

**Mayor**

*Clay Koplin*

**Council Members**

*Tom Bailer*

*Cathy Sherman*

*Jeff Guard*

*Melina Meyer*

*Anne Schaefer*

*David Allison*

*David Glasen*

**City Manager**

*Helen Howarth*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Regular City Council Meeting  
September 1, 2021 @ 7:00 pm  
Cordova Center Community Rooms  
Agenda**

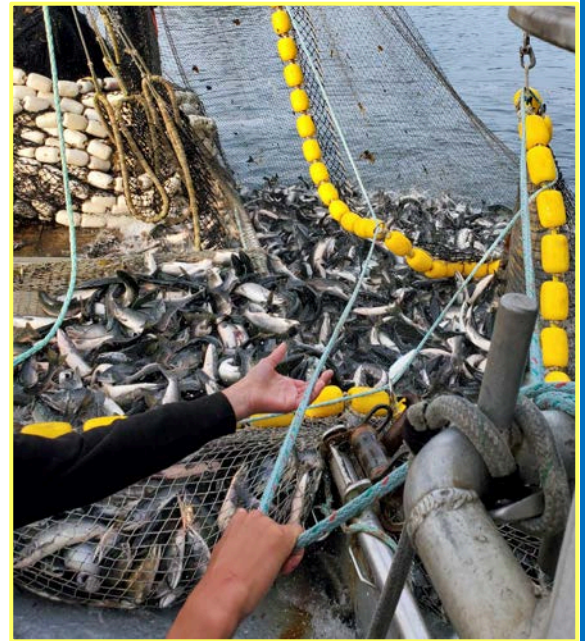
**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen



**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest and Ex Parte Communications**

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

**F. Communications by and Petitions from Visitors**

**1. Guest Speakers**

- a. Incident Management Team, COVID-19 Update**

**2. Audience comments regarding agenda items..... (3 minutes per speaker)**

**3. Chairpersons and Representatives of Boards and Commissions (CCMCA BoD, School Board Rep)**

**4. Student Council Representative Report - none**

**G. Approval of Consent Calendar**

**5. Minutes of the August 18, 2021 Regular Council Meeting..... (page 1)**

**6. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absences of **Mayor Koplin** and Council member **Melina Meyer** from the August 18, 2021 Regular Meeting**

**H. Approval of Minutes – in consent calendar**

**I. Consideration of Bids – none**

**J. Reports of Officers**

**7. Mayor's Report**

**8. City Manager's Report**

**9. City Clerk's Report**

**K. Correspondence..... (see primer for description page 4)**

**10. 08-12-21 Letter from W. Deaton regarding vaccines..... (page 5)**

**11. 08-12-21 Letter from Collins' regarding Whitshed Road condition..... (page 7)**

## **L. Ordinances and Resolutions**

### **12. Resolution 08-21-38..... (page 10)**

A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for assessment services for tax year 2022 in the amount of eighteen thousand dollars (\$18,000)

## **M. Unfinished Business - none**

## **N. New & Miscellaneous Business**

### **13. Discussion of COVID-19 Emergency Response**

### **14. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 19)**

## **O. Audience Participation**

## **P. Council Comments**

## **Q. Executive Session**

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

## **R. Adjournment**

### **Executive Sessions per Cordova Municipal Code 3.14.030**

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)

**Regular City Council Meeting**  
**August 18, 2021 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order** - *Vice Mayor Cathy Sherman* called the Council regular meeting to order at 7:00 pm on August 18, 2021, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance** - *Vice Mayor Sherman* led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were Council members *Cathy Sherman, Jeff Guard, Anne Schaefer* and *David Glasen*. Council members *Tom Bailer* and *David Allison* were present via teleconference. *Mayor Clay Koplin* and Council member *Melina Meyer* were absent. Also present were City Manager *Helen Howarth* and Deputy Clerk *Tina Hammer*.

**D. Approval of Regular Agenda** - Hearing no objection *Vice Mayor Sherman* declared the agenda approved as presented.

**E. Disclosures of Conflicts of Interest and ex parte communications** - none

**F. Communications by and Petitions from Visitors**

1. Guest speaker

a. Incident Management Team, COVID-19 Update: *Heather Brannon*, Emergency Management Coordinator, reported: 1) Cordova's positive case count is down to single digits now; 2) the City health alert plan is being updated - to align more with state's; 3) hospital is paying close attention to vaccine recommendations and is getting ready to give boosters.

2. Audience comments regarding agenda items.

*William Deaton* of 524 Second Street spoke to agenda item 13, Covid-19 emergency response. He opined that it was discriminatory for Arts and Pageants to have an event at the Cordova Center only for vaccinated individuals.

*Allen Roemhildt* of 925 Center Drive spoke to agenda item 13, Covid-19 emergency response. He asked elected officials and City Manager to make more of an effort to curb the division that is happening. He opined that he is not a threat because he's had Covid and is now immune.

*Lynette DeCook* of 713 Chase opined that segregation is happening. She said her daughter had an exemption due to medical reasons to be allowed breaks from masking and she felt discriminated against.

*Katie Roemhildt* of 925 Center opined that the City policy regarding vaccinations or testing was discriminatory. She also thought the Arts and Pageants policy for it's upcoming movie was discriminatory.

*Tom Nothstine* of 604 Birch Street spoke against the City Manager's policy of vaccinate or test.

*Penny Johnson* of 114 South Orca Street encouraged Cordova's leadership and Cordova as a whole to stand against discriminating against people based on vaccination status.

*Kanji Christian* of 204 Council Avenue opined that requiring proof of vaccination for entrance is discriminatory and will exacerbate the division in Cordova.

*Kim Hager* of 4.2 Mile Whitshed Rd spoke in favor of Council approving agenda items 11 & 12; make the lot available and offer it to him by direct negotiation.

3. Chairpersons and Representatives of Boards and Commissions

**School Board and CCMCA Board** - no reps were available for reports.

4. Student Council representative - no report

**G. Approval of Consent Calendar**

5. Resolution 08-21-38 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for assessment services for tax year 2022 in the amount of eighteen thousand dollars (\$18,000)

6. Minutes of the August 4, 2021 Regular Council Meeting

7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member *Anne Schaefer* from the August 4, 2021 Regular Meeting

Council member *Allison* pulled number 5 from the consent calendar and it was placed as item 11a on the agenda.

Vote the Consent Calendar: 6 yeas, 0 nays, 1 absent. Meyer-absent; Allison-yes; Bailer-yes; Guard-yes; Sherman-yes; Glasen-yes and Schaefer-yes. Consent Calendar was approved.

**H. Approval of Minutes** - in consent calendar

**I. Consideration of Bids** - none

**J. Reports of Officers**

8. Mayor's Report – no report

9. Manager's Report – City Manager *Helen Howarth* provided a written report in the packet.

a. Washington DC update, *Senator Lisa Murkowski's* office

10. City Clerk's Report – there was no report

a. Redistricting Board next steps August 12, 2021

#### K. Correspondence

#### L. Ordinances and Resolutions

11. Resolution 08-21-37 A resolution of the Council of the City of Cordova, Alaska updating the 2021 land disposal maps by: 1) adding the East portion of Lot 10, Block 6, USS 3345, Eyak Addition; and 2) designating the East portion of Lot 10, Block 6, USS 3345, Eyak Addition as 'available'

*M/Guard S/Schaefer* to approve Resolution 08-21-37 A resolution of the Council of the City of Cordova, Alaska updating the 2021 land disposal maps by: 1) adding the East portion of Lot 10, Block 6, USS 3345, Eyak Addition; and 2) designating the East portion of Lot 10, Block 6, USS 3345, Eyak Addition as 'available'

*Guard* said this is a housekeeping measure, he supports. *Schaefer* said this is a strange unique circumstance so getting it on the maps is the first step. *Allison* said this should've been taken care of a long time ago, so let's fix it now. *Bailer* was in support. *Glasen* and *Sherman* both spoke in support as well.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Motion was approved.

11a. 5. Resolution 08-21-38 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for assessment services for tax year 2022 in the amount of eighteen thousand dollars (\$18,000)

*M/Schaefer S/Guard* to approve Resolution 08-21-38 A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for assessment services for tax year 2022 in the amount of eighteen thousand dollars (\$18,000)

*Allison* said he thought Council directed staff to go out to formal RFP; it seems like staff is trying to go around Council.

*Bailer* said he agrees with *Allison*. He agrees there is something to be said for loyalty but there is no reason not to go out and see what is out there. *Howarth* said there are a lot of different pieces in play. She said *Bourgeois* is not here to answer your questions, but she contacted each firm that does assessing in the state and had them reply. We are in a place of transition with addressing and a new City Planner, so we thought it best to maintain the status quo and next year when we know more, we'd be more formal because there might be tech needs on top of assessing so it would be more comprehensive. *Bourgeois* did the leg work; she did the research. *Howarth* explained that we currently do assessing on paper (physical property record cards), if we move to electronic it will entail an investment of software and that would cost money over time so we'd want to ensure we were getting the right product that we'd stick with for years. *Guard* said in the absence of the City Clerk, he wondered if it wasn't smart to refer this to staff until she can be available at the next meeting.

*M/Guard S/Glasen* to refer to staff until the Clerk can be available to answer questions at the next meeting.

Vote the motion: 6 yeas, 0 nays, 1 absent. Sherman-yes; Guard-yes; Glasen-yes; Schaefer-yes; Allison-yes; Bailer-yes and Meyer-absent. Motion was approved.

#### M. Unfinished Business - none

#### N. New & Miscellaneous Business

12. Council action on disposal and method of disposal for East portion of Lot 10, Block 6, USS 3345, Eyak Addition

*M/Guard S/Schaefer* to direct the City Manager to dispose of the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition as outlined in Cordova Municipal Code 5.22.060 B by: 1. Negotiating an agreement with Kim Hager to lease or purchase the property.

*Allison* said he agrees that this would be the proper way to go about this. *Bailer* said he believes we should be consistent. He doesn't think the City did anything wrong here – the City isn't a lawyer, a real estate agent, it's not our responsibility to read papers it is the purchasers responsibility that is why you hire an attorney or an agent. He thinks the community should get a chance at this property too. *Guard* said he thinks direct negotiation isn't usually the right way to go but in this instance, he thinks we should directly negotiate because everyone bears a little of the responsibility. *Schaefer* said this is a weird circumstance so in this particular situation it does make sense to go direct negotiation. *Glasen* said he thinks for consistency we should go out to proposals. *Sherman* said she agrees that we need to be consistent; she thinks go out for proposals. *Glasen* said he could understand direct negotiation because we showed him maps of the whole lot.

Vote the motion: 5 yeas, 1 nay, 1 absent. Glasen-yes; Guard-yes; Meyer-absent; Sherman-yes; Bailer-no; Allison-yes and Schaefer-yes. Motion was approved.

13. Discussion of COVID-19 Emergency Response

**Glaser** asked about the Arts and Pageants event – couldn't they just require everyone to mask? **Howarth** said it is not up to the city on this one – whoever rents the facility can determine who participates in their events. **Allison** said he hopes the IMT can come up with language to help bring us back together instead of demonizing those who've chosen not to get an experimental vaccine. **Bailer** wants to know if it is in a written policy the City has in place. **Guard** doesn't see the discrimination that people are speaking of. He believes that people have a choice in this, he'd like to see more people vaccinated but he can't make that decision for anyone. **Schaefer** said it is a public health crisis – there are ICU beds filling up and even if someone needs a bed for another ailment, they won't get that bed if they are all full of Covid patients. **Sherman** asked the manager if maybe **Dr. Sanders** or **Dr. Zink** could be at the next meeting and answer a lot of the questions that were posed tonight by members of the public.

14. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists

Joint work session with Planning Commission as soon as possible. Maybe prior to September 1 or 15 meeting.

#### O. Audience Participation

**William Deaton** of 524 Second Street – thanked **Helen** and the Council for furthering this conversation. He'd love to have a forum with the medical experts who could answer questions. He appreciates Arts and Pageants and wasn't targeting them in any way.

**Kanji Christian** of 204 Council Avenue opined that there is science that says the opposite of what the science is that the City seems to be listening to, abiding by.

**Allen Roemhildt** of 925 Center Drive opined that he has had Covid and shouldn't have to wear a mask, he's immune and cannot spread it. He wants the City to stop separating people who don't want to get vaccines.

**Lynette DeCook** of 713 Chase Avenue said we shouldn't be divisive; the City should be careful of the rabbit hole they are going down. We have to have a respect for other people's freedoms.

**Desiree Jensen** of 140 Gandil Drive likes the idea of being able to ask questions of the medical personnel. She opined that the City should be testing vaccinated along with unvaccinated employees.

**Tom Nothstine** of 604 Birch Street said it is ironic that in trying to keep us safe from one tiny risk, the School District and the City are tearing the fabric of the community apart in not allowing us to live freely and fully.

#### P. Council Comments

**Allison** thanked everyone for comments tonight – he agrees with **Mr. Nothstine's** comments. He asked the Manager about the Harbor bond and where we are with that. **Howarth** responded that it's a waiting game, we await the grant documents from the state then we'll sell the bonds, and the clock starts ticking – we'll have 18 months to complete the project then.

**Bailer** said the volunteer school board, the superintendent and the City Manager are making the best decisions they can to keep the majority of the people safe and he appreciates that.

**Glaser** said he appreciates the public input tonight. He said we do the best with the information we have, and he thinks **Dr. Sanders** and **Dr. Zink** are terrific and they know what they are talking about. He is a fan of vaccines, but he doesn't hold it against anyone who can't get them or chooses not to get them.

**Schaefer** thanked everyone for attending and for the audience participation. She said we all want to get back to doing the things we love in Cordova and the best way right now that we know of to get back to that are masking and vaccines. She thanked **Helen** for her leadership – she's doing an exceptional job during this difficult time.

**Guard** appreciates the public input. He likes to listen to CDC guidance because it is a clearinghouse of information coming in from all over the world; not one scientist, not one doctor.

**Sherman** she is vaccinated, she chooses to mask – she appreciated hearing comments tonight – she's spoken and written with some of you before. She lost her father to covid. She thanked **Helen** for all she's done to keep City employees safe.

#### Q. Executive Session - none

#### R. Adjournment

**M/Glaser S/Schaefer** to adjourn the meeting.

Hearing no objection **Vice Mayor Sherman** adjourned the meeting at 8:55 pm.

Approved: September 1, 2021

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

## **Council Packet Correspondence Primer:** **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

### **What gets published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

### **What does not get published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

### **More information about items not subject to publication:**

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net))
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

### **Suggestions concerning correspondence:**

- Correspondence intended for all Council members should be emailed to the City Clerk at [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net), hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

Dear City Council Members, Mayor, City Manager, and People of Cordova,

The arts have always been near to my heart. During my time in the Cordova Public Schools I played the Tuba for five years, sang as a Bass II in the choir for two years, and also took piano lessons. Although I am not gifted in the visual arts, my younger sister is attending the prestigious Savannah College of Art and Design and my older sister runs the Miss Liberty Art Studio. As you can see, I love the arts.

As you may know, our first “proof of vaccination” for entry has been announced. The Cordova Arts and Pageants will be showing *In the Heights* at the North Star Theater in September and are requiring vaccination proof at the door. In doing so, they are discriminating against the unvaccinated and half of Cordova’s vaccine-eligible population. As we heard from the Medical Team at the last City Council meeting, our vaccination rates are at 42-48% of Cordova’s population. Like most things, we are split on the issue 50/50.

On an issue of such magnitude, I am urging you to consider a new perspective. It is time to prevent discrimination. As I will discuss shortly, the CDC and the scientific community recognizes that the vaccines do not prevent the transmission of the new Delta variant. When it is clear that half of our community does not wish to receive these vaccines and that these vaccines no longer prevent the spread of this virus, it is time for the City Council to prevent discrimination.

As Cordovans, we can be very kind and respectful. We can be loving and gracious. I have witnessed acts of kindness and respect, love and grace many times over the years. We used to believe that the only thing we should fear is fear itself. But for many Cordovans, this is no longer true. Instead we have begun to believe the new mantra, “The only thing to fear is the unvaccinated”.

Of course, as we all know, fear usually stems from ignorance. When we are scared of the dark, it is not the darkness we fear, but that which may lurk in the darkness, the unknown. When we believe that there are monsters under our bed, it is because we do not know what is under our bed. Likewise we have been filled with fear surrounding this pandemic because the information around it seems to be always changing. Understandably, we were told that the vaccines would prevent infection, but we know that this is not the case. The science is clear. The COVID vaccines help to limit the most severe of the symptoms, prevent hospitalizations and mortality. Unfortunately, they do not do the very thing we wish they would, prevent the spread. They only help to protect a vaccinated individual from the most severe symptoms. These COVID vaccines do not prevent the spread of this virus. **This is why using proof of vaccination for entry will not help us contain the spread.** This discrimination is unnecessary. It will not stop the spread, like the Cordova Arts and Pageants and all Cordovans wish it would. It simply protects vaccinated individuals from the most harmful aspects of infection.

Just as fear stems from ignorance, we also know that fear leads to discrimination. It is why the hatred of foreigners is called xenophobia, literally meaning fear of different people or foreigners. It why the hatred of homosexuals is called homophobia, literally meaning fear of homosexuals, bisexuals, and other non-straight people. It is why the hatred of transgender people is called transphobia, meaning fear of transgender people. Notice a trend. All of this fear, discrimination, and hatred stems from people who are different than others.

I am writing to you because I envision a Cordova that returns to the beautiful, accepting, and respectful community we once were. With this vision, I have already reached out to City

Manager Howarth about this issue. In her well-worded response to me she said, “I was unaware of their policy but users of the building can set their own rules around participation in their events. Let me get more information and get back to you.”. Helen, I thank you for your response and your research. I appreciate you.

In all normal scenarios allowing organizations to create “their own rules around participation in their events” makes perfect sense. But in a tolerant community like ours, it cannot and does not apply when discrimination comes into play. The Cordova Arts and Pageants is doing what they believe to be the right thing, but it will be ineffective at accomplishing their goal – stopping the spread.

The CDC says the same thing. Last month, when they updated their masking policy, it was in response to this fact. The vaccines do not prevent the spread of the Delta variant. The CDC Director said then, “High viral loads suggest an increased risk of transmission and raise concern that, unlike with other variants, vaccinated people infected with Delta can transmit the virus,”. Sadly, the science is clear that the COVID vaccines do not stop the spread, thus making this discrimination unnecessary and divisive.

To conclude, I am urging you to have courage, to banish all fear. You, the City Council, have the responsibility to protect Cordovans who have chosen not to be vaccinated from this kind of public discrimination. I am urging you to consider, hold a public hearing, and then unanimously pass a new law. This new law would prohibit the use of “proof of vaccination” in all City-owned buildings and on all City-owned land. Discrimination used to be an evil thing. But today, it is becoming mainstream.

We know that the Cordova Arts and Pageants is doing what they can to help protect our community from COVID. We all wish that these efforts would do just that. But, the CDC says otherwise. The vaccines only help to prevent the worst of the symptoms for vaccinated individuals. Once infected, vaccinated individuals still transmit the disease to other people. Vaccinated individuals are not immune to COVID. They are merely better equipped to fight and recover from it. They are not protected from getting it. This is why the Cordova Arts and Pageants’ discrimination is not necessary and needs to be prevented.

Let us again embrace the strength of President Roosevelt’s words, “All we have to fear is fear itself”.

*William Deaton*  
Republican Precinct Leader

Debbie Collins  
PO Box 1734  
Cordova, AK 99574  
(907) 424 5272

August 12, 2021

Dear Ms. Howarth, Mayor Koplin and City Council Members,

This is a follow-up to a letter Rich, and I wrote in August 2020 regarding the condition of Whitshed Road especially 3 Mile and beyond. To date, nothing has been done to make the road safer. Rich contacted public safety several months ago asking for speed limit signs along the road. He was told they were only required to be placed every so many miles. I understand on a major highway such as the Richardson or Seward they might only be placed every 3-5 miles. However, on a winding, narrow road such as Whitshed, wouldn't it make sense to place them every mile or less? With summer, the road has turned into a speedway. It would be great to have some "slow" signs for the areas with multiple homes. The crumbling road along the guardrail at 3 Mile also needs caution signs at both ends. There are too many close calls with speeding vehicles meeting others at that spot. I have enclosed a 2018 letter from DOT stating that crews would add curve warning signs and advisory speed plaques. This has never been completed. Caution signs along with speed limit signs are not a major expense, and as the 2018 letter stated, would enhance driver safety.

Fixing the road at 3 Mile is of course a major repair. In the fall 2018 DOT crews flew a drone around the area looking at ways to fix the road. To date, no repairs have been considered.

Beginning at approximately 3.5 Mile, are at least fifteen homes and many more potential building lots. The area beyond Hartney Bay has greater than fifteen homes and at least that many more driveways with potential homes/building sites. Additionally, the Hartney Bay picnic area and Heney Ridge trail bring many locals and visitors. It's a wonderful area to live and recreate. It requires a safe road to access these things. I am again asking the City of Cordova to work with the state DOT to make Whitshed Road a priority. Get some speed limit signs along the road, caution signs at the curve now and plans for fixing the road soon.

I spoke with Ryan Anderson with the SOA Northern Region in July. He agrees the road signs, caution signs at the bad curve, and more speed limit signs would enhance the safety of the road. His number is 907 451 2210. He also mentioned that residents living in this area need to decide what they want. While I cannot speak for others living out here, I think a safe road to drive and recreate is a priority and assume other residents agree. He also stated having other entities involved in the cost can help get projects going. NVE and Eyak Corporation have many shareholders living in this area. Perhaps that could be a potential funding source.

Thank you for your time and consideration of this issue.

A handwritten signature in cursive script that reads "Debbie Collins". The signature is written in dark ink and is positioned above the printed name.

Debbie Collins



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Transportation and  
Public Facilities**

NORTHERN REGION  
Director's Office

2301 Peger Road  
Fairbanks, Alaska 99709-5316  
Main: 907-451-2210  
TDD: 907-451-2363  
Fax: 907-451-2333

June 1, 2018

Richard and Debbie Collins  
PO Box 1734  
Cordova, AK 99574

Re: Whitshed Road Speed Limit

Dear Mr. and Mrs. Collins,

Thank you for your letter dated May 12, 2018 regarding the speed limit and sharp curve/guardrail on Whitshed Road beyond Nicolet Creek.

Department of Transportation and Public Facilities (DOT&PF) Policy and Procedure 05.05.020 for the Establishment of Speed Limits and Zones is our governing document for determining speed limits. The Policy and Procedure allows for consideration of a variety of factors such as the speed at which 85% of the motoring public travel at or below during periods of favorable driving conditions, pedestrian use, driveway frequency, and frequency of speed enforcement in determining the appropriate speed. A change in speed limit would require a study to analyze these factors.

In order to reduce the work effort and cost associated with the studies, DOT&PF works cooperatively with the local governing bodies and enforcement agencies to agree on whether the need exists to conduct a study. DOT&PF Traffic and Safety staff will touch base with the City of Cordova officials this summer to gather their input on the need for a study.

Regarding the sharp curve, DOT&PF agrees that curve warning signs at this location could enhance driver safety and our Maintenance & Operations crews will add curve warning signs and advisory speed plaques once the appropriate advisory speed is determined in accordance with the Alaska Traffic Manual. Our crews report that the guardrail repairs performed in 2016 are holding stable. If this changes, DOT&PF may look to other solutions to stabilize this area.

If you have any questions regarding our Policy and Procedure for determining speed limits, please contact the Northern Region Traffic and Safety Engineer, Pam Golden, P.E., she can be reached by phone at (907) 451-2283 or by email at [pamela.golden@alaska.gov](mailto:pamela.golden@alaska.gov)

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan F. Anderson".

*for* Ryan F. Anderson, P.E.  
Regional Director



**AGENDA ITEM 12**  
**City Council Meeting Date: 9/1/2021**  
**CITY COUNCIL COMMUNICATION FORM**

---

**FROM:** Susan Bourgeois, City Clerk and Helen Howarth, City Manager  
**DATE:** 8/24/2021  
**ITEM:** Resolution 08-21-38 approving 2022 assessor contract  
**NEXT STEP:** Majority voice vote

---

☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:** approval of assessing contract for 2022 by City Council via resolution

**II. RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 08-21-38

**III. FISCAL IMPACTS:** \$18,000 in the City Clerk's budget for 2022 assessor fees

**IV. BACKGROUND INFORMATION:** This resolution was presented at the August 18, 2021 regular meeting for approval. Council referred the resolution to staff to until the City Clerk was present to answer Council's questions.

The City Clerk conducted research into contract assessing in Alaska. The state assessor was contacted and answered questions regarding assessing requirements. The Clerk compiled the attached spreadsheet showing the contract assessing firms and which communities they worked for between 2005 and 2019. Appraisal Company of Alaska is the contract assessor for most of the communities across the state that contract the service (many of the larger communities in Alaska have assessing departments in house). Two of the firms that are represented on the attached chart are either no longer in business or no longer offer contracted assessing services. The Clerk sent a list of questions to the other 3 firms (an informal RFP) after conferring with the City attorney to ensure such a method was sufficient. The City Attorney advised that considering the nature of assessing and how it is referenced in City charter and code, an informal approach such as this is legal and practical. Two of the three firms responded to the email; the third firm said they were not interested in taking on additional assessing contracts at this time.

The responses received from the 2 firms were for contracts at considerably more than what we have been paying Appraisal Company over the last several years. The reason for that is because there would be an expense to automating our cards into an electronic format from the paper cards they are now. On top of the additional assessor costs for switching to this method, there would be tech needs for either of those 2

proposals as well. Appraisal Company also offered a proposal without the automation piece.

	Appraisal Company – remain on paper/no automation				
	<u>year 1</u>	<u>year 2</u>	<u>year 3</u>	<u>year 4</u>	<u>year 5</u>
<u>Appco</u> has been contracting one year at a time, contracts have ranged from \$17-20K	\$18,000	tbd	tbd	tbd	tbd

	Appraisal Company and MARS software Contract with Alaska CAMA Company				
	<u>year 1</u>	<u>year 2</u>	<u>year 3</u>	<u>year 4</u>	<u>year 5</u>
<u>Appco</u>	\$18,000	\$20,000	\$20,000	tbd	tbd
<u>AK CAMA</u> includes license, maintenance setup & training	\$27,095	\$29,273	\$29,273	\$29,273	\$29,273
Total	\$45,095	\$49,273	\$49,273	tbd	tbd

	Alaska Assessment Services				
	<u>year 1</u>	<u>year 2</u>	<u>year 3</u>	<u>year 4</u>	<u>year 5</u>
<u>AK Assessment Services</u> proposed a 3-year contract, includes a database system	\$36,000	\$36,000	\$36,000	tbd	tbd

In speaking with the City Manager and City Planner, and recognizing that Cordova has an addressing project underway, it was concluded it is a good time to consider electronic property records. However, it is more appropriate to wait for the addressing project to be further along. Therefore, the Clerk suggests an electronic solution wait until after addressing is completed and after it can be further evaluated by IT to determine the long-term technology requirements of such a program. The City Manager advised that the cost of these technology upgrades would need to be amortized over several years, so we'd need to ensure it is the right fit for Cordova before committing to it.

**V. STAFF RECOMMENDATIONS:** City Council has consistently recognized that formal procurement is not necessary for professional services such as assessment but has always required the Administration to complete its due diligence in reviewing and selecting the City's options for such services.

If we are not immediately moving to an electronic format, there would be a greater expense to switch to a new firm because there would be a learning curve involved in a new assessor regrouping and evaluating our existing property records, how assessing has been done over the years and how to approach changes for 2022. Therefore, since we are not ready to move ahead with automating our assessing function, staff recommends approval of the \$18,000 contract with Appraisal Company to perform assessing for the City of Cordova for 2022 tax year.

During 2022 staff will further assess an electronic model – input will be needed from: 1) addressing contractor concerning integration of addressing and electronic assessing model; 2) IT professionals on tech needs; 3) City Planner as far as incorporating GIS mapping with an electronic model of assessing and addressing; 4) other communities using electronic assessing systems.

**VI. LEGAL ISSUES:** Assessing is a requirement in City Code and rules and regulations as to how local governments accomplish this are in Alaska Statutes Title 29. The State Assessor audits communities to ensure assessing is done appropriately. We contract for our assessing services; the Deputy Clerk is tasked with maintenance of the property records and databases of assessment information and the Finance Department and Deputy Clerk jointly manage the collections of the property taxes.

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Bristol Bay	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Cordova	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Craig	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan
Dillingham	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AAA	AAA	AppCo	Canary	Canary	Canary
Haines	AssCons	AssCons	AppCo	AppCo	AppCo	AppCo		AppCo	Canary	AAA		Canary			
Nenana	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Nome	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
North Slope	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	on staff	on staff	on staff
Pelican	Canary	Canary	Canary	Canary	Canary	Canary	Canary	Canary	Canary	Canary	none	Canary	Canary	Canary	Canary
Petersburg	Canary	Canary	Canary	Canary	Canary	Canary	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Skagway	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan	Horan
Unalaska	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Valdez	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Whittier	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Wrangell	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo
Yakutat	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo	AppCo

Canary	Canary & Associates
AppCo	Appraisal Company of Alaska
Horan	Horan and Comapny
AAA	AK Assessment Assistance
AssCons	Assessment Consulting Services

**CITY OF CORDOVA, ALASKA  
RESOLUTION 08-21-38**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH  
APPRAISAL COMPANY OF ALASKA FOR ASSESSMENT SERVICES FOR TAX YEAR  
2022 IN THE AMOUNT OF EIGHTEEN THOUSAND DOLLARS (\$18,000)**

**WHEREAS**, the City Council is required by the City Charter Article V to provide for annual assessment, levy, and collection of taxes on property; and

**WHEREAS**, Cordova Municipal Code Chapter 5.36 Property Tax establishes the provisions of assessment, levy, and collection of property taxes in the City, including the role of the City Assessor; and

**WHEREAS**, the City Clerk has identified Appraisal Company of Alaska as the company most compatible with the needs of the City for these reasons:

- 1) Appraisal Company's employees have extensive history in Cordova and are specifically knowledgeable of Cordova's properties, neighborhoods and have worked with many of the property owners.
- 2) Appraisal Company's employees have an excellent working relationship with the City Clerk and the Deputy Clerk and are attentive to their questions and concerns during the assessment/appeal process as well as at other times during the year.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into an agreement, attached as Exhibit "A", with Appraisal Company of Alaska for tax year 2022 assessment services in the amount of Eighteen Thousand dollars (\$18,000).

**PASSED AND APPROVED THIS 1<sup>st</sup> DAY OF SEPTEMBER 2021**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

PROPOSAL FOR  
CONTACT ASSESSOR  
CITY OF CORDOVA  
TAX YEAR 2022



# **CITY OF CORDOVA, ALASKA**

## **TAX YEAR 2022**

### **AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is between the CITY OF CORDOVA, ALASKA, and APPRAISAL COMPANY OF ALASKA ("Contractor"), effective on the 1st day of September 2021.

THIS AGREEMENT is for professional tax assessment services for the City of Cordova. Contractor's primary contact person under this agreement is Michael C. Renfro. Contractor's primary contact person may not be changed without the written consent of the City.

#### **ARTICLE 1. SUMMARY OF SERVICES**

1.1 The scope of work to be performed hereunder is more completely described in Appendix A which is incorporated herein by reference.

#### **ARTICLE 2. COMPENSATION**

2.1 Compensation shall be paid in accordance with the Basis of Compensation Schedule attached hereto as Appendix B and incorporated herein by reference.

#### **ARTICLE 3. PERIOD OF PERFORMANCE**

3.1 The Contractor agrees to commence work under this agreement only as authorized by and in accordance with written or oral notice to proceed and to complete the work in accordance with Scope of Work (Appendix A) and such time schedules as directed by the City of Cordova.

3.2 The period of performance under this agreement shall be tax assessment work for the City of Cordova for the 2022 tax year and shall end upon completion of the board of Equalization hearings and appeals in year 2021.

3.3 This contract may be carried over with the written agreement of both parties.

3.4 Termination: Either party may terminate this Agreement for substantial failure of the other party to perform its obligations hereunder only after having first provided written notice of the alleged failure to perform to the non-performing party and given the non-performing party, fifteen (15) days within which to either remedy said non-performance or if the non-performance cannot be cured within fifteen (15) days, commence and proceed with diligence to cure the non-performance. In the event of such termination, the Assessor will be paid for all services rendered to the date of termination, less any damages incurred by the City as a result of the Assessor's non-performance.

#### ARTICLE 4. SUBCONTRACTORS

4.1 The Contractor shall perform all services required under this agreement except as may be performed by its subcontractors. Subcontractors can only be used with the express prior written permission of the City of Cordova, which retains the right to approve or reject subcontractors and the use thereof. All subcontractors shall be required to comply with insurance requirements identified in Article 5 below.

#### ARTICLE 5. INSURANCE

5.1 The following minimum limits of insurance coverage are required:

<u>Type insurance</u>	<u>Limits of Liability</u>	
	<u>Each Occurrence</u>	<u>Aggregate</u>
Workmen's Compensation (for states In which employees are engaged)	\$1,000,000	\$1,000,000
Employer's General Liability	\$500,000	\$1,000,000
Comprehensive General Liability	\$2,000,000	\$4,000,000
Comprehensive Automobile Liability	\$500,000	\$1,000,000

#### ARTICLE 6. APPENDICES

6.1 The following appendices are attached to this agreement and incorporated herein:

Appendix A Scope of Work  
Appendix B Basis of Compensation

IN WITNESS WHEREOF, the parties have executed this Agreement on the 11th day of August 2021.

CONTRACTOR:

APPRAISAL COMPANY OF ALASKA

CITY OF CORDOVA, ALASKA



By: \_\_\_\_\_  
Michael C. Renfro  
Partner

By: \_\_\_\_\_  
City of Cordova

Date\_08/11/2021\_\_\_\_\_ Date\_\_\_\_\_

## **APPENDIX A**

### **SCOPE OF WORK**

#### **2022 Tax Year**

The Contractor shall:

1. Establish the full and true value of all taxable real property located within the City of Cordova to be assessed In the name of the person by whom it is owned on the first day of January, for the tax year of the contract.
2. Provide current assessments with new photographs and valuations for all new buildings constructed and assess all changes on existing properties.
3. Create and/or revalue in full detail as needed a property card for each parcel showing size, dimensions, construction materials, and other pertinent data as well as a minimum of one exterior photograph.
4. Provide updates to the assessment roll to the City Clerk's office no later than February 1, 2022
5. Represent the City of Cordova at Board of Equalization hearings.
6. Conduct a sales ratio analysis (ratio between assessed values and sales prices) to determine the level of assessment.
7. Keep the City Administration informed of sales ratio analyses or other information which may cause the assessor to make changes to local assessments that would raise or lower assessments greater than 5%.
8. In addition to those properties that have changes, the Assessor will inspect all properties to meet State Assessor guidelines and update all lease files.
9. Be accessible to City of Cordova staff throughout the term of the contract for consultation.
10. After completion of the Board of Equalization hearings, assist the City Clerk in certifying the final assessment roll.
11. Title information and/or legal opinions, if required, will be furnished by the City of Cordova.
12. The assessor is to be allowed to remove the property record cards from the City for a period not to exceed 60 days for computations and any additional time to be at the discretion of the City.

## **APPENDIX B**

### **BASIS OF COMPENSATION**

#### Compensation and Terms of Payment

2022 update and maintenance	\$18,000
-----------------------------	----------

Contract assessor to also represent the City of Cordova at the annual Board of Equalization (BOE). The assessor's fee for representation at the BOE is included in the contract amount.

## **Pending Agenda (PA) Primer**

### **What is Pending Agenda?**

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

### **How do you get something ON Pending Agenda?**

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

### **How do you get something OFF Pending Agenda?**

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

### **What is NOT appropriate for Pending Agenda?**

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.





## City Council of the City of Cordova, Alaska Pending Agenda September 1, 2021 Regular Council Meeting

### E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**  
re-auth res 01-20-04 approved Jan 15, 2020  
auth res 04-03-45 approved Apr 16, 2003  
1-John Williams (fisheries educ/Mar Adv Prgm)  
3-vacant (processor rep)  
5-Chelsea Haisman (fish union/CDFU)  
2-Jeremy Botz (ADF&G)  
4-Jim Holley (marine transportation/AML)  
6-Tommy Sheridan (aquaculture)
- 2) Cordova Trails Committee:**  
re-auth res 11-18-29 app 11/7/18  
auth res 11-09-65 app 12/2/09  
1-Elizabeth Senear  
3-Dave Zastrow  
5-Wendy Ranney  
2-Toni Godes  
4-Ryan Schuetze  
6-Michelle Hahn
- 3) Fisheries Development Committee:**  
authorizing resolution 12-16-43  
reauthorization via Res 11-19-51  
approved 11/20/2019  
1-Warren Chappell  
4-Gus Linville  
7-Ron Blake  
2-Andy Craig  
5-vacant  
8-John Whissel  
3-Bobby Linville  
6-Bob Smith

### F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**  
**Robert Beedle** re-appointed March 2020 2 year term until March 2022  
re-appointed June 2018  
re-appointed March 2016  
re-appointed March 2014  
appointed April 2013
- 2) Prince William Sound Aquaculture Corporation Board of Directors**  
**Tom Bailer** re-appointed October 2018 3 year term until Sept 2021  
appointed February 2017-filled a vacancy
- 3) Southeast Conference AMHS Reform Project Steering Committee**  
**Mike Anderson** appointed April 2016 until completion of project  
**Sylvia Lange** alternate

**CITY OF CORDOVA, ALASKA  
RESOLUTION 05-20-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

**WHEREAS**, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
  - a. South Harbor replacement (G, H & J floats priority)
  - b. Harbor basin expansion
  - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
3. Large Vessel Maintenance Facility
  - a. Shipyard building
  - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
  - a. Second Street
  - b. 6<sup>th</sup> & 7<sup>th</sup> Streets sidewalk/drainage project
  - c. Ferry terminal sidewalk
  - d. General street and sidewalk improvements

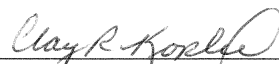
and;

**WHEREAS**, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.


**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

**PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF MAY 2020**





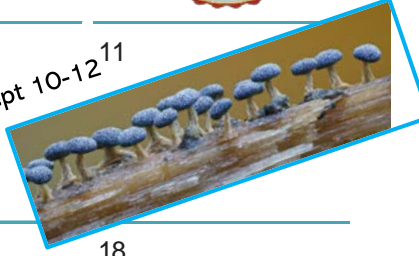


  
Clay R. Koplin, Mayor

**ATTEST:**

  
Susan Bourgeois, CMC, City Clerk

# September 2021

CALENDAR MONTH	SEPTEMBER
CALENDAR YEAR	2021
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 7:00 Council reg mtg CCAB	2 Alaska State Fair Aug 20 - Sept 6	3	4 
5  Alaska State Fair Aug 20 - Sept 6	6 Sept 6th Labor Day Holiday City Hall Offices Closed CSD Labor Day Holiday Sept 6	7	8 CHS Volleyball starts 5:00 Zoom Community Meeting w-Dr. Anne Zink CCAB 6:00 Harbor Cms CCM 7:00 Sch Bd HSL	9	10	11 Fungus Festival Sept 10-12 11 
12	13	14	15 6:30 P&Z CCAB 7:00 Council reg mtg CCAB	16 5:30 CTC Board Meeting 7:00 Council reg mtg CCAB CHS BBall & Cheer start Sept 15/16 	17	18
19	20	21	22 6:00 CEC Board Meeting	23	24	25
26	27	28	29 CHS Wrestling starts 	30	1	2
3	4	5 6:00 P&R CCM	6 6:00 CCMCAB HCR	7	8	9

## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference  
Room


Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Wed  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# October 2021

CALENDAR MONTH	OCTOBER
CALENDAR YEAR	2021
1ST DAY OF WEEK	SUNDAY

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

6:00 Joint WorkSession with Planning Commission  
7:00 Council reg mtg CCAB



Indigenous Peoples Day CSD Holiday

6:30 P&Z CCAB

6:00 Harbor Cms CCM  
7:00 Sch Bd HSL

5:30 CTC Board Meeting

7:00 Council reg mtg CCAB

CSD End 1st Quarter

Alaska Day Holiday City Offices closed

6:00 CEC Board Meeting

6:00 P&R CCM

6:00 CCMCAB HCR



## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Wed  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
<b>Mayor:</b>	<b>Clay Koplin</b>	Mar 1, 2016 Mar 5, 2019	March-22
3 years	<a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>		
Council members:			
<b>Seat A:</b>	<b>Tom Bailer</b>	March 5, 2019	March-22
3 years	<a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a>		
<b>Seat B:</b>	<b>Cathy Sherman, Vice Mayor</b>	March 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a>		
<b>Seat C:</b>	<b>Jeff Guard</b>	Mar 5, 2017 Mar 3, 2020	March-23
3 years	<a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a>		
<b>Seat D:</b>	<b>Melina Meyer</b>	March 2, 2021 March 6, 2018	March-24
3 years	<a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a>		
<b>Seat E:</b>	<b>Anne Schaefer</b>	March 2, 2021 March 6, 2018 December 6, 2017	March-24
3 years	<a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a>		
<b>Seat F:</b>	<b>David Allison</b>	March 5, 2019 March 1, 2016	March-22
3 years	<a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a>		
<b>Seat G:</b>	<b>David Glasen</b>	March 5, 2019	March-22
3 years	<a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a>		

elected by cncl

## Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	<b>Barb Jewell, President</b>	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
	<a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>		
3 years	<b>Henk Kruithof</b>	March 2, 2021	March-24
	<a href="mailto:hkruithof@cordovasd.org">hkruithof@cordovasd.org</a>		
3 years	<b>Tammy Altermott</b>	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
	<a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a>		
3 years	<b>Peter Hoepfner</b>	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
	<a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>		
3 years	<b>Sheryl Glasen</b>	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23
	<a href="mailto:saglasen@cordovasd.org">saglasen@cordovasd.org</a>		

seat up for re-election in 2022

***vacant***

board/commission chair

seat up for re-appt in Nov 21

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	<b>Linnea Ronnegard, Chair</b> <a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a>	Mar 6, 2018, Mar 2, 2021	March-24
3 years	<b>Greg Meyer</b> <a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a>	Jul 19, 2018, Mar 5, 2019	March-22
3 years	<b>Janice Warga</b> <a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a>	elected by bd Mar '21	March-22
3 years	<b>Liz Senear</b> <a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a>	March 2, 2021	March-24
3 years	<b>Kelsey Appleton Hayden</b> <a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a>	March 3, 2020	March-23

## Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Mary Anne Bishop, Chair</b>	Nov '06, '10, '13, '16 & '19	November-22
3 years	<b>Wendy Ranney</b>	Apr '13, Nov '15, Nov '18	November-21
3 years	<b>Sherman Powell</b>	June '18, Feb '20	November-22
3 years	<b>Arissa Pearson</b>	December-20	November-23
3 years	<b>Krysta Williams</b>	Feb '18, Dec '20	November-23

## Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	<b>Nancy Bird, Chair</b>	Nov '16, '19	November-22
3 years	<b>Mark Hall, Vice Chair</b>	Nov '19	November-22
3 years	<b>Sarah Trumblee</b>	Dec '20	November-23
3 years	<b>John Baenen</b>	Dec '12, Dec '15, Nov '18	November-21
3 years	<b>Tom McGann</b>	Feb '21	November-23
3 years	<b>Chris Bolin</b>	Sep '17, Nov '18	November-21
3 years	<b>Trae Lohse</b>	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 21

seat up for re-election in 2022

***vacant***

**board/commission chair**

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Jacob Betts, Chair	Nov '15, '18	November-21

## Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18	November-21
3 years	Henk Kruithof	Nov '19	November-22
3 years	Ryan Schuetze	Aug '18	November-21
3 years	Kirsti Jurica	Nov '18	November-21
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

## Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair	Aug '16, Nov '19	November-22
3 years	Heather Hall	Aug '16, Feb '20	November-22
3 years	Sylvia Lange	Nov '19	November-22
3 years	John Wachtel	Aug '16, Nov '18	November-21
3 years	Wendy Ranney	Nov '18	November-21
3 years	Nancy Bird	Nov '17, Nov '18	November-21
3 years	Jim Casement	Nov '17, Dec '20	November-23

seat up for re-election in 2022

board/commission chair

seat up for re-appt in Nov 21

**vacant**