

**Regular City Council Meeting**  
**January 5, 2022 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order** – **Mayor Clay Koplín** called the Council regular meeting to order at 7:00 pm on January 5, 2022, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** - **Mayor Koplín** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were Council members **Tom Bailer**, **David Allison**, and **David Glasen**. Council members **Jeff Guard**, **Melina Meyer** and **Anne Schaefer** were present via teleconference. Council member **Cathy Sherman** was absent. Also present were City Manager **Helen Howarth** and Deputy Clerk **Tina Hammer**.

**D. Approval of Regular Agenda** – **M/Glasen S/ Bailer** to approve the agenda.  
Vote on the motion: 6 yeas, 0 nays, 1 absent (Sherman). Motion was approved.

**E. Disclosures of Conflicts of Interest and ex parte communications** – none

**F. Communications by and Petitions from Visitors**

1. Guest speaker **a**. Incident Management Team, COVID-19 Update: no report
2. Audience comments regarding agenda items - none
3. Chairpersons and Representatives of Boards and Commissions - none
4. Student Council representative: no report

**G. Approval of Consent Calendar**

5. Council action to waive the right to protest renewal of ‘beverage dispensary license #40 and package store license #41’ for Alaskan Hotel & Bar

Vote the Consent Calendar: 6 yeas, 0 nays, 1 absent. Sherman-absent; Guard-yes; Meyer-yes; Glasen-yes; Bailer-yes; Allison-yes and Schaefer-yes. Consent Calendar was approved.

**H. Approval of Minutes** – none

**I. Consideration of Bids** - none

**J. Reports of Officers**

6. Mayor’s Report – no report

7. Manager’s Report – City Manager **Helen Howarth** reported: 1) final audit will be available 1<sup>st</sup> meeting in February including financial status to be reviewed at a work session. 2) Staff actively looking for Federal infrastructure grants.

**7a.** Harbormaster **Tony Schinella** & Public Works Director **Samantha Greenwood** reported. Snow: Crew is widening roads, knocking down corners and cleaning up snow piles. A loader was rented from Anchorage along with a temporary on-call operator which has been very helpful in keeping the 17 mile road to the landfill open. Harbor: We did not get the PIDP grant but have RAISE grant, State grant and 5 million bond which is not enough to do all projects. Harbor commission has prioritized top three projects as 1) replace all docks in south harbor 2) drive down dock 3) sheet pile and uplands. Project manager **Mark Keller**, Harbormaster **Tony Schinella**, **Samantha Greenwood** and **Curtis Fincher** are meeting weekly to get the project off the ground. Solstice Alaska Consulting is doing the pre-work on the environmental permitting, which includes a harassment permit that’s needed due to sea otters in the harbor. **Greenwood** is writing a RFP for a marine independent reviewer/grant administrator/geo-tech study administrator who also will provide support through the whole project. For the two million clean water loan, **Greenwood** is planning on 2 public “mug ups” in February.

Council questions – **Glasen** asked the timeline for starting the harbor project – **Greenwood** and **Schinella** expect it will be at least a year out depending on how long the permitting takes. **Bailer** asked if they expect **Keller** to see the project through start to finish – **Greenwood** and **Schinella** answered he’s on a short term contract now, but their goal is for him to stay long term. He’s based in Seattle and will be working remotely with trips to Cordova. **Bailer** suggested talking with CTC about upgrading camera’s in the harbor which would

assist remote work. **Guard** ask about funding – **Greenwood** stated she's working with EDA for additional funding, the clean water money if voters approve and researching other grant opportunities. Right now they have \$30 million. City Manager **Howarth** continued with her report; the city is putting out a communication to citizens with tips on how to handle the increasing snow loads so our crews can provide services, street plowing and garbage pick-up. Also, information on how to reach individuals who shovel for cost and tips to keep everyone safe.

8. City Clerk's Report – The deadline for declaring for open seats on the March 2022 election is January 31<sup>st</sup>. To date only Wendy Ranney has declared for Mayor.

#### **K. Correspondence**

9. 12-08 through 12-29-21 Letters of Support for No Road Brewing

10. 12-09-21 K. Weaverling letter re brewery licenses

11. 12-14-21 M. Mulvaney email re brewery license

#### **L. Ordinances and Resolutions – none**

#### **M. Unfinished Business – none**

#### **N. New & Miscellaneous Business**

12. Discussion of COVID-19 Emergency Response – **Bailer** mentioned upon returning from travel the ease of getting tested and the quick response from the hospital. He stated how lucky Cordova is to have that service. **Meyer** suggested getting some information out about home testing. Perhaps get some tests to pass out at the library or school so people can test before going to a gathering as she's seen other communities in Alaska do.

13. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists

**Mayor Koplin** stated he will be talking with **Representative Stutes** this weekend and to let him know if you have any priorities, grants, or changes to CIP list to discuss. **Bailer** said he'd like a discussion on the sales tax cap. With all the construction forthcoming he would like to capture some of that money. **Mayor Koplin** and **Howarth** said City Clerk **Bourgeois** has the historical data and is actively putting it together for the February meeting.

#### **O. Audience Participation - none**

#### **P. Council Comments**

**Meyer** wished everyone a happy 2022. **Guard** thanked **Sam** and **Tony** for their update. **Schaefer** thanked **Sam** and **Tony** for their updates on the harbor and snow. **Allison** thanked all of staff for their efforts and reports tonight. He felt there's a lot to do on his short time left on council. He would like to see more timely audits and the financials' breakdown, as well as RFP's for each. **Howarth** replied that she agrees with the frustration and the forthcoming audit will give council the information they've requested by February. **Glases** echoed **Allison's** comments and thanked **Sam** and **Tony** for all the work they're doing. **Bailer** echoed the comments on the great job on snow removal and the Harbor project. He liked the project manager and felt that job is very important. He commented on the UBS accounts and felt they need to be looked at and perhaps change our investment policy. He would like to have a discussion soon with UBS because it could be a six-month process. He ended by thanking staff and wished everyone a good new year.

**Koplin** said that the executive session would not be needed tonight.

#### **Q. Executive Session**

~~14 Collective Bargaining Agreement negotiations strategy, to be discussed in executive session because the subject is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government~~

#### **R. Adjournment**

**M/Glases S/Allison** to adjourn the meeting.

Hearing no objection **Mayor Koplin** adjourned the meeting at 7:44 pm.

Approved: January 19, 2022

Attest:   
Tina Hammer, Deputy City Clerk