

**Regular City Council Meeting  
November 3, 2021 @ 7:00 pm  
Cordova Center Community Rooms A & B  
Minutes**

**A. Call to order – Vice Mayor Cathy Sherman** called the Council regular meeting to order at 7:15 pm on November 20, 2021, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance - Vice Mayor Sherman** led the audience in the Pledge of Allegiance.

**C. Roll call -** Present for roll call were Council members **Tom Bailer, Cathy Sherman, Anne Schaefer,** and **David Allison.** Council members **Jeff Guard** and **Melina Meyer** were present via teleconference. **Mayor Clay Koplin** and Council member **David Glasen** were absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois.**

**D. Approval of Regular Agenda – M/Bailer S/Allison** to approve the agenda. **Bourgeois** said that the executive session would not be needed tonight.

Vote on the motion: 6 yeas, 0 nays, 1 absent (Glasen). Motion was approved.

**E. Disclosures of Conflicts of Interest and ex parte communications – none**

**F. Communications by and Petitions from Visitors**

1. Guest speaker

a. Incident Management Team, COVID-19 Update: no report

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

**CCMCA Board – no report**

**School Board – Superintendent Russin** reported that first quarter just wrapped up and student activities have been in full swing – our teams have been travelling and teams have been coming here for games. He is looking forward to the joint meeting next week. He said CHS was named #5 best school in Alaska by US News and World Report and Mt. Eccles was top 30 in Alaska.

4. Student Council representative

**G. Approval of Consent Calendar**

5. Council action to waive the right to protest renewal of 'restaurant/eating place' liquor license #5653 for Baja Taco

6. Minutes of the October 20, 2021 Regular Council Meeting

7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absences of Mayor Koplin from the 10/6/21 and 10/20/21 Regular Meetings

Vote the Consent Calendar: 6 yeas, 0 nays, 1 absent. Glasen-absent; Guard-yes; Meyer-yes; Sherman-yes; Bailer-yes; Allison-yes and Schaefer-yes. Consent Calendar was approved.

**H. Approval of Minutes – in consent calendar**

**I. Consideration of Bids - none**

**J. Reports of Officers**

8. Mayor's Report – no report

9. Manager's Report – City Manager **Helen Howarth** reported: 1) redistricting board came to Cordova Monday Nov 1 – about 12-13 people participated; they were fully engaged and listened to the testimony – they will have an approved map by Nov 10; Cordova strongly emphasized the need to be placed with other coastal communities; 2) IBEW union negotiations will begin tomorrow; 3) disappointment – SWELL development had plans for a 15 unit development in Cordova and unfortunately they were not able to make it cost effective; didn't receive the tax credits from AHFC – Cordova's average income was too high. We will continue to pursue housing options – **Curtis Fincher** – public communications/special projects lead is working hard on this.

Council questions – **Schaefer** asked the status of the audit – **Howarth** said she doesn't expect it until beginning of December if we are lucky.

10. City Clerk's Report – **Bourgeois** included 2 handouts in the packet for information purposes.

- a. Public notice - Board and Commission Vacancies and how to apply
- b. Redistricting Board November 1 Public Hearing in Cordova flyer

**K. Correspondence**

- 11. 10-18-21 Mayor Koplín letter of support for BBB mariculture for an EDA grant
- 12. 10-19-21 Email from L. Stavig regarding property matters
- 13. 10-26-21 Letter from B. Taylor of PWSRCAC re ADEC public comment period
- 14. 10-26-21 Notice from DNR, Mining, Land, Water, extension of Agency & Public review period for Aquatic Farmsite Lease ADL233132

**L. Ordinances and Resolutions - none**

**M. Unfinished Business - none**

**N. New & Miscellaneous Business**

- 15. Discussion of COVID-19 Emergency Response - none
- 16. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists
  - a. FY22 budget preparation schedule/work sessions

**Bailer** said he'd like a pending agenda item to discuss and/or direct the Planning and Zoning Commission regarding City owned residential lots. **Allison** added to that – he'd like a pending agenda item for a future meeting for Council to discuss incentives (tax breaks, etc.) for people to build/invest in Cordova.

**O. Audience Participation - none**

**P. Council Comments**

**Guard** thanked everyone for the hard work on the budget. He is concerned about using up the permanent fund if we are going to be budgeting the earnings for operations each year. He thinks we need a clear idea of what to do with our permanent fund, so we get it working for us.

**Schaefer** thanked **Duncan** and **Sam** for the presentations at the budget work session about their departments. She thanked the museum and library staff for those successful grants.

**Bailer** echoed the comments from Council member **Schaefer**, and he said it is refreshing when fresh eyes take a look at stuff. Which is why Council needs to do that also with RFPs for the different contracts.

**Q. Executive Session**

19. Attorney consultation regarding *Fejes and Associates* and potential legal challenge, in executive session because this is a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

At approval of agenda this executive session was deemed not necessary.

**R. Adjournment**

**M/Bailer S/Allison** to adjourn the meeting.

Hearing no objection **Vice Mayor Sherman** adjourned the meeting at 7:37 pm.

Approved: November 17, 2021

Attest:   
Susan Bourgeois, CMC, City Clerk

