

**Mayor**

*Clay Koplin*

**Council Members**

*Tom Bailer*

*Cathy Sherman*

*Jeff Guard*

*Melina Meyer*

*Anne Schaefer*

*David Allison*

*David Glasen*

**City Manager**

*Helen Howarth*

**City Clerk**

*Susan Bourgeois*

**Deputy Clerk**

*Tina Hammer*

**Student Council**

*summer vacation*

**Regular City Council Meeting  
July 7, 2021 @ 7:00 pm  
Cordova Center Comm Rooms  
Agenda**



**A. Call to order**

**B. Invocation and pledge of allegiance**

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**C. Roll call**

Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen

**D. Approval of Regular Agenda..... (voice vote)**

**E. Disclosures of Conflicts of Interest and Ex Parte Communications**

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

**F. Communications by and Petitions from Visitors**

**1. Guest Speakers**

- a. Incident Management Team, COVID-19 Update**

**2. Audience comments regarding agenda items..... (3 minutes per speaker)**

**3. Chairpersons and Representatives of Boards and Commissions (CCMCA BoD, School Board Rep)**

**4. Student Council Representative Report - none**

**G. Approval of Consent Calendar**

**5. Resolution 07-21-31..... (page 1)**

A resolution of the Council of the City of Cordova, Alaska, accepting a Coronavirus State and Local Fiscal Recovery Funds award to Non-Entitlement Units of local government (NEU'S) from the Alaska Department of Commerce, Community and Economic Development (Department)

**6. Minutes of the June 16, 2021 Council Public Hearing..... (page 4)**

**7. Minutes of the June 16, 2021 Regular Council Meeting..... (page 5)**

**8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of unexcused absence of Council members **Anne Schaefer** and **Cathy Sherman** and excused absence of Council member **Melina Meyer** from the June 16, 2021 Regular Meeting**

**H. Approval of Minutes – in consent calendar**

**I. Consideration of Bids – none**

**J. Reports of Officers**

**9. Mayor's Report**

**10. City Manager's Report**

- a. *John Bitney*, legislative update**

- b. 2021-2022 Liability Insurance renewal..... (page 8)
11. City Clerk's Report

**K. Correspondence..... (see primer for description page 10)**

12. June 15, 2021 Letter from CVFD Board of Managers..... (page 11)
13. June 24, 2021 Letter from Pioneers Women re Fill Lot Proposal..... (page 12)

**L. Ordinances and Resolutions**

14. Resolution 07-21-32..... (voice vote)(page 13)  
A resolution of the Council of the City of Cordova, Alaska, approving the license for a mobile restaurant for 'Soup or Seine'
15. Resolution 07-21-33..... (voice vote)(page 21)  
A resolution of the Council of the City of Cordova, Alaska, updating its encouragement to the State of Alaska and the US Secretary of Commerce to declare fisheries disasters for the Copper River and Prince William Sound management area as follows: 2018 Chinook and Sockeye salmon and 2020 Chinook, Sockeye, Chum, Pink and Coho salmon; and to encourage the same to declare a condition of economic disaster in Cordova as a result
16. Resolution 07-21-34..... (voice vote)(page 24)  
A resolution of the Council of the City of Cordova, Alaska, approving the license for a mobile restaurant for 'Vic-Ali'

**M. Unfinished Business - none**

**N. New & Miscellaneous Business**

17. Council appointment of the Mayor or other individual to serve as a..... (voice vote)(page 33)  
member of the CCMC Joint Administrative Negotiations Team
18. Discussion of COVID-19 Emergency Response
19. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 38)

**O. Audience Participation**

**P. Council Comments**

**Q. Executive Session**

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

**R. Adjournment**

**Executive Sessions per Cordova Municipal Code 3.14.030**

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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full City Council agendas and packets available online at [www.cityofcordova.net](http://www.cityofcordova.net)



**AGENDA ITEM 5**  
**City Council Meeting Date: 07/07/2021**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 06/28/2021  
**ITEM:** Resolution 07-21-31  
**NEXT STEP:** Approval of Resolution

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☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** Approval of Resolution.

**II. RECOMMENDED ACTION / NEXT STEP:** Suggested motion:

*I move to approve Resolution 07-21-31*

**III. FISCAL IMPACTS:** The City has been allocated Coronavirus local fiscal recovery funds and the federal government is sending them through the state government. Passing this resolution is a step toward receiving those funds.

**IV. BACKGROUND INFORMATION:** We received the attached email from DCRA detailing what we are required to do in order to receive the funds timely. This resolution is a requirement.

**V. LEGAL ISSUES:** none

**VI. SUMMARY AND ALTERNATIVES:** Council could approve the resolution or not approve the resolution. Amendments are not suggested as this follows the format required by the state and federal government.

**From:** Kenealy, Lynn M (CED) <[lynn.kenealy@alaska.gov](mailto:lynn.kenealy@alaska.gov)>  
**Sent:** Thursday, June 17, 2021 2:30 PM  
**To:** Helen Howarth <[citymanager@cityofcordova.net](mailto:citymanager@cityofcordova.net)>  
**Subject:** ARPA Funds to Non-Entitlement Units of Local Government

DO NOT REPLY TO THIS EMAIL. SEND ALL INQUIRIES TO [DCRA.ARPAlaska.gov](mailto:DCRA.ARPAlaska.gov).

City of Cordova,

Your municipality has been allocated funds through the American Rescue Plan Act of 2021 (ARPA) for Non-Entitlement Units of Local Government (NEUs), as distributed through the State of Alaska. The amount will be determined by the final signed State of Alaska budget.

**Please respond immediately. There is a very quick turnaround for the receipt of these funds.**

First, please review the [June 17, 2021, federal Fact Sheet](#).

**To be completed now:** In order to request payment, submit the following paperwork to [DCRA.ARPAlaska.gov](mailto:DCRA.ARPAlaska.gov):

- [Resolution of the city council or borough assembly, accepting the funds.](#)
- Your city/borough's finalized budget as of January 27, 2020.

If you do not have evidence of a currently registered DUNS # on SAM.GOV, complete this immediately. This is a requirement to release funds.

**Pending State of Alaska budget adoption:** After the State of Alaska budget is signed, determining the final allocations, you will receive an additional email with the following documents, to be signed by your designated signer:

- Terms and Conditions Agreement.
- Assurances of compliance with Title VI of the Civil Rights Act of 1964.

Payments will be made in two tranches:

- The first will be made upon receipt of the paperwork, detailed above.
- The second will be made no sooner than 12 months after the date of the first payment.

**Reporting:** Each NEU is required to report directly to the U.S. Department of Treasury, following the guidance provided by the Department of Treasury. Said guidance has not yet been released, but some details are provided in Section 9 of the [June 17, 2021, federal Fact Sheet](#).

**If you wish to decline the payments**, submit the following paperwork to [DCRA.ARPAlaska.gov](mailto:DCRA.ARPAlaska.gov)

- [Resolution of the city council or borough assembly, declining the funds.](#)

Please route all inquiries regarding ARPA NEU funds through this email address: [DCRA.ARPAlaska.gov](mailto:DCRA.ARPAlaska.gov).

Thank you,

*Lynn Kenealy*  
*Local Government Specialist IV*

**CITY OF CORDOVA, ALASKA  
RESOLUTION 07-21-31**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA  
ACCEPTING A CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS  
AWARD TO NON-ENTITLEMENT UNITS OF LOCAL GOVERNMENT (NEU'S)  
FROM THE ALASKA DEPARTMENT OF COMMERCE, COMMUNITY AND  
ECONOMIC DEVELOPMENT (DEPARTMENT)**

**WHEREAS**, the City of Cordova wishes to provide the above described funds for the Community of Cordova; and

**WHEREAS**, the City of Cordova's total 2020 operating budget revenue in effect as of January 27, 2020 was \$16,508,435; and

**NOW, THEREFORE, BE IT RESOLVED** that the Council and staff of the City of Cordova have read and agree to the federal guidance pertaining to the Recovery Funds Award, and the City of Cordova does accept the Recovery Funds Award from the Department; and

**BE IT FURTHER RESOLVED THAT** City of Cordova City Manager, **Helen Howarth** is authorized to negotiate and execute any and all documents required for issuing and managing funds on behalf of the City of Cordova and that City Manager **Helen Howarth** is also authorized to execute subsequent amendments to said agreement, based upon the needs of the project.

**PASSED AND APPROVED THIS 7<sup>th</sup> DAY OF JULY 2021**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

City Council Public Hearing  
June 16, 2021 @ 6:45 pm  
Cordova Center Community Rooms A & B  
Minutes

**A. Call to order**

**Mayor Clay Koplín** called the Council public hearing to order at 6:45 pm on June 16, 2021, in the Cordova Center Community Rooms.

**B. Roll call**

Present for roll call were **Mayor Clay Koplín** and Council member **David Glasen**. Council member **David Allison** was present via teleconference. Council members **Tom Bailer**, **Cathy Sherman**, **Jeff Guard**, **Melina Meyer**, and **Anne Schaefer** were absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

**C. Public hearing**

**1. Ordinance 1198**

An ordinance of the Council of the City of Cordova, Alaska, repealing chapter 5.42 “Alaska remote seller sales tax code” and amending CMC 5.40.010 to clarify when sales tax is levied on remote and local sales, repealing and reenacting CMC 5.40.011 to adopt by reference the Alaska remote seller sales tax uniform code (“uniform code”) and amending CMC 5.40.020 to revise and add definitions to ensure consistency with that code, amending CMC 5.40.130 to revise late filing and payment penalties and interest to mirror those imposed in the uniform code, adding CMC 5.40.135 to permit repayment plans for delinquent taxes in the same manner as the uniform code, repealing and reenacting CMC 5.40.110 to mirror the audit process and liability for failure to submit returns adopted in the uniform code and adopting an audit protest appeal process for sellers

**Mayor Koplín** opened the hearing up for public testimony on the ordinance.

There was no public testimony.

The public hearing was recessed at 6:48 pm and then brought back into session at 6:59 pm.

Council member **Bailer** arrived at 6:55 pm and Council member **Guard** arrived at 6:58 pm both via teleconference.

There was still no public testimony.

**D. Adjournment**

Hearing no objection **Mayor Koplín** adjourned the public hearing at 6:59 pm.

Approved: July 7, 2021

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**Regular City Council Meeting**  
**June 16, 2021 @ 7:00 pm**  
**Cordova Center Community Rooms A & B**  
**Minutes**

**A. Call to order - Mayor Clay Koplin** called the Council regular meeting to order at 7:00 pm on June 16, 2021, in the Cordova Center Community Rooms.

**B. Invocation and pledge of allegiance - Mayor Koplin** led the audience in the Pledge of Allegiance.

**C. Roll call** - Present for roll call were **Mayor Clay Koplin** and Council member **David Glasen**. Council members **Tom Bailer, Jeff Guard**, and **David Allison** were present via teleconference. Council members **Cathy Sherman, Melina Meyer**, and **Anne Schaefer** were absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

**D. Approval of Regular Agenda**

**M/Glasen S/Guard** to approve the agenda.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Sherman, Meyer & Schaefer). Motion was approved.

**E. Disclosures of Conflicts of Interest and ex parte communications** - none

**F. Communications by and Petitions from Visitors**

**1. Guest speaker**

a. Incident Management Team, COVID-19 Update: **Dr. Sanders** was on the line and had no report.

b. ~~**Dave Reggiani** and **Heath Kocan**, Sheridan Alpine Association~~

**2. Audience comments regarding agenda items**

**Brooke Stewart** spoke in support of her application for a mobile kitchen and said she could answer questions and would be willing to make adjustments if necessary.

**3. Chairpersons and Representatives of Boards and Commissions**

CCMC report - **Dr. Sanders** reported: 1) they've been making big improvement to their billing cycle at CCMC, they currently average 60 days on billing, a good benchmark; 2) they continue to have very thin margins, very vulnerable to small fluctuations in hospital utilization which impacts their ability to stay solvent; 3) as pandemic response winds down they are concentrating on things that were missed last year and on improving processes at the hospital; 4) opiate crisis - very high on their priority list - leadership will continue to work together to respond to the crisis - 3-pronged approach: prevention, harm reduction, emergent or crisis response; they are working to educate providers on their prescribing practices; also working with community members on education, Narcan distribution, fentanyl testing strips.

School Board report - Superintendent **Alex Russin** reported: 1) school year over but administration continues to work on grants and federal programs reporting; 2) last school board meeting they adopted next year's budget, pending Council's decision tonight, they will see if they have to make any adjustments before they send it to the state by July 15; 3) short summer school session happening now and then in July there will be another session; 4) summer maintenance work is underway, thorough cleaning and indoor and outdoor maintenance progress being made.

**4. Student Council representative** - no report

**G. Approval of Consent Calendar**

**5. Minutes of the May 19, 2021 Regular Council Meeting**

**6. Minutes of the June 2, 2021 Council Public Hearing**

**7. Minutes of the June 2, 2021 Regular Council Meeting**

**8. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member David Glasen from the May 19, 2021 Regular Meeting**

Vote the Consent Calendar: 4 yeas, 0 nays, 3 absent. Meyer-absent; Allison-yes; Bailer-yes; Guard-yes; Sherman-absent; Glasen-yes and Schaefer-absent. Consent Calendar was approved.

**H. Approval of Minutes** - in consent calendar

**I. Consideration of Bids** - none

**J. Reports of Officers**

**9. Mayor's Report** - **Mayor Koplin** reported: 1) ADF&G Commissioner **Douglas Vincent-Lang** visited and he participated along with very many community members and fishermen - also present was Director of Commercial Fisheries **Sam Rabung**; many people expressed concerns over the management of the season thus far, balance of the upriver and down river management - he gave testimony on these things.

10. Manager's Report - City Manager **Helen Howarth** reported: 1) she's been working closely with **Bitney** and the legislature did just pass the State's 2022 budget - for us that means: \$5 million harbor grant is in, school bond debt reimbursement is in at 33% which equates to -\$200k to our budget, revenue sharing is eliminated which is a \$75k hit to our budget, and 2 things that affect the community members directly - PCE is eliminated, PFD will be at \$500/person. There will be another special session in August when some of these will be revisited, politically it's big on the agenda to get school bond debt reimbursement back up to 50%. She gave kudos to **John Bitney** who lobbied on behalf of that Harbor Grant - she is fairly confident that without his efforts that number would not have made it into this budget.

**Howarth** deferred to **Paul Trumblee** who had a Fire Department report for Council. **Trumblee** spoke as Deputy Fire Chief of the CVFD. He said Council received a letter from the Board of Managers about the condition of the CVFD's membership - numbers are down quite a bit. He thinks the letter was premature, he'd prefer to discuss with the City Manager and see what can be done. EMS numbers are extremely low, maybe 5 people that can cover ambulance for the next three months. He suggested a Council work session on this matter. **Mayor Koplin** said we will look at that during Pending Agenda.

11. City Clerk's Report - **Bourgeois** had no report.

## K. Correspondence - none

## L. Ordinances and Resolutions

12. Ordinance 1198 An ordinance of the Council of the City of Cordova, Alaska, repealing chapter 5.42 "Alaska remote seller sales tax code" and amending CMC 5.40.010 to clarify when sales tax is levied on remote and local sales, repealing and reenacting CMC 5.40.011 to adopt by reference the Alaska remote seller sales tax uniform code ("uniform code") and amending CMC 5.40.020 to revise and add definitions to ensure consistency with that code, amending CMC 5.40.130 to revise late filing and payment penalties and interest to mirror those imposed in the uniform code, adding CMC 5.40.135 to permit repayment plans for delinquent taxes in the same manner as the uniform code, repealing and reenacting CMC 5.40.110 to mirror the audit process and liability for failure to submit returns adopted in the uniform code and adopting an audit protest appeal process for sellers

**M/Glasen S/Bailer** to adopt Ordinance 1198 an ordinance of the Council of the City of Cordova, Alaska, repealing chapter 5.42 "Alaska remote seller sales tax code" and amending CMC 5.40.010 to clarify when sales tax is levied on remote and local sales, repealing and reenacting CMC 5.40.011 to adopt by reference the Alaska remote seller sales tax uniform code ("uniform code") and amending CMC 5.40.020 to revise and add definitions to ensure consistency with that code, amending CMC 5.40.130 to revise late filing and payment penalties and interest to mirror those imposed in the uniform code, adding CMC 5.40.135 to permit repayment plans for delinquent taxes in the same manner as the uniform code, repealing and reenacting CMC 5.40.110 to mirror the audit process and liability for failure to submit returns adopted in the uniform code and adopting an audit protest appeal process for sellers

**Glasen** said he is in favor has no comments. **Bailer** said he supports this.

Vote on the motion: 4 yeas, 0 nays, 3 absent. Bailer-yes; Glasen-yes; Schaefer-absent; Allison-yes; Guard-yes; Meyer-absent and Sherman-absent. Motion was approved.

13. Resolution 06-21-28 A resolution of the Council of the City of Cordova, Alaska, approving the license for a mobile restaurant for 'Witch Kitchen'

**M/Bailer S/Glasen** to approve Resolution 06-21-8 A resolution of the Council of the City of Cordova, Alaska, approving the license for a mobile restaurant for 'Witch Kitchen'

**Bailer** and **Glasen** both expressed their approval of this. **Allison** said he supports it; he appreciates the extra effort the applicant went through to provide the detail on where she would be; he wishes her well.

Vote on the motion: 4 yeas, 0 nays, 3 absent (Sherman, Meyer & Schaefer). Motion was approved.

14. Resolution 06-21-30 A resolution of the Council of the City of Cordova, Alaska, establishing the level of local funding and approving the budget of the Cordova Public School District for the fiscal year ending June 30, 2022

**M/Allison S/Bailer** to approve Resolution 06-21-30 a resolution of the Council of the City of Cordova, Alaska, establishing the level of local funding and approving the budget of the Cordova Public School District for the fiscal year ending June 30, 2022

**M/Allison S/Bailer** to amend the resolution to change the cash portion of the funding to \$1,700,000.

**Allison** said we really don't know where City finances are at this time and he said the school's ending fund balance (at least since he's been doing this for 12 or 13 years now) has always ended real close to the maximum allowed even though it is always expressed to us that it will be so low or even will be negative at year end. He said he thinks if we reduce by \$200k they can still keep to their budget; they have a survey out now about community priorities; we can't tell them what to spend it on, but they will take that into account and they can get by. He supports \$1.7 million and won't support anything more



than that at this time. **Bailer** said he thinks **Allison** makes some good points especially having heard the budget news today from the City Manager. He supports the amendment. **Glaser** spoke against the amendment; he said it is not the school's fault that the state is reneging on its agreement with the City. **Guard** spoke in favor of the amendment. He opined that after September or later when things settle out and we see where we are financially we can always kick in more dollars later.

Vote on the motion to amend: 3 yeas, 1 nay, 3 absent. Sherman-absent; Guard-yes; Glaser-no; Schaefer-absent; Allison-yes; Bailer-yes and Meyer-absent. Amendment was approved.

**Allison** said he wanted to give kudos to the district for their management of their budget through the years. He wants to assure the board that we would not allow them to not have enough money to pay their bills.

Vote on the main motion: 3 yeas, 1 nay, 3 absent. Glaser-no; Guard-yes; Meyer-absent; Sherman-absent; Bailer-yes; Allison-yes and Schaefer-absent. Main motion was approved.

#### **M. Unfinished Business - none**

#### **N. New & Miscellaneous Business**

15. Discussion of COVID-19 Emergency Response – no discussion

16. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists

Council tentatively scheduled a work session with CVFD on July 21.

#### **O. Audience Participation**

**Alex Russin** superintendent thanked Council for the local contribution; he knows that number is quite a bit more than the minimum. It is a little less than what we were hoping for. He said he will have to go back to the drawing board and make some considerations/reductions to programs/staffing. He said that part of the reason they end their fiscal years with healthy fund balances is because they decide during the year to not do things. He said they make decisions every year to cut programs/cut offerings and reduce spending, so we have operational funds to pay all our bills/payroll, etc.

**Brooke Stewart** thanked Council for the approval of her mobile restaurant license tonight.

#### **P. Council Comments**

**Bailer** gave a shout out to the Harbor staff for getting the ramp fixed over by AML. He suggested that the harbor issue is keeping/maintaining employees, right now they are short-staffed. Maybe we can think outside of the box and hire contractors to build gabions or do other maintenance work, so we don't fall behind. Especially after fishing, there may be some talent that has the time to rebuild some of these floats.

**Allison** thanked staff, thanked the Clerk she was quick to answer a question he posed by email and he appreciates the research she's been doing for the City and the Council.

**Glaser** thanked the **Mayor** for his comments at the meeting with ADF&G Commissioner – they were good comments. He thanked **Susan** and **Helen** for all their work; thanked **Paul** for coming to the meeting.

**Mayor Koplin** commented, and he wanted to underscore **Helen's** kudos to **Bitney**.

#### **Q. Executive Session - none**

#### **R. Adjournment**

**M/Glaser S/Allison** to adjourn the meeting.

Hearing no objection **Mayor Koplin** adjourned the meeting at 7:48 pm.

Approved: July 7, 2021

Attest: \_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**MEMO:** July 2, 2021  
**FROM:** Helen Howarth, City Manager  
**RE:** City of Cordova 2021/2022 Insurance Premium

City participates in Alaska Public Entity Insurance (APEI), one of two carriers eligible to serve public entities in Alaska (the other is Alaska Municipal League) with industry specific liability, property, cyber and Workman's comp insurance policies. City's broker (HUB International) gets quotes from each carrier before renewal: policy effective dates are July 1-June 30<sup>th</sup> and the policy premium impacts two City budgetary fiscal years. This year's quoted premium reflects a 16% increase over the prior year due to the following factors:

**Liability:** Changes in market and prior claims and an increase in payroll affected resulted in a 11% premium rate change.

**Property:** City owned buildings utilized by the school district were moved back to the City's insurance policy. This move is reflected on both years of the spreadsheet. Claim history for the school district buildings followed to City policy and that claim history is the driving force behind the property increase. APEI did take a minimal increase on property plus the \$2M increase value of buildings play a part as well.

**Work Comp:** The premium increase is due to increase in both payroll and City's experience modification which increased from a .83 to a .96 taking away some of the premium credit City was receiving for low claims.

**Cyber:** In past years, APEI has included cyber coverage in their program but due to the increase in cyber attacks and claims paid out throughout the US, premiums went up for APEI and they could not "eat" the cost anymore. This year, they are passing the cost on.

**Marine Liability & Excess:** Premiums increased due to City's increase in overall revenue for all marine locations.

**Marine Pollution:** The City added marine pollution coverage for the first time in part due to the planned harbor improvement project.

The attached table outlines the various policy types and the budgetary impacts of the selected coverage premiums.

**City of Cordova**  
**Premium Comparison**

| Line of Business        | 2020/2021<br>Payroll | 2020/2021<br>Property<br>Value | 2020/2021<br>Premium | 2021/2022<br>Payroll | 2021/2022<br>Property<br>Value | 2021/2022<br>Premium | Increase/Decrease                                |
|-------------------------|----------------------|--------------------------------|----------------------|----------------------|--------------------------------|----------------------|--|
| Liability and Auto      | \$3,907,649          |                                | <b>147,030.31</b>    | \$4,095,344          |                                | <b>\$160,333.53</b>  | Increase 9% - mainly due to payroll              |
| Property/ME             |                      | \$185,177,499                  | <b>345,957.13</b>    |                      | \$187,035,353                  | <b>\$386,985.13</b>  | Increase 11.8%                                   |
| Work Comp               | \$3,907,649          |                                | <b>84,071.55</b>     | \$4,095,344          |                                | <b>\$96,246.17</b>   | Increase 14.5% - due to payroll & Experience-mod |
| Marine Liability        |                      |                                | <b>14,991.00</b>     |                      |                                | <b>\$15,038.00</b>   | Increase <1%                                     |
| Excess Marine Liability |                      |                                | <b>11,551.00</b>     |                      |                                | <b>\$12,300.00</b>   | Increase 6%                                      |
| Cyber                   |                      |                                | <b>Included</b>      |                      |                                | <b>\$3,197.40</b>    | Increase 100%                                    |
| Volunteer Firefighter   |                      |                                | <b>6,707.00</b>      |                      |                                | <b>\$6,707.00</b>    | No Change  |
| Marine Pollution        |                      |                                | <b>N/A</b>           |                      |                                | <b>\$2,430.00</b>    | New Coverage                                     |
| Public Official Bonds   |                      |                                | <b>1,390.00</b>      |                      |                                | <b>\$860.00</b>      | Went from 3 bonds to 2                           |
| Broker Fee              |                      |                                | <b>45,000.00</b>     |                      |                                | <b>\$45,000.00</b>   |  |
| <b>TOTALS</b>           |                      |                                | <b>656,697.99</b>    |                      |                                | <b>\$729,097.23</b>  | Increase 11%                                     |

## **Council Packet Correspondence Primer:** **Communicating with Your Elected Cordova Officials**

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

### **What gets published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

### **What does not get published in Council packets as Correspondence?**

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

### **More information about items not subject to publication:**

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net))
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

### **Suggestions concerning correspondence:**

- Correspondence intended for all Council members should be emailed to the City Clerk at [cityclerk@cityofcordova.net](mailto:cityclerk@cityofcordova.net), hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

June 15, 2021

Dear Mayor Koplin and Members of Council,

The Cordova Volunteer Fire Department Emergency Medical Services needs to meet the demands for services of their community while taking time off work, away from family, and recreation. We cover 24/7 and 365 days a year including holidays. Even during the pandemic responders have kept responding.

Our EMS volunteers have served their community well, however, volunteer shortage has taken a huge toll on our ability to serve the community, especially the EMS division of the Cordova Volunteer Fire Department. We are experiencing a shortage of volunteers to cover the communities needs. Some of our volunteers are covering day and night for 24 hours and weeks at a time. This is causing burnout with our volunteers, which is negatively affecting the quality of care.

Our recommendation to the council is to hire certified Emergency Medical Technicians for the summer, so our volunteers can take a break. We suggest June, July, August and September be staffed full time with temporary seasonal medics 24/7 night and day. Typically EMS departments across the state have two medics responding per call out.

Sincerely,

Cordova Volunteer Fire Department Board of Managers

Lisa Carroll, Molly Whitcomb and Chris Iannazzone

LETTER OF SUPPORT FROM THE  
**PIONEERS OF ALASKA WOMEN'S IGLOO #5**

**RECEIVED**

**JUN 24 2021**

**City of Cordova**

June 15, 2021

City Council  
City of Cordova  
Re: Picnic shelter proposal at harbor entrance

Dear Mayor and City Council;

The women of Pioneers of Alaska Igloo #5 have become aware of a proposal for the fill lot near the entrance of the harbor that was submitted to the city parks and recreation board. We support the concept which includes providing a covered picnic area along with information kiosks describing the history of fishing in Cordova and early Cordovans.

Currently our town is lacking places protected from the weather for people to eat lunch, gather, sit and relax, or simply enjoy the views within walking distance of town. The covered picnic area, open tables, food trucks, and kiosks would be enjoyed by visitors and residents alike.

The proposal is a great idea for such a beautiful spot and would be an asset the town could be proud of. Please give this idea serious consideration. The Pioneers of Alaska Igloo #5 could provide financial support for the kiosks as well as historical information.

Sincerely yours,



Cece Wiese  
President of Igloo #5 Pioneers of Alaska

CC: Cordova Parks and Recreation Board



**AGENDA ITEM 14**  
**City Council Meeting Date: 07/07/2021**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 06/30/2021  
**ITEM:** Resolution 07-21-32 approving a mobile restaurant  
**NEXT STEP:** Majority voice vote

---

☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:** Resolution approving a mobile restaurant per CMC chapter 6.16 (attached).

**II. RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 07-21-32.

**III. FISCAL IMPACTS:** This would allow the startup of a new business in Cordova that would contribute to sales tax revenue as well as enhance the food choices for citizens of and visitors to Cordova.

**IV. BACKGROUND INFORMATION:** Prospective business owner and requester of the mobile restaurant license, Amanda O'Brien, has provided the attached detail.

**V. SUMMARY AND ALTERNATIVES:** Council can approve the resolution or ask questions to further understand the business owner's plan and possibly ask for modifications.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 07-21-32**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
APPROVING THE LICENSE FOR A MOBILE RESTAURANT FOR ‘SOUP OR SEINE’**

**WHEREAS**, CMC 6.16.010 defines a mobile restaurant as any restaurant or other stand, vehicle or cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public rights-of-way, or upon private property not in a structure affixed to the land; and

**WHEREAS**, applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety; and

**WHEREAS**, operators of a mobile restaurant in Cordova must abide by Cordova Municipal Code Chapter 6.16.050 which reads as follows:

- A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
- B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
- C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
- D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
- E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

**WHEREAS**, Amanda O’Brien dba ‘Soup or Seine’ has made application to the Clerk to operate a mobile restaurant; and

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Cordova, Alaska, does hereby approve the application of Amanda O’Brien, dba ‘Soup or Seine’ for a license to operate a mobile restaurant in Cordova.

**PASSED AND APPROVED THIS 7<sup>th</sup> DAY OF JULY 2021**

\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk



Dear, Cordova City Council

I, Amanda Terita O'Brien, am applying for a Cordova City business license. I plan to operate a mobile food truck unit under the name "Soup or Seine". I do not have a set schedule for operation. I plan on opening once a week to a few times a week. I will add more days of operation following my comfort level.

I have signed a lease to operate on the NVE lot that previously had the Eyak Inn. I have attached a copy of my lease.

I have all the mandatory paperwork and certifications to legally, and safely operate my mobile food truck. I have the legal title and registration of ownership of the food truck, my state business license, state food establishment permit, and food managers certification.

My menu is limited, but I intend to keep high standards. The menu consists of homemade soups, salads, and paninis. I look forward to serving the Cordova community.

Sincerely,  
Amanda T O'Brien

# CERTIFIED PROFESSIONAL FOOD MANAGER

Designation Has Been Conferred Upon

AMANDA TERITA OBRIEN



Who has met all the  
professional requirements for certification in  
food service safety and sanitation.



#0659

Exam 2111 Recognized By Conference For Food Protection

*Ryan McMillion*  
Ryan McMillion, Client Services Manager

Prometric | 7941 Corporate Drive, Nottingham, MD 21236 | 800.624.2736

Certificate No: 1001563

Exam Date: 03/01/2021

Test Code: 62030512111

Expires on: 03/01/2026



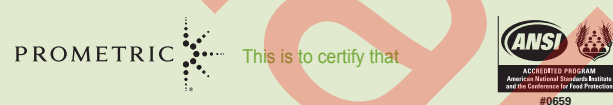
## Prometric Score Report

Congratulations! You passed the Certified Professional Food Manager examination.

Your Score is as follows:

| <u>Score</u> | <u>Status</u> | <u>Exam Date</u> |
|--------------|---------------|------------------|
| 81%          | PASS          | 03/01/2021       |

AMANDA TERITA OBRIEN  
PO BOX 855  
CORDOVA, ALASKA 99574



This is to certify that

AMANDA TERITA OBRIEN

Has met the necessary requirements for

## FOOD MANAGER CERTIFICATION

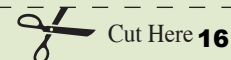
Exam 2111 Recognized By Conference For Food Protection

ID # 1056072

Exam Date 03/01/2021

Cert # 1001563

Expires On 03/01/2026



**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**Soup or Seine**

P.O. Box 855, Cordova , AK 99574

owned by

Amanda Terita OBrien

is licensed by the department to conduct business for the period

November 7, 2020 to December 31, 2021  
for the following line(s) of business:

72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Anderson  
Commissioner

# Soup or Seine

...Cordova Alaska 99574...

## ~Paninis~

Turkey Pesto 11

Chicken Bacon Ranch 13

PizzaNini 10

Buffalo Chicken 12

Ham & Cheese 10

\*add bacon 2 \*add avocado 2

## ~Salad~

Side salad 6.50

Or

Turn any panini into a salad for same price as panini

## ~Soup De Jour~

12 oz 5.75

16 oz 7.50

## ~Beverages~

Bottled water 1.50

16 oz Lemonade 4

16 oz Cold Brew 4.50

12 oz Drip coffee 2

12 oz Hot Chocolate 3

\*add cream .50

\*add flavor .50

vanilla/carmel/hazelnut

\*add fruit to lemonade .75

strawberry/blueberry/raspberry

Follow us on Facebook and Instagram

## Chapter 6.16 - FOOD HANDLING ESTABLISHMENTS

### Sections:

#### **6.16.010 - Definitions.**

For the purposes of this chapter, the following terms shall be defined as follows:

- A. "Food" means any matter, including milk, intoxicating liquors, and other liquids, commonly consumed by persons.
- B. "Food handler" means and includes any person employed or working in any food handling establishment.
- C. "Food handling establishment" means any restaurant, itinerant restaurant, mobile restaurant, bar, market, store, confectionery, bottling works, bakery or dairy as defined in this section.
- D. "Itinerant restaurant" includes any restaurant operating for a temporary period in connection with a fair, carnival, circus, public exhibition or other similar gathering.
- E. "Mobile restaurant" includes any restaurant or other stand, vehicle, cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public ways or rights-of-way, or upon private property not in a structure affixed to the land.

(Prior code § 6.301, as amended during 1979 codification).

#### **6.16.020 - License—Mobile restaurants to show necessity.**

Applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety. The council may restrict the license to areas within the city in which the applicant presents sufficient evidence of convenience and necessity. Upon request for appearance, the council shall schedule a prompt hearing and permit the applicant reasonable time to present evidence.

(Prior code § 6.304, as amended during 1979 codification).

#### **6.16.030 - License—Showing of other required licenses.**

A food handling establishment shall have and show to the satisfaction of the city clerk that such establishment has the applicable state, borough and city licenses required for the use and occupancy of the premises or to operate the business involved before the city clerk may issue the annual license.

(Prior code § 6.306, as amended during 1979 codification).

#### **6.16.040 - License—Revocation.**

A food handling license once issued is subject to suspension or revocation if the licensee fails to maintain all state, borough and city licenses and to meet all state, borough and city health requirements, and comply with all city and state laws, ordinances and regulations.

(Prior code § 6.308, as amended during 1979 codification).

#### **6.16.050 - Operation of mobile restaurant.**

A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.

B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.

C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.

D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.

E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

(Prior code § 6.305, as amended during 1979 codification).



**Agenda Item 15**  
**City Council Meeting Date: 07/07/2021**  
**City Council Communication Form**

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**FROM:** Susan Bourgeois, CMC, City Clerk

**DATE:** 07/02/2021

**ITEM:** Resolution 07-21-33

**ACTION:** CDFU request to update ask for Fisheries Disaster Declarations

---

☐ Ordinance  
☒ Resolution

☐ Motion  
☐ Information

---

- I. REQUEST OR ISSUE:** Council approved Resolution 08-20-31 in August 2020 asking for fisheries disaster declarations for 2018 and 2020. CDFU board members/staff have asked that we put another resolution together adding other salmon species and more supporting information/statistics to the disaster declaration support.
- II. RECOMMENDED ACTION:** Approval of Resolution 07-21-33.
- III. FISCAL IMPACTS:** Disaster declarations would greatly benefit many commercial fishermen in Cordova and PWS which would indirectly help local businesses and the City.
- IV. BACKGROUND INFORMATION:** The whereas clauses explain the deficiencies in the fisheries and how poor returns/low price have contributed to difficult economic times for the affected fishermen and all the ancillary businesses that support the industry.
- V. SUMMARY AND ALTERNATIVES:** Council can approve the resolution or amend it or choose to not approve it.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 07-21-33**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA, UPDATING  
IT'S ENCOURAGEMENT TO THE STATE OF ALASKA AND THE US SECRETARY OF  
COMMERCE TO DECLARE FISHERIES DISASTERS FOR THE COPPER RIVER AND  
PRINCE WILLIAM SOUND MANAGEMENT AREA AS FOLLOWS: 2018 CHINOOK AND  
SCKEYE SALMON AND 2020 CHINOOK, SCKEYE, CHUM, PINK AND COHO  
SALMON; AND TO ENCOURAGE THE SAME TO DECLARE A CONDITION OF  
ECONOMIC DISASTER IN CORDOVA AS A RESULT**

**WHEREAS**, the City Council of the City of Cordova, Alaska approved Resolution 08-20-31 on August 5, 2020 which was a Resolution encouraging the State of Alaska and the US Secretary of Commerce to declare certain fisheries disasters that affected the City of Cordova, the businesses and citizens of the City, and all Prince William Sound salmon fishermen; and

**WHEREAS**, the City Council now desires to update the language used in that resolution to include 2020 Pink Salmon and 2020 Coho Salmon to the list of affected fisheries and to provide more and updated statistics in support; and

**WHEREAS**, the 2018 Copper River Sockeye Salmon harvest of 44,400 fish was 97% less than the previous 10-year harvest average of 1.29 million Sockeye Salmon and the second lowest harvest in the last 100 years; and

**WHEREAS**, the 2020 Copper River Drift Gillnet fishery harvest of 98,300 Sockeye Salmon was 92% lower than the prior 10-year average harvest of 1.31 million fish; and

**WHEREAS**, the Prince William Sound Drift Gillnet and Set Gillnet fleets saw a significant reduction in fishery hours and catch during the 2020 season in all fishery districts for sockeye and chum salmon compared to the prior 10-year average; and

**WHEREAS**, all salmon stocks throughout Alaska saw a significant decline in 2020; and

**WHEREAS**, the most recent 5-even-year average ex vessel value for pink salmon in the S03E salmon seine fishery is approximately \$222,952 per vessel; and

**WHEREAS**, the average ex vessel value in 2020 was \$133,033 per vessel, or 59% of the prior 5-even-year average value, a drop of 41%; and

**WHEREAS**, the average total common property harvest of pink salmon in Prince William Sound from 2010-2018 is 30.75 million pink salmon; and

**WHEREAS**, the total common property harvest of pink salmon in Prince William Sound in 2020 was 18.15 million pink salmon, a drop of 41% below the prior 5-even-year average; and



**WHEREAS**, Prince William Sound Aquaculture Corporation fell 32% short of the aggregate pink salmon egg take goal across three hatcheries; and

**WHEREAS**, financial impacts from the Covid-19 pandemic continue to impact the fishing community significantly and ex vessel prices were considerably lower in 2020 than in previous recent years, further compounding economic hardship within the community; and

**WHEREAS**, Prince William Sound Aquaculture Corporation has experienced significant difficulty in attaining adequate broodstock for Sockeye Salmon at Gulkana Hatchery in recent years and did not meet its aggregate sockeye/chum cost recovery goal for Prince William Sound hatcheries in 2020.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Cordova, Alaska encourages the State of Alaska and the United States Secretary of Commerce to declare fisheries disasters in the Copper River and Prince William Sound Management Area based on the considerably low returns and harvests as follows: 2018 Chinook and Sockeye Salmon and 2020 Chinook, Sockeye Chum, Pink and Coho Salmon.

**PASSED AND APPROVED THIS 7<sup>th</sup> DAY OF JULY 2021.**

Attest:

\_\_\_\_\_  
Clay R. Koplin, Mayor

\_\_\_\_\_  
Susan Bourgeois, Clerk



**AGENDA ITEM 16**  
**City Council Meeting Date: 07/07/2021**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk  
**DATE:** 06/30/2021  
**ITEM:** Resolution 07-21-34 approving a mobile restaurant  
**NEXT STEP:** Majority voice vote

---

☐ ORDINANCE  
☐ MOTION

☒ RESOLUTION  
☐ INFORMATION

---

**I. REQUEST OR ISSUE:** Resolution approving a mobile restaurant per CMC chapter 6.16 (attached).

**II. RECOMMENDED ACTION / NEXT STEP:** Council motion to approve Resolution 07-21-34.

**III. FISCAL IMPACTS:** This would allow the startup of a new business in Cordova that would contribute to sales tax revenue as well as enhance the food choices for citizens of and visitors to Cordova.

**IV. BACKGROUND INFORMATION:** Prospective business owner and requester of the mobile restaurant license, Victor Alday, has provided the attached detail. His food truck is 7 feet longer and 8 inches wider than code allows. The resolution is written including the larger dimensions so Council does not need to amend the resolution.

**V. SUMMARY AND ALTERNATIVES:** Council can approve the resolution or ask questions to further understand the business owner's plan and possibly ask for modifications.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 07-21-34**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
APPROVING THE LICENSE FOR A MOBILE RESTAURANT FOR ‘VIC-ALI’**

**WHEREAS**, CMC 6.16.010 defines a mobile restaurant as any restaurant or other stand, vehicle or cart or other movable structure or other means, by which food is sold to the public upon public streets, sidewalks, alleys or other public rights-of-way, or upon private property not in a structure affixed to the land; and

**WHEREAS**, applicants for mobile restaurant licenses shall be denied a license unless the applicant demonstrates to the council that public convenience and necessity will thereby be enhanced without causing undue risk or harm to the public health or safety; and

**WHEREAS**, an operator of a mobile restaurant in Cordova must abide by Cordova Municipal Code Chapter 6.16.050 which reads as follows:

- A. A mobile restaurant may not be stopped or positioned in a manner or location that will congest or impede the flow of traffic or otherwise interfere with the use of the streets or access-ways by the public.
- B. A mobile restaurant selling foods that are dispensed or wrapped in disposable containers or packages shall be equipped with a sufficient number of accessible receptacles for disposal of litter produced by sales, and the operator shall police all resulting litter from each area of operation.
- C. A mobile restaurant may not be operated from any location on a public street, alley or right-of-way for a period of time in excess of two hours, unless the operator acquires written permission from the city manager to operate for a longer designated period of time to provide service to the public.
- D. A mobile restaurant may not be operated in front of or immediately adjacent to an established business offering the same or similar commodities from a fixed location.
- E. The overall dimensions of a mobile restaurant shall not exceed a length of twenty-five feet, a width of up to but not exceeding eight feet, nor a height of eleven feet, and the mobile restaurant must be licensed and registered with the state. The gross weight of the mobile restaurant shall not exceed ten thousand pounds.

**WHEREAS**, Victor Alday dba ‘Vic-Ali’ has made application to the Clerk to operate a mobile restaurant; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the City of Cordova, Alaska does hereby approve the application of Victor Alday, dba, ‘Vic-Ali’ for a license to operate a mobile restaurant in Cordova even though the truck’s length and width are slightly larger than the specifications in CMC 6.16.050 E.

**PASSED AND APPROVED THIS 7<sup>th</sup> DAY OF JULY 2021**

\_\_\_\_\_  
Clay R. Koplin, Mayor

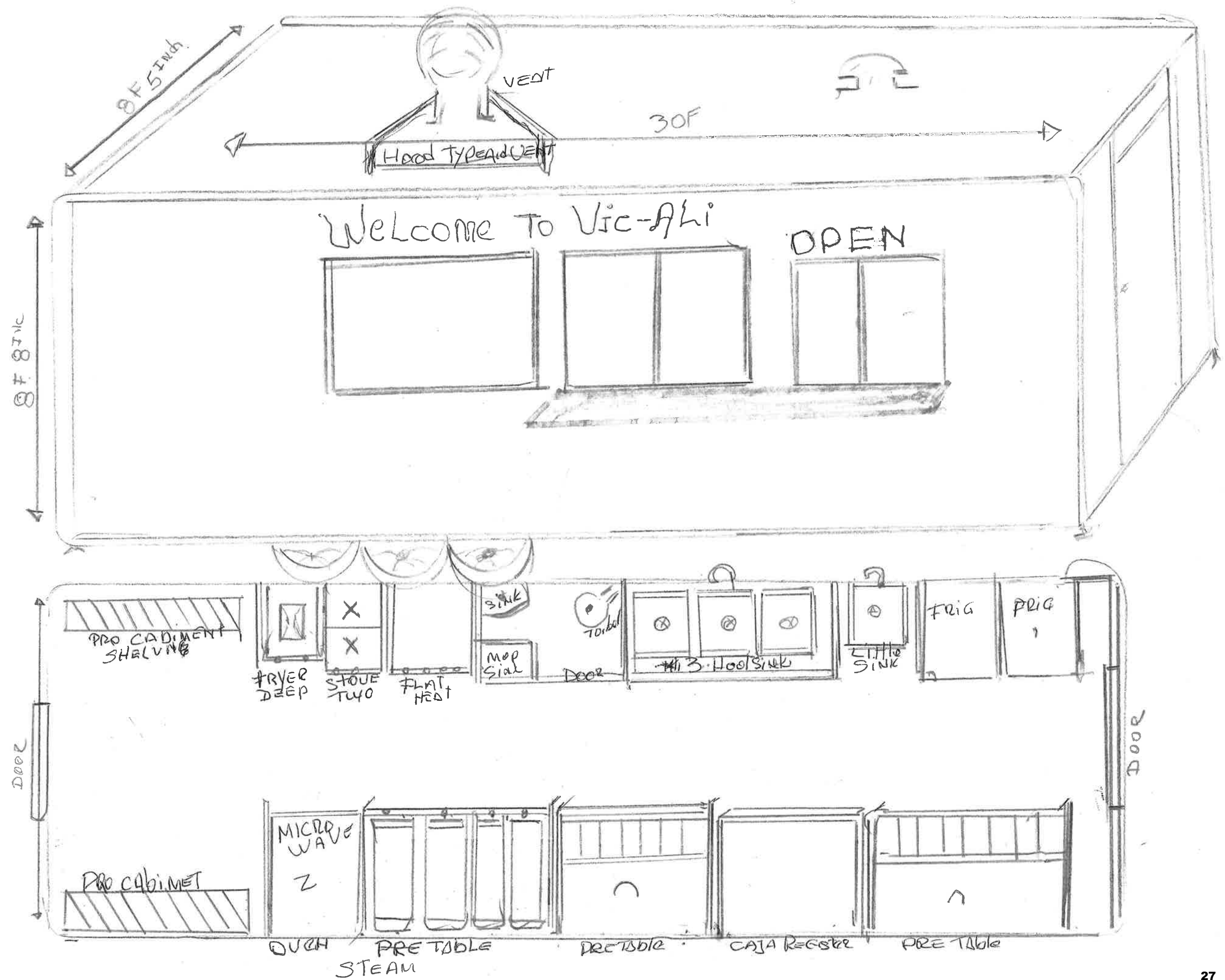
ATTEST:

\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk









**LEASE AGREEMENT**  
**BETWEEN CORDOVA COMMUNITY BAPTIST CHURCH AND VICTOR ALDAY**

LEASE AGREEMENT made this 20<sup>th</sup> day of June 2021 for the summer of 2021 between Victor Alday and Alicia Jiminez doing business as "Vic-Ali" as "Tenant" and Cordova Community Baptist Church as "Landlord".

IT IS THEREFORE AGREED:

1. The Landlord shall lease to the Tenant the premises located at the rear of the Annex Building housing the Net Loft.
2. The term of this lease shall be for a period commencing July 1, 2021 and terminating November 1, 2021. Property not removed from the premises by the termination date will be towed at the Tenant's expense. The lease can be extended by mutual agreement in writing by both parties.
3. The Tenant shall pay to the Landlord a monthly sum of \$500.00 to lease the property for the months used. Rental payments shall be paid in monthly payments each of which shall be in the amount of \$500.00 and each of which shall be paid in the first week of the month.
4. The Tenant will pay for all utility charges including, but not limited to electricity.
5. The Tenant will provide and maintain a Porta-Potty on the premises, if required by law, for use of staff and/or customers. The Tenant agrees not to use the restroom facilities in The Net Loft.
6. The property being leased is not to be used as living accommodations. This rental agreement is only for conducting business.
7. **OPTION TO RENEW:** The Tenant shall have an option to renew this lease on the premises for a one-year period upon the following terms and conditions:  
  
The Tenant's option to renew must be exercised in writing and must be received by the Landlord no less than 15 days before the expiration of this lease or any extensions.
8. Any controversy or claim arising out of or relating to this lease agreement or the breach thereof shall be settled by arbitration in accordance with the rules then obtaining of the American Arbitration Association, and judgment upon the award rendered may be entered and enforced in any court having jurisdiction thereof.

9. The Landlord and the Tenant warrant and represent each to the other that the performance of this agreement does not violate any laws, statutes, local ordinances, state or federal

regulations, regarding controlled substances, or otherwise, or any court order or administrative order or ruling, nor is such performance in violation of any loan document's conditions or restrictions in effect for financing, whether secured or unsecured.

10. This agreement shall be binding upon and inure to the benefit of the parties hereto and their legal representatives, successors and assigns.

11. Any notice required or desired to be given under this agreement shall be deemed given if in writing sent by certified mail to the addresses of the parties to this lease agreement as follows:

Landlord: Cordova Community Baptist Church, P.O. Box 728, Cordova, AK 99574

Tenant: Victor Alday and Alicia Jiminez, "Vic-Ali," P.O. Box 2256, Cordova, AK 99574

12. Captions are used in this agreement for convenience only and are not intended to be used in the construction or in the interpretation of this agreement.

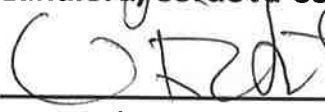
13. In the event any provision of this agreement is held to be void, invalid, or unenforceable in any respect, then the same shall not affect the remaining provisions hereof, which shall continue in full force and effect.

14. This agreement contains the entire understanding of the parties. It may not be changed orally. This agreement may be amended or modified only in writing that has been executed by both parties thereof.

15. This lease agreement shall be interpreted under the laws of the State of Alaska.

  
\_\_\_\_\_  
Landlord/ Cordova Community Baptist Church

6/20/2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tenant/ Victor Alday

06/20/2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Tenant/ Alicia Jiminez

06/20/2021  
\_\_\_\_\_  
Date

# MENU

## A Mobile Restaurant "Vic-ALI"

### -Tortas-

of Carne asada - Chicken & ham.  
onion, lettuce, tomatoes  
cilantro.

### -Tacos-

Carne asada - Chicken  
Cabbage, onion, cilantro, chile  
& salsa

### -Burritos-

Carne asada - Machaca - chorizo & eggs and  
chicken.

### -Hamburgers & Fries

fish - meat - chicken with  
lettuce tomatoes, onions pickles

### -Drinks-

Sodas

Coffee

Tea

Water

Juice

### -Appetizers-

Nacho - cheese

French fries



UIC + Ali

HOURS OF SERVICE:

6 AM. TO 8 PM.

SEVEN DAYS A WEEK

A new option to the community  
of good, tasty, and healthy food

Address

140 Adams St

Cordova Alaska 99574

6/15/2021

Vic & Ali

## EQUIPMENT

2 MICROWAVE

2 PRE. Table

1 STEEL Table

1 FRYER DEEP

1 STOVE TWO BURNER

Hood & Vent <sup>UNITED COMPACTOR OF</sup> FINE

1 PLATE STEEL 8x4 (WALL)

1 ~~STEEL~~ HAT PLACE

2 REFRIGERATOR 30x28

1 mop. floor sink

3 COMPART SINK HOLE (WASH, RINSE, SANITIZE)

1 SMALL SINK (EMPLOYER, HAND WASH)

1 GENERATOR ELECTRIC HOT WATER ~~HE~~

3 windows (2 SERVING <sup>BOTTLES</sup> window 4x4)

2 DOOR. ONE FROGL ANOTHER BACK

1 CHAIR REGRATED

2 STEEL UNDS

PROPANE TANK



**AGENDA ITEM 17**  
**City Council Meeting Date: 07/07/2021**  
**CITY COUNCIL COMMUNICATION FORM**

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**FROM:** Susan Bourgeois, City Clerk

**DATE:** 06/28/2021

**ITEM:** Council appointment of Mayor or other individual to the CCMC 'Joint Administrative Negotiations Team'

**NEXT STEP:** Nomination(s) then vote

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☐ ORDINANCE  
☒ MOTION

☐ RESOLUTION  
☐ INFORMATION

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**I. REQUEST OR ISSUE:** Council appointment of either the Mayor or other individual to serve on the CCMC Joint Administrative Negotiations Team.

**II. RECOMMENDED ACTION:** A City Council member should nominate one or more eligible person(s) to serve in the role and then Council should vote to appoint that person.

**III. BACKGROUND INFORMATION:** Council approved Resolution 05-21-21 on May 5, 2021 which expressed support for coordinated medical care between NVE and CCMC. Then on May 19, 2021 Council approved Resolution 05-21-25 authorizing the City Manager to negotiate with NVE in furtherance of a joint community medical care model of service. Resolution 05-21-25 cited Cordova Municipal Code 15.10.080 which was adopted via Ordinance 1197 on the same night, May 19, 2021. CMC 15.10.080 delineates the composition of the Joint Administrative Negotiations Team – one member of which is Mayor or other individual appointed by Council. The team members, per CMC 15.10.080 D may not have a substantial financial interest that could result in bias or partiality.

The 2 resolutions and the applicable excerpt from the ordinance are attached to this memo.

**IV. SUMMARY AND ALTERNATIVES:** City Council may appoint the Mayor or another individual to serve in this capacity. When considering nominee(s) Council should ensure they fit the substantial financial interest language in CMC 15.10.080 D.

**CITY OF CORDOVA, ALASKA  
RESOLUTION 05-21-21**

**RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA  
SUPPORTING THE COORDINATED PROVISION OF MEDICAL CARE BY THE  
NATIVE VILLAGE OF EYAK AND THE CORDOVA COMMUNITY MEDICAL CLINIC**

**WHEREAS**, the Native Village of Eyak's (NVE) Ilanka Health Center (IHC) has been providing high quality medical services to Cordova residents and visitors for decades; and

**WHEREAS**, the City of Cordova's Cordova Community Medical Clinic (CCMC) has also been providing high quality medical services to the Cordova residents and visitors for decades; and

**WHEREAS**, during the COVID-19 Pandemic, it was proven that coordinated services between CCMC and IHC can occur successfully and comprise all local providers including the State of Alaska Public Health Nurse and Sound Alternatives; and

**WHEREAS**, this positive collaboration was documented and recognized by the Alaska Municipal League with the 2020 Award for Distinguished Municipal Leadership received by the community in December of 2020; and

**WHEREAS**, many of the medical services provided by CCMC and IHC may be more efficiently and conveniently provided to Cordova residents and visitors if Native Village of Eyak and the City of Cordova coordinate medical care and services.

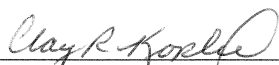
**NOW, THEREFORE BE IT RESOLVED THAT:**

**Section 1.**


A. City Council hereby expresses its support for coordinated medical care by the City of Cordova and the Native Village of Eyak and acknowledges that a cooperative approach to medical care may increase access, quality, and affordability in the medical services provided within the City.

**PASSED AND APPROVED THIS 5<sup>th</sup> DAY OF MAY 2021.**



  
\_\_\_\_\_  
Clay R. Koplin, Mayor

ATTEST:

  
\_\_\_\_\_  
Susan Bourgeois, CMC, City Clerk

**CITY OF CORDOVA, ALASKA  
RESOLUTION 05-21-25**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA  
AUTHORIZING THE CITY MANAGER TO NEGOTIATE DIRECTLY WITH NVE  
REGARDING THE TRANSFER, EXCHANGE, MERGER OR SALE OF CITY AND  
CCMC ASSETS IN FURTHERANCE OF A JOINT COMMUNITY MEDICAL CARE  
MODEL OF SERVICE**

**WHEREAS**, City Council adopted Resolution 05-21-21 on May 5, 2021 expressing support for the exploration of joint medical services involving Native Village of Eyak (“NVE”) and the Cordova Community Medical Services Authority (“CCMC”); and

**WHEREAS**, City Council adopted Ordinance 1197, which amends Title 15 of the Cordova Municipal Code to permit the City to use an alternative disposal method when it finds, via resolution, that the use of an alternative disposal method is necessary to promote the best interests of City residents and visitors; and

**WHEREAS**, the unique nature and character of medical services within the City and NVE’s historic role in providing such services within the community warrant the use of an alternative disposal method allowing the City to explore coordinated medical care options directly with NVE.

**NOW, THEREFORE BE IT RESOLVED THAT:**

**Section 1**

A. City Council reiterates its support for coordinated medical care by the City and NVE and acknowledges that this approach to medical care may increase access, quality, and affordability in the medical services provided within the City.

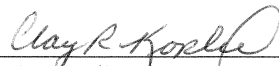
B. City Council finds that, with the exception of CCMC, there are no other medical service providers within the City with NVE’s breadth of experience providing medical services to the Cordova community and that this unique relationship requires the use of alternative methods under CCMC 15.10.070 to explore options for the coordination of community medical services between CCMC and NVE, to include but not be limited to the dissolution, disposal, substantial restructuring, exchange, sale or transfer of an interests in CCMC or in City real property.

C. City Council finds that negotiations with NVE regarding joint medical services cannot be completed without the use of an alternative disposal method and that such a method is necessary to promote the best interests of City residents and visitors for the reasons stated throughout this Resolution.


D. City Council hereby authorizes and directs the City Manager to begin negotiations with NVE regarding the provision of joint medical services, including the organization of the CCMC Joint Administration Negotiation Team under CMC 15.10.080 and working with CCMC, NVE leaders, and the community-at-large.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF MAY 2021.**



  
Clay R. Koplin, Mayor

ATTEST:

  
Susan Bourgeois, CMC, City Clerk

#### **15.10.080 CCMC Joint Administrative Negotiations Team.**

- A. The City Manager shall appoint members of the Joint Administrative Negotiations Team and provide the tasks and responsibilities of the Team. Team members shall at least include:
  - 1. Hospital Administrator or his or her designated CCMC employee
  - 2. Board Chair or other individual appointed by the Board
  - 3. Mayor or other individual appointed by City Council
- B. The City Manager may retain separate legal counsel to represent the interests of the City in negotiations and to advise the Team and may retain consultants to represent the City and advise the Team during negotiations.
- C. The Team shall be solely administrative in nature and shall not be subject to the open meetings act.
- D. Team members and/or members of their household may not have a substantial financial interest in the transaction nor any relationship or interest in the transaction that could reasonably be found to result in bias or partiality by a Team member or member of his or her household.



## **Pending Agenda (PA) Primer**

### **What is Pending Agenda?**

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

### **How do you get something ON Pending Agenda?**

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

### **How do you get something OFF Pending Agenda?**

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

### **What is NOT appropriate for Pending Agenda?**

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.





## City Council of the City of Cordova, Alaska

### Pending Agenda July 7, 2021 Regular Council Meeting

| A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda                          | initially put on or revisited |
|---|-------------------------------|
| 1) Joint meeting with Planning Commission regarding land sale process - <b>no date yet</b>                          | 6/2/2021                      |
| 2) Concept of Council members being elected undesignated instead of seats A-G - <b>Aug/Sept 21</b>                  | 3/17/2021                     |
| 3) Plan/schedule for departmental site visits/work sessions – <b>summer 2021.</b>                                   | 3/17/2021                     |
| 4) Ordinance change ( <b>Title 4</b> ) before a new CBA gets negotiated - so Council has a role in approval process | 2/17/2021                     |
| 5) Public Safety Resources - discussion   | 1/20/2021                     |
| 6) City addressing - Manager to report back with a recommendation after <b>January 2021</b>                         | 11/4/2020                     |
| 7) RFP for City Assessor - to discuss at <b>2021 budget</b> prep  | 9/16/2020                     |
| 8) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - <b>new finance director</b>     | 2/19/2020                     |

| B. Resolutions, Ordinances, other items that have been referred to staff  | date referred |
|---|---------------|
| 1) <b>Ord 1196</b> amending bdgt, \$100K from PF for Impound Lot, referred at 2nd read until there is a 1Q financial update | 5/5/2021      |
| 2) <b>Res 03-21-13</b> support for snow avalanche and landslide hazards assessment  | 3/17/2021     |
| 3) Disposal of <b>ASLS 79-258</b> - motion to put out for proposals was referred to staff after an e.s.                     | 9/16/2020     |
| 4) <b>Res 05-20-18</b> re CCMC sale committee   | 5/6/2020      |
| 5) <b>Res 10-19-42</b> approving contract for federal lobbyist  | 10/2/2019     |
| 6) <b>Res 12-18-36</b> re E-911, will be back when a plan has been made   | 12/19/2018    |
| 7) <b>Res 06-21-29</b> mobile restaurant (picnic basket) referred for more detailed information                             | 6/2/2021      |

| C. Upcoming Meetings, agenda items and/or events: with specific dates  |
|--|
| 1) Work Session regarding CVFD resources/volunteer numbers - <b>7/21/21</b> 6pm before next regular meeting  |
| 1) Capital Priorities List Resolution (05-20-17) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action |
| 2) Staff quarterly reports will be in the following packets:   |
| <b>7/21/2021</b> <b>10/20/2021</b> <b>1/19/2022</b> <b>4/20/2022</b>   |
| 3) Joint City Council and School Board Meetings - twice per year, April & October  |
| 6pm @ CHS before Sch Bd mtg <b>10/13/2021</b> 6pm @ CC before Council mtg <b>4/20/2022</b>   |
| 4) Clerk's evaluation - each year in <b>Feb</b> or <b>Mar</b> (before Council changeover after election) - next Feb 2022   |
| 5) Manager's evaluation - each year in <b>Jan</b> - next one January 2022  |

|    |   |                                |               |
|----|---|--------------------------------|---------------|
| D. | Council adds items to Pending Agenda in this way: |                                |               |
|    | item for action                                   | tasking which staff: Mgr/Clrk? | proposed date |
|    | 1) ...  |                                |               |
|    | 2) ...  |                                |               |
|    | 3) ...  |                                |               |

Mayor Koplin or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



## City Council of the City of Cordova, Alaska

### Pending Agenda July 7, 2021 Regular Council Meeting

#### E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:**
- |  |   |  |
|--|---|--|
| re-auth res 01-20-04 approved Jan 15, 2020 | 1-John Williams (fisheries educ/Mar Adv Prgm) | 2-Jeremy Botz (ADF&G)                    |
| auth res 04-03-45 approved Apr 16, 2003    | 3-vacant (processor rep)                      | 4-Jim Holley (marine transportation/AML) |
|  | 5-Chelsea Haisman (fish union/CDFU)           | 6-Tommy Sheridan (aquaculture)           |
- 2) Cordova Trails Committee:**
- |                                  |                    |                 |
|----------------------------------|--------------------|-----------------|
| re-auth res 11-18-29 app 11/7/18 | 1-Elizabeth Senear | 2-Toni Godes    |
| auth res 11-09-65 app 12/2/09    | 3-Dave Zastrow     | 4-Ryan Schuetze |
|                                  | 5-Wendy Ranney     | 6-Michelle Hahn |
- 3) Fisheries Development Committee:**
- |                                  |                   |                 |                  |
|----------------------------------|-------------------|-----------------|------------------|
| authorizing resolution 12-16-43  | 1-Warren Chappell | 2-Andy Craig    | 3-Bobby Linville |
| reauthorization via Res 11-19-51 | 4-Gus Linville    | 5-vacant        | 6-Bob Smith      |
| approved 11/20/2019              | 7- Ron Blake      | 8- John Whissel |                  |

#### F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**
- |                      |                         |                              |
|----------------------|-------------------------|------------------------------|
| <b>Robert Beedle</b> | re-appointed March 2020 | 2 year term until March 2022 |
|                      | re-appointed June 2018  |                              |
|                      | re-appointed March 2016 |                              |
|                      | re-appointed March 2014 |                              |
|                      | appointed April 2013    |                              |
- 2) Prince William Sound Aquaculture Corporation Board of Directors**
- |                   |  |                             |
|-------------------|--|-----------------------------|
| <b>Tom Bailer</b> | re-appointed October 2018                | 3 year term until Sept 2021 |
|                   | appointed February 2017-filled a vacancy |                             |
- 3) Southeast Conference AMHS Reform Project Steering Committee**
- |                      |                      |                             |
|----------------------|----------------------|-----------------------------|
| <b>Mike Anderson</b> | appointed April 2016 | until completion of project |
| <b>Sylvia Lange</b>  | alternate            |                             |

**CITY OF CORDOVA, ALASKA  
RESOLUTION 05-20-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,  
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

**WHEREAS**, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

**WHEREAS**, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
  - a. South Harbor replacement (G, H & J floats priority)
  - b. Harbor basin expansion
  - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
3. Large Vessel Maintenance Facility
  - a. Shipyard building
  - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
  - a. Second Street
  - b. 6<sup>th</sup> & 7<sup>th</sup> Streets sidewalk/drainage project
  - c. Ferry terminal sidewalk
  - d. General street and sidewalk improvements

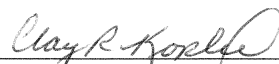
and;

**WHEREAS**, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.


**NOW, THEREFORE, BE IT RESOLVED THAT** the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

**PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF MAY 2020**









  
Clay R. Koplin, Mayor

ATTEST:

  
Susan Bourgeois, CMC, City Clerk

# July 2021

CALENDAR MONTH **JULY**  
CALENDAR YEAR **2021**  
1ST DAY OF WEEK **SUNDAY**

| Sunday | Monday  | Tuesday  | Wednesday  | Thursday | Friday  | Saturday |
|--------|---|--|--|----------|---|----------|
| 27     | 28  | 29   | 30   | 1        | 2   | 3        |
| 4      | 5<br><br>Independence Day<br>July 4th Holiday<br>City Hall<br>Offices Closed   | 6<br><br>6:30 P&Z CCAB              | 7<br>7:00 Council reg mtg CCAB   | 8        | 9   | 10       |
| 11     | 12  | 13<br><br>Copper River Salmon Jam | 14<br>6:00 Harbor Cms CCM<br>7:00 Sch Bd HSL   | 15       | 16<br><br>Alaska Salmon Runs<br>See you on the road! | 17       |
| 18     | 19<br><br>REGISTRATION OPENS<br>Thursday, May 20, 2021<br>First come, first serve<br>30 spots available in each age group<br>LOCALS only. Visit:<br><a href="https://www.cordovamusiccamp.org">https://www.cordovamusiccamp.org</a><br>Vaccinated Musicians/Artists,<br>Adults, and Counselors needed.<br>Submit interests to:<br><a href="mailto:cordovabluegrass@gmail.com">cordovabluegrass@gmail.com</a><br>Location: Mt<br>Lyak Ski Hill,<br>Covid protocols<br>in place.<br>July 19-23<br>10-12am Ages 6-8<br>2-4pm Ages 9-18<br>Evening Adult Classes | 20   | 21<br>5:30 CTC Board Meeting<br>6:00 Council Work Session<br>7:00 Council reg mtg CCAB                             | 22       | 23  | 24       |
| 25     | 26  | 27<br>6:00 P&R CCM   | 28<br><br>CHS practice starts | 29       | 30  | 31       |
| 1      | 2   | 3<br>6:00 CEC Board Meeting  | 4<br>6:00 CCMCAB HCR   | 5        | 6   | 7        |

## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library




CCA-Community Rm A  
CCB-Community Rm B  
CCM-Mayor's Conf Rm  
CCER-Education Room

LN-Library Fireplace Nook  
CRG-Copper River Gallery  
HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Wed  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# August 2021

CALENDAR MONTH **AUGUST**  
CALENDAR YEAR **2021**  
1ST DAY OF WEEK **SUNDAY**

| Sunday | Monday  | Tuesday             | Wednesday  | Thursday              | Friday | Saturday   |
|--------|---|---------------------|--|-----------------------|--------|--|
| 1      | 2   | 3                   | 4<br><br>CHS Swimming starts<br>7:00 Council reg mtg CCAB | 5                     | 6      | 7  |
| 8      | 9   | 10<br>6:30 P&Z CCAB | 11<br>6:00 Harbor Cms CCM<br>7:00 Sch Bd HSL   | 12                    | 13     | 14   |
| 15     | 16  | 17                  | 18<br>5:30 CTC Board Meeting<br>7:00 Council reg mtg CCAB  | 19                    | 20     | 21   |
| 22     | 23  | 24                  | 25<br><i>First DAY OF School</i><br>6:00 CEC Board Meeting   | 26<br>6:00 CCMCAB HCR | 27     | 28   |
| 29     | 30<br> | 31                  | 1  | 2                     | 3      | 4<br> |
| 5      | 6   | 7<br>6:00 P&R CCM   | 8  | 9                     | 10     | 11   |

Alaska State Fair Aug 20 - Sept 6

## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library



CCA-Community Rm A  
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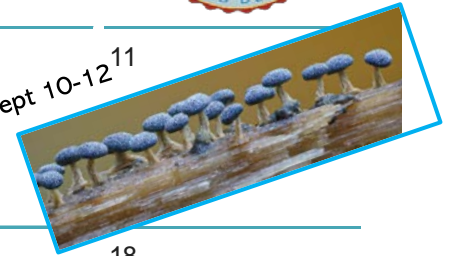
Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Wed  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# September 2021

|                 |           |
|-----------------|-----------|
| CALENDAR MONTH  | SEPTEMBER |
| CALENDAR YEAR   | 2021      |
| 1ST DAY OF WEEK | SUNDAY    |

| Sunday | Monday   | Tuesday       | Wednesday                              | Thursday                          | Friday | Saturday  |
|--------|--|---------------|--|-----------------------------------|--------|---|
| 29     | 30   | 31            | 1                                      | 2                                 | 3      | 4   |
|        |  |               |  | Alaska State Fair Aug 20 - Sept 6 |        |  |
| 5      | <br>Alaska State Fair Aug 20 - Sept 6 | 7             | 8                                      | 9                                 | 10     |   |
|        |  |               | 7:00 Council reg mtg CCAB              |                                   |        |   |
|        |  |               | 6:00 Harbor Cms CCM<br>7:00 Sch Bd HSL |                                   |        |   |
| 12     | 13   | 14            | 15                                     | 16                                | 17     | 18  |
|        |  |               | 5:30 CTC Board Meeting                 |                                   |        |   |
|        |  | 6:30 P&Z CCAB | 7:00 Council reg mtg CCAB              |                                   |        |   |
| 19     | 20   | 21            | 22                                     | 23                                | 24     | 25  |
|        |  |               | 6:00 CEC Board Meeting                 |                                   |        |   |
| 26     | 27   | 28            | 29                                     | 30                                | 1      | 2   |
|        |  |               |  |                                   |        |   |
|        |  | 6:00 P&R CCM  |  | 6:00 CCMCAB HCR                   |        |   |
| 3      | 4  |               |  |                                   |        |   |

Fungus Festival Sept 10-12<sup>11</sup>



## Notes

Legend:  
CCAB-Community Rms A&B  
HSL-High School Library

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CCB-Community Rm B  
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Cncl - 1st & 3rd Wed  
P&Z - 2nd Tues  
SchBd, Hrb Cms - 2nd Wed  
CTC - 3rd Wed  
P&R - last Tues  
CEC - 4th Wed  
CCMCA Bd - last Thurs

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Mayor and City Council - Elected

| seat/length of term | email  | Date Elected                                       | Term Expires |
|---------------------|--|--|--------------|
| <b>Mayor:</b>       | <b>Clay Koplin</b>   | Mar 1, 2016<br>Mar 5, 2019                         | March-22     |
| 3 years             | <a href="mailto:Mayor@cityofcordova.net">Mayor@cityofcordova.net</a>               |  |              |
| Council members:    |  |  |              |
| <b>Seat A:</b>      | <b>Tom Bailer</b>  | March 5, 2019                                      | March-22     |
| 3 years             | <a href="mailto:CouncilSeatA@cityofcordova.net">CouncilSeatA@cityofcordova.net</a> |  |              |
| <b>Seat B:</b>      | <b>Cathy Sherman, Vice Mayor</b>   | March 3, 2020                                      | March-23     |
| 3 years             | <a href="mailto:CouncilSeatB@cityofcordova.net">CouncilSeatB@cityofcordova.net</a> |  |              |
| <b>Seat C:</b>      | <b>Jeff Guard</b>  | Mar 5, 2017<br>Mar 3, 2020                         | March-23     |
| 3 years             | <a href="mailto:CouncilSeatC@cityofcordova.net">CouncilSeatC@cityofcordova.net</a> |  |              |
| <b>Seat D:</b>      | <b>Melina Meyer</b>  | March 2, 2021<br>March 6, 2018                     | March-24     |
| 3 years             | <a href="mailto:CouncilSeatD@cityofcordova.net">CouncilSeatD@cityofcordova.net</a> |  |              |
| <b>Seat E:</b>      | <b>Anne Schaefer</b>   | March 2, 2021<br>March 6, 2018<br>December 6, 2017 | March-24     |
| 3 years             | <a href="mailto:CouncilSeatE@cityofcordova.net">CouncilSeatE@cityofcordova.net</a> |  |              |
| <b>Seat F:</b>      | <b>David Allison</b>   | March 5, 2019<br>March 1, 2016                     | March-22     |
| 3 years             | <a href="mailto:CouncilSeatF@cityofcordova.net">CouncilSeatF@cityofcordova.net</a> |  |              |
| <b>Seat G:</b>      | <b>David Glasen</b>  | March 5, 2019                                      | March-22     |
| 3 years             | <a href="mailto:CouncilSeatG@cityofcordova.net">CouncilSeatG@cityofcordova.net</a> |  |              |

elected by cncl

## Cordova School District School Board - Elected

| length of term |  | Date Elected   | Term Expires |
|----------------|--|--|--------------|
| 3 years        | <b>Barb Jewell, President</b>  | Mar 5, 2013, Mar 1, 2016, Mar 5, 2019  | March-22     |
|                | <a href="mailto:bjewell@cordovasd.org">bjewell@cordovasd.org</a>       |  |              |
| 3 years        | <b>Henk Kruithof</b>   | March 2, 2021  | March-24     |
|                | <a href="mailto:hkruithof@cordovasd.org">hkruithof@cordovasd.org</a>   |  |              |
| 3 years        | <b>Tammy Altermott</b>   | Mar 5, 2013, Mar 1, 2016, Mar 5, 2019  | March-22     |
|                | <a href="mailto:taltermott@cordovasd.org">taltermott@cordovasd.org</a> |  |              |
| 3 years        | <b>Peter Hoepfner</b>  | Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021 | March-24     |
|                | <a href="mailto:phoepfner@cordovasd.org">phoepfner@cordovasd.org</a>   |  |              |
| 3 years        | <b>Sheryl Glasen</b>   | Mar 4, 2014, Mar 7, 2017, Mar 3, 2020  | March-23     |
|                | <a href="mailto:saglasen@cordovasd.org">saglasen@cordovasd.org</a>     |  |              |

seat up for re-election in 2022

***vacant***

board/commission chair

seat up for re-appt in Nov 21

# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## CCMC Authority - Board of Directors - Elected

| length of term |  | Date Elected              | Term Expires |
|----------------|--|---------------------------|--------------|
| 3 years        | <b>Linnea Ronnegard, Chair</b><br><a href="mailto:CCMCBoardSeatC@cdvcmc.com">CCMCBoardSeatC@cdvcmc.com</a> | Mar 6, 2018, Mar 2, 2021  | March-24     |
| 3 years        | <b>Greg Meyer</b><br><a href="mailto:CCMCBoardSeatA@cdvcmc.com">CCMCBoardSeatA@cdvcmc.com</a>              | Jul 19, 2018, Mar 5, 2019 | March-22     |
| 3 years        | <b>Janice Warga</b><br><a href="mailto:CCMCBoardSeatB@cdvcmc.com">CCMCBoardSeatB@cdvcmc.com</a>            | elected by bd Mar '21     | March-22     |
| 3 years        | <b>Liz Senear</b><br><a href="mailto:CCMCBoardSeatD@cdvcmc.com">CCMCBoardSeatD@cdvcmc.com</a>              | March 2, 2021             | March-24     |
| 3 years        | <b>Kelsey Appleton Hayden</b><br><a href="mailto:CCMCBoardSeatE@cdvcmc.com">CCMCBoardSeatE@cdvcmc.com</a>  | March 3, 2020             | March-23     |

## Library Board - Appointed

| length of term |                                | Date Appointed               | Term Expires |
|----------------|--------------------------------|------------------------------|--------------|
| 3 years        | <b>Mary Anne Bishop, Chair</b> | Nov '06, '10, '13, '16 & '19 | November-22  |
| 3 years        | <b>Wendy Ranney</b>            | Apr '13, Nov '15, Nov '18    | November-21  |
| 3 years        | <b>Sherman Powell</b>          | June '18, Feb '20            | November-22  |
| 3 years        | <b>Arissa Pearson</b>          | December-20                  | November-23  |
| 3 years        | <b>Krysta Williams</b>         | Feb '18, Dec '20             | November-23  |

## Planning Commission - Appointed

| length of term |                              | Date Appointed            | Term Expires |
|----------------|------------------------------|---------------------------|--------------|
| 3 years        | <b>Nancy Bird, Chair</b>     | Nov '16, '19              | November-22  |
| 3 years        | <b>Mark Hall, Vice Chair</b> | Nov '19                   | November-22  |
| 3 years        | <b>Sarah Trumblee</b>        | Dec '20                   | November-23  |
| 3 years        | <b>John Baenen</b>           | Dec '12, Dec '15, Nov '18 | November-21  |
| 3 years        | <b>Tom McGann</b>            | Feb '21                   | November-23  |
| 3 years        | <b>Chris Bolin</b>           | Sep '17, Nov '18          | November-21  |
| 3 years        | <b>Trae Lohse</b>            | Nov '18, Dec '20          | November-23  |

seat up for re-appt in Nov 21

seat up for re-election in 2022

***vacant***

**board/commission chair**



# City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

## Harbor Commission - Appointed

| length of term |                    | Date Appointed                        | Term Expires |
|----------------|--------------------|---------------------------------------|--------------|
| 3 years        | Mike Babic         | Nov '17, Dec '20                      | November-23  |
| 3 years        | Andy Craig         | Nov '16, '19                          | November-22  |
| 3 years        | Max Wiese          | Mar '11, Jan '14,<br>Nov '17, Dec '20 | November-23  |
| 3 years        | Ken Jones          | Feb '13, Nov '16,<br>Nov '19          | November-22  |
| 3 years        | Jacob Betts, Chair | Nov '15, '18                          | November-21  |

## Parks and Recreation Commission - Appointed

| length of term |                     | Date Appointed                         | Term Expires |
|----------------|---------------------|--|--------------|
| 3 years        | Wendy Ranney, Chair | Aug '14, Nov '15,<br>Nov '18           | November-21  |
| 3 years        | Henk Kruithof       | Nov '19                                | November-22  |
| 3 years        | Ryan Schuetze       | Aug '18                                | November-21  |
| 3 years        | Kirsti Jurica       | Nov '18                                | November-21  |
| 3 years        | Marvin VanDenBroek  | Feb '14, Nov '16,<br>Nov '19           | November-22  |
| 3 years        | Karen Hallquist     | Nov '13, '16, '19                      | November-22  |
| 3 years        | Dave Zastrow        | Sept '14, Feb '15,<br>Nov '17, Dec '20 | November-23  |

## Historic Preservation Commission - Appointed

| length of term |                      | Date Appointed   | Term Expires |
|----------------|----------------------|------------------|--------------|
| 3 years        | Cathy Sherman, Chair | Aug '16, Nov '19 | November-22  |
| 3 years        | Heather Hall         | Aug '16, Feb '20 | November-22  |
| 3 years        | Sylvia Lange         | Nov '19          | November-22  |
| 3 years        | John Wachtel         | Aug '16, Nov '18 | November-21  |
| 3 years        | Wendy Ranney         | Nov '18          | November-21  |
| 3 years        | Nancy Bird           | Nov '17, Nov '18 | November-21  |
| 3 years        | Jim Casement         | Nov '17, Dec '20 | November-23  |

seat up for re-election in 2022

board/commission chair

seat up for re-appt in Nov 21

**vacant**