



**AGENDA**  
**CCMC AUTHORITY BOARD OF DIRECTORS**  
**ZOOM MEETING OR TELECONFERENCE**  
**April 29th 2021 at 6:00PM**

AT CCMC, WE BELIEVE THAT HEALTHY PEOPLE CREATE A HEALTHY COMMUNITY.

**Board of Directors**

Greg Meyer	exp. 3/22
Kelsey Hayden	exp. 3/23
Linnea Ronnegard	exp. 3/24
Liz Senear	exp. 3/24
Janice Warga	exp. 3/22

**CEO**

**Hannah Sanders, M.D.**

**OPENING:** Call to Order

Roll Call – Greg Meyer, Linnea Ronnegard, Liz Senear, Kelsey Hayden and Janice Warga.

Establishment of a Quorum

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

**(Speaker must give name and agenda item to which they**

1. Audience Comments (limited to 3 minutes per speaker).
2. Guest Speaker

**B. CONFLICT OF INTEREST**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES**

- |  |         |
|--|---------|
| 1. November 30, 2020 Special Meeting Minutes | Pgs 1-2 |
| 2. March 25, 2021 Regular Meeting Minutes    | Pgs 3-4 |

**E. REPORTS OF OFFICERS OR ADVISORS**

- |  |           |
|--|-----------|
| 1. Board Chair Report                  | Pg 5      |
| 2. CEO Report                          | Pgs 6-8   |
| 3. CFO Report                          | Pg 9      |
| 4. CNO Reports                         | Pgs 10-11 |
| 5. Ancillary Services Quarterly Report | Pg 12     |
| 6. Sound Alternatives Quarterly Report |           |

**F. ACTION ITEMS**

- |  |           |
|--|-----------|
| 1. Election of Officers                              | Pg 13     |
| 2. Delineation of Privileges for Laura Henneker, FNP | Pgs 14-20 |
| 3. Purchase of Cepheid Analyzer                      | Pg 23     |
| 4. HVAC Project – Phase II                           | Pg 24     |

**G. DISCUSSION ITEMS - None**

**H. AUDIENCE PARTICIPATION (limited to 3 minutes per speaker)** Members of the public are given the opportunity to comment on matters which are within the subject matter jurisdiction of the Board and are appropriate for discussion in an open session.

**I. BOARD MEMBERS COMMENTS**

**J. EXECUTIVE SESSION - None**

**K. ADJOURNMENT**

**Due to COVID-19, we ask that you not come to CCMC to attend Board meetings in person.**

**This Board of Directors meeting will be held via ZOOM:**

<https://us02web.zoom.us/j/4675701050?pwd=TXEvSFVHOHhIL1JvOGNua1RUUjdQUT09>

Meeting ID: 467 570 1050; Passcode: 379187

To call in: 1-253-215-8782

Meeting ID: 467 570 1050; Passcode: 379187

**For a full packet, go to [www.cityofcordova.net/government/boards-commissions/health-services-board](http://www.cityofcordova.net/government/boards-commissions/health-services-board)**

\*Executive Session: Subjects that may be considered in executive session are: 1) Matters, immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity; 2) Subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; 3) Matters which by law, municipal charter, or ordinance are required to be confidential; 4) Matters involving consideration of governmental records that by law are not subject to public disclosure; 5) Direction to an attorney or labor negotiator regarding the handling of specific legal matters or labor negotiations.

**Minutes**  
**CCMC Authority – Board of Directors**  
**Via ZOOM Meeting or Teleconference**  
**November 30th, 2020 at 6:00pm**  
**Special Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Greg Meyer** called the Board Meeting to order at 6:00pm.

Board members present: **Craig Kuntz, Linnea Ronnegard, Greg Meyer, Gary Graham, and Kelsey Hayden.**

**Quorum was established. 5 members present.**

CCMC staff present: Dr. Hannah Sanders, CEO; Tamara Russin, Director of Ancillary Services; Kelly Kedzierski, CNO; Barb Jewell, Sound Alternatives Program Manager; Eric Price, CFO; and Faith Wheeler-Jeppson, Executive Assistant to the CEO.

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- 1. Audience Comments** ~ None
- 2. Guest Speaker** ~ None

**B. CONFLICT OF INTEREST** ~ None

**C. APPROVAL OF AGENDA**

**M/Graham S/Hayden** "I move to approve the Agenda."

**Kuntz - yea, Ronnegard – yea, Hayden – yea, Meyer – yea, Graham - yea.**  
**5 yeas, 0 nay, 0 absent; Motion passed.**

**D. APPROVAL OF MINUTES**

1. October 29, 2020 Regular Meeting Minutes

**M/Kuntz S/Ronnegard** "I move to approve the October 20, 2020 Regular Meeting Minutes."

**Kuntz - yea, Ronnegard – yea, Hayden – yea, Meyer – yea, Graham - yea.**  
**5 yeas, 0 nay, 0 absent; Motion passed.**

**E. REPORTS OF OFFICERS and ADVISORS**

- 1. Board Chair report** – Greg Meyer reported that he didn't really have anything to include for the Board Chair report.
- 2. CEO Report** – Dr. Sanders CEO reported that her reports are in the packet, other items to mention are that due to the holidays we will need to choose what day to have the December Board Meeting.
- 3. CFO Report** – Eric Price reported that the financials are in the packet. Items to highlight are that the Total Service Revenue YTD are \$10,201,721, Bad Debt YTD is \$771,971, YTD Supplies came in under budget, YTD Contractual Adjustments came in under budget by \$236,596, and our Net Income YTD came in at \$2,167,467. If there are additional questions on the Financials. Eric or Dr. Sanders are available to answer those. The DRAFT Budget was emailed out a couple of hours ago for the Board to review, and will be on the December 15<sup>th</sup> 2020 Agenda for Approval.  
**Eric reviewed the DRAFT Budget with the Board.**

**4. CNO Report** – Kelly’s reports are in the packet, if there are additional questions, Kelly or Dr. Sanders can answer those.

**F. ACTION ITEMS** ~ None

**G. AUDIENCE PARTICIPATION** ~ None

**H. BOARD MEMBERS COMMENTS**

**Ronnegard** ~ Thank you Dr. Sanders, and Eric for the financials, and thank you staff.

**Hayden** ~ Thank you Dr. Sanders, and thank you to everyone for your hard work.

**Kuntz** ~ continued thanks to Dr. Sanders for her leadership, and thank you to staff.

**Graham** ~ Thank you everybody

**Meyer** ~ Thank you Dr. Sanders, and Eric. Our next meeting will be on December 15<sup>th</sup>.

**I. EXECUTIVE SESSION** ~ None

**J. ADJOURNMENT**

**M/Kuntz S/Hayden** “I move to adjourn”

**Greg Meyer** declared the meeting adjourned at 7:15pm.

**Prepared by: Faith Wheeler-Jeppson**

**Minutes**  
**CCMC Authority – Board of Directors**  
**Via ZOOM Meeting or Teleconference**  
**March 25, 2021 at 6:02pm**  
**Regular Meeting**

**CALL TO ORDER AND ROLL CALL –**

**Greg Meyer** called the Board Meeting to order at 6:00pm.

Board members present: **Linnea Ronnegard, Greg Meyer, Kelsey Hayden, and Liz Senear.**

**Quorum was established. 4 members present.**

CCMC staff present: Dr. Hannah Sanders, CEO; Barb Jewell, Director of Community Programs; Tamara Russin, Director of Ancillary Services, Eric Price, CFO, and Faith Wheeler-Jeppson, Executive Assistant to CEO.

**A. COMMUNICATIONS BY AND PETITIONS FROM VISITORS**

- 1. Audience Comments** ~ None
- 2. Guest Speaker** ~ None

**B. CONFLICT OF INTEREST** ~ None

**C. APPROVAL OF AGENDA**

**M/Hayden S/Ronnegard** "I move to approve the Agenda."

**Ronnegard – yea, Hayden – yea, Meyer – yea, Senear - yea.**  
**4 yeas, 0 nay, 0 absent; Motion passed.**

**D. APPROVAL OF MINUTES**

- 1. February 25, 2021 Regular Meeting Minutes**

**M/Hayden S/Ronnegard** "I move to approve the February 25, 2021 Regular Meeting Minutes."

**Hayden – yea, Ronnegard – yea, Senear – yea, Meyer – yea.**  
**4 yeas, 0 nay, 0 absent; Motion passed.**

**E. REPORTS OF OFFICERS and ADVISORS**

- 1. Board Chair report** – Greg Meyer reported that he hasn't met with Bert in a couple of months, and that the City is still interested in talks with NVE.
- 2. CEO Report** – Dr. Sanders stated that written report is in the packet, the only thing I want to mention is Phase II of the HVAC Project looks to be completed by the end of June. We'd like for the Board to help change the perception that people in the community have in regards to the hospital.
- 4. CFO Report** – Eric Price reported that the financials in are in the packet. A few highlights from the Operating/Income Statement are that the Patient Services totals YTD are \$2,209,974, the Charity Care YTD is \$4,666, and Total Revenues YTD are \$3,045,048.
- 5. CNO Report** – Kelly Kedzierski's is on PTO right now, Dr. Sanders reported that there have been huge improvements in the Nursing staffing. We currently have one travel nurse on the LTC side of the hospital.

**F. ACTION ITEMS**

- 1. Delineation of Privileges for Curtis Bejes, MD.**

**M/Hayden S/Ronnegard** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Curtis Bejes, MD as presented."

**Ronnegard – yea, Senear – yea, Hayden – yea, Meyer – yea.**

**4 yeas, 0 nay, 0 absent; Motion passed.**

**2. Approval of the 2020 Critical Access Hospital Periodic Review**

**M/Ronnegard S/Hayden** "I move that the CCMC Authority Board of Directors approve the 2020 Critical Access Hospital Periodic Review Evaluation as presented."

**Hayden – yea, Ronnegard – yea, Senear – yea, Meyer – yea.**

**4 yeas, 0 nay, 0 absent; Motion passed.**

**3. Letter of Interest to fill a Board of Directors Seat**

**M/Hayden S/Senear** "I move that the CCMC Authority Board of Directors accept the letter of interest from Janice Warga to fill the vacant Board of Director's seat until the March 2020 City election."

**Senear – yea, Ronnegard – yea, Hayden – yea, Meyer – yea.**

**4 yeas, 0 nay, 0 absent; Motion passed.**

**G. DISCUSSION ITEMS ~ None**

**H. AUDIENCE PARTICIPATION**

1. Janice Warga – I'm looking forward to joining the Board.
2. Barb Jewell – Thank you Liz and Janice, and welcome to the Board.
3. Tamara Russin – If you can, encourage anyone who hasn't received the vaccination to sign up for it.

**I. BOARD MEMBERS COMMENTS**

**Ronnegard** ~ Welcome Liz and Janice to the Board.

**Hayden** ~ Welcome Liz and Janice, I'm excited to hear more about the advertising for the hospital. Thank you everyone.

**Senear** ~ Thank you for the welcome.

**Meyer** ~ Thanks everyone.

**J. EXECUTIVE SESSION ~ None**

**K. ADJOURNMENT**

**M/Hayden S/Senear** "I move to adjourn"

**Greg Meyer** declared the meeting adjourned at 7:01pm.

**Prepared by: Faith Wheeler-Jeppson**

## **CEO Report Board Meeting April 2021**

The hospital continues to close the gap in our profitability. We are working on developing services to continue to grow. Providing excellent quality care in rural areas is a challenge nationwide. We continue to monitor changes to healthcare reimbursement, and funding opportunities for critical access hospitals. We continue to watch state and federal legislation and are disappointed to learn SB 67 Nursing; Licensure; Multi-State Compact failed to move forward.

### **Services:**

**LTC:** Our LTC remains at capacity. We are following CMS guidance and allowing safe visits for our long-term care residents. It is so nice to have some visitors in our facility. Our occupational therapist has been providing services to our residents in addition to our restorative and activity programs. This has been a welcomed additional therapy for our LTC residents.

**ER/ Hospital/SWING:** Swing bed and inpatient utilization is up from last year. We continue to work to bring patients to our facility for rehabilitation and skilled nursing services.

**Clinic:** Next month we will have the addition of Orthopedic and Podiatry specialty clinics to our outpatient services. We are continually looking for specialist that we willing to travel to Cordova to provide care.

**Sound Alternatives:** We continue to recruit for positions in this department. Sound alternatives is CCMC's behavioral health department and manages numerous community services including direct home care for the developmental disabilities, temporary shelter assistance for homeless, and is continuously working to improve Cordova's substance use treatment options.

**Rehabilitation Services:** Or occupational and physical therapy services continue to grow. We are evaluating our service delivery and patient access for these departments.

### **Covid Response and Capital Update:**

- Nurse Call System: Completed.
- Wheelchair van: in service!
- The underground storage tank is currently being built. We expect a timeline for completion of this project in the next month or two.

CORDOVA COMMUNITY MEDICAL CENTER  
OPERATING/INCOME STATEMENT  
FOR THE 3 MONTHS ENDING 03/31/21

04/26/21 10:55 AM

M O N T H			Y E A R T O D A T E			
ACTUAL	BUDGET	VARIANCE		ACTUAL	BUDGET	VARIANCE
			REVENUE			
44,248	39,100	5,148	ACUTE	117,191	113,500	3,691
177,486	106,050	71,436	SWING BED	479,354	308,200	171,154
395,327	429,600	(34,272)	LONG TERM CARE	1,147,725	1,247,200	(99,475)
55,074	55,400	(325)	CLINIC	143,816	161,000	(17,183)
231,847	180,500	51,347	ANCILLARY DEPTS	652,410	524,100	128,310
130,122	143,000	(12,877)	EMERGENCY DEPARTMEN	495,073	415,200	79,873
16,905	32,000	(15,094)	BEHAVIORAL HEALTH	57,110	92,700	(35,589)
114,521	107,000	7,521	RETAIL PHARMACY	282,828	310,800	(27,971)
1,165,534	1,092,650	72,884	PATIENT SERVICES TOTAL	3,375,508	3,172,700	202,808
			DEDUCTIONS			
18,314	10,200	(8,114)	CHARITY	22,981	29,600	6,619
156,804	176,200	19,395	CONTRACTUAL ADJUSTM	547,448	517,100	(30,348)
31,758	15,000	(16,758)	ADMINISTRATIVE ADJU	90,650	45,000	(45,650)
0	45,900	45,900	BAD DEBT	0	137,500	137,500
206,878	247,300	40,421	DEDUCTIONS TOTAL	661,079	729,200	68,120
			COST RECOVERIES			
168	97,800	(97,631)	GRANTS	123,011	287,400	(164,388)
0	0	0	PPP GRANT	1,113,148	0	1,113,148
19,360	19,300	60	IN-KIND CONTRIBUTIO	74,579	57,900	16,679
38,568	8,400	30,168	OTHER REVENUE	49,271	24,900	24,371
58,097	125,500	(67,402)	COST RECOVERIES TOTAL	1,360,009	370,200	989,809
1,016,753	970,850	45,903	TOTAL REVENUES	4,074,439	2,813,700	1,260,739
			EXPENSES			
360,318	373,500	13,181	WAGES	1,157,414	1,120,500	(36,914)
185,199	184,600	(599)	TAXES & BENEFITS	532,980	553,800	20,819
168,289	144,300	(23,989)	PROFESSIONAL SERVIC	483,642	428,600	(55,042)
126,586	97,600	(28,986)	SUPPLIES	328,834	283,500	(45,334)
1,798	6,300	4,501	MINOR EQUIPMENT	6,332	18,600	12,267
11,028	30,500	19,471	REPAIRS & MAINTENAN	62,340	90,800	28,459
13,258	12,300	(958)	RENTS & LEASES	34,449	36,900	2,450
48,796	40,200	(8,596)	UTILITIES	159,978	116,400	(43,578)
736	1,400	663	TRAVEL & TRAINING	2,848	4,100	1,251
15,278	15,300	21	INSURANCES	50,365	48,900	(1,465)
1,869	3,100	1,230	RECRUIT & RELOCATE	9,683	8,900	(783)
45,266	53,500	8,233	DEPRECIATION	144,266	156,500	12,233
33,580	30,900	(2,680)	OTHER EXPENSES	86,981	90,100	3,118
1,012,007	993,500	(18,507)	TOTAL EXPENSES	3,060,115	2,957,600	(102,515)
4,746	(22,650)	27,396	OPERATING INCOME	1,014,323	(143,900)	1,158,223
4,746	(22,650)	27,396	NET INCOME	1,014,323	(143,900)	1,158,223

04/26/21 10:58 AM

CORDOVA COMMUNITY MEDICAL CENTER  
BALANCE SHEET  
FOR THE MONTH ENDING: 03/31/21

	Current Year	Prior Year	Net Change
ASSETS			
CURRENT ASSETS			
CASH	1,850,253	3,527	1,846,725
NET ACCOUNT RECEIVABLE	1,477,742	1,867,684	(389,942)
THIRD PARTY RECEIVABLE	462	21,527	(21,064)
CLEARING ACCOUNTS	593,329	430,166	163,163
PREPAID EXPENSES	103,341	7,294	96,046
INVENTORY	420,267	379,329	40,938
	-----	-----	-----
TOTAL CURRENT ASSETS	4,445,395	2,709,528	1,735,867
PROPERTY PLANT & EQUIPMENT			
LAND	122,010	122,010	
BUILDINGS	7,664,341	7,664,341	
EQUIPMENT	8,907,032	8,053,776	853,256
CONSTRUCTION IN PROGRESS	727,024		727,024
	-----	-----	-----
SUBTOTAL PP&E	17,420,407	15,840,127	1,580,280
LESS ACCUMULATED DEPRECIATION	(13,030,505)	(12,374,844)	(655,661)
	-----	-----	-----
TOTAL PROPERTY & EQUIPMENT	4,389,902	3,465,283	924,619
OTHER ASSETS			
GOODWILL - PHARMACY	150,000	150,000	
GOODWILL - PHARMACY	(48,750)	(33,750)	(15,000)
PERS DEFERRED OUTFLOW	832,470	832,470	
TOTAL OTHER ASSETS	933,720	948,720	(15,000)
	-----	-----	-----
TOTAL ASSETS	9,769,018	7,123,532	2,645,486
	=====	=====	=====

04/26/21 10:58 AM

CORDOVA COMMUNITY MEDICAL CENTER  
BALANCE SHEET  
FOR THE MONTH ENDING: 03/31/21

	Current Year	Prior Year	Net Change
LIABILITIES AND FUND BALANCE			
CURRENT LIABILITIES			
ACCOUNTS PAYABLE	76,307	913,558	(837,250)
PAYROLL & RELATED LIABILITIES	672,059	618,952	53,107
UNEARNED REVENUE	3,621,785		3,621,785
INTEREST & OTHER PAYABLES	(17,980)	(13,267)	(4,712)
LONG TERM DEBT - CITY	5,516,458	5,266,458	250,000
OTHER CURRENT LONG TERM DEBT	297,341	425,446	(128,105)
	-----	-----	-----
TOTAL CURRENT LIABILITIES	10,165,971	7,211,147	2,954,824
LONG TERM LIABILITIES			
2015 NET PENSION LIABILITY	5,963,724	5,963,724	
TOTAL LONG TERM LIABILITIES	5,963,724	5,963,724	
DEFERRED INFLOWS OF RESOURCES			
PENSION DEFERRED INFLOW	514,539	514,539	
TOTAL DEFERRED INFLOWS	514,539	514,539	
TOTAL LIABILITIES	16,644,234	13,689,410	2,954,824
NET POSITION (EQUITY)			
UNRESTRICTED FUND BALANCE	(6,215,920)	(6,215,920)	
TEMPORARY RESTRICTED FUND BALANCE	18,513	18,513	
CURRENT YEAR NET INCOME	(677,808)	(368,470)	(309,337)
	-----	-----	-----
TOTAL NET POSITION	(6,875,215)	(6,565,878)	(309,337)
TOTAL LIABILITIES & NET POSITION	9,769,018	7,123,532	2,645,486
	=====	=====	=====

To: CCMC Authority Board of Directors  
From: Kelly Kedzierski, RN  
RE: First Quarter 2021 Nursing

- Staffing:
  - We have 7 permanent nursing staff and 2 traveler nurses.
- Census:
  - LTC census is 10. Currently, we have 1 swing bed occupied.
- Quality Improvement
  - The CCMC team is continuously and consistently working hard to build a healthcare system that focuses on keeping our community healthy, provides appropriate and timely access to excellent healthcare, and provides the right care, at the right time, in the right place, all the while promoting focused improvement.

The last Quality meeting was held on March 4<sup>th</sup>, 2021 where we discussed:

- Working on Process Improvement Projects in each department
- Being Survey Ready
- Environmental Care rounds ongoing
- Infection Control
  - The majority of the LTC and Swing Bed residents as well as the majority of all staff are fully Covid 19 Vaccinated
  - We continue to maintain excellent Infection prevention practices following hand hygiene, social distancing and all protocols put in place to keep our residents, patients and staff safe.

The last Infection Control meeting was held on March 03, 2021.

Kelly Kedzierski, RN

CNO

### **Clinic**

Patient numbers are picking up. The providers work well together and are utilizing each other's strengths when providing services to patients. Regularly scheduled eye care and audiology in town is a great benefit to patients and CCMC hopes to expand the opportunity for specialists as well. The mammogram bus is scheduled for May as usual, thanks to the ferry schedule, and that twice yearly service is important to our female patients. Having regular, local specialist visits encourages patient visits to our providers to manage healthcare needs and provide faster answers to health concerns. Additionally there is no cost to CCMC either in fees or employee time.

Covid vaccines remain available to all Alaskans age 16 and older. CCMC and Ilanka work together to schedule vaccines as quickly as possible based on sign ups and availability. Both clinics are transitioning to providing vaccines in the clinic setting now that the majority of Cordovans wishing to be vaccinated have received both doses.

As we move into spring and summer we anticipate a return to busier days as usual pre-covid. Dr. Gloe has settled into the clinic and patients are beginning to request him and recognize his name. In my experience it generally takes 6-9 months for a new, local physician to begin being accepted as a 'permanent' provider. Covid restrictions have complicated things a bit, but acceptance seems to be starting.

### **Lab/Radiology/PT/OT**

The current radiology technician is completing a year with CCMC in May and will be taking some time off to take care of personal business. We have a traveler covering for the summer and anticipate a permanent rad tech to be onsite by late July. She is coming from Nebraska and has over 20 years of experience. She and her husband were in Dillingham for four years and wish to return to Alaska. We hope they find Cordova a good fit and CCMC is able to have a permanent radiology technician once again.

The laboratory department is busy preparing for the state inspection and validating the new analyzer. The state lab inspector pushed her visit date to May in light of ongoing covid duties and constraints. The new analyzer has been installed and tests are being run and validated. An in-house employee has been training in the lab and doing a great job. She was trained as a nurse in the Philippines, took the local CNA class, and is currently taking a preparatory class for the U.S. nursing license exam. Having local, trained staff is always the preferred option in staffing and we are lucky to have an interested, highly motivated and proficient caregiver right here in CCMC.

Physical Therapy remains busy. The physical therapy assistant is on a pre-planned trip and will be returning for the summer. There are ongoing discussions on how best to use space within CCMC for physical therapy and provide/expand services in the best way possible. The added services of Occupational Therapy are part of the discussion. OT is currently being covered by a

temporary traveler while Erin is on a pre-planned trip. She will be back for the summer and help transition the permanent OT, Kathryn Froning, arriving by August. Kathryn has lived and worked in Cordova before, prior to her OT studies, and is happy to be returning. She will be an excellent candidate to continue growing the OT program to include both outpatients and long term care.

## **January Board Report (1/1/202-3/30/2022)**

### **Sound Alternatives Behavioral Health and Developmental Disabilities Services**

Barb Jewell-Director of Community Services

#### Behavioral Health

We served 31 individual clients during this time, a significant decrease from last quarter. Services provided decreased by 40%. This quarter is in stark contrast to the previous two quarters in which we saw increases, not only quarter to quarter but year over year. The decline is probably solely attributable to lack of staffing. Our Case Manager continues to be out until June, and we have been unsuccessful at recruiting a second clinician despite contracting with a recruiting agency.

We completed enrollment as an 1115 Waiver provider to come into compliance with new Behavioral Health regulations. Based on new regulations we are hiring for a new position, Peer Support Specialist. This position is for a person with lived experience with recovery services and an ability to obtain a certification within 3 years.

We completed our Joint Commission survey and were awarded ReAccreditation on April 16<sup>th</sup>. This accreditation is required by the state for grantees and to provide Behavioral Health Services to Medicaid recipients. The Accreditation also identifies that we meet best practice standards for provision of behavioral health services.

We submitted our Community Behavioral Health Continuation grant application at the beginning of April and hope to hear back by June on grant funding for the behavioral health program.

#### Developmental Disabilities

We submitted our recertification packet in February and received Recertification to provide Development Disability Services in April.

We still have 4 participants but one is out of state until June and one has been travelling a great deal. In addition we only have one active staff right now so service delivery is significantly decreased. We continue to recruit for Direct Support Professionals to provide these services. There is a particular need for a person to provide job coaching.

#### Community Programs

Through our Community Initiative Matching grant; the Cordova Safe Housing project (C-SHP)., and in collaboration with CFRC we provided short term shelter and case management services to an additional household during the quarter, bringing the total served to 16. We had one request from an individual who did not qualify for housing services but did qualify for other supports. Total number of shelter nights provided is 144, 19 nights over what we estimated for the entire year.

We have applied for the continuation grant and expect to hear if we will receive funding to continue the project in June. We have also reached out to other funding sources. CFRC included a request for funds in an application to the Rasmussen Foundation. We sent a request for support to the Native Village of Eyak based on the fact that housing is a strategic priority for the tribe, and the fact that 56% of our participants are tribal members. We continue to work collaboratively with NVE staff to provide supports to community members.

A gap we continue to hear about from individuals and providers is the need for elder care and home care services. We will continue to explore grant and other funding to meet this gap.



# Memorandum

To: CCMC Authority Board of Directors

Subject: Election of Officers

Date: 4/02/2021

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**Suggested Motion:** “I nominate the following board members to serve as Officers on the Board.”

\_\_\_\_\_ as Chairperson

\_\_\_\_\_ as Vice-Chairperson

\_\_\_\_\_ as Secretary/Treasurer



# Memorandum

To: CCMC Authority Board of Directors

Subject: Approval of Delineation of Privileges for Laura Henneker, FNP-BC

Date: 04/21/2021

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**Suggested Motion:** "I move that the CCMC Authority Board of Directors approve the Delineation of Privileges for Laura Henneker, FNP as presented."



P: (907) 424-8000 | F: (907) 424-8116  
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

## PRACTITIONER CREDENTIALING

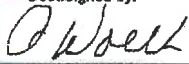
March 30, 2021

Greg Meyer, Chair  
Hospital Authority Board  
Cordova Community Medical Center  
Cordova, AK 99574

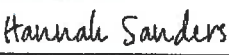
Dear Chairperson and Hospital Authority Board,

Cordova Community Medical Center has reviewed the recredentialing application for Laura Henneker, FNP privileges to our hospital. In accordance with our medical staff bylaws, the credentialing committee has reviewed the application including practitioner licenses, professional references, and case logs. We recommend Laura Henneker, FNP for continued privileges at Cordova Community Medical Center.

Sincerely,

DocuSigned by:  
  
AZABE3C0090D4TU...  
Chief of Staff

30 March 2021 | 11:17 AM AKDT  
Date

DocuSigned by:  
  
AB258CTE5177486...  
Chief Executive Officer

30 March 2021 | 11:22 AM AKDT  
Date

**Cordova Community Medical Center  
Request for Clinical Privileges**

Practitioner Name (please print): Laura Henneker

**Medical Director Review**

The Medical Director has reviewed the attached list of requested privileges and the following information related to the applicant:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Pertinent results of performance improvement activities                                 | <input type="checkbox"/> Peer Review results                  |
| <input type="checkbox"/> Mortality data   | <input type="checkbox"/> Peer Recommendations                 |
| <input type="checkbox"/> Professional performance   | <input type="checkbox"/> Outcomes of procedures and treatment |
| <input type="checkbox"/> Clinical judgment and technical skills in performing procedures and treating and managing patients |   |

**Recommendation:**

- ☒ Approve as requested  
☐ Approve with conditions / modifications (see explanation below)  
☐ Deny (see explanation below)

Reasons for recommended conditions / modifications / denial:  
quality and peer review completed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DocuSigned by:

Hannah Sanders

Medical Director Signature

08 April 2021 | 3:04 PM AKDT

Date

**CCMC Authority Board**

- ☐ Approve as requested  
☐ Approve with conditions / modifications (see explanation below)  
☐ Deny (see explanation below)

Reasons for recommended conditions / modifications / denial:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CCMC Authority Board Signature

Date

## Credentialing

03/29/21

6:26 am

### Credential Tracking

**Laura Ann Henneker, NP**

**ID#:**

#### General Profile

##### Primary Office Address

602 Chase Avenue  
PO Box 160  
Cordova, AK 99574

Provider Specialties: Nurse Practitioner

##### Other Provider Information

ID#:  
DOB:  
SSN:

UPIN:  
NPI:  
Medicare#:

#### Credentialing Activity for Miscellaneous

**From 04/04/2021 To 04/04/2024**

##### Information Upon Credentialing Completion

Entity Status: Current  
Category: Primary Care  
Category Applied For: Primary Care

Completed: YES

Notes:

##### Application

Sent Date: 03/08/2021  
Received Date: 03/08/2021

##### Committee Progress

Status: Sent to Entity  
Started: 03/29/2021

#### Education

#### Licenses

##### Alaska Board of Nursing

License Type: State License  
State: AK  
License Number:  
Expiration Date: 01/30/2022

Verified: Yes

Verified Date: 3/8/2021  
Verified By: Melanie Horn  
Verified How: Electronic Internet  
Notes:

##### Alaska Board of Nursing

License Type: State License  
State: AK  
License Number:  
Expiration Date: 11/30/2022

Verified: Yes

Verified Date: 3/8/2021  
Verified By: Melanie Horn  
Verified How: Electronic Internet  
Notes:

##### DEA-Office of Diversion Control

License Type: DEA Certificate  
State: AK  
License Number:  
Expiration Date: 10/31/2023

Verified: Yes

Verified Date: 3/8/2021  
Verified By: Melanie Horn  
Verified How: DEA Diversion online  
Notes:

#### Insurance

##### Norcal Mutual

Policy Number: NORCAL MUTUAL INSURAN  
Coverage Type: Claims Made  
Expiration Date: 12/31/2021

Verified: Yes

Verified Date: 3/29/2021  
Verified By: Melanie Horn  
Verified How: NPDB Query  
Notes:

March 29, 2021

Credentialing

6:25:49AM

Credentialing Tasks / Check List

Laura Ann Henneker, NP

Entity Appointment Dates

Status: Current

From: 04/04/2021 To: 04/04/2024

Credentialing Type: Re-Credentialing AHP

	DATE	POSS UPDATE
Application Signature	02/03/2021	02/03/2021
	Rcvd	Complete
Application	03/08/2021	03/08/2021
	Date Sent	Data
Missing Info		
Attestation	Yes	02/03/2021
OIG Sanction Reports	Yes	03/29/2021
	Data	Recommendation
Red Flags		
	Completed	Sent to Entity
Credentialing	03/29/2021	03/29/2021

## Credential Tracking

### Boards

#### American Nurses Credentialing Center

Board Status: Certified  
 Expiration Date: 09/30/2021  
 Board: Am Nurses Credentialing Center

Verified: Yes  
 Verified Date: 3/8/2021  
 Verified By: Melanie Horn  
 Verified How: American Academy of Nurse Practitioners  
 Notes:

### Affiliations

#### Richard Thorp, MD

Affiliation Type: Reference  
 Category:  
 Start Date:  
 Finish Date:

Letter Description: Verify Refer.CC.doc  
 Letter Sent Date: 3/8/2021  
 Letter Sent By: Melanie Horn

Verified: No

#### Adam Woelk, MD

Affiliation Type: Reference  
 Category:  
 Start Date:  
 Finish Date:

Letter Description: Verify Refer.CC.doc  
 Letter Sent Date: 3/8/2021  
 Letter Sent By: Melanie Horn

Verified: Yes  
 Verified Date: 3/10/2021  
 Verified By: Melanie Horn  
 Verified How: Letter  
 Notes:

#### Amy Darwin, MD

Affiliation Type: Reference  
 Category:  
 Start Date:  
 Finish Date:

Letter Description: Verify Refer.CC.doc  
 Letter Sent Date: 3/8/2021  
 Letter Sent By: Melanie Horn

Verified: Yes  
 Verified Date: 3/29/2021  
 Verified By: Melanie Horn  
 Verified How: Letter  
 Notes:

3/8/2021

Division of Corporations, Business and Professional Licensing

Department of Commerce, Community, and Economic Development

**CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING**

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Professional Licenses / License Details

## LICENSE DETAILS

**License #:** 138454**Program:** Nursing**Type:** Advanced Practice Registered Nurse**Status:** Active**Issue Date:** 11/27/2018**Effective Date:** 10/23/2020**Expiration Date:** 11/30/2022**Mailing Address:** CORDOVA, AK, UNITED STATES

## Owners

**Owner Name**

Laura Ann Henneker

**Entity Number**

## Relationships

Title	License/Entity #	Name	License Status	Expiration Date
Registered Nurse License	132393	Laura Henneker	Active	11/30/2022
Practitioner with DEA Registration	149384	Laura Henneker	Active	11/30/2022

## Designations

**Type**

Family Health

Legend Drugs

Controlled Substances

DEA Registered

**Group**

Specialties

Prescriptive Authorities

Prescriptive Authorities

DEA Registration

## Agreements/Actions/Accusations

No Agreements/Actions/Accusations Found

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P: (907) 424-8000 | F: (907) 424-8116  
P.O. Box 160 | 602 Chase Ave., Cordova, AK 99574-0160

## Purchase Approval Request Letter

April 12, 2021

Greg Meyer,  
Chair, Hospital Authority Board  
Cordova Community Medical Center  
Cordova, AK 99574

Dear Mr. Meyer and members of the Hospital Authority Board:

Pursuant with CCMC policy requiring board approval for all purchases greater than \$25,000, I am writing to request approval. The decision to purchase this equipment was based on the need to provide emergency pandemic response to protect the community.

Item Name: **Cepheid GeneXpert**

Cost: \$ 58,543.00

Estimated Useful life (in years): 7 years

Description/Purpose: Fully integrated and automated on-demand molecular diagnostic system. This analyzer is the same tool we are currently using that has been on loan from the department of the defense. Our staff are familiar with the use. It is a diagnostic tool that helps use rapidly diagnose Covid-19.

Comment: This is being funding from with pass through funds from the state to the City for Cordova's Covid response.

Item Name: **HVAC survey, repair and upgrade to improve hospital infection prevention**

Phase 2 Expense: \$380,000

Estimated Useful life (in years):20 years

Description/Purpose: CCMC HVAC system is original with the building. Over the years the hospital has not had funding to complete more than basic maintenance and short term fixes for HVAC issues. Due to the emergency pandemic there is an urgent need to address the HVAC issues. To bring CCMC in line with the CDC, EPA, and ASHRAE Epidemic Taskforce

guidelines, we intend to replace existing control system with Direct Digital Controls and upgrade valve bodies throughout the HVAC system. This project is being divided into 2 phases. Phase 1 was completed using grant funds from FY2020. After completion of phase 2 the HVAC system, including repair of negative pressure respiratory isolation rooms, will be fully functional and optimized. This project will result in CCMC having a fully automated and functional HVAC system allowing control of temperature and air exchange throughout the building.

Comments: This project is being fully funded by CARES money

If you have any questions, please do not hesitate to contact Eric Price, or myself.

Sincerely,

Hannah Sanders, MD  
Chief Executive Officer



# Memorandum

To: CCMC Authority Board of Directors  
From: Dr. Hannah Sanders, CEO  
Subject: Purchase of Cepheid Analyzer  
Date: 04/12/2021

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**Suggested Motion:** "I move that the CCMC Authority Board of Directors approve the purchase of a Cepheid Analyzer to enable better response to the COVID-19 pandemic."



# Memorandum

To: CCMC Authority Board of Directors

From: Dr. Hannah Sanders, CEO

Subject: HVAC Phase II

Date: 04/12/2021

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**Suggested Motion:** "I move that the CCMC Authority Board of Directors approve the HVAC Project Phase II."