

Mayor
Clay Koplin

Council Members

Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Ari Jeppson-Bolin

Regular City Council Meeting
December 15, 2021 @ 7:00 pm
Cordova Center Comm Rooms
Agenda

A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen

David Little Photography.com

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
 - a. Incident Management Team, COVID-19 Update
2. Audience comments regarding agenda items..... (3 minutes per speaker)
3. Chairpersons and Representatives of Boards and Commissions (**CCMCA BoD, School Board Rep**)
 - a. CCMC Authority Draft FY22 Budget..... (page 1)
4. Student Council Representative Report

G. Approval of Consent Calendar

5. Council action to waive the right to protest renewal of "package store" liquor license..... (page 4)
3410 for Alaska Commercial Company
6. Council action to waive the right to protest renewal of "beverage dispensary"..... (page 16)
liquor license # 2587 for The Moose Caboose
7. Minutes of the December 1, 2021 Regular Council Meeting..... (page 28)

H. Approval of Minutes – in consent calendar

I. Consideration of Bids – none

J. Reports of Officers

8. Mayor's Report
9. City Manager's Report
 - a. Public Works Director, **Samantha Greenwood**, snow update
10. City Clerk's Report
11. Staff Quarterly Reports
 - a. Parks and Rec, 2Q and 3Q reports, Department Director, **Duncan Chisholm**..... (page 32)

- K. Correspondence**..... (see *primer* for description page 37)
12. 11-24 through 12-08-21 Letters of Support for No Road Brewing..... (page 38)
13. 11-24 through 12-08-21 Letters of Support for Witches Brew..... (page 75)
14. 11-29-21 Email from PWSRCAC regarding ADECs Regulatory Reform Package..... (page 84)

L. Ordinances and Resolutions

15. Resolution 12-21-47..... (roll call vote)(page 88)
A resolution of the Council of the City of Cordova, Alaska adopting an operating budget for fiscal year 2022 and appropriating the amount of \$17,008,584
16. Resolution 12-21-48..... (voice vote)(page 117)
A resolution of the Council of the City of Cordova, Alaska adopting fees, rates, and charges for the 2022 calendar budget

M. Unfinished Business

17. a. **Witches Brew** “Startup & Three-Year Business Plan”..... (page 138)
and 10-minute presentation
- b. **No Road Brewing** “Business Overview” and 10-minute presentation..... (page 139)
- c. Council action regarding 2 Brewery License Applications..... (voice vote)(page 140)
submitted to AMCO

N. New & Miscellaneous Business

18. Discussion of COVID-19 Emergency Response
19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 146)

O. Audience Participation

P. Council Comments

Q. Executive Session

20. Collective Bargaining Agreement negotiations strategy, to be discussed in executive session because the subject is a matter the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.
full City Council agendas and packets available online at www.cityofcordova.net

Susan Bourgeois

From: Hannah Sanders <hsanders@cdvcmc.com>
Sent: Tuesday, December 7, 2021 2:38 PM
To: Susan Bourgeois; Helen Howarth
Cc: Denna Stavig
Subject: FW: Budget for Board Packet
Attachments: 2022 Budget FINAL 2.1 BOARD REVIEW (003).pdf

Please find the attached draft CCMC budget. This is going to the hospital authority board for approval 12/16/21

Hannah Sanders, MD
Chief Executive Officer
Cordova Community Medical Center
907-424-8223
907-424-8116 (Fax)

When the power of love overcomes the love of power the world will know peace. -Jimi Hendrix



This e-mail and any files transmitted with this email are confidential and are intended solely for the use of the individual or entity to whom they are addressed. This communication may contain material protected by law. If you are not the intended recipient or the individual responsible for delivering the e-mail to the intended recipient, please be advised that you have received this e-mail in error and that any use, dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify Cordova Community Medical Center by telephone at (907) 424-8000.

CORDOVA COMMUNITY MEDICAL CENTER
YEAR 2022 BUDGET FOR BOARD REVIEW
12/7/2021

	2022 Budget	2021 FORECAST	2020 AUDITED
REVENUE			
Inpatients	\$ 708,900.00	\$ 695,000.00	\$ 596,761.00
Swing Bed	\$ 2,350,000.00	\$ 2,256,400.00	\$ 1,110,136.00
Outpatients	\$ 5,753,800.00	\$ 5,259,600.00	\$ 4,268,375.00
Long Term Care	\$ 4,800,000.00	\$ 4,710,900.00	\$ 4,643,505.00
Clinic	\$ 821,000.00	\$ 797,600.00	\$ 596,761.00
Behavioral Health	\$ 249,300.00	\$ 217,900.00	\$ 370,725.00
Retail Pharmacy	\$ 1,364,000.00	\$ 1,305,700.00	\$ 1,205,697.00
Grants	\$ 811,000.00	\$ 500,600.00	\$ 1,635,644.00
In-kind Contributions	\$ 184,700.00	\$ 185,500.00	\$ 146,738.00
Other Revenue	\$ 300,000.00	\$ 278,600.00	\$ 77,193.00
Total Gross Revenue	\$ 17,342,700.00	\$ 16,207,800.00	\$ 14,651,535.00
DEDUCTIONS FROM REVENUE			
Contractual Adjustments	\$ 2,600,000.00	\$ 2,487,200.00	\$ 1,457,819.00
Charity	\$ 100,000.00	\$ 82,200.00	\$ 14,284.00
Administrative Adjustments	\$ 400,000.00	\$ 406,600.00	\$ 608,516.00
Bad Debt	\$ 350,000.00		\$ 386,630.00
Total Deductions	\$ 3,450,000.00	\$ 2,976,000.00	\$ 2,467,249.00
Total Net Revenue	\$ 13,892,700.00	\$ 13,231,800.00	\$ 12,184,286.00
EXPENSES			
Wages	\$ 6,238,200.00	\$ 4,993,700.00	\$ 4,684,612.00
Employee benefits	\$ 2,751,600.00	\$ 2,582,000.00	\$ 2,260,298.00
Professional Fees	\$ 1,100,000.00	\$ 1,814,400.00	\$ 2,739,645.00
Supplies	\$ 1,525,800.00	\$ 1,466,700.00	\$ 1,388,828.00
Minor Equipment	\$ 50,000.00	\$ 43,300.00	\$ 102,166.00
Repairs and Maintenance	\$ 260,000.00	\$ 262,800.00	\$ 285,825.00
Rents and Leases	\$ 134,300.00	\$ 121,500.00	\$ 132,229.00
Utilities	\$ 497,500.00	\$ 491,000.00	\$ 493,474.00
Travel and Training	\$ 50,000.00	\$ 43,000.00	\$ 34,227.00
Insurance	\$ 225,000.00	\$ 200,600.00	\$ 176,323.00
Recruiting and Relocation	\$ 57,000.00	\$ 51,500.00	\$ 32,165.00
Depreciation and Amortization	\$ 649,100.00	\$ 558,300.00	\$ 702,513.00
Other Expenses	\$ 350,000.00	\$ 300,700.00	\$ 543,296.00
Total Expenses	\$ 13,888,500.00	\$ 12,929,500.00	\$ 13,575,601.00
Net Gain/(Loss)	\$ 4,200	\$ 302,300	\$ (1,391,315)

One Time Capital Expenditures

Priority 1	435,000
Priority 2	222,500
Priority 3	14,000
Total	671,500

Title 15 - CORDOVA COMMUNITY MEDICAL CENTER AUTHORITY

...

15.70.062 - Annual budget.

The authority shall have a budget, separate from the annual city budget and shall prepare and submit for review an annual budget to the city manager and city council prior to approval of the city's annual budget in accordance with Section 5.2 of the City of Cordova Charter.

(Ord. No. 1149, § 1, 12-21-2016)



AGENDA ITEM 5
City Council Meeting Date: 12/15/2021
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 12/01/2021
ITEM: Council option to protest renewal of Liquor License # 3410
NEXT STEP: Motion to waive protest via approval of consent calendar

_____ ORDINANCE
x MOTION

_____ RESOLUTION
_____ INFORMATION

I. REQUEST OR ISSUE: A Cordova business, Alaska Commercial Company, has applied for a Liquor License Renewal (Package Store) with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to waive right to protest the renewal.

III. FISCAL IMPACTS: none, staff sees no reason to protest see background

IV. BACKGROUND INFORMATION: Comptroller Barb Webber and Deputy City Clerk Tina Hammer have determined this business to be current in all financial obligations to the City. Police Chief Nate Taylor has no public safety concerns about this business.

V. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480, attached.

VI. SUMMARY AND ALTERNATIVES: Council approval of the consent calendar would constitute approval of this motion:

Council motion to waive it's right to protest the renewal of liquor license #3410, Alaska Commercial Company, Package Store.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

November 23, 2021

City of Cordova

Via Email: cityclerk@cityofcordova.net

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Package Store	License Number:	3410
Licensee:	The North West Company (International) Inc.		
Doing Business As:	Alaska Commercial Company #235		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
11/23/2021
ABC BOARD

LIQUOR LICENSE
2022 - 2023
TEMPORARY

3410

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Package Store

LICENSE FEE: \$1,500.00

1150

CITY / BOROUGH: Cordova
Unorganized Borough


D/B/A: Alaska Commercial Compa
106 Nicholoff Way

Mail Address:
The North West Company (International), Inc.
77 Main Street Attn. Legal Dept.
Winnipeg, MB R3C 1A3

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

[] Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 7/21)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED
11/23/2021
ABC BOARD

LIQUOR LICENSE
2022 - 2023
TEMPORARY

3410

LICENSE RENEWAL APPLICATION DUE
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THIS LICENSE EXPIRES MIDNIGHT
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TYPE OF LICENSE: Package Store

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Unorganized Borough

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ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

D/B/A: Alaska Commercial Company #235
106 Nicholoff Way
Mailing Address:
The North West Company (International), Inc.
77 Main Street Attn. Legal Dept.
Winnipeg, MB R3C 1A3

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 7/21)



Alaska Alcoholic Beverage Control Board

2022-2023 Master Checklist: Renewal License Application

Doing Business As:	Alaska Commercial Company #235	License Number:	3410
License Type:	Package Store		
Examiner:	Kris S	Transaction #:	100300892

Document	Received	Completed	Notes
AB-17: Renewal Application	11/1	11/23/21	
App and License Fees	11/1	11/23/21	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star / FAA Cert			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No	N/A
CBPL Entity Printout included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business License Copy included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Background(s) Completed & Date: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Consideration: _____			
LGB Sent Date: <u>11/23/21</u>			
LGB Deadline Date: _____			
LGB 1 Name: <u>City of Cordova</u>			
LGB 2 Name: <u>N/A</u>			
<input type="checkbox"/> Waive <input type="checkbox"/> Protest <input type="checkbox"/> Lapsed	<input type="checkbox"/> Waive <input type="checkbox"/> Protest <input type="checkbox"/> Lapsed		

Change of Officers
Timely Rec'd 8-12-21

Board Meeting Date: 1-18-2022



Alaska Alcoholic Beverage Control Board

Form AB-17b: 2022/2023 Package Store Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	THE NORTH WEST COMPANY (INTERNATIONAL) INC.	License #:	3410
License Type:	PACKAGE STORE		
Doing Business As:	ALASKA COMMERCIAL COMPANY # 225		
Premises Address:	106 NICHOLLOFF WAY		
Local Governing Body:	CITY OF CORDOVA		
Community Council:	NONE		

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

Section 1 – Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	AMANDA SUTTON	Contact Phone:	204-934-1756
Contact Email:	asutton@northwest.ca		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:	ANNA ISEN	Contact Phone:	204-934-1321
Contact Email:	license@northwest.ca / aison@northwest.ca		

Name of Contact:		Contact Phone:	
Contact Email:			

Section 2 – Written Order Information

Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2022 and/or 2023?

NOV 01 2021

YES

☐

NO

☒



Form AB-17b: 2022/2023 License Renewal Application

Section 3 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	120143
-----------------------	--------

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).**DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.**

- Corporations of any type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	NWC (US) HOLDINGS INC.				
Title(s):	SHAREHOLDER	Phone:		% Owned:	100
Mailing Address:	5901 BROKEN SOUND PARKWAY NW, SUITE 500				
City:	BOCA RATON	State:	FLORIDA	ZIP:	33487-2791

Name of Official:	JAMES KEVIN PROCTOR				
Title(s):	DIRECTOR / PRESIDENT	Phone:	561-322-4805	% Owned:	0
Mailing Address:	825 AURELIA STREET				
City:	BOCA RATON	State:	FLORIDA	ZIP:	33486-3531

Name of Official:	KYLE HILL				
Title(s):	DIRECTOR / VICE-PRESIDENT	Phone:	907-273-4809	% Owned:	0
Mailing Address:	2835 DILIGENCE CIRCLE				
City:	ANCHORAGE	State:	ALASKA	ZIP:	99515

AMCO



Alaska Alcoholic Beverage Control Board

Form AB-17b: 2022/2023 License Renewal Application

Section 3 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	120143
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The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- **Corporations** of any type *including non-profit* must list **ONLY** the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- **Limited Liability Corporations**, of any type must list **ONLY** the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- **Partnerships** of any type, *including Limited Partnerships* must list **ONLY** the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	AMANDA SUTTON				
Title(s):	SECRETARY	Phone:	204.934.1756	% Owned:	0
Mailing Address:	127 CREEMAN'S CRESCENT				
City:	WINNIPEG	State:	MANITOBA	ZIP:	R3R-3Z2

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

AMCO



Form AB-17b: 2022/2023 License Renewal Application

Section 4 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require. If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an:	<input type="checkbox"/> Applicant	<input type="checkbox"/> Affiliate			
Name:			Contact Phone:		
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an:	<input type="checkbox"/> Applicant	<input type="checkbox"/> Affiliate			
Name:			Contact Phone:		
Mailing Address:					
City:		State:		ZIP:	
Email:					

Section 5 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- | | 2020 | 2021 |
|---|-------------------------------------|-------------------------------------|
| 1. The license was regularly operated continuously throughout each year. (Year-round) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. The license was only operated during a specific season each year. (Seasonal)
<i>If your operation dates have changed, list them below:</i>
_____ to _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
<i>A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both calendar years. <i>A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.</i>
If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason. | <input type="checkbox"/> | <input type="checkbox"/> |

Section 6 – Violations and Convictions

Have **ANY** Notices of Violation been issued for this license **OR** has **ANY** person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 7 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

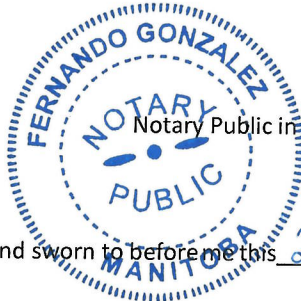
- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Signature of licensee

AMANDA SUTTON

Printed name of licensee



Signature of Notary Public

Notary Public in and for the State of: Manitoba

My commission expires: N/A

Subscribed and sworn to before me this 28th day of OCTOBER, 2021

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

notary
stamp
verified
KCS

FOR OFFICE USE ONLY

License Fee:	\$ <u>1500</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ <u>1800</u>

AMCO

NOV 01 2021

Department of Commerce, Community, and Economic Development
**CORPORATIONS, BUSINESS & PROFESSIONAL
LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / Entity Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	The North West Company (International) Inc.

Entity Type: Business Corporation

Entity #: 120143

Status: Good Standing

AK Formed Date: 12/18/2008

Duration/Expiration: Perpetual

Home State: DELAWARE

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: 77 MAIN STREET, WINNIPEG, MB R3C1A3 CANADA

Entity Physical Address: 3830 OLD INTERNATIONAL AIRPORT ROAD, ANCHORAGE, AK
99502-0901

Registered Agent

Agent Name: WALTER PICKETT

Registered Mailing Address: 3830 OLD INTERNATIONAL AIRPORT RD STE 200, ANCHORAGE, AK
99502

Registered Physical Address: 19211 UPPER SKYLINE DRIVE, EAGLE RIVER, AK 99577

Officials

AK Entity #	Name	Titles	<input type="checkbox"/> Show Former Owned
	AMANDA SUTTON	Secretary	

AK Entity #	Name	Titles	Owned
	J. KEVIN PROCTOR	Director, President	
	JOHN KING	Treasurer, Director	
	KYLE HILL	Director, Vice President	
	NWC (U.S.) HOLDINGS INC.	Shareholder	100.00

Filed Documents

Date Filed	Type	Filing	Certificate
12/18/2008	Creation Filing	Click to View	Click to View
12/17/2009	Biennial Report	Click to View	
3/22/2010	Agent Change	Click to View	
2/06/2012	Biennial Report	Click to View	
5/16/2013	Certificate of Compliance		Click to View
12/27/2013	Biennial Report	Click to View	
9/17/2014	Correction	Click to View	Click to View
12/29/2015	Biennial Report	Click to View	
3/29/2016	Agent Change	Click to View	
5/11/2017	Entity Address Change	Click to View	
11/08/2017	Biennial Report	Click to View	
4/22/2019	Agent Change	Click to View	
8/21/2019	Change of Officials	Click to View	
12/16/2019	Biennial Report	Click to View	
5/15/2020	Correction	Click to View	Click to View
5/26/2020	Certificate of Compliance		Click to View
10/27/2020	Change of Officials	Click to View	
8/26/2021	Change of Officials	Click to View	
9/21/2021	Change of Officials	Click to View	
11/15/2021	Biennial Report	Click to View	

Department of Commerce, Community, and Economic Development
**DIVISION OF CORPORATIONS, BUSINESS &
PROFESSIONAL LICENSING**

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Business License](#) / License #1014289

LICENSE DETAILS

License #: 1014289

[Print Business License](#)

Business Name: ALASKA COMMERCIAL COMPANY

Status: Active

Issue Date: 12/22/2014

Expiration Date: 12/31/2022

Mailing Address: 77 MAIN ST
ATTN: LEGAL DEPT
WINNIPEG, MB R3C1A3, CANADA

Physical Address: 3830 Old International Airport Rd.
Anchorage, AK 99502-0901

Owners

THE NORTH WEST COMPANY (INTERNATIONAL) INC.

Activities

Line of Business	NAICS	Professional License #
42 - Trade	445110 - SUPERMARKETS AND OTHER GROCERY (EXCEPT CONVENIENCE) STORES	

Endorsements

End	Action			Action		
#	Issue	Renew	Expiration	End	Note	Address
1	11/1/2018	11/3/2020	12/31/2022			125 MAIN ST, ANIAK, AK 99557
2	11/1/2018		12/31/2020			4725 AHKOVAK ST, BARROW, AK 99723
3	11/1/2018	11/3/2020	12/31/2022			135 RIDGECREST ST, BETHEL, AK 99559
4	11/1/2018	11/3/2020	12/31/2022			106 NICHOLOFF WY, CORDOVA, AK 99574



AGENDA ITEM 6
City Council Meeting Date: 12/15/2021
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 12/01/2021
ITEM: Council option to protest renewal of Liquor License # 2587
NEXT STEP: Motion to waive protest via approval of consent calendar

_____ ORDINANCE
_____ x MOTION

_____ RESOLUTION
_____ INFORMATION

I. REQUEST OR ISSUE: A Cordova business, The Moose Caboose, has applied for a Liquor License Renewal (Beverage Dispensary) with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to waive right to protest the renewal.

III. FISCAL IMPACTS: none, staff sees no reason to protest see background

IV. BACKGROUND INFORMATION: Comptroller Barb Webber and Deputy City Clerk Tina Hammer have determined this business to be current in all financial obligations to the City. Police Chief Nate Taylor has no public safety concerns about this business.

V. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480, attached.

VI. SUMMARY AND ALTERNATIVES: Council approval of the consent calendar would constitute approval of this motion:

Council motion to waive it's right to protest the renewal of liquor license #2587, The Moose Caboose Beverage Dispensary.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

December 1, 2021

City of Cordova

Via Email: cityclerk@cityofcordova.net

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	2587
Licensee:	Copper River & Northwest Limited Inc.		
Doing Business As:	The Moose Caboose		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

2022-2023 Master Checklist: Renewal License Application

Doing Business As:	The Moose Caboose	License Number:	2587
License Type:	Beverage Dispensary - Seasonal		
Examiner:	<i>Carrie</i>	Transaction #:	100301830

Document	Received	Completed	Notes
AB-17: Renewal Application	11/8	12/1	
App and License Fees	11/8	11/8	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star / FAA Cert			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No	N/A
CBPL Entity Printout included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business License Copy included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Background(s) Completed & Date: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Special Consideration: _____ Board Meeting Date: 1/18/22

LGB Sent Date: 12/1/21 LGB Deadline Date: 1/30/22

LGB 1 Name: City of Cordova LGB 2 Name: none

☐ Waive ☐ Protest ☐ Lapsed ☐ Waive ☐ Protest ☐ Lapsed



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	Copper River & Northwest Limited Inc.	License #:	2587
License Type:	Full Beverage Dispensary		
Doing Business As:	The Moose Caboose		
Premises Address:	Lot 1 Block 88 Cordova Airport		
Local Governing Body:	City of Cordova		
Community Council:	City of Cordova		

If your mailing address has changed, write the NEW address below:

Mailing Address:					
City:		State:		ZIP:	

Section 1 – Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	Becky Chapet	Contact Phone:	(907) 253-5356
Contact Email:	beckychapet@gmail.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

<https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	7325D (BC) 73258 D
-----------------------	-------------------------------

READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entities must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. **If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.**

Name of Official:	Rebekah A. Chapet				
Title(s):	President / Secretary	Phone:	907-424-5356	% Owned:	100%
Mailing Address:	PO Box 1564				
City:	Cordova	State:	AK	ZIP:	99574

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	



Form AB-17: 2022/2023 License Renewal Application

Section 3 – Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ Applicant ☐ Affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

Section 4 – License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

1. The license was regularly operated continuously throughout each year. (Year-round)

2020

2021

☐☐

2. The license was only operated during a specific season each year. (Seasonal)

If your operation dates have changed, list them below:

April 15, 2021 to October 15, 2021

☐☒

3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

A complete AB-30: Proof of Minimum Operation Checklist, and all documentation must be provided with this form.

☐☐

4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total

hours each year, during one or both calendar years. A complete Form AB-29: Waiver of Operation Application

and corresponding fees must be submitted with this application for each calendar year during which the license was not operated.

☒☐

If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

submitted

AB-29-Covid 19

notarized document
on August 4, 2020

Section 5 – Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes

No

☐☒

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

AMCO

NOV 08 2021



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and accurately listed, and I have provided AMCO with all required changes of Shareholders (10% or more), Managers, Corporate Officers/Board of Directors, Partners, Controlling Interest or Ownership of the business license, and have provided all required documents for any new or changes in officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 304.465.
- I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name from what is currently approved and on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Rebekah A. Chapek
Signature of licensee

REBEKAH A. CHAPEK
Printed name of licensee



[Signature]
Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 09-23-24

Subscribed and sworn to before me this 4 day of November, 2021.

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed Recreational Site Statement

Tourism applications must include a completed Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

License Fee:	\$ <u>1250</u>	Application Fee:	\$ 300.00	Misc. Fee:	\$
Total Fees Due:					\$ <u>1550</u>

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	COPPER RIVER & NORTHWEST LIMITED

Entity Type: Business Corporation

Entity #: 73258D

Status: Good Standing

AK Formed Date: 5/21/2001

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2023

Entity Mailing Address: PO BOX 1564, CORDOVA, AK 99574

Entity Physical Address: MILE POST 13 COPPER RIVER HI-WAY, 500 THIRD STREET, CORDOVA, AK 99574-1564

Registered Agent

Agent Name: REBEKAH CHAPEK

Registered Mailing Address: PO BOX 1564, CORDOVA, AK 99574

Registered Physical Address: 500 3RD ST, CORDOVA, AK 99574

Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	REBEKAH CHAPEK	Director, President, Secretary, Shareholder, Treasurer	100.00

Filed Documents

Date Filed	Type	Filing	Certificate
5/21/2001	Creation Filing	Click to View	
6/01/2001	Biennial Report		
5/27/2003	Biennial Report	Click to View	
1/24/2005	Biennial Report	Click to View	
1/31/2007	Biennial Report	Click to View	
12/07/2010	Biennial Report	Click to View	
10/07/2011	Biennial Report	Click to View	
12/05/2011	Change of Officials	Click to View	
2/09/2012	Amendment	Click to View	Click to View
11/01/2012	Biennial Report	Click to View	

Date Filed	Type	Filing	Certificate
10/19/2014	Biennial Report	Click to View	
3/13/2017	Biennial Report	Click to View	
10/12/2018	Biennial Report	Click to View	
12/30/2020	Biennial Report	Click to View	

Close Details

Print Friendly Version

LICENSE DETAILS

License #: 1075176[Print Business License](#)**Business Name:** THE MOOSE CABOOSE**Status:** Active**Issue Date:** 06/29/2018**Expiration Date:** 12/31/2022**Mailing Address:** P.O. BOX 1564
CORDOVA, AK 99574**Physical Address:** M.P. 13 COPPER RIVER HWY
AT THE MERLE K. "MUDHOLE" SMITH AIRPORT
CORDOVA, AK 99574

Owners

COPPER RIVER & NORTHWEST LIMITED

Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	722410 - DRINKING PLACES (ALCOHOLIC BEVERAGES)	

Endorsements

No Endorsements Found

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

Start Date	End Date
1/1/2021	1/12/2021

[Close License Detail](#)[Print Friendly Version](#)

The Moose Caboose #2587

P.O. BOX 1564

CORDOVA, AK 99574

Phone (907) 424-2277

beckychapek@gmail.com

November 4, 2021

To Whom it May Concern:

At this point in time, I am requesting only seasonal status for the 2022–2023 operating years. It's my understanding that if I would like to change to a year-round status at any time in the next 2 years, I would send a written notice to AMCO so they are aware of the change and enclose \$1250.00 to cover the monetary difference between a seasonal license and a year-round license. 240 hours of operation are mandatory regardless whether the license is operated seasonally or year-round.

If anything in the paragraph above is incorrect, could you please let me know what changes need to be made to make it right?

Thank You



Rebekah A. Chapek

President/Secretary - Copper River & Northwest Ltd. Inc.

AMCO

NOV 08 2021

From: [Alcohol Licensing, CED ABC \(CED sponsored\)](#)
To: [Becky Chapek](#)
Cc: [Alcohol Licensing, CED ABC \(CED sponsored\)](#)
Subject: #2587 The Moose Caboose Renewal Application
Date: Tuesday, November 30, 2021 1:19:31 PM
Attachments: [2587 Incomplete Renewal App.pdf](#)

Good afternoon,

I have received and reviewed the liquor license application. At this time, the application is considered incomplete. Please review the items below on how to complete the application.

Page 2, Section 2

- The Alaska CBPL Entity number is incorrect. It should be "73258D".
- Please enter your contact information in this section.

Completed documents (with the exception of fingerprint cards or payments) may be scanned and emailed, and questions or concerns may be sent to alcohol.licensing@alaska.gov.

Thank you for your immediate diligence toward completing your application.

Garrie Craig

Records and Licensing Supervisor
Alcohol and Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
907-269-0350

**Regular City Council Meeting
December 1, 2021 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes**

A. Call to order – Mayor Clay Koplin called the regular City Council meeting to order at 7:00 pm on December 1, 2021, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance

C. Roll call - Present for roll call were **Mayor Clay Koplin** and Council members **Cathy Sherman**, **Anne Schaefer**, and **David Glasen**. Council members **Tom Bailer**, **Jeff Guard**, **Melina Meyer**, and **David Allison** were present via teleconference. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – M/Sherman S/Glasen to approve the agenda.
Hearing no objection, Mayor Koplin declared the agenda approved as submitted.

E. Disclosures of Conflicts of Interest and ex parte communications – Bailer mentioned that he does not have a financial interest but he did briefly assist the No Road Brewing team by looking at a building for them and advising if it was suitable for a brewery. He did not get paid for that and no promises were made for future benefits or money. **Mayor Koplin** agreed that he does not see a conflict of interest. Council did not object to that ruling.

F. Communications by and Petitions from Visitors

1. Guest speaker

a. Incident Management Team, COVID-19 Update: Dr. Sanders reported that the medical response team has started to slow down, in terms of how often they are meeting, currently 0 active cases, boosters are offered to any adult that would like one, vaccines are available to anyone 5 and older, the booster and vaccine clinics are going well, they continue to attend state meetings and they are monitoring variants as they have been coming up – currently they are confident with community vaccination rate. **Guard** asked what the local vaccination rate is. **Dr. Sanders** said if you look at the state's information – we are right at 59-60% but if you add in natural immunity she thinks it's more like 70-75% immunity to the variants currently in Alaska. She said during these outbreaks – small clusters are not becoming large clusters which speaks to the community immune status. Overall, she said they are being cautious and monitoring but are also reassured that things are finally looking good.

2. Audience comments regarding agenda items

John Whissel spoke in support of No Road Brewing.

Micah Renfeldt of 308 Railroad Row spoke in support of No Road Brewing.

Stephen Phillips of 100 Gandil Road spoke in support of No Road Brewing.

Skye Steritz spoke in support of No Road Brewing.

Aaron Muma of 113 Mt. Eccles Estates spoke in support of No Road Brewing.

Christiana Fincher of 323 First Street spoke in support of her application for a brewery license, No Road Brewing.

Kenneth Jones of 514 Sunnyside Drive spoke in support of No Road Brewing.

Becky Chapek spoke in support of Witches Brew.

Chessa Brooke Stewart of 175 Eyak (6.5 mile) spoke in support of her application for a brewery license, Witches Brew.

Jeremiah Beckett of 301 First Street spoke in support of No Road Brewing.

Curtis Fincher of 323 First Street spoke in support of his application for a brewer license, No Road Brewing.

3. Chairpersons and Representatives of Boards and Commissions

CCMCA Board – Dr. Sanders reported: 1) CCMC looking like a tight margin but the draft 2022 budget should be able to cover operational expenses; 2) occupational therapy, physical therapy are both available at CCMC, community members are able to return to Cordova after surgeries elsewhere for skilled in-patient rehab – this is a very important revenue source for the hospital; 3) they are anticipating more relief funds, not sure how

large the distribution will be – they are asking for an appropriation from the City – a portion for operational expenses and the rest for capital improvements of deferred maintenance – the most important of those is moving the generators outside of our mechanical rooms so they are not sharing the same space as our air handlers (rough estimate of this is \$300k); 4) **Dr. Sanders** reported that they are no longer using an outside agency for collections and if anyone is receiving demand letters from those agencies please contact CCMC directly.

School Board – School Board Chair **Barb Jewell** reported: 1) semester will be ending December 17 – school back in session on January 3; 2) girls volleyball is at State tournament; 3) mitigation measures at school – guidance from the MRT and our practice which has served us well has been to take advice from our local team, state Department of Education and the CDC – our next meeting we will again discuss the MRT's recommendations to the Board will go from there – she is hopeful that they can start backing down from some of the protections they've had in place.

4. Student Council representative – no report

G. Approval of Consent Calendar

~~5. Resolution 12-21-46 A resolution of the Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY22 Shared Fisheries Business Tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound~~

6. Minutes of the November 17, 2021 Regular Council Meeting

7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of **Mayor Koplin** and unexcused absences of Council members **Bailer**, **Meyer**, and **Glaser** from the 11/17/21 Regular Meeting

Mayor Koplin declared the consent calendar as before Council; Council member **Allison** called out item 5.

Mayor Koplin placed the item as item 14a.

Vote the Consent Calendar: 7 yeas, 0 nays. Meyer-yes; Allison-yes; Bailer-yes; Guard-yes; Sherman-yes; Glaser-yes; and Schaefer-yes. Consent Calendar was approved.

H. Approval of Minutes – in consent calendar

I. Consideration of Bids - none

J. Reports of Officers

8. Mayor's Report – **Mayor Koplin** reported: 1) he extended the apologies of **Representative Stutes** who had intended to be here for Board of Fish, her plane was canceled; 2) he said that the conference he held at the Cordova Center, Electrify Alaska, was a good amount of money spent at the Cordova Center as well as throughout the community and he believes there is a need for a conference planner position – it is necessary to have someone locally be able to do that – have all the connections and understand the community, etc. 3) attended and made comments at Board of Fish today.

9. Manager's Report – City Manager **Helen Howarth** reported: 1) kudos to the community, to the City staff, to the chamber of commerce for all the hard work that is going into this successful Board of Fish – we are capable and able to do conferences here and people are pleased with their experiences; 2) ongoing IBEW negotiations for the union contract – no significant progress, breakthroughs are hopeful soon – we have an accord, we have a relationship, we are all trying.

10. City Clerk's Report – **Bourgeois** reported: 1) March 1, 2022 Election is upcoming – declaration of candidacy opens December 17, Mayor, 3 Council seats, 2 school board seats, 2 CCMCA board seats, \$2 million harbor loan proposition.

K. Correspondence

11. 11-15-21 Mayor Koplin letter to Board of Fish, opposing hatchery proposals

12. 11-16-21 Letter from A. Beedle regarding preschool funding

13. 11-17-21 Email from J. Burton regarding PWSSC-leased bldg. in harbor

14. 11-18 through 11-23-21 Letters of support for No Road Brewing

L. Ordinances and Resolutions

14a. 6. Resolution 11-21-45 A resolution of the Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY22 Shared Fisheries Business Tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

M/Glasen S/Sherman to approve Resolution 11-21-45 A resolution of the Council of the City of Cordova, Alaska adopting an alternative allocation method for the FY22 Shared Fisheries Business Tax program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 15: Prince William Sound

Glasen asked if we should consider not splitting this 3 ways equally. After some discussion Council understood that this was investigated several years ago and any other split would get Valdez more of a share but Cordova would probably stay around the same since the state splits half by population and half according to documented significant effects. **Allison** supported the resolution but said the true injustice is the model of the entire program. Dutch Harbor and Kodiak get the bulk of the money from the shared fisheries tax program. Vote the motion: 7 yeas, 0 nays. Bailer-yes; Glasen-yes; Schaefer-yes; Allison-yes; Guard-yes; Meyer-yes and Sherman-yes. Motion was approved.

M. Unfinished Business – none

N. New & Miscellaneous Business

15. Mayor appointments and Council concurrence to City Boards and Commissions

Mayor Koplin recommended the following appointments: **Chris Bolin** to the Planning Commission for a term through November 2024; **Wendy Ranney, Aaron Hansen** and **Kirsti Jurica** to the Parks & Rec Commission for terms through November 2024 and November 2023; **Christa Hoover** to the Harbor Commission for a term through November 2024; **Wendy Ranney** and **Nancy Bird**, to the Historic Preservation Commission for terms through November 2024 and **Debra Adams** to the Library Board for a term through November 2024.

M/Allison S/Schaefer to concur with the recommendations of **Mayor Koplin** and to appoint: **Chris Bolin** to the Planning Commission for a term through November 2024; **Wendy Ranney, Aaron Hansen** and **Kirsti Jurica** to the Parks & Rec Commission for terms through November 2024 and November 2023; **Christa Hoover** to the Harbor Commission for a term through November 2024; **Wendy Ranney** and **Nancy Bird**, to the Historic Preservation Commission for terms through November 2024 and **Debra Adams** to the Library Board for a term through November 2024.

Allison said we have to encourage more participation, thanks for those appointments and thanks for all who applied. **Schaefer** agreed with **Allison**.

Vote the motion: 7 yeas, 0 nays. Motion was approved.

16. Council option to protest or waive protest for new liquor license application with AMCO (Witches Brew # 6005)

M/Schaefer S/Sherman to waive Council's right to protest the approval of liquor license #6005, Witches Brew, Brewery.

Schaefer said she sees no reason to protest and it's exciting that there is interest for this in Cordova. **Sherman** said she thinks it's great to see all this interest. She thinks we could support 2 breweries and wishes AMCO would allow that. **Sherman** encouraged everyone in the community to share their opinion with AMCO prior to their meeting in January. She opined that the governing body should remain neutral. **Bailer** thought this was not a well-written business plan, but he didn't know how much weight the City's recommendation holds with AMCO. After some discussion Council agreed to not protest, therefore, they all agreed with the motion.

Vote the motion: 7 yeas, 0 nays. Motion was approved.

17. Council option to protest or waive protest for new liquor license application with AMCO (No Road Brewing # 6008)

M/Glasen S/Schaefer to waive Council's right to protest the approval of liquor license #6008, No Road Brewing, Brewery.

For all the same reasons as discussed for the previous applicant, Council agreed not to protest.

Vote the motion: 7 yeas, 0 nays. Motion was approved.

18. Discussion of COVID-19 Emergency Response - none

19. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists – **Meyer** asked for a brewery license discussion – support letter, number of licenses, etc. Others concurred and it would be brought to the

December 15 meeting. After January 1 – financial discussion, long term financial planning, revenues, sales tax cap issue, etc.

O. Audience Participation

Curtis Fincher understood Council was bound by procedure but asked them individually to write letters of support for his license to ABC Board if they believed it was the better fit for Cordova.

Chessa Brooke Stewart said she wants an opportunity to brew really good beer for the community.

P. Council Comments

Bailer said back when he was a planning commissioner, they did look in depth at businesses – he’s curious what we will discuss next time if that isn’t Council’s role in this. He does look forward to the sales tax cap discussion – outside money is leaving this community.

Guard he is hesitant to support either brewery as a Council – he will do so personally though.

Meyer said she thinks multiple licenses should be allowed in Cordova – doesn’t think Council should support one or the other. It’s a tough spot to be in.

Allison thinks as an individual he can support or not support – as a Council member he feels there is a conflict because they are at a minimum 12% partner with either business. He likes **Meyer’s** idea behind petitioning ABC Board to allow 2 in Cordova. He appreciates all the participation at tonight’s meeting.

Schaefer agrees that as a Council she’s not comfortable supporting one or the other. Also thanked people for all the positive support tonight. Thanked all the new Board and Commission members.

Glaser having to choose between 2 breweries is a dilemma – would be nice if we could allow for 2. He thinks we have to go with what is best for the City. He appreciates the reports tonight, school board and Dr. Sanders and all the public comment tonight.

Sherman shout out to **Zachary Snowden** – congratulations and thanks for all the work you’ve done here as editor.

Q. Executive Session - none

R. Adjournment

M/Glaser S/Sherman to adjourn the meeting.

Hearing no objection **Mayor Koplin** adjourned the meeting at 8:41 pm.

Approved: December 15, 2021

Attest: _____
Susan Bourgeois, CMC, City Clerk



Director's Report – November 2021

To: Parks & Recreation Commission / Mayor & Councilors
From: Duncan Chisholm, Parks & Recreation Director
Date: December 6, 2021

Dear Commissioners, Mayor and Councilors,

1. Department Updates.

Bidarki Recreation Center

Bidarki recently underwent a Gymnasium floor resurfacing project which involved a closure of the floor for 2 weeks in mid-November. Three coats of a Sika polyurethane product were applied.

Staff report that the floor hadn't been resurfaced for approximately five years. In future, this will be an annual project.



The Director has worked with the Cordova Chamber of Commerce to transition the Christmas Bazaar event organization to the Chamber. The purpose of the event didn't really fit with the

direction of the Parks and Recreation Department. The event will be held at the Cordova Center on December 10, December 11, and December 17. For more information visit www.cordovachamber.com.

New processes and procedures are being introduced to the Recreation Center. A new membership form has been developed with the assistance of the city's attorneys. The new terms and conditions that have been developed have brought us into line with industry best practices.

The reservation process and terms and conditions of usage of both Eyak Lake Skater's Cabin and the Odiak Camper Park are currently being reviewed. These revisions are expected to be implemented in the new year.

The Director is also working on a Standard Operating Procedures (SOP) Manual for Bidarki. The SOP will list all the written instructions for the Center's essential tasks and aim to achieve efficiency, quality output and uniformity of performance, while reducing miscommunication and failure to comply with industry regulations.

User numbers at Bidarki are mixed – see Quarter Reports below. Capacity restrictions are still in place at the facility and no programs have been run in 2021.

Bob Korn Memorial Swimming Pool

An American Red Cross training course in Lifeguarding/First Aid/ CPR & AED was held at the pool from November 12-14. Four candidates successfully passed the course and are in the process of being offered employment. This is a real positive for the pool and the community. Further training courses will be organized in 2022. It is hoped that in the near future additional operating hours can be offered.

Process improvement at the swimming pool is also a priority for the Director. A standard operating procedures manual is also required at this facility and due to the technical nature of the work, additional expertise is required. The Director is in communication with an Aquatic Consultant to assist with this process.

User numbers at the pool are low – see Quarterly Reports below. This can be attributed to the lack of lifeguards and the limits placed on admission.

Parks

All parks' facilities and restrooms have been closed for winter. Staff are working with Cordova High School on building a second Fish Cleaning Station. The department is providing the materials with the high school students providing the labor to build the new station.

New rubberized safety material was installed into both playgrounds at the Tot Lot and Nettie Hansen Park.

Additional projects undertaken by staff include:

- Improvements to the Fisherman's Memorial – currently paused
- Improvements to the parks maintenance shop

- Health & Safety improvements to Bidarki and Bob Korn Pool – installation of eye wash stations
- Purchase of diaper changing tables for Bob Korn Memorial Swimming Pool
- Painting the interior of the Odiak Camper Park Restroom
- Winterizing of parks and facilities.

Staffing

Staffing levels across the Department remain an issue. Three temporary staff have left and have yet to be replaced. The Director is working with Human Resources to recruit additional staff. Operational hours may be affected in the short-term as additional staff are recruited.

Additional budget in FY22 has been requested for staffing including swimming pool lifeguards, a recreation coordinator and administration staff.

All staff have completed First Aid/CPR and AED training in October and November of 2021.

Budget FY22

A significant increase in the department budget has been requested and is going through revision. In addition, several projects have been put forward for consideration on the capital improvements list including the development of a Master Plan and engineering assessments on all department facilities and structures.

Miscellaneous

Improvements are being made to the software used for Parks & Recreation Department membership and POS. The Gym Assistant program will shortly allow signing of membership contracts by e-signature. In addition, staff are making a concerted effort to collect address and contact information for members. Gym Assistant also can email and send text to members. Improvements to processes will continue to be made.

2. Quarterly Reports

2nd Quarter

REVENUE DISTRIBUTION	APRIL	MAY	JUNE	TOTALS
BIDARKI ENTRANCE FEES	\$ 2,724.00	\$ 5,567.58	\$ 7,763.78	\$ 16,055.36
POOL ENTRANCE FEES	\$ 467.00	\$ 1,132.00	\$ 895.00	\$ 2,494.00
SKATER'S CABIN RENTAL	\$ 525.00	\$ 355.00	\$ 605.00	\$ 1,485.00
FISHERMANS MEMORIAL				\$ -
POOL MISC				\$ -
BIDARKI MISC				\$ -
CAMPER PARK DEPOSIT				\$ -
CAMPER PARK FEES				\$ -
HOLIDAY BAZAAR				\$ -
PROGRAMS				\$ -
MONTH / QUARTER TOTAL	\$ 3,716.00	\$ 7,054.58	\$ 9,263.78	\$ 20,034.36

VISIT TOTALS	2ND Q 2021	1ST Q 2021	DIFFERENCE
BIDARKI REC CENTER	2888	1345	1543
BOB KORN POOL	993	456	537

Notes:

1. Bidarki Entrance Fees includes Odiak Camper Park Fees
2. Visit numbers include members + day visits
3. Combo Pass sales reported in Bidarki Revenue

3rd Quarter

REVENUE DISTRIBUTION	JULY	AUG	SEPT	TOTALS
BIDARKI ENTRANCE FEES	\$ 11,003.83	\$ 3,177.68	\$ 6,616.58	\$ 20,798.09
POOL ENTRANCE FEES	\$ 1,662.25	\$ 1,319.76	\$ 989.00	\$ 3,971.01
SKATER'S CABIN RENTAL	\$ 775.00	\$ 335.00	\$ 745.00	\$ 1,855.00
FISHERMANS MEMORIAL				\$ -
POOL MISC				\$ -
BIDARKI MISC	\$ 41.00	\$ 47.00		\$ 88.00
CAMPER PARK DEPOSIT				\$ -
CAMPER PARK FEES	\$ 3,867.88	\$ 3,981.26	\$ 4,018.70	\$ 11,867.84
HOLIDAY BAZAAR				\$ -
PROGRAMS				\$ -
SKATER'S/FACILITIES DEPOSITS			\$ 500.00	\$ 500.00
MONTH / QUARTER TOTAL	\$ 17,349.96	\$ 8,860.70	\$ 12,369.28	\$ 38,579.94

VISIT TOTALS	3RD Q 2021	2ND Q 2021	DIFFERENCE
BIDARKI REC CENTER	2830	2888	108
BOB KORN POOL	1213	993	220

Notes:

1. Visit numbers include members + day visits
2. Combo Pass sales reported in Bidarki Revenue
3. Skater's/Facilities Deposits previously recorded under Skater's Cabin Rental.



Duncan Chisholm
Parks & Recreation Director

Council Packet Correspondence Primer: **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, November 28, 2021 5:58 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Wendy Ranney
2500 Orca Rd. Cordova, AK 99574

orcaadventress@gmail.com
907-429-6688

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Cordova need businesses like this one if our Economy is going to grow!! Business Model looks great...would love to see this happen in Cordova!!!

Sincerely,
Wendy Ranney
Owner-The Whale's Tale @ Orca

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, November 28, 2021 5:58 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Wendy Ranney
2500 Orca Rd. Cordova, AK 99574

orcaadventress@gmail.com
907-429-6688

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Cordova need businesses like this one if our Economy is going to grow!! Business Model looks great...would love to see this happen in Cordova!!!

Sincerely,
Wendy Ranney
Owner-The Whale's Tale @ Orca

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 6:41 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Connor Bailey
207 Council Ave
Cordova, Alaska 99574

connorj.45@gmail.com
9074416775

November 29, 2021

Cordova City Council
Alaska Alcohol and Marijuna Board

As second generation adults who have grown up commercial fishing in Cordova we are very excited to hear that NO ROAD BREWING is applying for a brewers license in Cordova, Alaska. We know and trust Curtis and Christina Fincher and believe they have the vision and energy to build a great brewery and tasting room in Cordova.

As young 20 plus year olds we love the idea of local and sustainable businesses that make their own product and provide local year round employment opportunities for Cordovans.

We three Bailey siblings support this application and hope you seriously consider NO ROAD BREWING's proposal for a brewery and tasting room liquor license here in Cordova.

Connor Bailey
Philip Bailey
Margeaux Bailey

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, November 28, 2021 1:12 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Caitlin McKinstry
77 I Float
Cordova Small Boat Harbor (1723)
Cordova, AK 99574

caitlin.mckinstry@gmail.com
9372066174

Dear Mayor Koplin, Cordova City Council, and Alaska Alcohol Control Board,

I support No Road Brewing Co. in receiving Cordova's single brewery license.

When I first moved to Cordova in 2011, the micro-brewing craze had just started in the lower 48. Now, 10 years later, this industry is still going strong all over the State of Alaska. The first conversations I had when meeting new people back in 2011 centered around when this community would get a brewery. Since then, it has frequently been the topic of conversation with several people discussing their plans and potential locations here. Throughout the past decade, no implementation of those ideas have ever been acted upon, no business plans were ever written, and no brands were ever developed until Curtis and Christiana Fincher got to work on No Road Brewing Co.

No Road Brewing Co.'s social media presence has shown them brewing delicious Vienna lagers, Honey Blueberry Ale, and non-alcoholic beverages such as kombucha. They are even exploring options to create a zero waste brewing system that supplies their spent grain to backyard chickens.

When I heard our rockstar community volunteer, Cordova firefighter, and all around great neighbor, Micah Renfeldt, has thrown his vast knowledge and brewing skills into Curtis and Christiana's corner, I knew No Road Brewing Co. was on the road to success. I've had the privilege of trying his creations over the years, and he is a wonderful brewer.

Curtis and Christiana have financing secured, a brewing system developed, a clear community focus, and love for good beer. Please support their efforts to secure a commercial brewing license here in Cordova. It has been a long-time coming for our community.

Thank you very much for your time. I look forward to hearing your decision.

Sincerely,

Caitlin McKinstry
77 I Float
Cordova Small Boat Harbor (1723)
Cordova, AK 99574
937-206-6174
Caitlin.McKinstry@gmail.com

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 4:22 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Chloé Ridley
509 5th Street, Cordova AK 99574

chloeridley89@hotmail.com
9074294419

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Chloé Ridley

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 8:28 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Dariah Songer
904 lefever

dariahsonger@yahoo.com
9714006282

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely, dariah Songer

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 6:26 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Gonzalo Villalon
Po box 2695

gonzalofishes@hotmail.com
9072533950

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 11:34 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Jeff Bailey
P.O. Box 875
207 Council Ave.

ijeefish@gmail.com
9074416775

November 25, 2021

To whom it may concern,

I'm writing in support of Curtis and Christiana Fincher's (NO ROAD BREWERY) application for a brewery license in Cordova, Alaska. Their enthusiasm and expertise in the home brewing community here in Cordova will make their business a great addition to Cordova. A small local brewery and tasting room is long overdue here in Cordova. The expense and inconsistent transportation in and out of Cordova makes production of local products and services a very important addition to our community.

I also feel that it is very important that because our community can only support one brewery license that the license be awarded to a business entity that has the capacity and vision to open and operate this business. Those of us who have lived here for many years have seen examples of individuals who control alcohol sales licenses but never consistently operate or open the businesses these licenses are attached to.

The Airport Depot Diner at Cordova's Mud Hole Smith Airport is one such example.

For many years now it has never been opened or operated as a bar and restaurant as intended. Except for occasional minimal liquor sales required to maintain the liquor license they don't operate or open. The building where the liquor license is attached is used for car rentals and has no employees hired as cooks, bartenders or wait staff. Their taxable revenue for liquor sales is less than \$1000 per year and food service is non-existent.

Please give No Road Brewery your careful and appropriate consideration when approving this brewery license to Cordova.

Jeff Bailey
P.O. Box 875
Cordova, Alaska 99574

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, November 25, 2021 3:20 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Jillian Gold
601 1st St., Cordova, AK, 99574

jgold@cityofcordova.net
9074295911

Dear Mayor, Council, and Alaska Alcohol Control Board,

Curtis & Christiana are a driven & capable team. They have shown devotion to our community since their arrival, and deserve opportunity to grow here with us. They have the financial and creative power to build a successful operation. A brewery will be a certain community asset, and I am grateful to the Finchers for paving the way to its actualization.

I fully support No Road Brewing in receiving Cordova's Brewery license.

With Gratitude,
Jillian Gold

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, November 24, 2021 4:42 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Kari Collins
Mile 4 Copper River Highway

907kariak@gmail.com
997-302-1463

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Kari Collins

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Saturday, November 27, 2021 3:07 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Kelsey Hayden
1.7 mile whitshed road

kelseyrae@ctcak.net
9074295357

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

Cordova is a brewery type town, and a brewery model suits small towns like ours. We desperately need new business here. They have financing secured, a temporary location secured with a long term one in the works, a brewing system in mind, and are ready to go.

I like their vision, appreciate the plan they have detailed to the community, and look forward to grabbing a pint some day.

Sincerely,
Kelsey Hayden

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, November 24, 2021 7:11 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Laura Hanson
310 Railroad Row
Cordova, AK 99574

akalaura@gmail.com
907.424.3749

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Laura Hanson

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, November 28, 2021 11:56 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Michelle Ess
202 S 2nd St
Cordova AK
99574

mtdockins@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, November 24, 2021 5:11 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Marleen Moffitt
707 8th St.
PO Box 254

mkmoffitt@gci.net

907-429-3211

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Marleen Moffitt

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, November 28, 2021 10:39 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Rob Campbell
177, Cordova Boat Harbor

rcampbell@pwssc.org
9072537621

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

There has been talk of a brewery in town for years, and it is nice to see some rubber hit the road. Let's give them the chance to serve Cordova.

Sincerely,

Rob Campbell

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, November 26, 2021 2:18 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Samantha Greenwood
PO Box 2551

samanthagreenwood4@hotmail.com
9072533007

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license. Their business plan is solid and funding is secured. There is a need for a place in the community, where people can go and enjoy themselves. No Road Brewing will provide a new place to go, with a that has a new look and vibe. There willingness to host local events and donate profits to the Cordova Community foundations shows their commitment and desire to be a part of the Cordova Community. I believe supporting No Road Brewing will be a positive will provide a much needed new business in Cordova.

Thank you for the opportunity to provide my inputs and thoughts.

Let's give them the chance to serve Cordova.

Sincerely,

Samantha Greenwood

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, December 1, 2021 1:40 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Rev. Charles Isen Weaverling
303 Browning,
Cordova, AK 99574

kellyweaverling@gmail.com
9074295565

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing application for a Brewery license.

In addition to the big positive impacts adding a local brewery would offer to local quality of life and for visitors, No Road Brewing offers:

- Over 20 years beer brewing experience
- Self-funded/transparent funding source
- Clear community centered vision (already pledged to donate 5% of net proceeds to Cordova Community Foundation)
- Commercial quality equipment (\$60,000 investment) with planned 190 bbl capacity sufficient to provide all Cordova establishments with beer.
- Hiring a local head brewer and also has a female brewer.
- Female co-owner
- Several location options
- Knowledge and experience using local ingredients
- Inclusive Brewing offering low-alcohol and non-alcoholic options

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, November 30, 2021 10:30 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Galen Meyer
709 Railroad Ave.
Cordova, AK

galenmeyer@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

The No Road Brewing team is full of passionate, thoughtful, capable people whom I have no doubt will create a thriving, community-oriented business in Cordova. Their business plan is well thought out and I can personally attest to the high quality of beer that they have been brewing for years. I also support their proposal to utilize a city-owned building which will soon be vacant. This location has a storied history in Cordova and would be a fantastic venue for the public to enjoy.

Thank you,

Galen Meyer

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, December 1, 2021 12:39 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

John Whissel
107 W Davis Ave.
Cordova, AK 99574

jcwhissel@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: Kristin Carpenter <executivedirector@pwsedd.org>
Sent: Wednesday, December 1, 2021 1:23 PM
To: Susan Bourgeois
Cc: alcohol.licensing@alaska.gov
Subject: brewery applications in Cordova

Hello Susan,

Could you please forward this to the Cordova City Council and Mayor for tonight's meeting? Thank you for helping to get this message to the Council, I would come to the meeting tonight but I'm out of town until tomorrow.

I'm writing to express my support for the two applications -- No Road Brewing Co. and Witches Brew -- before the City Council to establish brewing businesses in Cordova; I have worked with both applicants and find them to be resourceful, hard-working entrepreneurs with a genuine interest in serving the Cordova community.

As the lead staff person for an organization that fosters economic development in Prince William Sound, I strongly believe that these businesses would add great value to the mix of services available to residents of and visitors to Cordova. I hope you can support this proposed addition to Cordova's restaurant and hospitality sector.

Thank you for your consideration,

Kristin Carpenter

Kristin Carpenter
Executive Director
Prince William Sound Economic Development District
P.O. Box 1059
Cordova, AK 99574
(907) 424-5533
pwsedd.org

Office days: Monday, Thursday, and Friday, 8 a.m. - 5 p.m.

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, December 1, 2021 12:08 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Tommy Sheridan
610 Spruce Street, Cordova, AK 99574

tommy.sheridan@pwsac.com
9074298999

Dear Mayor Koplin, Cordova City Council, and Alaska Alcohol Control Board,

I strongly support No Road Brewing receiving Cordova's Brewery license.

NRB's team (Curtis, Christiana, and Micah) have a fully-formed business plan, transparent funding sources in place, are purchasing brewing equipment appropriate to serve the capacity that Cordova needs, and have presented to Harbor Commission, Planning & Zoning, and City Council several times. They are also very community focused, already pledging to donate 5% of net proceeds to the Cordova Community Foundation.

Some additional positive attributes regarding No Road Brewing and its team:

- NRB staff have over 20 years of brewing experience
- NRB is self-funded/transparent funding source
- NRB has a clear community centered vision (already pledged to donate 5% of net proceeds to Cordova Community Foundation)
- NRB has secured commercial quality equipment (\$60,000 investment) with planned 190 bbl annual capacity sufficient to provide all Cordova establishments with beer

- NRB has hired a local head brewer and also has a female brewer.
- NRB has a female co-owner
- NRB has identified several location options
- NRB staff have knowledge and experience using local ingredients
- NRB will be an inclusive brewery offering low-alcohol and non-alcoholic options

Please grant Cordova's Brewery license to No Road Brewing.

Thank you for your time and consideration,

Tommy Sheridan
Email: tommysheridan@gmail.com
Mobile: (907) 429-8999

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Monday, December 6, 2021 3:22 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Andra Doll
607 4th Street
Cordova, AK 99574

andradoll23@gmail.com

December 6th, 2021

Dear Mayor Koplin, Cordova City Council, and ABC Board,

My understanding is that there are two different parties wanting to start up a brewery in Cordova. It sounds too good to be true, since no one has commercially brewed beer in Cordova, in about 15 years. The problem is that we are only allowed one with our current population. I have no personal connection to either party, however, I am very interested in this issue. I've lived in Cordova for 21 years and in 2008, I bought a popular restaurant called Baja Taco, which holds its Restaurant Eating Place License. Although I'm not a huge beer drinker myself, I love serving locally made beers to my customers at my restaurant. My beer menu consist of all Alaskan made beers with a few Mexican beers (because its a Mexican/Alaskan restaurant). For years, I have been hoping someone would start brewing beer right here in Cordova. My husband and I have even discussed details of starting a brewery ourselves. In the end, we

figured we were busy enough with our restaurant, the two fishing boats, the two kids, and the dog. When I first heard about NO Road Brewery, I was so excited. Finally, beer I can buy right here in town and resell it to my customers. I have lots of tourist ask me for locally made beer and I have to sell them something from Anchorage. Currently, I'm storing 30-40 empty kegs from last season and trying to figure out how to get them back to Anchorage. If there was a brewery in Cordova, I wouldn't have to do this.

After doing some research, I understand that the owner of a food truck named the Witch Kitchen is also wanting to open a brewery. I see that the two applications went to AMCO within a week of each other and are to be discussed at the January meeting. I also saw, Cordova is only allowed one Brewery License. While I don't know either of these people or the businesses they represent, I would like to see No Road Brewery receive the Brewery License for the Cordova area. Curtis and Christiana Fincher have a very thought out and practical business plan, and have funding through the local bank to start their business. These are very important things when starting a business. It is also very important to have a love for Cordova and to be invested in Cordova, for a business to succeed here. Cordova is a unique place to live and a very difficult place to maintain a successful business. The Finchers are relatively new to town, but seem to be in love with the town, the community, and all the outdoor actives here. Their head brewer will be Micah Renfeldt who is very invested in Cordova. He's lived here year round for over 10 years, he has been working for the City of Cordova, he has a wife and together they are raising two kids, he's a volunteer first responder, and he's very knowledgable in brewing beer. If a brewery does open in Cordova, I would really like to see it succeed. It would be very beneficial to my business, Baja Taco, to buy beer locally. After looking over the business plans for #6008 No Road Brewing and #6005 Witch Kitchen, I feel strongly that #6008 No Road Brewing would be the business to succeed and contribute to the community of Cordova the most.

Thanks for your time and consideration,

Andra Doll
Baja Taco LLC

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, December 3, 2021 8:00 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Ardy Hanson
310 Railroad Row

cdvhanson@gmail.com
(907)-330-4236

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Ardy Hanson

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 12:31 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Amber Nolan
809 Chase Ave Cordova ak

ambnolan@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

It would be amazing to have a brewery in town. They have an atmosphere that bars just don't have. I look forward to trying all of their creations and supporting our community.

Micah has always been dedicated and passionate about his projects. They couldn't have picked a better person as head brewer. This is very exciting please let this happen!

Sincerely,
Amber Nolan

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Saturday, December 4, 2021 10:20 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Andrew Tyler Scott
P.O. Box 1871

ambitiousonex@gmail.com
7813307402

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 10:43 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Adam and Stefanie Tschappat
PO BOX 731

tschappat.ak@gmail.com
9075541035

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Adam and Stefanie Tschappat

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 2:37 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Ben Bean
1290 Prairie Point Dr

ben_bean98@hotmail.com
817-707-4916

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

These are hard working down to earth people looking to do some good in this crazy world we're living in. This would be a great establishment for the city of Cordova and could only help with people coming into our city to try the fabulous beverages they intend to make for beer lovers from all around the globe.

Sincerely,

Ben Bean

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 2:45 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Brian Butler
524 3rd Street
Cordova AK 99574

lucidian1@gmail.com
907-223-7897

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 12:07 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Brandon Henneker
517 3rd ave

fire2@cityofcordova.net
15304037895

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely, Brandon Henneker

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 2:10 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Bryanna Rivera
920 Center Dr #4

bryanna.br@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery. Cordova has several "fine" institutions to enjoy an alcoholic beverage but no breweries. This is a great opportunity for Cordova's economy. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Bry Rivera

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, December 5, 2021 7:50 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Bob and Pam Smith
702 lake ave

wildakkings@ctcak.net
9074243520

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 8:22 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Christine Hite
204 S 2nd St

christine2533795@yahoo.com
907 424 3794

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely, Christine Hite

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Monday, December 6, 2021 3:27 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Cynthia Maxwell
701 5 th Street

maxwellhouse626@gmail.com
907-205-0144

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Cynthia Maxwell

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 12:29 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Crystal Moenaert
1480 s inner Springer loop Palmer AK 99645

cmoenaert@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Crystal Moenaert

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, December 5, 2021 7:04 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Casey Smyke
7879 S Superior Ave BLDG 8 Concrete WA 98237

csmyke907@gmail.com
9072537637

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

I've been waiting for someone to start a brewery for years and can't wait to see this one come to life!

Sincerely,
Casey Smyke

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 1:35 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Danaya Hoover
3.7mile Whitshed Rd.
P.O. Box 962

hoover907@yahoo.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer. They are great people and this would be a fabulous addition to our town!!!

Let's give them the chance to serve Cordova.

Sincerely,
Danaya Hoover

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Friday, December 3, 2021 8:47 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Desiree Jensen
140 Gamdil Dr

aqapetooyou@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova and support another small business!

Sincerely,
Desiree Jensen

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 8:27 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Dylan Johnson
710 3rd Street

dylanother1104@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova. They want to better the community!

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 12:45 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Dave Shapiro
435 ore house plaza steamboat Springs Colorado

dave.shapiro.rrt@live.com
5413068907

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing. I have worked with Micah in denali years ago and know that he has always been an active community member who cares about where he is, where he lives, and creating a positive environment for himself and his family.. I know this brewery will support Cordova!

Thank you,
David Shapiro

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 11:23 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Eric Lundstedt
2064 7th Lane

beardedskier12@gmail.com
801-710-7457

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Eric Lundstedt

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, November 30, 2021 10:30 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Galen Meyer
709 Railroad Ave.
Cordova, AK

galenmeyer@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

The No Road Brewing team is full of passionate, thoughtful, capable people whom I have no doubt will create a thriving, community-oriented business in Cordova. Their business plan is well thought out and I can personally attest to the high quality of beer that they have been brewing for years. I also support their proposal to utilize a city-owned building which will soon be vacant. This location has a storied history in Cordova and would be a fantastic venue for the public to enjoy.

Thank you,

Galen Meyer

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Sunday, December 5, 2021 7:46 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Hamish Laird
SV "Seal", 114 Nikoloff Way, Cordova AK 99574

sealexpeditions@gmail.com

907 8316210

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Hamish Laird

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 1:56 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Ivy Patton
110 Gandil Dr. Cordova AK 99574

ivyraepatton@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Wednesday, December 1, 2021 9:51 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Jason Barnes
Mile 6 Copper River Highway

sockeyedog@gmail.com

9075707534

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Jason Barnes

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 2:27 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Jason holley
1013 young dr.

jholley2002066@gmail.com
907-200-2066

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Jason Holley

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 10:13 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Janet McManus
208 Boardwalk Way
Cordova, AK 99574

momma.mcmanus@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

They are wonderful people looking to fill their niche here in our beautiful community. They are each already great assets to our community. It would be great to see what their drive mixed with their passion of top notch brews would bring!

Let's give them the chance to serve Cordova!

Sincerely,

Janet McManus

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 9:58 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Julie Reynolds
210 Boardwalk Way, Cordova, AK 99574

bradandjulieinak@gmail.com
907-424-5141

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

I would love to see a brewery in town and these guys have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Julie Reynolds

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Saturday, December 4, 2021 10:27 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Jim Wenber
2108 Copper River hwy

jimwebber32@icloud.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 9:54 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Kristy Andrew
800 Chase Avenue
Cordova, AK 99574

exkursionist@gmail.com
5039754423

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license. No Road Brewing is my primary choice for receiving this license. They have financing secured, a brewing system in mind, a clear community focus, and love for good beer. Not to mention the potential tax revenue benefits to the City of Cordova.

Let's give them the chance to serve Cordova.

I would also support having more than one brewery in Cordova! I understand that there are multiple applicants and would love to see the Cordova City Council and/or the State of Alaska consider these additional businesses.

Sincerely,

Kristy Andrew

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 5:58 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Keri Conrad
1031 East Lee St. Wasilla, AK 99654

kericonrad@gmail.com
907-312-4604

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Keri Conrad

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 8:41 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Kara Johnson
701 Lake Avenue #4
Cordova AK 99801

travellingfools@hotmail.com
907-419-8884

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer. They are committed to local living and will bring economic opportunity, community goodwill, and help make Cordova an even more special place to visit.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 10:47 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Michael anderson
412 Davis Ave.
Cordova, ak

mvaclay@gmail.com
2083155000

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

A brewery in Cordova would be a great addition to our community both as an economic diversification and as an enhancement for locals and tourist alike. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Mike Anderson

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 12:45 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Mike Glover
508 3rd St Cordova AK 99574
mikeglover87@gmail.com
3523182906

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Mike Glover

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 1:49 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Mary Haught
320 4th Street
Cordova, AK
mkhaught@gmail.com
907-253-6879

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

This town needs new local economy! Those of us that call Cordova home know how amazing this place is; why not build a business that attracts more people? A brewery owned & operated by Cordova's own residents is a great idea. I support No Road Brewing receiving Cordova's Brewery license and I would encourage you too as well.

Cheers,

Mary Haught

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Monday, December 6, 2021 4:10 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Marina Madison
205 Whiskey Ridge Apartment 1

marina.madison@hotmail.com
2085701720

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and a bigger sense of community here in Cordova. One restaurant and bar isn't cutting it in the Winter. COVID has taken a big toll, and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova, there's really no reason not to!

Marina Madison

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 2:21 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Malia Maygard
1006 whitshed rd D8, Cordova AK, 99574

maliamaygard@gmail.com

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Malia

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Saturday, December 4, 2021 4:44 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Matthew J Piche' and Nicole L Piche'
1013 Whitshed Rd.
Cordova, AK, 99574

mattipiche@gmail.com
9072537730

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

Economic diversity and additional tax revenue will benefit the community. Cordovans are strong supporters of local establishments and I am confident in our ability to support a local brewery. The owners have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Please give No Road Brewing the opportunity to serve Cordova through approval of required license.

Sincerely,
Matt and Nicole Piche'
1013 Whitshed Rd.
Cordova, AK

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Monday, December 6, 2021 6:50 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Naomi Zurba
9300 Arlene St #213
Anchorage, AK
99502

zurba@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

I often ride the ferry to Cordova for fall silver fishing. It would be great to have a nice little place to hang out besides the bar downtown.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 12:20 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Paul Mascarenas

338 s 400 w

pawl666@gmail.com

4358307479

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 6:41 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

robert heston

105 Cervin, Girdwood, AK

roberthestone25@hotmail.com

5633439813

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 10:16 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Robin James
3444 Corbin Lane
Valdez AK 99686

r.jamesak1958@gmail.com
907-253-7866

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Robin James

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Monday, December 6, 2021 5:05 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Rita Spann
2 Old Sawmill Road, Cordova AK, 99574

rita.spann@outlook.com
9078889228

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

This community desperately needs a year-round space to gather. This is an extremely exciting initiative and Curtis and Christiana have clearly put a lot of thoughtful work into crafting a business plan that would best serve Cordova.

Let's do what we can to get them brewing!

Sincerely,

Rita Spann

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 10:12 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Sergey Bogatchev
6.5 Whitshed Rd.

sergeibog@gmail.com
9074294911

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and the Finchers will make it happen. They are organized, financed, and have plenty of business savvy.

Sincerely,
Sergei Bogatchev

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 9:47 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Sharon Ermold
706 8th street Cordova

ermolds@ctcak.net

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 1:27 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Steven Graves
804 Wolf Hill

lonisolier7@gmail.com

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 6:17 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Susie Herschleb
288 Appalousa Ct.
Hudson WI
54016

susieherschleb@gmail.com

715.907.5072

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 8:38 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Sue Muma
1201 Lake Ave, Apt 1
drslmuma@gmail.com
9072535134

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 10:44 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Stacie
702LeFevre
jitneycapt@hotmail.com
9078316290

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Tuesday, December 7, 2021 12:39 AM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Tiffany Castillo
525 West 135th St. New York, New York
10031

tiffsta12@gmail.com
9178261426

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,

Tiffany

Sent from [No Road Brewing](#)

Susan Bourgeois

From: No Road Brewing Advocate <noroadbrew@gmail.com>
Sent: Thursday, December 2, 2021 7:36 PM
To: Susan Bourgeois
Subject: Letter of Support for No Road Brewing

Vicki Blackler
921 Center Drive
Cordova Ak 99574

docblack@ctcak.net
9074247664

Example text:

Dear Mayor, Council, and Alaska Alcohol Control Board,

I support No Road Brewing receiving Cordova's Brewery license.

We need a brewery and these guys are legit. They have financing secured, a brewing system in mind, and a clear community focus and love for good beer.

Let's give them the chance to serve Cordova.

Sincerely,
Vicki & Jerry Blackler

Sent from [No Road Brewing](#)

Submitted On Name Email Message

11/26/2021 17:20:35 Charles K. Weaverling kellyweaverling@gmail.com I know this is a form letter, but I've known Brooke since they arrived in town and know her to be a solid individual, and support her in this endeavor.

(former Mayor & Bookstore owner)

11/27/2021 3:06:10 Dakota Reynolds dakota.jay.reynolds@gmail.com

More small business is always a good thing.
I think any small business trying to find roots in Cordova is good for our community.

11/27/2021 9:23:15 Rachel Gullett racheldgullett@gmail.com

To whom it may concern,

Brooke Stewart is an accomplished and resilient business woman who is working for Cordova. I support her in this business venture.

Thank you for your consideration,
Rachel Gullett

11/27/2021 18:28:52 Sarah Perez ssperez0126@yahoo.com

I would absolutely love another female owned and operated brewery in Alaska. I am one of the first black female brewers in our beautiful state and would be honored to come and help them plant the seed of craft beer. Let Witch Mountain Brewery happen.

(Pink Boots Society AK [Pink Boots Society](#)[Pink Boots Society](#))

Susan Bourgeois

From: Kristin Carpenter <executivedirector@pwsedd.org>
Sent: Wednesday, December 1, 2021 1:23 PM
To: Susan Bourgeois
Cc: alcohol.licensing@alaska.gov
Subject: brewery applications in Cordova

Hello Susan,

Could you please forward this to the Cordova City Council and Mayor for tonight's meeting? Thank you for helping to get this message to the Council, I would come to the meeting tonight but I'm out of town until tomorrow.

I'm writing to express my support for the two applications -- No Road Brewing Co. and Witches Brew -- before the City Council to establish brewing businesses in Cordova; I have worked with both applicants and find them to be resourceful, hard-working entrepreneurs with a genuine interest in serving the Cordova community.

As the lead staff person for an organization that fosters economic development in Prince William Sound, I strongly believe that these businesses would add great value to the mix of services available to residents of and visitors to Cordova. I hope you can support this proposed addition to Cordova's restaurant and hospitality sector.

Thank you for your consideration,

Kristin Carpenter

Kristin Carpenter
Executive Director
Prince William Sound Economic Development District
P.O. Box 1059
Cordova, AK 99574
(907) 424-5533
pwsedd.org

Office days: Monday, Thursday, and Friday, 8 a.m. - 5 p.m.

From: Squarespace <form-submission@squarespace.info>
Sent: Thursday, December 2, 2021 10:23 PM
To: Mayor & City Council <Mayor&Council@cityofcordova.net>
Subject: Form Submission - New Form

Sent via form submission from

Name: Alyssa Kleissler

Email: dancinak@gmail.com

Message: I think Brooke's creativity and string work ethic will support her endeavor. Please consider her application.

From: Squarespace <form-submission@squarespace.info>
Sent: Wednesday, December 1, 2021 5:22 PM
To: Mayor & City Council <Mayor&Council@cityofcordova.net>
Subject: Form Submission - New Form

Sent via form submission from

Name: Michael Acoba

Email: macobaak16@gmail.com

Message: I would love the idea if Witch Kitchen to have there own brewery. Brooke is a trooper being able to be open during the winter in snow, rain, or shine. I think she deserves a spot for her business.

To Mayor, Council and Alaska Alcohol Control Board:

I support Brooke Stewart's request to open a Brewery in Cordova.

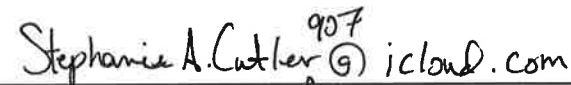
She arrived in Cordova and hit the ground running. She opened a food wagon that has been serving Cordovan's populace regularly through rain, sun, sleet and snow. It's a well-run small business and has an innovative menu. I know there are more good things yet to come from this outstanding businesswoman and support her efforts.

Prior to moving to Cordova, Brooke had established cliental in the hot sauce industry and does on-line sales. She networked with a Brewery in Juneau and is looking to hire a female brew master

Brooke leased a commercial property, has procured funding to do building renovations and purchase brewery equipment. She has also fully completed an AMCO application.

A Brewery run in Cordova would be an appreciated step forward for our community and I strongly support her


Signature


E-mail

To Mayor, Council and Alaska Alcohol Control Board:

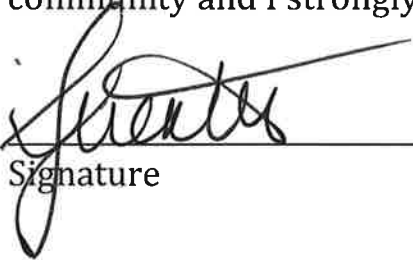
I support Brooke Stewart's request to open a Brewery in Cordova.

She arrived in Cordova and hit the ground running. She opened a food wagon that has been serving Cordovan's populace regularly through rain, sun, sleet and snow. It's a well-run small business and has an innovative menu. I know there are more good things yet to come from this outstanding businesswoman and support her efforts.

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Brooke leased a commercial property, has procured funding to do building renovations and purchase brewery equipment. She has also fully completed an AMCO application.

A Brewery run in Cordova would be an appreciated step forward for our community and I strongly support her



Signature

TWELVE TWELVES @ GMAIL.COM

E-mail

To Mayor, Council and Alaska Alcohol Control Board:


I support Brooke Stewart's request to open a Brewery in Cordova.

She arrived in Cordova and hit the ground running. She opened a food wagon that has been serving Cordovan's populace regularly through rain, sun, sleet and snow. It's a well-run small business and has an innovative menu. I know there are more good things yet to come from this outstanding businesswoman and support her efforts.

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Signature



E-mail

To Mayor, Council and Alaska Alcohol Control Board:

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Signature

E-mail

To Mayor, Council and Alaska Alcohol Control Board:

I support Brooke Stewart's request to open a Brewery in Cordova.

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Prior to moving to Cordova, Brooke had established cliental in the hot sauce industry and does on-line sales. She networked with a Brewery in Juneau and is looking to hire a female brew master

Brooke leased a commercial property, has procured funding to do building renovations and purchase brewery equipment. She has also fully completed an AMCO application.

A Brewery run in Cordova would be an appreciated step forward for our community and I strongly support her


Signature


E-mail

12/06/2021 15:36:42 Ceylon Miner cey907@gmail.com I fully support Brooke Stewart's aspiring brewing business! She is a key contributor to our community and I believe she has the best interest of Cordova and the locals.

From: [Taylor, Brooke D](#)
To: [Clay Koplin](#); [Susan Bourgeois](#); [Helen Howarth](#)
Cc: [Aurora Trailer Park](#)
Subject: RE: Concerns with ADEC Proposed Changes to Oil Spill Prevention and Response Regulations
Date: Monday, November 29, 2021 10:37:37 AM

Dear Mayor Koplin and City Council Members:

Sincere apologies, but the email I just sent had a couple of typos in it. Please share this version with City Council Members.

Thank you!

PWSRCAC staff have been working through the [regulatory reform package posted](#) by the Alaska Department of Environmental Conservation (ADEC) for public comment. We know city councils consider and approve public comments at their public meetings. To try to accommodate your schedules, we are providing this email noting PWSRCAC's top concerns with the proposed changes.

Our review has noted a number of positive changes proposed including increased clarity within regulations, combination of redundant sections, and use of technology in the interest of modernizing workflow. It appears that ADEC clearly heard the message from stakeholders, like the City of Cordova, that reductions in oil spill prevention and response should not result from this regulatory reform effort. However, we have identified **three areas of concern** for the Exxon Valdez oil spill region where more clarity is needed to ensure nothing is lost or diminished.

PWSRCAC is in the process of asking ADEC for clarification on a few issues, researching information connected to proposed changes, and working towards our own comments for submission by the January 31, 2022 deadline. More information will be forthcoming and we will provide additional updates in December and January for consideration.

Top concerns:

#1: There are proposed changes to regulatory language that have the **potential to reduce the number of oil spill drills and exercises required** to be conducted by larger plan holders, such as the Valdez Marine Terminal and associated shippers. These drills and exercises are a key piece of a robust oil spill prevention and response system, ensuring rapid deployment of resources for effective containment and cleanup should a spill occur and supporting safety for responders by allowing them to practice response activities ahead on an actual emergency.

- **Concern:** While PWSRCAC is currently asking for clarification from ADEC regarding changes to oil spill drills and exercise requirements,* the confusing nature of the proposed language is concerning. If unclear language is approved in the regulations it could lead to future diminishment of readiness.
- **Recommendation:** Clear language should be provided in regulations that ensures readiness and capabilities for the full range of activities covered by an oil spill prevention and response plan, from spill response management to actual response actions. No reduction in drills or exercises for any plan holder should result from the proposed regulation changes.

#2: The regulations **previously had commitments to examine best available technologies** (BAT) in

use outside of Alaska, engage in studies, evaluate and identify where new technologies could be applicable in Alaska, and hold a conference related to advancing this knowledge, as well as providing findings to plan holders.

- **Concern:** With the language requiring the BAT conference removed, it is uncertain how or if ADEC will meet the vision and intent of ensuring that spill response and prevention equipment, and other spill functions that have previously been subject to this BAT analysis, is the most effective and available as new technologies emerge.
- **Recommendation:** The State of Alaska and ADEC should continue to show leadership in staying informed and promoting best available technologies. Regulatory changes should not result in any diminished emphasis on best available technologies.

#3: The regulations previously required both RCACs (Prince William Sound and Cook Inlet), which represent our member entities such as the City of Cordova, as well as the Alaska Department of Natural Resources and the Alaska Department of Fish and Game, receive printed materials during contingency plan renewals, updates, and amendments. That language has been removed to note that “interested stakeholders” will be notified by an ADEC listserv that these materials are available for review.

- **Concern:** While PWSRCAC supports materials being distributed electronically and having these plans electronically searchable, federal law recognizes RCACs’ special role in reviewing contingency plans for the terminal and associated oil tankers within the Oil Pollution Act of 1990. The Alaska Oil Spill Commission similarly recommended that the RCACs be integrated into a state system of citizen oversight including government agency operations.
- **Recommendation:** The regulations should continue to specify that the RCACs will receive notification of plan documents for review, electronically or otherwise.

Next steps:

We hope the City of Cordova will consider [providing public comments](#) on these important issues by the January 31 deadline. We recommend public comments include points regarding the above concerns and have provided the following bullets to assist with developing your valuable input:

- Clear language should be provided in regulations that ensures readiness and capabilities for the full range of activities covered by an oil spill prevention and response plan, from spill response management to actual response actions. No reduction in drills or exercises should result from the proposed regulation changes.
- The State of Alaska and ADEC should continue to show leadership in staying informed and promoting best available technologies. Regulatory changes should not result in any diminished emphasis on best available technologies.
- The regulations should continue to specifically name the Regional Citizens Advisory Councils for Prince William Sound and Cook Inlet as interested stakeholders receiving notification of plan documents for review, along with anyone else the state chooses to name.
 - Federal law, the Alaska Oil Spill Commission, and the Alaska Department of Environmental Conservation all recognize the RCACs’ special role in reviewing contingency plans for the terminal and associated oil tankers.
- Improvements to the regulations were noted and appreciated, such as gains in clarity and useability, previously redundant sections of regulation combined, and modernization of workflow.

The focus of this update from PWSRCAC is to assist the public in understanding the implications of any proposed regulatory changes and in developing meaningful comments that support maintaining strong oil spill prevention and response requirements in Alaska. PWSRCAC encourages interested parties statewide to likewise review the draft for issues relevant to their respective regions.

More information on this topic can be found on [PWSRCAC's website](#).

*Page 96 of the proposed changes to 18 AAC 75.485 discharge exercises and the repealed text starting on page 99.

Brooke Taylor

(she/her)

PWSRCAC

907.301.3784

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From: Taylor, Brooke D

Sent: Tuesday, October 26, 2021 10:36 AM

To: mayor@cityofcordova.net; City of Cordova <cityclerk@cityofcordova.net>;
citymanager@cityofcordova.net

Cc: Beedle, Robert <rbdle609@gmail.com>

Subject: Releasing Nov. 1: ADEC Proposed Changes to Oil Spill Prevention and Response Regulations

Dear Mayor Koplin and City Council:

In early 2020, the City of Cordova provided input to the Alaska Department of Environmental Conservation (ADEC) during their oil discharge prevention and contingency plan public scoping. Your input helped ensure that Alaskans' voices are heard. **ADEC has announced their proposed changes to regulations resulting from the public scoping will be released for public comment in early November.**

ADEC has already stated the public comment period will be open for 90 days with no extensions. The Council will be working as quickly as possible to review the proposed changes and provide our input to those interested in providing their own public comments.

Background:

In October 2019, ADEC solicited public comments on areas where Alaska oil spill regulations and statutes could be streamlined. Specifically, ADEC focused on [18 AAC 75, Article 4](#) and [Alaska Statute 46.04 \(AS 46.04\)](#) which deal with oil discharge prevention and contingency plan requirements. At that time, ADEC Commissioner Jason Brune issued a press release stating that he had heard "contingency plans were unnecessarily burdensome while lacking environmental benefits," and to achieve Governor Dunleavy's goal of Alaska being open for business, ADEC was beginning a scoping

process seeking input from the public on these regulations and statutes.

ADEC received over 350 comments from approximately 130 parties, which can be viewed on [ADEC's public scoping page](#) under [Public Comments](#). As can be seen from reviewing these comments, the majority support maintaining current regulation standards and oppose any changes that would weaken regulations. Commissioner Brune has reported that he and his staff met on a weekly basis for several months in 2020 to review comments received. The proposed regulatory changes, anticipated to be released on November 1, are the result of what he and his team put together from that effort.

Concerns:

PWSRCAC remains concerned that this reform initiative could result in changes that weaken the world-class oil spill prevention and response system in Prince William Sound. Alaska's statutes and regulations have been in place for over 30 years, protecting Alaska and ensuring that industry and responders maintain vigilant in preventing and responding to spills. Industry has operated successfully with these safeguards in place and these statutes and regulations are one of the main reasons Prince William Sound has not suffered a catastrophic oil spill since 1989.

Next steps:

PWSRCAC intends to review the draft regulatory changes, prepare our own comments, and provide additional information to the public. We intend to focus our outreach on assisting the public in understanding the implications of any proposed regulatory changes and forming meaningful comments that support maintaining strong oil spill prevention and response requirements in Alaska. PWSRCAC encourages interested parties statewide to likewise review the draft for issues relevant to their respective regions.

Note: ADEC has informed us that there are currently no changes to laws anticipated at this time. While regulation changes, like those about to be proposed, can be made by the agency that oversees them (in this case ADEC), state statutes (laws) can only be amended by the State Legislature.

PWSRCAC will provide updates by email as information becomes available. More information on this topic can be found on [the Council's website](#).

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Again, thank you for your previous public comments on this important issue. We hope the City of will stay engaged and consider providing input during the upcoming public comment period as well.

Brooke Taylor, APR (she/her)

Director of Communications

Prince William Sound Regional Citizens' Advisory Council

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MEMO: 12/15/21

TO: Cordova City Council
FROM: Helen Howarth, City Manager
RE: CITY OF CORDOVA 2022 BUDGET

I am pleased to present the City of Cordova 2022 Budget and Fee Schedule for Council approval.

The 2022 budget is presented with an increase over the FY21 Budget to acknowledge the needs of City departments, to manage grant requirements for the Harbor rebuild project, and to maximize City ability to leverage upcoming federal infrastructure funding. City's budget increase reflects these opportunity costs but otherwise presents a conservative approach to the general fund operating budget

City received over \$1M in Federal ARPA funds which must be expended during the two-year window ending FY23. ARPA funds of over \$500K are included in this budget with the awareness that after the FY23 budget those one-time funds must be replaced with other revenue to maintain this service into future years.

Manager implemented a hiring freeze in the last months of FY20 and City operated in FY21 with vacant positions unfilled. The FY22 budget reinstates those positions and adds critical positions identified in EMS and Public Works to acknowledge staffing needed to maintain City services.

The fee schedule reflects the Council's directive for a 5% increase in utilities, harbor and public works over 5 years: FY22 is the last year of those stated increases. The Parks & Recreation Commission revised their fee schedule (see attached memo from Duncan Chisholm) and ambulance fee was increased to \$750. A capital budget will be presented in early FY22 as soon as additional ARPA funding is allocated. Additionally, earnings from Permanent Fund investments are tapped at \$100K in to balance the budget

The IBEW Collective Bargaining agreement has not been finalized but the budget reflects a financial impact based on Council's directive.

The budget is the result of hard work by City departments to balance delivery of service with budget constraints. Staff is committed to finding more efficiencies and new revenue during the course of FY2022.

Council action	special requirements	time frame	per charter	per code	vote required
annual budget approval	public hearing	notice of ph - one week ahead	section 5-3	3.12.080 B	majority of all (4)
annual fee and rate resolution	one public hearing	adequate pub ntc		1.18.010	majority of quorum present

Charter referring to Budget:

Section 5-3. - Budget: Public Hearing.

The council shall hold a public hearing on the proposed budget. Notice of the time of the hearings **shall be published at least one week prior** to the hearing. Any interested persons shall have an opportunity to be heard for or against the estimates or any item therein. The council may continue the hearing as it deems necessary.

(Amended by Resolution 5-95-56, approved by the voters on July 19, 1995).

3.12.080 - Meetings—Passage of proposals.

A majority of the members of the council shall constitute a quorum. Any action the council is authorized or required to take under the Charter or this code may be taken by favorable vote of a majority of the quorum except as follows:

- A. A majority of all members of the council shall be required for final passage of an ordinance, in accordance with Article II, § 2-13 of the Charter;
- B. A majority of all the members of the council shall be required to adopt a budget** and make appropriations for the next fiscal year in accordance with Article V, § 5-4 of the Charter;
- C. A majority of all the members of the council shall be required for the transfer of unencumbered appropriations in accordance with Article V, § 5-6 of the Charter;
- D. An appropriation from the city general reserve fund must be in accordance with Section 5.44.060;
- E. Concurring vote of four members shall be necessary when the council sits as a board of adjustment in accordance with Section 3.40.100;
- F. Vacancies in the office of mayor and council membership shall be filled by majority vote of the council's remaining members in accordance with Article II § 2-10 of the Charter;
- G. The city manager shall be appointed or removed by a vote of a majority of all council members, in accordance with Article III, § 3-1 of the Charter;
- H. A majority of all the members of the council shall be required to create an office or position of employment or to incur an expenditure of funds for purposes not specifically included in an approved budget.

The council shall vote on a roll call vote where a majority of all members is required, or upon request of any council member. The results of all votes shall be entered into the minutes of the meeting.

(Ord. 665, 1989).

City Code referring to Resolutions creating or establishing rates

1.18.010 - Resolutions.

- A. Resolutions are acts of council which are not required to be enacted by an ordinance, such as authorizing a municipal official to undertake certain acts and acts not being of a permanent nature. **Resolutions creating or establishing rates shall require adequate public notice with one public hearing** before passage. Resolutions are formal acts of council required in accordance with charter, code, state and/or federal law.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-21-47**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
ADOPTING AN OPERATING BUDGET FOR FISCAL YEAR 2022
AND APPROPRIATING THE AMOUNT OF \$17,008,584
AS SUMMARIZED PURSUANT TO THE FOLLOWING TABLE**

<u>Fund name</u>	<u>Fund #</u>	<u>Revenues</u>	<u>Transfers in</u>	<u>Transfers out</u>	<u>Appropriation</u>
General Fund	101	\$11,457,461	\$749,827	\$0	\$12,207,288
Permanent Fund	104	\$380,000	\$44,900	\$100,000	\$324,900
CIP	401	\$129,258	\$0	\$0	\$129,258
Governmental Funds Total		\$11,966,719	\$794,727	\$100,000	\$12,661,446
ENTERPRISE FUNDS					
Harbor	502	\$1,667,122	\$0	\$366,726	\$1,300,396
Harbor Dep	702	\$175,000	\$150,000	\$0	\$325,000
Sewer	503	\$909,323	\$0	\$409,660	\$499,663
Sewer Dep	703	\$0	\$295,000	\$0	\$295,000
Water	504	\$840,758	\$0	\$158,201	\$682,557
Water Dep	704	\$0	\$50,000	\$0	\$50,000
Refuse	505	\$1,381,382	\$0	\$530,920	\$850,462
Refuse Dep	705	\$0	\$260,000	\$0	\$260,000
Refuse Landfill	805	\$0	\$50,000	\$0	\$50,000
Odiak	506	\$68,280	\$0	\$34,220	\$34,060
Total enterprise funds		\$5,041,865	\$805,000	\$1,499,727	\$4,347,138
TOTAL APPROPRIATION		\$17,008,584	\$1,599,727	\$1,599,727	\$17,008,584

WHEREAS, the City Manager submitted her proposed FY22 Operating Budget; and

WHEREAS, the City Council has conducted work sessions reviewing the proposed 2022 budget, and submitted its recommendations, and held a public hearing on December 15, 2021 on the proposed 2022 operating budget; and

WHEREAS, in the amount appropriated from the General Fund, **\$1,800,000** is included for the Cordova Public Schools.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Cordova, Alaska, hereby adopts the City Operating Budget and appropriates such funds for FY22, for the period of January 1, 2022 to December 31, 2022, in the amount of **\$17,008,584**.

BE IT FURTHER RESOLVED that all unencumbered balances remaining in each fund as of January 1, 2023 shall be transferred to the unappropriated fund balance of the respective fund from which appropriated.

PASSED AND APPROVED THIS 15th DAY OF DECEMBER 2021

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

DRAFT

General Fund Revenue		
Account number	Account description	Proposed budget
101-300-40001	Property taxes	2,800,000
101-300-40003	Property taxes - penalties	10,000
101-300-40005	Property taxes - interest	2,000
101-300-40010	Sales & use taxes	3,600,000
101-300-40011	Public accomodations surtax	190,000
101-300-40012	Vehicle Rental Surtax	11,000
101-300-40015	Alcohol Tobacco & Pot Surtax	230,000
101-300-40030	Penalties and interest - sales tax	10,000
101-300-40040	In lieu tax payments	353,560
101-300-40041	Payment in lieu of taxes -other	10,125
Total taxes		7,216,685
101-301-40100	General business licenses	20,000
101-301-40120	Taxi - for hire operators	1,000
Total licenses and permits		21,000
101-302-40205	Raw fish tax	1,170,312
101-302-40207	ARPA	572,982
101-302-40210	Liquor Licenses - share tax	7,500
101-302-40215	Share revenue - general	75,000
101-302-40220	Forest receipts - roads	33,750
101-302-40221	Forest receipts - school	431,250
101-302-40225	Utility Cooperative Refunds	295,000
101-302-40230	Shared Fisheries Tax	22,151
101-302-40239	Pension State relief	261,391
101-302-40245	Library Museum grants	100,000
Total other governmental		2,969,336
101-303-40320	N. Harbor Fill Lease	85,000
101-303-40330	S. Harbor Fill Lease	31,000
101-303-40350	Other Land Leases	56,000
101-303-40360	Other building leases	42,000
101-303-51110	Lease Rev Pass-Thru Mt Eyak	64,718
Total leases & rents		278,718
101-304-40245	State Contract - Jail	164,704
101-304-40250	Surcharge - SOA	200
101-304-40265	State Dispatch Services	4,725
101-304-40267	USFS Dispatch Services	6,725
101-304-40268	NVE MOU	5,000
101-304-40269	City of Whitter - Dispatch	25,000
101-304-40370	Court Fines & Forfeitures	-
101-304-40371	Citations	4,000
101-304-40380	ATV Registration Fees	200

General Fund Revenue		
101-304-40400	Dog Licenses	300
101-304-40410	Dog Impounds	100
101-304-40420	Dog Citations	100
101-304-40440	Airline Security Service	75,000
101-304-40450	Fingerprinting Services	2,500
101-304-40545	Impound	5,000
101-304-40700	Case File Fees	250
101-304-49730	Bulletproof Vest Grant	-
101-304-49740	Miscellaneous Revenue P.D.	-
Total Law Enforcement:		293,804
101-305-40255	MV Boat Snow Trans	25,000
101-305-40260	Driver License & ID Fee	13,000
101-305-40266	Vehicle Registration	(17,800)
101-305-40268	Mtr vehicle reg tax st of ak	40,000
101-305-49740	Road tests & misc revenue dmrv	500
Total DMV		60,700
101-323-40170	Planning permit fees	6,500
Total planning		6,500
101-345-40505	Activity fees	5,000
101-345-40508	Christmas Bazaar	-
101-345-40520	Skaters Cabin Rental	3,500
101-345-40525	Bidarki Entrance Fees	55,000
101-345-40535	Facility Rental	-
101-345-42100	Fisherman's memorial park	500
101-345-49740	Bidarki misc.	-
Total recreation		64,000
101-346-40600	Pool entrance fees	15,000
101-346-40610	Pass fee	-
101-346-40620	Program fees	-
101-346-40630	Rental fees	-
Total pool		15,000
101-347-40710	Sale of equipment	-
101-347-40720	Sale of cemetery lots	3,000
Total sale of property		3,000
101-390-41000	Allocated administrative cost	615,607
101-390-41060	Transfer from Chip Seal Fund	34,220
101-390-41091	Transfer from health fund	-
101-390-41092	Transfer from PF - earnings	100,000
Total interfund transfers		749,827

General Fund Revenue		
101-397-40325	Investment Earnings	1,000
101-397-49740	Misc. Revenue	15,000
101-397-49742	Pass through Rev SkiHill	64,718
101-397-49745	Ins. Reimb/chamber lease	-
101-397-49760	Street-cut revenue	-
101-397-49770	Cordova center revenue	35,000
Total other revenue		115,718
101-398-40200	State bond debt reimbursement	378,000
Total state debt reimb		378,000
Total GF Revenue		12,172,288
Total GF revenue - without interfund transfers		11,422,461

General Fund Expenses			
Account number	Account description	Proposed FY22 Budget	# employees
CITY COUNCIL			
101-401-51020	Operating supplies	500	
101-401-52090	Council contingency	1,000	
101-401-52160	Professional development	1,000	
101-401-52170	Dues and subscriptions	2,800	
Total city council		5,300	
CLERK/GOVERNMENTAL SUPPORT/ELECTIONS			2 FTE
101-402-50110	Salaries and wages	161,297	
101-402-50120	Temp employees	1,000	
101-402-50130	FICA	12,416	
101-402-50140	PERS	35,485	
101-402-50150	Health ins.	55,249	
101-402-51020	Compensation ins.	438	
101-402-52000	ESC	840	
101-402-50150	PERS Relief	13,081	
101-402-51020	Operating supplies	1,000	
101-402-52160	Professional development	875	
101-402-52170	Dues and subscriptions	380	
101-402-52180	Professional services	3,000	
101-402-52230	Assessor fees	18,000	
101-402-52240	Election expense	4,000	
101-402-52310	Public relations	500	
Total city clerk		307,561	
MAYOR			
101-403-51020	Operating supplies	1,000	
101-403-52130	Travel-airfare/ferry	-	
101-403-52160	Professional development	450	
101-403-52170	Dues and subscriptions	50	
Total city mayor		1,500	
CITY MANAGER/ADMINISTRATION			3 FTE
101-421-50000	Salaries and wages	261,053	
101-421-50020	Temp employees	-	
101-421-50100	FICA	19,970	
101-421-40110	PERS	57,432	
101-421-50120	Health ins.	81,151	
101-421-50130	Compensation ins.	705	
101-421-50140	ESC	1,245	
101-421-50150	PERS Relief	21,172	
101-421-51020	Operating supplies	500	
101-421-52080	Manager's contingency	2,000	
101-421-52160	Professional development	2,500	
101-421-52170	Dues & subscriptions	2,000	
101-421-55050	Contractual services	25,000	
	City Marketing	25,000	
Total city manager		499,728	

General Fund Expenses

FINANCE			4 FTE
101-422-50000	Salaries and wages	246,471	
101-422-50010	Overtime	-	
101-422-50020	Temp employees	-	
101-422-50100	FICA	18,855	
101-422-50110	PERS	54,224	
101-422-50120	Health ins.	87,914	
101-422-50130	Compensation ins.	665	
101-422-50140	ESC	1,660	
101-422-50150	PERS Relief	19,989	
101-422-51020	Operating supplies	1,000	
101-422-52130	Travel - airfare/ferry	-	
101-422-52140	Travel - lodging	-	
101-422-52160	Professional development	800	
101-422-52180	Professional services	50,000	
101-422-52220	Collections s/t audits	-	
101-422-52350	Recruitment and moving	-	
101-422-54020	Repair & maint	-	
Total finance		481,578	
PLANNING			1 FTE
101-423-50000	Salaries and wages	83,073	
101-423-50100	FICA	6,335	
101-423-50110	PERS	18,276	
101-423-50120	Health ins.	23,380	
101-423-50130	Compensation ins.	224	
101-423-50140	ESC	415	
101-423-50150	PERS Relief	6,737	
101-423-51020	Operating supplies	750	
101-423-52120	Travel - car rental	-	
101-423-52130	Travel - airfare/ferry	-	
101-423-52140	Travel - lodging	-	
101-423-52150	Travel - per diem	-	
101-423-52160	Professional development	1,500	
101-423-52170	Dues and subscriptions	2,400	
101-423-52180	Legal fees	1,000	
101-423-52182	Appraisal/survey fees	2,500	
101-423-52184	Other professional fees	1,500	
101-423-52270	Legal printing	750	
Total planning		148,840	
101-424-51020	Operating supplies	500	
101-424-52130	Travel - airfare/ferry	-	
101-424-52150	Travel - per diem	-	
101-424-52160	Professional development	1,000	
Total plng comm		1,500	
DEPARTMENT OF MOTOR VEHICLES			.4 FTE
101-440-50000	Salaries and Wages	21,041	

General Fund Expenses		
101-440-50010	Overtime	-
101-440-50020	Temp. Employees	-
101-440-50030	On Call Time	-
101-440-50100	FICA	1,610
101-440-50110	PERS	4,629
101-440-50120	Health Ins.	-
101-440-50130	Compensation Ins.	57
101-440-50140	ESC	166
101-440-50150	PERS Relief	1,706
101-440-51010	Uniforms/Safety Equip/Supplies	100
101-440-51020	Operating Supp/Postage/Freight	750
101-440-52000	Communications	2,000
101-440-52120	Travel - Car Rental	300
101-440-52130	Travel - Airfare/Ferry	1,000
101-440-52140	Travel - Lodging	1,000
101-440-52150	Travel - Per Diem	450
101-440-52170	Dues & Subscriptions	150
101-440-52270	Legal Printing/Advertising	150
101-440-55010	Equipment, Furnishings & Tools	150
Total DMV		35,259

PUBLIC SAFETY

Law Enforcement

101-441-50000	Salaries and Wages	555,765
101-441-50010	Overtime	47,791
101-441-50020	Temp. Employees	-
101-441-50030	On Call Time	5,400
101-441-50040	Shift Differential	12,360
101-441-50100	FICA	47,485
101-441-50110	PERS	136,559
101-441-50120	Health Ins.	161,243
101-441-50130	Compensation Ins.	14,226
101-441-50140	ESC	3,964
101-441-50150	PERS Relief	50,341
101-441-51010	Uniforms/Safety Equip/Supplies	5,000
101-441-51020	Operating Supp/Postage/Freight	4,000
101-441-52000	Communications	22,000
101-441-52120	Travel - Car Rental	1,000
101-441-52130	Travel - Airfare/Ferry	3,000
101-441-52140	Travel - Lodging	2,000
101-441-52150	Travel - Per Diem	1,000
101-441-52160	Professional Development	6,000
101-441-52165	Training Equipment & Supplies	500
101-441-52170	Dues & Subscriptions	3,000
101-441-52180	Professional Services/Towing	4,000
101-441-52270	Legal Printing/Advertising	450
101-441-52310	Public Relations	-
101-441-52320	Drug Interdiction	-
101-441-52350	Recruitment and Moving	7,600

CHIEF

4 OFFICERS

4.6 Dispatch

General Fund Expenses		
101-441-54000	Fuel & Lube	10,000
101-441-54010	Vehicle Parts & Repairs	5,000
101-441-54020	Repair Maintenannc Other Equip	5,000
101-441-55000	Other Equipment & Rentals	2,500
101-441-55010	Equipment, Furnishings & Tools	1,500
101-441-55020	Ammunition	3,000
101-441-55030	Court Collection Fee	-
101-441-55035	State Surcharge Citation remit	-
101-441-55040	MOA/NVE	-
Total Law Enforcemer		1,121,684

Jail Operations		
101-442-50000	Salaries and Wages	139,109
101-442-50010	Overtime	11,949
101-442-50020	Temp Employees	-
101-442-50030	On Call Time	1,200
101-442-50040	Shift Differential	3,090
101-442-50100	FICA	11,884
101-442-50110	PERS	34,175
101-442-50120	Health Ins.	45,265
101-442-50130	Compensation Ins.	3,513
101-442-50140	ESC	1,032
101-442-50150	PERS Relief	12,598
101-442-51010	Uniforms/Safety Equip/Supplies	1,000
101-442-51020	Operating Supplies	2,000
101-442-51030	Janitorial Supplies	700
101-442-51070	Prisoner Board	4,000
101-442-52120	Travel - Car Rental	1,500
101-442-52130	Travel - Airfare/Ferry	600
101-442-52140	Travel - Lodging	800
101-442-52150	Travel - Per Diem	1,000
101-442-52160	Professional Development	500
101-442-52180	Professional Services	900
101-442-52185	Inmate Medical Expense	-
101-442-52186	Inmate Medical Expense - Reimb	-
101-442-54020	Repair & Maintenance	2,000
Total Jail Operations:		278,815

FIRE/EMS			MARSHALL 2 FIRE/MEDIC 2 PT
101-443-50000	Salaries and wages	179,687	
101-443-50010	Overtime	3,605	
101-443-50020	Temp employees	30,000	
101-443-50030	On call	3,500	
101-443-50100	FICA	14,290	
101-443-50110	PERS	41,094	
101-443-50120	Health insurance	66,378	
101-443-50140	Compensation ins.	7,360	
101-443-50140	ESC	1,245	
101-443-50150	PERS Relief	15,149	
101-443-51010	Uniforms/Safety Clothing	10,080	

General Fund Expenses		
101-443-51020	Operating Supplies	30,000
101-443-51030	Custodial Supplies	400
101-443-51050	Small Tools	336
101-443-52030	Electricity	840
101-443-52040	Heating Oil	5,040
101-443-52120	Travel-Car Rental	1,260
101-443-52130	Travel - Airfare/Ferry	6,720
101-443-52140	Travel - Lodging	7,040
101-443-52150	Travel - Per Diem	4,000
101-443-52160	Professional Development	8,000
101-443-52170	Dues & Subscriptions	420
101-443-52180	Professional Services	10,000
101-443-52310	Public Relations	2,000
101-443-52320	Volunteer Fireman	27,000
101-443-52330	Volunteer Incentives	1,680
101-443-54000	Fuel & Lube	4,200
101-443-54010	Vehicle Parts & Repairs	10,000
101-443-54020	Repair - Other Equipment	3,348
101-443-55000	Other Equipment	3,000
101-443-55005	Fire Fighting Equipment	5,100
101-443-55010	Equipment & Furnishings	4,500
Total Fire & EMS		507,272
101-445-59400	Supplies	6,000
101-445-59405	Community training	5,000
Total disaster MGMT		11,000

LIBRARY MUSEUM

101-501-50000	Salaries and Wages		
	Library	233,601	4.6 FTE
	Museum	201,782	3.8 FTE
101-501-50010	Overtime	-	
101-501-50020	Temp Employees	30,000	
101-501-50100	FICA	35,602	
101-501-50110	PERS	85,891	
101-501-50120	Health Ins.	136,576	
101-501-50130	Compensation Ins.	1,257	
101-501-50140	ESC	4,103	
101-501-50150	PERS Relief	31,663	
101-501-51020	Operating Supplies	3,000	
101-501-51060	Books & Periodicals	11,000	
101-501-52160	Professional Development	250	
101-501-52170	Dues & Subscriptions	400	
101-501-52180	Professional Services	600	
101-501-52230	Software Licensing	3,000	
101-501-52250	IT Services	12,000	
101-501-52270	Legal Printing	200	
101-501-54020	Repair & Maintenance	15,000	
101-501-54030	Computers & Peripherals	4,000	
101-501-55000	Other Equipment	-	

General Fund Expenses		
101-501-55010	Equipment & Furnishings	850
Total library and muse		810,775

FACILITY SERVICES

101-501-51025	Operating Supplies-Cordova ctr	1,500
101-501-55011	Equip & Furnishings-Cordova Ct	1,500
101-598-52013	Wtr, swr, refuse public safety	5,600
101-598-52016	Wtr, swr, ref chamber of comm	2,000
101-598-52017	Wtr, swr, ref cordova center	10,000
101-598-52033	Electricity public safety	26,000
101-598-52037	Electricity cordova center	63,000
101-598-52045	Heating oil Public safety	25,000
101-598-52046	Heating oil Chamber of Comm	2,500
101-598-52048	Heating oil cordova center	40,000
101-598-52049	Propane Cordova center	1,500
Total facility services		178,600

PUBLIC WORKS

Administration		1 FTE
101-601-50000	Salaries and wages	106,383
101-601-50020	Temp employees	-
101-601-50100	FICA	8,198
101-601-50110	PERS	23,404
101-601-50120	HEALTH INS.	23,380
101-601-50130	COMPENSATION INS.	287
101-601-50140	ESC	415
101-601-50150	PERS RELIEF	8,628
101-601-51020	OPERATING SUPPLIES	750
101-601-52000	COMMUNICIATIONS	1,800
101-601-52160	PROFESSIONAL DEVELOPMENT	-
101-601-52162	SAFETY & TRAINING	2,500
101-601-52180	PROFESSIONAL SERVICES	25,000
Total PW admin		200,745

Facility Maintenance		2 FTE
101-602-50000	SALARIES AND WAGES	138,699
101-602-50010	OVERTIME	3,090
101-602-50020	TEMP EMPLOYEES	2,000
101-602-50100	FICA	10,923
101-602-50110	PERS	30,514
101-602-50120	HEALTH INS.	55,875
101-602-50130	COMPENSATION INS.	2,951
101-602-50140	ESC	840
101-602-50150	PERS RELIEF	11,248
101-602-51010	UNIFORMS/SAFETY CLOTHING PPE	1,200
101-602-51020	OPERATING SUPPLIES	1,200
101-602-51025	OPERATING SUPPLIES CORDOVA CTR	-
101-602-51039	CUSTODIAL SUPPLIES	10,000
101-602-51050	SMALL TOOLS	500

General Fund Expenses		
101-602-52140	TRAVEL - LODGING	-
101-602-52150	TRAVEL - PER DIEM	-
101-602-52160	PROFESSIONAL DEVELOPMENT	2,200
101-602-52180	PROFESSIONAL SERVICES	9,000
101-602-54000	FUEL & LUBE	1,000
101-602-54010	VEHICLE PARTS & REPAIRS	750
101-602-54020	REPAIR - OTHER EQUIPMENT	-
101-602-54028	EQUIPMENT MAINT CORDOVA CTR	15,000
101-602-54032	MAINT PUBLIC SAFETY	5,293
101-602-54036	STRUCTURE MAINT CHAMBER COMMER	5,000
101-602-54038	STRUCTURE MAINT CORDOVA CTR	10,000
101-602-54039	STRUCTURE MAINT	-
101-602-54082	BOILER MAINT.PUBLIC SAFET	3,000
101-602-54086	BOILER MAINT CHAMBER COMM	3,000
101-602-54090	BOILER MAINT CORDOVA CTR	4,000
101-602-54091	HEATING SYSTEM MAINT	-
101-602-55010	FIRE INSPECTION AND REPAIR	8,500
101-602-55020	SCHOOL BLDGS MAINTENANCE	5,000
101-602-55030	CCMC BLDG MAINTENANCE	5,000
101-602-55035	MAINTENANCE--FIRE PANELS PREC	32,000
Total facility maint		377,783

STREETS		5 FTE
101-603-50000	SALARIES AND WAGES	338,723
101-603-50010	OVERTIME	8,240
101-603-50020	TEMP EMPLOYEES	10,000
101-603-50030	ON CALL TIME	-
101-603-50100	FICA	27,308
101-603-50110	PERS	76,332
101-603-50120	HEALTH INS.	63,545
101-603-50130	COMPENSATION INS.	13,993
101-603-50140	ESC	2,175
101-603-50150	PERS RELIEF	27,308
101-603-51010	UNIFORMS/SAFETY CLOTHING	2,500
101-603-51020	OPERATING SUPPLIES	25,000
101-603-51038	CUSTODIAL SUPPLIES CITY SHOP	1,500
101-603-52010	WATER, SEWER & REFUSE	4,500
101-603-52020	STREET LIGHTING	50,000
101-603-52030	ELECTRICITY	20,000
101-603-52040	HEATING OIL CITY SHOP	1,500
101-603-52070	LEASES/RENTALS	15,000
101-603-52120	TRAVEL - CAR RENTAL	-
101-603-52140	TRAVEL - LODGING	-
101-603-52150	TRAVEL - PER DIEM	-
101-603-52160	PROFESSIONAL DEVELOPMENT	3,000
101-603-52162	SAFETY & TRAINING	6,000
101-603-52170	DUES & SUBSCRIPTIONS	2,500
101-603-52180	PROFESSIONAL SERVICES	500
101-603-54010	VEHICLE PARTS & REPAIRS	2,500
101-603-54020	REPAIR & MAINTENANCE	30,000
101-603-54028	EQUIPMENT MAINT CITY SHOP	5,000

General Fund Expenses		
101-603-54038	STRUCTURE MAINT CITY SHOP	2,000
101-603-54098	OTHER IMPROVMENTS CITY SHOP	6,000
101-603-55010	EQUIPMENT & FURNISHINGS	4,000
101-603-55025	CHIP SEALING MAINTENANCE	65,000
Total street maint		814,124

SNOW

101-604-50000	SALARIES AND WAGES	-
101-604-50010	OVERTIME	20,000
101-604-50020	TEMP EMPLOYEES	6,000
101-604-50030	ON CALL TIME	6,200
101-604-50100	FICA	1,721
101-604-50110	PERS	-
101-604-50130	COMPENSATION INS.	882
101-604-50140	ESC	60
101-604-50150	PERS RELIEF	-
101-604-51020	OPERATING SUPPLIES	36,631
Total snow removal		71,494

Equipment Maint.

2 FTE

101-605-50000	SALARIES AND WAGES	132,959
101-605-50010	OVERTIME	5,150
101-605-50030	ON CALL TIME	-
101-605-50100	FICA	10,655
101-605-50110	PERS	30,384
101-605-50120	HEALTH INS.	-
101-605-50130	COMPENSATION INS.	4,212
101-605-50140	ESC	830
101-605-50150	PERS RELIEF	11,201
101-605-51010	UNIFORMS/SAFETY CLOTHING	1,500
101-605-51020	OPERATING SUPPLIES	20,000
101-605-51050	SMALL TOOLS	4,000
101-605-52160	PROFESSIONAL DEVELOPMENT	1,000
101-605-52180	PROFESSIONAL SERVICES	3,000
101-605-54000	FUEL & LUBE	45,000
101-605-54010	VEHICLE PARTS & REPAIRS	80,000
101-605-54020	REPAIR - OTHER EQUIPMENT	1,000
101-605-55010	EQUIPMENT & FURNISHINGS	1,500
Total equipment main		352,391

PARKS AND RECREATION

Administration

1.8 FTE

101-608-50000	Salaries and Wages	128,547
101-608-50100	FICA	9,834
101-608-50110	PERS	28,280
101-608-50120	Health Ins.	44,864
101-608-50130	Compensation Ins.	347
101-608-50140	ESC	808
101-608-50150	PERS Relief	10,425

General Fund Expenses		
101-608-52120	Travel - Car Rental	200
101-608-52130	Travel - Airfare/Ferry	600
101-608-52140	Travel - Lodging	500
101-608-52160	Professional Development	1,000
101-608-52170	Dues and Subscriptions	850
101-608-52180	Professional Services	2,500
101-608-52230	Software & Licences	750
Total parks & recreation - admin		229,505

Parks Maintenance		2 FTE
101-606-50000	Salaries and Wages	124,847
101-606-50010	Overtime	-
101-606-50020	Temp Employees	10,000
101-606-50100	FICA	10,316
101-606-50110	PERS	27,466
101-606-50120	Health Ins.	31,603
101-606-50130	Compensation Ins.	5,839
101-606-50140	ESC	930
101-606-50150	PERS Relief	10,125
101-606-51020	Operating Supplies	4,000
101-606-52010	Water, Sewer & Refuse	3,500
101-606-52030	Electricity	2,500
101-606-52040	Heating Fuel	2,000
101-606-52180	Professional Services	7,500
101-606-52340	Other Costs/outhouse tender	-
101-606-53015	Fisherman's Memorial	500
101-606-54000	Fuel & Lube	3,500
101-606-54010	Vehicle Parts & Repairs	2,000
101-606-54020	Repair - Other Equipment	1,500
101-606-55020	Other Improvements	-
101-606-52162	Safety & Training	850
101-606-52130	Travel - Airfare/Ferry	1,000
101-606-52140	Travel - Lodging	500
101-606-54020	Other repairs	9,000
101-606-51010	Uniform/Safety Clothing	500
101-606-51050	Small tools	500
Total parks maintenance		260,476

Cemetery		
101-607-50020	TEMP EMPLOYEES	6,000
101-607-50100	FICA	459
101-607-50130	COMPENSATION INS.	178
101-607-50140	ESC	58
101-607-51020	OPERATING SUPPLIES	-
101-607-55000	OTHER EQUIPMENT	-
Total cemetery maint		6,695

Bidarki		1.5 FTE
101-701-50000	Salaries and Wages	59,569
101-701-50010	Overtime	-

General Fund Expenses		
101-701-50020	Temp Employees	-
101-701-50100	FICA	4,557
101-701-50110	PERS	13,105
101-701-50120	Health Ins.	42,969
101-701-50130	Compensation Ins.	1,978
101-701-50140	ESC	591
101-701-50150	PERS Relief	4,557
101-701-51020	Operating Supplies	5,000
101-701-51030	Custodial Supplies	2,000
101-701-52010	Water, Sewer & Refuse	4,500
101-701-52030	Electricity	10,000
101-701-52040	Heating Oil	8,000
101-701-53010	Programs	10,000
101-701-53060	Iceworm Festival Supplies	5,000
101-701-54010	Vehicle Parts & Repairs	-
101-701-54020	Equipment Maintenance & Repair	5,000
101-701-54030	Structure Maintenance	10,000
101-701-55010	Equipment & Furnishings	-
101-701-55020	Other Improvements	-
101-701-52180	Professional Services	5,000
101-701-51010	Uniform/Safety Equipment	500
101-701-52162	Safety & Training	1,000
Total recreation - Bidarki		193,326

POOL		1.6 FTE
101-702-50000	Salaries and Wages	78,573
101-702-50010	Overtime	-
101-702-50020	Temp Employees	5,000
101-702-50100	FICA	6,393
101-702-50110	PERS	17,286
101-702-50120	Health Ins.	42,969
101-702-50130	Compensation Ins.	2,825
101-702-50140	ESC	836
101-702-50150	PERS Relief	6,011
101-702-51020	Operating Supplies	10,000
101-702-51030	Custodial Supplies	2,000
101-702-52010	Water, Sewer & Refuse	5,500
101-702-52030	Electricity	26,000
101-702-52040	Heating Oil	60,000
101-702-52160	Professional Development	1,500
101-702-54020	Repair & Maintenance	8,000
101-702-55000	Other Equipment	-
101-702-55010	Equipment & Furnishings	4,000
101-702-55020	Other Improvements	-
101-702-52130	Travel - Airfare/Ferry	500
101-702-52140	Travel - Lodging	500
101-702-52150	Travel - Per Diem	500
101-702-52180	Professional Services	7,500
101-702-51010	Uniform/Safety Equipment	1,000
Total pool		286,893

General Fund Expenses		
SKI HILL		
101-704-51040	Repair & Maintenance	10,000
101-704-51110	Lease Rev Pass Thru CTC	31,200
101-704-51115	Lease Rev Pass Thru CVW	33,518
101-704-52010	Water, Sewer & Refuse	1,600
101-704-52030	Electricity	20,000
101-704-52035	Electric reimburse contra	(10,000)
101-704-52040	Heating Oil	5,000
101-704-52180	Annual Inspection	800
101-704-52190	Insurance	10,000
Total ski hill		102,118
NON-DEPARTMENTAL		1 FTE
101-701-50000	Salaries and Wages (IT Specialist)	70,000
101-701-50100	FICA (IT Specialist)	5,050
101-701-50110	PERS (IT Specialist)	14,522
101-701-50120	Health Ins. (IT Specialist)	23,380
101-701-50130	Compensation Ins. (IT Specialist)	178
101-701-50140	ESC (IT Specialist)	415
101-701-50150	PERS Relief (IT Specialist)	5,353
101-701-52000	Communications	36,471
101-824-51020	OPERATING SUPPLIES	20,000
101-824-52170	DUES & SUBSCRIPTIONS	500
101-824-52179	DRUG TESTING	1,500
101-824-52180	PROFESSIONAL SERVICES	5,000
101-824-52181	ACCOUNTING SOFTWARE LICENSING	14,136
101-824-52182	AVALANCHE MITIGATION	26,000
101-824-52184	STATE REIMB - AVALANCHE CONTRA	(10,000)
101-824-52185	BANK FEES & BANK RECONCILIATIO	10,000
101-824-52188	LOBBYIST - STATE	-
101-824-52190	ATTORNEY FEES	90,000
101-824-52210	AUDIT FEES	85,000
101-824-52230	SOFTWARE LICENSING	27,000
101-824-52250	IT SERVICES	95,000
101-824-52255	COMPUTERS & PERIPHERALS	10,000
101-824-52340	EYAK SITE REMEDIATION	6,500
101-824-52350	RECRUITMENT AND MOVING	-
101-824-54020	MAINT & REPAIR OFFICE EQUIP	-
101-824-55010	EQUIPMENT & FURNISHINGS	1,000
101-824-56000	INSURANCE	424,221
101-824-57000	IN-KIND SERVICES ALLOCATION	-
Total non-departmental		961,226
101-895-58052	2010B II - TAXABLE - PRINCIPAL	-
101-895-58054	2010B II - TAXABLE - INTEREST	-
101-895-58060	2011 SERIES III PRINCIPAL	-
101-895-58062	2011 SERIES III INTEREST	-
101-895-58063	2015 GO BOND ONE A- PRINCIPAL	75,000
101-895-58064	2015 GO BOND ONE A-INTEREST	60,825
101-895-58067	2015 GO BOND ONE C-PRINCIPAL	975,000
101-895-58068	2015 GO BOND ONE C-INTEREST	395,250

General Fund Expenses		
101-895-58069	2015 GO BOND TWO A-PRINCIPAL	115,000
101-895-58070	2015 GO BOND TWO A-INTEREST	94,025
Total long term debt service		1,715,100
101-901-57340	TRANSFER TO CAP PROJ FUND #401	-
101-901-57385	TRANSFER TO VEHICLE REMOVAL F	-
Total interfund transfers		-
101-902-57000	IN-KIND SERVICES ALLOCATION	(197,270)
101-902-57000	SCHOOL TRANSFER (JAN-JUNE)	1,100,000
101-902-57001	SCHOOL TRANSFER (JULY-DEC)	700,000
101-902-57005	SCHOOL IN-KIND JAN-JUNE	69,500
101-902-57006	SCHOOL IN-KIND JUL-DEC	69,500
101-902-57014	CCMC IN-KIND SERVICES JAN-DEC	30,000
101-902-57017	CCMC BUDGET APPROPRIATION	300,000
101-902-57018	CCMC SALE CONSULTING	-
101-902-57020	CORDOVA FAMILY RESOURCE CTR	20,000
101-902-57030	CORDOVA COMMUNITY COLLEGE	10,000
101-902-57181	CORDOVA CHAMBER OF COMMERCE	81,000
101-902-57182	CORDOVA CHAMBER IN-KIND	4,800
101-902-57183	CORDOVA CHAMBER IN-KIND LEASE	23,470
Total transfers to other entities		2,211,000
TOTAL EXPENDITURES		12,172,288
TOTAL REVENUE		(12,172,288)
NET INCOME		-

City Permanent Fund		
Account number	Account description	Proposed budget
104-300-40300	INVESTMENT EARNINGS_CT	-
104-300-40325	INVESTMENT EARNINGS-PF	350,000
104-300-40730	SALE OF REAL ESTATE	30,000
104-300-43000	CRH SEWER ASSESSMENT PRINCIPAL	-
104-300-43001	CRH SEWER ASSESSMENT INTEREST	-
TOTAL REVENUE		380,000
104-390-41070	TRANSFER FROM HARBOR FUND	-
104-390-41075	TRANSFER FROM REFUSE FUND	44,900
TOTAL TRANSFERS IN		44,900
104-390-5999	Transfer out to the GF and 505	100,000
TOTAL TRANSFERS OUT		324,900

Harbor Enterprise Fund		
Account	Description	Proposed budget
502-300-44010	WHARFAGE	\$ 41,000.00
502-300-44015	FUEL OIL WHARFAGE	\$ 125,000.00
502-300-44020	DOCKAGE	\$ 35,000.00
502-300-44030	IMPOUND & FINES	\$ 1,000.00
502-300-44040	DRYLAND STORAGE FEES	\$ 60,000.00
502-300-44041	SHIPARD STORAGE	\$ 30,000.00
502-300-44050	SALE OF LABOR	\$ 5,000.00
502-300-44060	PERMANENT SLIP FEES	\$ 1,100,000.00
502-300-44070	MONTHLY SLIP FEES	\$ 20,000.00
502-300-44080	DAILY SLIPS FEES	\$ 72,000.00
502-300-44090	GRID USE FEES	\$ 6,600.00
502-300-44100	SEAPLANE MOORAGE	\$ 500.00
502-300-44110	UTILITY SALES	\$ 12,000.00
502-300-44120	SALE OF SERVICES	\$ 5,000.00
502-300-44130	OTHER HARBOR REVENUE	\$ 6,000.00
502-300-44135	PENALTY & INTEREST -HARBOR	\$ 8,000.00
502-300-44140	TRAVEL LIFT FEES	\$ 105,000.00
502-300-44150	LAUNCH RAMP FEES	\$ 2,000.00
502-300-44160	PARKING PERMITS	\$ 1,000.00
502-300-44170	MAINTENANCE AREA USE	\$ 1,200.00
502-300-44190	FISH TAX REGISTRATION	\$ -
502-390-49999	Due to/from other funds	\$ -
502-398-40239	Pension state relief	\$ 30,322.00
502-398-40325	Investment earnings	\$ 500.00
TOTAL REVENUE		\$ 1,667,122.00
502-400-50000	SALARIES AND WAGES	\$ 363,587.00
502-400-50010	OT	\$ 10,300.00
502-400-50020	TEMP EMPLOYEES	\$ 12,000.00
502-400-50100	FICA	\$ 29,520.00
502-400-50110	PERS	\$ 82,255.00
502-400-50120	HEALTH INS.	\$ 112,779.00
502-400-50130	COMPENSATION INS.	\$ 10,803.00
502-400-50140	ESC	\$ 2,610.00
502-400-50150	PERS RELIEF	\$ 30,322.00
502-400-51010	UNIFORM/SAFETY CLOTHING	\$ 2,500.00
502-400-51020	OPERATING SUPPLIES	\$ 11,000.00
502-400-51030	CUSTODIAL SUPPLIES	\$ 4,000.00
502-400-52000	COMMUNICATIONS	\$ 6,000.00
502-400-52010	WATER, SEWER & REFUSE	\$ 120,000.00
502-400-52020	STREET LIGHTING	\$ 3,000.00

Harbor Enterprise Fund			
502-400-52030	ELECTRICITY	\$	70,000.00
502-400-52040	HEATING OIL	\$	8,000.00
502-400-52070	LEASES/RENTALS	\$	500.00
502-400-52120	TRAVEL - CAR RENTAL	\$	300.00
502-400-52130	TRAVEL - AIRFARE/FERRY	\$	4,000.00
502-400-52140	TRAVEL - LODGING	\$	2,500.00
502-400-52150	TRAVEL - PER DIEM	\$	1,000.00
502-400-52160	PROFESSIONAL DEVELOPMENT	\$	1,000.00
502-400-52170	DUES & SUBSCRIPTIONS	\$	1,000.00
502-400-52179	DRUG TESTING	\$	400.00
502-400-52180	PROFESSIONAL SERVICES	\$	39,000.00
502-400-52185	BANK FEES	\$	25,000.00
502-400-52270	LEGAL PRINTING	\$	750.00
502-400-52290	BAD DEBT EXPENSE	\$	-
502-400-54000	FUEL & LUBE	\$	7,000.00
502-400-54010	VEHICLE PARTS & REPAIRS	\$	3,500.00
502-400-54020	REPAIR -OTHER EQUIPMENT	\$	50,000.00
502-400-54050	R & M TRAVEL LIFT	\$	37,000.00
502-400-55000	OTHER EQUIPMENT	\$	25,000.00
502-400-55020	OTHER IMPROVEMENTS	\$	75,000.00
502-400-55030	USED OIL	\$	60,000.00
502-400-56000	INSURANCE	\$	152,378.00
Total expenditures		\$	1,364,004.00

502-896-57500	TRANSFER TO DEP'N RESERVE	\$	150,000.00
502-899-59090	DEPRECIATION		
502-901-59997	TRANSFER TO PERM FUND TRVL LFT	\$	-
502-901-59999	TRANSFER TO GENERAL FUND - ADMIN	\$	216,726.00
TOTAL EXPENDITURES		\$	1,730,730.00
Net income (Loss) before transfers		\$	303,118.00

HARBOR RESERVE			
702-390-41030	Transfer from harbor fund	\$	150,000.00
702-397-40205	Raw fish tax - .5%	\$	175,000.00
TOTAL REVENUE		\$	325,000.00

Sewer Enterprise Fund		
Account	Description	Amended budget
503-301-45000	SEWER REVENUE	882,000
503-301-45001	SEWER ADMINISTRATIVE FEE	525
503-301-45012	SEWER TAP FEES	3,675
503-301-45015	OTHER SEWER OPERATING REVENUE	7,350
503-301-46020	IN-KIND REVENUE	-
SEWER OPERATING REVENUE		893,550
503-397-40239	PENSION STATE RELIEF	15,773
503-397-45050	PENALTIES PAID FROM UTILITIES	
OTHER REVENUE		15,773
503-401-50000	SALARIES AND WAGES	180,240
503-401-50010	OVERTIME	8,240
503-401-50020	TEMPORARY EMPLOYEES	15,000
503-401-50030	ON CALL TIME	6,000
503-401-50100	FICA	16,025
503-401-50110	PERS	42,786
503-401-50120	HEALTH INS.	56,432
503-401-50130	COMPENSATION INS.	5,342
503-401-50140	ESC	1,395
503-401-50150	PERS RELIEF	15,773
503-401-51010	UNIFORMS/SAFETY CLOTHING	1,500
503-401-51020	OPERATING SUPPLIES	40,000
503-401-51050	SMALL TOOLS	1,500
503-401-52000	COMMUNICATIONS	4,500
503-401-52010	WATER, SEWER & REFUSE	2,000
503-401-52030	ELECTRICITY	100,000
503-401-52040	HEATING OIL WWTP	8,000
503-401-52070	LEASES/RENTALS	1,000
503-401-52120	TRAVEL - CAR RENTAL	800
503-401-52130	TRAVEL - AIRFARE/FERRY	1,500
503-401-52140	TRAVEL - LODGING	1,500
503-401-52150	TRAVEL - PER DIEM	800
503-401-52160	PROFESSIONAL DEVELOPMENT	4,000
503-401-52170	DUES & SUBSCRIPTIONS	500
503-401-52179	DRUG TESTING	300
503-401-52180	PROFESSIONAL SERVICES	40,000
503-401-52200	PERMIT EXPENSE	8,000
503-401-52350	RECRUITMENT & MOVING	500
503-401-54000	FUEL & LUBE	6,000
503-401-54010	REPAIRS - VEHICLE & PARTS	10,000
503-401-54020	REPAIR - OTHER EQUIPMENT	20,000

Sewer Enterprise Fund		
503-401-54032	STRUCTURE MAINT WWTP	10,000
503-401-54034	STRUCTURE MAINT FERRY T PUMP S	5,000
503-401-54082	HEATING SYS MAINT WWTP	2,000
503-401-55010	EQUIPMENT & FURNISHINGS	40,000
503-401-55020	OTHER IMPROVEMENTS	170,000
503-401-56000	INSURANCE	50,000
OPERATING EXPENDITURES		876,633
Net income (loss) before transfers		32,690
503-895-58043	WWTP UPGRADE PHSEII 261071 PRN	55,000
503-895-58044	WWTP UPGRADE PHSEII 261071 INT	13,200
DEBT SERVICE		68,200
503-896-57500	TRANSFER TO RESERVE - #703	50,000
TRANSFER TO DEP RESERVE		50,000
503-899-59090	DEPRECIATION - SEWER	430,000
DEPRECIATION		430,000
503-901-59999	TRANSFER TO GENERAL FUND-ADMIN	114,660
503-901-59998	Reserve fund - budgetd	245,000
TRANSFER OUT		359,660
503-905-58400	SCHOOL - HIGH SCHOOL	-
503-905-58410	SCHOOL - ELEMENTARY	-
503-905-58420	CCMC- HOSPITAL	
503-905-58440	CHAMBER OF COMMERCE	
IN-KIND SERVICES		-

703-390-41030	Transfer from sewer	\$ 50,000.00
703-397-41095	Reserve fund - budgetd	\$ 245,000.00
TOTAL REVENUE		\$ 295,000.00

703-400-54032	Structure maint - sewer dept	\$ 245,000.00
TOTAL EXPENDITURES		\$ 245,000.00

Water Enterprise Fund		
Account	Description	Amended budget
504-302-24516	OTHER WATER NON-OPERATING REV	-
504-302-45010	WATER REVENUE	820,260
504-302-45011	WATER ADMINISTRATIVE FEE	525
504-302-45012	WATER TAP FEES	1,050
504-302-45015	OTHER WATER OPERATING REVENUE	3,150
504-302-46020	IN-KIND REVENUE	-
SEWER OPERATING REVENUE		824,985

504-398-40239	PENSION STATE RELIEF	15,773
OTHER REVENUE		15,773

504-402-50000	SALARIES AND WAGES	180,240
504-402-50010	OVERTIME	8,240
504-402-50020	TEMP. EMPLOYEES	15,000
504-402-50030	ON CALL TIME	6,000
504-402-50100	FICA	16,025
504-402-50110	PERS	42,786
504-402-50120	HEALTH INS.	56,432
504-402-50130	COMPENSATION INS.	5,342
504-402-50140	ESC	1,395
504-402-50150	PERS RELIEF	15,773
504-402-51010	UNIFORMS/SAFETY CLOTHING	1,500
504-402-51020	OPERATING SUPPLIES	40,000
504-402-51050	SMALL TOOLS	1,500
504-402-52000	COMMUNICATIONS	4,200
504-402-52010	WATER, SEWER & REFUSE	2,000
504-402-52030	ELECTRICITY	6,600
504-402-52040	HEATING OIL EYAK WTR PLANT	25,000
504-402-52070	LEASES/RENTALS	500
504-402-52120	TRAVEL - CAR RENTAL	600
504-402-52130	TRAVEL - AIRFARE/FERRY	1,500
504-402-52140	TRAVEL - LODGING	1,500
504-402-52150	TRAVEL - PER DIEM	800
504-402-52160	PROFESSIONAL DEVELOPMENT	4,000
504-402-52170	DUES & SUBSCRIPTIONS	600
504-402-52179	DRUG TESTING	300
504-402-52180	PROFESSIONAL SERVICES	50,000
504-402-52200	PERMIT EXPENSE	2,000
504-402-52270	LEGAL PRINTING	-
504-402-52350	RECRUITMENT & MOVING	500
504-402-54000	FUEL & LUBE	6,000
504-402-54005	REPAIRS - WATERSHED	15,000
504-402-54010	REPAIRS - VEHICLES & PARTS	10,000
504-402-54020	REPAIRS - OTHER EQUIPMENT	30,000

Water Enterprise Fund		
504-402-54032	STRUCTURE MAINT EYAK WTR PLANT	10,000
504-402-54082	HEATING SYS MAINT EYAK PLANT	1,000
504-402-55010	EQUIPMENT & FURNISHINGS	40,000
504-402-55020	OTHER IMPROVEMENTS	30,000
504-402-56000	INSURANCE	50,000
OPERATING EXPENDITURES		682,333
Net income (loss) before transfers		158,425
504-896-57500	TRANSFER TO RESERVE - #704	50,000
TRANSFER TO DEP RESERVE		50,000
504-899-59091	DEPRECIATION - WATER	200,000
DEPRECIATION		200,000
504-901-59999	TRANSFER TO GENERAL FUND-ADMIN	108,201
TRANSFER OUT		108,201
504-905-58400	SCHOOL - HIGH SCHOOL	-
504-905-58410	SCHOOL - ELEMENTARY	-
504-905-58420	CCMC - HOSPITAL	-
504-905-58440	CHAMBER OF COMMERCE	-
IN-KIND SERVICES		-

704-390-41030	Transfer from water	\$	50,000
704-397-41095	Reserve fund - budgetd	\$	-
TOTAL REVENUE		\$	50,000

704-400-54032	Structure maint - water dept	\$	300,000
TOTAL EXPENDITURES		\$	300,000

Refuse Enterprise Fund		
Account	Description	Amended budget
505-301-46000	REFUSE SERVICE CHARGES	1,354,000
505-301-46001	REFUSE ADMINISTRATIVE FEE	525
505-301-46020	IN-KIND REVENUE	-
REFUSE OPERATING REVENUE		1,354,525
505-398-40239	PENSION STATE RELIEF	26,857
OTHER REVENUE		26,857
505-400-50000	SALARIES AND WAGES	323,952
505-400-50010	OT	7,210
505-400-50020	TEMP. EMPLOYEES	31,000
505-400-50100	FICA	27,705
505-400-50110	PERS	72,856
505-400-50120	HEALTH INS.	98,291
505-400-50130	COMPENSATION INS.	18,651
505-400-50140	ESC	2,385
505-400-50150	PERS RELIEF	26,857
505-400-51010	UNIFORMS/SAFETY CLOTHING	4,000
505-400-51020	OPERATING SUPPLIES	16,000
505-400-51050	SMALL TOOLS	2,000
505-400-52000	COMMUNICATIONS	4,500
505-400-52010	WATER, SEWER & REFUSE	3,500
505-400-52030	ELECTRICITY	9,000
505-400-52040	HEATING OIL	2,000
505-400-52070	LEASES/RENTALS	500
505-400-52120	TRAVEL - CAR RENTAL	500
505-400-52130	TRAVEL - AIRFARE/FERRY	2,500
505-400-52140	TRAVEL - LODGING	2,000
505-400-52150	TRAVEL - PER DIEM	1,000
505-400-52160	PROFESSIONAL DEVELOPMENT	3,000
505-400-52170	DUES & SUBSCRIPTIONS	300
505-400-52179	DRUG TESTING	500
505-400-52180	PROFESSIONAL SERVICES	95,000
505-400-52200	LICENSE & FEES	4,000
505-400-52270	LEGAL PRINTING	500
505-400-52295	GAIN/LOSS ON SALE/DISPOSIAL	-
505-400-54000	FUEL & LUBE	32,000
505-400-54010	VEHICLE PARTS & REPAIRS	21,000
505-400-54020	REPAIR - OTHER EQUIPMENT	25,000
505-400-54030	R & M BUILDINGS	20,000
505-400-54080	BOILER MAINTENANCE	5,000
505-400-55000	OTHER EQUIPMENT	5,000
505-400-55030	LANDFILL MAINTENANCE	7,000
505-400-56000	INSURANCE	50,000
OPERATING EXPENDITURES		924,707

Refuse Enterprise Fund		
Net income (loss) before transfers		456,675
505-896-55030	LANDFILL CLOSURE COST RESERVED	50,000
505-896-57500	TRANSFER TO DEP'N RESERVE	50,000
TRANSFER TO DEP RESERVE		100,000
505-899-59091	DEPRECIATION	210,000
DEPRECIATION		210,000
505-901-59996	PERM FUND REPLACEMENT	44,900
505-901-59997	Reserve	210,000
505-901-59999	TRANSFER TO GENERAL FUND-ADMIN	176,020
TRANSFER OUT		430,920
505-905-58400	SCHOOL - HIGH SCHOOL	-
505-905-58410	SCHOOL - ELEMENTARY	-
505-905-58420	CCMC - HOSPITAL	-
505-905-58440	CHAMBER OF COMMERCE	-
IN-KIND SERVICES		-
		(284,245)
705-390-41030	Transfer from refuse	\$ 50,000
705-397-41030	Reserve fund - budgetd	\$ 210,000
TOTAL REVENUE		\$ 260,000
705-841-55010	Equip and furn	\$ 210,000
TOTAL EXPENDITURES		\$ 210,000
805-390-41030	Transfer from refuse	\$ 50,000
805-397-40325	Investment earnings	\$ -
805-397-41095	Reserve funds - budgeted landfill	\$ -
TOTAL REVENUE		\$ 50,000
805-890-55031	Landfill closure costs	\$ -
TOTAL EXPENDITURES		\$ -

Odiak Camper Park Enterprise Fund		
Account	Description	Amended budget
506-301-40460	Odiak Camper Park Space Fees	\$ 56,580.00
506-301-40465	Odiak Camper Park Deposits	\$ 11,700.00
Total Revenue:		\$ 68,280.00
506-398-40239	PENSION STATE RELIEF	\$ -
OTHER REVENUE		\$ -
506-400-50000	Salaries and Wages	
506-400-50010	OT	
506-400-50100	FICA	
506-400-50110	PERS	
506-400-50120	Health Ins.	\$ -
506-400-50130	Compensation Ins.	\$ -
506-400-50140	ESC	\$ -
506-400-50150	PERS Relief	\$ -
506-400-51000	Administrative Costs Allocated	\$ -
506-400-51020	Operating Supplies	\$ 1,000.00
506-400-51030	Custodial Supplies	\$ 1,000.00
506-400-52010	Water, Sewer & Refuse	\$ 4,500.00
506-400-52030	Electricity	\$ 15,000.00
506-400-52040	Heating Oil	\$ 2,500.00
506-400-52180	Professional Services	\$ 5,000.00
506-400-54020	Repair & Maintenance	\$ 5,000.00
506-400-54080	Boiler Maintenance	\$ -
506-400-56000	Insurance	\$ 60.00
Total Odiak Park Expenditures:		34,060
	Income (loss) before transfers	\$ 34,220.00
506-901-59999	TRANSFER TO GENERAL FUND-ADMIN	\$ 34,220.00
TRANSFER OUT		34,220



Memorandum

To: Mayor and City Council

CC: Helen Howarth, City Manager and Susan Bourgeois, City Clerk

From: Duncan Chisholm, Parks & Recreation Director

Date: December 8, 2021

Subject: FY 2022 Parks and Recreation Fee Schedule

Attached is the proposed fee schedule for FY2022 from the Department of Parks and Recreation for review and consideration by the City Council.

The Parks & Recreation Commission at its meeting on November 30, 2021, resolved to recommend the proposed fee schedule to the City Council.

Background Information

The current Parks and Recreation Department Fee Schedule has not changed since at least 2013. It is estimated that the Consumer Price Index (CPI) has risen by between 17-18% during this time.

It is proposed that the existing Fee Schedule be restructured for FY2022 to eliminate duplication of information, simplify the fee structure, and include Sales Tax and Public Accommodation Services Tax as applicable as per Section 5.40 of the City of Cordova Municipal Code.

Primarily, parks and recreation fees are collected for the following activities:

1. Bidarki Recreation Center and Bob Korn Memorial Swimming Pool admission fees, memberships, and programs.
2. Use of Bidarki Recreation Center and Bob Korn Memorial Swimming Pool by non-profits, commercial and non-commercial organizations, or individual users.
3. Use of park property for camping.
4. Miscellaneous charges such as product sales (e.g., swimming goggles) and services (e.g., towel hire, firewood etc.).

While most of the proposed fee changes represent the addition of City Sales Tax (6%), some fees have been eliminated, and others have been increased to reflect more equitable pricing. Fees have been rounded up or down to the nearest 25c increment.

Staff propose to restructure the fee schedule to:

- Make fee calculations simpler and easier to understand for customers and staff.
- Eliminate duplication of information and reduce confusion.
- Remove fee options which are underutilized or are no longer offered.

Key changes also include:

- Adding applicable taxes.
- Restructuring admission and membership fees, including the amendment of Child/Youth/Student and Seniors/Concession fees to be approximately 60% of the adult equivalent across the fee schedule.
- Eliminating unnecessary fees and/or replacing some fees.
- Simplifying facility rental fees.
- Including electricity use in the Odiak Camper Park daily fee.

Recommendation:

Recommend approval of the FY2022 Parks and Recreation Fee Schedule.

**CITY OF CORDOVA, ALASKA
RESOLUTION 12-21-48**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA
ADOPTING CITY SERVICE FEES, RATES AND CHARGES FOR THE 2022
CALENDAR BUDGET**

WHEREAS, the Council of the City of Cordova, Alaska has adopted the City's 2022 Operating Budget; and

WHEREAS, the Council of the City of Cordova, Alaska determines annually, by resolution, the fees, rates and charges for city services that are not otherwise established by ordinance or other applicable law; and

WHEREAS, adequate public notice was given for the public hearing held on this date, December 15, 2021, as required by Cordova Municipal Code 1.18.010 before the passage of this fee and rate setting resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Cordova, Alaska, hereby adopts the attached list of City service fees, rates, and charges for the 2022 calendar year.

BE IT FURTHER RESOLVED that these fees, rates and charges shall remain in effect until changed by further action of the City Council.

Public Hearing: December 15, 2021

PASSED AND APPROVED THIS 15th DAY OF DECEMBER 2021

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

Business Licenses	
Primary	\$35.00 per year
Additional	\$25.00 per year
Special Event	\$25.00 per event
Fees	
Non-Sufficient-Funds Checks	\$50.00
Election Board Compensation	
Election Chairperson	\$17.00 per hour
Election Board/Clerks	\$15.00 per hour
Services	
<i>Letter/Legal Copies & Fax</i>	<i>Fee per Page</i>
Black & White	\$0.50
Color	\$1.00
Fax (incoming and outgoing)	\$1.00
Budget (Electronic)	Free
Budget (Printed and Bound)	\$100.00
Tax Forms (blank)	Free
<i>Staff Time</i>	<i>Per Hour</i>
Employee Straight Time	\$72.00
Employee Overtime	\$108.00

Information Services

Services	
<u>Letter/Legal Copies & Fax</u>	<u>Fee per Page</u>
Black & White	\$0.25
Fax (incoming and outgoing)	\$1.00
Tax Forms (blank)	Free
Temporary Deposit Library Card	\$20.00
Printed School Work	\$0.10

Planning Department

Building Permits & Zoning Compliance Permits	
Single Family	\$100.00
Multi-Family	\$200.00
Commercial	\$300.00
Industrial	\$400.00
Sales Tax Exemption Card (must have Building Permit)	\$180.00
Permits	
Conditional Use	\$250.00
Encroachment	\$200.00
Exception	\$250.00
Rezone	\$350.00
Vacation of R.O.W.	\$250.00
Variance	\$250.00
Tideland	\$250.00
Sign	\$25.00
Letter of Interest for City Property	
Letter of Interest for City Property	\$250.00
Site Plan Review	
Commercial/Business	\$150.00
Industrial	\$200.00
Subdivision	
Preliminary Plat	\$200.00 + \$50.00 per lot
Final Plat	\$100.00 + \$25.00 per lot
Administrative Plat	\$100.00
Lease & Purchase Agreements	
Lease and/or Purchase Agreements	\$150.00
Appeals	
Appeal to Planning Commission	\$200.00
Appeal to City Council	\$200.00
Copies, Prints, Scans, & Mailings	
<i>Letter or Legal</i>	<i>Fee per Page</i>
Black & White	\$0.50
Color	\$1.00
<i>Large Format</i>	<i>Fee per Page</i>
Black & White	\$2.50/sq.ft.
Color	\$5.00/sq.ft.
Scanning	\$25.00/first sheet; \$5.00/additional sheet
<i>Mailings</i>	
Mailing (notices, recording, etc.)	Actual current postal rate

Police Department

License Fees	
<u>Vehicles</u>	
ATV	\$25.00
Snow-machine	\$25.00
<u>Dogs</u>	
Altered Animal	\$20.00
Non-Altered Animal	\$25.00
Provisional	\$10.00
Replacement	\$5.00
Service Rates	
Alcohol Breath Test	\$50.00
Fingerprinting	\$ 25/single card; \$15/second card
Police Reports (requires approval from Chief)	\$10.00
Discovery CDs	\$15.00
Discovery Video	\$15.00
Service of Civil Papers	\$65.00
Impound Fees	
<u>Vehicles & Trailers</u>	<u>Daily</u>
Vehicles & Trailers up to 21' long	\$10.00
Each additional foot	Add an additional \$1/foot
All other material	\$0.29/square foot
<u>Animals*</u>	<u>Daily</u>
Cats – Flat fee	\$50.00
Dog – 1st Impound	\$25.00 Licensed \$50.00 Unlicensed
Dog – 2nd Impound	\$50.00 Licensed \$75.00 Unlicensed
Dog – 3rd Impound	Determined by Chief
<u>Boarding Fees</u>	<u>Daily</u>
Cats	\$10.00
Dogs	\$20.00
*Total animal impound costs = Impound Fee + Boarding Fee + Medical Costs + License Fee (if not yet obtained)	

Fire Department

Ambulance Trip	\$750.00 per run + \$15.00/mile
Mutual Aid Standby for Fire Department Personnel	\$200.00 per incident + \$25.00/Hr per Department Member + \$50.00/Hr per Fire Department Officer
Volunteer Member Compensation	\$20 per member per incident \$20 per member per Thursday Night Training Session

Department of Parks and Recreation

Bidarki Recreation Center / Bob Korn Memorial Swimming Pool

Membership & Admission Fees

Includes 6% Sales Tax.

Adult	Term	Fee
	Annual (Swim + Gym)	\$340.00
	Annual (Swim or Gym)	\$190.00
	Month (Swim + Gym)	\$65.00
	Ten Trip (Swim + Gym)	\$54.00
	Daily (Swim + Gym)	\$6.00
Child / Youth / Student (with ID)	Term	Fee
	Annual (Swim + Gym)	\$204.00
	Annual (Swim or Gym)	\$114.00
	Month (Swim + Gym)	\$39.00
	Ten Trip (Swim + Gym)	\$36.00
	Daily (Swim + Gym)	\$4.00
Senior	Term	Fee
	Annual (Swim + Gym)	\$204.00
	Annual (Swim or Gym)	\$114.00
	Month (Swim + Gym)	\$39.00
	Ten Trip (Swim + Gym)	\$36.00
	Daily (Swim + Gym)	\$4.00
Concession	Term	Fee
	Annual (Swim + Gym)	\$204.00
	Annual (Swim or Gym)	\$114.00
	Month (Swim + Gym)	\$39.00
	Ten Trip (Swim + Gym)	\$36.00
	Daily (Swim + Gym)	\$4.00
Family	Term	Fee
	Annual (Swim + Gym)	\$509.00
	Annual (Swim or Gym)	\$339.00
	Month (Swim + Gym)	\$122.00
Corporate (City & CCMC Employees)	Term	Fee
	Annual Family (Swim + Gym)	\$190.00

Recreation & Aquatic Programs & Miscellaneous Charges

Includes 6% Sales Tax as applicable.

Fees authorized at the discretion of the Director.

Rental Fees

Includes 6% Sales Tax

Bob Korn Memorial Swimming Pool

	Type	Fee
Pool Rental – Whole Facility (per hour) (Includes 1 Lifeguard and up to 20 swimmers)	Individual	\$80.00
	Special Interest / Trainings	Fee authorized by Director
Pool Rental - Per Lane (per hour)	Individual	\$13.50
	Special Interest / Trainings	Fee authorized by Director
Additional Lifeguard/s (per hour)	1 per 20 swimmers	\$30.00

Bidarki Recreation Center

Includes 6% Sales Tax

	Type	Fee
Gymnasium (per hour)	Individual	\$37.00
	Special Interest / Trainings	Fee authorized by Director

Eyak Lake Skater's Cabin

Includes 6% Sales Tax + 6% Public Accommodation Services Tax.

	Fee
1st 24-hour Period	\$28.00
2nd 24-hour Period	\$39.00
3rd 24-hour Period	\$56.00
Security Deposit (Refundable)	\$50.00

Odiak Camper Park

Includes 6% Sales Tax. Short-term & Tent Fees also include 6% Public Accommodation Sales Tax.

	Type	Fee
RV Site Long Term (30+ days) per day	Includes Electric, Water & Trash & Dump Station	\$32.50
RV Site Short Term (<30 days) per day	Includes Electric, Water & Trash & Dump Station	\$28.75
Tent per day (7 days maximum)	No Electric or water	\$12.50
Deposit to Hold Site (Non-Refundable)		\$250.00
Security Deposit (Refundable)		\$150.00

Moorage	
<u>Vessel</u>	
Daily, per vessel	\$1.10/ft/day paid in advance \$1.30/ft/day if billed
Monthly, per vessel	\$14.70/ft/mo.
Annual, per vessel	\$50.40/ft/yr.
Failure to register within 24 hours	\$75.00
<u>Parking</u>	
Vehicle Parking (Non-Taxable)	\$30.00 per month
Trailerred Vessels parked beyond authorized times	Daily moorage rate. \$1.30 per ft
Items pre-staged for shipment for over 6 hours	\$1.30 ft./day
<u>Tideland</u>	
Daily, per foot	\$0.90/ft/day
Monthly, per foot	\$6.93/ft/mo.
Annual, per foot	\$13.91/ft/yr.
* All slips will be reserved based on over-all length of vessels, including those slips on "L" floats. Moorage rates on "L" floats will be calculated at 75% of current annual moorage rate (only for slips between approach ramps).	
Cruise ship and day cruise vessel Lightering	\$2.10 per person
Grid Fees (Per Tide)	
<u>Vessel Length</u>	
0' – 40'	\$.80/ft/tide
41' – 58'	\$1.05/ft/tide
Over 58'	\$1.84/ft/tide
Impound Fees	
Vessel	\$1,000.00
Net	\$300.00
Vessel Storage	\$2.75/ft/day
Service Rates	
<u>General Services</u>	
Waitlist	\$25.00/year
Pump Rental	\$33.35/hr.
Electricity (for rental slips with power supply)	\$16.00/day
Labor & Equipment	\$95.29/hr.
Showers	\$6.00
Dock Use Fee	\$2.52/ft/day
Non-harbor user refuse fee	\$10.00 per 3 bags of trash
<u>Staff Time</u>	
Employee Straight Time	\$80.00/hr.
Employee Overtime	\$120.00/hr.
<u>Launch Ramps</u>	
2-Week Permit	\$30.00
Stall Holders	No charge
Non-Stall Holders	\$100.00/year

Wharfage & Dockage	
Wharfage N.O.S. (not otherwise specified)	\$6.75/ton (non-taxable)
Dockage (Also applies to annual stall holders)	\$2.00/ft/day
Landing crafts will be charged Dockage and Wharfage when using ramps	
Vessel Storage	
Up to 12 Months	\$2.75/ft/mo.
Over 12 Months	\$11.00/ft/mo.
Service Rates	
<u>Water</u>	
Minimum Water Charge	\$40 (for employee labor)
Metered Rate	\$6.00/1000 gallons
RV Dump Station	\$5 each or \$25 per season
<u>Fuels</u>	
	<u>Per Barrel</u>
First 50,000 barrels	\$0.17
Second 50,000 barrels	\$0.15
Over 100,000 barrels	\$0.14
Additional Per gallon	\$0.03
<u>Used Oil</u>	
≤ 100 gallons	\$95.29/ man-hour
> 100 gallons, suitable for burning	\$95.29/man-hour
> 100 gallons, unsuitable for burning	\$47.65/gallon + \$95.29/man-hour
<u>Staff Time</u>	
Employee Straight Time	\$75.60/hr.
Employee Overtime	\$113.40/hr.
<u>Miscellaneous Fees</u>	
	<u>Rate</u>
Electrical Use	\$26.25/day
Washdown	Free up to 2 hours \$72.00/hr. when more than 2 hours
Maintenance area daily use fee	\$16.00
Travel Lift*	
<u>Vessel Length</u>	<u>Rate</u>
0' – 40'	\$23.00/ft
41' – 58'	\$24.00/ft
Over 58'	\$27.00/ft
No-Show Fee**	\$350.00
Inspection Haul***	60% of Travel Lift round trip rate
* All rates are per lift or one way. Payment must be paid in advance and for round trip.	
**Boat owner does not show or fails to cancel at least 1 hour before scheduled time. Owner is charged the minimum fee to cover such things as re-blocking, relocating vessels or labor	
***Limited to approval and availability. Vessel is hauled out, left in slings over dock for 2 hours, and returned to the water. After 2 hours, vessel is charged \$75.00 per 15 minutes. Unsuccessful haul is charged 60% round-trip of Travel Lift rate due to vessel configuration and/or weight.	

Public Works

NOTE 1: All equipment includes an operator. 3 hour minimum

NOTE 2: Overtime or holiday rates apply outside of regular (straight time) work hours

NOTE 3: Straight time work hours vary but are generally 7:00 AM to 3:30 PM. All rates are per employee

NOTE 4: All prices subject to 6% sales tax

General Services

	<u>Unit</u>	<u>Straight Time Rate</u>	<u>Overtime Rate</u>	<u>Holiday Rate</u>
Removal of Snow from Right of Way	Hour	\$405.17	\$607.75	\$1012.92
Cemetery Plot - Preparation and Covering	Each	\$500.00	\$750.00	\$1000.00
Cemetery Plot & Rough Box – Purchase	Each	\$550.00	--	--
Laborer	Hour	\$87.52	\$131.28	\$218.80

Materials & Equipment

	<u>Unit</u>	<u>Rate</u>		
Patching Chip Sealed Roads <i>Minimum charge of 10 square feet</i>	SF	\$28.94	--	--
Patching Asphalt Roads <i>Minimum charge of 10 square feet</i>	SF	\$28.94	--	--
Fill, general	CY	\$5.79	--	--
Shop Time	Hour	\$115.76	\$173.64	\$289.40
Heavy Equipment and Operator	Hour	\$405.17	\$607.75	\$1012.92
Small Equipment - <i>Minimum charge of 1 day</i>	Day	\$173.65	\$260.47	\$434.12

Refuse

Baler

<u>Disposal Fees</u>	<u>Unit</u>	<u>Rate</u>
Residential & Commercial Refuse	Cubic Yard	\$7.21
Construction & Demolition (C&D) Materials	Cubic Yard	\$11.37
Hazardous Materials	Gallon	\$10.61
Asbestos Materials*	Cubic Yard	\$138.65
Scrap Metal	Cubic Yard	\$20.59
Major Household Appliances – per item		\$10.26
Refrigerators, freezers & other w/ Freon** - per item		\$61.03

*Customer must give 2 weeks advanced noticed and receive approval prior to dumping.

**Certificate of refrigerant removal required to receive Major Household Appliance rate.

17-Mile Landfill

Vehicles are only accepted at the 17-mile landfill once all fluids, tires and batteries are removed.

<u>Vehicle Disposal*</u>	<u>Rate</u>
Vehicles & light duty trucks	\$57.89
Large trucks & equipment <i>Minimum charge of \$628.50</i>	\$ 20.59/cu. yd.
Campers and/or house trailers < 32 feet	\$229.22
Campers, house trailers > 32 feet	\$457.09
Boat hull	Cost = estimated labor & equipment (as required to prepare for placement in landfill) + estimated cubic yardage at C&D rate

* Requires Vehicle Disposal Form and Vehicle Title. Get form from the City of Cordova web site, the City Office or at the Baler. Junk titles can be obtained through DMV.

Refuse Pick-Up Service

<u>Residential (Once/Week)</u>	<u>Rate</u>
1-3 containers (35 gallons)	\$60.13/month
Each additional container	\$6.00/each pick-up
Residence vacant for more than 30 consecutive days	No charge for the period*
Self-service at Baler	\$38.92/month

<u>Commercial (Once/Week)</u>	<u>Rate</u>
1-3 containers (35 gallons)	\$60.13/month
Each additional container	\$6.00/each pick-up

*Requires Service Suspension Form. Get form from the City of Cordova web site or City Hall

Dumpster Placement, Rental, & Tipping

NO HAZARDOUS CONTENTS ALLOWED IN DUMPSTERS

Do not compact materials in dumpster. Recycling Dumpsters are for cardboard or aluminum only. Contents must be clean and separated to be eligible for reduced rates.

<u>Dumpster Placement or Removal</u>	<u>Rate</u>
Regular Dumpster (4-8 cubic yard)	\$66.24
20' Enclosed Conex for Recycling	\$132.49

<u>Dumpster Rental</u>	<u>Rate</u>
4 cubic yard dumpster	\$46.58/month
6 cubic yard dumpster	\$68.34/month
8 cubic yard dumpster	\$91.62/month
20 cubic yard dumpster – 7 day rental	\$231.86 (Includes placement and removal fees)
20' Enclosed Conex for Recycling	\$132.49/month

<u>Dumpster Tip</u>	<u>Regular Rate</u>	<u>Sunday Rate</u>	<u>Holiday Rate</u>
4 cubic yard dumpster – each	\$68.34	\$102.51	\$170.85
6 cubic yard dumpster – each	\$104.04	\$156.07	\$260.10
8 cubic yard dumpster – each	\$138.22	\$207.33	\$345.55
20 cubic yard dumpster - each	\$300.74	\$451.11	\$751.85

20' enclosed connex - each	\$231.86	\$347.79	\$579.65
Additional tip	full charge of applicable rate per pick up		
Removal of compacted dumpster materials	\$231.53		
Laborer per hour	\$87.52	\$131.28	\$218.80

Water

Non-Metered Service

Monthly fee for water service is **thirty-five dollars and ninety-five cents (\$35.95)** multiplied by the Equivalent Unit below

Equivalent Unit Table

	<i>Classification</i>	<i>Equivalent Unit</i>
1	Single-family dwelling	1.0
2	Multifamily residence: per dwelling unit	1.0
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0
4	Hotel, B&B or motel with individual bath: per room	.5
4a	Hotel, B&B and motel with individual bath and kitchen: per room	.7
5	Boarding house or hotel without individual baths: per room or fraction thereof	.3
5a	Bunkhouse facility with central bath: per bunk	.2
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0
6a	Bar with restaurant: for every 25 seats or fraction thereof	2.0
6b	Restaurants: for every 25 seats or fraction thereof	1.0
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0
6d	Clubs with kitchen: for every 25 seats or fraction thereof	0.7
7	Retail store/office: for every 12 plumbing fixture units or fraction thereof	1.0
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0
	(3) Public or private childcare centers: for each 25 persons or fraction thereof in average daily attendance	1.0
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0
10	Churches: for each church	1.0
10a	Churches with meeting rooms: for each church	1.5
11	Laundromats/self-service laundry: per washing machine in a commercial laundromat/self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building or mobile home park in which the facility is located	0.5
12	Hospital, rest home, convalescent home: for each bed	0.3
13	Gasoline service station or repair garage	1.0
14	Carwash, self-service: per stall	1.0
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0
16	Port: per 1,000 gallons	1.0
17	Fire hydrants, per hydrant	0.5
18	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
19	City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
20	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
21	All industrial uses shall be metered and charged according to Section 14.08.020	

Use the following schedule to determine flat rate for non-metered water service to the following use Classifications

<i>Use Classification</i>	<i>Basis for Charge</i>
Small boat harbor: per hydrant	\$1.21 per stall
Special user (ship moored to a dock temporarily or bulk water purchaser)	\$142.08/day

Metered Service

Monthly rate for water service to facility that is metered shall be the sum of: (Production fee equal to the product of the number of thousands of gallons of water used multiplied by the rate per gallon assigned to the use classification of the facility in the Production Charge Table) + (Monthly demand charge determined in the demand table)

Production Charge Table					
<u>Use Classification</u>		<u>Production Charge</u>			
Heavy industrial		\$1.94/1,000 gallons			
Residential and light industrial		\$4.36/1,000 gallons			
Special user (ship moored to a dock temporarily or bulk water purchaser)		\$4.28/1,000 gallons			
Monthly Demand Charge Table					
<u>Service Line Size</u>		<u>Charge</u>			
1"		\$35.95			
Larger than 1" and less than 2"		\$45.45			
2"		\$52.56			
Larger than 2" and less than 4"		\$85.24			
4"		\$113.65			
Larger than 4"		\$244.35			
Water Connection					
The fee for connecting to the city water system is based on line size of the use that is served:					
<u>Service Line Size</u>		<u>Residential Charge</u>		<u>Nonresidential Charge</u>	
1"		\$121.55		\$243.10	
Larger than 1" less than 2"		\$182.33		\$364.66	
2"		\$243.11		\$486.22	
Larger than 2" less than 4"		\$486.20		\$972.40	
4"		\$729.31		\$1,458.62	
Larger than 4"		\$972.41		\$1,944.82	
Expansion*		\$251.61		\$503.22	
*Expansion Fee is charged when expanding the use of an existing non-metered water connection. It is determined by multiplying the applicable charge (residential or non-residential) by the equivalent units in the equivalent unit table above.					
Service Rates					
<u>General Services</u>		<u>Unit</u>	<u>Strait Time Rate</u>	<u>Overtime Rate</u>	<u>Holiday Rate</u>
Water Turn On or Off (free to year-round customers)		Each	\$60.78	\$91.17	\$151.95
Water Sample Testing - Coli Forms		Each	\$69.28	\$103.92	\$173.20
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)		Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)		Hour	\$87.52	\$131.28	\$218.80
Shut-off Notices (delivered for non-payment)		Each	\$28.94	--	--
Laborer		Hour	\$87.52	\$131.28	\$218.80
HDPE Welder <i>Minimum charge of 1 day</i>		Day	\$173.65	\$260.47	\$434.12
Double Check Backflow Preventer*		Day	\$60.78	\$91.17	\$151.95
*Must be installed & removed by City staff daily					

Sewer

Rates

Monthly fee for Residential sewer service is **Fifty-nine dollars and forty-eight cents (\$59.48)** multiplied by the equivalent unit in table below. Residential equivalent units are identified with an R.

The monthly fee for Commercial sewer service is **Seventy-one dollars and twenty cents (\$71.20)** multiplied by the equivalent unit in table below. Commercial equivalent units are identified with a C.

The monthly fee for Industrial sewer service is **One hundred twenty-five dollars and eighteen cents (\$125.18)** multiplied by the equivalent unit in table below. Industrial equivalent units are identified with an I.

Equivalent Unit Table

	<u>Classification</u>	<u>Equivalent Unit</u>
1	Single-family dwelling	1.0 x R
2	Multifamily residence: per dwelling unit	1.0 x R
3	Mobile home park: per rental space in a mobile home park where water is available to a space which is used	1.0 x R
4	Hotel, B&B or motel with individual bath: per room	0.3 x C
4a	Hotel, B&B and motel with individual bath and kitchen: per room	0.7 x C
5	Boarding house or hotel without individual baths: per room or fraction thereof	0.3 x C
5a	Bunkhouse facility with central bath: per bunk	0.3 x C
6	Bar or cocktail lounge: for every 25 seats or fraction thereof	1.0 x C
6a	Bar with restaurant: for every 25 seats or fraction thereof	2.0 x C
6b	Restaurants: for every 25 seats or fraction thereof	1.0 x C
6c	Clubs with bar and kitchen: for every 25 seats or fraction thereof	1.0 x C
6d	Clubs with kitchen: for every 25 seats or fraction thereof	0.7 x C
7	Retail store, office: for every 12 plumbing fixture units or fraction thereof	1.0 x C
8	Schools:	
	(1) Public or private high schools or colleges: for each 15 persons or fraction thereof in average daily full-time attendance	1.0 x R
	(2) Public or private elementary schools: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	(3) Public or private childcare centers: for each 25 persons or fraction thereof in average daily attendance	1.0 x R
	Average daily attendance shall be based on annual attendance. Persons as used in this section include students, teachers and all school staff and administration.	
9	Theater or auditorium: for each 100 seats or fraction thereof	1.0 x C
10	Churches: for each church	1.0 x C
10a	Churches with meeting rooms: for each church	0.5 x C
11	Laundromats or self-service laundry: for each washing machine in a commercial laundromat or self-service laundry or in any other washing facility, the use of which is not strictly limited to occupants of a residential building, or mobile home park in or on which the facility is located	0.3 x C
12	Hospital, rest home, convalescent home: for each bed	1.0 x C
13	Gasoline service station or repair garage	1.0 x C
14	Carwash, self-service: per stall	1.0 x C
15	Public restrooms and showers: for 12 plumbing fixture units or fraction thereof	1.0 x C
16	Combined uses: where more than use is served by a single connection the rate for service shall be based on the sum of the equivalent unit amounts for each of the individual uses.	
17	The City Manager shall determine the equivalent unit amount for a use that is not listed above, based on the equivalent unit amount for the listed use that the City Manager determines to be most similar in quantity of water used.	
18	Where the equivalent unit amount depends on the number of seats in a use, that number shall be determined by reference to occupancy load for the use in the most recently adopted Uniform Building Code.	
19	Processing facility per office	1.0 x I

Sewer Connection & Septic Dumping

The fee for connecting to the city sewer system is based on the line size of the use that is served, as follows:

<u>Service Line Size</u>	<u>Residential Charge</u>	<u>Nonresidential Charge</u>
4"	\$894.13	\$1,788.26
Larger than 4"	\$1,221.82	\$2,443.64
Expansion fee*	\$331.41	\$662.82
Septic Tank Dump**, ***	\$114.57	\$504.02

*Fee for expanding the use of an existing sewer service shall be determined by multiplying the applicable charge below by the number of equivalent units in the equivalent unit table above.

**The fee for portable toilet contents disposal is \$57.75 per dump

***The fee for dump station use is \$23.10 per dump

Service Rates				
<u>Services</u>	<u>Unit</u>	<u>Strait Time Rate</u>	<u>Overtime Rate</u>	<u>Holiday Rate</u>
Water & sewer line locates per Utility Coordination Council Request procedure (2 business days' notice)	Each	No Charge	--	--
Emergency water & sewer locate (less than 2 business days' notice)	Hour	\$87.52	\$131.28	\$218.80
Laborer	Hour	\$87.52	\$131.28	\$218.80

Cordova Center

Room & Service Rental Rates, Seating Capacity

<u>Room Rental</u>	<u>Hourly Local</u>	<u>Hourly Regular</u>	<u>Minimum Booking Duration</u>	<u>Capacity</u>
Entire Facility	\$400.00	\$800.00	8	964
Theater Complex	\$50.00	\$100.00	4	200
Auditorium	\$50.00	\$100.00	Flat Fee	200
Community Room A	\$20.00	\$40.00	4	60
Community Room B	\$10.00	\$20.00	4	25
Community Room A & B	\$40.00	\$80.00	4	100
Education Room	\$15.00	\$30.00	2	40
Project Room	\$10.00	\$20.00	1	15
Mayors Conference Room	\$15.00	\$30.00	1	15
Atrium (2nd floor)	\$40.00	\$80.00	4	75
Atrium (3rd floor)	N/A	N/A	4	40
Copper River Gallery	\$30.00	\$60.00	4	40
Library Fireplace Nook	\$15.00	\$30.00	2	12
Kitchen	\$25.00	\$50.00	4	
<u>Service Rental</u>	<u>Daily Rate</u>	<u>Daily Rate</u>		
Theatre Production Fee	\$100.00	\$200.00	> than 4 man hrs	
Dance Production Fee	\$100.00	\$200.00	> than 4 man hrs	
Dress Rehearsal Fee	\$75.00	\$150.00	Require full lighting	
Clean Up Fee	\$50.00	\$100.00	# per person needed	
Covid Mitigation Fee	\$15.00	\$15.00	# per person needed	
Set Up Fee	\$50.00	\$100.00	# per person needed	
Coffee/Water Service	\$25.00	\$50.00	Per day	
AV Technician Fee	\$75.00	\$150.00	If CC crew required	
Ushers	\$75.00	\$150.00	Per usher, CC trained	
Advanced Set Up Fee	\$50.00	\$100.00	See details below	
Advance Decorating	\$50.00	\$50.00	See details below	
Damage Fee	Minimum - \$75.00	Minimum - \$75.00	See details below	
<u>Equipment Rental</u>	<u>Daily Rate</u>	<u>Daily Rate</u>		
Laptop	\$15.00	\$30.00	Provided By CC	
Wireless Handheld Mic	\$2.00	\$4.00	Per mic	
Wireless Headset Mic	\$2.00	\$4.00	Per mic	
Polycom Equipment	\$5.00	\$10.00	MCR/ED/CAB/2 Units	
In Room Teleconference	\$5.00	\$10.00	MCR/ED/CAB	
Marley Floor Install/Uninstall	\$125.00	\$250.00	Must be installed by CC Crew	
Logitech Wireless Pointer	\$1.00	\$2.00	3 - CC	
Wired Handheld Mic	\$2.00	\$4.00	10 - CC	
Wired Table Mic	\$0	\$0	Included Room B (12)	
RF Assisted Listening Device	\$0	\$0	Theatre/CAB	
Di Converter for Music	\$1.00	\$2.00	3 - CC	
Projector	\$0	\$0	Theatre/AB/ED	
Blue Ray/DVD	\$0	\$0	Theatre/AB/MCR	
Easel	\$1.00	\$2.00	25 (CRG)	
Whiteboard	\$0	\$0	ED/AB/MCR	
Easel, Paper, Markers	\$1.00	\$2.00	Provided by CC	
Podium	\$1.00	\$2.00	3 Podiums, 2 with mic	
Glassware	\$35.00	\$70.00	Per 100	
Plates, Bowls	\$35.00	\$70.00	Per 100	
Silverware	\$35.00	\$70.00	Per 100	
Tablecloths	\$5.00	\$5.00	Each	
Napkins	\$10.00	\$10.00	Per Dozen	

Room Rates, Dimensions, and Seating Capacity	
<u>Room</u>	<u>Description</u>
Entire Facility	Rental includes entire facility except City Offices, Museum Offices, Library Offices.
Theater Complex	Rental includes theatre, dressing rooms, project room and Lower Atrium.
Auditorium	Rental includes auditorium and AV room. Specifically, Film Showings, Lectures.
Community Room A	Rental includes Room A – Walls Closed.
Community Room B	Rental includes Room B – Walls Closed.
Community Room A & B	Rental includes Room A and B, Wall(s) Open.
Education Room	Rental includes Ed Room.
Project Room	Rental includes Project Room.
Mayors Conference Room	Rental includes Mayors Conference Room.
Atrium (2nd floor)	Rental Includes all of lower atrium.
Atrium (3rd floor)	No charge for use of this upper level atrium.
Copper River Gallery	Rental includes use of Temporary Gallery in Museum.
Library Fireplace Nook	Rental includes use of uncarpeted area in front of fireplace.
Kitchen	Rental includes use of kitchen and appliances.
Theatre Production Fee	Charge for a play, musical, performance that requires greater than 4 hours CC crew
Dance Production Fee	Charge for a dance performance that requires greater than 4 hours CC team time
Dress Rehearsal Fee	Charge for a full-dress rehearsal
Clean Up Fee	Charge will be lessened or waived if volunteers assist or complete clean up.
Covid Mitigation Fee	Disinfect before and after meeting or event. Includes afternoon break if event is 8 hours
Set Up Fee	Per person charge for set up for event.
Coffee/Water Service	Per day for service
AV Technician Fee	Charge if AV assistance from CC Team is needed
Advanced Set Up	Extraordinary Use of Furniture or Set Up
Advance Decorating	Decorating the day(s) before the event
Damage Fee	Nails, tacks, pushpin plus replacement costs for broken fixtures and labor
Ushers	If the event requires or desires ushers, must use CC Team Trained Ushers.
Laptop	
Wireless Handheld Mic	
Wireless Headset Mic	
Polycom Teleconference	
Polycom Equipment	
In Room Teleconference	
Marley Floor Install/Uninstall	Must be pre-arranged. Floor install and uninstall must be done by CC Team
Logitech Wireless Pointer	
Wired Handheld Mic	
Wired Table Mic	
RF Assisted Listening Device	
Di Converter for Music	
Projector	
Blue Ray/DVD	
Easel	
Whiteboard	
Easel, Paper, Markers	
Podium	
Glassware	If rental does not include kitchen use fee.
Plates, Bowls	If rental does not include kitchen use fee.
Silverware	If rental does not include kitchen use fee.
Tablecloths, Napkins	If rented for event outside of Cordova Center

Startup & Three Year Business plan

Based on U.S. Small Business Administration Lean Model

State of Alaska Brewery License Application - State completion confirmed November 19, 2021 Licensee: Witch Mountain/Witches Kitchen LLC	
Identity Our microbrewery will produce world-class craft beer that reflects the spirit of our uniuqetown, while also providing year-round employment and a community-focused gathering space for families, friends, and visitors alike.	Investment Capital & Building <ul style="list-style-type: none"> Anticipated Investment Capital: \$200,000 <ul style="list-style-type: none"> Secured investment capital of \$250,000. Provides \$50k contingency. Brewery building and facility space: <ul style="list-style-type: none"> Secured by long-term lease.
Business Problem Statement Cordova is a community in need of year-round, diverse economic drivers; sustainable employment; and space for locals to gather, celebrate and connect.	Our Solution A microbrewery would bring full time employment, tax revenue, innovation, and additional income to the community. <ul style="list-style-type: none"> Our goal is to operate this business such that it provides salaries and benefits that make Cordova's cost of living viable for at least four full time local employees.
Key Roles - Full Time Equivalents (FTEs) Anticipated Local Hires: <ul style="list-style-type: none"> Four full time, year-round 1.5 seasonal This staffing plan will be re-evaluated on an annual basis to ensure staffing keeps in line with business growth and demand. We anticipate four FTEs to be the optimal number for at least the first 2-3 years of business, and we will increase this as demand allows.	Anticipated Annual Revenue <ul style="list-style-type: none"> 2022 - Year 1: \$50,000 <ul style="list-style-type: none"> <i>Note: This assumes the brewery would not open until September 2022, dependent upon State licensing timeline.</i> 2023 - Year 2: \$250,000 2024 - Year 3: \$275,000 Secondary to creating great beer, our focus is a sustainable business plan that provides full time employment. A profit sharing plan will be in place for employees to benefit from shared success.
General Operating Plan As this is a private business with proprietary operations, limited information can be shared. <ul style="list-style-type: none"> Provide salaries and benefits for four full time employees. Operate 11 months out of the year, at a minimum of 4 days a week. Produce world-class beer that utilizes Alaska, and Cordova, products when available. Produce and provide non-alcoholic options for families and non-beer drinkers. We will continue to partner with our local producers within Cordova to provide "pop-up" dining options and markets for locals. Invite community-focused organizations to apply for annual non-profit partnership percentage of sales or in-kind donations. Host community events of all kinds. Certified women-owned business. 	Milestones - Timeline Initial startup and operating plan: <ul style="list-style-type: none"> 2022 - Year 1: Startup and open to the public. <ul style="list-style-type: none"> <i>Note: Anticipate September 2022 for public opening, however this is dependent upon the State licensing timeline.</i> 2023 - Year 2: Operate for first full calendar year, evaluate and make changes if needed. 2024 - Year 3: Sustain existing operations and evaluate existing model to determine areas for growth (i.e. increase in barrels, expansion expand type/variety of products offered, hire more help etc) The business plan and timeline will be reviewed and analyzed on an annual basis to adjust strategy or model as needed. Breweries are based on an age-old model, but are driven by innovation and customer preferences, so we need to be flexible in adapting as needed.

No Road Brewing Business Overview

No Road Brewing will be a taproom/brewery in Cordova, Alaska with a projected 190 barrels sold during its first year of operation. 150 of those barrels will be sold directly via taproom, while 40 will be sold to local bars and restaurants. We anticipate 6.9% of net revenue to come from merchandise.

The primary goal of No Road Brewing is to create a ‘third place’ for Cordova. The term third place refers to a place where people spend time between home (‘first’ place) and work (‘second’ place). They are locations where we exchange ideas, have a good time, and build relationships. They are sometimes referred to as the “living room” of society. They are casual spaces where all are welcome, and the primary activity is conversation.

We hope for No Road Brewing to be more than just a brewery for this town. We want it to serve as a home away from home where all members of our community feel like they have a stake in the place. We want it to be an excuse to get out of your house and surround yourselves with friends on dark winter nights, and a place for visiting tourists to casually and authentically interact with locals during the summer. No Road Brewing’s profits are the means to sustain and grow the operation of such a space.

The beauty of this vision is that No Road Brewing’s social and economic motivations are aligned. We believe that the better we serve Cordova as a community space—the more comfortable a wide range of people feel “hanging out” there, whether they are drinking or not—the higher our sales will ultimately be, and the better we will be able to subsidize not only those portions of our mission which are overtly philanthropic, such as a 5% net income yearly donation to the Cordova Community Foundation, and the hosting of numerous community events, but also free public Wifi, non-alcoholic drink options, and affordable prices.

It is important to us to remain open year-round, even if we need to rely on income from summer months to do so. Individuals under 21 must be accompanied by an adult. Dogs are welcome, and water bowls for dogs will be available. No Road Brewing plans to showcase the works of local artists by providing them with wall and shelf space and a point of sales system in exchange for a nominal commission.

Micah Renfeldt will be No Road Brewing’s head brewer. He is integral to the success of this business in that not only does he make great beer, he also embodies the sort of volunteerism that is central to the mission of No Road Brewing. He has been homebrewing for over 20 years; “the AHA estimates that at least 90 percent of professional brewers began as homebrewers.”¹ He is currently finalizing recipes for a core taplist that includes Oatmeal Stout, Amber Ale, Indian Pale Ale, American Pale Ale, Pale Lager, hard seltzer, and non-alcoholic ginger ale.

No Road Brewing plans to employ two servers at startup. In addition, Curtis and Christiana, co-owners of No Road Brewing, each plan to work 20 hours/week during No Road Brewing’s first 2 years. They will receive no compensation for these hours outside of their equity in the business. They plan to keep their current jobs through startup to provide alternative income streams to supplement the business in case projections are not met and to be able to cover any unanticipated expenses out of pocket. At the end of the first year, No Road Brewing plans to buy a food truck and employ a local Cordovan as cook. The food truck purchase is phased because breweries that start by serving food have a 25.5% lower survival rate than those which do not.² In total, No Road Brewing will have 5 employees during its first year and at least 6 by year two.

No Road Brewing currently has a warehouse space at 105 Haida Lane under lease. No Road Brewing is also pursuing a potential lease of the Prince William Sound Science Center building after it is vacated by its current tenants in the fall of 2022. Of the two, Haida Lane is the preferable space from a manufacturing perspective. It offers easy truck access for deliveries and a concrete floor already suitable for the point loads exerted by tank legs. On the other hand, the Prince William Sound Science Center building’s location is ideal for taproom sales, especially during summer when outdoor seating is an option. Our startup expenses, projected sales, and timeline are for 105 Haida Lane.

No Road Brewing is getting a \$230,000 7a SBA-guaranteed loan through Cully Wooden at FNBA. We have been working on this loan with her since September. Cully has offered to field calls from all Council members this week to discuss No Road Brewing’s loan process and financial projections. We strongly encourage every council member to take her up on this generous offer. She can be reached at (907)424-6702. We have given her permission to discuss with council members the entirety of the documents we have shared with her, including a full business plan, and 20 pages of startup costs, sales projections, and financial ratios.

Our single largest anticipated startup expense is commercial brewing equipment at \$83,800, including a used 4 barrel 3 vessel steam brewing system, five fermenting vessels (one double-walled to facilitate fermenting lagers), six serving tanks, one brite tank and carbonation stone, a 2 horsepower glycol chiller, a grain mill, a keg cleaner, 80 kegs, and a walk in cooler. We have been in discussion with Mike Healy of Skagway Brewing Company about a suitable brewhouse that his brewery has outgrown.

Other significant startup expenses include furniture at \$30,200, inventory at \$5,900, materials at \$11,040, pre-startup employment at \$11,840, leaseholder improvements at \$40,000, and a brewery consultant at \$9,500.

Our labor as a percent of sales is predicted to be 18.8%. Our fixed operating expenses as a percent of sales is predicted to be 24.4%. Our proforma estimates net income will cover total debt service cost by over 9X. Predicted city taxes to be paid are \$54,691. Predicted CCF donation is >\$5,000. Projected sales have been calculated via multiple methodologies wherever possible then checked against industry standards. Startup expenses have in general been directly quoted.

Per our phased development timeline, we plan to initiate to-go growler and keg sales this summer, and open our taproom fall of 2022.



Thank you for your consideration,
Christiana and Curtis Fincher,
No Road Brewing LLC.

¹ <https://www.brewersassociation.org/press-releases/aha-celebrates-40-years-of-homebrewing/>

² <https://www.brewersassociation.org/insights/closings-signal-competition-not-problems/>



AGENDA ITEM 17
City Council Meeting Date: 12/15/2021
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 12/6/2021
ITEM: Council recommendation to ABC Board concerning competing Brewery Liquor License Applications
NEXT STEP: Motion

____ ORDINANCE
 x MOTION

____ RESOLUTION
____ INFORMATION

I. REQUEST OR ISSUE: Two Cordova businesses, Witches Brew and No Road Brewing have applied for new Liquor Licenses (Brewery) with the State through the AMCO (Alcohol and Marijuana Control Office). The AMCO staff has advised that the ABC Board considers these competing applications and there can only be one such license granted within the City of Cordova.

II. RECOMMENDED ACTION / NEXT STEP: Council action to recommend one or the other of the applicants.

III. FISCAL IMPACTS: The opening of a new business in Cordova would be an economic benefit to the City and would likely create jobs for local residents.

IV. BACKGROUND INFORMATION: At the Regular Council meeting on December 1, staff prepared memos for Council concerning both applications. Council opted to waive protest for both applications and did not feel that it was their place to make any other motions. Council asked staff to bring the item back for discussion with more information from the AMCO staff concerning whether or not 2 such licenses could exist in Cordova.

Glen Klinkart, Director of the AMCO has relayed to City Manager Howarth that the established rules concerning population allowances when approving new liquor licenses are strictly adhered to. He also emphasized that the Alcohol Beverage Control Board relies heavily on the preferences and priorities

expressed by the local governing body and, as such, would like City of Cordova to provide specific local guidance to aid their deliberations.

Included here is the letter AMCO staff sent to both applicants.

City Manager Howarth sent the attached email to both applicants asking them to prepare 10-minute presentations and/or one-page write-ups for inclusion in tonight's packet to assist Council in making an informed decision.

V. LEGAL ISSUES: The Alaska Administrative Code is cited in the AMCO letter to the 2 applicants.

VI. SUMMARY AND ALTERNATIVES: Council approval of this motion or one similar to it:

Council motion to recommend that the Alaska Alcohol Beverage Control Board approve the application of _____ for a Brewery liquor license in the City of Cordova.



December 2, 2021

Witch Kitchen/Witch Mountain LLC
DBA: Witches Brew License #6005

No Road Brewing LLC
DBA: No Road Brewing License #6008

Re: Competing Applications for a Brewery License in Cordova

Dear Applicants:

As you are aware, there is one new brewery license allowed in the city limits of Cordova and because both of you applied for that license within a timely manner of each other, the ABC Board must consider these applications to be "competing applications" at the January 18, 2022 board meeting in Juneau. Your attendance at the meeting will be necessary, either in person or on Zoom (the links will be posted on the website a week or so before the meeting).

For your information, the regulations defining competing applications and the procedures the board must follow to determine which applicant is awarded the license is below.

3 AAC 304.110. Mutually exclusive and competing applications

- (a) When the board receives applications for more licenses of a type than can be supported by the population under AS 04.11.400(a), so that the board is required to deny one or more applications, the applications are "mutually exclusive" under this section.
- (b) The board will consider, and grant or deny, mutually exclusive applications in the order in which they are received. However, all "competing applications," as defined under (c) of this section, will be treated as if they were received at the same time, and will be considered together.
- (c) "Competing applications" are those mutually exclusive applications for licenses
 - (1) inside a unified municipality, organized borough, or incorporated city that,
 - (A) if the applications are for one or more licenses which have become available because of a change of local option or a change in population, are received

during the 30-day period beginning on the date the license or licenses first become available; or

- (B) if the applications are for the last available license other than a license described in (A) of this paragraph, are received within the same 30-day period beginning on the date the board received the first application for the license; and

- (2) outside a unified municipality, organized borough, or incorporated city, that are received 30 days or less after the immediately preceding application for the license.

- (d) Nothing in this section may be interpreted to allow the 90-day time limit for a decision on an application, set by AS 04.11.510, to be exceeded.

3 AAC 304.112. Selection among competing applications within incorporated cities, organized boroughs, and unified municipalities

- (a) Within an incorporated city, organized borough, or unified municipality, all competing applications, as defined in 3 AAC 304.110(c), will be considered together by the board under this section.
- (b) If affiliates, or persons who are related by birth or marriage, have filed competing applications for premises at a single location, the board will, in its discretion, deny all but one of those applications.
- (c) The board will deny any competing applications which are required to be denied under AS 04.11.320, 04.11.340, or 04.11.480.
- (d) If the denial of one or more competing applications under (b) or (c) of this section causes any other competing applications to cease to be mutually exclusive, the board will, in its discretion, approve the applications which are no longer mutually exclusive.
- (e) If there continue to be competing applications after the steps in (b), (c), and (d) of this section are taken, the board will, in its discretion, grant any applications the board considers most in the public interest. The factors the board will, in its discretion, consider in determining the public interest include the safety, suitability, and proximity to other licensed premises of the location of the proposed premises; the size of the proposed premises; community amenities associated with the premises, including entertainment, dining facilities, and tourist accommodations; and preferences or priorities expressed by the local governing body.
- (f) If there continue to be competing applications after the steps in (b), (c), (d), and (e) of this section are taken, the board will, in its discretion, conduct a drawing to determine which remaining competing applications to approve.
- (g) A competing application not granted under this section will be denied without prejudice to future application.

- (h) A license granted under this section will be issued after the time within which unsuccessful competing applicants may appeal the denial of their applications, and after all statutory requirements are met by the successful applicant.

Statutes and regulations can be found on our website here:

<https://www.commerce.alaska.gov/web/amco/AlcoholStatutesRegulations.aspx>

Questions or concerns may be sent to: alcohol.licensing@alaska.gov

Respectfully,

A handwritten signature in blue ink, appearing to read "Carrie Craig", with a horizontal line underneath.

Carrie Craig
Licensing and Records Supervisor

Susan Bourgeois

From: Helen Howarth
Sent: Monday, December 6, 2021 9:03 AM
To: Susan Bourgeois
Subject: FW: City Council brewery license review

From: Helen Howarth
Sent: Friday, December 3, 2021
To: wtchmtn@gmail.com
Subject: City Council brewery license review

From: Helen Howarth
Sent: Friday, December 3, 2021
To: christiana.routon@gmail.com
Subject: City Council brewery license review

Dear Brooke, Dear Christiana,

At its 12/1/21 regular meeting, Council asked staff to inquire of the Alcohol Marijuana Control Board if City could be considered for more than one State brewery license. We spoke with Glen Klinkhart, Director of the Alcohol Marijuana Control Board, who informed us the established State rules were non-negotiable. He also emphasized the Alcohol Beverage Control Board relies heavily on the preferences and priorities expressed by the local governing body and, as such, would like City of Cordova to provide specific local guidance to aid their deliberations.

To accommodate their request, City Council would like to review the two brewery proposals at its December 15 regular meeting. To assist City Council in making an informed decision, you are asked to present your brewery plans in person at that meeting.

You will have 10 minutes to present followed by a period for Council questions. Please be prepared to present an overview of your business plan including projected timeline, anticipated investment capital identified as secured/unsecured, anticipated annual revenue, number of local hires, as well as your general operating plan.

You are invited to prepare a one-page overview that could be included in the public Council packet IF you can get that document to City Hall by noon Wednesday, December 8th. Email to cityclerk@cityofcordova.net

Please let me know as soon as possible if you or members of your team are able to participate. Feel free to call me at (907)424-6224 if you have questions.

Sincerely,

Helen Howarth
City Manager

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska

Pending Agenda December 15, 2021 Regular Council Meeting

A.	Future agenda items - topics put on PA with no specific date for inclusion on an agenda	initially put on or revisited
	1) Plan/schedule for departmental site visits/work sessions – summer 2021.	3/17/2021
	2) Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process	2/17/2021
	3) Public Safety Resources - discussion	1/20/2021
	4) City addressing - ongoing project summer/fall 2021	11/4/2020
	5) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - new finance director	2/19/2020
	6) Council discussion/direction to Planning and Zoning Commission re sale of City owned residential lots	11/3/2021
	* this to occur in 2022 when Planning Commission begins work on land disposal maps	
	7) Council discussion about incentives for investment in Cordova	11/3/2021
	8) Revenues/financial planning/sales tax cap discussion - January 2022	12/1/2021

B.	Resolutions, Ordinances, other items that have been referred to staff	date referred
	1) Res 11-21-42 placing ballot prop to change Council seats to undesignated (after 2022 state election)	11/17/2021
	2) Res 06-21-29 mobile restaurant (picnic basket) referred for more detailed information	6/2/2021
	3) Ord 1196 amending bdtg, \$100K from PF for Impound Lot, referred at 2nd read until there is a 1Q financial update	5/5/2021
	4) Res 03-21-13 support for snow avalanche and landslide hazards assessment	3/17/2021
	5) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s.	9/16/2020
	6) Res 05-20-18 re CCMC sale committee	5/6/2020
	7) Res 10-19-42 approving contract for federal lobbyist	10/2/2019
	8) Res 12-18-36 re E-911, will be back when a plan has been made	12/19/2018

C.	Upcoming Meetings, agenda items and/or events: with specific dates
	1) Capital Priorities List Resolution (05-20-17) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
	2) Staff quarterly reports will be in the following packets:
	1/19/2022 4/20/2022 7/20/2022 10/19/2022
	3) Joint City Council and School Board Meetings - twice per year, April & October
	6pm @ CC before Council mtg 4/20/2022 6pm @ CHS before Sch Bd mtg Oct. or Nov. 2022
	4) Clerk's evaluation - each year in Feb or Mar (before Council changeover after election) - next Feb 2022
	5) Manager's evaluation - each year in Jan - next one Jan 2022
	6) Public Hearing for budget and fee schedule approval resolutions will be 12/15/21 before the regular meeting

D.	Council adds items to Pending Agenda in this way:
	<div>item for action</div> <div>tasking which staff: Manager/Clerk?</div> <div>proposed date</div>
	1) ...
	2) ...
	3) ...

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska

Pending Agenda December 15, 2021 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**

re-auth res 01-20-04 approved Jan 15, 2020	1-John Williams (fisheries educ/Mar Adv Prgm)	2-Jeremy Botz (ADF&G)
auth res 04-03-45 approved Apr 16, 2003	3-vacant (processor rep)	4-Jim Holley (marine transportation/AML)
	5-Chelsea Haisman (fish union/CDFU)	6-Tommy Sheridan (aquaculture)

- 2) Cordova Trails Committee:**

re-auth res 11-18-29 app 11/7/18	1-Elizabeth Senear	2-Toni Godes
auth res 11-09-65 app 12/2/09	3-Dave Zastrow	4-Ryan Schuetze
	5-Wendy Ranney	6-Michelle Hahn

- 3) Fisheries Development Committee:**

authorizing resolution 12-16-43	1-Warren Chappell	2-Andy Craig	3-Bobby Linville
reauthotrization via Res 11-19-51	4-Gus Linville	5-vacant	6-Bob Smith
approved 11/20/2019	7- Ron Blake	8- John Whissel	

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**

Robert Beedle	re-appointed March 2020	2 year term until March 2022
	re-appointed June 2018	
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	

- 2) Prince William Sound Aquaculture Corporation Board of Directors**

Tom Bailer	re-appointed October 2021	3 year term until Sept 2024
	re-appointed October 2018	
	appointed February 2017-filled a vacancy	

- 3) Southeast Conference AMHS Reform Project Steering Committee**

Mike Anderson	appointed April 2016	until completion of project
Sylvia Lange	alternate	

**CITY OF CORDOVA, ALASKA
RESOLUTION 05-20-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

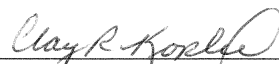
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.


NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 6th DAY OF MAY 2020




Clay R. Koplin, Mayor

ATTEST:


Susan Bourgeois, CMC, City Clerk

December 2021

CALENDAR MONTH **DECEMBER**
 CALENDAR YEAR **2021**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
			Board of Fish at Cordova Center Nov 29 - Dec 6			
			6:00 Budget WorkSession 7:00 Council reg mtg CCAB			
5	6		8	9	10	11
Board of Fish at Cordova Center Nov 29 - Dec 6		12:00 Budget WorkSession CCAB				
12	13	14	15	16	Mar 1, 2022 Election: declaration of candidacy period opens 12/17/21	
			6:45 Budget & Fee Sched Public Hearing 7:00 Council reg mtg CCAB		CSD End 2nd Quarter	18
19	20	21	22	23	24	25
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
			6:00 CEC Board Meeting 5:30 CTC Board Meeting		Holiday City Offices closed	
26	27	28	29	30	31	1
	CSD Winter Vacation Dec 20 - Jan 3			CSD Winter Vacation Dec 20 - Jan 3		
			CSD Winter Vacation Dec 20 - Jan 3			
		6:00 P&R CCM		6:00 CCMCAB HCR	New Year Holiday City Offices closed	Happy New Year
2	3					

Notes

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library



CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference
 Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Wed
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

January 2022

CALENDAR MONTH **JANUARY**
CALENDAR YEAR **2022**
1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31 City Hall Closed New Year's Day Holiday 12/31	1  winter break
					CSD Winter Break 12/20-1/3	
2	3	4	5	6	7	8
			7:00 Council reg mtg CCAB			
9	10	11	12	13	14	15
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
16	17 City Hall Closed MLK Jr. Day Holiday 1/17	18	19 5:30 CTC Board Meeting	20	21	22
			7:00 Council reg mtg CCAB			
23	24	25	26	27	28	29
				6:00 CCMCAB HCR		
		6:00 P&R CCAB	6:00 CEC Board Meeting			
30	31 Mar 1, 2022 Election: declaration of candidacy period opens 1/31/22	Notes Legend: CCA-Community Rm A CCAB-Community Rms A&B HSL-High School Library CCB-Community Rm B CCM-Mayor's Conf Rm CCER-Education Room LN-Library Fireplace Nook CRG-Copper River Gallery HCR-CCMC Conference Room		Cncl - 1st & 3rd Wed P&Z - 2nd Tues SchBd, Hrb Cms - 2nd Wed CTC - 3rd Wed P&R - last Tues CEC - 4th Wed CCMCA Bd - last Thurs		

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor:	Clay Koplin	Mar 1, 2016 Mar 5, 2019	March-22
3 years	Mayor@cityofcordova.net		
Council members:			
Seat A:	Tom Bailer	March 5, 2019	March-22
3 years	CouncilSeatA@cityofcordova.net		
Seat B:	Cathy Sherman, Vice Mayor	March 3, 2020	March-23
3 years	CouncilSeatB@cityofcordova.net		
Seat C:	Jeff Guard	Mar 5, 2017 Mar 3, 2020	March-23
3 years	CouncilSeatC@cityofcordova.net		
Seat D:	Melina Meyer	March 2, 2021 March 6, 2018	March-24
3 years	CouncilSeatD@cityofcordova.net		
Seat E:	Anne Schaefer	March 2, 2021 March 6, 2018 December 6, 2017	March-24
3 years	CouncilSeatE@cityofcordova.net		
Seat F:	David Allison	March 5, 2019 March 1, 2016	March-22
3 years	CouncilSeatF@cityofcordova.net		
Seat G:	David Glasen	March 5, 2019	March-22
3 years	CouncilSeatG@cityofcordova.net		

elected by cncl

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
	bjewell@cordovasd.org		
3 years	Henk Kruithof	March 2, 2021	March-24
	hkruithof@cordovasd.org		
3 years	Tammy Altermott	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
	taltermott@cordovasd.org		
3 years	Peter Hoepfner	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	phoepfner@cordovasd.org		
3 years	Sheryl Glasen	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	saglasen@cordovasd.org		

seat up for re-election in 2022 **vacant**

board/commission chair

seat up for re-appt in Nov 22

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Greg Meyer CCMCBoardSeatA@cdvcmc.com	Jul 19, 2018, Mar 5, 2019	March-22
3 years	Janice Warga CCMCBoardSeatB@cdvcmc.com	elected by bd Mar '21	March-22
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16 & '19	November-22
3 years	Debra Adams	Dec '21	November-24
3 years	Sherman Powell	June '18, Feb '20	November-22
3 years	Arissa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird, Chair	Nov '16, '19	November-22
3 years	Mark Hall, Vice Chair	Nov '19	November-22
3 years	Sarah Trumblee	Dec '20	November-23
3 years			November-21
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18 Dec '21	November-24
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 22

seat up for re-election in 2022

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Christa Hoover	Dec '21	November-24

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18, Dec '21	November-24
3 years	Henk Kruithof	Nov '19	November-22
3 years	Aaron Hansen	Dec '21	November-24
3 years	Kirsti Jurica	Nov '18, Dec '21	November-23
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair	Aug '16, Nov '19	November-22
3 years	Heather Hall	Aug '16, Feb '20	November-22
3 years	Sylvia Lange	Nov '19	November-22
3 years			November-23
3 years	Wendy Ranney	Nov '18, Dec '21	November-24
3 years	Nancy Bird	Nov '17, Nov '18 Dec '21	November-24
3 years	Jim Casement	Nov '17, Dec '20	November-23

seat up for re-election in 2022

board/commission chair

seat up for re-appt in Nov 22

vacant