

Mayor
Clay Koplin

Council Members

Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Regular City Council Meeting
August 18, 2021 @ 7:00 pm
Cordova Center Community Rooms
Agenda



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
 - a. Incident Management Team, COVID-19 Update
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report - none

G. Approval of Consent Calendar

5. Resolution 08-21-38..... **(page 1)**
A resolution of the Council of the City of Cordova, Alaska, authorizing the City Manager to enter into an agreement with Appraisal Company of Alaska for assessment services for tax year 2022 in the amount of eighteen thousand dollars (\$18,000)
6. Minutes of the August 4, 2021 Regular Council Meeting..... **(page 11)**
7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member **Anne Schaefer** from the August 4, 2021 Regular Meeting

H. Approval of Minutes – in consent calendar

I. Consideration of Bids – none

J. Reports of Officers

8. Mayor's Report
9. City Manager's Report..... **(page 14)**
 - a. Washington DC update, Senator Lisa Murkowski's office..... **(page 15)**
10. City Clerk's Report
 - a. Redistricting Board next steps August 12, 2021..... **(page 20)**

K. Correspondence..... (see primer for description page 23)

L. Ordinances and Resolutions

11. Resolution 08-21-37..... (voice vote)(page 24)

A resolution of the Council of the City of Cordova, Alaska updating the 2021 land disposal maps by: 1) adding the East portion of Lot 10, Block 6, USS 3345, Eyak Addition; and 2) designating the East portion of Lot 10, Block 6, USS 3345, Eyak Addition as 'available'

M. Unfinished Business - none

N. New & Miscellaneous Business

12. Council action on disposal and method of disposal for East..... (voice vote)(page 32)
portion of Lot 10, Block 6, USS 3345, Eyak Addition

13. Discussion of COVID-19 Emergency Response

14. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 38)

O. Audience Participation

P. Council Comments

Q. Executive Session

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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AGENDA ITEM 5
City Council Meeting Date: 8/18/2021
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 8/11/2021
ITEM: Resolution 08-21-38 approving 2022 assessor contract
NEXT STEP: Majority voice vote, or roll call vote on consent calendar

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: approval of assessing contract for 2022 by City Council via resolution

II. RECOMMENDED ACTION / NEXT STEP: Council motion to approve Resolution 08-21-38

III. FISCAL IMPACTS: \$18,000 to be entered in the line-item in the City Clerk’s budget for assessor fees when we begin work on the 2022 budget

IV. BACKGROUND INFORMATION: An informal RFP was conducted with the goal to see what other contract assessors were available and to see what it would cost to modernize the property assessment function for Cordova. With only 2 firms replying, and the cost significant to make Cordova property records wholly electronic, the Clerk and Manager determined a discussion should be had at 2022 budget prep and Council and staff could determine wants and needs. In the meantime, staff suggests approving this resolution and contracting with Appraisal Company for 2022.

Appraisal Company has been the City Assessor since 1988. Mike Renfro and his crew of Assessors are easy to work with and have extensive knowledge of Cordova’s property files. They employ a Cordova resident which makes work here much less expensive and gives the Clerk’s office a local contact who is attentive to our needs and often answers questions within a day or less. The Clerk’s office would recommend continuing the City’s relationship with Appraisal Company of Alaska. Attached is table 8 from the 2020 Alaska Taxable Report showing last year’s assessor contracts statewide – Cordova paid \$17,000 in 2020 and \$18,000 in 2021. Depending on how the sales ratio comes in each year, the assessor either has a simple recheck year or determines it appropriate to re-look at certain categories or segments of the tax roll or even raise all properties a certain percentage. The sales ratio for 2021 was 85.5%, which should warrant no major changes.

V. LEGAL ISSUES: Assessing is a requirement in City Code – we contract for this service and do not have assessing department staff, although the Deputy Clerk is tasked with maintenance of the property cards and databases of assessment information and the Finance Department and Deputy Clerk jointly manage the collections of the property taxes.

VI. SUMMARY AND ALTERNATIVES: Council can approve the resolution or direct staff in another way

**CITY OF CORDOVA, ALASKA
RESOLUTION 08-21-38**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH
APPRAISAL COMPANY OF ALASKA FOR ASSESSMENT SERVICES FOR TAX YEAR
2022 IN THE AMOUNT OF EIGHTEEN THOUSAND DOLLARS (\$18,000)**

WHEREAS, the City Council is required by the City Charter Article V to provide for annual assessment, levy, and collection of taxes on property; and

WHEREAS, Cordova Municipal Code Chapter 5.36 Property Tax establishes the provisions of assessment, levy, and collection of property taxes in the City, including the role of the City Assessor; and

WHEREAS, the City Clerk has identified Appraisal Company of Alaska as the company most compatible with the needs of the City for these reasons:

- 1) Appraisal Company's employees have extensive history in Cordova and are specifically knowledgeable of Cordova's properties, neighborhoods and have worked with many of the property owners.
- 2) Appraisal Company's employees have an excellent working relationship with the City Clerk and the Deputy Clerk and are attentive to their questions and concerns during the assessment/appeal process as well as at other times during the year.

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby authorizes the City Manager to enter into an agreement, attached as Exhibit "A", with Appraisal Company of Alaska for tax year 2022 assessment services in the amount of Eighteen Thousand dollars (\$18,000).

PASSED AND APPROVED THIS 18th DAY OF AUGUST 2021

Clay R. Koplin, Mayor

ATTEST:

Susan Bourgeois, CMC, City Clerk

PROPOSAL FOR
CONTACT ASSESSOR
CITY OF CORDOVA
TAX YEAR 2022



CITY OF CORDOVA, ALASKA

TAX YEAR 2022

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is between the CITY OF CORDOVA, ALASKA, and APPRAISAL COMPANY OF ALASKA (“Contractor”), effective on the 1st day of September 2021.

THIS AGREEMENT is for professional tax assessment services for the City of Cordova. Contractor’s primary contact person under this agreement is Michael C. Renfro. Contractor’s primary contact person may not be changed without the written consent of the City.

ARTICLE 1. SUMMARY OF SERVICES

1.1 The scope of work to be performed hereunder is more completely described in Appendix A which is incorporated herein by reference.

ARTICLE 2. COMPENSATION

2.1 Compensation shall be paid in accordance with the Basis of Compensation Schedule attached hereto as Appendix B and incorporated herein by reference.

ARTICLE 3. PERIOD OF PERFORMANCE

3.1 The Contractor agrees to commence work under this agreement only as authorized by and in accordance with written or oral notice to proceed and to complete the work in accordance with Scope of Work (Appendix A) and such time schedules as directed by the City of Cordova.

3.2 The period of performance under this agreement shall be tax assessment work for the City of Cordova for the 2022 tax year and shall end upon completion of the board of Equalization hearings and appeals in year 2021.

3.3 This contract may be carried over with the written agreement of both parties.

3.4 Termination: Either party may terminate this Agreement for substantial failure of the other party to perform its obligations hereunder only after having first provided written notice of the alleged failure to perform to the non-performing party and given the non-performing party, fifteen (15) days within which to either remedy said non-performance or if the non-performance cannot be cured within fifteen (15) days, commence and proceed with diligence to cure the non-performance. In the event of such termination, the Assessor will be paid for all services rendered to the date of termination, less any damages incurred by the City as a result of the Assessor’s non-performance.

ARTICLE 4. SUBCONTRACTORS

4.1 The Contractor shall perform all services required under this agreement except as may be performed by its subcontractors. Subcontractors can only be used with the express prior written permission of the City of Cordova, which retains the right to approve or reject subcontractors and the use thereof. All subcontractors shall be required to comply with insurance requirements identified in Article 5 below.

ARTICLE 5. INSURANCE

5.1 The following minimum limits of insurance coverage are required:

<u>Type insurance</u>	<u>Limits of Liability</u>	
	<u>Each Occurrence</u>	<u>Aggregate</u>
Workmen’s Compensation (for states In which employees are engaged)	\$1,000,000	\$1,000,000
Employer’s General Liability	\$500,000	\$1,000,000
Comprehensive General Liability	\$2,000,000	\$4,000,000
Comprehensive Automobile Liability	\$500,000	\$1,000,000

ARTICLE 6. APPENDICES

6.1 The following appendices are attached to this agreement and incorporated herein:

- Appendix A Scope of Work
- Appendix B Basis of Compensation

IN WITNESS WHEREOF, the parties have executed this Agreement on the 11th day of August 2021.

CONTRACTOR:

APPRAISAL COMPANY OF ALASKA

CITY OF CORDOVA, ALASKA

By: _____
Michael C. Renfro
Partner

By: _____
City of Cordova

Date 08/11/2021 _____

Date _____

APPENDIX A

SCOPE OF WORK

2022 Tax Year

The Contractor shall:

1. Establish the full and true value of all taxable real property located within the City of Cordova to be assessed In the name of the person by whom it is owned on the first day of January, for the tax year of the contract.
2. Provide current assessments with new photographs and valuations for all new buildings constructed and assess all changes on existing properties.
3. Create and/or revalue in full detail as needed a property card for each parcel showing size, dimensions, construction materials, and other pertinent data as well as a minimum of one exterior photograph.
4. Provide updates to the assessment roll to the City Clerk's office no later than February 1, 2022
5. Represent the City of Cordova at Board of Equalization hearings.
6. Conduct a sales ratio analysis (ratio between assessed values and sales prices) to determine the level of assessment.
7. Keep the City Administration informed of sales ratio analyses or other information which may cause the assessor to make changes to local assessments that would raise or lower assessments greater than 5%.
8. In addition to those properties that have changes, the Assessor will inspect all properties to meet State Assessor guidelines and update all lease files.
9. Be accessible to City of Cordova staff throughout the term of the contract for consultation.
10. After completion of the Board of Equalization hearings, assist the City Clerk in certifying the final assessment roll.
11. Title information and/or legal opinions, if required, will be furnished by the City of Cordova.
12. The assessor is to be allowed to remove the property record cards from the City for a period not to exceed 60 days for computations and any additional time to be at the discretion of the City.

APPENDIX B

BASIS OF COMPENSATION

Compensation and Terms of Payment

2022 update and maintenance	\$18,000
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Contract assessor to also represent the City of Cordova at the annual Board of Equalization (BOE). The assessor’s fee for representation at the BOE is included in the contract amount.

Table 8 2020 Contract Assessment Costs

These costs are strictly for services provided by the assessment contractor. Municipal staff time has not been included.

Municipality	Contractor	Contract Amount	# Real Property Parcels	# of Personal Property Accounts	Scope of Work	Notices Mailed	BOE Meeting Date	Property Tax Due Date
Bristol Bay Borough	Appraisal Company of Alaska	\$ 34,000	1,873	1,198	Real Property, Maintenance, Personal Property	3/15/2020	4/23/2020	8/31/2020
Cordova	Appraisal Company of Alaska	\$ 17,000	1,211	-	Reappraisal, Real Property, Maintenance	3/11/2020	4/20/2020	8/31/2020
Craig	Horan and Company	\$ 30,000	654	-	Maintenance, Real Property	3/1/2020	5/21/2020	9/30/2020
Dillingham	Appraisal Company of Alaska	\$ 24,000	938	360	Reappraisal, Real Property, Personal Property	3/15/2020	5/5/2020	1/11/2020
Nenana	Appraisal Company of Alaska	\$ 12,000	0	-	Maintenance, Real Property	3/15/2020	5/29/2020	9/1/2020
Nome	Appraisal Company of Alaska	\$ 12,000	2,371	389	Reappraisal, Real Property	4/2/2020	5/13/2020	7/31/2020
Pelican	Canary & Associates	\$ 24,000	169	39	Reappraisal, Real Property, Personal Prop	5/15/2020	6/24/2020	10/15/2020
Petersburg Borough	Appraisal Company of Alaska	\$ 40,000	4,768	-	Reappraisal, Real Property	2/28/2020	4/8/2020	10/15/2020
Municipality of Skagway	Canary & Associates	\$ 28,000	806	-	Reappraisal, Real Property	4/11/2020	5/26/2020	8/31/2020
Unalaska	Appraisal Company of Alaska	\$ 28,000	935	464	Reappraisal, Real Property	3/31/2020	5/12/2020	8/20/2020
Valdez	Appraisal Company of Alaska	\$ 60,000	2436	-	Reappraisal, Real Property, Maintenance	3/2/2020	4/28/2020	8/17/2020
Whittier	Appraisal Company of Alaska	\$ 12,000	486	679	Reappraisal, Real Property	4/20/2020	5/19/2020	10/31/2020
City and Borough of Wrangell	Appraisal Company of Alaska	\$ 75,000	2,542	-	Reappraisal, Real Property	3/15/2020	5/11/2020	10/15/2020
City and Borough of Yakutat	Appraisal Company of Alaska	\$ 12,000	575	-	Reappraisal, Real Property	2/28/2020	4/16/2020	7/31/2020
Total (14)		\$ 408,000	19,764	3,129				

City Charter:

Section 5-8. - Taxation: Assessments, levy and collection of personal property taxes - exemptions.

The council by ordinance shall provide for the annual assessment, levy and collection of taxes on property. No exemptions from taxation except those expressly provided by law, shall be allowed.

City Code:

Chapter 5.36 - PROPERTY TAX

https://library.municode.com/ak/cordova/codes/code_of_ordinances?nodeId=TIT5REFI_CH5.36PRTA

Regular City Council Meeting
August 4, 2021 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order - *Mayor Clay Koplín* called the Council regular meeting to order at 7:00 pm on August 4, 2021, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance - *Mayor Koplín* led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were *Mayor Clay Koplín* and Council members *Cathy Sherman, Jeff Guard, David Allison,* and *David Glasen.* Council member *Melina Meyer* was present via teleconference. Council members *Tom Bailer* (arrived at 7:03 pm) and *Anne Schaefer* were absent. Also present were City Manager *Helen Howarth* and City Clerk *Susan Bourgeois.*

D. Approval of Regular Agenda

Hearing no objection *Mayor Koplín* declared the agenda approved as presented.

E. Disclosures of Conflicts of Interest and ex parte communications - none

F. Communications by and Petitions from Visitors

1. Guest speaker

a. *Representative Louise Stutes* - Juneau legislative update - the guest speaker was not yet available and would call in later in the meeting.

b. Incident Management Team, COVID-19 Update: *Dr. Sanders* was unavailable, so *Mayor Koplín* read a report from her into the record.

We continue to offer weekly open testing Tuesday mornings as well as daily scheduled testing to help contain the current outbreak. The MRT has done their best to reconcile the vaccines given locally with state records. Our best estimate for percent fully vaccinated of individuals that live in the 99574 zip code is between 42-48%. This percentage does include children under 12 that are ineligible. I have personally seen first-hand evidence of severe illness occurring almost exclusively in unvaccinated individuals and strongly encourage the community to get vaccinated. Throughout Alaska our healthcare workers and system are under a large amount of stress. We need everyone to help.

2. Audience comments regarding agenda items - none

3. Chairpersons and Representatives of Boards and Commissions

School Board - *Barb Jewell*, Board Chair reported the school administration office is back open, superintendent is planning mitigation strategies and how we will handle the case count going up and down throughout the school year - he's working closely with *Dr. Sanders* on that and using best practices as recommended by State Department of Education.

CCMC Board - no report.

4. Student Council representative - no report

G. Approval of Consent Calendar

5. Minutes of the July 7, 2021 Regular Council Meeting

6. Minutes of the July 20, 2021 Council Public Hearing

7. Minutes of the July 20, 2021 Special Council Meeting

8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council member Cathy Sherman and excused absence of Council members David Glasen and David Allison from the July 7, 2021 Regular Meeting

Vote the Consent Calendar: 6 yeas, 0 nays, 1 absent. Schaefer-absent; Sherman-yes; Glasen-yes; Bailer-yes; Guard-yes; Meyer-yes and Allison-yes. Consent Calendar was approved.

H. Approval of Minutes - in consent calendar

I. Consideration of Bids - none

J. Reports of Officers

9. Mayor's Report - *Mayor Koplín* reported: 1) he likes to report feedback he gets from citizens and recently he heard from citizens who informed him that regrettably they will be pulling children from the school if there is a mask mandate at the schools this year; he also heard from citizens happy about the masking and vaccination requirements for City employees, others he heard from didn't agree with that policy; 2) USCG Admiral will be coming to Cordova next week - he and *Helen*

and **Bert Adams** from NVE will meet with him; 3) there is an open house tomorrow from 5-7 pm in the Cordova Center for the airport improvement plan; 4) BBC is coming to Cordova to film, week of August 23 - renewable energy.

Questions: **Glaser** had a question about the citizen's comment about the schools. He thought the School District had no choice; they are being told to begin with masks. **Barb Jewell** was able to answer the question: She said the state is leaving the decision up to individual districts. She said the Cordova school district is following CDC guidelines which are currently strongly encouraging indoor masks if not always, certainly when there is community spread or any cases in the school. She said they are getting guidance from **Dr. Sanders** who speaks with **Dr. Zink** and with the low vaccination rate in Cordova and the community spread and rising case counts in Cordova, they cannot justify not having students wearing masks at this time. She said they are heartbroken; they were hours away from making the decision that maybe the kids wouldn't have to wear masks at schools, but under the current circumstances we'd be going against every recommendation that's been made for schools and students.

Representative Louise Stutes called in to the meeting and so **Mayor Koplun** reverted to Guest Speaker. **Stutes** reported that the legislature made great strides as far as the AMHS this last session. They will be entering a special session later in August to address PFD, PCE and AK Performance scholarships among other things.

10. Manager's Report - City Manager **Helen Howarth** reported: 1) she introduces the DoT representatives in town who are conducting the public meeting tomorrow night. **Jennifer Keller** and team are here to get public input into the planning for the Mudhole Smith Airport for the next 20 years. 2) she explained that City employees are now required to show proof of vaccination or test weekly, she said high case counts, low vaccination rate has led her to that decision; also masking if less than six feet is now required in City buildings - which is CDC best practice; examples of issues being cause by this outbreak: dispatch was shorthanded 2 weeks ago, Reluctant has had to close because of staff outbreak, daycare had an outbreak which led to 2 week closure, which then impacts all businesses with employees - it is not just impacting people individually in their homes, it's impacting the workplace - mitigation practices she's putting in place are to stick with best practices, to do our part to protect the community; 3) good news, fishing is going well, fish tax should be up next year.

Council questions/comments: **Bailer** said he has received several phone calls supporting her mitigation strategies, he supports it as well and he thanked her for doing it. **Mayor Koplun** asked if we have vaccinations available. **Howarth** said we absolutely do; people can get on the CCMC website or call CCMC or Hanka. **Meyer** said there was one positive case at the reluctant, they are doing some in-house contact tracing - this is affecting all of her employees, other businesses in town.

11. City Clerk's Report - **Bourgeois** had a written report detailing the goings on in the Clerk's office. **Sherman** commented that she appreciated the report - she hadn't realized all the behind the scenes work in the Clerk's office.

Howarth added to her report that the City team had just put together 2 major grant applications for the Harbor; \$25 million through DoT and then another \$40 million request is in. She thanked the City team for putting that together it was a huge amount of work.

12. Staff Reports - Second Quarter 2021

- a. Cordova Volunteer Fire Department, City Fire Marshal **Paul Trumblee**
- b. Cordova Police Department, Chief of Police **Nate Taylor**
- c. Cordova Public Library, Library Director **Debbie Carlson**
- d. Cordova Historical Museum & Cordova Center, Museum Director **Mimi Briggs**
- e. Cordova Harbor & Port, Harbormaster **Tony Schinella**

K. Correspondence

13. 07-14-21 Letter from Sheridan's to Planning Commission re CUP

14. 07-29-21 Email from PWSRCAC - Notice of Public Comment Period for proposed updates to the Alaska Regional Contingency Plan

L. Ordinances and Resolutions

15. Resolution 08-21-36 A resolution of the Council of the City of Cordova, Alaska, authorizing amendment to the FY21 budget in the amount of \$206,998.

M/Allison S/Guard to approve Resolution 08-21-36 A resolution of the Council of the City of Cordova, Alaska, authorizing amendment to the FY21 budget in the amount of \$206,998.

Allison asked if this was simply appropriating grant funds, no new money is being added to the budget. **Howarth** said yes, this is cleanup, housekeeping, moving things in to 2021 that were in 2020 and not spent.

Vote on the motion: 6 yeas, 0 nays, 1 absent. Sherman-yes; Glaser-yes; Guard-yes; Allison-yes; Bailer-yes; Meyer-yes and Schaefer-absent. Motion was approved.

M. Unfinished Business - none

N. New & Miscellaneous Business

16. PWS Draft Comprehensive Economic Development Strategy – Discussion McKinley Research Group and PWSEDD presentation

Kristin Carpenter of the PWSEDD presented a PowerPoint with 2 representatives of the McKinley Research Group. The goal was to get some Council input on what they have come up with so far because more feedback helps them get a better product. What they are putting together is a 5-year strategic action plan for economic development in our region. Council input was that commercial fishing seemed to be missing from the lists of economic drivers in the region. Council concurred that commercial fishing should be an economic development priority into the future. *Mayor Koplín* mentioned that healthcare was left off as well.

17. Discussion of COVID-19 Emergency Response – no discussion

18. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists

It was determined there would be need for the August 18 regular meeting. *Glaser* reiterated concern for the gillnet fleet and for the entire City concerning the upriver competition of personal use/sport fish. He wondered if there is something Council and the *Mayor* could do about that. Perhaps discuss with *Representative Stutes*. The sport/personal use group has so few mandates/rules placed on it, the reporting they do is so far after the season it has no impact on commercial guys and it should be reported much more quickly.

O. Audience Participation

Kristin Carpenter mentioned the idea of Cordova trying to field a local candidate for Board of Fish membership.

P. Council Comments

Meyer thanked everyone for a good meeting. Was great to hear from *Representative Stutes*.

Glaser thanked staff for the Department reports.

Guard said that regarding school budget – City contribution to the schools for 2020 was \$1.75 million. 2021 it is \$1.7 million. 2020 City overall budget was \$11.4 million and in 2021 it is \$10.6 million. So as far as percentage of decrease, schools got 3% less, the City overall budget was 7% less. He just wants everyone to understand we are supporting the schools to the best of our ability.

Bailer thanked *Guard* for those comments, he'd agree with that. He went on to say how upset he is that less than 50% of the community is vaccinated. He thinks that is ridiculous. He equated Covid and vaccinations to tobacco usage and second hand smoke and he just cannot see the logic in not getting vaccinated; he said people need to stop reading voodoo stories on the internet and talk to real doctors and get the shots and stop risking the health of everyone in our community. This is a health risk, but it is also causing financial harm to community members and business owners. Hat's off to our response team and the doctors here – vaccinations are available, we are lucky in that regard.

Allison also thanked *Stutes*, staff reports and *Carpenter* and her presentation.

Q. Executive Session - none

R. Adjournment

M/Allison S/Glaser to adjourn the meeting.

Hearing no objection *Mayor Koplín* adjourned the meeting at 8:41 pm.

Approved: August 18, 2021

Attest: _____
Susan Bourgeois, CMC, City Clerk

August 13, 2021 City Manager's Report

HARBOR funding update

City has received an award letter from the State of Alaska for \$5M through their Tier Program for the South Harbor replacement project. The project timeline requires completion within 18 months of a signed award letter. We are holding off signature until the last possible moment but will begin planning and design in order to be poised for construction beginning spring 2022.

The state grant alone will not cover the costs of all needed repairs. City staff has submitted additional funding requests to the federal Department of Transportation for a RAISE Grant (\$25M request) and Port Infrastructure Development (PIDP) grant of \$30M. Staff is working to identify sources of funding for additional improvements to the North Harbor. The Harbor project is eligible for \$8.7M from the federal Economic Development Administration (EDA).

Additional Federal COVID funds

City has received word that the following allocation of Federal ARPA funds will be made to Cordova and will be distributed in 2021 and 2022. The Census area allocation is based on the actual 2020 census numbers and the Direct amount is a formulaic calculation. We have sent the State the required signed paperwork to accept the funds and expect a distribution by the end of September. I will have a budget amendment once the exact numbers are known.

Direct	Census area	2021 Distribution	2022 Distribution	Census
\$523,579.78	\$ 559,917.50	\$ 541,748.64	\$ 541,748.64	2169

COVID Testing or Vaccination for City Employees

City rolled out this program on Tuesday and has had great compliance from our employees. While vaccinations remain a touchy subject for some, for every complaint I receive against Covid restrictions, I get an admonishment from someone for more Covid restrictions. In my role as City Manager, I listen to all perspectives but when it comes to health and the delivery of City services, I must err of the side of caution.

Staff is preparing a FEMA Public Assistance application for reimbursement of Covid mitigation expenses incurred over the past year. These funds, if awarded, will free up 2020 CARE's funds (which have been fully expended and have more flexible spending rules) for use during 2021.

Land Disposal

The Planning and Zoning Commission has finished their discussion on land disposal noticing and they are ready to have a joint meeting with Council. A work session will be scheduled at a 2021 Council meeting, date to be determined.



NEWS RELEASE

LISA MURKOWSKI

UNITED STATES SENATOR ★ ALASKA

Alaska to Receive Big Benefits from Infrastructure Package *Infrastructure Investment and Jobs Act Passes Senate*

Washington, DC – Today the U.S. Senate passed the *Infrastructure Investment and Jobs Act*, legislation which provides investments for core infrastructure—roads, bridges, rail, transit, ports, airports, energy, water systems, and broadband. [The bill provides \\$550 billion in new spending over five years, without raising taxes, and will grow America’s economy, create jobs, and push against inflation.](#) U.S. Senator Lisa Murkowski (R-AK), with a bipartisan group of ten Senators, worked for months to negotiate, craft, and finalize the bill package. Throughout those efforts, Senator Murkowski prioritized Alaska’s unique infrastructure needs.

“This bill is a truly historic investment in our country and state. We prioritize legacy infrastructure projects that will improve transportation, allow us to remain connected, and create healthier communities. These initiatives will create new jobs and benefits that will pay forward for decades to come,” said Senator Murkowski. “This legislation will bring major benefits to Alaska. Investments in repairing, maintaining, and upgrading our infrastructure such as roads, rails, and bridges will create safer communities. We invest in transportation infrastructure that are a lifeline to connecting Alaskan communities—such as our Alaska Marine Highway System, ferries, ports, and small airports. Through this bill we address our lack of basic energy and wastewater infrastructure to meet vital needs. We also provide support to strengthen broadband. I pushed for a number of initiatives we included to address our energy infrastructure needs by enabling important projects to advance which will help communities see more affordable, clean energy. I’m proud to have worked on this bipartisan effort in crafting this bill. It took time and significant effort—but it is a reminder of the good work that can come as a result of bipartisanship.”

Alaska Highlights in the Infrastructure Investment and Jobs Act

**Note: unless otherwise noted, numbers are nationwide program funding over five years.*

Roads/Bridges:

- Authorizes \$273 billion in Federal-aid highway formula funding that will provide roughly \$3.5 billion in highway funding for Alaska over five years to construct, rebuild, and maintain its roads and highways.
- Provides \$40 billion in funding for bridge construction, maintenance and repair. Of that, \$27.5 billion will be apportioned by formula to ensure every state’s bridges are provided with needed resources, and Alaska should receive \$225 million to address more than 140 bridges considered to be “structurally deficient”.
- This includes \$1 billion for the replacement of culverts, like the Schoenbar Creek culvert in Ketchikan.
- There is an additional \$11 billion for highway and pedestrian safety programs, including significant investment in the Safe Streets Program, which aims to prevent death and serious injury to cyclists on roads and streets.
- Of almost \$65 billion in total funding for Federal Transit Administration, Alaska is expected to receive \$362 million over five years for a mix of transit formula grants.
- Authorizes funding for reconstruction of the Shakwak Highway, the Alaska Highway from the Alaska border at Beaver Creek, Yukon Territory, to Haines Junction in Canada and the Haines Cutoff Highway from Haines Junction in Canada to Haines, Alaska, in support of the U.S.’s agreement with Canada.
- Authorizes funding for Bureau of Indian Affairs road maintenance by reinstating the Tribal Transportation Program (TTP) Bridge Program and increases funding for the TTP Safety Funds by requiring better crash report data and forms.
- Aligns the Department of the Interior’s process for expediting NEPA reviews for tribal transportation safety projects.
- Creates a new set-aside within the Surface Transportation Block Grant (STBG) for projects in rural areas. Of the amount apportioned to a State, up to 15 percent may be used on eligible projects, including maintenance of ice roads, or transferred to the Denali Commission. In rural Alaska, ice roads are critical infrastructure, serving as an important link between remote villages during the winter.

Airports:

Improving Alaska's airports, whether they be large or small, will improve safety and enable Alaskans to reach medical appointments, school competitions, potlatches, and other important events more safely and will help to reduce delays in flights that bring in food, prescriptions, and business inventory.

- \$15 billion in formula funding for the FAA Airport Improvement Program which supports projects such as planning, installing and expanding runways, gates, and taxiways and improving runway lighting and navigation.
- \$5 billion for FAA's Facilities and Equipment Program, which includes funding for FAA-owned Air Traffic Control facilities and contract towers. Alaska, with so many of its communities accessible only by air, depends on safety in the skies.
- \$5 billion in grants for a new Airport Terminal Improvement Program, which includes set asides for small hub airports, nonhub, and nonprimary airports, ensuring airports in communities of all sizes benefit.

Buses/Ferries:

The Alaska Marine Highway System is as important to Alaska's economic, educational, and cultural health as any road or airport. Alaska's ferries bring food into communities, enable Alaskans to access medical care, and help students to engage in sports and academic competitions.

- \$1 billion for a new program that establishes an essential ferry service to support rural communities. This program, which was proposed by Senator Murkowski, will provide funding to the Alaska Marine Highway System.
- \$250 million for an electric or low-emitting ferry pilot program, with at least one pilot to be conducted in the state with the most Marine Highway System miles—Alaska, which has more than 3,100 miles of Marine Highway, much of which is in Southeast Alaska.
- \$342 million for the Construction of Ferry Boats and Ferry Terminal Facilities Program, of which Alaska should receive \$73 million. Provides an authorization for recipients of funding under the program to spend on ferry “operating costs”. Alaska operators who previously received formula funds under this program in FY20 were the Alaska Marine Highway System, Ketchikan Gateway Borough, Inter-Island Ferry Authority, and Seldovia Village Tribe.
- Authorizes Federal-aid highway funds to the Alaska Marine Highway System to be spent on operation and repair.
- \$5.25 billion for the Low or No Emission Vehicle Program that supports the purchase of zero-emission and low-emission transit buses and construction of supporting facilities –important to communities such as Juneau.

Railroads:

- \$5 billion for the Consolidated Rail Infrastructure and Safety Improvement (CRISI) Program to assist the Alaska Railroad with critical capital projects and rail safety technologies.

Water:

It has been evident for decades that rural Alaska's lack of access to clean water and sanitation is a health hazard. It has contributed to high rates of respiratory problems in children, for example. But the pandemic has brought this threat into stark relief. The inability to wash one's hands has increased rural communities' vulnerability to COVID.

- Provides more than \$180 million over five years for water and wastewater projects in Alaska through the Clean Water State Revolving Fund (CWSRF) and Drinking Water State Revolving Fund (DWSRF) programs.
- \$3.5 billion for Indian Health Services sanitation facilities. This will provide significant resources for rural Alaska villages in need of water and sanitation. Numerous rural Alaska Native communities are still unserved and lack access to in-home water and sewer. This unprecedented investment in sanitation infrastructure will clear all known project needs.
- \$10 billion for states to address PFAS contamination through Clean Water and Drinking Water programs, with a focus on small and disadvantaged communities.
- Modifies the tax treatment of financial contributions in aid of construction for water and sewerage providers, to assist water and sewerage utilities in Alaska, so the costs aren't passed on to consumers.
- Authorizes \$230 million for the EPA Alaska Native villages grant program to support communities with new and improved wastewater and drinking water systems and to provide technical assistance for the operation and maintenance of these systems. Increases the federal cost share from 50 percent to 75 percent. There are currently 245 communities eligible for this grant funding in the State. The program has funded first time water and sewer service in Eek, Alaska, and first-time water service in Shageluk, Alaska.

Broadband:

The lack of sufficient broadband internet has hampered Alaskan students' ability to succeed and compete with their urban peers. It has stymied rural Alaskans' economic development. It has made access to healthcare via telemedicine more difficult. These provisions will address these and many other problems that have held rural Alaskans back from achieving their full potential.

- Provides \$42 billion in grants to states for the deployment of broadband, with a minimum allocation of \$100 million for each state.
- There is a dedicated carve out for high-cost areas for broadband deployment and \$600 million for states to issue private activity bonds for deployment in rural areas.
- Additional \$2 billion for tribes through the Tribal Broadband Connectivity Grant Program and \$1 billion for Middle Mile Broadband Infrastructure grants.
- Allows the Denali Commission to provide the required matching funds for grant recipients.

Denali Commission:

- Provides \$75 million for the Denali Commission, which funds economic development and infrastructure in rural Alaska.

Permitting:

- Permanently authorizes the FAST-41 permitting dashboard, which has saved infrastructure projects more than a billion dollars by substantially reduced permitting timelines for covered projects. This includes projects like the Alaska Gasline, the Liberty Project, and the Kake to Petersburg transmission line.
- Expands the eligibility of FAST-41 projects for infrastructure projects sponsored by Alaska Native Corporations regardless of size.
- FAST-41 has already reduced the environmental impact statement process for covered projects from 4.5 years to 2.5 years and this new reauthorization will require the permitting council to create the goal of further reducing these timetables to two years or less.
- Includes legislation authored by Senator Murkowski to improve the timeliness and efficiency for the permitting of critical mineral projects, like the proposed development of graphite near Nome, cobalt in the Ambler region, or rare earths in Southeast.

Ports:

Alaska has the greatest number of coastline miles in the United States. Ensuring that our ports can accommodate their communities' needs—for fishing fleets, the delivery of food and other necessities, and as a conduit for economic development is crucial.

- \$2.25 billion for the Port Infrastructure Development Program which provides critical support to ports big and small throughout Alaska.
- Provides \$250 million for remote and subsistence harbor construction. This will go toward building ports in rural areas, many of which are not connected to a road system and in need of a port—a lifeblood to rural communities in Alaska.
- Includes \$465 million for U.S. Army of Corps of Engineers' Continuing Authorities Program, which will help smaller communities across the country.
- Funds \$429 million on the Coast Guard's unfunded priority list and for childcare development centers. This funding will support our Coast Guard personnel in Kodiak, Sitka, and Ketchikan. An additional \$5 million has also been funded for the operational and maintenance costs of these efforts.

Resilience:

Alaska is ground zero for global climate change. Homes, schools, and community infrastructure have been lost to erosion due to thinning sea ice and thawing permafrost. Entire villages are threatened. These funds are crucial to ensure the safety of such communities.

- Tribal Climate Resilience: \$216 million is included over five years for tribal climate resilience, adaptation, and community relocation planning, design, and implementation of projects which address the varying climate challenges

facing tribal communities across the country. Of that, \$130 million is for community relocation and \$86 million is for climate resilience and adaptation projects.

- Around 200 indigenous communities live along navigable waters, which they depend on for travel and access to hunting and fishing areas. The rapidly changing climate presents these communities with unprecedented challenges to adapt. According to the Government Accountability Office, at least 31 indigenous communities in Alaska are imminently threatened by flooding and erosion due to climate change. This funding will provide access to resources to prepare and respond to the adverse effects of climate change, including community relocation if necessary and supported by the affected communities.

Energy and Natural Resources:

- Includes \$355 million for the Energy Storage Demonstration Projects and Pilot Grants Program, which ensure more efficient energy storage infrastructure.
- \$3.21 billion for Advanced Reactor Demonstration Project, which will allow more headroom for micro reactors, an extremely promising technology for deployment in Alaska.
- Provides \$146.4 million to carry out hydropower and marine energy research. Funding from this program is used by the Alaska Hydrokinetic Energy Research Center (AHERC) at the University of Alaska Fairbanks, and works to assess the feasibility and deployment of hydrokinetic resources in Alaska.
- Includes \$264 million in funding for geothermal, wind, and solar energy projects. This will help the deployment and expansion of renewable energy resources in Alaska.
 - Removes barriers to participation by Alaska Native and Indian Tribes in programs that are part of the bill's Energy Infrastructure Act.
 - Includes more than \$4.7 billion for orphaned well cleanup, including Alaska's legacy wells in the NPR-A.

Grid Infrastructure and Resiliency

- Includes a set-aside for Small Utilities of 30 percent of program funds aimed toward preventing outages and enhancing resilience of the electric grid. Most Alaska utilities would qualify for this set-aside. Fifty percent of program funds will go to States or Indian Tribes.
- Provides \$1 billion specifically for rural or remote areas (populations not more than 10,000 inhabitants) to improve the resiliency, safety, reliability, and the availability of energy. This funding will help Alaskan communities and Native villages to improve overall cost-effectiveness of energy generation, transmission or distribution systems, providing or modernizing electric generating facilities and developing microgrids.
- Includes Senator Murkowski's bill, S. 1400, the PROTECT Act, which enhances the electric grid by incentivizing electric utilities to make cybersecurity investments and makes available \$250 million in grants and technical assistance for small utility providers that are not regulated by FERC, which includes many of the cooperatives and municipal utilities across Alaska.

Supply Chains for Clean Energy Technologies

- Includes over \$825 million to strengthen our nation's mineral security.
- \$23 million is provided for the National Geological and Geophysical Data Preservation Program, which sustains Geologic Materials Center in Anchorage.
 - Includes \$320 million for the Earth Mapping Resources Initiative that will help us better understand the quantity, type, and location of mineral resources in Alaska, like the Yukon-Tanana uplands.
 - Reauthorizes the National Cooperative Geologic Mapping Program through 2031, which identifies mineral deposits and helps Alaskans map geologic hazards such as landslides, volcanoes, and earthquakes.
 - Provides over \$6 billion for battery processing and manufacturing, including grants for commercial-scale battery materials processing facilities. This could benefit firms who are looking to produce and refine battery materials such as graphite and rare earth elements in Alaska.
 - Makes critical mineral development projects eligible for DOE's Title 17 Loan Guarantee to receive financing. To date, over \$25 billion has been distributed through the Title 17 program.

Fuels and Technology Infrastructure Investments

- Provides over \$34 billion for carbon capture and storage and related programs, hydropower funding, clean hydrogen, and civil nuclear credits. All of these technologies have enormous consequence for Alaska.
- Supports Alaska's enormous potential for hydropower—which could provide communities with renewable, affordable, and clean energy—by including incentive payments to upgrade hydropower facilities.
- Secures \$100 million for the Bureau of Reclamation to establish a program for small water storage projects, including in Alaska and Hawaii.

- Repeals an outdated limitation on \$18 billion in loan guarantees that has been set aside for an Alaska gasline, thus ensuring the gasline can access the funds.

Energy Efficiency and Building Infrastructure

- Over \$6 billion included for energy efficiency measures across the whole bill, including \$250 million for loan fund capitalization grants, \$3.5 billion for the Weatherization Assistance Program, \$550 million for energy efficiency and Conservation Block Grants, and \$225 million for efficiency and resiliency code implementation. These programs will help Alaskans reduce their energy costs, put money back into their pockets, and help mitigate the impacts of climate change.

Natural Resources-Related Infrastructure, Wildfire Management, an Ecosystem Restoration

- Provides \$250 million for decommissioning, road and trail repair and maintenance and removal of fish passage barriers, which is significant for restoring salmon and other fish habitat in Alaska's national forests.
- Includes more than \$3.3 billion to conduct mechanical thinning, controlled burns, fuel breaks and other activities to reduce wildfire risk on Department of the Interior and Forest Service lands, including in Alaska. The fuel breaks implemented on the Kenai, in particular, are credited with saving communities during the Funny River Fire. The bill also includes pre-commercial thinning important for subsistence resources and improving growth of young growth stands in Alaska on the Tongass.
- Provides over \$2.1 billion for the Department of the Interior and the Forest Service to restore the ecological health of Federal lands and waters and of private lands, through voluntary efforts, via a variety of programs, including through partnering with States. Alaska will qualify for all of these restoration programs and projects.
- Includes a specific carve out of \$20 million for construction, reconstruction, operation and maintenance of recreation public use cabins. There are more than 155 of these cabins in the Tongass and another 50 in the Chugach in Alaska.
- Includes \$100 million for workforce training for firefighting and vegetation management that specifically includes Native village fire crews.
- Includes a three-year extension of the Secure Rural Schools Program to 2023. These financial resources provide a lifeline for communities across Alaska to support essential services, such as schools and roads, due to a decline in timber receipts and a lack of access to federally-owned forested lands.



ALASKA REDISTRICTING BOARD

Alaska Redistricting Board Announces Next Steps

For Immediate Release: August 12, 2020

ANCHORAGE – Today the Alaska Redistricting Board received legacy-formatted PL 94-171 Redistricting data electronically from the United States Census Bureau.

"We are excited to finally have numbers from the 2020 Census" said John Binkley, Chair of the Alaska Redistricting Board. "Our staff are working with experts at the Department of Labor to import the data so we can begin the work of drawing new Alaska legislative districts as soon as possible."

"Alaska's Constitutional redistricting cycle is fast-paced and we intend to dive right in," said Board Member Nicole Borrromeo. "After so many months of pandemic-driven delay, we are eager to begin drawing new districts for Alaska voters."

On September 30, the US Census Bureau will deliver official, user-friendly redistricting data via courier to key state officials, including the Redistricting Board, on fixed DVD media. Until then, Board staff are working with electronically provided legacy-formatted data from the US Census Bureau provided in a collection of large plaintext files which require extensive conversion to be usable.

The Department of Labor will provide a formal report of Alaska population changes to the Board during a public meeting scheduled for August 23 at the Anchorage Legislative Information Office beginning at 10:00am. The public may watch via live stream at www.akl.tv and dial-in to testify using the following numbers:

1. Anchorage 563-9085
2. Juneau 586-9085
3. Other 844-586-9085

For additional information please contact TJ Presley at (907) 229-1385.

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Population of Alaska by Economic Region, Borough and Census Area, 2010 and 2020

Area Name	Census April 2010	Census July 2020	
Alaska	710,231	733,391	
Anchorage / Mat-Su Region	380,821	398,328	17,507
Anchorage, Municipality	291,826	291,247	-579
Matanuska-Susitna Borough	88,995	107,081	18,086
			0
Gulf Coast Region	78,631	81,619	2,988
Chugach Census Area	6,684	7,102	418
Copper River Census Area	2,955	2,617	-338
Kenai Peninsula Borough	55,400	58,799	3,399
Kodiak Island Borough	13,592	13,101	-491
			0
Interior Region	112,021	109,425	-2,596
Denali Borough	1,826	1,619	-207
Fairbanks North Star Borough	97,581	95,655	-1,926
Southeast Fairbanks Census Area	7,026	6,808	-218
Yukon-Koyukuk Census Area	5,588	5,343	-245
			0
Northern Region	26,445	28,870	2,425
Nome Census Area	9,492	10,046	554
North Slope Borough	9,430	11,031	1,601
Northwest Arctic Borough	7,523	7,793	270
			0
Southeast Region	71,664	72,286	622
Haines Borough	2,508	2,080	-428
Hoonah-Angoon Census Area	2,149	2,365	216
Juneau, City and Borough	31,275	32,255	980
Ketchikan Gateway Borough	13,477	13,948	471
Petersburg Borough	3,203	3,398	195
Prince of Wales-Hyder Census Area	6,172	5,753	-419
Sitka, City and Borough	8,881	8,458	-423
Skagway Borough, Municipality	968	1,240	272
Wrangell, City and Borough	2,369	2,127	-242
Yakutat, City and Borough	662	662	0
			0
Southwest Region	40,649	42,863	2,214
Aleutians East Borough	3,141	3,420	279
Aleutians West Census Area	5,561	5,232	-329
Bethel Census Area	17,013	18,666	1,653
Bristol Bay Borough	997	844	-153
Dillingham Census Area	4,847	4,857	10
Kusilvak Census Area	7,459	8,368	909
Lake and Peninsula Borough	1,631	1,476	-155

Source: U.S.Census Bureau

1							
2	Alaska Population Estimates by Borough, Census Area, City, and Census Designated Place (CDP), 2010 and 2020						
3							
4				Census Total	Census Total	Census Group Quarters*	Census Group Quarters*
5	Borough/Census Area FIPS	Place FIPS	Area Name	April 2010	April 2020	April 2010	April 2020
75							
76	063	00000	Chugach Census Area	6,684	7,102	183	283
77	063	12970	Chenega CDP	76	59	0	10
78	063	17410	Cordova city	2,239	2,609	18	134
79	063	75380	Tatitlek CDP	88	90	0	0
80	063	82200	Valdez city	3,976	3,985	149	136
81	063	84510	Whittier city	220	272	0	22
82	063	99999	Balance	85	87	16	3
83							

Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

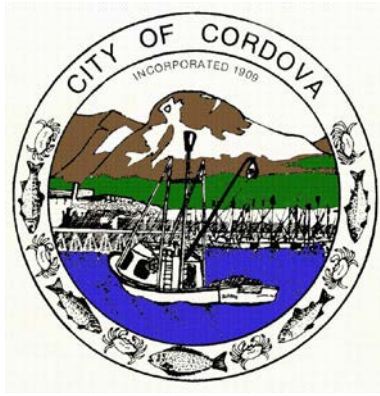
- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.



AGENDA ITEM # 11
City Council Regular Meeting Date: 8/18/21
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, City Planner

DATE: 8/18/21

ITEM: Resolution 08-21-37 – Add to the Land Disposal Map and make “Available” the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition

NEXT STEP: Vote on Resolution

INFORMATION
 MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

Requested Action: Pass Resolution
Legal Description: East Portion of Lot 10, Block 6, USS Survey 3345, Eyak Addition
Lot Area: Approximate Area = 5,567 SF
Zoning: Business
Attachments: A- Location Map
B – Property Survey
C - Letter of Interest from Kim Hager
D - Planning Commission Resolution (Passed, not signed)

II. RECOMMENDED ACTION / NEXT STEP:

If the City Council would like to add this property to the Land Disposal Map, and make the property ‘Available’ they may do so by passing Resolution 08-21-37.

“I move to approve Resolution 08-21-37.”

III. FISCAL IMPACTS:

Fiscal impacts include the potential purchase price of the property and future property tax collection.

IV. BACKGROUND INFORMATION:

A letter of interest has been received to purchase the east portion of lot 10, block 6, USS 3345, Eyak Addition. The interested party is the owner of a property to the north of this lot, and owns the west portion of lot 10, block 06, USS 3345, Eyak Addition.

This property is currently not shown on the 2020 Land Disposal Maps in any form. This is due lot 10 being split into an east portion and a west portion through a warranty deed in 1952. The east portion of lot 10 was then foreclosed on by the city in 1972 at which time it became owned by the city. Due to the age and style of the subdivision method, the city’s current mapping system does not show lot 10 as separate lots, and therefore was not inventoried in the same way the other city properties are.

Planning staff spoke with the Public Works Department to determine if there were any concerns with disposing of this property. Public Works staff indicated that there were no concerns with disposing of the property.

The following is the description of the map designations and update policy from the 2020 Land Disposal Maps:

Map Designations

Available – Available to purchase, lease, or lease with an option to purchase. Any of these lots may have conditions or special criteria that must be met.

Available - Requires Subdivision – These parcels are considered ‘Available.’ These are large parcels of land which would most likely be developed as a subdivision. The disposal process for these parcels is complex and could take a significant amount of time. Many require some or all of the following: city acquiring title to the land from the state, an extensive amount of surveying, or subdivision development agreements. Many of these parcels include city improvements that would not be disposed, such as access roads, water infrastructure, trails, cemeteries, etc.

Not Available – These parcels include substandard lots, snow dumps, property with improvements/buildings on them, or other lots used or occupied by the city. The city manager will accept letters of interest from an interested party who requests the property designation be changed to ‘Available,’ however the existing city use of the property will be examined and carefully weighed against the letter of interest.

Tidelands – All requests to purchase tidelands will be reviewed by the Planning Commission as they are received. The Planning Commission will make a recommendation on disposing of the tidelands to City Council.

Leased – These are parcels currently leased to a business or government entity by the city and are not available during the lease term. There are leases that are short term and renew every two years and others

are long term leases with substantial improvements on the property. Some leased property has an option to purchase. When a lease term ends, the property immediately becomes 'Available.'

Update Policy

Maps will be updated on an annual basis by the Planning Department staff, reviewed by the Planning Commission, and adopted by City Council. This update process begins each year with updated maps being presented to the Planning Commission in January, but the maps may be modified throughout the year on a case-by-case basis.

8/10/21 – At the Planning Commission Regular Meeting, the commission passed Resolution 21-09, recommending the City Council add this property to the Land Disposal map and make it 'Available'. From the unapproved minutes of the meeting:

M/McGann S/Bolin to approve Resolution 21-09.

Baenen asked why this property had not shown up on the land disposal maps in the past, **Hall** responded that the land was not surveyed until the early 50s or 60s by the Federal government and that the land was divided by deed and not through a platting process. The deeds of the east and west half traded hands multiple times before the city acquired the east half. Unfortunately, as the land was not divided through modern methods no official subdivision map was created to show this division and was not shown when the city began using electronic maps.

Mr. **Hagar** said that he came to the city to acquire the maps that the city had on hand and he went forward with purchasing the land but did not read the legal description that described that he was only buying half of lot 10.

Baenen asked how we can fix this situation without further penalizing Mr. Hagar, **Hall** said that we must go through the land disposal process which is what we are currently doing. **Baenen** said that if this is disposed through a public process anyone could try to buy this and that does not seem fair in this situation and that direct negotiation seems to be the most appropriate. **Johnson** explained that choosing the disposal method will be done as part of the next agenda item if the commission votes to recommend adding this property to the land disposal map and making the property available.

Upon voice vote, motion passed 6-0.

Yea: **McGann, Baenen, Bird, Bolin, Hall, Trumblee**

Absent: **Lohse**

V. SUMMARY AND ALTERNATIVES:

The Planning and Zoning Commission recommends that the City Council add the property to the 2021 Land Disposal Map and have it marked as 'Available'.

The City Council could choose to add the property to the land disposal map and designate it as 'Available', 'Not Available', or take no action, which would result in the property remaining off the 2021 Land Disposal Map.

**CITY OF CORDOVA, ALASKA
RESOLUTION 08-21-37**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA UPDATING THE
2021 LAND DISPOSAL MAPS BY: 1) ADDING THE EAST PORTION OF LOT 10, BLOCK 6, USS
3345, EYAK ADDITION; AND 2) DESIGNATING THE EAST PORTION OF LOT 10, BLOCK 6,
USS 3345, EYAK ADDITION AS ‘AVAILABLE’**

WHEREAS, the City of Cordova’s City Manager and City Planner are directed by Cordova Municipal Code Section 5.22.040(B) – The city manager shall refer a letter of interest from a qualified interested party to the city planner. If the city planner finds that the real property is available for lease or purchase, the city planner shall schedule the letter of interest for review by the planning commission; and City of Cordova’s Planning Commission is directed by Cordova Municipal Code Section 5.22.040(C) – The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B); and

WHEREAS, Lot 10, Block 6, USS 3345, Eyak Addition was subdivided by deed in 1952 and the City acquired ownership of the East portion in a foreclosure proceeding however, due to the method of subdivision and age of these actions, the separate lots (east and west portions) have not been inventoried correctly in the records; and

WHEREAS, if this East portion had been recognized as a City owned property, it would have been listed as such on the 2021 land disposal maps and probably also would have been deemed as an ‘available’ lot; and

WHEREAS, the City of Cordova’s City Council has determined that updating the 2021 Land Disposal Maps by adding the East portion of Lot 10, Block 6, USS 3345, Eyak Addition and designating the same as ‘Available’ is important to maintain consistency with land disposal process; and

WHEREAS, the City of Cordova’s City Council has determined that this property should be designated as ‘Available’ on the 2021 Land Disposal Maps in order to consider disposal; and

WHEREAS, having updated maps will benefit the citizens of Cordova by providing accurate maps for public review.

NOW, THEREFORE, BE IT RESOLVED the Council of the City of Cordova, Alaska hereby updates the 2021 Land Disposal Maps by: 1) adding the East portion of Lot 10, Block 6, USS 3345, Eyak Addition; and 2) designating the East portion of Lot 10, Block 6, USS 3345, Eyak Addition as ‘available’.

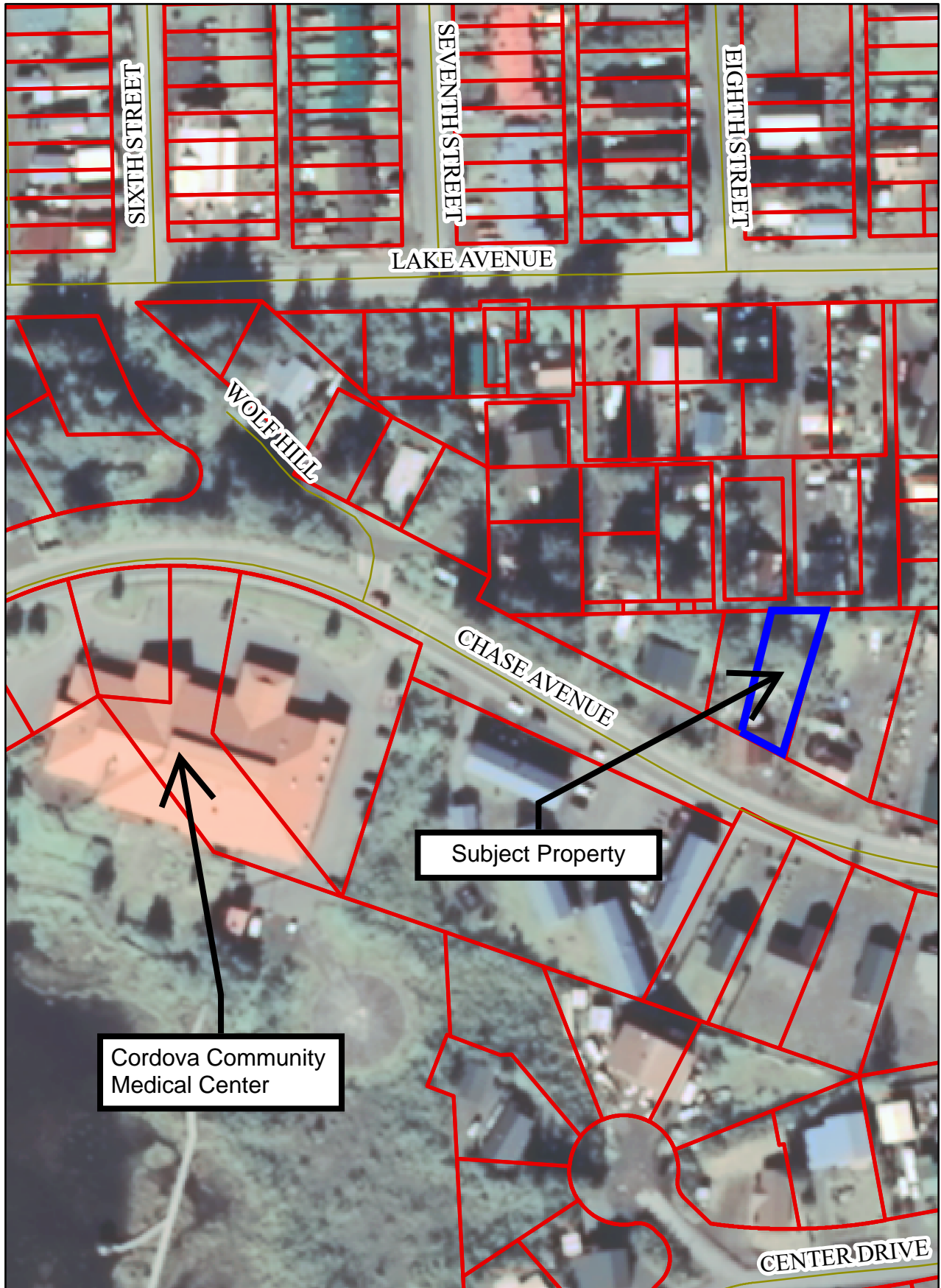
PASSED AND APPROVED THIS 18th DAY OF AUGUST 2021.

Clay R. Koplín, Mayor










ATTEST:

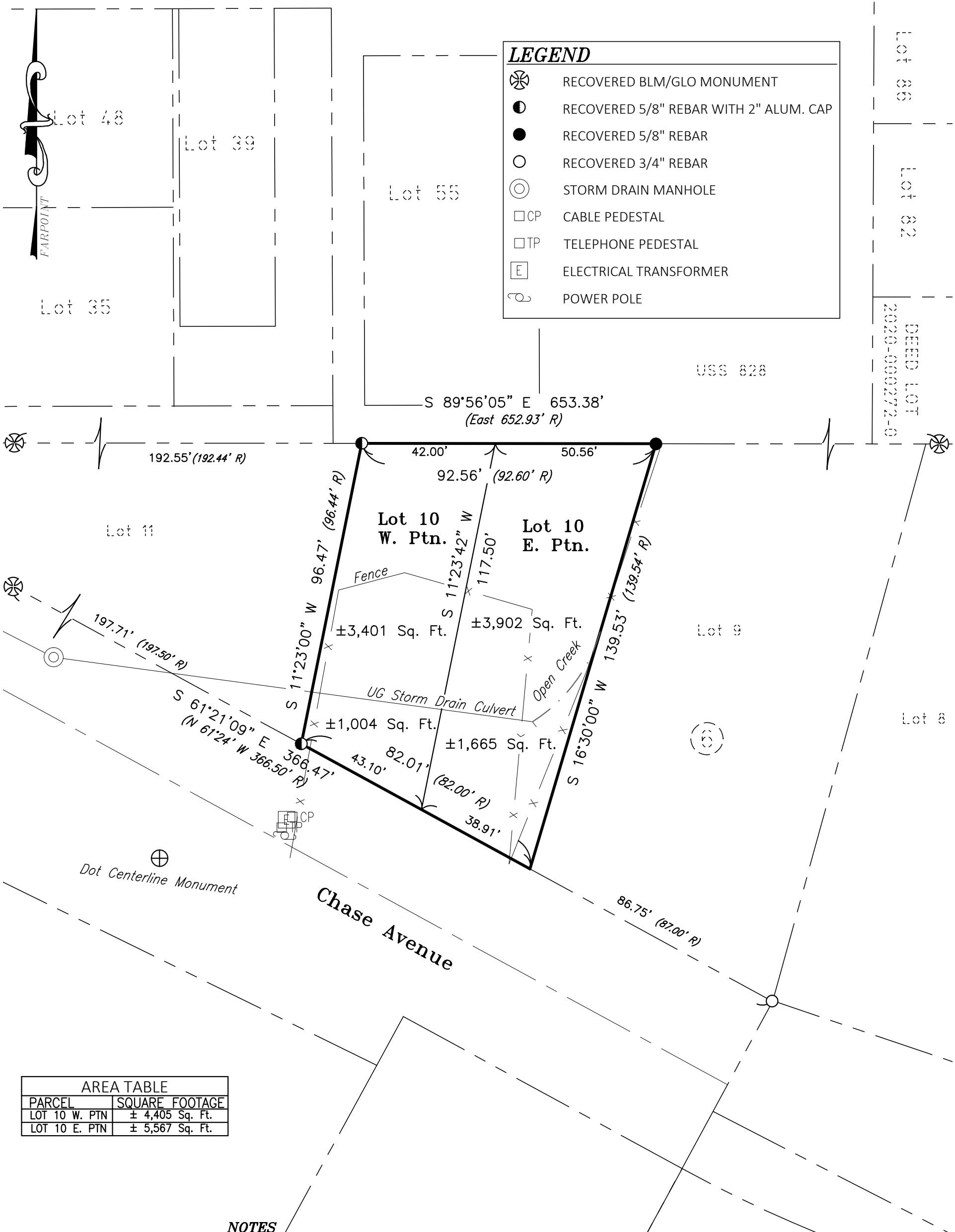
Susan Bourgeois, CMC, City Clerk

LOCATION MAP



LEGEND

-  RECOVERED BLM/GLO MONUMENT
-  RECOVERED 5/8" REBAR WITH 2" ALUM. CAP
-  RECOVERED 5/8" REBAR
-  RECOVERED 3/4" REBAR
-  STORM DRAIN MANHOLE
-  CABLE PEDESTAL
-  TELEPHONE PEDESTAL
-  ELECTRICAL TRANSFORMER
-  POWER POLE



AREA TABLE	
PARCEL	SQUARE FOOTAGE
LOT 10 W. PTN	± 4,405 Sq. Ft.
LOT 10 E. PTN	± 5,567 Sq. Ft.

NOTES

1. Subdivision Monuments from U.S. Survey No. 3345 A&B were recovered and used to establish the subject parcel on the ground. Boundaries shown as Record.
2. Lot 10 does not have a designated zoning as defined by the 2015 City of Cordova Official Zoning Map.



Farpoint Land Services, LLC

SURVEYING, MAPPING, LAND PLANNING, GIS

1131 E. 76th Ave., Suite 101 Anchorage, Alaska 99518
 FarpointAK.com • (907) 522-7770 • survey@farpointak.com

LOT SURVEY OF:
Lot 10, Block 6,
U.S. Survey No. 335 A&B
Cordova, Alaska

SURVEY CERTIFICATION: FARPOINT has conducted a physical survey of the subject property, the improvements situated thereon are within the property lines as shown.

EXCLUSION NOTES: It is the owners responsibility to determine the existence of any easements, covenants, or restrictions which do not appear on the Plat used for this survey. NOTE: Under no circumstances should any data hereon be used for construction or for the establishing of property lines.

PREPARED FOR:
 City of Cordova
 P.O. Box 1210
 Cordova, AK 99574

WORK ORDER No	DATE:	SCALE:	ZONING:
20327	July 1, 2021	1"=30'	N/A
	DRAWN: JLA	CHECKED: MJH	GRID No: N/A
			FB BOOK/PAGE: N/A

Kim Hager
Box 1552
Cordova, AK 99574

August 3, 2021

Attn:
Planning Commission
City of Cordova

I would like to acquire the east portion of Block 6, Lot 10, Eyak Addition.

In January, I purchased what I believed to be the entirety of Block 6, Lot 10 only to discover the lot was divided into two (East and West) after a previous land owner defaulted on property tax and City took ownership of half the lot in the 1950's. For 70 years the entirety of the lot has been used by all previous owners.

The lot is zoned for business and has been used for boat storage and maintenance and that is my intended use as well. I own the abutting lot just above this property and am building a house which will be completed in 2022. This lot provides needed access and parking for this property. I will need to remove trees and a fence, add fill, level, and grade to put in a driveway and would do this as soon as I retain ownership, and definitely before winter. I will put in a warehouse or storage lockers by 2023 and will use the property for boat storage until that time.

Thank you for your consideration.

Sincerely,

Kim Hager



**CITY OF CORDOVA, ALASKA
PLANNING COMMISSION
RESOLUTION 21-09**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CORDOVA,
ALASKA, RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF CORDOVA,
ALASKA THAT THE EAST PORTION OF LOT 10, BLOCK 6, USS 3345, EYAK ADDITION BE
ADDED TO THE 2021 LAND DISPOSAL MAPS AND DESIGNATED AS AVAILABLE**

WHEREAS, the City of Cordova’s City Manager and City Planner are directed by Cordova Municipal Code Section 5.22.040(B): *The city manager shall refer a letter of interest from a qualified interested party to the city planner. If the city planner finds that the real property is available for lease or purchase, the city planner shall schedule the letter of interest for review by the planning commission;* and

WHEREAS, the City of Cordova’s Planning Commission has determined that updating the 2021 Land Disposal Maps at this time to add the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition and designating the lot as ‘Available’ is important to maintain consistency with land disposal process; and

WHEREAS, the City of Cordova’s Planning Commission has determined that this property should be designated as ‘Available’ on the 2021 Land Disposal Maps in order to consider disposal; and

WHEREAS, having updated maps will benefit the citizens of Cordova by providing maps for public review.

NOW, THEREFORE BE IT RESOLVED THAT the Planning Commission of the City of Cordova, Alaska hereby recommend to the City Council of the City of Cordova, Alaska that the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition be added to the 2021 Land Disposal Maps and designated as available.

PASSED AND APPROVED THIS 10TH DAY OF AUGUST, 2021

Nancy Bird, Chair

ATTEST:

Kevin Johnson, City Planner



AGENDA ITEM # 12
City Council Meeting Date: 8/18/21
CITY COUNCIL COMMUNICATION FORM

FROM: Kevin Johnson, City Planner
DATE: 8/18/21
ITEM: Letter of interest from Kim Hager for the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition
NEXT STEP: Direct City Manager on Disposal and Disposal Method

INFORMATION MOTION
 RESOLUTION

I. REQUEST OR ISSUE:

This action item is contingent on City Council designating the subject property as ‘Available’ and if this has not occurred then no action should be taken.

Requested Actions: Recommendation to City Council on Disposal and Disposal Method
Applicant: Kim Hager
Legal Description: East Portion of Lot 10, Block 6, USS 3345, Eyak Addition
Zoning: Business District
Attachments: A - Location Map
B – Property Survey
C - Letter of Interest from Kim Hager

II. RECOMMENDED ACTION / NEXT STEP:

Staff suggest the following motion:

“I move to direct the City Manager to dispose of the East Portion of Lot 10, Block 6, USS 3345, Eyak Addition as outlined in Cordova Municipal Code 5.22.060 B by *”

Choose one of the following to insert for the asterisk:

1. Negotiating an agreement with Kim Hagar to lease or purchase the property.
2. Requesting sealed proposals to lease or purchase the property.
3. Inviting sealed bids to lease or purchase the property.
4. Offering the property for lease or purchase at public auction.

III. FISCAL IMPACTS:

Fiscal impacts include the potential purchase price of the property and future property tax revenue.

IV. BACKGROUND INFORMATION:

A letter of interest has been received to purchase the east portion of lot 10, block 6, USS 3345, Eyak Addition. The interested party is the owner of a property directly to the north and owns the west portion of lot 10, block 06, USS 3345, Eyak Addition.

This property is currently not shown on the 2020 Land Disposal Maps in any form. This is due lot 10 being split into an east portion and a west portion through a warranty deed in 1952. The east portion of lot 10 was then foreclosed on by the city in 1972 at which time it became owned by the city. Due to the age and style of the subdivision method, the city’s current mapping system does not show lot 10 as separate lots, and therefore was not inventoried in the same way the other city properties are.

Planning staff spoke with the Public Works Department to determine if there were any concerns with disposing of this property. Public Works staff indicated that there were no concerns with disposing of the property.

Mr. Hager is the owner of the west portion of lot 10 as well as the lot directly to the north of lot 10 on which he is building a home. When he bought the west portion of lot 10, he did not realize that he was not purchasing the entirety of lot 10. This has caused him to need to purchase the city owned east portion for him to develop the property as he intended. He plans to use the lots for access to his new home as well as the creation of boat storage and construction of a warehouse or storage lockers. This would occur after he has completed the construction of his home.

Applicable Code:

5.22.040 - Letter of interest to lease or purchase.

C. The planning commission shall review the letter of interest and recommend to the city council whether to offer the real property interest for disposal by one of the methods as described in Section 5.22.060(B).

5.22.060 - Methods of disposal.

B. In approving a disposal of an interest in city real property, the city council shall select the method by which the city manager will conduct the disposal from among the following:

- 1. Negotiate an agreement with the party who submitted a letter of interest to lease or purchase the property;*
- 2. Invite sealed bids to lease or purchase the property;*

3. Offer the property for lease or purchase at public auction;
4. Request sealed proposals to lease or purchase the property.

8/3/21 – Received a letter of interest from Craig Kuntz for the property.

8/10/21 – At the Planning Commission Regular Meeting, the commission recommended that City Council directly negotiate with Kim Hagar. From the unapproved meeting minutes:

M/McGann S/Bolin to recommend to City Council to dispose of the east portion of lot 10, block 06, USS 3345, Eyak Addition as outlined in Cordova Municipal Code 5.22.060 B by negotiating an agreement directly with Kim Hagar to lease or purchase the property.

McGann said that while Mr. Hagar claims partial responsibility for not reading the legal description of the land he was purchasing, he feels the other half of the responsibility should fall with the city and that direct negotiations make sense in this case even though in the past putting it out for bids has been appropriate in other situations.

Bolin agreed with McGann’s statement and that direct negotiation seems to be the correct choice due to the circumstances

Baenen said that common sense says that we should move forward with direct negotiation and that he hopes the council sees it that way as well.

Trumblee stated that she agrees with everything that has been said so far.

Bird said that initially she was wanting to go with a more public process, but she has been persuaded by the discussion and agrees with direct negotiation.

Hall also stated that he agrees with the discussion that has been had and that he supports direct negotiation in this situation even though Council typically likes to put disposals out to the public.

Upon voice vote, motion passed 6-0.

Yea: McGann, Baenen, Bird, Bolin, Hall, Trumblee

Absent: Lohse

V. LEGAL ISSUES:

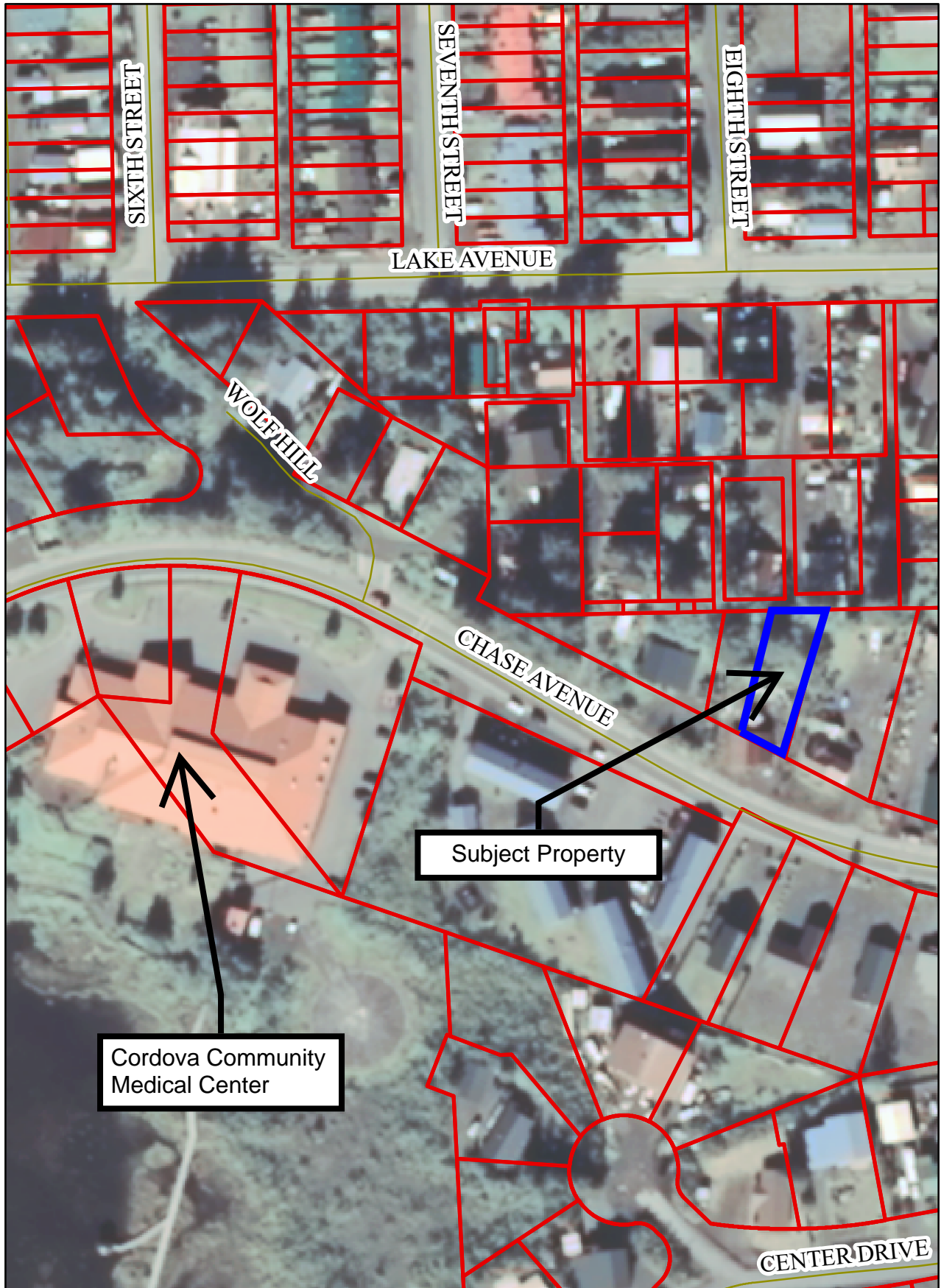
Legal review of disposal documents is required.

VI. SUMMARY AND ALTERNATIVES:










Due to the unique situation regarding the cities ownership of the east portion of lot 10 and the misunderstanding by the applicant in their purchase of only part of lot 10, the Planning and Zoning Commission recommends that the City Council consider direct negotiation if they do chose to recommend that the lot be disposed of.

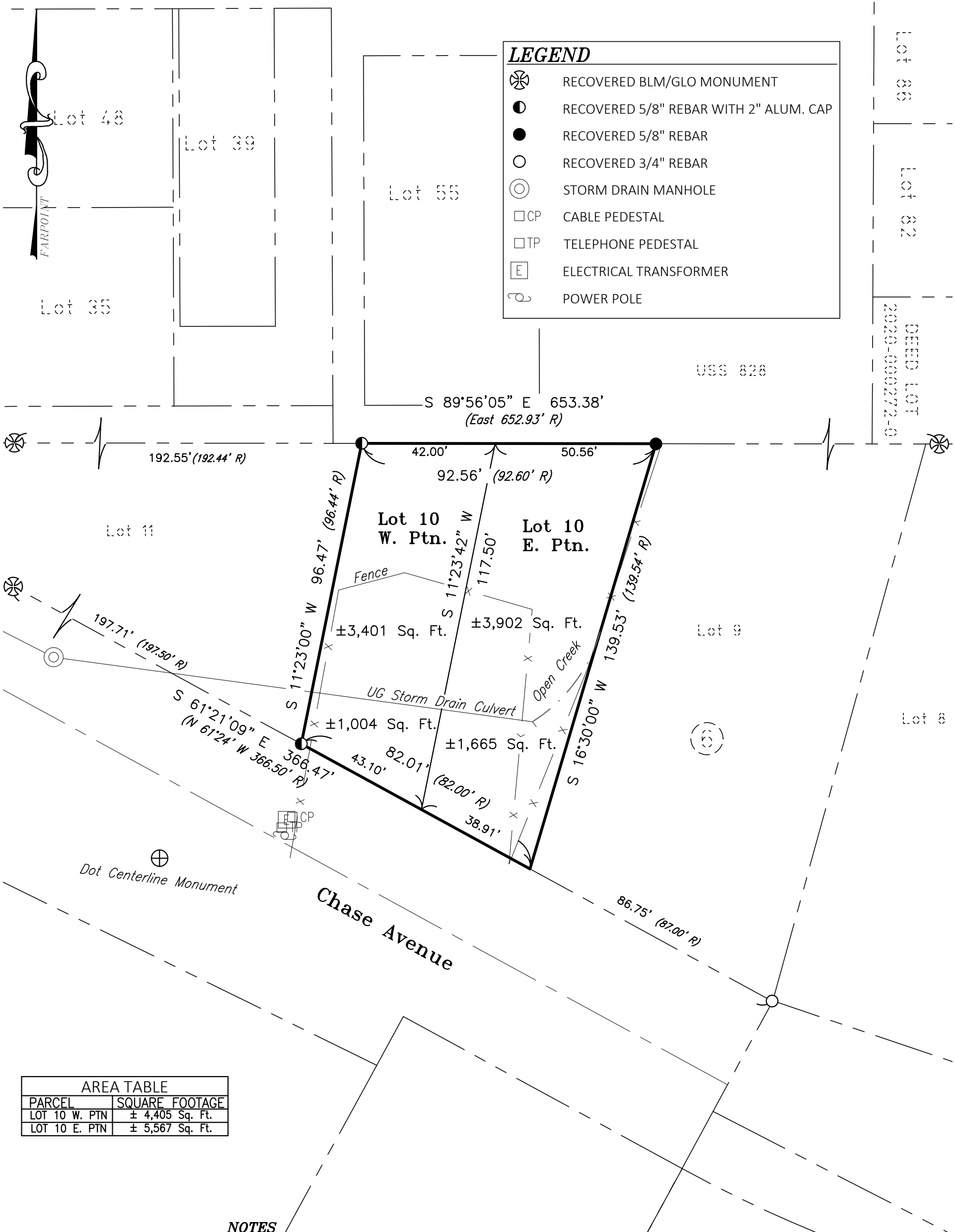
The City Council may choose to direct the City Manager to dispose of the property, and by which method or decide that the land not be disposed of.

LOCATION MAP



LEGEND

-  RECOVERED BLM/GLO MONUMENT
-  RECOVERED 5/8" REBAR WITH 2" ALUM. CAP
-  RECOVERED 5/8" REBAR
-  RECOVERED 3/4" REBAR
-  STORM DRAIN MANHOLE
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AREA TABLE	
PARCEL	SQUARE FOOTAGE
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LOT 10 E. PTN	± 5,567 Sq. Ft.

NOTES

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2. Lot 10 does not have a designated zoning as defined by the 2015 City of Cordova Official Zoning Map.



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LOT SURVEY OF:
Lot 10, Block 6,
U.S. Survey No. 335 A&B
Cordova, Alaska

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EXCLUSION NOTES: It is the owners responsibility to determine the existence of any easements, covenants, or restrictions which do not appear on the Plat used for this survey. NOTE: Under no circumstances should any data hereon be used for construction or for the establishing of property lines.

PREPARED FOR:
 City of Cordova
 P.O. Box 1210
 Cordova, AK 99574

WORK ORDER No	DATE:	SCALE:	ZONING:
20327	July 1, 2021	1"=30'	N/A
	DRAWN: JLA	CHECKED: MJH	GRID No: N/A
			FB BOOK/PAGE: N/A

Kim Hager
Box 1552
Cordova, AK 99574

August 3, 2021

Attn:
Planning Commission
City of Cordova

I would like to acquire the east portion of Block 6, Lot 10, Eyak Addition.

In January, I purchased what I believed to be the entirety of Block 6, Lot 10 only to discover the lot was divided into two (East and West) after a previous land owner defaulted on property tax and City took ownership of half the lot in the 1950's. For 70 years the entirety of the lot has been used by all previous owners.

The lot is zoned for business and has been used for boat storage and maintenance and that is my intended use as well. I own the abutting lot just above this property and am building a house which will be completed in 2022. This lot provides needed access and parking for this property. I will need to remove trees and a fence, add fill, level, and grade to put in a driveway and would do this as soon as I retain ownership, and definitely before winter. I will put in a warehouse or storage lockers by 2023 and will use the property for boat storage until that time.

Thank you for your consideration.

Sincerely,

Kim Hager



Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska
Pending Agenda August 18, 2021 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-John Williams (fisheries educ/Mar Adv Prgm) 2-Jeremy Botz (ADF&G)
 re-auth res 01-20-04 approved Jan 15, 2020 3-vacant (processor rep) 4-Jim Holley (marine transportation/AML)
 auth res 04-03-45 approved Apr 16, 2003 5-Chelsea Haisman (fish union/CDFU) 6-Tommy Sheridan (aquaculture)
- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
 re-auth res 11-18-29 app 11/7/18 3-Dave Zastrow 4-Ryan Schuetze
 auth res 11-09-65 app 12/2/09 5-Wendy Ranney 6-Michelle Hahn
- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
 authorizing resolution 12-16-43 4-Gus Linville 5-vacant 6-Bob Smith
 reauthotrization via Res 11-19-51 7- Ron Blake 8- John Whissel
 approved 11/20/2019

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**
Robert Beedle re-appointed March 2020 2 year term until March 2022
 re-appointed June 2018
 re-appointed March 2016
 re-appointed March 2014
 appointed April 2013
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
Tom Bailer re-appointed October 2018 3 year term until Sept 2021
 appointed February 2017-filled a vacancy
- 3) Southeast Conference AMHS Reform Project Steering Committee**
Mike Anderson appointed April 2016 until completion of project
Sylvia Lange alternate

**CITY OF CORDOVA, ALASKA
RESOLUTION 05-20-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

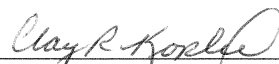
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.


NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 6th DAY OF MAY 2020







Clay R. Koplín, Mayor

ATTEST:


Susan Bourgeois, CMC, City Clerk

August 2021

CALENDAR MONTH	AUGUST
CALENDAR YEAR	2021
1ST DAY OF WEEK	SUNDAY




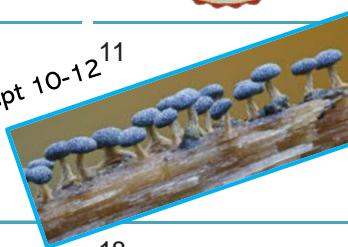



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4  CHS Swimming starts 7:00 Council reg mtg CCAB	5	6	7
8	9	10 6:30 P&Z CCAB	11 6:00 Harbor Cms CCM 7:00 Sch Bd HSL	12	13	14
15	16	17	18 5:30 CTC Board Meeting 7:00 Council reg mtg CCAB	19	20	21
22	23	24	25 <i>First DAY OF School</i> 6:00 CEC Board Meeting	26 6:00 CCMCAB HCR	27	28 
29	30 	31	1 6:00 P&R CCM	2	3	4

Alaska State Fair Aug 20 - Sept 6

5	6	Notes				
		Legend:	<u>CCA</u> -Community Rm A	<u>LN</u> -Library Fireplace Nook		Cncl - 1st & 3rd Wed
		<u>CCAB</u> -Community Rms A&B	<u>CCB</u> -Community Rm B	<u>CRG</u> -Copper River Gallery		P&Z - 2nd Tues
		<u>HSL</u> -High School Library	<u>CCM</u> -Mayor's Conf Rm	<u>HCR</u> -CCMC Conference Room		SchBd, Hrb Cms - 2nd Wed
			<u>CCER</u> -Education Room			CTC - 3rd Wed
						P&R - last Tues
						CEC - 4th Wed
						CCMCA Bd - last Thurs

September 2021

CALENDAR MONTH **SEPTEMBER**
 CALENDAR YEAR **2021**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
						
				Alaska State Fair Aug 20 - Sept 6		
5	6	7	8	9	10	11
	Sept 6th Labor Day Holiday City Hall Offices Closed		7:00 Council reg mtg CCAB			
			 CHS Volleyball starts			
			6:00 Harbor Cms CCM 7:00 Sch Bd HSL			
12	13	14	15	16	17	18
Alaska State Fair Aug 20 - Sept 6						
			5:30 CTC Board Meeting			
		6:30 P&Z CCAB	7:00 Council reg mtg CCAB			
19	20	21	22	23	24	25
			6:00 CEC Board Meeting			
26	27	28	29	30	1	2
			 CHS Wrestling starts			
		6:00 P&R CCM		6:00 CCMCAB HCR		

3

Notes

Legend:
CCAB-Community Rms A&B
HSL-High School Library

CCA-Community Rm A
CCB-Community Rm B
CCM-Mayor's Conf Rm
CCER-Education Room

LN-Library Fireplace Nook
CRG-Copper River Gallery
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Wed
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplin Mayor@cityofcordova.net	Mar 1, 2016 Mar 5, 2019	March-22
Council members:			
Seat A: 3 years	Tom Bailer CouncilSeatA@cityofcordova.net	March 5, 2019	March-22
Seat B: 3 years	Cathy Sherman, Vice Mayor CouncilSeatB@cityofcordova.net	March 3, 2020	March-23
Seat C: 3 years	Jeff Guard CouncilSeatC@cityofcordova.net	Mar 5, 2017 Mar 3, 2020	March-23
Seat D: 3 years	Melina Meyer CouncilSeatD@cityofcordova.net	March 2, 2021 March 6, 2018	March-24
Seat E: 3 years	Anne Schaefer CouncilSeatE@cityofcordova.net	March 2, 2021 March 6, 2018 December 6, 2017	March-24
Seat F: 3 years	David Allison CouncilSeatF@cityofcordova.net	March 5, 2019 March 1, 2016	March-22
Seat G: 3 years	David Glasen CouncilSeatG@cityofcordova.net	March 5, 2019	March-22

elected by cncl

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	Henk Kruihof hkruihof@cordovasd.org	March 2, 2021	March-24
3 years	Tammy Altermott taltermott@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
3 years	Sheryl Glasen saglasen@cordovasd.org	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23

seat up for re-election in 2022	vacant
board/commission chair	
seat up for re-appt in Nov 21	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Greg Meyer CCMCBoardSeatA@cdvcmc.com	Jul 19, 2018, Mar 5, 2019	March-22
3 years	Janice Warga CCMCBoardSeatB@cdvcmc.com	elected by bd Mar '21	March-22
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16 & '19	November-22
3 years	Wendy Ranney	Apr '13, Nov '15, Nov '18	November-21
3 years	Sherman Powell	June '18, Feb '20	November-22
3 years	Arissa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird, Chair	Nov '16, '19	November-22
3 years	Mark Hall, Vice Chair	Nov '19	November-22
3 years	Sarah Trumblee	Dec '20	November-23
3 years	John Baenen	Dec '12, Dec '15, Nov '18	November-21
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18	November-21
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 21

seat up for re-election in 2022

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Jacob Betts, Chair	Nov '15, '18	November-21

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18	November-21
3 years	Henk Kruithof	Nov '19	November-22
3 years	Ryan Schuetze	Aug '18	November-21
3 years	Kirsti Jurica	Nov '18	November-21
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair	Aug '16, Nov '19	November-22
3 years	Heather Hall	Aug '16, Feb '20	November-22
3 years	Sylvia Lange	Nov '19	November-22
3 years	John Wachtel	Aug '16, Nov '18	November-21
3 years	Wendy Ranney	Nov '18	November-21
3 years	Nancy Bird	Nov '17, Nov '18	November-21
3 years	Jim Casement	Nov '17, Dec '20	November-23

seat up for re-election in 2022
board/commission chair

seat up for re-appt in Nov 21
vacant