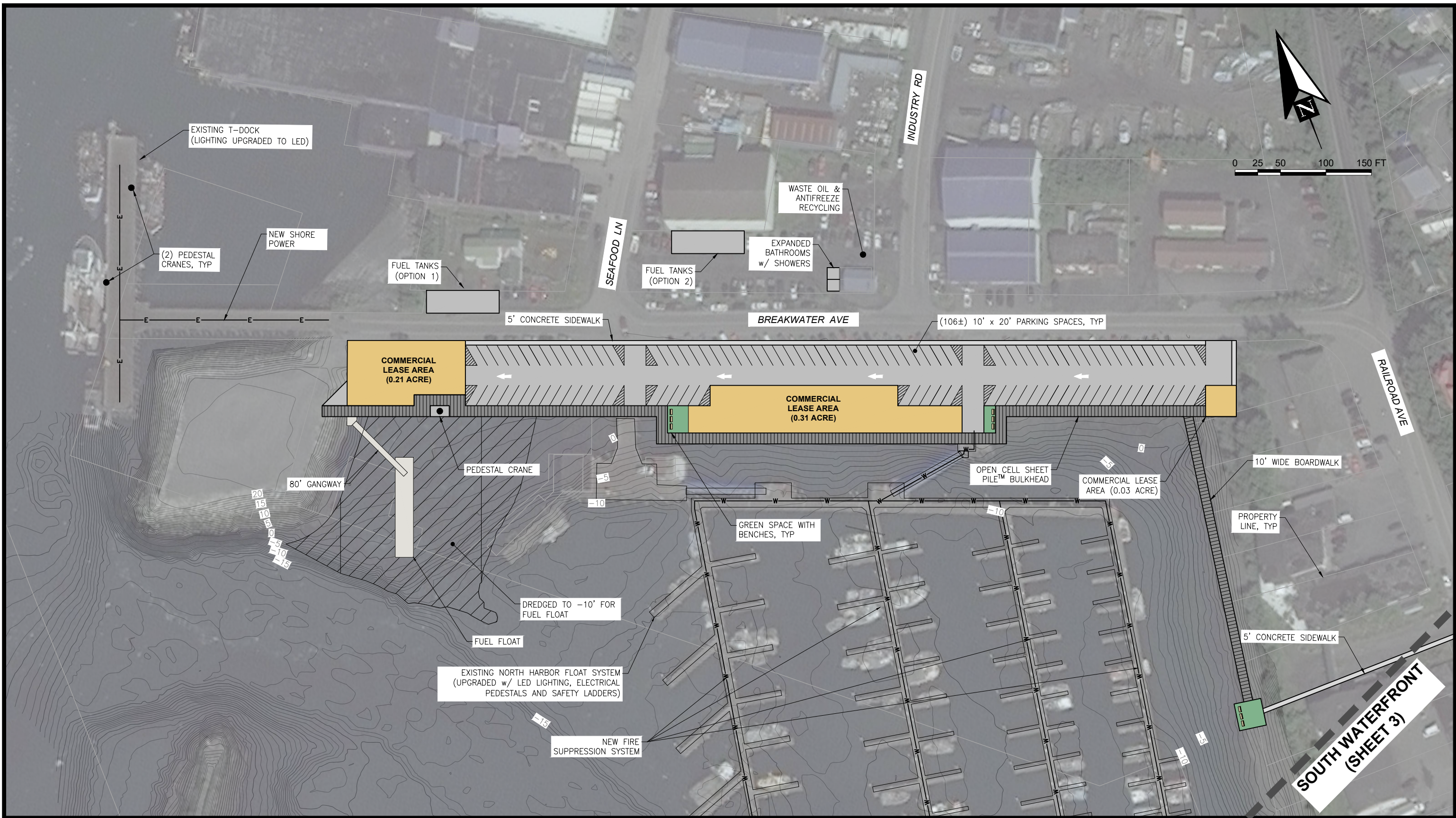
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1506 West 36th Avenue
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PROJECT: CORDOVA WATERFRONT IMPROVEMENTS			
TITLE: PROJECT OVERVIEW			
DESIGNED BY: BJ	DATE: 4/13/22	SHEET NO: 01 OF 3	
CHECKED BY: CC	PROJECT NO: 221031		



**SOUTH WATERFRONT
(SHEET 3)**

**AS PRESENTED
4/13/2022 HARBOR
COMMISSION
REGULAR MEETING**

**DRAFT
4/13/22**

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PROJECT:		CORDOVA WATERFRONT IMPROVEMENTS	
TITLE:		NORTH WATERFRONT IMPROVEMENTS	
DESIGNED BY:	BJ	DATE:	4/13/22
CHECKED BY:	CC	PROJECT NO.:	221031
			SHEET NO.:
			02 OF 3



AS PRESENTED
4/13/2022 HARBOR
COMMISSION
REGULAR MEETING

DRAFT
 4/13/22

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TITLE: SOUTH WATERFRONT IMPROVEMENTS	
DESIGNED BY: BJ	DATE: 4/13/22
CHECKED BY: CC	PROJECT NO: 221031
SHEET NO: 03 OF 3	

**CORDOVA HARBOR COMMISSION
CORDOVA, ALASKA
RESOLUTION 03-21-01**

**A RESOLUTION OF THE HARBOR COMMISSION OF THE CITY OF CORDOVA, ALASKA
RECOMMENDING THAT CORDOVA CITY COUNCIL DIRECT STAFF TO RENEGOTIATE THE
USFS LEASE WITHIN THE NORTH HARBOR AT FAIR MARKET VALUE AND WITH A
MAXIMUM TERM OF 5 YEARS AND FLEXIBILITY OF THE LOCATION OF THE LEASE**

WHEREAS, the current lease between the City of Cordova and the USFS was established in 1965 for 1 dollar, expired on May 31, 2020 and the city and USFS currently have a standstill agreement in place and

WHEREAS, the Harbor Commission would like to see the property leased at fair market value to the USFS; and

WHEREAS, the current location of the USFS dock will impede certain harbor expansion; and

WHEREAS, the current Harbor Facilities Master Plan calls for expansion towards the USFS dock and the PWSSC; and

WHEREAS, the Cordova Harbor Commission previously passed a resolution December 9th, 2015 giving the USFS notice of the Harbor's intentions, and

WHEREAS, the Cordova Harbor Commission has identified multiple moorage options for the USFS vessels, including but not limited to, sharing moorage at State of Alaska dock at the South side of the harbor, and

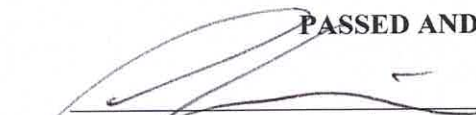
WHEREAS, the Harbor Commission and Harbor and Port Department are constantly assessing and reassessing possibilities of reconfiguration and/or expansion of Harbor infrastructure; and

WHEREAS, the Harbor Commission and Harbor and Port Department is exploring future broader developments in the City Harbor and therefore, is requesting flexibility on the part of any current lessees within the harbor, such as the USFS; and

WHEREAS, discussions lately between City Staff and USFS Staff have been agreeable and both sides understand that the future may bring altered docks, floats and could even include establishment of ancillary businesses within the harbor boundaries and both are committed to revisit the lease if a need arises to change the term or change to a location that would be acceptable for the USFS needs; and

NOW, THEREFORE, BE IT RESOLVED, that the Harbor Commission of the City of Cordova, Alaska, recommends renegotiation of the USFS lease for fair market value and with a maximum term of 5 years and flexibility of the location of the lease.

PASSED AND APPROVED ON THE 9TH DAY OF MARCH, 2020.



Vice Chairman Andy Craig



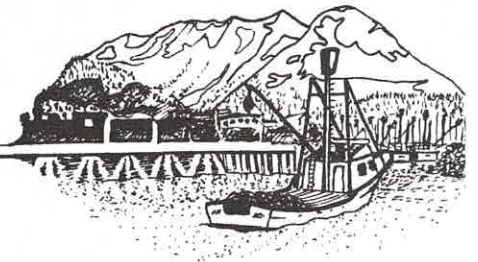
Tony Schinella, Cordova Harbormaster

CITY OF CORDOVA

Harbor and Port

(907) 424-6400

**CORDOVA HARBOR COMMISSION
CORDOVA, ALASKA
RESOLUTION 12-15-01**



A RESOLUTION OF THE HARBOR COMMISSION OF THE CITY OF CORDOVA, ALASKA TO CORDOVA CITY COUNCIL, RECOMMENDING TO RENEGOTIATE THE USFS LEASE WITHIN THE NORTH HARBOR AT FAIR MARKET VALUE FOR A MAXIMUM TERM OF 5 YEARS.

WHEREAS, the current lease between the City of Cordova and the USFS was established in 1965 for 1 dollar, and expires on May 31, 2020,

WHEREAS, the current location of the USFS dock is blocking potential harbor expansion,

WHEREAS, the current Harbor Facilities Master Plan calls for expansion towards the USFS dock and the PWSSC,

WHEREAS, the USFS vessels could potentially share secure moorage with the Alaska State Trooper vessels at the Alaska State dock in the South side of the Cordova Harbor,

NOW THEREFORE BE IT RESOLVED, that the Harbor Commission of Cordova, Alaska, recommends to Cordova City Council that the USFS lease within the North Harbor be renegotiated for term of not more that 5 years at fair market value.

PASSED AND APPROVED ON THE 9TH DAY OF DECEMBER, 2015.

A handwritten signature in cursive script, appearing to read "Robert Beedle".

Chairman Robert Beedle

A handwritten signature in cursive script, appearing to read "Tony Schihella".

Tony Schihella, Cordova Harbormaster



AGENDA ITEM # 20
City Council Meeting Date: 4/20/22
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, City Planner
Tony Schinella, Harbormaster
Curtis Fincher, Special Projects & Communications

DATE: 4/20/22

ITEM: Direct staff to solicit letters of commitment from fuel providers for a floating fuel dock as a part of the 2022 PIDP grant application

NEXT STEP: Decide on directing staff to solicit letters of commitment from fuel providers

INFORMATION
 MOTION

ORDINANCE
 RESOLUTION

I. REQUEST OR ISSUE: Staff Requests that City Council direct staff to solicit letters of commitment from fuel providers to be included in the 2022 Port Infrastructure Development Program (PIDP) grant application.

II. RECOMMENDED ACTION / NEXT STEP: Council should open the item for discussion with a motion and a second

“I move to direct staff to solicit letters of intent from fuel providers for a floating fuel dock as a part of the 2022 PIDP grant application.”

III. FISCAL IMPACTS:

- The PIDP grant requires a 20% match for any project that is awarded funding. Tentative cost estimates for the project range from \$25-30 million depending on the final design concept. Staff intends for the majority of this match to come in the form of private investment through the construction of a floating fuel dock, which has a projected expense of approximately \$4.5 million.
- The city would also save/eliminate full or partial demolition costs for PWSSC building as this could be required by the city as part of the agreement with a fuel provider for the construction of the floating fuel dock.

IV. BACKGROUND INFORMATION: City staff has worked closely with the Harbor Commission to

draft a concept for the 2022 PIDP grant application. Part of the concept is the creation of a floating fuel dock in the location of the building that Prince William Sound Science Center (PWSSC) currently occupies.

The PIDP grant requires a 20% match of awarded funds. Staff aims to reduce the amount of match required from the city by providing the match through private investment in the project. This would take the form of the cost born by a private fuel provider to construct a floating fuel dock, and their share of the costs for the removal of the PWSSC building. Staff will need to provide a letter of commitment from a fuel provider as part of the grant application package for private investment to be considered as matching funds.

Acceptance of a letter of commitment from a fuel provider does not require the city to enter into a lease with a provider. If grant funds are awarded (~August 2022 announcement date), staff would return to council with any letters that were received for a decision on which provider the city should enter lease negotiations with.

V. LEGAL ISSUES: Staff will approach all regional fuel providers to determine if there is interest so as not to favor any one provider.

VI. SUMMARY: Staff is requesting council direct staff to solicit letters of commitment from any fuel providers potentially interested in constructing a floating fuel dock within our harbor basin. These letters will be included in the 2022 PIDP grant application to show the ability to use private funds for a portion of the required match if grant funding is awarded. Council will decide on which provider to enter into lease negotiations with at a later date.

April 8, 2022

TO: City Council
FROM: City Manager
RE: Sales Tax Exemptions Discussion
Attached: 5.40.030 Exemptions—General, the portion of City Code outlining specific exemptions to City sales tax

ISSUE/PROBLEM

The following issues have been raised by Council, citizens and businesses around the exemption provisions of City sales tax code 5.40.030:

- Onerous reporting requirements for businesses that honor City-issued individual sales tax exemption cards
- Potential misuse of those cards for non-exempt purchases
- Potential misuse of the \$3,000 maximum transaction tax cap.
- Businesses qualifying for complete sales tax exemption

DISCUSSION

Council is asked to:

- **Review the sales tax exemption code and discuss and identify any changes that would clarify exemption intent.**
Concerns have been raised that some purchases that would normally be recorded on a daily basis are being lumped together to qualify for the maximum transaction tax cap, thus subverting intended tax benefit to City.
- **Consider alternatives to issuance of exemption cards that require vendors to “police” the purchases the card is used for, and to track exempted sales and provide reports to City.**
Some vendors have suggested it should not be their role to determine whether an exemption card is valid, and whether the items presented for purchase under the sales tax exemption are qualifying under Code. Should individuals be responsible for reporting to City directly and getting reimbursement directly from City rather than having vendors involved at all?
- **Consider the administrative burden of City reporting requirements on vendors.**
Vendors have raised concerns that without the 2% reporting incentive provided by City in the past, time spent preparing reports is an unfair burden that may outweigh benefit.

5.40.030 Exemptions—General.

The following sales and services are exempt transactions and are not subject to taxation by the city:

- A. Proceeds from casual, occasional or isolated sales which are easily identified as the sale of personal goods or property at such private functions as moving, garage, yard, food and bake sales, sale of private vehicles when the seller is not a dealer in used vehicles, or services such as babysitting or house-sitting. A city license is not required under this subsection A;
- B. Sales of insurance and bonds of guaranty and fidelity;
- C. Fees for sales and services in excess of three thousand dollars per single purchase transaction. This exemption does not apply to accumulative purchases and billed as a lump sum in excess of three thousand dollars except as provided in subsection D relating to sales of construction materials and services. In the event of an oil spill that requires mobilization of the oil spill response vessels, this exemption is automatically suspended for ninety days on all fees for sales and services commencing on the day of the oil spill;
- D. Sales of construction materials and services exceeding three thousand dollars for use in each construction project paid for by any one purchaser during any twelve consecutive month period; provided, that the purchaser has obtained a building permit from the city prior to the start of the project and all receipts for construction materials and services clearly show the building permit number. Construction materials are those items becoming a permanent part of the structure. Purchaser may pay all sales tax on such materials and services and may apply for a refund as set out in [Section 5.40.042] or may pre-pay applicable city sales tax in advance and receive an exemption card;
- E. Gross receipts or proceeds derived from servicing, freezing, storing, handling or wharfing of fisheries commodities awaiting shipment or in the process of being shipped;
- F. Gross receipts or proceeds derived from sales or services which the municipality is prohibited from taxing under the laws of the state, or under the laws and the Constitution of the United States, including but not limited to:
 - 1. Sales by the U.S. Postal Service,
 - 2. Sales of any items purchased with food coupons, food stamps or other type of certificate issued under 7 U.S.C. Sections 2011-2025 (Food Stamp Act),
 - 3. Purchases made under the authority of or made with any type of certificate issued pursuant to 42 U.S.C. Sections 1771-1789 (Child Nutrition Act of 1966),
- G. Gross receipts or proceeds from the transportation (including freight and shipping charges), loading, unloading or storing of cargo from marine vessels or aircraft in foreign, interstate or intrastate commerce;
- H. Services of a person licensed or certified by the state of Alaska as a doctor of medicine and surgery, a doctor of osteopathy and surgery, a doctor of veterinary medicine, a chiropractor, a dentist, a naturopath, an optometrist, an audiologist, a hospital, an occupational therapist, a physical therapist, a massage therapist or a licensed or practical nurse; provided, that the service is within the scope of the state license or certificate;
- I. Services of a person licensed or certified by the state of Alaska as a psychologist or psychological associate, a clinical social worker, an alcohol and drug counselor, or a marital and family therapist;
- J. Fees for supplies, equipment and services provided by a hospital, medical clinic or dental clinic for patient treatment including laboratory and x-ray services;

- K. Gross receipts or proceeds of the retail sale of prescription drugs;
- L. Sale of cemetery plots, caskets, funeral and burial related items and the services by a funeral home;
- M. Commissions received by travel agencies for their services that are not set by and billed by the travel agencies. Service charges set by and billed by the travel agencies are not exempt from taxation under this chapter;
- N. Dues or fees to clubs, labor unions or fraternal organizations;
- O. Fees and charges for extracurricular activities or events promoted or undertaken by educational or student organizations;
- P. Sales by any student organization, parent/teacher organization or booster club recognized by the school or educational organization in which it operates, which proceeds are utilized to further the purposes for which the organization was formed;
- Q. Sales and services by schools or other educational organizations made in the course of their regular functions and activities, which proceeds are utilized to further the purposes for which such organization was formed;
- R. Sales of food at educational and hospital cafeterias and lunchrooms which are operated primarily for staff and/or students, and which are not operated for the purpose of sale to the general public for profit;
- S. Sales, services and rentals by or to religious organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of religious activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- T. Sales, services and rentals by or to scouting, 4H or similar youth organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation;
- U. Sales, services and rentals by or to benevolent or civic organizations which have obtained a 501(c)(3) or 501(c)(4) exemption certificate from the Internal Revenue Service and which are made in the normal conduct of activity; provided, the income from the exempt transaction is also exempt from federal income taxation and the income is donated to a charity. Such organizations shall pay the sales taxes at the time of purchase and shall apply to the city for a refund as provided in Section 5.40.040;
- V. Proceeds from contract services provided by a state-licensed child care contractor;
- W. Proceeds from contract services provided by a person for the purpose of taking temporary care of minors for another person;
- X. Proceeds from products sold as wholesale sales to businesses designated by the state of Alaska as wholesalers. These include the sales of goods, wares, or merchandise to a retail dealer, manufacturer, or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax. In this connection a retailer must stock that merchandise for resale, display the same to the public and hold himself out as regularly engaged in the business of selling such products;
- Y. Proceeds from products sold for resale:
 1. Sales of goods, wares or merchandise to a retail dealer, manufacturer or contractor, for resale within the city as is or incorporated into a product or commodity to be sold by the dealer, manufacturer or contractor within the city, if the subsequent sale is subject to the city sales tax.

The product must be an item that is sold as part of the reseller's primary business and must be of such nature that it can be purchased by the general public in a transaction that is not dependent upon the purchase of another product or service,

2. Goods, wares or merchandise that can be purchased only as part of a package purchase of services, such as a bed-and-breakfast or a fishing or hunting charter and not by the general public as separate and individual items are not exempt under this chapter,
 3. Food products that are purchased for resale must be purchased and sold as is or prepared in a kitchen that is DEC-certified in order to qualify for sales tax exemption. Proof of certification must be available upon request;
- Z. Proceeds from services for resale: Services that are provided by a subcontractor to a contractor for a third party is considered services for resale and is exempt from taxation;
- AA. Sales of real property. Rentals of real property are not exempt from taxation by the city.
- AB. Commissions or fees in excess of three thousand dollars earned by brokers or agents in real estate sales transactions.
- AC. Home heating oil purchased for use in a dwelling, as defined in [Section 18.08.190], for use at that location conditioned on the following:
1. That no more than fifty percent of the floorspace of the building(s) considered as dwellings be used as nonresidential use, including business activities.
 2. That the dwelling be operated in compliance with all other regulations and laws.
 3. If a fuel tank is used to supply more than one structure or area then no more than fifty percent of the floorspace and area supplied shall be nondwelling and nonresidential including business activities.
- AD. Proceeds from air transportation including that portion of any chartered fishing or hunting expedition which covers the cost of air transportation.

(Ord. 1037 § 1, 2008; Ord. 865 (part), 2000).

(Ord. No. 1049, § 1, 6-10-2009; Ord. No. 1067, § 1, 3-2-2010; Ord. No. 1129, § 1, 6-3-2015; Ord. No. 1159, § 1, 11-1-2017, eff. 1-1-2018; Ord. No. 1165, § 1, 5-15-2018/5-25-2018; Ord. No. 1183, § 4-1-2020; Ord. No. 1188, § 1, 6-17-2020)

5.40.032 Revocation of exemption status.

- A. The city manager or his designee may revoke any exemption authorization, card or other authority to obtain an exemption if the person holding the exemption has been found to have used the exemption authorization card to obtain an exemption to which the holder or any other person is not entitled. The burden of proving an exemption shall be on the person claiming an exemption.
- B. Upon a determination by the city manager or his designee that an exemption holder has misused or permitted another to misuse the sales tax exemption authorization issued to the holder, the city manager or his designee may revoke the sales tax exemption authorization of such person by sending written notice via certified mail to the exemption holder. Before such action, the city manager or his designee shall send written notice via certified mail to the exemption holder advising the holder of the violation and that the holder has the right to request a meeting with the city manager or his designee to discuss and resolve the issue without revocation of the sales tax exemption authorization. Should the holder not respond within five

business days of receipt of the certified letter, the city manager or his designee may revoke the sales tax exemption authorization of the holder.

- C. The revocation shall be permanent unless the city manager or his designee provides for a shorter period in the revocation order.
- D. The order and period of revocation may be appealed to the city council if an appeal is filed in writing with the city clerk within ten days of the receipt of the written order. The decision of the city manager or his designee is final and may be appealed only to the city council.

(Ord. 865 (part), 2000).

5.40.040 Refunds.

- A. A claim for refund of payment of sales tax or a protest of assessment of sales tax which is made more than six months from the date on which the tax was paid or became due and payable is forever barred, except for a refund for construction materials and services as set forth in Section 5.40.042 and a refund for taxes paid by a benevolent and civic organization as set forth in Section 5.40.043.
- B. A claim for refund of payment or a protest of assessment shall be made by filing with the city manager or his designee a statement of claim, specifying the date the tax was imposed, the amount of protest or refund claimed and the basis upon which the protest or claim for refund is made. The city manager or his designee shall respond in writing within thirty days. If the city manager or his designee does not respond within thirty days, the claim of refund or protest shall be deemed to be approved. The decision of the city manager or his designee shall be the final decision of the city.
- C. Any appeal of the city's decision must be filed in the superior court for the state of Alaska in Cordova within thirty days of the final decision of the city manager or his designee in accordance with the Alaska Rules of Appellate Procedure. Failure to file an appeal within the time period waives any claims to a sales tax refund.

(Ord. 865 (part), 2000).

5.40.041 Protest of tax by buyer.

- A. If a seller adds the tax levied under this chapter to the selling price, service charge or rent in a transaction that the buyer believes is exempt from taxation under this chapter, the buyer may remit the tax to the seller with a statement that the tax is paid under protest, and requesting that the seller mark any receipt, invoice or other evidence of the sale to indicate that the tax is paid under protest. A buyer who fails to remit the tax at the time of the sale with a statement that the tax is paid under protest waives the right to protest the tax or otherwise to challenge the imposition of the tax. The seller shall include with the seller's sales tax return for the tax reporting period in which the protested tax was paid a copy of the receipt, invoice or other evidence of the sale marked to reflect the payment of the tax under protest. The seller shall pay the protested tax to the city with any other sales tax that is due for the reporting period.
- B. A buyer who has remitted sales tax under protest in accordance with subsection A of this section shall file with the finance director a statement of protest on a form provided by the finance director accompanied by a copy of the receipt or invoice for the sale within ten days after the date of the sale. The buyer shall state on the form the terms of the sale, the amount of the sale, the goods, rental or services purchased, the location from which the seller fulfilled the order, and all other information necessary to support the exemption of the transaction from taxation. A buyer who fails to make a timely filing of a completed statement of protest waives the right to protest the tax or otherwise to challenge the imposition of the tax.

- C. A buyer who files a statement of protest under subsection B of this section bears the burden of proving that a transaction is exempt from taxation. In addition, the finance director or designee may investigate the facts related to the claim of exemption, and seek the advice of the city attorney on the claim. The finance director or designee shall issue a written decision within thirty days after the filing, stating the reasons for granting or denying the protest. The ruling will be mailed to the buyer and the seller at the addresses given on the protest.
- D. If a protest is granted, the city shall refund the protested tax amount to the buyer upon receipt of protested tax from the seller.
- E. If a protest is denied, the buyer may appeal the denial by filing an appeal to the city manager, and providing a copy of the appeal to the finance director, within twenty days after the date of mailing of the notice of denial. The decision of the city manager shall be the final decision of the city on the protest.

(Ord. No. 1016, § 1, 5-7-2008)

5.40.042 Refund for construction materials and services.

A purchaser seeking a refund for construction materials and services shall submit to the city manager or his designee, no later than February 1st of each year, a completed sales tax refund form for the previous year. The purchaser shall attach a copy of the building permit issued for the project for which the refund is sought, and receipts for all purchases of construction materials and services within the city for each project for which the purchaser seeks a refund. If a project is not completed within one year, the purchaser shall submit an affidavit with the sales tax refund form stating that the work on the same project is continuing in order to obtain a refund for the following year. The total time period for sales tax refunds on any one project cannot exceed four years. The project may be reviewed annually by the municipal assessor or the city manager or his designee. Subsections 5.40.040(B) and 5.40.040(C) of this chapter shall apply to refunds for construction materials and services.

(Ord. 865 (part), 2000).

5.40.043 Refund for taxes paid by benevolent or civic organizations.

A benevolent or civic organization seeking a refund for taxes paid on sales and services shall submit to the city manager or his designee, no later than February 1st of each year, a completed sales tax refund form for the previous year. The organization shall attach a copy of the receipts for all purchases of sales and services within the city for the taxes for which the organization seeks a refund and proof that the proceeds were donated to charity.

(Ord. 865 (part), 2000).

5.40.044 Rebate of tax on sales of home heating oil.

- A. The city shall rebate to the buyer sales tax on purchases of home heating oil delivered to a dwelling, as defined in Section 18.08.190, occupied by the buyer for use at that location, subject to the remainder of this section. To be eligible to receive the rebate, a buyer must be a member of a household with adjusted gross income for federal income tax purposes that is not greater than specified under the Federal Health and Human Services Poverty Guidelines for 2008 as follows:

People in Household	Income Level
1	\$13,000
2	17,500
3	22,000

4	26,500
5	31,000
6	35,500
7	40,000
8	44,500
Add \$4,500 for each additional member of the household.	

- B. The buyer shall apply for a rebate under this section to the city manager or designee on a form approved by the city manager. The application shall be accompanied by a receipt showing payment of the sales tax for which the rebate is sought, and a copy of the buyer's most recent federal income tax form 1040 as proof that the income of the buyer's household does not exceed the maximum specified in this section. The buyer must submit the application within thirty days after the date of the purchase of the home heating oil.
- C. The rebate authorized by subsection A of this section shall apply only to home heating oil purchases occurring before July 1, 2009 unless extended by resolution of the city council.

(Ord. 1039 § 1, 2008)

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska
Pending Agenda
April 20, 2022 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda initially put on or revisited

- | | |
|--|-----------|
| 1) Plan/schedule for departmental site visits/work sessions – summer 2021. | 3/17/2021 |
| 2) Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process | 2/17/2021 |
| 3) Public Safety Resources - discussion | 1/20/2021 |
| 4) City addressing - ongoing project winter/spring 2022 | 11/4/2020 |
| 5) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - new finance director | 2/19/2020 |
| 6) Council discussion/direction to Planning and Zoning Commission re sale of City owned residential lots
* this to occur in 2022 when Planning Commission begins work on land disposal maps | 11/3/2021 |
| 7) Council discussion about incentives for investment in Cordova | 11/3/2021 |
| 8) Revenues/financial planning/sales tax cap discussion | 12/1/2021 |
| 9) Sheridan Alpine agenda item May 4 - request for funds for lift haul rope replacement funding | 4/6/2022 |

B. Resolutions, Ordinances, other items that have been referred to staff date referred

- | | |
|---|------------|
| 1) Res 03-22-05 adopting 2022 land disposal maps-referred until amendments to 5.22 come before Council | 3/2/2022 |
| 2) Disposal of PWSSC Bldg - referred until more of a plan for north harbor so the term of RFP would be known | 1/19/2022 |
| 3) Res 11-21-42 placing ballot prop to change Council seats to undesignated (after 2022 state election) | 11/17/2021 |
| 4) Res 03-21-13 support for snow avalanche and landslide hazards assessment | 3/17/2021 |
| 5) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s. | 9/16/2020 |
| 6) Res 05-20-18 re CCMC sale committee | 5/6/2020 |
| 7) Res 12-18-36 re E-911, will be back when a plan has been made | 12/19/2018 |

C. Upcoming Meetings, agenda items and/or events: with specific dates

- 1) Capital Priorities List Resolution (03-22-03) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
- 2) Staff quarterly reports will be in the following packets: some are in 4/20/22 others will be in 5/4/22 packet for 1Q

7/20/2022
10/19/2022
1/18/2023
4/19/2023
- 3) Joint City Council and School Board Meetings - twice per year, April & October
6pm before Council mtg **4/20/2022** 6pm @ CHS before Sch Bd mtg **Oct. or Nov. 2022**
- 4) Clerk's evaluation - each year in **Feb** (before Council changeover after election) - next **Feb '23**
- 5) Manager's evaluation - each year in **Jan** - next one Jan '23
- 6) Joint Work Session with Harbor Commission when City Project Team deems it necessary

D. Council adds items to Pending Agenda in this way:

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
2) ...		
3) ...		

Mayor Allison or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda
April 20, 2022 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**

<p>re-auth res 01-20-04 approved Jan 15, 2020</p> <p>auth res 04-03-45 approved Apr 16, 2003</p>	<p>1-John Williams (fisheries educ/Mar Adv Prgm)</p> <p>3-vacant (processor rep)</p> <p>5-Chelsea Haisman (fish union/CDFU)</p>	<p>2-Jeremy Botz (ADF&G)</p> <p>4-Jim Holley (marine transportation/AML)</p> <p>6-Tommy Sheridan (aquaculture)</p>
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- 2) Cordova Trails Committee:**

<p>re-auth res 11-18-29 app 11/7/18</p> <p>auth res 11-09-65 app 12/2/09</p>	<p>1-Elizabeth Senear</p> <p>3-Dave Zastrow</p> <p>5-Wendy Ranney</p>	<p>2-Toni Godes</p> <p>4-Ryan Schuetze</p> <p>6-Michelle Hahn</p>
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- 3) Fisheries Development Committee:**

<p>authorizing resolution 12-16-43</p> <p>reauthorization via Res 11-19-51</p> <p>approved 11/20/2019</p>	<p>1-Warren Chappell</p> <p>4-Gus Linville</p> <p>7- Ron Blake</p>	<p>2-Andy Craig</p> <p>5-vacant</p> <p>8- John Whissel</p>
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F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**

<p>Robert Beedle</p>	<p>re-appointed March 2022</p> <p>re-appointed March 2020</p> <p>re-appointed June 2018</p> <p>re-appointed March 2016</p> <p>re-appointed March 2014</p> <p>appointed April 2013</p>	<p>2 year term until March 2024</p>
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- 2) Prince William Sound Aquaculture Corporation Board of Directors**

<p>Tom Bailer</p>	<p>re-appointed October 2021</p> <p>re-appointed October 2018</p> <p>appointed February 2017-filled a vacancy</p>	<p>3 year term until Sept 2024</p>
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- 3) Southeast Conference AMHS Reform Project Steering Committee**

<p>Mike Anderson</p> <p>Sylvia Lange</p>	<p>appointed April 2016</p> <p>alternate</p>	<p>until completion of project</p>
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**CITY OF CORDOVA, ALASKA
RESOLUTION 03-22-03**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well-being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
 - a. Extend City water supply to 6-mile
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

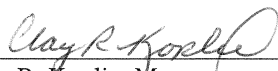
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.

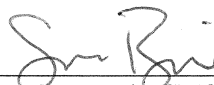
NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 2nd DAY OF MARCH 2022











Clay R. Koplin, Mayor

ATTEST:


Susan Bourgeois, CMC, City Clerk

April 2022






CALENDAR MONTH **APRIL**
 CALENDAR YEAR **2022**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 	2
3	4	5	6 7:00 Council reg mtg CCAB	7	8	9
10	11	12 6:30 P&Z CCAB	13 6:00 Harbor Cms CCAB 7:00 Sch Bd HSL	14 6:30 P&Z Public Hearing and Special Mtg CCAB	15 	16
17 	18 7:00 BOE Hearing if necessary CCAB	19 6:00 CTC Board Meeting CCER	20 6:00 Cncl Jt wksn w-Sch Brd 7:00 Council reg mtg CCAB	21	22  Earth Day 	23 
24	25	26 6:00 P&R CCAB	27 6:00 CEC Board Meeting	28 6:00 CCMCAB HCR		
1	2	Notes				
Legend:		<u>CCA</u> -Community Rm A		<u>LN</u> -Library Fireplace Nook	Cncl - 1st & 3rd Wed	
		<u>CCAB</u> -Community Rms A&B		<u>CRG</u> -Copper River Gallery	P&Z - 2nd Tues	
		<u>HSL</u> -High School Library		<u>HCR</u> -CCMC Conference Room	SchBd, Hrb Cms - 2nd Wed	
					CTC - 3rd Tues	
					P&R - last Tues	
					CEC - 4th Wed	
					CCMCA Bd - last Thurs	



May 2022

CALENDAR MONTH **MAY**
 CALENDAR YEAR **2022**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
1	2	3	4	5	6	
			7:00 Council reg mtg CCAB		MAY 5TH-8TH, 2022	
8	9	10	11	12	13	14
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
15	16	17	18	19	20	21
		6:00 CTC Board Meeting CCER	7:00 Council reg mtg CCAB			
22	23	24	25	26	27	28
			6:00 CEC Board Meeting	6:00 CCMCAB HCR		
29	30	31	1	2	3	4
						
	City Hall Closed Memorial Day Holiday 5/30	6:00 P&R CCAB				
5	6	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library

CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Tues
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	David Allison Mayor@cityofcordova.net	March 1, 2022	March-25
Council members:			
Seat A: 3 years	Tom Bailer, Vice Mayor CouncilSeatA@cityofcordova.net	March 1, 2022 March 5, 2019	March-25
Seat B: 3 years	Cathy Sherman CouncilSeatB@cityofcordova.net	March 3, 2020	March-23
Seat C: 3 years	Jeff Guard CouncilSeatC@cityofcordova.net	Mar 3, 2020 Mar 5, 2017	March-23
Seat D: 3 years	Melina Meyer CouncilSeatD@cityofcordova.net	March 2, 2021 March 6, 2018	March-24
Seat E: 3 years	Anne Schaefer CouncilSeatE@cityofcordova.net	March 2, 2021 March 6, 2018 December 6, 2017	March-24
Seat F: 3 years	Kristin Carpenter CouncilSeatF@cityofcordova.net	March 1, 2022	March-25
Seat G: 3 years	Ken Jones CouncilSeatG@cityofcordova.net	March 1, 2022	March-25

Cordova School District School Board of Education - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell bjewell@cordovasd.org	Mar 1, 2022, Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-25
3 years	Henk Kruithof hkruithof@cordovasd.org	March 2, 2021	March-24
3 years	Terri Stavig tstavig@cordovasd.org	March 1, 2022	March-25
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
3 years	Sheryl Glasen, president saglasen@cordovasd.org	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23

seat up for re-election in 2023	vacant
board/commission chair	
seat up for re-appt in Nov 22	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Ann Linville CCMCBoardSeatA@cdvcmc.com	March 1, 2022	March-25
3 years	Chris Iannazzone CCMCBoardSeatB@cdvcmc.com	March 24, 2022	<u>March-23</u>
		term until 3/25 but up for 2-yr trm 3/23	<u>March-25</u>
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23
		elected by board to fill until 3/23 election	

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16 & '19	November-22
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20	November-22
3 years	Ariisa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird, Chair	Nov '16, '19	November-22
3 years	Mark Hall, Vice Chair	Nov '19	November-22
3 years	Sarah Trumblee	Dec '20	November-23
3 years	Tania Harrison	Mar '22	November-24
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18	November-24
		Dec '21	
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 22	vacant
seat up for re-election in 2023	
board/commission chair	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Christa Hoover	Dec '21	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19	November-22
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair, professional member	Aug '16, Nov '19	November-22
3 years	Heather Hall, professional member	Aug '16, Feb '20	November-22
3 years	Sylvia Lange, NVE member	Nov '19	November-22
3 years	Christy Mog, professional member	Apr '22	November-23
3 years	Wendy Ranney, historical society member	Nov '18, Dec '21	November-24
3 years	Nancy Bird, PC member	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement, public member	Nov '17, Dec '20	November-23

seat up for re-election in 2023

vacant

board/commission chair

seat up for re-appt in Nov 22