



**AGENDA**  
**CCMC AUTHORITY BOARD OF DIRECTORS**  
**ZOOM MEETING OR**  
**TELECONFERENCE**  
**May 27th 2021 at 6:00PM**

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

**Board of Directors**

Linnea Ronnegard	exp. 3/24
Liz Senear	exp. 3/24
Kelsey Hayden	exp. 3/23
Greg Meyer	exp. 3/22
Janice Warga	exp. 3/22

**CEO**

**Hannah Sanders, M.D.**

**OPENING:** Call to Order

Roll Call – Linnea Ronnegard, Greg Meyer, Kelsey Hayden, Liz Senear, and Janice Warga.

Establishment of a Quorum

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**(Speaker must give name and agenda item to which they**

1. Audience Comments (limited to 3 minutes per speaker).
2. Guest Speaker

**B. CONFLICT OF INTEREST**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

1. April 29, 2021 Regular Meeting Minutes

Pgs 1-2

**E. REPORTS OF OFFICERS OR ADVISORS**

1. Board Chair Report
2. CEO Report
3. CFO Report
4. CNO Reports

Pgs 3-9

Pgs 10-12

Pgs

**F. ACTION ITEMS**

1. Delineation of Privileges
2. Joint Administrative Negotiations Team appointee

Pgs 13-19

Pg 20

**G. DISCUSSION ITEMS - None**

**H. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)** Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

**I. BOARD MEMBERS COMMENTS**

**J. EXECUTIVE SESSION - None**

**K. ADJOURNMENT**

**Due to COVID-19, we ask that you not come to CCMC to attend Board meetings in person.**

**This Board of Directors meeting will be held via ZOOM:**

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUT09>

Meeting ID: 467 570 1050; Passcode: 379187

To call in: 1-253-215-8782

Meeting ID: 467 570 1050; Passcode: 379187

**For a full packet, go to [www.cityofcordova.net/government/boards-commissions/health-services-board](http://www.cityofcordova.net/government/boards-commissions/health-services-board)**

\*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

**Minutes**  
**CCMC Authority – Board of Directors**  
**Via ZOOM Meeting or Teleconference**  
**April 29, 2021 at 6:02pm**  
**Regular Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Greg Meyer** called the Board Meeting to order at 6:04pm.

Board members present: **Greg Meyer, Kelsey Hayden (arrived at 6:07pm), Liz Senear, and Janice Warga.**

**Quorum was established.** 3 members present, 4<sup>th</sup> arrived at 6:07pm.

CCMC staff present: Dr. Hannah Sanders, Kelly Kedzierski, Barb Jewell, Tamara Russin, Eric Price, and Faith Wheeler-Jeppson.

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

1. **Audience Comments** ~ None
2. **Guest Speaker** ~ None

**B. CONFLICT OF INTEREST** ~ None

**C. APPROVAL OF AGENDA**

**M/Senear S/Warga** "I move to approve the Agenda."

**Warga – yea, Senear – yea, Meyer – yea.**

**3 yeas, 0 nay, 2 absent; Motion passed.**

**D. APPROVAL OF MINUTES**

1. February 25, 2021 Regular Meeting Minutes

**M/Warga S/Senear** "I move to approve the November 20, 2020 Special Meeting minutes and the March 25, 2021 Regular Meeting Minutes."

**Senear – yea, Meyer – yea, Warga – yea.**

**3 yeas, 0 nay, 2 absent; Motion passed.**

**E. REPORTS OF OFFICERS and ADVISORS**

1. **Board Chair report** – Greg Meyer reported that he had met with Clay Koplin, Bert Adams, and Helen Howarth. Currently NVE is interested in finding property to build a clinic, Bert is still interested in a collaboration with CCMC, but the priority right now is to buy property and build a new clinic.
2. **CEO Report** – Dr. Sanders stated that written report is in the packet, she added that she is an advocate of collaborating to provide excellent care. Her hope is that if CCMC and NVE move forward that it is in a comprehensive way.
4. **CFO Report** – Eric Price screen shared and reviewed the Income Statement with the Board, a copy of the PowerPoint will be placed into the permanent record.
5. **CNO Report** – Kelly Kedzierski's reports are in the packet, it is important to note that even though all 10 of the long term care beds are full, we could take someone in in a swing bed.
6. **Ancillary Services Quarterly Report** – Tamara Russin stated that her report is in the packet, but would like to mention that the atmosphere in the facility feels hopeful. Covid is winding down and we're finally able to breathe a little. Things seem to be going well.
7. **Sound Alternatives Quarterly Report** – Barb Jewell stated that her report is in the packet. One comment that she would like to make is that the way the financials show the \$130,000 in grants, that \$70,000 or so of that is Behavioral Health grants.

## **F. ACTION ITEMS**

### **1. Election of Officers**

**M/Hayden S/Warga** "I nominate the following board members to serve as Officers on the Board: Chair - Linnea Ronnegard, Vice Chair – Greg Meyer, and Secretary/Treasurer – Liz Senear."

**Senear – yea, Hayden – yea, Meyer – yea, Warga - yea.**

**4 yeas, 0 nay, 1 absent; Motion passed.**

### **2. Delineation of Privileges for Laura Henneker, FNP**

**M/Hayden S/Senear** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Laura Henneker, FNP as presented."

**Hayden – yea, Warga – yea, Senear – yea, Meyer – yea.**

**4 yeas, 0 nay, 1 absent; Motion passed.**

### **3. Purchase of Cepheid Analyzer**

**M/Senear S/Hayden** "I move that the CCMC Authority Board of Directors approve the purchase of a Cepheid Analyzer to enable better response to the COVID-19 pandemic."

**Hayden – yea, Senear – yea, Warga – yea, Meyer – yea.**

**4 yeas, 0 nay, 1 absent; Motion passed.**

### **4. HVAC Project – Phase II**

**M/Hayden S/Warga** "I move that the CCMC Authority Board of Directors approve the HVAC Project Phase II."

**Warga – yea, Hayden – yea, Senear – yea, Meyer – yea.**

**4 yeas, 0 nay, 1 absent; Motion passed.**

## **G. DISCUSSION ITEMS ~ None**

## **H. AUDIENCE PARTICIPATION**

1. Kelly Kedzierski – Thank you all for being on the Board, thank you for being on the call, and thank you to Eric.
2. Tamara Russin– It's really nice to have Dr. Sanders and Eric here.
3. Barb Jewell – Thank you.

## **I. BOARD MEMBERS COMMENTS**

**Hayden** ~ Thank you guys for all of your hard work.

**Senear** ~ No comment.

**Warga** ~ Thank you to the CCMC team! You guys are doing great.

**Meyer** ~ Thanks you for letting me be the Chair for the last couple of years. It's nice to have a CFO doing such a good job, and Dr. Sanders, Tamara and Barb you're doing a good job.

## **J. EXECUTIVE SESSION ~ None**

## **K. ADJOURNMENT**

**M/Hayden S/Warga** "I move to adjourn"

**Greg Meyer** declared the meeting adjourned at 7:15pm.

## **CEO Report Board Meeting May 2021**

The hospital continues to close the gap for our financial stability. We are working on developing services so that CCMC can continue to grow. We are closely following the state distributions for the America Rescue Plan and anticipate grants and funding opportunities in the next few months. CCMC has numerous facility capital needs that have been delayed for far too long and are slowly becoming urgent needs. The carpeting throughout the facility is an infection control risk. The design of the long term care area does not provide a home like environment for our residents. Our computer servers are out of date and beyond serviceable life, they are in need of being replaced. The bay doors for the lower garage and the ambulance bay are in need of repair. With so many important needs, we are monitoring grant opportunities in hopes to catch up on many of our delayed facility improvement needs.

### **Services:**

**LTC:** Dr. Bejes, a long standing part of the CCMC medical staff has assumed the role of Long Term Care Medical Director. His years of experience in medicine and with geriatrics brings an important expertise to our facility. We continue to have a full census in our LTC and continue to give excellent care.

**ER/ Hospital/SWING:** Dr. Gloe has assumed the role of medical director the Hospital and clinic. He is doing an excellent job in this role. The hospital has significantly improved our ratio of travelers to permanent staff. Swing bed and inpatient utilization is up from last year. We continue to work to bring patients to our facility for rehabilitation and skilled nursing services. We are so proud of another of our employees, Mildred Subido, which recently passed her NCLEX and was awarded her Alaska Nursing license.

**Clinic:** The outpatient clinic continues to support urgent, routine and preventative medicine needs. We have time in our schedules for more patient visits, however the outpatient clinic is a source of revenue for the hospital. CCMC had our first Orthopedic surgery clinic with Dr. Gray last week. We believe Cordova will appreciate his specialty skills and being able to see him here in Cordova for any outpatient problems as well as pre and post-operative evaluations.

**Sound Alternatives:** No change in services. We continue to recruit for behavioral health staff. Providing substance use rehabilitation services and excellent behavioral health therapy for our community continues to be a priority.

### **Rehabilitation Services**

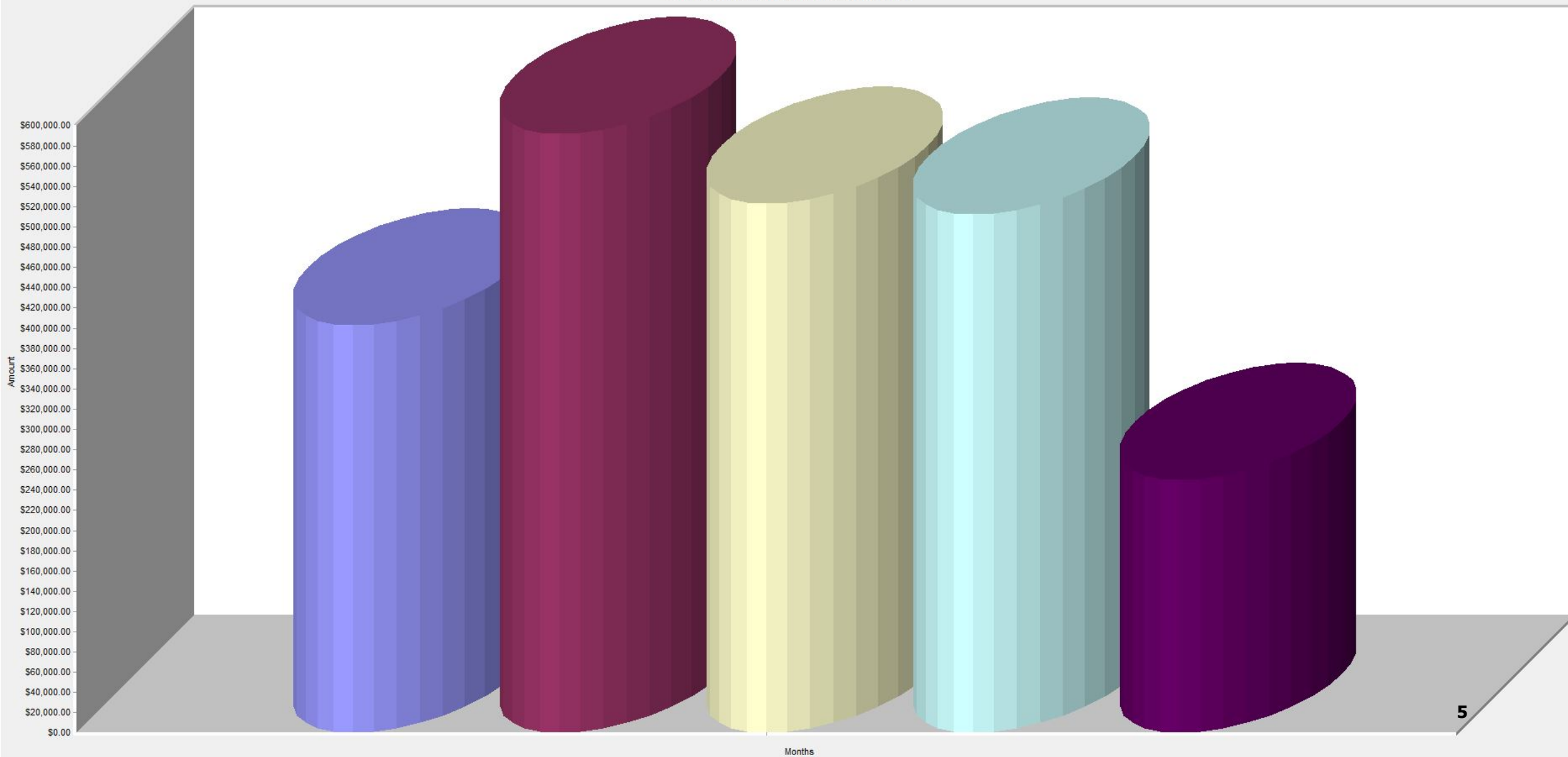
As part of our continued service improvement and revenue cycle evaluation we are looking to expand our outpatient rehabilitation department. We plan to achieve this by moving rehab services out of the basement and into the current administrative area. Admin will maintain a

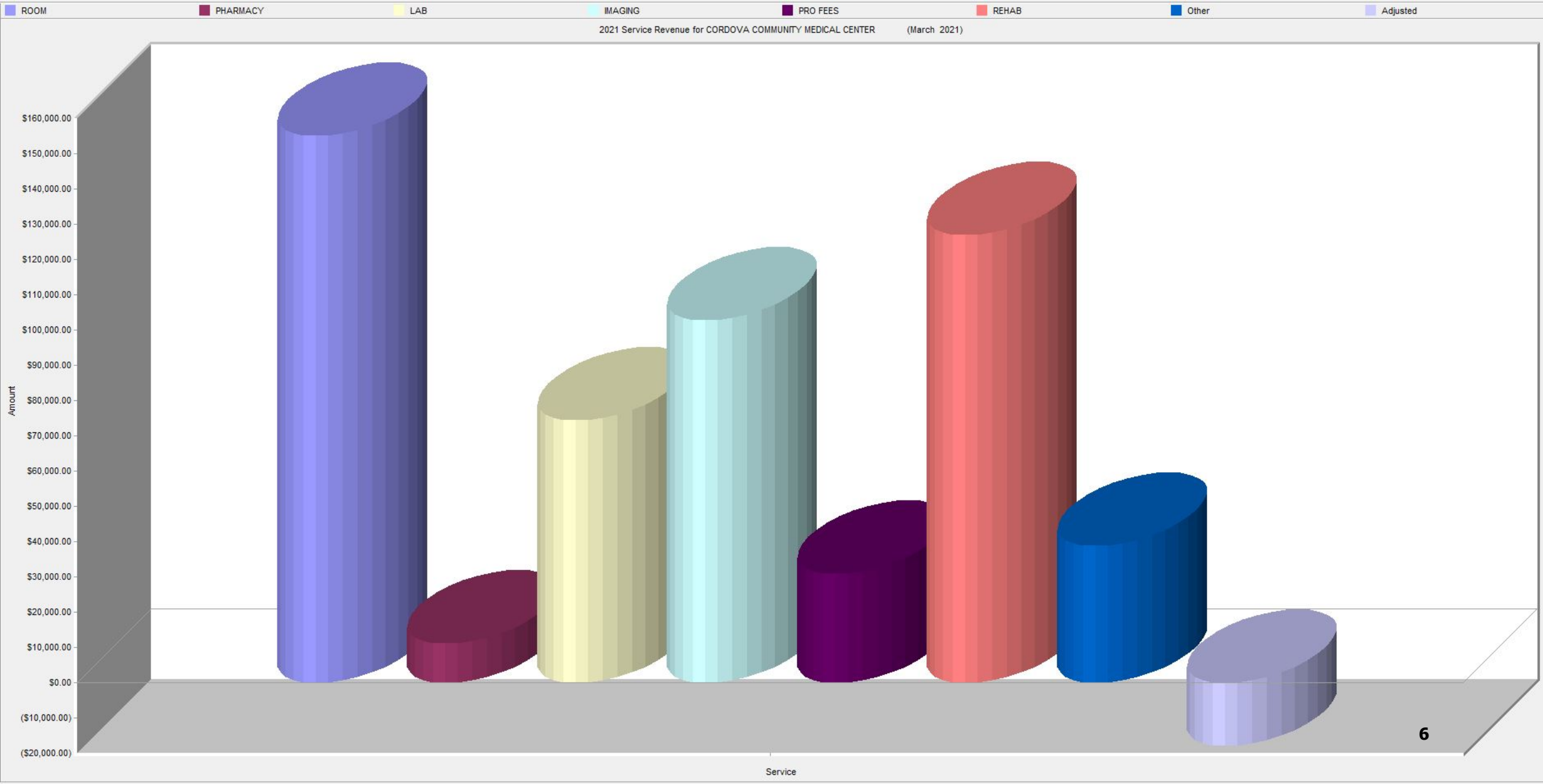
small office near the retail pharmacy, but primarily be located in the hospital basement. This move will help patient access, modernize the outpatient rehab area, and decrease the admin footprint allowing for a larger patient care area in the hospital.

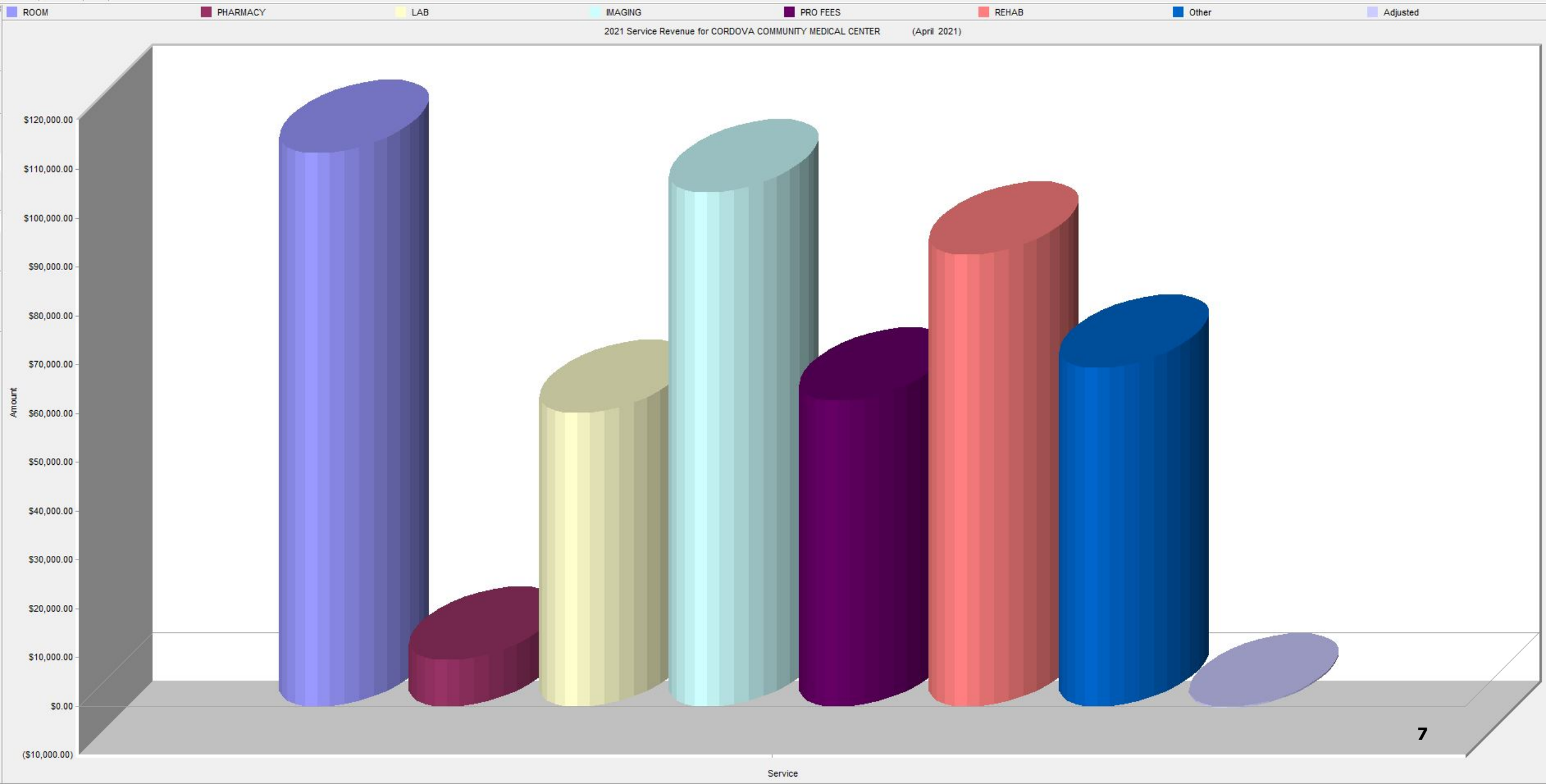
**Administrative:**

We are working to finish up our 2020 audit and ready to start working on the cost report. All departments are thinly staffed, including the business office. We continue to evaluate business and revenue cycle needs to ensure we are staffed appropriately and able to perform essential revenue cycle tasks to maximize the hospital's financial security.

## 2021 Revenue for CORDOVA COMMUNITY MEDICAL CENTER









# Cordova Community Medical Center Statistics

2

	31	28	31	30	31	30	31	31	30	31	30	31	Cumulative	Monthly
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Average
<b>Hosp Acute+SWB Avg. Census</b>		29												
FY 2019	3.5	1.6	1.2	1.4	1.2	1.1	2.4	3.3	3.3	3.2	4.0	4.3		2.5
FY 2020	3.3	2.1	2.4	2.7	0.1	0.1	0.5	0.3	0.3	0.1	1.2	0.2		1.1
FY 2021	1.2	3.2	2.2	1.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		0.7
<b>Acute Admits</b>														
FY 2019	6	0	2	4	2	1	3	6	4	2	3	3	36	18.0
FY 2020	2	0	1	3	0	0	0	0	0	0	0	0	6	1
FY 2021	2	6	4	1									13	1
<b>Acute Patient Days</b>														
FY 2019	33	0	6	12	7	4	13	10	12	3	10	11	121	60.5
FY 2020	4	0	4	14	4	4	17	9	8	3	36	6	109	9
FY 2021		13	8	2									23	2
<b>SWB Admits</b>														
FY 2019	2	0	0	0	0	0	3	0	0	2	1	1	9	4.5
FY 2020	1	1	1	1	0	0	0	0	0	0	0	0	4	0
FY 2021	2	2	0	1									5	0
<b>SWB Patient Days</b>														
FY 2019	75	44	31	30	31	30	61	93	86	95	109	121	806	403.0
FY 2020	99	61	70	67	0	0	0	0	0	0	0	0	297	25
FY 2021	37	77	60	49									223	19
<b>CCMC LTC Admits</b>														
FY 2019	2	0	1	0	0	0	0	0	0	0	1	0	4	2.0
FY 2020	0	1	0	0	1	0	2	0	0	0	3	0	7	1
FY 2021	0	0	0	0									0	0
<b>CCMC LTC Resident Days</b>														
FY 2019	299	278	308	300	310	300	280	310	300	310	300	303	3,598	1,799.0
FY 2020	310	289	310	293	296	300	301	310	300	309	277	310	3,605	300
FY 2021	300	300	298	300									1,198	100
<b>CCMC LTC Avg. Census</b>														
FY 2019	10	9	10	10	10	10	9	10	10	10	10	10		58.7
FY 2020	10	10	10	10	10	10	10	10	10	10	9	10		10
FY 2021	10	10	10	10	0	0	0	0	0	0	0	0		3
<b>ER Visits</b>														
FY 2019	31	41	47	54	60	55	68	81	64	43	22	28	594	297.0
FY 2020	35	38	34	23	52	51	49	47	35	35	29	38	466	39
FY 2021	38	42	35	44									159	13
<b>PT Procedures</b>														
FY 2019	443	423	438	440	381	358	305	352	294	295	321	311	4,361	2,180.5
FY 2020		409	314	218	285	279	201	242	322	363	320	338	3,291	274
FY 2021	327	494	646										1,467	122
<b>OT Procedures</b>														

FY 2019	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0
FY 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0
FY 2021												0	0	
<b>Lab Tests</b>														
FY 2019	330	356	255	361	423	244	404	473	378	310	392	406	4,332	2,166.0
FY 2020		295	233	355	657	1,441	2,229	1,895	1,319	1,084	1,263	1,165	11,936	995
FY 2021	885	1,010	1,004	805									3,704	309
<b>X-Ray Procedures</b>														
FY 2019	46	48	83			98	94	79	77	59	59	46	689	344.5
FY 2020		49	55	42	0	0	0	0	0	0	0	0	146	12
FY 2021	48	50	49	64									211	18
<b>CT Procedures</b>														
FY 2019	19	12	13	15	26	11	24	35	21	6	12	19	213	106.5
FY 2020		14	13	18	0	0	0	0	0	0	0	0	45	
FY 2021	24	27	26	20									97	8
<b>CCMC Clinic Visits</b>														
FY 2019	162	161	144	178	250	205	247	252	207	360	183	173	2,522	1,260.8
FY 2020		193	141	112	121	151	150	150	152	138	128	127	1,563	130
FY 2021	125	134	161	157									577	48
<b>Behavioral Hlth Visits</b>														
FY 2019	62	98	69	60	89	86	82	94	101	148	112	108	1,109	554.5
FY 2020		138	138	124	113	126	98	104	102	115	123	116	1,297	108
FY 2021	85	62	65	74									286	24

CORDOVA COMMUNITY MEDICAL CENTER  
OPERATING/INCOME STATEMENT  
FOR THE 4 MONTHS ENDING 04/30/21

05/24/21 11:11 AM

	----- S I N G L E -----				----- Y E A R T O -----			
	ACTUAL	BUDGET	\$ VARIANCE	% VAR	ACTUAL	BUDGET	\$ VARIANCE	% VAR
REVENUE								
ACUTE	18,679	37,650	(18,970)	(50)	135,870	151,150	(15,279)	(10)
SWING BED	119,793	102,900	16,893	16	599,148	411,100	188,048	45
LONG TERM CARE	382,575	415,750	(33,175)	(7)	1,530,300	1,662,950	(132,650)	(7)
CLINIC	44,931	53,600	(8,668)	(16)	188,747	214,600	(25,852)	(12)
ANCILLARY DEPTS	223,816	174,500	49,316	28	876,227	698,600	177,627	25
EMERGENCY DEPART	202,516	138,400	64,116	46	697,589	553,600	143,989	26
BEHAVIORAL HEALT	13,622	30,900	(17,277)	(55)	70,732	123,600	(52,867)	(42)
RETAIL PHARMACY	121,941	103,700	18,241	17	404,769	414,500	(9,730)	(2)
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PATIENT SERVIC	1,127,876	1,057,400	70,476	6	4,503,385	4,230,100	273,285	6
DEDUCTIONS								
CHARITY	1,010	9,900	8,889	89	23,991	39,500	15,508	39
CONTRACTUAL ADJU	321,128	163,500	(157,628)	(96)	799,319	654,400	(144,919)	(22)
ADMINISTRATIVE A	38,866	10,800	(28,066)	(259)	198,774	82,000	(116,774)	(142)
BAD DEBT	0	45,800	45,800	100	0	183,300	183,300	100
	-----	-----	-----		-----	-----	-----	
DEDUCTIONS TOT	361,005	230,000	(131,005)	(56)	1,022,084	959,200	(62,884)	(6)
COST RECOVERIES								
GRANTS	212	95,900	(95,688)	(99)	123,223	383,300	(260,076)	(67)
PPP GRANT	0	0	0	0	1,113,148	0	1,113,148	0
IN-KIND CONTRIBU	2,756	19,300	(16,543)	(85)	77,336	77,200	136	0
OTHER REVENUE	4,574	8,300	(3,725)	(44)	53,845	33,200	20,645	62
	-----	-----	-----		-----	-----	-----	
COST RECOVERIE	7,543	123,500	(115,956)	(93)	1,367,553	493,700	873,853	177
	-----	-----	-----		-----	-----	-----	
TOTAL REVENUES	774,414	950,900	(176,485)	(18)	4,848,854	3,764,600	1,084,254	28
EXPENSES								
WAGES	402,675	373,500	(29,175)	(7)	1,560,089	1,494,000	(66,089)	(4)
TAXES & BENEFITS	176,919	184,700	7,780	4	709,899	738,500	28,600	3
PROFESSIONAL SER	153,479	131,100	(22,379)	(17)	637,121	559,700	(77,421)	(13)
SUPPLIES	110,096	94,600	(15,496)	(16)	453,570	378,100	(75,470)	(19)
MINOR EQUIPMENT	121	6,300	6,178	98	6,454	24,900	18,445	74
REPAIRS & MAINT	9,291	30,100	20,808	69	71,631	120,900	49,268	40
RENTS & LEASES	10,912	12,300	1,388	11	45,361	49,200	3,838	7
UTILITIES	26,569	38,700	12,131	31	186,547	155,100	(31,447)	(20)
TRAVEL & TRAININ	4,778	1,400	(3,378)	(241)	7,626	5,500	(2,126)	(38)
INSURANCES	16,126	18,300	2,173	11	66,491	67,200	708	1
RECRUIT & RELOCA	335	5,400	5,064	93	10,018	14,300	4,281	29
DEPRECIATION	46,784	53,500	6,715	12	191,051	210,000	18,948	9
OTHER EXPENSES	27,329	30,000	2,670	8	114,310	120,100	5,789	4
	-----	-----	-----		-----	-----	-----	
TOTAL EXPENSES	985,418	979,900	(5,518)	(0)	4,060,173	3,937,500	(122,673)	(3)
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OPERATING INCO	(211,003)	(29,000)	(182,003)	(627)	788,680	(172,900)	961,580	556
NET INCOME	(211,003)	(29,000)	(182,003)	(627)	788,680	(172,900)	961,580	556
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05/24/21 11:12 AM

CORDOVA COMMUNITY MEDICAL CENTER  
BALANCE SHEET  
FOR THE MONTH ENDING: 04/30/21

	Current Year	Prior Year	Net Change
ASSETS			
CURRENT ASSETS			
CASH	1,692,700	1,562,875	129,824
NET ACCOUNT RECEIVABLE	1,414,987	1,058,242	356,744
THIRD PARTY RECEIVABLE	462	21,527	(21,064)
CLEARING ACCOUNTS	578,887	438,890	139,996
PREPAID EXPENSES	84,937	3,910	81,026
INVENTORY	417,437	401,206	16,230
	-----	-----	-----
TOTAL CURRENT ASSETS	4,189,411	3,486,652	702,758
PROPERTY PLANT & EQUIPMENT			
LAND	122,010	122,010	
BUILDINGS	7,664,341	7,664,341	
EQUIPMENT	8,986,593	8,053,776	932,817
CONSTRUCTION IN PROGRESS	660,651		660,651
	-----	-----	-----
SUBTOTAL PP&E	17,433,596	15,840,127	1,593,469
LESS ACCUMULATED DEPRECIATION	(13,076,040)	(12,438,156)	(637,884)
	-----	-----	-----
TOTAL PROPERTY & EQUIPMENT	4,357,556	3,401,970	955,585
OTHER ASSETS			
GOODWILL - PHARMACY	150,000	150,000	
GOODWILL - PHARMACY	(50,000)	(35,000)	(15,000)
PERS DEFERRED OUTFLOW	832,470	832,470	
TOTAL OTHER ASSETS	932,470	947,470	(15,000)
TOTAL ASSETS	9,479,438	7,836,094	1,643,344
	=====	=====	=====

05/24/21 11:12 AM

CORDOVA COMMUNITY MEDICAL CENTER  
BALANCE SHEET  
FOR THE MONTH ENDING: 04/30/21

	Current Year	Prior Year	Net Change
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
ACCOUNTS PAYABLE	176,879	585,984	(409,104)
PAYROLL & RELATED LIABILITIES	616,971	649,014	(32,042)
PPP LOAN		1,113,148	(1,113,148)
UNEARNED REVENUE	3,621,785		3,621,785
INTEREST & OTHER PAYABLES	(17,976)	(13,259)	(4,716)
LONG TERM DEBT - CITY	5,516,458	5,416,458	100,000
OTHER CURRENT LONG TERM DEBT	297,424	406,339	(108,914)
	-----	-----	-----
TOTAL CURRENT LIABILITIES	10,211,542	8,157,684	2,053,858
LONG TERM LIABILITIES			
2015 NET PENSION LIABILITY	5,963,724	5,963,724	
TOTAL LONG TERM LIABILITIES	5,963,724	5,963,724	
DEFERRED INFLOWS OF RESOURCES			
PENSION DEFERRED INFLOW	514,539	514,539	
TOTAL DEFERRED INFLOWS	514,539	514,539	
TOTAL LIABILITIES	16,689,805	14,635,947	2,053,858
NET POSITION (EQUITY)			
UNRESTRICTED FUND BALANCE	(7,909,689)	(6,215,920)	(1,693,768)
TEMPORARY RESTRICTED FUND BALANCE	18,513	18,513	
CURRENT YEAR NET INCOME	818,226	(602,446)	1,420,672
	-----	-----	-----
TOTAL NET POSITION	(7,072,949)	(6,799,853)	(273,096)
TOTAL LIABILITIES & NET POSITION	9,616,856	7,836,094	1,780,762
	=====	=====	=====



# Memorandum

To: CCMC Authority Board of Directors

Subject: Approval of Delineation of Privileges for Jason Gray, MD

Date: 05/17/2021

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**Suggested Motion:** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Jason Gray, MD as presented."



P: (907) 424-8000 | F: (907) 424-8116  
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

## PRACTITIONER CREDENTIALING

May 12, 2021

Greg Meyer, Chair  
Hospital Authority Board  
Cordova Community Medical Center  
Cordova, AK 99574

Dear Chairperson and Hospital Authority Board,

Cordova Community Medical Center has reviewed Jason Gray, MD application for privileges to our hospital. In accordance with our medical staff bylaws, the credentialing committee has reviewed the application including practitioner licenses, professional references, and case logs. We recommend Jason Gray for privileges at Cordova Community Medical Center.

Sincerely,

DocuSigned by:  
  
A2A8E3C008DD410...  
Chief of Staff

15 May 2021 | 9:48 AM AKDT  
Date

DocuSigned by:  
  
A926881E6177466...  
Chief Executive Officer

16 May 2021 | 9:38 AM AKDT  
Date



P: (907) 424-8000 | F: (907) 424-8116  
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

May 12, 2021

Jason Gray, MD

Via email: [REDACTED]

RE: Credentialing application

We have received the primary source verification information back from our Credentials Verification Organization on your application for privileges at Cordova Community Medical Center. In accordance with the Medical Staff Bylaws, and after consultation with our Medical Director/Chief of Staff. I am granting you Emergency Privileges effective May 16, 2021. Per the Bylaws, these Emergency Privileges will expire on July 14, 2021 (60 days later). Your credentialing application will be presented to the Cordova Community Medical Center Authority Board of Directors for final granting of privileges at the next CCMC Authority Board meeting.

DocuSigned by:

*Hannah Sanders*

A9258C1E5177480...

Hannah Sanders, MD

Chief Executive Officer

Cordova Community Medical Center

16 May 2021 | 9:38 AM AKDT

Date





P: (907) 424-8000 | F: (907) 424-8116  
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

**Cordova Community Medical Center (CCMC) Ambulatory Clinic Privileges:**

Outpatient Clinic Privileges include care in the Family Medicine Clinic department.

**Required Previous Experience:** The successful applicant must demonstrate involvement as a clinical provider for at least (20) patients during the past two (2) years.

**References:** Two peer references must come from peers in the same discipline who have worked with an applicant in the past (24) months; at least one in the same specialty.

Granting of such clinical privileges is based upon education, clinical training, experience, demonstrated current competence, documented results of patient-care, and other quality review and monitoring deemed appropriate.

Primary care medicine is a dynamic and comprehensive field. Adult medicine, OB-GYN, pediatric care, and mental health care are integral components of a continuity of care. As a result, privileges in these areas are identified to pertain to primary care specialties of pediatrics, internal medicine, family practice, obstetrics/gynecology and community oriented behavioral health services.

The privileges for CCMC will be granted in the following classes:

☐ **LEVEL ONE (GENERAL)**

This class includes privileges for uncomplicated, basic procedures and clinical application of cognitive skills. Providers applying for privileges in this class will be graduates of approved medical/osteopathic/Podiatric Medicine schools or licensed schools for physician assistants or nurse practitioners. Providers will be properly licensed, and have demonstrated skills in appropriate general medicine practice.

☐ **LEVEL TWO**

Privileges in this class include Level One privileges, as well as privileges for those procedures and cognitive skills involving more serious medical problems and which normally are taught in residency programs. This privilege form will also be used by visiting specialist providers that are not seeking emergency or hospital privileges. Privileges may include procedures and clinical application of cognitive skills appropriate to the care in perinatal, behavioral health services, advanced pediatric care, cardiology, gynecological, orthopedic or adult medicine. Providers requesting privileges in this class will have met the criteria in Level One, and will also have either completed training in a residency program and/or will be Board Certified in the area of specialty, or will have documented experience, demonstrated abilities and current competence for the requested specific privileges.

IT SHOULD BE NOTED THAT, EVEN THOUGH A PROVIDER IS ASSIGNED ONE OF THE TWO CLASSES, HE OR SHE MAY ALSO ELECT TO APPLY FOR INDIVIDUAL PRIVILEGES THAT MAY BE CONSIDERED TO BE IN A HIGHER CLASS.

Please check the boxes next the procedure you are requesting privileges for. Line through any individual core procedure that you wish to exclude.

#### LEVEL ONE

- ☐ Management of Routine Pediatric Care
- ☐ Management of Routine Adolescent Care
- ☐ Management of Routine Adult Care
- ☐ Management of Routine Gynecologic Care
- ☐ Management of Routine Prenatal Care
- ☐ Management of Routine Geriatric Care
- ☐ Supervision of Residents & Students
- ☐ Cardiopulmonary resuscitation (BLS)
- ☐ Initial evaluation of musculoskeletal problems
- ☐ Suturing of simple lacerations (one layer)
- ☐ Use of local anesthetics for wound repair
- ☐ Superficial Nerve Block
- ☐ Debridement, skin or subcutaneous, tissue
- ☐ Treatment uncomplicated dermatological conditions
- ☐ Needle aspiration of subcutaneous lesion
- ☐ Excision, benign skin lesion
- ☐ I&D, Paronychia,
- ☐ I&D, uncomplicated soft tissue abscess
- ☐ Treatment of planter warts
- ☐ Dressing/Debridement, burn
- ☐ Foreign body removal, nose
- ☐ Foreign body removal, eye (not corneal)
- ☐ Foreign body removal, ear
- ☐ Incisional removal of foreign body
- ☐ EKG Interpretation
- ☐ PFT (pulmonary function test) interpretation
- ☐ IUD removal
- ☐ I&D, Bartholin Cyst
- ☐ Waived Laboratory Testing
- ☐ Provider Performed Microscopy

#### LEVEL TWO

- ☐ I&D complicated abscess
- ☐ I&D perirectal abscess
- ☐ Biopsy, skin
- ☐ Ingrown toenail excision
- ☐ Joint aspiration and injection of major joints (i.e. shoulder, hip, knee)
- ☐ Lacerations, infected
- ☐ Suturing of simple 2 layer lacerations
- ☐ Trigger point injection
- ☐ Endometrial Biopsy

- ☐ IUD insertion
- ☐ Cervical Biopsy
- ☐ Colposcopy
- ☐ Cervical Cryotherapy
- ☐ LEEP
- ☐ Prenatal care with moderate risk, including
- ☐ history of genital herpes
- ☐ mild chronic hypertension during pregnancy
- ☐ gestational diabetes
- ☐ mild pre-eclampsia
- ☐ Outpatient subcutaneous heparin/LMW heparin management
- ☐ Joint Aspirations
- ☐ Procedures involving destruction of nail bed
- ☐ Treatment of Closed Dislocations and uncomplicated fractures
- ☐ Clinical Cardiology Care

#### Acknowledgement of Practitioner

I have requested only those privileges for which by education, training, current experience, and demonstrated performance I am qualified to perform and for which I wish to exercise at Cordova Community Medical Center and I understand that:

a. In exercising any clinical privileges granted, I am constrained by Medical Staff bylaws, policies and rules applicable generally and any applicable to the particular situation.

b. Any restriction on the clinical privileges granted to me is waived in an emergency situation and in such situations my actions are governed by the applicable section of the Medical Staff Bylaws or related documents.

DocuSigned by:  
  
949877CF1BE2416...  
Practitioner Signature

12 May 2021 | 12:10 PM AKDT

Date

Jason Gray

Practitioner Print

DocuSigned by:  
  
A9259C1E5177486...  
CEO

16 May 2021 | 9:38 AM AKDT

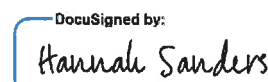
Date

DocuSigned by:  
  
A2A8E3C009DD41D...  
Chief of Staff or Designee Verification

15 May 2021 | 9:48 AM AKDT

Date

Clinic Privileges are based on standard Orthopedic procedures

DocuSigned by:  
  
A9259C1E5177486...

**Cordova Community Medical Center  
Request for Clinical Privileges  
Page 7 of 7**

**Practitioner Name (please print):** Jason Gray, MD

**Medical Director Review**

The Medical Director has reviewed the attached list of requested privileges and the following information related to the applicant:

- |   |   |
|---|---|
| <input type="checkbox"/> Pertinent results of performance improvement activities  | <input type="checkbox"/> Peer Review results                  |
| <input type="checkbox"/> Mortality data   | <input type="checkbox"/> Peer Recommendations                 |
| <input type="checkbox"/> Professional performance   | <input type="checkbox"/> Outcomes of procedures and treatment |
| <input type="checkbox"/> Clinical judgment and technical skills in performing procedures and treating and managing patients |   |

**Recommendation:**

- ☒ Approve as requested  
☐ Approve with conditions / modifications (see explanation below)  
☐ Deny (see explanation below)

**Reasons for recommended conditions / modifications / denial:**

Approved for privileges at CCMC

DocuSigned by:

*Paul Goe*

145ED39394D14BA

Medical Director Signature

16 May 2021 | 9:51 AM PDT

Date

**CCMC – Health Services Board**

- ☐ Approve as requested  
☐ Approve with conditions / modifications (see explanation below)  
☐ Deny (see explanation below)

**Reasons for recommended conditions / modifications / denial:**

HSB President Signature

Date



# Memorandum

To: CCMC Authority Board of Directors  
Subject: Joint Administrative Negotiations Team  
Date: 05/20/2021

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Helen Howarth, City Manager has been tasked with forming and appointing the members of a Joint Administrative Negotiations Team. One member of that team is the CCMC Board Chair or appointee. At this time you have an opportunity to decide if the Board Chair will be on the team or if another board member will go and represent the Board in the negotiations.

**Suggested Motion:** "I move that the CCMC Authority Board of Directors select \_\_\_\_\_ to represent the Board on the Joint Administrative Negotiations Team."